

Township of Selwyn Regular Council Meeting

Tuesday, April 22, 2025 - 1:00 PM

Council Chambers
1310 Centre Line
Township of Selwyn

Watch the meeting via livestreaming

<https://www.youtube.com/user/SelwynTownship>

- **12:50 PM - [Committee of Adjustment](#)**
 - **1:00 PM - Regular Council Meeting Begins**
-

Land Acknowledgment

We respectfully acknowledge that we are on the treaty and traditional territory of the Michi Saagiig Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.

Moment of Silent Reflection

Please observe a moment of silence, so that Council, staff and members of the public can quietly reflect on our duty to the community that we are trying to serve.

Notification to Members of the Public

Members of the public, staff, presenters and members of Council please be advised that meetings are broadcast and recorded and made available on the internet.

Declaration of Pecuniary Interest and the General Nature Thereof

1. Minutes

a) Minutes - Open Session

- Motion to adopt the minutes of the regular Council meeting of April 8, 2025.
- Discussion out of the minutes.

2. Deputations and/or Invited Persons and/or Public Meetings

- a) 1:00 PM - Staff Introduction - Dustin Taylor, I.T. Support Specialist

3. Question Period

15 minutes, one question per person at a time, on a rotating basis

If a member of the public has a question please send an email by Noon on the day of the meeting noting your question which will be read into the public record and responded to during the meeting. An email will be sent following the meeting with a link to the recording.

4. Municipal Officer's & Staff Reports - Direction

- a) Per Lundberg, Planner - Official Plan Amendment and Zoning By-law Amendment - Part Lots 26 and 27, Concession 7 (Triple T) (Lakefield)
 - Attachment - Draft By-law 2025-022 & Schedule "A"
 - Attachment - Conditions of Draft Plan Approval
 - Attachment - Compiled Post Public Meeting Comments
 - Attachment - Draft Plan of Subdivision - Layout (Dec. 19, 2024)
- b) Janice Lavalley, Chief Administrative Officer - 2025 First Quarter Reports
 - 1. Chief Administrative Officer
 - 2. Building and Planning Department
 - Q1 Statistics - Site Plan
 - Q1 Statistics - Building
 - Q4 Statistics - Short Term Rentals
 - Building Permit Key Performance Indicators- KPI
 - 3. Community & Corporate Services/Clerk's Department
 - 4. Finance Department
 - 5. Fire Department
 - Calls per Hall, Total Calls & Q1 Graph – *to be distributed*
 - 6. Human Resources
 - 7. Library
 - Circulation Statistics
 - Programming Statistics
 - 8. Parks and Recreation
 - 9. Public Works
 - 10. 2024 Township of Selwyn Report Card
- c) R. Lane Vance, Manager of Financial Services - Budget Amendment Report
 - Attachment - Budget Amendment # 1

- Attachment - Budget Amendment # 2
- d) R. Lane Vance, Manager of Financial Services - 2025 First Quarter Financial Report
 - Attachment - Financial Statements
- e) Janice Lavalley, Chief Administrative Officer - Lakefield Campground Agreement - Termination by ORCA
- f) Janice Lavalley, Chief Administrative Officer - Civic Addressing By-law
 - Attachment - Draft Civic Addressing By-law
- g) Per Lundberg, Planner - Zoning By-law Amendment - Removal of a Holding Symbol - Part Lot 22, Concession 6 - Smith Ward being 1630 6th Line
 - Attachment - Draft Zoning By-law Amendment & Schedule
 - Attachment - County Public Works Comments - March 31, 2025

Consent Items

All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

5. Municipal Officer's & Staff Reports - Information/Housekeeping/Non-Controversial

- a) Janice Lavalley, Chief Administrative Officer - Legal Services Request for Proposal
- b) R. Lane Vance, Manager of Financial Services - Development Charges 2025
- c) Carla Hope, Corporate Services Assistant - 2025 Municipal Grants & Recognition Awards
 - Attachment - Schedule A - Municipal Grant Applications Detailed Information
- d) Adam Tobin, Manager of Public Works - Tender Results - Pick-up Trucks
- e) Mike Richardson, Manager of Recreation Services - Tender Results - Water Street Dock/Boat Launch

f) Tania Goncalves, Deputy Clerk - Various By-laws

6. Correspondence for Discussion and/or Decision

a) Correspondence Report - [April 22, 2025](#)

7. Peterborough County Report

a) Peterborough County Report - [April 22, 2025](#)

8. Committee Reports

a) Peterborough County OPP Detachment Board 2025 Budget

Recommendation:

That the correspondence from the Peterborough County OPP Detachment Board pertaining to the 2025 Board Budget be received for information; and

That the Township of Selwyn confirms that the Peterborough County OPP Detachment Board 2025 Budget request in the amount of \$7,138.00 can be accommodated in the approved 2025 Selwyn OPP area rate budget; and that correspondence be forwarded to the Board advising of the same.

9. Petitions

10. Other, New & Unfinished Business

1) Notice of Motion - Councillor Brian Henry

That staff prepare a report in Q4 highlighting all expenses incurred by all departments as a result of the March 30th, 2025 ice storm; and further that the report include any recommendations that departments have to manage future incidents.

11. By-laws

- a) 2025-021 - ZBLA -1630 6th Line (C-01-25) Holding Zone Removal
- b) 2025-022 - ZBLA - Lots 26&27, Con. Lakefield (C-15-20) - Lakefield South
- c) 2025-023 - Civic Addressing By-law
- d) 2025-024 - Authorizing - RTO8 Funding - Community Kiosk Replacement

- e) 2025-025 - Authorizing - Mitigation Measures Agreement - B-82-23 - Parberry
- f) 2025-026 - Development Charges - Road and Related - Amend By-law 2023-053
- g) 2025-027 - Development Charges - Fire Services - Amend By-law 2023-054
- h) 2025-028 - Development Charges - Parks and Rec. - Amend By-law 2023-055
- i) 2025-029 - Development Charges - Library Services - Amend By-law 2023-056
- j) 2025-030 - Development Charges - Emergency Preparedness - Amend By-law 2023-057
- k) 2025-031 - Development Charges - Lakefield South Development Area - Wastewater Services - Amend By-law 2024-058
- l) 2025-032 - Development Charges - Lakefield South Development Area - Water Services - Amend By-law 2023-059
- m) 2025-033 - Development Charges - Lakefield South Development Area - Roads and Related - Amend By-law 2023-060
- n) 2025-034 - Confirming

Adjournment