

**Corporation of the Township of Selwyn**

**Regular Council Meeting  
Tuesday, April 22, 2025**

**Council Chambers, 1310 Centre Line**

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, April 22, 2025 at the Council Chambers, 1310 Centre Line.

Present: Mayor Sherry Senis  
Deputy Mayor Ron Black  
Councillor John Boyko  
Councillor Brian Henry  
Councillor Mary Coulas

Staff Present: Janice Lavalley, CAO  
Angela Chittick, Manager of Community & Corporate Services /Clerk  
R. Lane Vance, Manager of Financial Services  
Robert Kelly, Manager of Building and Planning  
Adam Tobin, Manager of Public Works  
Gord Jopling, Fire Chief  
Tania Goncalves, Deputy Clerk  
Kim Berry, HR Coordinator  
Johnathan Lloyd, I.T. Supervisor (left at 1:05 PM)  
Dustin Taylor, I.T. Support Specialist (left at 1:05 PM)

The Council meeting commenced at 1:00 PM with Mayor Senis in the Chair.

**Declaration of Pecuniary Interest**

None.

**Minutes**

**Resolution No. 2025 – 074 – Minutes**

Deputy Mayor Ron Black – Councillor Mary Coulas –  
That the minutes of the regular Council meeting held on April 8, 2025 be adopted.  
Carried.

**Deputations and/or Invited Persons and/or Public Meeting**

Council welcomed new employee I.T. Support Specialist Dustin Taylor.

**Question Period**

None.

**Municipal Officers & Staff Reports – Direction**

**Resolution No. 2025 – 075 – Official Plan Amendment and Zoning By-law  
Amendment - Part Lots 26 and 27, Concession 7 (Triple T) (Lakefield)**

Councillor Brian Henry – Deputy Mayor Ron Black –  
That the report of the Planner regarding Subdivision Application (County File No. 15T-21001), Official Plan Amendment (County File No. 15OP-21006) and Zoning By-law Amendment (Township File No. C-15-20) related to lands described as being Part Lots 26 and 27, Concession 7 in the Lakefield Ward be received for information; and

That the County of Peterborough be advised that the Township supports the Draft Approval of the Subdivision Application (County File No. 15T-21001) with conditions of draft plan of subdivision approval as noted in the Township staff report dated April 22, 2025; and

That the County of Peterborough be advised that the Township supports the Official Plan Amendment (County File No. 15OP-21006) to permit the proposed subdivision with modifications that the park and trail areas (Blocks 7, 8, 9 and 10) shown on the Draft Plan of Subdivision dated December 19, 2024 are designated as Recreational Open Space and that the stormwater management pond areas (Blocks 4, 5 and 6) are designated as a Recreational Open Space Special Policy Area for stormwater management; and

That By-law 2025-022, being a By-law to re-zone certain lands situated in Part of Lots 26 and 27, Concession 7 in the Lakefield Ward from the Development (D) Zone and the Environmental Protection (EP) Zone applicable to the subject lands to the Residential Type One Exception 618 (R1-618) Zone, Multiple Residential (R3) Zone, Multiple Residential Exception 619 (R3-619) Zone, Multiple Residential Exception 620 (R3-620) Zone, Recreational Open Space Exception 621 (RE-621) Zone, Recreational Open Space (RE) Zone and Environmental Protection Exception (EP-622) Zone be forwarded to the By-law section of the agenda for consideration.

Mayor Sherry Senis – Yes  
Deputy Mayor Ron Black – Yes  
Councillor John Boyko – Yes  
Councillor Mary Coulas – Yes  
Councillor Brian Henry – Yes

Carried.

**Resolution No. 2025 – 076 – 2025 First Quarter Reports**

Councillor John Boyko – Deputy Mayor Ron Black –  
That the report of the Chief Administrative Officer with regard to the 2025 Work Plans 1st Quarter Update as prepared by each Department Manager and the 2024 Report Card be received for information.

Carried.

**Resolution No. 2025 – 077 – Budget Amendment Report**

Councillor Mary Coulas – Councillor Brian Henry –  
That the report of the Manager of Financial Services related to Budget Amendment 1 & 2 - 2025 be received for information; and

That the Manager of Financial Services include the Budget Amendment report with the supporting 2025 budget working papers to be provided to the audit team; and

That Council have regard for these housekeeping amendments when an amended PSAB Budget Compliance Report is presented for endorsement later in the year.

Carried.

**Resolution No. 2025 – 078 – 2025 First Quarter Financial Report**

Deputy Mayor Ron Black – Councillor Mary Coulas –  
That the report of the Manager of Financial Services related to the Financial Statement Review – 2025 Q1 be received for information.

Carried.

**Resolution No. 2025 – 079 – Lakefield Campground Agreement - Termination by ORCA**

Councillor Brian Henry – Councillor Mary Coulas –  
That the report of the Chief Administrative Officer with regard to the notice received from ORCA terminating the Lakefield Campground Operating Agreement be received for information; and

That staff be directed to provide a further report to Council related to Option 5 outlining a plan for next steps and budget estimates to prepare for in-house operation of the Lakefield Campground commencing November 1, 2025; and

That correspondence be sent to ORCA acknowledging the notice of termination effective October 31, 2025 and further requesting ORCA exercise its due diligence to maximize the success of the operations for this coming camping season and to assist with plans to transition the operations to the Township.

Carried.

**Resolution No. 2025 – 080 – Civic Addressing By-law**

Councillor Mary Coulas – Councillor John Boyko –

That the report of the Chief Administrative Officer with regard to the Civic Addressing By-law be received for information, and

That By-law 2025-023, a By-law to regulate the administration and maintenance of civic number signage in the Township of Selwyn, be brought forward to the By-law section of the agenda for consideration; and

That Section 10 of the Township Fees and Charges By-law be amended to note the fee for a 911 sign also include new signage.

Carried.

**Resolution No. 2025 – 081 – Removal of a Holding Symbol - Part Lot 22, Concession 6 - Smith Ward being 1630 6th Line**

Councillor Brian Henry – Deputy Mayor Ron Black –

That the report of the Planner regarding the Zoning By-law Amendment – Removal of a Holding Symbol related to lands described as Part Lot 22, Concession 6 (Smith Ward) having the municipal address of 1630 6th Line be received for information; and

That By-law 2025-021, being a By-law to re-zone certain lands known as Part Lot 22, Concession 6 (Smith Ward) having the municipal address of 1630 6th line from Rural Residential Exception 612 holding (RR-612(h)) Zone to Rural Residential Exception 612 (RR-612) Zone be forwarded to the By-law section of the agenda for consideration.

Carried.

**Consent Items**

**Resolution No. 2025 – 082 – Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial**

Councillor John Boyko – Councillor Mary Coulas –

That the report of the Chief Administrative Officer with regard to the Legal Services Request for Proposals be received for information; and that the Township of Selwyn retain Hicks Morley Hamilton Stewart Storie LLP for the Labour & Employment Law practice area and Aird & Berlis LLP for all other practice areas; and

That the report of the Manager of Financial Services referring to the Development Charges 2025 Approval be received for information; and that the various Development Charges By-laws for each service area be forwarded to the By-law section of the agenda for consideration; and

That the report of the Corporate Services Assistant with respect to the 2025 Municipal Grants & Recognition Awards be received for information; and that \$100.00 be allocated to Thomas A. Stewart Secondary School for the Community Service Award recipient to recognize a Selwyn graduating student; and that the following groups be allocated a Municipal Grant for the year 2025; and

Organization	Grant \$
1. Buckhorn Community Centre & Athletic Assoc.	\$208
2. Chemung Lake District Lions Club	\$208
3. Christ Church Community Museum	\$208
4. Community Care Buckhorn	\$208
5. Community Care Chemung	\$208
6. Community Care Lakefield	\$208
7. Community Table Lakefield	\$208
8. Ennismore Garden Club	\$208
9. Ennismore Seniors Club	\$208
10. Hiawatha Chapel Association	\$208
11. Kawartha Lakes Stewards Association	\$208
12. Lakefield Agricultural Society	\$208
13. Lakefield Animal Welfare Society	\$208
14. Lakefield Community Garden	\$208
15. Lakefield & District Horticultural Society	\$208
16. Lakefield & District Lions Club	\$208
17. Lakefield Farmers Market	\$208
18. Lakefield Pride Picnic	\$208
19. Quilts for Cancer Peterborough County	\$208
20. Royal Canadian Legion Branch 77	\$208
21. St. Martin's Catholic Church	\$208
22. St. Paul's Catholic Church	\$208
23. Trent Valley Archives	\$208
24. United Way of Peterborough & District	\$208; and

That the report of the Fire Chief, Manager of Public Works and Manager of Parks and Recreation with respect to four (4) new pick-up trucks be received for information; and that the tender from Lindsay Buick GMC in the amount of \$72,460 (HST excluded) for one (1) new pick-up truck, noted as Item #1 in the staff report dated April 22, 2025, be approved; and that the tender from Quantrill Chevrolet Buick in the amount of \$174,147 (HST excluded) for three (3) new pick-up trucks, noted as Item #2, #3 and #4 in the staff report dated April 22, 2025, be approved; and

That the report of the Manager of Recreation Services entitled Lakefield Water Street Boat Launch Docking System Tender be received for information; and that the tender of Interco Fabrications in the amount of \$9,883.40 (HST excluded), be approved; and

That the report of the Deputy Clerk regarding various By-laws be received for information; and that By-law 2025-024, being a By-law to authorize the Clerk to execute a funding agreement with RT08 for the Community Kiosk Replacement project with a total project value of \$20,407.83, plus applicable HST be forwarded to the By-law section of the agenda for consideration; and that staff be authorized to engage Shaun Milne Signs to construct and install the signage; and that a budget amendment be prepared for a future Council meeting to add this project to the 2025 Capital budget with funding provided by RT08 (\$8,163.13), County of Peterborough (\$2,250), with the remaining amount \$9,994.70 plus applicable HST funded from Department 7 – Economic Development Working Funds; and that By-law 2025-025, being a By-law to authorize the Mayor and Clerk to execute an Environmental Impact Mitigation Measures Agreement between the Township of Selwyn and Darlene Parberry related to property located at Pt. Lot 43, Conc. 15, Smith Ward (B-82-23); be forwarded to the By-law section of the agenda for consideration; and

**Correspondence for Information**

That the following items of correspondence be received for information:

1. Premier's Office – Taking Action to Protect Workers Amid Economic Uncertainty
2. Ministry of Municipal Affairs and Housing – Proposing to Expand Strong Mayor Powers to 169 Additional Municipalities
3. Ministry for Seniors and Accessibility - 2025 Ontario Senior of the Year
4. Ministry of Health – Ontario Connecting 300,000 More People to a Family Doctor and Primary Care Teams This Year
5. AMO Policy Update – New Advocacy on Development Charges, Buy-Canadian & Buy-Ontario Initiatives, and Codes of Conduct
6. AMO Policy Update – Expanding Strong Mayor Powers, Improving Ambulance Procurement
7. Eastern Ontario Wardens Caucus – Newsletter
8. Prince Edward-Lennox & Addington Social Services – Ontario Works Financial Assistance Rates
9. City of Peterborough – Use of X
10. Township of North Glengarry – Rural Roads Safety Program
11. Township of Mulmur – Procurement and Advocacy for Trade Agreement Exemptions
12. Township of Tillsonburg – Strong Mayor Powers
13. Township of Central Frontenac – US Tariff Response
14. Town of Saugeen Shores – Strong Mayors Letter; and

#### **County Correspondence for Information**

That the following items of correspondence from the County of Peterborough be received for information:

1. Report - Proposed 2025 Economic Development Budget
2. Minutes - March 19, 2025; and

#### **Committee Reports**

- a) Peterborough County OPP Detachment Board 2025 Budget

That the correspondence from the Peterborough County OPP Detachment Board pertaining to the 2025 Board Budget be received for information; and

That the Township of Selwyn confirms that the Peterborough County OPP Detachment Board 2025 Budget request in the amount of \$7,138.00 can be accommodated in the approved 2025 Selwyn OPP area rate budget; and that correspondence be forwarded to the Board advising of the same.

Carried.

#### **Petitions**

None.

#### **Other, New & Unfinished Business**

##### **Resolution No. 2025 – 083 – Notice of Motion – March 2025 Ice Storm**

Councillor Brian Henry – Councillor John Boyko –

That staff prepare a report in Q4 highlighting all expenses incurred by all departments as a result of the March 30<sup>th</sup>, 2025 ice storm; and that the report include any recommendations that departments have to manage future incidents; and further that the report outlines a proposed communication plan for such events.

Carried.

## **By-laws**

### **Resolution No. 2025-084 – By-laws First, Second & Third Reading**

Councillor Mary Coulas – Councillor Brian Henry –

That By-law 2025-021, being a By-law to re-zone certain lands situated in Part Lot 22, Concession 6 of the Smith Ward from Rural Residential Exception 612 holding (RR-612(h)) Zone to Rural Residential Exception 612 (RR-612) Zone (1630 6<sup>th</sup> Line); and

That By-law 2025-022, being a By-law to re-zone certain lands situated in Part of Lots 26 and 27, Concession 7 in the Lakefield Ward from the Development (D) Zone and the Environmental Protection (EP) Zone applicable to the subject lands to the Residential Type One Exception 618 (R1-618) Zone, Multiple Residential (R3) Zone, Multiple Residential Exception 619 (R3-619) Zone, Multiple Residential Exception 620 (R3-620) Zone, Recreational Open Space Exception 621 (RE-621) Zone, Recreational Open Space (RE) Zone and Environmental Protection Exception (EP-622) Zone (Triple T – Ray's Creek); and

That By-law 2025-023, being a By-law to regulate the administration and maintenance of Civic Number Signage within the Township of Selwyn; and

That By-law 2025-024, being a By-law to authorize the execution of a funding agreement between the Corporation of the Township of Selwyn and Regional Tourism Organization 8 (RTO8) with regard to the Partnership Allocation Program for the Community Kiosk Replacement Project; and

That By-law 2025-025, being a By-law to authorize the Mayor and Clerk to execute an Environmental Impact Mitigation Measures Agreement between the Township of Selwyn and Darlene Parberry related to property located at Pt. Lot 43, Conc. 15, Smith Ward (B-82-23); and

That By-law 2025-026, being a By-law to amend Development Charges By-law 2023-053 (Roads and Related); and

That By-law 2025-027, being a By-law to amend Development Charges By-law 2023-054 (Fire Services); and

That By-law 2025-028, being a By-law to amend Development Charges By-law 2023-055 (Parks and Recreation); and

That By-law 2025-029, being a By-law to amend Development Charges By-law 2023-056 (Library Services); and

That By-law 2025-030, being a By-law to amend Development Charges By-law 2023-057 (Emergency Preparedness); and

That By-law 2025-031, being a By-law to Amend Development Charges By-law 2023-058 (Lakefield South Development Area - Wastewater Services); and

That By-law 2025-032, being a By-law to amend Development Charges By-law 2023-059 (Lakefield South Development Area - Waste Services); and

That By-law 2025-033, being a By-law to amend Development Charges By-law 2023-060 (Lakefield South Development Area – Roads and Related) be read a first, second and third time and finally passed.

Carried.

### **Resolution No. 2025 – 085 – Closed Session**

Councillor Brian Henry – Deputy Mayor Ron Black –

That the next portion of the meeting be closed to the public pursuant to Section 239 (2)(b) in order that Council may discuss:

- i) Personal matters about an identifiable individual, including a municipal or local board employees – Section 239. (2) (b) – Ontario Senior of the Year Award - *verbal* (2:05 PM)

Carried.

**Resolution No. 2025 – 086 – Rise Closed Session**

Councillor Brian Henry – Councillor John Boyko –  
That Council now rise from closed session (2:15 PM).

Carried.

**Resolution No. 2025 – 087 – Confirming By-law**

Councillor Mary Coulas – Deputy Mayor Ron Black –  
That By-law 2025-034, being a By-law to confirm the proceedings of the regular Council meeting held on the 22<sup>nd</sup> day of April 2025, be read a first, second and third time and finally passed.

Carried.

**Adjournment**

**Resolution No. 2025 – 088 – Adjournment**

Councillor Brian Henry – Deputy Mayor Ron Black –  
That the meeting be adjourned. (2:15 PM)

Carried.