

# Township of Selwyn Regular Council Meeting

**Tuesday, March 25, 2025 - 1:00 PM**

Council Chambers  
1310 Centre Line  
Township of Selwyn

Watch the meeting via livestreaming

<https://www.youtube.com/user/SelwynTownship>

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- **12:50 PM - [Committee of Adjustment](#)**
  - **1:00 PM - Regular Council Meeting Begins**
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## Land Acknowledgment

*We respectfully acknowledge that we are on the treaty and traditional territory of the Michi Saagiig Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.*

## Moment of Silent Reflection

*Please observe a moment of silence, so that Council, staff and members of the public can quietly reflect on our duty to the community that we are trying to serve.*

## Notification to Members of the Public

*Members of the public, staff, presenters and members of Council please be advised that meetings are broadcast and recorded and made available on the internet.*

## Declaration of Pecuniary Interest and the General Nature Thereof

### 1. Minutes

#### a) Minutes - Open Session

- Motion to adopt the minutes of the special Council meeting of [March 4, 2025](#) and the regular Council meeting of [March 11, 2025](#)
- Discussion out of the minutes.

## 2. Deputations and/or Invited Persons and/or Public Meetings

- a) 1:05 PM - Maxim Tandon - [Update GPS Trail Mapping to Improve Accessibility](#)
- b) 1:30 PM - Public Meeting - Peter Simcisko, Watson & Associates Economists Limited - [Development Charges By-law Amendments](#)
  - i.) R. Lane Vance, Manager of Financial Services - [Development Charges Report](#)

## 3. Question Period

15 minutes, one question per person at a time, on a rotating basis.

If a member of the public has a question please send an email by Noon on the day of the meeting noting your question which will be read into the public record and responded to during the meeting. An email will be sent following the meeting with a link to the recording.

## 4. Municipal Officer's & Staff Reports - Direction

- a) R. Lane Vance, Manager of Financial Services/Adam Tobin, Manager of Public Works - [Woodland Acres Water and Sewer Budget 2025](#)
  - Attachment - [PSAB Compliance Report - Woodland Acres](#)
  - Attachment - [Budget Narrative and Worksheets - Department #32](#)
  - Attachment - [Reserve Summary for Woodland Acres](#)
- b) Janice Lavalley, Chief Administrative Officer - [Lakefield Ward Police Services Contract](#)
- c) Howard Jinkerson, Deputy Fire Chief - [Stock Pumper Apparatus Purchase](#)
- d) Adam Tobin, Manager of Public Works - [Tender Specific Model - Pick-up Trucks](#)

## Consent Items

All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

**5. Municipal Officer's & Staff Reports - Information/Housekeeping/Non-Controversial**

- a) Alex Ernst, Water & Wastewater Supervisor - [DWQMS Accreditation - Lakefield & Woodland Acres Water Systems](#)
- Attachment - [2024 Annual Report - Lakefield Drinking Water System](#)
  - Attachment - [2024 Annual Report - Woodland Acres Subdivision Distribution System](#)
  - Attachment - [2024 Annual Report - Peterborough Drinking Water System](#)
  - Attachment - [2024 Annual Summary Report - Lakefield Drinking Water System](#)
  - Attachment - [2024 Annual Summary Report - Woodland Acres Subdivision Distribution System](#)
- b) Michelle Thornton, Deputy Treasurer/IT Coordinator - [2024 Council Remuneration](#)
- Attachment - [Township of Selwyn Statement of Council Remuneration - 2024](#)
  - Attachment - [County of Peterborough Statement of Remuneration - 2024](#)
  - Attachment - [ORCA Statements of Remuneration - 2024](#)
- c) Kim Berry, HR Coordinator - [Recruitment Update](#)

**6. Correspondence for Discussion and/or Decision**

- a) Correspondence Report - [March 25, 2025](#)

**7. Peterborough County Report**

- a) Peterborough County Report - [March 25, 2025](#)

**8. Committee Reports**

None.

**9. Petitions**

**10. Other, New & Unfinished Business**

- a) Resolution to Establish Special Council Meeting - June 17, 2025, 9:00 AM - Asset Management Plan

**11. By-laws**

- a) 2025-016 - Confirming

**Adjournment**