

# Township of Selwyn Regular Council Meeting

Tuesday, December 10, 2024 - 1:00 PM

## Council Meeting

Council Chambers  
1310 Centre Line  
Township of Selwyn

Watch the meeting via livestreaming

<https://www.youtube.com/user/SelwynTownship>

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- 12:50 PM - [Committee of Adjustment](#)
  - 1:00 PM - Regular Council Meeting Begins
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## Land Acknowledgment

*We respectfully acknowledge that we are on the treaty and traditional territory of the Michi Saagiig Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.*

## Moment of Silent Reflection

*Please observe a moment of silence, so that Council, staff and members of the public can quietly reflect on our duty to the community that we are trying to serve.*

## Notification to Members of the Public

*Members of the public, staff, presenters and members of Council please be advised that meetings are broadcast and recorded and made available on the internet.*

## Declaration of Pecuniary Interest and the General Nature Thereof

### 1. Minutes

#### a) Minutes - Open Session

- Motion to adopt the minutes of the Special Council Meeting of [November 21, 2024](#) and the Regular Council meeting of [November 26, 2024](#)

- Discussion out of the minutes

## 2. Deputations and/or Invited Persons and/or Public Meetings

a) 1:05 pm - Long Service Awards

### Staff Long Service Awards

- Jennifer McIlwain - 15 years
- Scott Heard - 15 years

### Volunteer Fire Fighter Long Service Awards - 25 years plus

- Greg Frost - 30 years
- Blake Knox - 35 years
- Dave Garrett, Gord Jopling, Jim Rosborough - 40 years
- Paul Murray - 50 years

b) 1:30 PM - Public Meeting - Zoning By-law Amendment

- Per Lundberg, Planner - Zoning By-law Amendment - [Part Lot 26, Concession 7 \(Lakefield Ward\) \(TTT\)](#)
  - Attachment - [Draft Zoning By-law Amendment and Schedule](#)
  - Attachment - [Comments](#)
- Per Lundberg, Planner - Zoning By-law Amendment - [Part Lot 18, Concession 8 \(Smith Ward\)](#)
  - Attachment - [Draft Zoning By-law Amendment and Schedule](#)
  - Attachment - [Comments](#)

c) 2:00 PM (exact time TBC - following 1:30 PM public meeting) - Jane Mizanski - [Gallagher Benefit Services \(Canada\) Group Inc - Council Remuneration Review](#)

## 3. Question Period

15 minutes, one question per person at a time, on a rotating basis

If a member of the public has a question please send an email by Noon on the day of the meeting noting your question which will be read into the public record and responded to during the meeting. An email will be sent following the meeting with a link to the recording.

#### **4. Municipal Officer's & Staff Reports - Direction**

- a) Janice Lavalley, Chief Administrative Officer - [Township Properties](#)
  - Attachment - [Township Owned Lands Inventory](#)
  - Attachment - [Potential Surplus Properties for Disposition](#)
  - Attachment - [Real Properties Disposal Bylaw](#)
- b) Janice Lavalley, Chief Administrative Officer - [Provision of Sidewalks Policy](#)
  - Attachment - [Proposed Provision of Sidewalks Policy](#)
- c) Angela Chittick, Manager of Community & Corporate Services/Clerk - [Dog Licencing Amendments](#)
- d) Adam Tobin, Manager of Public Works - [Municipal Consents](#)

#### **Consent Items**

All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

#### **5. Municipal Officer's & Staff Reports - Information/Housekeeping/Non-Controversial**

- a) R. Lane Vance, Manager of Financial Services - [DC Indexing 2025](#)
  - Attachment - [Selwyn DC - January 2025 Indexed](#)
- b) Tania Goncalves, Deputy Clerk - [Various By-laws](#)
- c) Kim Berry, HR Coordinator - [Recruitment Update](#)
- d) Kim Berry, HR Coordinator - [Fire Department Recruitment Update](#)

#### **6. Correspondence for Discussion and/or Decision**

- a) Correspondence Report - [December 10, 2024](#)

#### **7. Peterborough County Report**

- a) Peterborough County Report - [December 10, 2024](#)

## 8. Committee Reports

- a) Joint Accessibility Advisory Committee Minutes - [November 27, 2024](#)
  - [Year 21 - Accomplishments](#)
  - [Year 22 - Workplan](#)

### **Recommendation:**

That the Council of the Township of Selwyn receive the Year 21 Accomplishments report for information and further that it endorse the Year 22 Work Plan to meet the requirements of the Accessibility for Ontarians with Disabilities Act for submission to the Ministry for Seniors and Accessibility.

- b) Municipal Heritage Committee Minutes - [September 19, 2024](#)

## 9. Petitions

## 10. Other, New & Unfinished Business

- a) Closed Session -
  - i.) Litigation or potential litigation matters affecting the municipality - Section 239. (2) (e) - Insurance Claim Updates and 3 litigation matters
  - ii.) Personal matters about an identifiable individual, including a municipal or local board employees - Section 239. (2) (b)
  - iii.) Closed Session Minutes - March 26, 2024

## 11. By-laws

- a) 2024-076 - Zoning By-law Amendment C-09-24 - Lot 26, Concession 7, Lakefield (TTT)
- b) 2024-077 - Zoning By-law Amendment - C-10-24 Lot 18, Concession 8, Smith
- c) 2024-078 - Authorizing - Merger Agreement B- 49-24 Part Lot 18, Concession 9, Smith (Glover)
- d) 2024-079 - Adopt Policy for Provision of Sidewalks
- e) 2024-080 - Amend the Animal Control By-law 2019-104
- f) 2024-081 - Confirming

## Adjournment