

**Corporation of the Township of Selwyn**

**Regular Council Meeting  
Tuesday, August 13<sup>th</sup>, 2024**

**Council Chambers, 1310 Centre Line**

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, August 13<sup>th</sup>, 2024 at the Council Chambers, 1310 Centre Line.

Present: Mayor Sherry Senis  
Deputy Mayor Ron Black  
Councillor John Boyko  
Councillor Mary Coulas  
Councillor Brian Henry

Staff Present: Janice Lavalley, CAO  
Angela Chittick, Manager of Community & Corporate Services /Clerk  
R. Lane Vance, Manager of Financial Services  
Robert Kelly, Manager of Building and Planning  
Adam Tobin, Manager of Public Works  
Mike Richardson, Manager of Recreation Services  
Per Lundberg, Planner  
Breanna Guiotto, Economic Development Coordinator  
Tania Goncalves, Deputy Clerk

The Council meeting commenced at 1:00 PM with Mayor Senis in the Chair.

**Declaration of Pecuniary Interest**

None.

**Minutes**

**Resolution No. 2024 – 133 – Minutes**

Councillor Brian Henry – Councillor Mary Coulas –  
That the minutes of the Special Council meeting held on June 8, 2024 and the Regular Council meeting held on July 16, 2024 be adopted.

Carried.

**Deputations and/or Invited Persons and/or Public Meeting**

Council welcomed new employees Water & Wastewater Operator Brendan Hill and Water & Wastewater Operations Lead Blair Scott.

Healthcare Advancement Coordinator Lori Richey from the County of Peterborough made a presentation to Council to provide an update on the physician recruitment initiatives for the County of Peterborough.

**Resolution No. 2024 – 134 – County of Peterborough – Healthcare Advancement Coordinator – Physician Recruitment**

Councillor John Boyko – Councillor Brian Henry –  
That the presentation from Healthcare Advancement Coordinator Lori Richey from the County of Peterborough to provide an update on physician recruitment initiatives for the County of Peterborough be received for information.

Carried.

**Question Period**

None.

**Municipal Officers & Staff Reports – Direction**

**Resolution No. 2024 – 135 – Lakefield Campground – Infrastructure Tender Results**

Councillor Brian Henry – Councillor Mary Coulas –

That the report of the Manager of Recreation Services related to Lakefield Campground Infrastructure Upgrade be received for information; and

That Council approve the Lakefield Campground capital project work and authorize staff to award the contract to Accurex Inc. for \$876,707.89 (exclusive of HST) and that By-law 2024-048 to authorize the execution of an agreement with Accurex Inc. for the Lakefield Campground project be brought forward to the By-laws section of the agenda for consideration; and

That a budget amendment be prepared and presented to Council with the supporting 2024 budget working sheet at a later date to accommodate the cost of these services which would be financed internally and paid back with interest over a 30-year period through the revenues the Township will receive through its agreement with ORCA for the campground operation.

Mayor Sherry Senis - yes

Deputy Mayor Ron Black - no

Councillor John Boyko - no

Councillor Mary Coulas - yes

Councillor Brian Henry - yes

Carried.

**Resolution No. 2024 – 136 – Impacts of Bill 185 on Pre-consultation and Site Plan Control**

Councillor John Boyko – Councillor Brian Henry –

That the report regarding Bill 185 amendments to the Township's Pre-consultation By-law, Site Plan Control By-law and Community Consultation Policy be received for information; and

That By-law 2024-045 being a By-law to repeal and replace the Township's Site Plan Control By-law 2023-025 be brought forward to the by-law section of the agenda for consideration; and

That By-law 2024-044 being a By-law to repeal and replace the Township's Pre-Consultation By-law 2022-082 be brought forward to the By-law section of the agenda for consideration; and

That the amendments to the Township's Community Consultation Policy to clarify notice provisions for Zoning Bylaw Amendment application public meetings as noted herein be approved.

Carried.

**Resolution No. 2024 – 137 – Peterborough County Lease Authorization – 12 Queen Street, Lakefield**

Deputy Mayor Ron Black – Councillor John Boyko –

That the report of the Economic Development Coordinator regarding the lease of The Old Post Office located at 12 Queen Street, Lakefield be received for information; and

That By-law 2024-047, being a By-law to authorize the Clerk and the Mayor to execute a lease agreement with Peterborough County for Township property known 12 Queen Street, Lakefield effective September 1, 2024, for a 12-month pilot term for the County to use a portion of the space as a Tourism and Economic Development Office; and

That following the 12-month pilot period Council be provided with an update related to actual operating costs with recommended terms for Peterborough County to continue using the space; and

That a portion of the space be used as offices for the Water and Wastewater Supervisor, Facilities Maintenance Coordinator and the Economic Development Coordinator and that up to \$20,000 in expense be approved to furnish the workstations for staff and provide for I.T. needs and that these expenses be included in an upcoming budget amendment report.

Carried.

### **Consent Items**

#### **Resolution No. 2023 – 138 – Municipal Officer’s and Staff Reports – Information/Housekeeping/Non-Controversial**

Councillor Brian Henry – Councillor Mary Coulas –

That the report of the Manager of Financial Services with regard to the Budget Timeline 2025 be received for information; and that Council approve the Budget Timeline 2025 dated August 13, 2024 as presented; and that the Special Council Meeting for the Taxation Budget presentation scheduled for Thursday January 30th be cancelled and re-scheduled for Thursday February 6, 2025; and

That the report of the Manager of Financial Services regarding the Development Charges Update Proposal be received for information; and that Watson & Associates Economists Limited be engaged to complete the services as outlined in their proposal dated August 7, 2024 for \$6,990 (HST excluded); and that a formal budget amendment be prepared and presented to Council at a later date to accommodate the cost of these services; and

That the report from the HR Coordinator regarding staffing updates for the new Operations Lead - Water & Wastewater position, the Public Works Labourer position, Building Official positions and the Emergency & Risk Management Advisor be received for information; and

That By-law 2024-043, being a By-law to incorporate the roadway described by Registered Plan 45R-14772 (Pt. of PIN 28406-0333 (LT)) more particularly described as Parts 1, 2, 3, and 4 in the geographic former Village of Lakefield, now in the Township of Selwyn into the Township road system and assumed as a public highway and that these lands be named and become part of the existing Bishop Street, Lakefield Ward; and that By-law 2024-046, being a By-law to amend By-law 2023-38, the Refreshment Vehicle By-law to incorporate set fines and that the Township pursue short form wording and set fines through the Regional Chief Justice for the offences set out in Schedule A of By-law 2024-046, and that By-law 2024-047, being a By-law to appoint Nicholas Hoornweg, Kailey Gorton, and Mark Goggin as Building and Plumbing Inspector/By-law Enforcement Officers and to remove Mitchell Hynes as an appointed Building and Plumbing Inspector/By-law Enforcement Officer by repealing By-law 2024-041, be brought forward to the By-law section of the agenda for consideration; and

That the report of the Manager of Recreation Services related to the Facility Condition Assessment - 2024 Capital Projects, be received for information; and that the capital work for the refurbishment of the Lakefield Public Works Depot at 275 Queen Street be approved as presented; and that a budget amendment be prepared and presented to Council at a later date to formally reallocate expenses within accounts in department # 6 to accommodate these projects; and that Council approve sole sourcing the project to Kent Wilson Construction in the amount of \$30,155 (HST excluded) and proceeding immediately with the work; and

That the report of the Manager of Public Works regarding the 2024 – 2025 Compliance Inspection Report for the Lakefield & Woodland Acres Drinking Water Systems be received for information; and

#### **Correspondence for Direction**

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

1. Association of Municipalities of Ontario - Health-care Challenges

That the correspondence from the Association of Municipalities of Ontario (AMO) and the Ontario Medical Association (OMA) regarding health-care challenges be received for information; and that the Township of Selwyn urge the Province of Ontario to recognize physician shortages in our community and that there is an urgent need for more healthcare resources and support and that a copy of this Resolution be sent to OMA, AMO and local MPP Dave Smith; and

### **Correspondence for Information**

That the following items of correspondence be received for information:

2. Ministry of Health - Ontario Exploring More Ways to Expand Role of Pharmacists
3. Association of Municipalities of Ontario - Policy Update: AMO/OMA Resolution Campaign, SALC Regulations, and Advocacy Updates
4. County of Frontenac - Physician Shortage in Frontenac County
5. Municipality of Wawa - Joint Health Resolution Campaign - Physician Shortage
6. Township of Schreiber - Wastewater Treatment Plant
7. Town of Cochrane - Blue Box for Ineligible Sources
8. City of Stratford - Call to Action to Meet the Deadline of an Accessible Ontario by 2025
9. City of Stratford - Significant Financial and Budgetary Pressures Relating to Infrastructure Development, Maintenance and Repair
10. Marilyn and Larry Wood - Thank you to Public Works Department; and

### **County Correspondence for Information**

That the following items of correspondence from the County of Peterborough be received for information:

1. Report CAO Q 2 Report
2. PKED 2024 Q1 & Q2 Strategic Plan Activities Report
3. County Economic Development and Tourism Offices
  - Attachment - Old Post Office – Presentation Office Space Photos
4. Tully Bridge Replacement – Environmental Assessment and Detailed Design, Contract Administration and Inspection Services
5. Garbage Upload and Organics Township Presentation Results and Next Steps
  - Attachment – Township Resolution
  - Attachment - Presentation
6. Watershed Planning Award of Proposal No. NP-11-2024
7. Minutes – June 26, 2024; and

### **Committee Reports**

That the minutes of the Peterborough Police Services Board of June 11, 2024; and

That the Peterborough Police Services board 2024 overall 1<sup>st</sup> Quarter Complaints, Crime Statistics, Financial Report and 2024 Lakefield and Peterborough 1<sup>st</sup> Quarter Statistics be received for information.

Carried.

### **Resolution No. 2024 – 139 – Town of Cochrane - Blue Box for Ineligible Sources**

Deputy Mayor Ron Black – Councillor John Boyko –

That the Township Selwyn support the resolution passed by the Town of Cochrane requesting that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources and that a copy of this resolution be forwarded to the Premier of Ontario, Minister of Environment, Conservation and Parks, the Federation of Canadian Municipalities, Association of Municipalities of Ontario and Peterborough-Kawartha MPP Dave Smith.

Carried.

### **Petitions**

None.

### **Other, New & Unfinished Business**

None.

### **By-laws**

#### **Resolution No. 2024 – 140 – By-laws First, & Third Reading**

Councillor Mary Coulas – Councillor Brian Henry –

That By-law 2024-043, being a By-law to assume certain lands into the Township road system (Bishop Street extension); and

That By-law 2024-044, being a By-law to provide guidance for pre-consultation with the municipality prior to the submission of certain applications under the *Planning Act*; and

That By-law 2024-045, being a By-law to designate a site plan control area for the Corporation of the Township of Selwyn; and

That By-law 2024-046, being a By-law to amend By-law 2023-038, the Refreshment Vehicle By-law and to incorporate set fines; and

That By-law 2024-047, being a By-law to appoint Nicholas Hoornweg, Kailey Gorton, and Mark Goggin as Building Inspectors/By-law Enforcement Officers for the Corporation of the Township of Selwyn; and to repeal By-law 2024-041; and

That By-law 2024-047A, being a By-law to authorize the Clerk and the Mayor to execute a lease agreement with Peterborough County for 12 Queen Street, Lakefield; and

That By-law 2024-048, being a By-law to authorize a the execution of an agreement between the Township of Selwyn and Accurex Inc. for infrastructure replacement at the Lakefield Campground be read a first, second and third time and finally passed.

Carried.

#### **Resolution No. 2024 – 141 – Confirming By-law**

Deputy Mayor Ron Black – Councillor Mary Coulas –

That By-law 2024-049, being a By-law to confirm the proceedings of the regular Council meeting held on the 13<sup>th</sup> day of August 2024, be read a first, second and third time and finally passed.

Carried.

### **Adjournment**

#### **Resolution No. 2024 – 142 – Adjournment**

Councillor Brian Henry – Deputy Mayor Ron Black –

That the meeting be adjourned. (2:33 p.m.)

Carried.