

**Corporation of the Township of Selwyn**

**Regular Council Meeting  
Tuesday, July 16<sup>th</sup>, 2024**

**Council Chambers, 1310 Centre Line**

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, July 16<sup>th</sup>, 2024 at the Council Chambers, 1310 Centre Line.

Present: Mayor Sherry Senis  
Deputy Mayor Ron Black  
Councillor John Boyko  
Councillor Mary Coulas  
Councillor Brian Henry

Staff Present: Janice Lavalley, CAO  
Angela Chittick, Manager of Community & Corporate Services /Clerk  
R. Lane Vance, Manager of Financial Services  
Robert Kelly, Manager of Building and Planning  
Adam Tobin, Manager of Public Works  
Mike Richardson, Manager of Recreation Services  
Gord Jopling, Fire Chief  
Sarah Hennessey, Chief Librarian/CEO  
Per Lundberg, Planner (left at 1:38 pm)  
Kim Berry, HR Coordinator  
Tania Goncalves, Deputy Clerk

The Council meeting commenced at 1:00 PM with Mayor Senis in the Chair.

**Declaration of Pecuniary Interest**

None.

**Minutes**

**Resolution No. 2024 – 122 – Minutes**

Councillor John Boyko – Councillor Mary Coulas –

That the minutes of the Special Council meeting held on June 17, 2024 and the Regular Council meeting held on June 25, 2024 be adopted.

Carried.

**Deputations and/or Invited Persons and/or Public Meeting**

Anand Desai from Monteith Brown Planning Consultants made a presentation to Council to provide an update on the engagement activities and the public feedback received pertaining to the Strategic Plan and Recreation Services Plan (including Trails).

**Resolution No. 2024 – 123 – Strategic Plan and Recreation Services Plan Update**

Councillor Brian Henry – Deputy Mayor Ron Black –

That the presentation from Anand Desai from Monteith Brown Planning Consultants providing an update on the engagement activities and feedback received pertaining to the Strategic Plan and Recreation Services Plan (including Trails) be received for information.

Carried.

**Question Period**

Council entertained questions from the public from 1:28 p.m. to 1:30 p.m.

A public meeting commenced at 1:31 PM. Township Planner, Per Lundberg announced that the Township of Selwyn is holding a public meeting to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The prescribed notice of public meeting was provided via prepaid first class mail to all residents within a 120 metre radius of the property subject to the application(s), as well as by a sign posted on the subject lands. The notice(s) were also available on the Township website. The notice circulation complies with the requirements of the Planning Act. If a person or public body who has the ability to appeal the decision of Council of the Township of Selwyn but does not make oral submissions at a public meeting or make written submissions to the Township of Selwyn in respect of the zoning By-law amendment before the approval authority gives or refuses to give approval to the zoning By-law amendment, the person or public body is not entitled to appeal the decision to the Ontario Land Tribunal. If a person or public body who has the ability to appeal does not make oral submissions at a public meeting or make written submissions to the Council of the Township of Selwyn in respect of the proposed zoning By-law amendment before the approval authority gives or refuses to give approval to the zoning By-law amendment, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so. Anyone wishing to be notified of the decision of Council of the Township of Selwyn in respect of the proposed zoning By-law amendment, must make a written request to the Township of Selwyn providing their name and address or email address.

A public meeting commenced at 1:31 PM to consider an application to amend the Township's Comprehensive Zoning By-law in accordance with Sections 34 of The Planning Act. The amendment relates to the property described as Part of Lot 28, Concession 7 in the Lakefield Ward having the municipal address of 42 Caroline Street. Mr. Lundberg noted that the zoning By-law amendment is a condition of consent to sever application B-135-22, which was imposed by the Township. The proposed severance has been granted provisional consent by the County of Peterborough. The severed parcel will be re-zoned from Residential Type 1 (R1) Zone to Residential Type One Exception 610 (R1-610) Zone and Residential Type One Exception 611 (R1-611). The re-zoning is required to address a deficient lot area for the retained parcel with regard to the R1 Zone regulations as well as to address non-compliance of the existing dwelling with the R1 Zone regulations (i.e. setbacks and lot coverage) on the severed parcel. It was noted that comments of no concern have been received from Bell Canada, Enbridge, County of Peterborough Public Works, the Otonabee Region Conservation Authority and the Township's Heritage Committee. Mr. Lundberg also advised that comments were received by resident Michael Unger requesting clarification on the future development of the severed parcel. Mr. Lundberg advised that the subject application pertains to the rezoning of the property and that any future development would be subject to the building permit process. No one further spoke in opposition to or in favour of the application. There was one (1) member of the public in attendance. The meeting concluded at 1:37 p.m.

**Resolution No. 2024 –124 – Zoning By-law Amendment – Part Lot 28, Concession 7 (Lakefield Ward) – 42 Caroline Street**

Councillor John Boyko – Councillor Brian Henry –

That the report of the Planner regarding the Zoning By-law Amendment related to lands described as being Part of Lot 28, Concession 7 in the Lakefield Ward having the municipal address of 42 Caroline Street be received for information; and

That By-law 2024-040 being a By-law to re-zone certain lands situated in Part of Lot 28, Concession 7 in the Lakefield Ward (42 Caroline Street) from Residential Type 1 (R1) Zone to Residential Type One Exception 610 (R1-610) Zone and Residential Type One Exception 611 (R1-611) be brought forward to the By-law section of the agenda for consideration.

Carried.

**Municipal Officers & Staff Reports – Direction**

**Resolution No. 2024 – 125 – 2024 2<sup>nd</sup> Quarter Reports**

Councillor John Boyko – Councillor Brian Henry –

That the report of the Chief Administrative Officer with regard to the 2024 Work Plans 2<sup>nd</sup> Quarter Update as prepared by each Department Manager be received for information.

Carried.

**Resolution No. 2024 – 126 – 2024 Second Quarter Financial Report**

Deputy Mayor Ron Black – Councillor Mary Coulas –

That the report of the Manager of Financial Services regarding the Financial Statement Review – 2024 Q2 be received for information.

Carried.

**Resolution No. 2024 – 127 – Peterborough County OPP Detachment Board – Terms of Reference**

Councillor Brian Henry – Councillor Mary Coulas –

That the report of the Chief Administrative Officer with regard to the Peterborough County OPP Detachment Board Terms of reference be received for information; and that the Terms of Reference for the Peterborough County OPP Detachment Board be approved.

Carried.

**Resolution No. 2024 – 128 – Development Charges Act Updates**

Councillor John Boyko – Councillor Brian Henry –

That the report of the Chief Administrative Officer with regard to updates related to the Development Charges Act and Bylaw Updates be received for information; and

That staff be directed to work with Watson & Associates Economists Limited to prepare the required updates to the Development Charges By-law pertaining to inclusion of studies as an eligible cost as soon as possible; and

That the Tarriff of Fees By-law, Schedule “A” be updated to reflect the legislative change related to the elimination of the five-year phase-in of the Development Charge amounts; and

That staff be directed to obtain a proposal from Watson & Associates Economists Limited for the completion of a Development Charges Background Study and related processes to consider amending the timelines for the rate freeze related to site plan and zoning bylaw amendment planning applications and the appropriate Development Charge By-law provisions for park model trailer development.

Carried.

**Consent Items**

**Resolution No. 2023 – 129 – Municipal Officer’s and Staff Reports – Information/Housekeeping/Non-Controversial**

Councillor Brian Henry – Councillor Mary Coulas –

That the report of the Deputy Clerk regarding various By-laws be received for information; and that By-law 2024-041, being a By-law to appoint Mitchell Hynes as Building and Plumbing Inspector/By-law Enforcement Officer be brought forward to the By-law section of the agenda for consideration; and

**Correspondence for Information**

That the following items of correspondence be received for information:

1. Government of Ontario - Ontario Supporting Firefighters with More Than \$10 million for Training and Infrastructure
2. Ministry of Municipal Affairs & Housing - Planning Act and Development Charges Act Regulations - Cutting Red Tape to Build More Homes Act (Bill 185)

3. Association of Municipalities of Ontario - Advocacy on Homelessness Encampments
4. Association of Municipalities of Ontario - Policy Update: New AMO Advocacy on Homelessness, Opioids, and Water Infrastructure Demonstrate the Critical Need for Social and Economic Prosperity Review
5. Association of Municipalities of Ontario - Ontario Energy Board New Board Chair
6. Eastern Ontario Wardens' Caucus - Newsletter June 2024
7. City of Brantford - Ontario Energy Board to End the Gas Pipeline Subsidy
8. County of Frontenac - Implementation of Sustainable Infrastructure Funding for Small Rural Municipalities
9. New Tecumseth - Phasing Out Free Water Testing for Private Wells
10. City of Pickering - Water Testing Services for Private Drinking Water
11. Central Manitoulin - Phasing Out Free Water Testing for Private Wells
12. Smiths Falls - Regulations Needed to Restrict Keeping of Non-Native ("exotic") Wild Animals
13. St. Catharines - Green Roads Pilot Project
14. Township of Emo - Request for New Provincial-Municipal Fiscal Framework
15. Township of Emo - Operational Budget Funding
16. Township of Puslinch - MFIPPA Modernization
17. Township of Puslinch - Royal Assent of Administrative Monetary Penalty System in the Building Code Act
18. Town of Kearney - Supports - Implement Sustainable Infrastructure Funding
19. Township of Otonabee-South Monaghan - Importation and Safe Use of Lithium-ion Batteries
20. East Ferris - Importation and Safe Use of Lithium-ion Batteries
21. Ontario Public Service Employees Union - Kawartha Haliburton Childrens Aid Society - Request for Support
22. Peterborough Humane Society - Annual Report
23. Thank you - Atkinson & Mewhinney Family; and

### **County Correspondence for Information**

That the following items of correspondence from the County of Peterborough be received for information

1. Minutes – June 5, 2024
2. Technical Advisory Committee Meeting Minutes – June 20, 2024; and

### **Committee Reports**

That the minutes of the Accessibility Advisory Committee Minutes of June 27, 2024; and

That the Peterborough Police Services board 2024 overall 1<sup>st</sup> Quarter Statistic and 2024 Lakefield 1<sup>st</sup> Quarter Statistics be received for information.

Carried.

### **Petitions**

None.

### **Other, New & Unfinished Business**

Councillor John Boyko expressed his appreciation to all volunteers that supported the Jazz and Art Festival on July 14, 2024.

Councillor Mary Coulas made everyone aware of the Ennismore Shamrock Festival on July 20 & 21, 2024.

**By-laws**

**Resolution No. 2024 – 130 – By-laws First, & Third Reading**

Councillor Brian Henry – Deputy Mayor Ron Black –  
That By-law 2024-040, being a By-law to re-zone certain lands situated in Part of Lot 28, Concession 7 in the Lakefield Ward (42 Caroline Street) from Residential Type 1 (R1) Zone to Residential Type One Exception 610 (R1-610) Zone and Residential Type One Exception 611 (R1-611); and

That By-law 2024-041, being a By-law to appoint Mitchell Hynes as Building and Plumbing Inspector/By-law Enforcement Officer be read a first, second and third time and finally passed.

Carried.

**Resolution No. 2024 – 131 – Confirming By-law**

Councillor John Boyko – Councillor Mary Coulas –  
That By-law 2024-042, being a By-law to confirm the proceedings of the regular Council meeting held on the 16<sup>th</sup> day of July 2024, be read a first, second and third time and finally passed.

Carried.

**Adjournment**

**Resolution No. 2024 – 132 – Adjournment**

Councillor Brian Henry – Deputy Mayor Ron Black –  
That the meeting be adjourned. (2:31 p.m.)

Carried.