

**Corporation of the Township of Selwyn**

**Regular Council Meeting  
Tuesday, April 9, 2024**

**Council Chambers, 1310 Centre Line**

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, April 9<sup>th</sup>, 2024 at the Council Chambers, 1310 Centre Line.

Present: Mayor Sherry Senis  
Deputy Mayor Ron Black  
Councillor John Boyko  
Councillor Mary Coulas  
Councillor Brian Henry

Staff Present: Janice Lavalley, Chief Administrative Officer  
Angela Chittick, Manager of Community & Corporate Services /Clerk  
R. Lane Vance, Manager of Finance/Treasurer  
Mike Richardson, Manager of Recreation Services  
Adam Tobin, Manager of Public Works  
Per Lundberg, Planner (left at 1:50 pm)  
Kim Berry, HR Coordinator  
Robert Kelly, Manager of Building and Planning  
Lily Morrow, Sustainability Coordinator  
Tania Goncalves, Deputy Clerk

The Council meeting commenced at 1:00 pm with Mayor Senis in the Chair.

**Declaration of Pecuniary Interest**

None.

**Minutes**

**Resolution No. 2024 – 060 – Minutes**

Councillor Brian Henry – Councillor John Boyko –

That the minutes of the regular Council meeting held on March 26, 2024 be adopted.

Carried.

**Deputations and/or Invited Persons and/or Public Meeting**

Council welcomed new employee Jessica Barlow, Administrative Assistant for Planning & By-law (Acting).

**Question Period**

Council entertained questions from the public from 1:02 pm to 1:17 PM.

**Municipal Officers & Staff Reports – Direction**

**Resolution No. 2024 – 061 – 2024 Work Plans - Q1 Update**

Deputy Mayor Ron Black – Councillor Mary Coulas –

That the report of the Chief Administrative Officer with regard to the 2024 Work Plan 1<sup>st</sup> Quarter Update as prepared by each Department Manager and the 2023 Report Card be received for information.

Carried.

A public meeting commenced at 1:30 PM. Township Planner, Per Lundberg announced that the Township of Selwyn is holding a public meeting to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The prescribed

notice of the public meeting was provided by prepaid first class mail to all residents within a 120 metre radius of the subject property as well as by way of a sign being posted on the property. The notice was provided to the prescribed ministries and agencies via email and was also available on the Township website. If a person or public body does not make an oral submission at the public meeting or make a written submission to the Township of Selwyn before the Zoning By-law is passed the person or public body is not entitled to appeal the decision of the Council of the Township of Selwyn to the Ontario Land Tribunal, nor can a person or public body be added as a party to the hearing of an appeal before the Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so. In order to be notified of the decision of the Township of Selwyn on the proposed Zoning By-law Amendment, a written request must be made to the Township.

A public meeting commenced at 1:30 PM to consider an application to amend the Township's Comprehensive Zoning By-law in accordance with Section 34 of The Planning Act. The amendment relates to the property described as Part of Lot 29, Concession 11 in the Smith Ward having the municipal address of 2027 Preston Road. It was noted that the Zoning By-law Amendment application proposes to amend the Rural (RU) Zone and Environmental Protection (EP) Zone to Rural Exception 606 (RU-606), Rural (RU) Zone and Environmental Protection (EP) Zone in order to permit a small-scale day camp. Mr. Lundberg noted that the County of Peterborough Public Works Department and Enbridge Gas Inc. have submitted comments of no concern. Thom Unrau, Director of Community Conservation with Kawartha Land Trust (applicant) was in attendance to speak in favour of the application and to answer any questions regarding the plans for the day camp. Melissa Rose from 2197 Miller Road attended virtually and requested clarification on her responsibilities as a neighbouring property owner regarding the need for additional insurance should campers enter her property. Ms. Rose also requested clarification on the provisions of the Zoning By-law amendment as it pertains to future expansion of the day camp (i.e. hours of operations, overnight camp etc...). Mr. Unrau advised that the camp is being operated in partnership with Compass Early Learning and Care which follow industry best practices for responsibility of care for its participants. Mr. Unrau also advised that the Kawartha Land Trust will work with neighbouring property owners on boundary delineation, if required. Mr. Lundberg advised that the provision of the Zoning By-law amendment does not speak to hours of operation however, if a future expansion consisted of overnight operations, the owners would be subject to building permits and site plan control to ensure that appropriate facilities are constructed in compliance with applicable legislation. Council members asked a series of questions regarding the proposed application. There were two (2) members of the public in attendance in person and one (1) member in attendance virtually. The meeting concluded at 1:46 PM.

**Resolution No. 2024 – 062 – Zoning By-law Amendment – Part Lot 29, Concession 11 (Smith Ward), 2027 Preston Road**

Councillor Brian Henry – Councillor John Boyko –

That the report of the Planner regarding the Zoning By-law amendment related to lands described as being Part of Lot 29, Concession 11 in the Smith Ward having the municipal address of 2027 Preston Road be received for information; and

That By-law 2024-017, being a By-law to re-zone certain lands situated in Part of Lot 29, Concession 11 in the Smith Ward having the municipal address of 2027 Preston Road from Rural (RU) Zone and Environmental Protection (EP) Zone to Rural Exception 606 (RU-606), Rural (RU) Zone and Environmental Protection (EP) Zone be brought forward to the By-law section of the agenda for consideration.

Carried.

**Resolution No. 2024 – 063 – 2024 Q1 Financial Statement Review**

Councillor Mary Coulas – Councillor Brian Henry –

That the report of the Manager of Financial Services related to the 2024 Q1 Financial Statement Review be received for information.

Carried.

**Consent Items**

**Resolution No. 2024 – 064 – Municipal Officer’s and Staff Reports – Information/Housekeeping/Non-Controversial**

Councillor Mary Coulas – Deputy Mayor Ron Black –

That the report of the Manager of Public Works with respect to the 2023 Smith Landfill Annual Report, prepared by Cambium Environmental, be received for information; and

That the report of the Sustainability Coordinator regarding the Earth Day Clean Up be received for information; and that the Township of Selwyn proclaim April 22 – 27th, 2024 as Earth Week and endorse the creation of a yearly Earth Day Clean Up event in Selwyn Township which can be promoted to encourage annual participation; and

That the report of the Alternate Community Emergency Management Coordinator with respect to Emergency Preparedness Week 2024 be received for information; and that the Township of Selwyn declare May 5 - 11, 2024 as Emergency Preparedness Week in the Township of Selwyn; and

That the report of the Corporate Services Assistant with respect to the 2024 Municipal Grants & Recognition Awards be received for information; and that \$100.00 be allocated to Thomas A. Stewart Secondary School (T.A.S.S.) for the Community Service Award recipient to recognize a Selwyn graduating student; and

<u>Organization</u>	<u>Grant \$</u>
1. Buckhorn Community Centre & Athletic Association	\$227
2. Buckhorn District Tourist Association	\$227
3. Chemong Lake District Lions Club	\$227
4. Christ Church Community Museum	\$227
5. Community Care Buckhorn	\$227
6. Community Care Chemong	\$227
7. Community Care Lakefield	\$227
8. Ennismore Garden Club	\$227
9. Kawartha Lake Stewards Association	\$227
10. Lakefield Agricultural Society	\$227
11. Lakefield Animal Welfare Society	\$227
12. Lakefield Community Garden	\$227
13. Lakefield and District Horticultural Society	\$227
14. Lakefield and District Lions Club	\$227
15. Lakefield Farmers Market	\$227
16. Lakefield Golden Years Club	\$227
17. Lakefield Pride Picnic	\$227
18. Quilts for Cancer Peterborough County	\$227
19. Royal Canadian Legion Branch 77	\$227
20. St. Paul’s Catholic Church	\$227
21. Trent Valley Archives	\$227
22. United Way of Peterborough and District	\$227; and

**Correspondence for Recommendation:**

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

1. Participate in the Moose Hide Campaign & Stop Gender-based Violence

That the correspondence from the Moose Hide Campaign related to intimate partner violence be received for information; and that Selwyn Township proclaim May 16, 2024 as Moose Hide Campaign Day to raise awareness about intimate partner violence; and that Selwyn Township support the awareness by Council and staff wearing a moose hide pin to show solidarity with victims; and

2. Kawartha Land Trust – Request for Grant as Reimbursement for Parkland Dedication Fee

That the correspondence from the Kawartha Land Trust concerning lands known as 2027 Preston Road be received for information; and that their request for a grant, as reimbursement for the parkland dedication fee paid, be approved; and that a grant in the amount of \$1,432.80 be provided to the Kawartha Land Trust and expensed from Department 5 (Municipal Grants); and

**Correspondence for Information**

That the following items of correspondence be received for information:

3. Premier's Office – Ontario Investing Over \$1.8 Billion To Build More Homes
4. Premier's Office – Ontario Extending Gas Tax Cuts to Keep Costs Down for Families
5. Premier's Office – Premier Ford Announces Updated Parliamentary Assistant Roles
6. Provincial Government – Policy Update Advocacy Ahead of 2024 Budget
7. Ministry of Natural Resources and Forestry – Ontario Launches New Incentive Payment for Wildland Firefighting Staff
8. Ministry of Natural Resources and Forestry – Ontario Prepares for Upcoming Wildland Fire Season
9. Ministry of Finance – 2024 Budget delivering on Plan to Rebuild Ontario's Economy
10. Ministry of Labour, Immigration, Training Skills Development – Ontario Raising Minimum Wage to Support Workers
11. Ministry of Labour, Immigration, Training Skills Development – Ontario Passes Fourth Working for Workers Act
12. Ministry of Colleges and Universities – Ontario Allocating International Students Application to Support Labour Market Needs
13. Association of Municipalities of Ontario – 2024 Ontario Budget and National Housing Strategy Funding
14. City of Brantford - Home Heating Sustainability Letter
15. City of Peterborough - Cross Border Servicing
16. City of Peterborough - Notice of Adoption of Official Plan Amendment
17. Northumberland County - Review of Ontario Works and Ontario Disability Support Program Financial Assistance Rates
18. Prince Edward County – Resolution support Call to Action
19. Township of Adelaide Metcalfe – Request to Increase Tile Drain Loan Limit
20. Town of Moosonee - Volunteer Firefighter Tax Credit
21. Township of Terrace Bay - Energy Transition
22. Township of Terrace Bay - OGRA & ROMA combined
23. Township of Terrace Bay- Social and Economic Prosperity Review
24. Township of Warwick - Access to Natural Gas Letter to MPP
25. Township of Warwick - Access to Natural Gas Resolution
26. Lakefield Campground - Cathy Wilson; and

**County Correspondence for Information:**

That the following items of correspondence from the County of Peterborough be received for information:

1. Healthcare Advancement Coordinator 2024 Work Plan
  - Attachment – 2024 Healthcare Advancement Workplan
  - Attachment - Healthcare Advancement Presentation
2. County Council Regular Meeting Minutes – March 20, 2024
3. Technical Advisory Committee Minutes – March 21, 2024; and

### **Committee Reports**

That the minutes from the Peterborough Police Services Board meetings of February 13, 2024, February 21, 2024, and March 4, 2024; and the 4<sup>th</sup> Quarter Occurrence Stats – All Violations and 4<sup>th</sup> Quarter Policing Activity – Lakefield Ward be received for information.

Carried.

### **Petitions**

None.

### **Other, New & Unfinished Business**

#### **Resolution No. 2024 – 065 – Notice of Motion: Councillor John Boyko**

Councillor John Boyko – Deputy Mayor Ron Black –

Whereas at the 26 March 2024 Council Meeting, Council was asked to approve the expenditure of \$28,303.75 to proceed with the finalization of the design and tendering of the Lakefield Campground Infrastructure Project to determine the cost and scope of the water, sewer, and electrical work that would then be completed in the fall of 2024;

Whereas Council determined at that meeting to delay that approval;

Therefore be it resolved, so that Council may make an informed decision regarding proceeding with the Lakefield Campground Infrastructure Project, staff provide Council with a detailed Lakefield Campground Business Plan that includes:

- a. a mission statement outlining the Lakefield Campground's long-term financial and strategic objectives and the infrastructure project's place in the pursuit of those objectives;
- b. Local competitor and market analysis comparing rates for seasonal trailer sites, winter storage, tent camping, and equipment rentals;
- c. a financial analysis that includes five-year cash flow projections of annual expenses and revenues; projected annual transfers from Campground revenue to Campground reserves and to Parks & Recreation reserves and operations; approximate annual principal/interest repayment of the loan to cover the infrastructure project's costs based on the most recent DM Wills estimates; all of the above demonstrating that while the debts associated with the Campground, including the infrastructure project debt, are and will be serviced and repaid while still allowing annual contributions to the Campground reserve and a minimum of \$50,000 annually to Parks & Recreation reserve;
- d. assurance that the servicing and repayment of the debt incurred to cover the infrastructure project, like all other costs associated with the operation of the Lakefield Campground, will be borne completely by revenue derived from Campground users and not the residents of Selwyn.

Lost.

#### **Resolution No. 2024 – 066 – Motion to Reconsider – Lakefield Campground Infrastructure**

Councillor Brian Henry – Councillor Mary Coulas –

That the Council of the Township of Selwyn reconsider motion 2024-051 passed at its regular meeting on March 26, 2024 which did not support that the Township engage DM Wills Associates to finalize the design and tendering of the Lakefield

Campground Infrastructure project at a cost of \$28,303.75 (exclusive of HST) and the associated budget amendment to accommodate the cost related to the infrastructure upgrades.

Councillor Mary Coulas – Yes  
Councillor Brian Henry – Yes  
Mayor Sherry Senis – Yes  
Deputy Mayor Ron Black – No  
Councillor John Boyko – No

Carried.

**Resolution No. 2024 – 067 – Lakefield Campground Infrastructure**

Councillor Brian Henry – Councillor Mary Coulas –  
That the report of the Manager of Recreation Services related to 2024 Capital Project Amendment for the Lakefield Campground Infrastructure Upgrade be received for information; and

That the Township engage DM Wills Associates to finalize the design and tendering of the Lakefield Campground Infrastructure project at a cost of \$28,303.75 (exclusive of HST); and

That a budget amendment be prepared and presented to Council at a later date to accommodate the cost of these services to be financed internally through the revenues the Township will receive through the agreement with Otonabee Region Conservation Authority for the operation of the campground.

Councillor Brian Henry – Yes  
Mayor Sherry Senis – Yes  
Deputy Mayor Ron Black – No  
Councillor John Boyko – No  
Councillor Mary Coulas – Yes

Carried.

**By-laws**

**Resolution No. 2024 – 066 – By-laws First, & Third Reading**

Councillor John Boyko – Councillor Mary Coulas –  
That By-law 2024-017, being a By-law to amend the Township of Selwyn Comprehensive Zoning By-law No. 2009-021, related to 2027 Preston Road, Smith Ward be read a first, second and third time and finally passed.

Carried.

**Resolution No. 2024 – 067 – Confirming By-law**

Deputy Mayor Ron Black – Councillor Mary Coulas –  
That By-law 2024-018, being a By-law to confirm the proceedings of the regular Council meeting held on the 9<sup>th</sup> day of April 2024, be read a first, second and third time and finally passed.

Carried.

**Adjournment**

**Resolution No. 2024 – 068 – Adjournment**

Councillor Brian Henry – Councillor Mary Coulas –  
That the meeting be adjourned. (2:10 PM)

Carried.