

**Corporation of the Township of Selwyn**

**Regular Council Meeting  
Tuesday, October 24<sup>th</sup>, 2023**

**Council Chambers, 1310 Centre Line**

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, October 24<sup>th</sup>, 2023 at the Council Chambers, 1310 Centre Line.

Present: Mayor Sherry Senis  
Deputy Mayor Ron Black  
Councillor John Boyko  
Councillor Mary Coulas  
Councillor Brian Henry

Staff Present: Janice Lavalley, CAO  
Angela Chittick, Manager of Community & Corporate Services /Clerk  
R. Lane Vance, Manager of Financial Services  
Robert Kelly, Manager of Building and Planning  
Per Lundberg, Planner  
Mike Richardson, Manager of Recreation Services  
Breanna Guiotto, Economic Development Coordinator (Acting)  
Tania Goncalves, Deputy Clerk

The Council meeting commenced at 1:00 pm with Mayor Senis in the Chair.

**Declaration of Pecuniary Interest**

None.

**Minutes**

**Resolution No. 2023 – 220 – Minutes**

Councillor Brian Henry – Deputy Mayor Ron Black –  
That the minutes of the regular Council meeting held on October 10, 2023 be adopted.

Carried.

**Deputations and/or Invited Persons and/or Public Meeting**

Consultant Brian Teefy from Strategy Corp made a presentation to Council on the Peterborough Police Services Board 2024-2027 Strategic Plan. Strategy Corp was retained by the Peterborough Police Services Board to develop a consultation plan, engage stakeholders, identify strategic priorities and to prioritize goals and objectives through the development of the 2024-2027 Strategic Plan.

**Resolution No. 2023 – 221 – Peterborough Police Service – Strategic Plan**

Councillor John Boyko – Councillor Brian Henry –  
That the presentation from consultant Brian Teefy from Strategy Corp on behalf of the Peterborough Police Service Board pertaining to the 2024-2027 Peterborough Police Services Strategic Plan be received for information.

Carried.

**Resolution No. 2023 – 222 – Chamber Lease and Future use of 12 Queen Street, Lakefield**

Deputy Mayor Ron Black – Councillor Mary Coulas –  
That the report of the Economic Development Coordinator regarding the lease with the Peterborough & Kawartha Chamber of Commerce and the future use of 12 Queen Street, Lakefield be received for information; and

That the Township of Selwyn provide notice to terminate the current lease agreement with Peterborough & Kawartha Chamber of Commerce (the Chamber) effective November 30, 2023 and that staff be authorized to execute the mutual termination agreement and execute a new mutually beneficial lease commencing December 1, 2023 to be negotiated with the Chamber; and

That the Township assume tenancy management of 12 Queen Street for businesses and entrepreneurs as a business hub with office space and boardroom rentals available to businesses/organizations in the community; and

That staff be authorized to execute lease agreements of one year or less with potential tenants of 12 Queen Street based on the estimated annual operating costs and that following the first year, Council be provided with an update related to the tenancy management of 12 Queen Street; and

That the building assume its original name and be referred to as “The Old Post Office”.

Carried.

Township Planner Per Lundberg announced that the Township of Selwyn is holding a public meeting to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The prescribed notice of the public meeting was provided by prepaid first class mail to all residents within a 120 metre radius of the subject property as well as by way of a sign being posted on the property. The notice was provided to the prescribed ministries and agencies via email and was also available on the Township website. If a person or public body does not make an oral submission at the public meeting or make a written submission to the Township of Selwyn before the Zoning By-law is passed the person or public body is not entitled to appeal the decision of the Council of the Township of Selwyn to the Ontario Land Tribunal, nor can a person or public body be added as a party to the hearing of an appeal before the Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so. In order to be notified of the decision of the Township of Selwyn on the proposed Zoning By-law Amendment, a written request must be made to the Township.

A public meeting commenced at 1:38 p.m. to consider an application to amend the Township's Comprehensive Zoning By-law in accordance with Section 34 of The Planning Act. The amendment relates to the property described as Part of Lot 12, Concession 4 in the Ennismore Ward having the municipal address of 899 Settlers Trail. It was noted that the Zoning By-law Amendment application proposes to amend the Lakeshore Residential (LR) Zone to Lakeshore Residential Exception 602(LR-602) and Rural Residential Exception 603 holding (RR-603(h)). The zoning amendment is a condition of consent (severance) for a new lot being processed by the County of Peterborough through County File No. B-62-23. The zoning amendment will permit reduced lot area and/or frontage, as needed, for the proposed severed and retained parcels. It was also noted that the reduced side yard setbacks to 3 metres for the proposed severed parcel will also be addressed. Mr. Lundberg noted that a holding provision has been included to accommodate the completion of an archaeological assessment as the subject lands abut the St. Martin's Pioneer Cemetery. The holding symbol will be removed once the archaeological assessment has been completed to the satisfaction of the Township of Selwyn. Mr. Lundberg also noted that The County of Peterborough Public Works Department, Peterborough Public Health and Otonabee Conservation provided comments of no concern. The applicant's planner Molly Conlin virtually attended the meeting and was available to answer any questions. There was (one) 1 member of the public in attendance in person. The meeting concluded at 1:45 p.m.

**Resolution No. 2023 – 223 – Zoning By-law Amendment – Part of Lot 12, Concession 4 – 899 Settlers Trail**

Councillor Mary Coulas – Councillor Brian Henry –

That the report of the Planner regarding the Zoning By-law Amendment related to lands described as being Part of Lot 12, Concession 4 in the Ennismore Ward having the municipal address of 899 Settlers Trail be received for information; and

That By-law 2023-074, being a By-law to re-zone certain lands situated in Part of Lot 12, Concession 4 in the Ennismore Ward having the municipal address of 899 Settlers Trail from Lakeshore Residential (LR) Zone to Lakeshore Residential Exception 602(LR-602) and Rural Residential Exception 603 holding (RR-603(h)) be brought forward to the By-law section of the agenda for consideration.

Carried.

**Question Period**

None.

**Municipal Officers & Staff Reports – Direction**

**Resolution No. 2023 – 224 – Radiocommunication Facility Siting Review Process**

Councillor Brian Henry – Deputy Mayor Ron Black –

That the report of the Chief Administrative Officer with respect to the Township's radiocommunication siting review process be received for information; and

That Canadian Radiocommunications Information and Notification (CRINS) be advised that the Township will no longer be utilizing their services for the receiving, acting upon and reporting on telecommunications applications; and

That By-law 2023-075, a By-law to rescind By-law 2016-058 which adopted the CRINS Antenna System Siting Review and Consultation Protocol; be brought forth for passage under the By-law section of the agenda; and

That staff develop a protocol for Council's consideration that outlines the process for managing applications for siting radiocommunications facilities in the Township; and

That, in the interim period, the Township utilize the Innovation, Science and Economic Development (ISED) Default Protocol to manage the two applications that are currently in process and any new applications.

Carried.

**Consent Items**

**Resolution No. 2023 – 225 – Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial**

Councillor Brian Henry – Councillor Mary Coulas –

**Correspondence for Direction**

None.

**Correspondence for Information**

That the following items of correspondence be received for information:

1. Ontario – Strengthening Protections for Homeowners
2. AMO - Ontario Strengthening Wildland Firefighting Efforts
3. AMO - Ontario Enhancing Greenbelt Protections
4. AMO – Social and Economic Prosperity Review
5. Peterborough Public Health – Nurse-Family Partnership
6. Atura Power – North End Peterborough Storage System
7. City of Burlington – Short-term Rental Companies
8. Town of Cobourg – Illegal Land Use Enforcement
9. Town of Midland – “Catch and Release” Justice in Ontario

10. Township of Archipelago – Gender-based Violence and Intimate Partner Violence an Epidemic in Ontario
11. Township of Archipelago – Cigarette Producer Responsibility
12. Curve Lake First Nation – Thank you; and

**County Correspondence for Direction:**

None.

**County Correspondence for Information:**

That the following items of correspondence from the County of Peterborough be received for information:

1. Peterborough County Welcomes Lori Richey as Physician Recruiter
2. Minutes – October 4, 2023; and

**Committee Reports**

That the minutes of the Peterborough Police Services Board regular meeting of September 19, 2023 be received for information.

Carried.

**Resolution No. 2023 – 226 – County Correspondence – Organics Program**

Councillor John Boyko – Councillor Mary Coulas –

That the correspondence from the County of Peterborough pertaining to the County staff review of the County Wide Organics Program be received for information.

Carried.

**Petitions**

None.

**Other, New & Unfinished Business**

None.

**By-laws**

**Resolution No. 2023 – 227 – By-laws First, & Third Reading**

Deputy Mayor Ron Black – Councillor Brian Henry –

That By-law 2023-074, being a By-law passed pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, to amend the Township of Selwyn Comprehensive Zoning By-law No. 2009-021, pertaining to property municipally known as 899 Settlers Trail (C-07-23); and

That By-law 2023-075, being a By-law to repeal By-law 2016-058 to adopt Canadian Radiocommunications Information and Notification (CRINS) Telecommunications Tower/Antenna Facilities Protocol be read a first, second and third time and finally passed.

Carried.

**Resolution No. 2023 – 227 – Closed Session**

Councillor Brian Henry – Deputy Mayor Ron Black –

That the next portion of the meeting be closed to the public pursuant to Section 239 (2)(c) in order that Council may discuss:

- i) Proposed or pending acquisition or disposition of land by the municipality or local board (Section 239 (2)(c)) – 108 Bridge Street Bid Results
- ii) Closed Session Minutes – September 26, 2023 (1:59 p.m.).

Carried.

**Resolution No. 2023 – 228 – Rise Session**

Councillor Brian Henry – Councillor Mary Coulas –

That Council now rise from closed session (2:15 p.m.).

Carried.

**Resolution No. 2023 – 229 – Confirming By-law**

Councillor Mary Coulas – Deputy Mayor Ron Black –  
That By-law 2023-076, being a By-law to confirm the proceedings of  
the regular Council meeting held on the 24<sup>th</sup> day of October, 2023, be read a first,  
second and third time and finally passed.

Carried.

**Adjournment**

**Resolution No. 2023 – 230 – Adjournment**

Councillor Brian Henry – Deputy Mayor Ron Black –  
That the meeting be adjourned. (2:15 pm)

Carried.