

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, August 8th, 2023**

Council Chambers, 1310 Centre Line

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, August 8th, 2023 at the Council Chambers, 1310 Centre Line.

Present: Mayor Sherry Senis
Deputy Mayor Ron Black
Councillor John Boyko
Councillor Mary Coulas
Councillor Brian Henry (virtual)

Staff Present: Janice Lavalley, CAO
Angela Chittick, Manager of Community & Corporate Services /Clerk
R. Lane Vance, Manager of Financial Services
Michelle Thornton, Deputy Treasurer/ I.T. Coordinator
Per Lundberg, Planner
Adam Tobin, Manager of Public Works
Kim Berry, HR Coordinator
Mike Richardson, Manager of Recreation Services
Kari Partridge - Economic Development Coordinator
Breanna Guiotto – Economic Development Coordinator (Acting)

The Council meeting commenced at 1:00 pm with Mayor Senis in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2023 – 160– Minutes

Councillor Mary Coulas – Deputy Mayor Ron Black –
That the minutes of the regular Council meeting held on July 11, 2023 be adopted.
Carried.

Deputations and/or Invited Persons and/or Public Meeting

Council welcomed new employees Adam Babcock – Equipment Operator/Labourer and Breanna Guiotto – Economic Development Coordinator (Acting).

Jayne Culbert, Age-friendly Peterborough Coordinator provided Council with an update related to the Age-friendly Peterborough report card and community action plan.

Resolution No. 2023 – 161 – Age Friendly Peterborough

Deputy Mayor Ron Black – Councillor Brain Henry –
That the presentation from Jayne Culbert pertaining to the Age-friendly Peterborough (AFP) report card and community action plan be received for information; and that the Township of Selwyn approve the AFP Community Action Plan 2023-27 and support projects that contribute to an age-friendly community.

Carried.

Question Period

None.

Municipal Officers & Staff Reports – Direction

Resolution No. 2023 – 162 – Development Charges Study and By-laws Approval

Councillor Mary Coulas – Councillor Brian Henry –

That the report of the Manager of Financial Services entitled Development Charges Study and By-laws Approval be received for information; and

That the final draft Development Charges Background Study, as amended and completed by Watson Associates Economists Limited, be approved; and

That no further public meetings shall be required; and

That the various Development Charges By-laws for each service area be forwarded to the By-law section of the agenda for Council approval.

Carried.

Resolution No. 2023 – 163 – 50th Anniversary Dedication Wall for the Ennismore Arena

Councillor Mary Coulas – Councillor John Boyko –

That the report of the Manager of Recreation Services entitled 50th Anniversary Dedication Wall for the Ennismore Arena be received information; and

That Council approve the 50th Dedication Wall campaign at the Ennismore Arena and that staff be directed to initiate the dedication wall campaign and that all proceeds from the campaign be placed in a new Ennismore Community Centre Reserve.

Carried.

Resolution No. 2023 – 164 – Part Lot Exemption Application Fee

Deputy Mayor Ron Black – Councillor Brian Henry –

That the report prepared by the Planner regarding an application fee for part lot exemption applications be received; and

That approval be given to revise the Planning Application Fees in Schedule A - Section 3 of By-law 2016-026, as amended, being the Tariff of Fees By-law for the Township of Selwyn, to include a fee for part lot exemption applications to be set at \$1250 + \$75 per lot.

Carried.

Resolution No. 2023 – 165 – New County Official Plan – ERO comments

Deputy Mayor Ron Black – Councillor Brian Henry –

That the report of the Planner regarding the new Official Plan be received for information; and

That County Staff Report PPW 2023-17 related to the new County Official Plan as presented to County Council on August 2, 2023 be received for information; and

That the Minister of Municipal Affairs and Housing be requested to defer approval of the new County Official Plan until after the new Provincial Planning Statement comes into effect and that the Minister then modify the Official Plan to be consistent with the new Provincial Planning Statement and provide the modified version to the County and the local municipalities for comment prior to final approval thereof; and

That Council direct staff to forward a copy of this report and resolution to the County of Peterborough, the Minister of Municipal Affairs and Housing (MMAH) through the ERO website and our local MPP as the Township of Selwyn's formal response on the new County Official Plan.

Carried.

Resolution No. 2023 – 166 – Budget Timeline 2024

Councillor John Boyko – Councillor Brian Henry –

That the report of the Manager of Financial Services with regard to the Budget Timeline 2024 be received for information; and that the 2024 Budget Timeline be approved with the exception of the following change:

- Special Council meeting January 25, 2024 be rescheduled to February 1, 2024 at 9:00 AM; and further

That staff provide a dashboard style financial report as part of the 3rd quarter financial statement report scheduled for the September 12, 2023 meeting.

Carried.

Resolution No. 2023 – 167 – Management Letter – 2022 Financial Statements

Councillor John Boyko – Councillor Mary Coulas –

That the report from the CAO regarding the Management Letter – 2022 Financial Statements be received for information.

Carried.

Resolution No. 2023 – 168 – Ice Scheduling Update for Selwyn Arenas

Councillor Brian Henry – Councillor Mary Coulas –

That the report of the Manager of Recreation Services entitled Ice Scheduling Update for Selwyn Arenas be received for information.

Carried.

Resolution No. 2023 – 169 – Peterborough County Report

Councillor Brian Henry – Councillor Mary Coulas –

1. OVR Use - Request from Township of Douro-Dummer
 - Attachment 1 - Draft Schedule A
 - Attachment 2 - Request for Section to be Excluded

That the correspondence from the County of Peterborough related to the request of the Township of Douro Dummer to include additional County roads located in the Township of Douro Dummer for ORV use pursuant to County By-law 2022-61 be received for information; and that the County of Peterborough be advised that the Township of Selwyn requests that ORV use be excluded from the section of County Road 29 commencing from the limits of the Lakefield Ward boundary to County Road 6 given that ORV usage is not permitted on any County roads located in Selwyn Township resulting in ORV's having no through access should this section permit use; and

That the following items of correspondence from the County of Peterborough be received for information:

2. Comments on County Official Plan - Environmental Registry of Ontario Posting
 - Attachment - Appendix "A" - Requested Modifications
3. Official Plan Amendment (OPA) No. 73 - 93 Ermatinger Street
 - Attachment 1 - Appendix A - Staff Report
 - Attachment 2 - Appendix B - Official Plan Amendment No. 3
 - Attachment 3 - Appendix C - Selwyn Township Support
4. Draft Provincial Planning Statement - Natural Heritage
5. Peterborough & the Kawarthas Economic Development's 2023 Q2 Strategic Plan Activities Report
6. Minutes - June 28, 2023

Carried.

Resolution No. 2023 – 170 - Correspondence Report

Councillor John Boyko – Councillor Mary Coulas –

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

1. Exton Email – Canoe and Paddle – Financial and Employment Impact of Water Street Construction

That the correspondence from Nick Exton related to financial and employment impacts of the Water Street construction on his business, the Canoe and Paddle be received for information; and that Council acknowledge the correspondence from Mr. Exton noting the following information in relation to the outlined concerns:

- There has been extensive consultation with all parties involved in this project dating back to the first Public Information Session in 2020.
- In April of 2023, prior to the commencement of the work, the Manager of Public Works, and representatives from Accurex and DM Wills met on-site with Jake Exton to review the scope and extent of project discussing timelines and making arrangements to accommodate deliveries and waste pick-ups from the business to minimize impacts to business operations.
- Continued updates have been provided about the progress of this work.
- Construction staff have directly accommodated delivery/pickup requests from vendors that support the business and have responded to any reported issues in a timely manner.
- It is expected that the remainder of the Phase 2 construction, which includes the majority of the road and infrastructure components, will be wrapped up in the fall of 2023.
- The remaining Phase 3 work in 2024 will include the adjustment of structures, lids and the final lift of asphalt (from the arena to Bridge Street). This work will be much less disruptive than the phase currently underway in 2023.
- Acknowledgement that reconstruction projects of this nature are disruptive to businesses and residents and Council's appreciation of everyone's patience and cooperation with the knowledge that the final completed project will provide for improvements including new water, storm water, parking, and trail amenities; and

That the following items of correspondence be received for information:

2. Ministry of the Solicitor General – Peterborough OPP Detachment Board
3. AMO Policy Update – Property Tax Reassessment
4. Township of Enniskillen - Short Term Rentals
5. Township of Armour - Support Letter Short Term Rentals
6. Municipality of Dutton Dunwich - Short Term Rentals
7. Township of Ashfield Colborne Wawanosh - Short Term Rentals
8. Municipality of Grey Highlands - Safe and Respectful Workplace
9. City of Woodstock - Safe and Respectful Workplace
10. Elgin County - Resolution re Childcare Spaces
11. Municipality of Grey Highlands - Resolution - School Bus Cameras
12. Oxford County - Homelessness - Opioid Crisis
13. Township of North Kawartha - Legislative improvements motion.

Carried.

Resolution No. 2023 – 171 – Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial

Councillor Mary Coulas – Deputy Mayor Black –

That the report of the Manager of Financial Services regarding Asset Management Plan – 2023 Interim Update be received for information; and

That the report of the Fire Chief and Manager of Public Works with respect to two (2) new pick-up trucks be received for information; and that the tender from Scott Drummond Motors in the amount of \$138,380 (HST excluded) for two (2) new pick-up trucks, noted as Item # 2 and Item # 3 as outlined in the report, be approved; and

That the report of the Sustainability Coordinator regarding the request for proposal (RFP) results for the service delivery review of The Link

transportation service be received for information; and that the RFP submitted by Arcadis IBI Group in the amount of \$48,135 plus HST be approved and that a budget amendment be brought forward to a future meeting to reflect these consulting fees in Department 25 and that the Clerk be given the authority to execute a service agreement with the successful proponent; and

That the report from the HR Coordinator regarding the summer 2023 staffing update for the positions of Equipment Operator / Labourer and Development Approvals Technician be received for information; and

That the report of the Project Coordinator – Water & Sewer regarding the 2023 – 2024 Compliance Inspection Report for the Woodland Acres Subdivision Distribution System be received for information; and

That the report of the Sustainability Coordinator regarding the Transit Service Agreement with Fleming College be received for information; and that By-law 2023-061, a By-law to authorize the Clerk to execute an agreement with the Fleming College Student Administrative Council to provide Fleming students with access to The Link transportation service, be brought forward to the By-law section of the agenda for consideration; and

That the report of the Manager of Recreation Services regarding the trail boardwalk options be received information; and that the installation of armour stone to replace the section of boardwalk that is outside of the Water Street reconstruction project, be approved and that the additional costs be included in the next budget amendment report; and

That the report of the Economic Development Coordinator with regard to the request of Dr. Neil Hyde for a physician recruitment incentive grant in accordance with the approved Physician Recruitment Policy be received for information; and that the requested incentive grant in the amount of \$7,500 be approved and paid over a two-year period, \$3,750 in September 2023 and \$3,750 in September of 2024; and

That the report of the Deputy Clerk regarding various By-laws be received for information; and that By-law 2023-052, being a By-law to authorize the execution of various merger agreements between the Corporation of the Township of Selwyn and Michael and Stacey Crough and James Young, Joseph Young, Katrina Young and Sarah Young for lands legally described as PT LT 8 CON 4, Ennismore Ward and designated as Part 3 PL 45R17487 be forwarded to the By-laws section of the agenda for consideration.

Carried.

Other, New & Unfinished Business

Councillor Mary Coulas acknowledged and complimented the efforts of the 2023 Shamrock Festival Committee thanking staff, committee volunteers, vendors, and sponsors.

Councillor Mary Coulas requested that the Township of Selwyn send a letter of condolence to the Quarry Golf Course staff and family members for the passing of the owner Keith Rasmus.

By-laws

Resolution No. 2023 – 172 – By-laws First, & Third Reading

Councillor Brian Henry – Councillor John Boyko –

That By-law 2023-052, Being a By-law to authorize the execution of a merger agreement between the Corporation of the Township of Selwyn and Michael and Stacey Crough and James Young, Joseph Young, Katrina Young and Sarah Young for lands legally described as PT LT 8 CON 4, Ennismore Ward and Designated as Part 3 PL 45R17487; and

That By-law 2023-053, being a By-law for the Imposition of Development Charges for Roads and Related Services; and

That By-law 2023-054, being a By-law for the Imposition of Development Charges for Fire Services; and

That By-law 2023-055, being a By-law for the Imposition of Development Charges for Parks and Recreation; and

That By-law 2023-056, being a By-law for the Imposition of Development Charges for Library Services; and

That By-law 2023-057, being a By-law for the Imposition of Development Charges for Emergency Preparedness; and

That By-law 2023-058, being a By-law for the Imposition of Development Charges for Wastewater Services in the Lakefield South Development Area; and

That By-law 2023-059, being a By-law for the Imposition of Development Charges for Water Services in the Lakefield South Development Area; and

That By-law 2023-060, being a By-law for the Imposition of Development Charges for Roads and Related Services in the Lakefield South Development Area; and

That By-law 2023-061, being a By-law to authorize the Clerk to execute an agreement with the Fleming College Student Administrative Council to provide Fleming Students with Access to The Link Transportation Service be read a first, second and third time and finally passed.

Carried.

Resolution No. 2023 –173 – Closed Session

Councillor Mary Coulas – Deputy Mayor Ron Black –

That the next portion of the meeting be closed to the public pursuant to Section 239 (2)(c) and (e) in order that Council may discuss:

- a) Litigation or potential litigation matter – Section 239. (2)(e) – 1 matter – verbal (2:27 PM)

Carried.

Resolution No. 2023 –174 – Rise Session

Councillor Brian Henry – Deputy Mayor Ron Black –

That Council now rise from closed session (2:38 pm).

Carried.

Resolution No. 2023 –175 – Confirming By-law

Councillor John Boyko – Deputy Mayor Ron Black –

That By-law 2023-062, being a By-law to confirm the proceedings of the regular Council Meeting held on the 8th day of August, 2023, be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2023 – 176 – Adjournment

Councillor Brian Henry – Councillor Mary Coulas –

That the meeting be adjourned. (2:40 pm)

Carried.