

Township of Selwyn Regular Council Meeting

Tuesday, July 11, 2023 – 1:00 PM

Council Chambers
1310 Centre Line
Township of Selwyn

Watch the meeting via livestreaming

<https://www.youtube.com/user/SelwynTownship>

- 12:50 PM – [Committee of Adjustment](#)
 - 1:00 PM – Regular Council Meeting Begins
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Land Acknowledgment

We respectfully acknowledge that we are on the treaty and traditional territory of the Michi Saagiig Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.

Moment of Silent Reflection

Please observe a moment of silence, so that Council, staff and members of the public can quietly reflect on our duty to the community that we are trying to serve.

Notification to Members of the Public

Members of the public, staff, presenters and members of Council please be advised that meetings are broadcast and recorded and made available on the internet.

Declaration of Pecuniary Interest and the General Nature Thereof

1. Minutes

(a) Minutes – Open Session

- Motion to adopt the minutes of the special Council meeting of [June 22, 2023](#) and the regular Council meeting of [June 27, 2022](#).
- Discussion out of the minutes

2. Deputations and/or Invited Persons and/or Public Meetings

- (a) 1:05 pm – Christina Zardo, Director of Municipal Solutions – [FoodCycle Science](#)
- (b) 1:20 pm – Carly Davenport – [Bird Friendly Presentation and Endorsement](#)
- (c) 1:30 pm – Public Meeting – Zoning/OPA By-law Amendment
 - i) Per Lundberg, Planner – Official Plan Amendment & Zoning By-law Amendment – Part Lot 17, Concession 7 (Lakefield Ward) – [93 Ermatinger Street](#) (Abbeyfield)
 - Attachment – [Draft Zoning By-law Amendment and Schedule](#)
 - Attachment – [OPA 73 prepared by County Planning Staff](#)
 - Attachment – [Seniors' Residence Concept Plan](#)
 - Attachment – [Severance Sketch](#)
 - Attachment – [Comments](#)
- (d) 1:45 pm – Carol Franks – Petition Short Term Rentals (see item 9. below)

3. Question Period

15 minutes, one question per person at a time, on a rotating basis

If a member of the public participating virtually has a question please send an email by Noon on the day of the meeting noting your question which will be read into the public record and responded to during the meeting. An email will be sent following the meeting with a link to the recording.

4. Municipal Officer's & Staff Reports – Direction

- (a) Janice Lavalley, Chief Administrative Officer – [2023 Work Plans 2nd Quarter Update](#)
 - 1. [Chief Administrative Officer](#)
 - 2. [Building and Planning Department](#)
 - 2nd Quarter Statistics (to be distributed)
 - 2nd Quarter Key Performance Indicators (to be distributed)
 - [2nd Quarter Site Plan Control Report](#)
 - [2nd Quarter Short Term Rental Complaints Report](#)
 - 3. [Community & Corporate Services/Clerk's Department](#)
 - 4. [Finance Department](#)
 - 5. [Fire Department](#)
 - [Monthly Calls](#)
 - [2nd Quarter Graph](#)
 - 6. [Human Resources](#)
 - 7. [Library](#)

- [Circulation Stats](#)
 - [Programming Stats](#)
 - 8. [Parks and Recreation](#)
 - 9. [Public Works](#)
- (b) R. Lane Vance, Manager of Financial Services - [2023 – 2nd Quarter Financial Report](#)
- Attachment - [Financial Statements – All Departments](#)
- (c) Lily Morrow, Sustainability Coordinator – [Climate Lens Tool Introduction](#)

Consent Items

All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council’s consideration can be approved by one motion

5. Municipal Officer’s & Staff Reports – Information/Housekeeping/Non-Controversial

- (a) Adam Tobin, Manager of Public Works – [Ennismore Sand Dome Repair/Shingling Tender](#)
- (b) Kim Berry, H.R. Coordinator – [Recruitment – Lead Hand](#)

6. Correspondence for Discussion and/or Decision

- (a) Correspondence Report – [July 11, 2023](#)

7. Peterborough County Report

- (a) Peterborough County Report – [July 11, 2023](#)

8. Committee Reports

- (a) Peterborough Police Services Board
 - Regular meeting minutes of [May 30, 2023](#) and special meeting minutes of [June 21, 2023](#)
 - [2023 Q1 Complaints](#)
 - [2023 Q1 Non-Offence Calls for Service](#)
 - [2023 Q1 Crime Statistics](#)
 - [2023 Q1 Financial Report](#)
 - [2023 Q1 Lakefield Statistics](#)
 - [2022 Divisional Report](#)
 - [2022 Annual Report](#)

(b) Accessibility Advisory Committee minutes of [June 15, 2023](#)

(c) Library Board Minutes of [March 27, 2023](#) and [April 24, 2023](#)

9. Petitions

(a) [Petition – Short Term Rentals](#)

Proposed Resolution:

That the petition submitted by John Coutlee and presentation from Carol Franks related to regulations related to short term rental (STR) regulations be received for information; and

That it be noted that the Township currently regulates several of the nuisances that are outlined as concerns in the petition including noise, animal control, garbage/littering, open air burning, building code, parking and septic permits infractions and that the Township includes information about reporting issues on its website; and

That residents report safety concerns, trespassing, noise and other life safety matters to the appropriate police service immediately in order to obtain police support and in the event of fire related matters to the Fire Department; and in addition that residents also report incidents to the relevant authority (Township, Public Health, Humane Society etc...) for further follow-up; and in the case the relevant authority is not the Township, additionally report to the Township; and that the residents be advised that the Township uses a complaint system in order to commence an investigation which tracks infractions allowing for the Township to charge property owners with an inspection fee, including escalating fees for continued infractions, to gain compliance; and

That a copy of the June 27, 2023 Council Resolution be provided to residents asking them contact their local MPP to request that the Province move forward as soon as possible to legislate that all third party Short Term Rental brokerage companies, for example Airbnb and VRBO, to appropriately manage and be responsible for their listings and to compel compliance, that the Province establish the requirement for STR companies to require each rental listing to be registered and to pay an appropriate annual fee and that STR company provide this registry along with the collected fees to the municipality in which the STR properties are located which allows the municipality to be aware of all registered STR properties and to have access to funds for municipal expenses to enforce/respond to issues at a STR property; and further require the STR company to de-list/remove the property from the company's listings so that the property cannot be rented where a municipality has identified and verified life, health and/or nuisance infractions including noise, fire safety, septic, etc ; and

That the Province of Ontario also be requested to ban the sale of fireworks to consumers for a number of reasons, including noise disruptions to people, pets, and animals; fire and personal safety; air quality, etc.

10. Other, New & Unfinished Business

11. By-laws

- (b) 2023-049 – Zoning By-law Amendment – Abbeyfield – 93 Ermatinger Street (C-06-22)
- (c) 2023-050 – Authorize Bay Roofing and Exteriors Ltd. Contract for Ennismore dome project
- (d) 2023-051 - Confirming

Adjournment