

**Corporation of the Township of Selwyn**

**Regular Council Meeting  
Tuesday, April 11<sup>th</sup>, 2023**

**Council Chambers, 1310 Centre Line**

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, April 11<sup>th</sup>, 2023 at the Council Chambers, 1310 Centre Line.

Present: Mayor Sherry Senis  
Deputy Mayor Ron Black  
Councillor John Boyko  
Councillor Mary Coulas  
Councillor Brian Henry

Staff Present: Janice Lavalley, CAO  
R. Lane Vance, Manager of Finance/Treasurer  
Angela Chittick, Manager of Community & Corporate Services /Clerk  
Mike Richardson, Manager of Recreation Services  
Robert Kelly, Manager of Building and Planning  
Adam Tobin, Manager of Public Works  
Gord Jopling, Fire Chief (virtual)  
Sarah Hennessey, Chief Librarian/ CEO (virtual)  
Tania Goncalves, Deputy Clerk  
Per Lundberg, Planner  
Kim Berry, HR Coordinator

The Council meeting commenced at 1:00 pm with Mayor Senis in the Chair.

**Declaration of Pecuniary Interest**

None.

**Minutes**

**Resolution No. 2023 –061 – Minutes**

Councillor Brian Henry – Councillor John Boyko –

That the minutes of the regular Council meeting held on March 28<sup>th</sup>, 2023 be adopted.

Carried.

**Deputations and/or Invited Persons and/or Public Meeting**

Director of Community Conservation Thom Unrau from Kawartha Land Trust made a presentation to Council to provide an update on the Burleigh to Lakefield Countryside Trail.

**Resolution No. 2023 – 062 – Kawartha Land Trust – Trail Networks Update**

Councillor John Boyko – Councillor Brian Henry –

That the presentation by Thom Unrau from Kawartha Land Trust regarding an update on the Burleigh to Lakefield Countryside Trail be received for information; and

That the Township of Selwyn send correspondence to Kawartha Land Trust (KLT) to acknowledge that the Township is aware of the Burleigh to Lakefield Countryside Trail initiative and encourages KLT in their efforts to provide access to the outdoors for community members given that nature trails are valuable spaces that impact the mental and physical health of our residents and increase connections to nature and our heritage; and

That Selwyn Township endorse, in principle, the concept of a well-planned Burleigh to Lakefield trail; and

That Selwyn staff work with KLT to consider proposed trails on Selwyn Township lands and collaborate to identify the required work to address parking and signage needs etc... and that Council be updated at a future time once a more detailed plan is available.

Carried.

Kerri Snoddy, Manager of Waste Management with the County of Peterborough made a presentation to Council pertaining to Blue Box Transition to Producer Responsibility.

**Resolution No. 2023 – 063 – County of Peterborough – Blue Box Transition to Producer Responsibility**

Deputy Mayor Ron Black – Councillor John Boyko –

That the presentation made by Kerri Snoddy, Manager of Waste Management with the County of Peterborough pertaining to Blue Box Transition to Producer Responsibility be received for information.

Carried.

**Question Period**

None.

**Municipal Officers & Staff Reports – Direction**

**Resolution No. 2023 – 064 – 2023 Work Plans – Q1 Update**

Councillor Brian Henry – Councillor John Boyko –

That the report of the Chief Administrative Officer with regard to the 2022 Work Plan 1<sup>st</sup> Quarter Update as prepared by each Department Manager be received for information.

Carried.

**Resolution No. 2023 – 065 – Financial Statement Review – Q1 Update**

Deputy Mayor Ron Black – Councillor Mary Coulas –

That the report of the Manager of Financial Services related to the Financial Statement Review – 2023 1<sup>st</sup> Quarter be received for information.

Carried.

**Resolution No. 2023 – 066 – Bill 23 Planning Act - Site Plan Control Approval By-law and Guidelines**

Councillor Brian Henry – Councillor John Boyko –

That the report of the Planner regarding the Bill 23 amendments to the Planning Act related to the approval of Site Plan Control applications be received for information; and

That By-law 2023-025, being a By-law to designate the Township as a Site Plan Control Area and to repeal By-law 2021-054 be forwarded to the By-law section of the agenda for consideration.

Carried.

**Resolution No. 2023 – 067 – Stop and Close Inland Road Allowance – Tara Rd**

Deputy Mayor Ron Black – Councillor John Boyko –

That the report of the Corporate Services Assistant regarding the request to stop up and close a portion of the unopened inland road allowance between Part Lots 5 & 6, Conc 4 be received for information; and

That the unopened portion of the inland road allowance between Part Lots 5 & 6, Conc 4 described as PIN 28443-0122 (LT), Ennismore Ward be deemed as surplus lands with the intent to sell the lands to Richard & Jeanna Peacock, and

That the process to stop-up, close and dispose of these lands be commenced with all costs of the said process being paid for by the applicants, in addition to the costs of the lands as determined by the Township's Procedure for Closure and Disposal of Road Allowances; and

That a By-law be brought forward to a future Council meeting to authorize and facilitate the execution of necessary documents to complete the transaction and that as part of the transaction, the Township maintain easement rights for potential future recreational trail development over the road allowance portion.

Carried.

### **Consent Items**

#### **Resolution No. 2023 – 068 – Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial**

Councillor Brian Henry – Deputy Mayor Ron Black –

That the report of the Manager of Financial Services regarding the 2023 Consolidated Tax Rates be received for information; and that By-law 2023-024, being a By-law to establish the rates of taxation for the year 2023 be forwarded to the By-law section of the agenda for consideration; and

That the report of the Alternate Community Emergency Management Coordinator with respect to Emergency Preparedness Week 2023 be received for information; and that the Township of Selwyn declare May 7 to 13, 2023 as Emergency Preparedness Week in the Township; and

That the report of the Planner regarding the Zoning By-law Amendment – Removal of a Holding Symbol related to lands described as Plan 15 Lot 9W Rabbit N Reid (Lakefield Ward) having the municipal address of 45 Rabbit Street be received for information; and that By-law 2023-026, being a By-law to re-zone certain lands known as Plan 15 Lot 9W Rabbit N Reid (Lakefield Ward) having the municipal address of 45 Rabbit Street from Multiple Residential Exception 548 holding (R3-548(h)) Zone to Multiple Residential Exception 548 (R3-548) Zone, be brought forward to the By-law section of the agenda for consideration; and

That the report of the Manager of Public Works with respect to the 2022 Smith Landfill Annual Report, prepared by Cambium Environmental, be received for information; and

That the report of the Manager of Public Works with respect to the Peterborough County 2023 Surface Treatment tender be received for information; and that in accordance with the provisions of the tender document, the Township of Selwyn accept their portion of the Peterborough County Tender T-02-2023; and that the bid submission from Dufferin Construction, be approved at an estimated cost of \$504,240.50 plus HST; and

#### **Correspondence for Information**

That the following items of correspondence be received for information:

1. Attorney General - Update on modernization initiatives in Ontario's Provincial Offences Act
2. Director Ministry of Natural Resources and Forestry - Update to Ontario Regulation 161/17 under the Public Land Act regarding the use of Floating accommodations
3. Association of Municipalities - President's Board Update
4. Association of Municipalities - Update on Canada's 2023 Budget
5. Association of Municipalities - Update on Ontario's 2023 Budget
6. Association of Municipalities - Code of Conduct, Changes to Visible Fees
7. Town of Fort Erie - Barriers for Women in Politics
8. Town of Fort Erie - Homelessness Mental & Addiction
9. Township of South Glengarry - Resolution Accuracy of Voters List
10. Township of South Glengarry - Resolution Barriers for Women in Politics

11. Lakefield Animal Welfare Society - Welcome to our new Director of Operations; and

**County Correspondence for Information:**

That the following items of correspondence from the County of Peterborough be received for information:

1. City of Peterborough – One-time Homelessness Program Funding Request to Peterborough County
  - Attachment - Appendix 1 - City Report
  - Attachment - Appendix 2 - 2023-02-23 Jeff Leal, Letter to County Council
2. Minutes Regular Meeting of March 15, 202; and

**Committee Reports**

That the minutes of the Library Board meetings of December 13, 2022, January 30, 2023 and February 27, 2023; and

That the minutes of the Accessibility Advisory Committee meeting of March 23, 2023 be received for information; and

Whereas the Accessibility Advisory Committee (AAC) supports the Association of Municipalities of Ontario's (AMO) 14 specific recommendations made to the Province of Ontario to improve on provincial accessibility goals; and

Whereas the AAC notes concerns related to changes to Bill 23 that have removed the need for Site Plan approval for residential developments of 10 or less housing units as this effectively eliminates the opportunity for AAC's to have input related to site plan considerations, including accessible parking, accessible curbs and ramps etc...; and

That the Township of Selwyn send correspondence to the Province of Ontario noting support for AMO's 14 recommendations related to the 4<sup>th</sup> independent review of the AODA as well as noted concerns related to Bill 23.  
Carried.

**Petitions**

None.

**Other, New & Unfinished Business**

**Resolution No. 2023 – 069 – Committee Appointment – Property Standards/Fence Viewers/Animal Control – Dave Lavallee**

Councillor Mary Coulas – Councillor Brian Henry –

That the Township of Selwyn appoint Dave Lavallee to the Property Standards/Fence Viewers/Animal Control committee; and that By-law 2023-027, being a By-law to appoint committee members to the Property Standards/Fence Viewers/Animal Control committee be forwarded to the By-law section of the agenda for consideration.

Carried.

**Resolution No. 2023 – 070 – Closed Session**

Councillor Brian Henry – Councillor Mary Coulas –

That the next portion of the meeting be closed to the public pursuant to Section 239 (2)(e) in order that Council may discuss:

- a) Litigation matters – ongoing matter – Section 239. (2)(e)
- b) Closed Session Minutes – March 23, 2023 (2:12 pm).

Carried.

**Resolution No. 2023 – 071 – Rise Closed Session**

Deputy Mayor Ron Black – Councillor Brian Henry –  
That Council now rise from closed session (2:36 pm).

Carried.

**Resolution No. 2023 – 072 – 108 Bridge Street**

Deputy Mayor Ron Black – Councillor Brian Henry –  
That a portion of Township owned property located at 108 Bridge Street,  
Lakefield Ward, be deemed as surplus property and sold and that the sale of the  
lands be conducted in accordance with the Township of Selwyn's Real Property  
Disposal By-law 2004-97 and that the sale be conducted by way of tender.

Carried.

**By-laws**

**Resolution No. 2023 –073 – By-laws First, & Third Reading**

Councillor Brian Henry – Councillor Mary Coulas –  
That By-law 2023-024, being a By-law to establish the rates of Taxation for the  
Year 2023; and

That By-law 2023-025, being a By-law to Designate a Site Plan Control Area for  
the Corporation of the Township of Selwyn and to repeal By-law 2021-054; and

That By-law 2023-026, being a By-law passed pursuant to the provisions of  
Section 34 of *The Planning Act*, R.S.O. 1990, as amended to amend the  
Township of Selwyn Comprehensive Zoning By-law No. 2009-021, related to 45  
Rabbit Street (Lakefield Ward), as otherwise amended; and

That By-law 2023-027, being a By-law to appoint David Lavallee to the Fence  
Viewers, Property Standards and Animal Control Committee, be read a first,  
second and third time and finally passed.

Carried.

**Adjournment**

**Resolution No. 2023 – 074 – Adjournment**

Councillor Brian Henry – Councillor Mary Coulas –  
That the meeting be adjourned. (2:40 pm)

Carried.