

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, February 28, 2023**

Council Chambers, 1310 Centre Line

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, February 28, 2023 at the Council Chambers, 1310 Centre Line.

Present: Mayor Sherry Senis
Deputy Mayor Ron Black
Councillor John Boyko
Councillor Mary Coulas
Councillor Brian Henry

Staff Present: R. Lane Vance, Manager of Finance/Treasurer
Angela Chittick, Manager of Community & Corporate Services /Clerk
Mike Richardson, Manager of Recreation Services
Gord Jopling, Fire Chief
Adam Tobin, Manager of Public Works
Per Lundberg, Planner
Tania Goncalves, Deputy Clerk

The Council meeting commenced at 1:00 pm with Mayor Senis in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2023 – 029 – Minutes

Councillor Brian Henry – Deputy Mayor Ron Black –
That the minutes of the regular Council meeting held on February 14, 2023 be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

Mike Vilneff from the Loomex Group made a presentation to Council to provide an introduction to the Community Risk Assessment process.

Resolution No. 2023 – 030 – The Loomex Group - Community Risk Assessment

Councillor Brian Henry – Deputy Mayor Ron Black –
That the presentation of Mike Vilneff from the Loomex Group to provide an introduction to the Community Risk Assessment process be received for information.

Carried.

MP Michelle Ferreri made a presentation to Council with an update on Federal and local riding initiatives.

Resolution No. 2023 – 031 – MP Michelle Ferreri

Councillor Brian Henry – Deputy Mayor Ron Black –
That the presentation from MP Michelle Ferreri to provide an update on Federal and local riding initiatives be received for information.

Carried.

Question Period

None.

Municipal Officers & Staff Reports – Direction

Resolution No. 2023 – 032 – Heritage Committee – Council Appointment

Councillor Mary Coulas – Deputy Mayor Ron Black –

That Councillor Brian Henry be appointed to the Municipal Heritage Committee and that the required appointment By-law be brought forward for consideration at the March 14th, 2023 Council meeting.

Carried.

Resolution No. 2023 – 033 – Heritage Committee – Bill 23 Impacts

Councillor John Boyko – Councillor Mary Coulas –

That the report of the Deputy Clerk regarding the impacts of Bill 23 – More Homes Built Faster, on the Municipal Heritage Committee be received for information; and

That the Township's Municipal Heritage Committee continue to operate in an advisory capacity; and

That the Township of Selwyn proceed with reviewing applications for appointment to the Municipal Heritage Committee as well as advertising for any additional vacancies required to meet the requirements of the Committee's structure.

Carried.

Consent Items

Resolution No. 2023 – 034 – Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial

Councillor Mary Coulas – Councillor John Boyko –

That the report of the Manager of Community & Corporate Services /Clerk regarding the 2023 Tariff of Fees consolidation update be received for information; and

Whereas By-law 2016-026, the consolidated list of Township Fees and Charges was adopted on March 22, 2016; and

Whereas By-law 2016-026 includes the provision for identified fees to be increased by the relevant Consumer Price Index as well as other identified fee increases; and

Whereas a new Building Fee Structure and Fees were adopted on November 23, 2021 and Planning Fees for 2023 were adopted on January 17, 2023;

That Schedule A to By-law 2016-026 be updated as outlined in the February 28, 2023 Fees Consolidation report noted as follows:

- Building fees – identified CPI adjustments (effective March 1, 2023);
- Planning fees – established per Resolution 2023-004 (effective Jan. 1, 2023) and further that CPI increases not be applied to deposits and that staff be authorized to establish the deposit values based on relevant and current costs; and that fees associated with Site Plan Control for waterfront lots be removed in accordance with Bill 109 and Resolution 2023-004;
- Public Works - Entrance Permits/Culvert installations and a Used Culvert Fee - identified CPI adjustments (effective March 1st, 2023) and add new fee for 911 replacement signs – damaged (\$100 plus HST);
- Landfill – increase to tipping fee to \$145/tonne (effective June 1st);
- Parks and Recreation rates – increased by 3%, in lieu of high CPI, and applicable to ice rates, meeting rooms, sports fields, and arena advertising (effective April 1st, 2023);
- Lakefield Marina Rates - mooring and advertising increased by 5% (effective April 1st, 2023) and a new mooring wait list fee for the Lakefield

Marina of \$75 and a new mooring wait list fee for Hague Point docks of \$25 and a refund administrative fee of \$10 be implemented; and

That By-law 2023-014 be brought forward to the By-law section of the agenda to amend the following sections on Schedule A of By-law 2016-026, the Township's Fees and Charges By-law:

- **Section 3. Planning**
Deposits - deposits for Zoning By-law Amendments, Site Plan Control Applications and Plans of Subdivision be established by staff based on relevant and current costs;
Site Plan Control Application - remove Site Plan Control for Waterfront Lots
- **Section 10. Public Works Fees**
Add a new 911 Replacement Sign Fee - \$100 plus HST
- **Section 13. – Lakefield Marina**
Lakefield Marina – mooring wait list fee – \$75
Hague Blvd Docks - mooring wait list fee – \$25
Refund of Fee – \$10 administrative fee; and

That the report of the Manager of Building & Planning regarding the Zoning By-law Housekeeping Amendment be received for information; and that By-law 2023-013, being a Housekeeping Zoning By-law Amendment be brought forward to the By-law section of the agenda for consideration; and

That the report from the Fire Chief dated February 28, 2023 regarding the 2022 Annual Fire Report be received for information; and

That the report from the HR Coordinator regarding the staffing update for the position of Project Coordinator – Water & Sewer be received for information; and

Correspondence for Direction

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

1. Peterborough Utilities Services Inc. – Annual Reports

That the following annual and summary reports prepared by Peterborough Utilities Services Inc. be received for information; and that the reports be made available for the public at the Township administrative offices for viewing and on the Township's website; and that the public be notified of the availability of the reports through a newspaper advertisement.

- Attachment 1 - 2022 Annual Report for Lakefield Waterworks
- Attachment 2 - Lakefield Water Treatment Plant – 2022 Summary
- Attachment 3 - Peterborough Water Treatment Plant – 2022 Summary
- Attachment 4 - Woodland Acres Water Distribution System – 2022 Annual Report
- Attachment 5 - 2022 Annual Report on Drinking Water Quality; and

Correspondence for Information

That the following items of correspondence be received for information:

2. AMO Policy Update – January 24, 2023
3. AMO Policy Update - A Call for Provincial Action on Property Assessments
4. Town of Petrolia - School Board Election
5. City of Thunder Bay - Bill 42 Gender Affirming Healthcare Act
6. Municipality of Shuniah - Municipal Petition in Opposition of Bill 3

- Attachment – Council Resolution
- 7. City of Kitchener - Bill 23, More Homes Built Faster
- 8. Cavanagh Family - Thank You; and

County Correspondence for Direction:

None.

County Correspondence for Information:

That the following items of correspondence from the County of Peterborough be received for information:

1. 2023 Draft Budget Update and Comments
 - Attachment - 2022 Preliminary Actuals vs. Budget
 - Attachment - Historical Financial Information
 - Attachment - Five Year Road and Structure program
2. Asset Management Financial Plan
 - Attachment - Asset Management Survey Results
 - Attachment - Presentation
3. Residential Addiction Services Program Proposal
 - Attachment - County - Letter of Support
4. EOWC's Regional Housing Plan
5. Minutes Regular Meeting of February 1, 2023 and Minutes Special Meeting of February 2, 2023.

Committee Reports

None.

Carried.

Petitions

None.

Other, New & Unfinished Business

Resolution No. 2023 – 035 – Schedule Town Hall Meeting

Deputy Mayor Ron Black – Councillor Brian Henry –
That a special meeting of Council be scheduled for June 3, 2023 from 10 a.m. to 11:30 a.m. at the Bridgenorth Hall so that Council may conduct a Municipal Town Hall meeting.

Carried.

By-laws

Resolution No. 2023 –036 – By-Laws First, Second & Third Reading

Councillor Brian Henry – Councillor Mary Coulas –
That By-law 2023-013, being a By-law to adopt Housekeeping Amendments to the Township of Selwyn Zoning By-law; and

That By-law 2023-014, being a By-law to Amend By-law 2016-026, a By-law to provide for User Fees and Charges be read a first, second and third time and finally passed.

Carried.

Resolution No. 2023 – 037– Confirming By-law

Deputy Mayor Ron Black –Councillor Mary Coulas –
That By-law 2023-015, being a By-law to confirm the proceedings of the Regular Meeting of Council held on February 28, 2023 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2023 – 038 – Adjournment

Councillor John Boyko – Councillor Brian Henry –
That the meeting be adjourned. (1:42 PM)

Carried.