

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, February 14, 2023**

Council Chambers, 1310 Centre Line

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, February 14, 2023 at the Council Chambers, 1310 Centre Line.

Present: Mayor Sherry Senis
Deputy Mayor Ron Black
Councillor John Boyko
Councillor Mary Coulas
Councillor Brian Henry

Staff Present: Janice Lavalley, Chief Administrative Officer
R. Lane Vance, Manager of Finance/Treasurer
Angela Chittick, Manager of Community & Corporate Services /Clerk
Mike Richardson, Manager of Recreation Services
Rob Kelly, Manager of Building and Planning
Adam Tobin, Manager of Public Works
Per Lundberg, Planner
Tania Goncalves, Deputy Clerk

The Council meeting commenced at 1:00 pm with Mayor Senis in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2023 – 019 – Minutes

Councillor John Boyko – Deputy Mayor Ron Black –
That the minutes of the regular Council meeting held on January 17, 2023 and the special Council meeting of January 26, 2023 be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

Chair of the Board Ryan Huntley and CAO Janette Loveys Smith from Otonabee Region Conservation Authority made a presentation to Council to review highlights for 2022 as well as to provide a high-level overview of the operating and capital budgets.

Resolution No. 2023 – 020 – Otonabee Region Conservation Authority - Update

Councillor Mary Coulas – Councillor Brian Henry –
That the presentation from Chair of the Board Ryan Huntley and CAO Janette Loveys Smith from Otonabee Region Conservation Authority to provide an annual update be received for information.

Carried.

Pam Chellew and Silvia Strobyl from Lakefield Horticultural Society made a presentation to Council to provide an overview of their organization and review the various contributions made by their volunteers to support the beautification of the Village of Lakefield.

Resolution No. 2023 – 021 – Lakefield Horticultural Society - Update

Councillor John Boyko – Councillor Brian Henry –
That the presentation from the Lakefield Horticultural Society to provide an overview of their organization be received for information.

Carried.

Township Planner Per Lundberg announced that the Township of Selwyn is holding a public meeting to consider a municipally initiated amendment to the Township Comprehensive Zoning By-law in accordance with Section 34 of The Planning Act. The prescribed notice of the public meeting was provided in the Peterborough Examiner. The notice was also provided to the prescribed ministries and agencies via email and was also available on the Township website. If a person or public body does not make an oral submission at the public meeting or make a written submission to the Township of Selwyn before the Comprehensive Zoning By-law is passed the person or public body is not entitled to appeal the decision of the Council of the Township of Selwyn to the Ontario Land Tribunal, nor can a person or public body be added as a party to the hearing of an appeal before the Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so. In order to be notified of the decision of the Township of Selwyn on the proposed Zoning By-law Amendment, a written request must be made to the Township.

A public meeting commenced at 1:51 PM to amend the Township's Comprehensive Zoning By-law in accordance with Section 34 of The Planning Act. Mr. Lundberg noted that housekeeping amendments to the Comprehensive Zoning By-law are intended to be technical amendments to provide clarity and ease administrative burden. It was also noted that no new zone categories or changes to the permitted uses within any zone category were proposed. Additionally, no changes to the zoning schedule 'A' of the Township's Comprehensive Zoning By-law No. 2009-021, as amended, affecting the zoning of properties in the Township are proposed. Mr. Lundberg brought forward that given the technical nature of the amendments, the amendments will not affect the consistency and conformity of the Township's Comprehensive Zoning By-law No. 2009-021, as amended, with the Provincial Policy Statement (PPS), Growth Plan for the Greater Golden Horseshoe, County Official Plan and the Local Component of the County Official Plan (i.e. the Township's Official Plan) as required by the Planning Act. Comments of no concern were submitted by Enbridge Inc. and Peterborough Public Health. No one registered to speak in favour or in opposition to the proposed amendment. Council members asked a number of questions pertaining to the amendment. There were no members of the public in attendance virtually or in person. The public meeting concluded at 1:56 PM.

Resolution No. 2023 – 022 – Zoning By-law Amendment – Housekeeping

Councillor Brian Henry – Deputy Mayor Ron Black –

That the report of the Planner related to the proposed Housekeeping Zoning By-law Amendment be received for information; and

That the Township consider the input received prior to and during the public meeting to provide direction for any amendments to the draft By-law deemed appropriate; and

That the final draft Housekeeping Zoning By-law Amendment be brought forward for passage at the February 28th, 2023 Council meeting.

Carried.

Question Period

None.

Municipal Officers & Staff Reports – Direction

Resolution No. 2023 – 023 – PSAB Budget 2023 Compliance Report

Councillor Mary Coulas – Deputy Mayor Ron Black –

That the report of the Manager of Financial Services regarding the PSAB Budget 2023 Compliance Report be received for information; and

That the Township of Selwyn adopt the Budget Compliance Report for expenses excluded from the 2023 budgets as outlined in and as a requirement of Ontario Regulation 284/09; and

That the Township of Selwyn adopt the 2023 Taxation Budget as presented and discussed on January 26, 2023.

Carried.

Resolution No. 2023 – 023 – Town Hall Meeting

Councillor Brian Henry – Councillor John Boyko –

That the report of the Manager of Community & Corporate Services/Clerk regarding the proposed Town Hall meeting dates and format be received for information; and

That the Township proceed with hosting one (1) in-person Town Hall meeting per year for the term of Council, except for the election year (2026) with the meeting being held in Smith in 2023, Ennismore in 2024, and Lakefield in 2025; and that meetings be scheduled on a Saturday in the month of July, with the dates to be confirmed annually by Resolution; and that one and half hours be allocated for each meeting.

Carried.

Resolution No. 2023 – 024 – Water and Wastewater Future Operations

Councillor Brian Henry – Councillor John Boyko –

That the report from the CAO regarding the Water and Wastewater Future Operations Model Update be received for information, and

That staff be directed to provide a further report to Council to outline the proposed transition plan and financial analysis related to the provision of in-house delivery of water and wastewater services.

Carried.

Consent Items

Resolution No. 2023 – 025 – Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial

Deputy Mayor Ron Black – Councillor Mary Coulas –

That the report of the Manager of Building & Planning, the Planner and the Manager of Financial Services with respect to Bill 23, More Homes Built Faster Act, 2022 be received for information; and that staff be directed to prepare a report and draft By-law to Council with respect to changes required to the Township's Site Plan Control By-law to implement Bill 23; and

Correspondence for Direction

None.

Correspondence for Information

That the following items of correspondence be received for information:

1. Peterborough Public Health - Board Notes
2. Town of Halton Hills - Repeal Bill 23; and

County Correspondence for Direction:

None.

County Correspondence for Information:

That the following items of correspondence from the County of Peterborough be received for information:

1. 2023 Draft Budget- Report
2. 2023 Proposed Budget Options- Report
3. 2023 County Budget- Introduction

- Attachment - 2023 Total Budgeted Expenditures
- Attachment - 2023 Tax Levy Requirement
- Attachment - 2023 Tax Requirement by Department Service
- 4. 2023 Operating Budget
 - Attachment - Overview of Budget Pressures and Drivers
 - Attachment - Summary 2023 County Departments Budget
 - Attachment - General Government Budget
 - Attachment - Corporate Operations Budget
 - Attachment - Geographic Information Services
- 5. 2023 Capital and Projects Budget - Introduction
 - Attachment - 2023 Capital and Projects Budget
 - Attachment - 2023 Capital and Projects Budget Summary of Funding
- 6. 2023 Carry Forward Capital and Projects
 - Attachment - Capital and Projects Carrying Forward to 2023
- 7. CAO 2022 4th Quarter – Report
- 8. PKED 2022 4th Quarter – Report
- 9. PKED 2023 Business Plan- Report
 - Attachment - PKED 2023 Business Plan
- 10. Bill 23 Impacts on Development Charges and Indexation of Development Charges for 2023- Report
 - Attachment - Development Charges to Be Collected for May 2, 2023 to December 31, 2023
- 11. 2023 County of Peterborough Council Meeting Calendar Amended
- 12. Minutes Regular Meetings of December 14, 2022 and January 18, 2023 and Minutes of Special Meeting of January 19, 2023; and

Committee Reports

That the minutes of the Heritage Committee meeting of Monday, February 6, 2023 be received for information; and

That the Township of Selwyn advise Bald Eagle Investments Inc., owners of heritage designated property known as 46 Queen Street (Lakefield), that the Municipal Heritage Committee has reviewed their proposed “maintenance plan” for alterations to their property, in accordance with Section 33 of the Ontario Heritage Act; and

That the proposed “maintenance plan” is satisfactory with the exception that the proposed window replacements be done with two-over-two window grids to maintain the heritage attributes of the designated property.

Carried.

Petitions

None.

Other, New & Unfinished Business

None.

By-laws

Councillor Mary Coulas declared a pecuniary interest as it relates to agenda item 11. a) regarding Council Board and Committee Appointments. Councillor Coulas declared an indirect pecuniary interest as her spouse is related to one of the applicants. Councillor Mary Coulas removed herself from the vote.

Resolution No. 2023 – 026 – Appointment to Library Board By-law

Councillor John Boyko – Councillor Brian Henry –

That By-law 2023-011, being a By-law to Establish and Appoint Members to the Selwyn Public Library Board be read a first, second and third time and finally passed.

Carried.

Councillor Mary Coulas returned to the discussion.

Resolution No. 2023 – 027 – Confirming By-law

Deputy Mayor Ron Black – Councillor Brian Henry –

That By-law 2023-012, being a By-law to confirm the proceedings of the Regular Meeting of Council held on February 14, 2023 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2023 – 028 – Adjournment

Councillor Brian Henry – Councillor Mary Coulas

That the meeting be adjourned. (2:23PM)

Carried.