

Township of Selwyn Regular Council Meeting

Tuesday, December 13, 2022 – 6:00 PM

Council Chambers
1310 Centre Line
Township of Selwyn

Please Note:

Limited numbers can be present in the Council Chambers at one time. If you wish to attend in person please send an [email](#) to register your attendance.

OR

Watch the meeting via livestreaming

<https://www.youtube.com/user/SelwynTownship>

- **5:40 PM – [Committee of Adjustment](#)**
 - **6:00 PM – Regular Council Meeting Begins**
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Land Acknowledgment

We respectfully acknowledge that we are on the treaty and traditional territory of the Michi Saagiig Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.

Moment of Silent Reflection

Please observe a moment of silence, so that Council, staff and members of the public can quietly reflect on our duty to the community that we are trying to serve.

Notification to Members of the Public

Members of the public, staff, presenters and members of Council please be advised that meetings are broadcast and recorded and made available on the internet.

Declaration of Pecuniary Interest and the General Nature Thereof

1. Minutes

- Minutes – Open Session

- Motion to adopt the minutes of the regular Council meeting of [November 8, 2022](#) and the special Council meetings of [November 22, 2022](#) and [December 1, 2022](#).
- Discussion out of the minutes

2. Deputations and/or Invited Persons and/or Public Meetings

- (a) 6:00 PM Staff Introduction – Kate Bedford & Amy Stevenson
- Amy Stevenson – Administrative Assistant – Recreation Services
 - Kate Bedford – Asset Management / Financial Services Assistant

- (b) 6:05 PM – Long Service Awards

Staff Long Service Awards

- Joe Nadeau – 15 years
- Ross Fallis – 15 years
- Michelle Thornton – 25 years

Staff Recognition

- Rick Dunford – Retirement

Volunteer Fire Fighter Long Service Awards - 25 years plus

- Jim McIntosh – 40 years
- Jerry Jopling – 50 years

- (c) 6:15 PM – Public Meeting – Disposal of Township Property – Bishop Street

- Robert Kelly, Manager of Building and Planning – [Surplus Property – located behind 45 Bishop Street](#)
- Attachment – [Subject Property](#)

3. Question Period

15 minutes, one question per person at a time, on a rotating basis

If a member of the public has a question please send an email by 4:30 PM on the day of the meeting noting your question which will be read into the public record and responded to during the meeting. An email will be sent following the meeting with a link to the recording.

4. Municipal Officer's & Staff Reports - Direction

- (a) Per Lundberg, Planner – Bill 109 Planning Act Changes – [Site Plan Control Approval, Pre-consultation and Community Consultation](#)
- Attachment – [Draft Site Plan Control Area By-law and Guidelines](#)

- Attachment – [Draft Pre-consultation By-law](#)
 - Attachment – [Draft Public Consultation By-law and Policy](#)
- (b) R. Lane Vance, Manager of Financial Services – [Budget Amendment Report and PSAB Compliance Report](#)
- Attachment - [Budget Amendment # 4 - 2022](#)
 - Attachment - [PSAB Compliance Report - Year End Update 2022](#)
- (c) Tania Goncalves, Deputy Clerk – [Procedural By-law Update](#)
- Attachment – [Draft Procedure By-law](#)
- (d) Angela Chittick, Angela Chittick, Manager of Community & Corporate Services/Clerk - Insurance Program (to be distributed - awaiting renewal documents)

Consent Items

All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion

5. Municipal Officer's & Staff Reports – Information/Housekeeping/Non-Controversial

- (a) Janice Lavalley, CAO – [Staffing Update – Public Works](#)
- (b) Kim Berry, HR Coordinator – [Staffing Update – Recreation Services](#)
- (c) Tania Goncalves, Deputy Clerk – [Accessible Election](#)
- Attachment – [Summary of Accessibility Measures](#)
- (d) Tania Goncalves, Deputy Clerk – [Various By-laws](#)

6. Correspondence for Discussion and/or Decision

- (a) Correspondence Report – [December 13, 2022](#)

7. Peterborough County Report

- (a) Peterborough County Report – [December 13, 2022](#)

8. Committee Reports

- (a) Selwyn Library Board Minutes – [September 27, 2022](#) and [October 18, 2022](#)
- (b) Accessibility Advisory Committee Minutes – [October 26, 2022](#)
- (c) Peterborough Police Services Board
 - Regular Meeting Minutes – [October 11, 2022](#)
 - Special Meeting Minutes – [October 15, 2022](#) and [October 25, 2022](#)
 - [3rd Quarter Complaints Report](#)
 - [2023 Board Meeting Schedule](#)

9. Petitions

10. Other, New & Unfinished Business

- (a) Closed Session –
 - a. Matter regarding an identifiable individual - Section 239. (2) (b) – Council Board and Committee Appointments
 - b. Litigation matters – verbal update on ongoing matters – Section 239. (2) (e)
 - c. Closed Session Minutes – November 8, 2022

11. By-laws

- (a) 2022-080 – Site Plan Control By-law (Bill 109 Changes)
- (b) 2022-081 – Community Consultation By-law (Bill 109 Changes)
- (c) 2022-082 – Pre-consultation By-law (Bill 109 Changes)
- (d) 2022-083 – Sale of Land - Plan 9 PT BLK H, 45R- 9685 Part 2 - Bishop Street - Lakefield
- (e) 2022-084 – Procedure By-law
- (f) 2022-085 – Appointment – Township Auditors – Baker Tilly KDN LLP
- (g) 2022-086 – Appointment – Library Board – Mayor Sherry Senis
- (h) 2022-087 – Appointment – Smith-Ennismore Police Services Board – Councillor Brian Henry
- (i) 2022-088 – Appointment – Accessibility Advisory Committee – Councillor Mary Coulas
- (j) 2022-089 – Appointment – Otonabee Region Conservation Authority Board – Deputy Mayor Ron Black and Councillor John Boyko
- (k) 2022-090 – Appointment – Peterborough Police Service Board – Councillor John Boyko
- (l) 2022-091 – Confirming

Adjournment