

**Corporation of the Township of Selwyn**

**Regular Council Meeting**

**Tuesday, December 13, 2022  
Council Chambers, 1310 Centre Line**

A regular meeting of the Council of the Township of Selwyn was held on Thursday, December 13, 2022 at the Council Chambers, 1310 Centre Line.

Present: Mayor Sherry Senis  
Deputy Mayor Ron Black  
Councillor John Boyko  
Councillor Mary Coulas  
Councillor Brian Henry

Staff Present: Janice Lavalley, Chief Administrative Officer  
R. Lane Vance, Manager of Finance/Treasurer (left at 7:10 pm)  
Angela Chittick, Manager of Community & Corporate Services /Clerk  
Mike Richardson, Manager of Recreation Services (left at 6:18 pm)  
Rick Dunford, Manager of Public Works (left at 7:10 pm)  
Robert Kelly, Manager of Building and Planning (left at 7:10 pm)  
Gord Jopling, Fire Chief (left at 6:18 pm)  
Tania Goncalves, Deputy Clerk (left at 7:10 pm)  
Michelle Thornton, Deputy Treasurer/I.T. Coordinator (left at 7:10 pm)

The Council meeting commenced at 6:00 PM with Mayor Senis in the Chair.

**Declaration of Pecuniary Interest**

Councillor Mary Coulas declared a pecuniary interest as it relates to agenda item 10. a) regarding Council Board and Committee Appointments. Councillor Coulas declared an indirect pecuniary interest as her spouse is related to one of the applicants.

**Minutes**

**Resolution No. 2022 – 219 – Minutes**

Deputy Mayor Ron Black – Councillor Mary Coulas –

That the minutes of the regular Council meetings held on November 8, 2022 and the special Council meetings of November 22, 2022 and December 1, 2022 be adopted.

Carried.

**Deputations and/or Invited Persons and/or Public Meeting**

Council welcomed new employees, Administrative Assistant- Recreation Service Amy Stevenson and Asset Management/Financial Services Assistant Kate Bedford.

The following long service awards and recognition certificates were presented:

**Staff Long Service Awards**

- Joe Nadeau – 15 years
- Ross Fallis – 15 years
- Michelle Thornton – 25 years

**Staff Recognition**

- Rick Dunford – Retirement

**Volunteer Fire Fighter Long Service Awards - 25 years plus**

- Jim McIntosh – 40 years
- Jerry Jopling – 50 years

Manager of Building and Planning Robert Kelly announced that the Township of Selwyn is holding a public meeting to consider the disposal of surplus Township property described as Plan 9 PT BLK H, R-Plan 45R- 9685 Part 2 and abutting 45 Bishop Street, Lakefield. In accordance with the Township's Real Property Disposal By-law, a public meeting has been scheduled for this evening to provide an opportunity for anyone who feels that they will be adversely affected to express their concerns to Council. The required public notice for the application was completed including providing notice to adjacent property owners advising of the proposed purchase and sale of land. No one spoke in favour of or in opposition to the application. There were no members of the public in attendance. The public meeting concluded at 6:21 PM.

**Resolution No. 2022 – 220 – Disposal of Township Property – Bishop Street**

Deputy Mayor Ron Black – Councillor Brian Henry –

That the report of the Manager of Building and Planning regarding the disposal of Township property known as Plan 9 PT BLK H, R-Plan 45R- 9685 Part 2 in the Lakefield Ward having an area of 927.8 m<sup>2</sup> (.23 acres) be received for information; and

That By-law 2022-083, being a By-law to authorize the Clerk to execute any agreements/transfer documents related to the purchase and sale of the subject lands to Veranda Property Investments Inc. be forwarded to the By-law section of the agenda for consideration.

Carried.

**Question Period**

None.

**Municipal Officers & Staff Reports – Direction**

**Resolution No. 2022 – 221 – Bill 109 Amendments**

Councillor John Boyko – Councillor Brian Henry –

That the report of the Planner regarding the Bill 109 amendments to the Planning Act relating to the approval of Zoning By-law Amendment and Site Plan Control applications be received for information; and

That By-law 2022-080, being a By-law to designate the Township as a Site Plan Control Area and to repeal By-law 2022-050, be forwarded to the By-law section of the agenda for consideration; and

That By-law 2022-081, being a By-law to adopt a policy for Community Consultation for applications made under the Planning Act in the Township of Selwyn and to repeal By-law 2019-096 be forwarded to the By-law section of the agenda for consideration; and

That By-law 2022-082, being a By-law to impose pre-consultation for Zoning By-law Amendment and Site Plan Control applications and to repeal By-law 2016-041 be forwarded to the By-law section of the agenda for consideration.

Carried.

**Resolution No. 2022 – 222 – Budget Amendment Report and PSAB Compliance Report**

Councillor John Boyko – Councillor Brian Henry –

That the report of the Manager of Financial Services/Treasurer related to the 2022 Budget Amendment #4 report be received for information; and

That the Manager of Financial Services/Treasurer include this report with the supporting 2022 budget working papers to be provided to the audit team; and

That Council adopt the revised Budget Compliance Report for expenses excluded from the 2022 budgets as outlined in and as a requirement of Ontario Regulation 284/09, and as a result of budget amendments made throughout 2022.

Carried.

**Resolution No. 2022 – 223 – Procedure By-Law – Proposed Amendments**

Deputy Mayor Ron Black – Councillor Mary Coulas

That the report of the Deputy Clerk regarding the updated Procedure By-law be received for information; and

That By-law 2022-084, being a By-law to adopt the Procedure By-law for the Township of Selwyn and to repeal By-law 2019-041 and any amendments thereto, to incorporate minor housekeeping amendments resulting from Council's feedback received at the December 1, 2022 meeting be brought forward to the By-laws section of the agenda for consideration.

Carried.

**Consent Items**

**Resolution No. 2022 – 224 – Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial**

Councillor Brian Henry – Deputy Mayor Ron Black –

That the report from the Chief Administrative Officer regarding the staffing update for the position of Manager of Public Works be received for information; and

That the report from the HR Coordinator regarding the staffing update for the position of Administrative Assistant -Recreation Services be received for information; and

That the report of the Deputy Clerk regarding accessibility measures for the 2022 Municipal Election be received for information; and

That the report of the Deputy Clerk regarding various By-laws be received for information; and that By-law 2022-085, being a By-law to appoint Baker Tilly KDN LLP as the official auditors for the Township of Selwyn be brought forward to the By-laws section of the agenda for consideration.

**Correspondence for Direction**

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

1. Friends of the Old Stone Mill House and Lakefield Historical Society

That the correspondence received from the Friends of the Old Stone Mill House and the Lakefield Historical Society recommending that the Township consider funding the development and erection of signage to be placed at 44 Bridge Street, Lakefield, to recognize the historical significance of the property; and that the community groups be advised that the Township will investigate grants and other funding mechanisms to support the development of the signage to recognize the historical significance of 44 Bridge Street and further, that should funding become available and an application be successful, the Township will work collaboratively with Friends of the Old Stone Mill House and the Lakefield Historical Society on the required permitting and design specifications for the historical signage.

**Correspondence for Information**

That the following items of correspondence be received for information:

2. Solicitor General- Community Safety and Well-being (CSWB) plan for the City of Peterborough and County of Peterborough
3. Ministry of Municipal Affairs and Housing- Housing Crisis
4. Premier of Ontario- Ambitious Plan to Build Ontario
5. OFSC & OFATV Sign Historic Memorandum of Understanding
6. City of Toronto- Bill 23, More Homes Built Faster Act
7. Association of Municipalities Ontario – More Homes Built Faster Act
8. Association of Municipalities Ontario- Calls for Municipal Funding
9. Association of Municipalities Ontario- Standing Committee Appearance on Bill 39 and Other Policy
10. Association of Municipalities Ontario- Standing Committee Appearance on Bill 39 and Other Policy
11. Association of Municipalities Ontario- Submission on Bill 23, Better Municipal Governance Act
12. Ontario Trails Council- Impacts of Bill 23 The More Homes Built Faster
13. Town of Petrolia- strengthening powers of the Integrity Commissioner
14. Accurex- Reconstruction of Water Street in Lakefield
15. Peterborough Public Health- Notice Sewage Fee Proposed Changes
16. Board of Health- Drug Poisoning Update
17. Curve Lake First Nation – Merry Christmas and Happy New Year; and

### **Peterborough County Report**

That the following items of correspondence from the County of Peterborough be received for information:

1. 2022 Transportation Master Plan (TMP) Update
2. City and County Physician Recruiting Plan
3. County Council - Regular Meeting Minutes – November 2, 2022; and

### **Committee Reports**

That the minutes of the Selwyn Public Library Board meetings of September 27, 2022 and October 18, 2022; and

That the minutes of the Accessibility Committee meetings of October 26, 2022; and

That the minutes of the Peterborough Police Services Board regular meeting held on October 11, 2022 and the special meetings of October 15, 2022 and October 25, 2022 and the 3<sup>rd</sup> quarter Complaints Report and 2023 Board Meeting Schedule be received for information.

Carried.

### **Petitions**

None.

### **By-laws**

#### **Resolution No. 2022 – 225 – By-laws First, & Third Reading**

Councillor Brian Henry – Councillor Mary Coulas –

That By-law 2022-080, being a By-law to designate a Site Plan Control Area for the Corporation of the Township of Selwyn and to repeal By-law 2022-050; and

That By-law 2022-081, being a By-law to adopt a policy for Community Consultation for applications made under the Planning Act in the Township of Selwyn and to repeal By-law 2019-096; and

That By-law 2022-082, being a By-law to impose pre-consultation for Zoning By-law Amendment and Site Plan Control applications and to repeal By-law 2016-041; and

That By-law 2022-083, being a By-law to authorize the Clerk to execute of any documents related to the purchase and sale of lands described as Plan 9 PT BLK H, 45R- 9685 Part 2 - Bishop Street – Lakefield; and

That By-law 2022-084, being a By-law to govern the proceedings of council and committees or local boards of the Corporation of the Township of Selwyn; and to repeal By-law 2019-041 and any amendments thereto; and

That By-law 2022-085, being a By-law to appoint Baker Tilly KDN LLP as the official auditors for the Township of Selwyn; and

That By-law 2022-086, being a By-law to establish and appoint members to the Selwyn Public Library Board; and

That By-law 2022-087, being a By-law to establish and appoint members to the Smith-Ennismore Police Services Board; and

That By-law 2022-088, being a By-law to appoint members to the Joint Peterborough County and Township of Selwyn Accessibility Advisory Committee; and

That By-law 2022-089, being a By-law to appoint members to the Otonabee Region Conservation Authority Board; and

That By-law 2022-090, being a By-law to appoint a liaison to the Peterborough Police Services Board be read a first, second and third time and finally passed.

Carried.

### **Other, New & Unfinished Business**

#### **Resolution No. 2022 – 226 – Closed Session**

Councillor John Boyko – Deputy Mayor Ron Black –

That the next portion of the meeting be closed to the public pursuant to Section 239 (2)(b) and (e) in order that Council may discuss:

- a) Matters regarding an identifiable individual(s) – Council Board and Committee Appointments - Section 239. (2)(b)
- b) Litigation matters – verbal update on ongoing matters – Section 239. (2)(e)
- c) Closed Session Minutes – November 8, 2022 (7:09 PM)

Carried.

#### **Resolution No. 2022 – 227 – Rise Closed Session**

Councillor John Boyko – Deputy Mayor Ron Black –

That Council now rise from closed session (8:05 PM)

Carried.

#### **Resolution No. 2022 – 228 – Township Committee and Board Appointments**

Councillor John Boyko – Councillor Mary Coulas –

That Council appoint the following members to its Boards and Committees and that the appropriate appointing By-laws be brought forward to the January 17<sup>th</sup>, 2023 Council meeting for adoption:

- Joint Accessibility Advisory Committee – Eric Thornley and Thomas Campbell
- Fence Viewers & Property Standards - Glen Bilton, Lorna Plunkett and Murray Kidd
- Smith-Ennismore Police Services Board - Steve Connolly; and

That arrangements be made to conduct interviews with the new applicants who have applied to serve on the Library Board; and that following the interviews, a confidential report be brought back for Council's consideration.

Carried

**Resolution No. 2022 – 229 – Confirming By-law**

Deputy Mayor Ron Black – Councillor Brian Henry –

That By-law 2022-091, being a By-law to confirm the proceedings of the regular Council held on the 13<sup>th</sup> day of December 2022 be read a first, second and third time and finally passed.

Carried.

**Adjournment**

**Resolution No. 2022 – 230 – Adjournment**

Councillor Brian Henry – Councillor John Boyko –

That the meeting be adjourned. (8:15 PM)

Carried.