

**Township of Selwyn
Regular Council Meeting**

Tuesday, October 11, 2022 – 6:00 PM

Virtual Meeting

Watch the meeting via livestreaming

<https://www.youtube.com/user/SelwynTownship>

- **Committee of Adjustment - None**
 - **6:00 PM – Regular Council Meeting Begins**
-

Land Acknowledgment

We respectfully acknowledge that we are on the treaty and traditional territory of the Michi Saagiig Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.

Moment of Silent Reflection

Please observe a moment of silence, so that Council, staff and members of the public can quietly reflect on our duty to the community that we are trying to serve.

Notification to Members of the Public

Members of the public, staff, presenters and members of Council please be advised that meetings are broadcast and recorded and made available on the internet.

Declaration of Pecuniary Interest and the General Nature Thereof

1. Minutes

(a) Minutes – Open Session

- Motion to adopt the minutes of the regular Council meeting of [September 27, 2022](#).
- Discussion out of the minutes

2. Deputations and/or Invited Persons and/or Public Meetings

(a) 6:30 pm – Public Meeting – Official Plan and Zoning By-law Amendment

- i) Per Lundberg, Planner – Official Plan Amendment and Zoning By-law Amendment – Part Lot 17, Concession 7 (Lakefield Ward) - [26 Edward Street](#)
 - Attachment – [Site Plan](#)
 - Attachment – [Draft By-law and Schedule](#)
 - Attachment – [Comments](#)

3. Question Period

15 minutes, one question per person at a time, on a rotating basis

If a member of the public has a question please send an email by 4:30 PM on the day of the meeting noting your question which will be read into the public record and responded to during the meeting. An email will be sent following the meeting with a link to the recording.

4. Municipal Officer's & Staff Reports - Direction

- (a) Janice Lavalley, Chief Administrative Officer – [2022 Departmental Work Plans - 3rd Quarter Update Report](#)
 - 1. [Chief Administrative Officer](#)
 - 2. [Building and Planning Department](#)
 - [3rd Quarter Statistics](#)
 - [\(KPI\) – Building Permit Approvals - Quarterly Statistics](#)
 - [Site Plan Statistics](#)
 - 3. [Community & Corporate Services Department](#)
 - 4. [Finance Department](#)
 - 5. [Fire Department](#)
 - [Total Calls, Calls per Hall, and Monthly Incidents](#)
 - [3rd Quarter Statistics](#)
 - 6. [Human Resources](#)
 - 7. [Library](#)
 - [Programming Report and Activity Report](#)
 - [Activity Report 3rd quarter 2022 \(Circulation\)](#)
 - 8. [Parks and Recreation](#)
 - 9. [Public Works](#)
- (b) R. Lane Vance, Manager of Financial Services/Treasurer – [3rd Quarter Financial Statements](#)

- Attachment – [Financial Statement Updates – Q3 2022](#)
- (c) R. Lane Vance, Manager of Financial Services/Treasurer – [Budget Amendment Report](#)
 - Attachment - [Budget Amendment # 3 - 2022](#)
- (d) Kim Berry, HR Coordinator – [Organizational Policy Updates](#)
 - Attachment - [Organizational Policy 2.3 Technology Use Policy](#)
 - Attachment - [Organizational Policy 3.2 Employee Benefits](#)
 - Attachment - [Organizational Policy 3.11 Clothing Allowance](#)

Consent Items

All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion

5. Municipal Officer's & Staff Reports – Information/Housekeeping/Non-Controversial

- (a) Robert Kelly, Manager of Building and Planning – [Conditional Building Permit Agreement - 1565 8th Line \(Roto Spa\)](#)
 - [Conditional Permit Agreement](#)
 - [Site Plan Drawing](#)
- (b) Robert Kelly, Manager of Building and Planning – [Short-Term Rental – September Activity Report](#)
- (c) Lily Morrow, Sustainability Coordinator- [Waste Reduction Week](#)
 - Attachment – [Waste Reduction Week Proclamation](#)
- (d) Tania Goncalves, Deputy Clerk - [Local Government Week](#)
- (e) Kim Berry, HR Coordinator – [Recruitment Update](#)
- (f) Tania Goncalves, Deputy Clerk – [Various By-laws](#)

6. Correspondence for Discussion and/or Decision

- (a) Correspondence Report – [October 11, 2022](#)

7. Peterborough County Report

- (a) Peterborough County Report – [October 11, 2022](#)

8. Committee Reports

- (a) Selwyn Trail Committee Minutes – [June 6, 2022](#)
- (b) Accessibility Advisory Committee Minutes – [September 28, 2022](#)
- (c) Library Board Minutes – [June 28, 2022](#)
- (d) Library Board Minutes – [July 18, 2022](#)

9. Petitions

10. Council Portfolio Updates

Council to provide brief verbal update related to the following portfolios where necessary:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke
- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

11. Other, New & Unfinished Business

- (a) Economic Development and Business Committee Resignation – Garnet Northey

Recommendation:

That the resignation of Garnet Northey from the Economic Development & Business Committee be received with regret and that By-law 2022 – 070 be brought forward to remove Mr. Northey as a member of the Economic Development & Business Committee.

- (b) Kitchen Farmacy – 1786 Young's Point – Request for Endorsement for a By-the-Glass Liquor Licence

Recommendation:

That the Township of Selwyn confirm to the AGCO its approval for the issuance of an endorsement for Kitchen Farmacy's By-the-Glass liquor licence in support of their wine production site and vineyard located at 1786 Youngs Point Road, Selwyn Township.

12. By-laws

- (a) 2022 – 069 – ZBLA – Part Lot 17, Concession 7 (Lakefield Ward) - 26 Edward Street
- (b) 2022 – 070 – EDBC Resignation – Garnet Northey
- (c) 2022 – 071 – Execution of a Conditional Permit Agreement - 1565 8th Line (Roto Spa)
- (d) 2022 – 072 – Encroachment Agreements - 66 Queen St and 70 Queen St.
- (e) 2022 – 073 – Confirming

Adjournment