

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, August 9, 2022**

Virtual Council Meeting

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, August 9, 2022.

Council Present: Mayor Andy Mitchell
(virtually) Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Gerry Herron
Councillor Anita Locke

Staff Present: Janice Lavalley, Chief Administrative Officer
(virtually) Angela Chittick, Manager of Community & Corporate Services /Clerk
R. Lane Vance, Manager of Finance/Treasurer
Robert Kelly, Manager of Building and Planning
Rick Dunford, Manager of Public Works
Gord Jopling, Fire Chief
Per Lundberg, Planner
Mike Richardson, Manager of Recreation Services
Tania Goncalves, Deputy Clerk
Meaghan Larocque, Communication & Marketing Coordinator

The Council meeting commenced at 6:00 PM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2022 – 138 – Minutes

Councillor Gerry Herron – Councillor Anita Locke –

That the minutes of the regular Council meeting of July 12th, 2022 and the special Council meeting of July 12th, 2022 be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

Anand Desai from Monteith Brown Planning Consultants made a presentation to Council regarding the Draft Marina Utilization Study. Consultants Todd Brown, Kent McVittie and Sabrina Mayer were also in attendance to answer any questions.

Resolution No. 2022 – 139 – Draft Marina Utilization Study

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report and presentation regarding the Draft Marina Utilization Study Plan be received for information; and that the draft Plan be available for public comment until September 2022 and further that a final Draft Marina Utilization Study Plan inclusive of public comments be brought back to Council in September for consideration.

Carried.

Question Period

None.

Municipal Officers & Staff Reports – Direction

Resolution No. 2022 – 140 – Abbeyfield House Society of Lakefield

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report of the Chief Administrative Officer with respect to the Abbeyfield House Society of Lakefield request for a grant to cover the amount of the planning application fees and development charges applicable to the project be received for information; and

That Abbeyfield House Society of Lakefield be provided with a grant to cover the cost of the planning application fees related to the project, which include the severance review, zoning By-law amendment and site plan agreement application fees.

Carried.

Resolution No. 2022 – 141 – Former Scout Building – Naming and Grand Opening

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of the Communications & Marketing Coordinator related to the renaming of the former Scout Ship Building be received for information; and

That the former Scout Ship Building be renamed *The River Den*.

Carried.

Resolution No. 2022 – 142 – Heritage Register – Non-Designated

Deputy Mayor Sherry Senis – Councillor Gerry Herron –

That the report of the Deputy Clerk with respect to additional properties for the Selwyn Municipal Heritage Register be received for information; and

That fifty-six (56) of the properties, as noted in the report and as proposed by the Heritage Committee under the provisions of Section 27 (1)(2) of the Ontario Heritage Act, be included on the Township's heritage register of non-designated properties due to their cultural or heritage value; and

That eight (8) properties which requested to not be included on the Register and one (1) property which requested a deferral not be added to the list of non-designated properties on the Register.

Carried.

Resolution No. 2022 – 143 – Tender Results – Multi-Sport Court –

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of the Manager of Recreation Services relating to the replacement of the multi-sport courts at the Robert E. Young Complex in Ennismore and the Douglas Sports Park in Lakefield be received for information; and

That the Township of Selwyn engage the following companies to replace the multi-sport courts in Ennismore and Lakefield, including the addition of a new basketball court in Lakefield:

- removal and replacement of the multi-sport courts - Accurex - \$300,773
- removal and replacement of all fencing/gates - Durable Fence - \$39,800
- painting of all playing surfaces - Bourassa Sports - \$64,700; and

That the Manager of Financial Services include the impacts of this change in the year end budget amendment report; and

That Council have regard for this amendment when an amended PSAB Budget Compliance Report is presented for endorsement in Q4 - 2022.

Carried.

Resolution No. 2022 – 144 – Water Street Reconstruction – Proposed Budget Amendment

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report of the Manager of Financial Services related to the Water Street Reconstruction – Phase 2 - Updates be received for information; and

That the contractor proceed with Phase 2 works on Water Street related to stormwater and boat ramp improvements; and

That the Manager of Financial Services include the impacts of this change in the year-end budget amendment report; and

That Council have regard for this amendment when an amended PSAB Budget Compliance Report is presented for endorsement in Q4 - 2022.

Carried.

Resolution No. 2022 – 145 – Real Property Disposal – Township Lands

Councillor Anita Locke – Councillor Gerry Herron –

That the report of the Manager of Building and Planning regarding the disposal of real property be received for information; and

That Township owned property described as Plan 9 PT BLK H, R-Plan 45R- 9685 Part 2 in the Lakefield Ward having an area of 927.8 m² (.23 acres) be deemed as surplus property and sold and added to 45 Bishop Street and that the sale of the lands be conducted in accordance with the Township of Selwyn's Real Property Disposal By-law 2004-97.

Carried.

Consent

Resolution No. 2022 – 146 – Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial

Councillor Donna Ballantyne – Councillor Anita Locke –

That the report of the Manager of Financial Services entitled Budget Timeline 2023 be received for information; and that Council approve the Budget Timeline 2023 dated August 9, 2022 as presented; and

That the report of the Manager of Building and Planning regarding Short Term Rental Enforcement Activity be received for information; and

That the report of the Manager of Public Works with respect to the 2022 Smith Sand Dome Repairs be received for information; and that the tender from Bay Roofing and Exteriors Limited, in the amount of \$69,500.00 (HST excluded) be approved; and

That the report of the Manager of Community & Corporate Services/Clerk related to the interlock brick replacement in downtown Lakefield be received for information; and that in accordance with section 5.5.2. of the Township's Procurement By-law, approval be given to engage A2Z Civil to complete the replacement of interlock brick in key downtown locations in Lakefield up to a maximum amount of \$115,000.00; and further that approval be given to purchase and install metal banners in the amount of \$6,000; and that the Manager of Financial Services include the impacts of this change in the year end budget amendment report; and that Council have regard for this amendment when an amended PSAB Budget Compliance Report is presented for endorsement in Q4 – 2022; and

That the report of the Manager of Community & Corporate Services/Clerk with respect to a Delegation of Authority By-law related to Lane Duck provisions be received for information; and that By-law 2022-058 being a By-law to delegate certain limited authority to the Chief Administrative Officer related to restrictions as a result of Section 275 of the Municipal Act during the period known as Lane Duck for the purpose of ensuring the efficient operation of the Corporation of the Township of Selwyn be brought forward to the By-law section of the agenda for consideration; and

That the report of the Communications & Marketing Coordinator related to the request for proposal results for a fundraising consultant to complete fundraising/sponsorship strategies be received for information; and that the request for proposal to complete fundraising/sponsorship strategies be awarded to Strexer Harrop Consulting Group; and that By-law 2022-061 to authorize the execution of an Agreement between Strexer Harrop

Consulting Group and the Township of Selwyn for the fundraising/sponsorship strategies be forwarded to the By-law section of the agenda for consideration; and that the Manager of Financial Services include the impacts of this change the year-end budget amendment report; and that Council have regard for this amendment when an amended PSAB Budget Compliance Report is presented for endorsement in Q4 – 2022; and

That the report from the HR Coordinator regarding the staffing updates for the positions of Facility Attendant and Facilities Maintenance Coordinator be received for information; and

That the report of the Deputy Clerk regarding various By-laws be received for information; and that By-law 2022-059, being a By-law to authorize the execution of a transfer payment agreement with a federal agency; and that By-law 2022-060, being a By-law to authorize the execution of a merger agreement between the Township of Selwyn and Louise Norma Smith and Christine Anne Williamson regarding lands described as being Part Lot 27, Concession 10 in the Smith Ward be forwarded to the By-law section of the agenda for consideration; and

Correspondence for Direction

None.

Correspondence for Information

That the following items of correspondence be received for information:

1. Ministry of the Environment, Conservation and Parks – Class Environmental Assessment for Minor Transmission Facilities & Notice of Amendments
2. Municipality of Shuniah – Amber & Draven Alert
3. Township of Mulmur – Climate Emergency
4. Town of Mattawa – Amber Alert
5. City of Brantford – Haldimand Tract Land Dispute
6. City of Brantford – Potential Threat to Residential Home Ownership
7. Town of South Bruce Peninsula – Physician Shortage in Ontario
8. Township of Ryerson – Amber Alert
9. Municipality of Magnetawan – Various Support Items
10. Otonabee Conservation – Federal funding – Otonabee River Watershed
11. Ennismore Garden Club – Secret Garden – Thank you; and

County Correspondence for Direction:

None.

County Correspondence for Information:

That the following items of correspondence from the County of Peterborough be received for information:

1. Peterborough County – Community Recognition Awards
 - Attachment 1 – Draft Policy Revisions
 - Attachment 2 – Current Policy
2. Minutes – June 29, 2022; and

Committee Reports

That the minutes of the Municipal Heritage Committee of June 2, 2022; and

That the minutes of the Peterborough Police Services Board meeting of June 21, 2022, and the 2022 Q1 Financial Report be received for information; and

Carried.

Petitions

None.

Council Portfolio Updates

Council provided brief verbal updates related to the following portfolios where necessary:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke
- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

Other, New & Unfinished Business

None.

By-laws

Resolution No. 2022 – 147 – By-laws First, & Third Reading

Councillor Anita Locke – Councillor Gerry Herron –

That By-law 2022-058, being a By-law to delegate limited authority to the Chief Administrative Officer for certain acts pursuant to Section 275 of the Municipal Act, 2001, as amended (Lame Duck); and

That By-law 2022-059, being a By-law to authorize the execution of an Agreement between the Township of Selwyn and the Minister of Infrastructure for the Transfer of Payment for the Investing in Canada Infrastructure Program (ICIP): Green Stream, Case #2021-07-1-1612733484; and

That By-law 2022-060, being a By-law to authorize the execution of a Merger Agreement between the Township of Selwyn and Louise Norma Smith and Christine Anne Williamson for lands legally described as Part Lot 27, Con 10 (Smith); and

That By-law 2022-061, being a By-law to authorize the execution of an Agreement between Strexer Harrop Consulting Group and the Township of Selwyn for Fundraising and Sponsorship Strategies be read a first, second and third time and finally passed.

Carried.

Resolution No. 2022 – 148 – Closed Session

Councillor Anita Locke – Councillor Gerry Herron –

That the next portion of the meeting be closed to the public pursuant to Section 239 (2) (e) in order that Council may discuss litigation or potential litigation matter affecting the municipality (7:22 PM).

Carried.

Resolution No. 2022 – 149 – Rise Closed Session

Councillor Anita Locke – Councillor Donna Ballantyne –

That Council now rise from closed session (8:45 pm)

Carried.

Resolution No. 2022 – 150 – Confirming

Deputy Mayor Sherry Senis - Councillor Anita Locke –

That By-law 2022-062, being a By-law to confirm the proceedings of the meeting of Council held on August 9, 2022 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2022 – 151 – Adjournment

Councillor Gerry Herron – Councillor Anita Locke –

That the meeting be adjourned. (8:45 pm)

Carried.