

Township of Selwyn Regular Council Meeting

Tuesday, December 7, 2021 – 6:00 PM

Council Chambers
1310 Centre Line
Township of Selwyn

Please Note:

Limited numbers can be present in the Council Chambers at one time. If you wish to attend in person please send an [email](#) to register your attendance.

OR

Watch the meeting via livestreaming

<https://www.youtube.com/user/SelwynTownship>

- **5:15 PM – [Committee of Adjustment – 5 applications](#)**
 - **6:00 PM – Regular Council Meeting Begins**
-

Land Acknowledgment

We respectfully acknowledge that we are on the treaty and traditional territory of the Michi Saagiig Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.

Moment of Silent Reflection

Please observe a moment of silence, so that Council, staff and members of the public can quietly reflect on our duty to the community that we are trying to serve.

Notification to Members of the Public

Members of the public, staff, presenters and members of Council please be advised that meetings are broadcast and recorded and made available on the internet.

Declaration of Pecuniary Interest and the General Nature Thereof

1. Minutes

(a) Minutes – Open Session

- Motion to adopt the minutes of the Regular Council meeting of November 23, 2021 and the Special Council meeting of November 18, 2021
- Discussion out of the minutes

2. Deputations and/or Invited Persons and/or Public Meetings

(a) New Staff Introductions

- Derek Brumpton, Mechanic/Equipment Operator and Cory Fitzgerald, Equipment Operator/Labourer

(b) 6:00 PM – Long Service Awards

Staff Long Service Awards

- None

Staff Recognition

- Don Telford – Retirement
- Scott Warren – Retirement

Volunteer Fire Fighter Long Service Awards - 25 years plus

- 30 year recipients: Eric Bloomfield and Scott Heard
- 60 year recipients: Norm Kyle
- Retirement: George Jackman, Ron Robinson and Tim Gingrich

3. Question Period

15 minutes, one question per person at a time, on a rotating basis

If a member of the public has a question please send an [email](#) by 4:30 PM on the day of the meeting noting your question which will be read into the public record and responded to during the meeting. An email will be sent following the meeting with a link to the recording.

4. Municipal Officer's & Staff Reports - Direction

- (a) Per Lundberg, Planner – Zoning By-law Amendment – Housekeeping Amendment
 - Attachment - Draft Zoning By-law Amendment prepared by Township Planning Staff
- (b) Robert Lamarre, Manager of Building and Planning – Heritage Register Non-Designated Properties – Recommendations
 - Attachment - Draft Heritage Register
 - Attachment - Letters from heritage building owners requesting that they not be included on the registry
- (c) R. Lane Vance, Manager of Financial Services - Budget 2021 - PSAB Compliance Update
 - Attachment - 2021 PSAB Budget Reconciliation/Compliance Report – December 7, 2021

Consent Items

All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion

5. Municipal Officer's & Staff Reports – Information/Housekeeping/Non-Controversial

- (a) Janice Lavalley, CAO – Water Taking Agreement
 - Attachment – Agreement
- (b) Angela Chittick, Manager of Community & Corporate Services/Clerk – Ennismore CIP – Engineering Design Results
- (c) Per Lundberg, Planner – Zoning By-law Amendment – Removal of a Holding Symbol – Part Lot 9, Concession 1 – Smith Ward
 - Attachment - Draft Zoning By-law Amendment prepared by Township Planning Staff
 - Attachment – Schedule A
- (d) Leisha Newton, Economic Development Coordinator (Acting) - My Main Street Community Activator Grant Applications Update

- (e) Leisha Newton, Economic Development Coordinator (Acting) - Selwyn Township Buckhorn CIP Update
- (f) Kim Berry, Human Resources Coordinator - Staffing Update – Jr. Planner

6. Correspondence for Discussion and/or Decision

- (a) Correspondence Report – December 7, 2021

Correspondence for Direction

Recommendation:

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

None.

Correspondence for Information

Recommendation:

That the following items of correspondence be received for information:

1. Selwyn Township - [Top Distinction Media Release](#)
2. Otonabee Conservation – AGM
3. Ombudsman Ontario – November Newsletter
4. Kawartha Chamber
 - NewsFlash: November 23, 2021
 - NewsFlash: November 30, 2021
5. AMO - December 1, 2021 Policy Update
6. Rural Infrastructure Projects
 - Northumberland County
 - Township of Amaranth
 - Township of Wainfleet
7. MPAC Property Assessment
 - Town of Cochrane
 - Township of Amaranth
 - Village of Thornloe
8. Town of Georgina - Plastic Recycling
9. City of St. Catharines - National Childcare Program
10. City of Kitchener - Conversion Therapy
11. City of Kitchener - Fire Safety Measures
12. Township of Scugog - Bus Stop Dead End Roads

7. Peterborough County Report

- (a) Peterborough County Report – December 7, 2021

County Correspondence for Direction:

None.

County Correspondence for Information:

Recommendation

That the following items of correspondence from the County of Peterborough be received for information:

1. Press Release - My Covid Champion
2. Report - Quarter 3 Recycling Customer Response Review
3. Minutes – Regular Meeting November 17, 2021

8. Committee Reports

- (a) Economic Development and Business Committee - Meeting Minutes from October 25, 2021 and November 22, 2021
- (b) Municipal Heritage Committee Meeting Minutes – October 28, 2021 and November 25, 2021

9. Petitions

10. Council Portfolio Updates

Council to provide brief verbal update related to the following portfolios where necessary:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke
- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

11. Other, New & Unfinished Business

(a) Proposed Resolution

– Councillor Donna Ballantyne – Deputy Mayor Sherry Senis –

Whereas the Council of the Township of Selwyn passed By-law 2020-002 to regulate the processing, cultivation and storage of cannabis; and

Whereas the Council of the Township of Selwyn determined that By-law 2020-002 required updates to implement stricter regulations and to better define cannabis processing and cultivation activities and as such repealed By-law 2020-002, passing a new By-law 2021-066, which is currently under appeal before the Local Planning Appeal Tribunal (LPAT);

Now therefore that the Township of Selwyn request that Health Canada not consider and approve any applications to process and/or cultivate cannabis that may come forward for properties in Selwyn Township until such time as the LPAT appeal process is complete.

(b) Closed Session

a. Matters Regarding Identifiable Individuals - Section 239. (2) (b)

- Committee Appointments (report)
- Staff Update (report)

b. Closed Session Minutes – September 21, 2021 and October 12, 2021

12. By-laws

- (a) 2021–091 - ZBLA - Holding Removal for Durham Bldg. Corp - Part 9, Con. 1 (Smith)
- (b) 2021–092 - Authorizing By-law - Ennismore CIP - Engineering Design
- (c) 2021–093 - Authorizing By-law - Extension of the Buckhorn CIP Program
- (d) 2021–094 - Authorizing By-law – Active Water Haulage Agreement
- (e) 2021- 095 - Confirming

Adjournment

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, November 23, 2021**

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, November 23, 2021.

Council Present: Mayor Andy Mitchell
(in-person) Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Gerry Herron
Councillor Anita Locke

Staff Present: R. Lane Vance, Manager of Finance/Treasurer
(virtually) Mike Richardson, Manager of Recreation Services
Robert Lamarre, Manager of Building and Planning
Rick Dunford, Manager of Public Work
Tania Goncalves, Deputy Clerk

Staff Present: Angela Chittick, Manager of Community & Corporate Services /Clerk
(in-person) Michelle Thornton, Deputy Treasurer/ IT Coordinator

The Council meeting commenced at 6:00 PM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2021 – 294 – Minutes

Deputy Mayor Sherry Senis – Councillor Anita Locke –
That the minutes of the regular Council meeting of November 9, 2021 be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

Roslyn Moore and Rob Little from the Environment Council for Clear, Stoney and White Lakes, made a presentation to Council to discuss the impacts of shoreline development on water quality and habitat health. Ms. Moore and Mr. Little expressed the need to educate and advocate for shoreline conservation. Resident Mike Hendren was also in attendance to support the presentation and answer any questions.

Resolution No. 2021 – 295 – Environment Council for Clear, Stoney and White Lakes

Councillor Anita Locke – Councillor Donna Ballantyne –
That the presentation by Roslyn Moore and Rob Little from the Environment Council for Clear, Stoney and White Lakes regarding the need for shoreline conservation be received for information.

Carried.

Question Period

None.

Municipal Officers & Staff Reports – Direction

Resolution No. 2021 – 296 – Salt Management Plan

Draft Subject to Approval

Regular Council Meeting
November 23, 2021
Page 2 of 4

Deputy Mayor Sherry Senis – Councillor Gerry Herron –
That the report of the Manager of Public Works with respect to the Salt Management Plan be received for information; and

That the Salt Management Plan be endorsed and that the Manager of Public Works provide acknowledgement that a road salt management plan is in place to comply with the Drinking Water Source Protection Plan for the identified drinking water vulnerable area in Lakefield.

Carried.

Consent

Resolution No. 2021 – 297 – Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report of the Manager of Building and Planning regarding the revised Building By-law be received for information; and that By-law 2021-087, being the Building By-law and to repeal By-law 2014-009 be forwarded to the By-law section of the agenda for consideration; and that the Township pursue short form wording and set fines through the Regional Chief Justice for the offences set out in Schedule D of By-law 2021-087; and that Schedule A – Section 1 of By-law 2016-026, being the Tariff of Fees By-law for the Township of Selwyn, be updated to include the new building fee structure effective January 1, 2022; and

That the report of the Manager of Community & Corporate Services/Clerk regarding the Year 19 Work Plan and the summary of the Year 18 Accomplishments of the Joint Township of Selwyn and County of Peterborough Accessibility Advisory Committee be received for information; and that the Council of the Township of Selwyn endorse the Year 18 Work Plan to meet the requirements of the Accessibility for Ontarians with Disabilities Act for submission to the Ministry for Seniors and Accessibility.; and

That the report of the Deputy Clerk regarding various By-laws be received for information; and that By-law 2021-088, being a By-law to authorize the execution of a Development Agreement for 525 Lindsay Road between the Corporation of the Township of Selwyn and John and Wendy Turney; and that By-law 2021-089, being a By-law to authorize the execution of a merger agreement between the Corporation of the Township of Selwyn and Tara and Graham Coons for lands legally described as parcel register 28400-0085 (LT) and parcel register 28400-0142 (LT) be brought forward to the By-laws section for consideration; and

Correspondence for Direction

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

1. Otonabee Conservation - 2022 Operating & Capital Budget Letter and Presentation

That the letter and presentation from Dan Marinigh, Chief Administrative Officer/Secretary-Treasurer of the Otonabee Region Conservation Authority (ORCA), related to their 2022 budget request be received for information; and that the Manager of Financial Services/Treasurer incorporate the requested funds as part of the ORCA levy in the 2022 Budget; and

Correspondence for Information

Recommendation:

That the following items of correspondence be received for information:

Draft Subject to Approval

Regular Council Meeting
November 23, 2021
Page 3 of 4

2. AMO Policy Update – Fall Economic Statement Highlights, Ontario Community Infrastructure Fund
3. Peterborough Public Health – Board Update
4. EDC KPR PVN – Joint Public Meeting Notice for November 29, 2021
5. Kawartha Chamber NewsFlash: November 9, November 16
6. OMERS – Employer Bulletin
7. Town of Bracebridge – Renovictions
8. Township of Lake of Bays – Covid19 Funding
9. Township of Lake of Bays – Rural Infrastructure Projects
10. Town of LaSalle Resolution – COVID19 Testing Requirement
11. Municipality of Mattice-Val Cote – MPAC Property Assessment
12. Town of Plympton Wyoming - Postponement of Assessment Update
13. City of Vaughan – Athabasca Community Traffic Study Progress Report
14. City of Kitchener – Liquor License Sales and Patio Extensions
15. Township of Alnwick/Haldimand – Newly Licensed Drivers; and

County Correspondence for Information

That the following items of correspondence from the County of Peterborough be received for information:

1. Notice of Public Information Centre - Peterborough Yankee-Causeway-Chemong Bridge PIC 1
2. 2022 Budget Considerations
3. Peterborough & The Kawarthas Economic Development – 2022 Budget & Business Plan
4. Minutes – Special Meeting: October 29, 2021
5. Minutes – Regular Meeting – November 3, 2021; and

Committee Reports

That the minutes of the Smith-Ennismore Police Services Board meeting of October 25, 2021 be received for information.

Carried.

Petitions

None.

Council Portfolio Updates

Council to provide brief verbal update related to the following portfolios where necessary:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke
- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

Other, New & Unfinished Business

An update to the multi-media campaign from Strexer Harrop Consulting Group was provided to Council for information purposes.

By-laws

Resolution No. 2021 – 298 – By-laws First, Second & Third Reading

Councillor Anita Locke – Councillor Gerry Herron –

That By-law 2021-087, being a the Building By-law and to repeal By-law 2014-009; and

Draft Subject to Approval

Regular Council Meeting
November 23, 2021
Page 4 of 4

That By-law 2021-088, a By-law to being a By-law to authorize the execution of a Development Agreement for 525 Lindsay Road between the Corporation of the Township of Selwyn and John and Wendy Turney; and

That By-law 2021-089, being a By-law to authorize the execution of a merger agreement between the Corporation of the Township of Selwyn and Tara and Graham Coons for lands legally described as parcel register 28400-0085 (LT) and parcel register 28400-0142 (LT) be read a first, second and third time and finally passed.

Carried.

Resolution No. 2021 – 299 – Confirming

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That By-law 2021-090, being a By-law to confirm the proceedings of the meeting of Council held on November 23, 2021 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2021 – 300 – Adjournment

Councillor Gerry Herron – Councillor Donna Ballantyne –

That the meeting be adjourned. (6:55 PM)

Carried.

Draft Subject to Approval

1. a)
Special Council Meeting
November 18, 2021
Page 1 of 2

Corporation of the Township of Selwyn

**Special Council Meeting
2022 Capital Budget
Thursday, November 18, 2021**

Council Chambers, 1310 Centre Line

A special meeting of the Council of the Township of Selwyn was held on Thursday, November 18, 2021 at the Council Chambers, 1310 Centre Line.

Present: Mayor Andy Mitchell
(in-person) Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Anita Locke

Present: Councillor Gerry Herron
(virtually)

Staff Present: Angela Chittick, Manager of Community & Corporate Services /Clerk
(in-person) R. Lane Vance, Manager of Finance/Treasurer
Tania Goncalves, Deputy Clerk

Staff Present: Robert Lamarre, Manager of Building and Planning
(virtually) Mike Richardson, Manager of Recreation Services
Rick Dunford, Manager of Public Works
Sarah Hennessey, Chief Librarian/ CEO
Ted Jackman, Deputy Fire Chief
Kim Berry, HR Coordinator
Michelle Thornton, Deputy Treasurer/I.T. Coordinator

The Council meeting commenced at 9:00 AM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

None.

Deputations and/or Invited Persons and/or Public Meeting

None.

Question Period

None.

Municipal Officers & Staff Reports – Direction

Resolution No. 2021 – 289 – Ennismore Community Improvement Plan – Sidewalks

Councillor Donna Ballantyne – Councillor Anita Locke –

That following the approval of the successful proponent for the engineering design for the Ennismore Community Improvement Plan, that staff consult with the engineering firm on options to design and construct the new sidewalk component planned for the north side of Ennis Road in 2022 and that a report be brought forward in Q2 of 2022 outlining potential options, costs and funding.

Carried.

Resolution No. 2021 – 290 – 2022 Capital Budget

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report of the Manager of Financial Services/Treasurer entitled 2022 Draft Capital Budget be received for information; and

That the Council of the Township of Selwyn supports the 2022 Draft Capital Budget, as presented; and

That the Manager of Financial Services/Treasurer include the projects and supporting funding included therein as part of the Consolidated 2022 Taxation Budget document to be presented on January 27, 2022.

Carried.

Resolution No. 2021 – 291 – Peterborough Human Society – Capital Contribution

Councillor Gerry Herron – Deputy Mayor Sherry Senis –

That the report of the Manager of Financial Services regarding the Peterborough Humane Society capital contribution request be received for information; and

That \$50,000 be allocated in the 2022 Budget, to Department # 13 Small Animal Control cost center, as the Township of Selwyn's capital contribution to the construction of the Peterborough Humane Society's new Animal Care Centre.

Carried.

Consent Items

None.

Petitions

None.

Other, New & Unfinished Business

None.

By-laws

Resolution No. 2021 – 292 – Confirming

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That By-law 2021-086, being a By-law to confirm the proceedings of the Special meeting of Council held on November 18, 2021 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2021 – 293 – Adjournment

Councillor Gerry Herron – Councillor Donna Ballantyne –

That the meeting be adjourned. (10:16 AM)

Carried.

**The Corporation of the Township of
Selwyn**

By-law Number 2022-0**

Whereas the Corporation of the Township of Selwyn completed a comprehensive update to the Township of Selwyn Comprehensive Zoning By-law with the passage of By-law No. 2009-021;

And whereas the Corporation of the Township of Selwyn has identified certain inconsistencies in the text of the updated By-law;

And whereas the Council of the Corporation of the Township of Selwyn deems it desirable to further amend By-law No. 2009-021, as amended in order to rectify those inconsistencies;

And whereas the Ontario Municipal Act, 2001, S.O. 2001, c.25, Section 5.3, as amended, states that a municipal power shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

Now therefore, the Council of the Corporation of the Township of Selwyn hereby enacts By-law No. 2022-0** as set out herein.

1. **Section 1 – Administration** of By-law 2009-021, as amended, is hereby further amended by the addition of a new subsection to Section 1.2 Zoning Administration namely Subsection 1.2 a) which shall read as follows:
 - a) “In the development of this by-law, every effort is made to ensure clarity and accuracy. This By-law is a complex and detailed document, and inadvertent inconsistencies and errors may have occurred in its development. Notwithstanding any other provisions of this By-law, corrections of technical errors (as defined in Section 2 of this by-law) may be made to this By-law without formal amendment under the Planning Act and will not require public notification”
2. **Section 2 – Definitions** of By-law No. 2009-021, as amended, is hereby further amended with the addition, in alphabetical order, of a definition of “**Boat Shed**” which shall read as follows:

“**Boat Shed**” shall mean a detached accessory building or structure, which is exclusively designed and intended to only be used for the sheltering of non-motorized watercraft, and may include the storage of equipment strictly accessory and incidental to the use, repair and maintenance of such transportation, and may include the storage of household equipment incidental to the residential use permitted on the lot, but shall not include any areas for sleeping, cooking, plumbing, sanitary facilities or human habitation.”
3. **Section 2 – Definitions** of By-law No. 2009-021, as amended, is hereby further amended by deleting the definition of “**Carport**” and replacing it with the following:

“**Carport** shall mean an unenclosed building, attached or detached structure used for the parking or storage of private passenger vehicles or commercial vehicles of less than one tonne capacity.”

4. **Section 2 – Definitions** of By-law No. 2009-021, as amended, is hereby further amended by deleting the definition of “**Deck, Non-structurally Permanent**” and replacing it with the following:

“**Deck, Non-structurally Permanent**” shall mean an open platform structure, without walls or a roof system, which may or may not be attached to a building. A deck, non-structurally permanent shall not be enclosed by a wall or enclosure if it is located in the required water setback.”
5. **Section 2 – Definitions** of By-law No. 2009-021, as amended, is hereby further amended with the addition of “d) in the case of a doomed roof, highest point of the roof surface”, following clause c) in the definition of “**Height of Building**”.
6. **Section 2 – Definitions** of By-law No. 2009-021, as amended, is hereby further amended with the addition of “, or water” following the words “... two opposite sides by streets” of the definition of “**Lot, Through**” and shall read as follows:

“**Lot, Through**” shall mean a lot bounded on two opposite sides by streets, or water.”
7. **Section 2 – Definitions** of By-law No. 2009-021, as amended, is hereby further amended with the addition, in alphabetical order, of a definition of “**Porch**” which shall read as follows:

“**Porch**” shall mean a roofed structure projecting from the exterior wall of a building for the purpose of providing a covered shelter for an entrance to a building and does not have an exterior wall.”
8. **Section 2 – Definitions** of By-law No. 2009-021, as amended, is hereby further amended with the addition, in alphabetical order, of a definition of “**Quonset Hut**” which shall read as follows:

“**Quonset Hut**” shall mean an accessory structure that is of a semi-cylindrical design made of corrugated steel sheet and end walls; and is intended to be utilized for storage.”
9. **Section 2 – Definitions** of By-law No. 2009-021, as amended, is hereby further amended with the addition, in alphabetical order, of a definition of “**Technical Errors**” which shall read as follows:

“**Technical Errors** shall mean typographical, grammatical, spelling, section numbering, section headings, metric conversions, transposition errors and minor mapping irregularities.”
10. **Section 2 – Definitions** of By-law No. 2009-021, as amended, is hereby further amended with the addition, in alphabetical order, of a definition of “**Temporary Car Shelter**” which shall read as follows:

“**Temporary Car Shelter**” shall mean a prefabricated temporary structure usually constructed with a metal, wood or plastic frame and covered with a tarpaulin or other similar type of fabric or plastic cover used primarily for the storage of a motor vehicle or other equipment and is designed to be dismantled or removed.
11. **Section 3 – General Provisions** of By-law No. 2009-021, as amended, is hereby further amended with the addition of a new sub-section to Section 3.1.1 namely sub-section 3.1.1 c) which shall read as follows:

- c) “No more than 3 accessory buildings or structures are permitted in any Residential Zone unless otherwise permitted by this By-law.”

12. **Section 3 – General Provisions** of By-law No. 2009-021, as amended, is hereby further amended by deleting Section 3.1.5 Accessory Structure Encroachments, and subsections 3.1.5.2 Fire Escapes, 3.1.5.5 Ornamental Structures and 3.1.7 Unenclosed porches, balconies, steps and patios and replacing them with the following:

“3.1.5 Projection into Required Yards

No part of any required yard shall be obstructed by any building or structure or part thereof except one or more of the following:

- a) accessory buildings or structures specifically permitted in a required yard elsewhere in this By-Law;
- b) awnings, canopies, cornices, coves, belt courses, eaves, gutters, parapets, pilasters, sills, or weather-shielding structures are permitted to encroach into any required yard by no more than 0.6 metres;
- c) non-walk in bay, box out and bow windows, without foundations, with a maximum width of 3.0 metres and a maximum height of one storey are permitted to encroach into any required yard by no more than 0.6 metres;
- d) chimneys and gas fireplace projections and chases with a maximum width of 1.8 metres are permitted to encroach into any required yard by no more than 0.6 metres;
- e) roofless functional and ornamental structures including, but not necessarily restricted to, drop awnings, clothes poles, ornamental fountains, statues, monuments, picnic tables, benches, cenotaphs, memorials, planters, garden trellises, fences, boundary and retaining walls, hedgerows and legal signs;
- f) stoops, decks, porches, patios, verandahs, balconies on top of porches or verandahs, uncovered terraces and exterior steps providing access between finished grade and either the basement or the first storey of a building, where such structures project no more than 1.5 metres into a required front yard, a required rear yard or a required exterior side yard provided that no part of the structure be closer than 1.2 metres to any lot line;
- g) fire escapes are permitted to encroach into any required yard by no more than 1.5 metres;
- h) balconies projecting not more than 1.5 metres into any required yard and which do not project into any sight triangle;
- i) air conditioners and heat pumps are permitted in the required interior side, exterior side and rear yards, provided they are no closer than 0.6 metres from the interior side

and rear lot lines and no closer than 1.5 metres from the exterior side lot line; and,

- j) underground service structures such as sewage systems and firefighting tank reservoirs which do not project more than 2.0 metres into a required interior side yard or rear yard, and which do not project more than 3.0 m into a required front yard or exterior side yard.”

- 13. **Section 3 – General Provisions** of By-law No. 2009-021, as amended, is hereby further amended with the addition of the words “and Carports” following the words “3.1.5.3 Garage” and with the addition of the words “or carports” following the words, “...interior side or rear yard provided...”, and shall read as follows:

“3.1.5.3 Garages and Carports

Notwithstanding any other provisions of the By-law to the contrary, an attached or detached private garage or carport may be erected and used in a front, exterior side, interior side or rear yard provided that:”

- 14. **Section 3 – General Provisions** of By-law No. 2009-021, as amended, is hereby further amended by deleting sub-section **3.1.5.1 Boathouses and Pump Houses** in its entirety and replacing it with a new sub-section, namely 3.1.6, which shall read as follows:

“3.1.6 Boat Houses, Boat Sheds and Pump Houses

- a) A maximum of one (1) boathouse and one (1) boat shed or pump house may be permitted on a lot.
- b) A boat house, boat shed or pump house shall not have any facilities for the preparation of meals on the premises, nor shall it have any sleeping or sanitary facilities.
- c) A boat house or boat shed shall only feature a pitched roof design. No portion of the roof shall be of a flat roof design.
- d) There shall be no decks, patios, balconies or similar components attached to appurtenant to the structure.

3.1.6.1 Boat Houses

- a) Notwithstanding any other provision of this By-law to the contrary, a boathouse may be erected and used to the high watermark, except that such boat house may not be located closer than 5 metres to the exterior or interior side lot line.
- b) The maximum height of a boathouse shall be 5.0 metres (one storey) which shall be measured from the grade adjacent to the building elevation which is facing the water to the average point between the eaves and the peak.
- c) The total building area of a boat house shall not exceed 85 square metres; nor shall the width of the structure parallel to the shore exceed 10 metres or 25% of the shoreline frontage, whichever is less.

3.1.6.2 Boat Sheds and Pump Houses

- a) Notwithstanding any other provision of this By-law to the contrary, such accessory structure may be erected and used to the high watermark, except that such boat house may not be located closer than 1.2 metres to the interior side lot line. Where such accessory structure is located within the exterior side yard, such accessory structure shall not be located any closer to the lot line, than the required exterior side yard setback set forth under the respective zone.
- b) The maximum height of a boat shed or pump house shall be 4 metres (one storey) which shall be measured from the grade adjacent to the building elevation which is facing the water to the average point between the eaves and the peak.
- c) The total building area of a boat shed or pump house shall not exceed 11.5 square metres.”

15. **Section 3 – General Provisions** of By-law No. 2009-021, as amended, is hereby further amended by the addition of the following phrase to sub-section 3.29.g) “and not more than 50% of the front yard shall be occupied by parking spaces aisles or driveway”, which shall read as follows:

- “g) In a residential zone not more than 50% of the aggregate area of the side yards and rear yard shall be occupied by parking spaces, aisles or driveway; and not more than 50% of the front yard shall be occupied by parking spaces aisles or driveway.”

16. **Section 3 – General Provisions** of By-law No. 2009-021, as amended, is hereby further amended by the addition of a new sub-section to Section 3.29, namely sub-section 3.29 i), which shall read as follows:

- “i) The parking requirements referred to herein shall not apply to any building in existence at the date of enactment of this By-law so long as the gross floor area as it existed at that date is not increased. If an addition is made then additional parking spaces shall be provided up to the number required for such addition in accordance with sub-section 3.29.3 of this By-law.”

17. **Section 4.7 – Agriculture (A) Zone** of By-law No. 2009-021, as amended, is hereby further amended by adding a new sub-section 4.7.5.3, which shall read as follows:

“4.7.5.3 Zoning for Lot Creation

Where a consent has been granted by the approval authority:

- a) to create a residential lot outside of a settlement area, such lot shall be deemed to be zoned Rural Residential (RR) Zone on Schedule ‘A’ provided such lot complies with the requirements of Section 4.12; or
- b) to create a waterfront residential lot outside of a settlement area, such lot shall be deemed to be zoned Lakeshore Residential (LR) Zone on Schedule ‘A’ provided such lot complies with the requirements of Section 4.13.”

18. **Section 4.8 – Rural (RU) Zone** of By-law No. 2009-021, as amended, is hereby further amended by adding a new sub-section 4.8.5.3, which shall read as follows:

“4.8.5.3 Zoning for Lot Creation

Where a consent has been granted by the approval authority:

- a) to create a residential lot outside of a settlement area, such lot shall be deemed to be zoned Rural Residential (RR) Zone on Schedule ‘A’ provided such lot complies with the requirements of Section 4.12; or
- b) to create a waterfront residential lot outside of a settlement area, such lot shall be deemed to be zoned Lakeshore Residential (LR) Zone on Schedule ‘A’ provided such lot complies with the requirements of Section 4.13.”

19. **Section 4.14 Recreational Commercial (RC) Zone** of By-law No. 2009-021, as amended, is hereby further amended by deleting sub-section 4.14.6.1 vi) Recreational Trailer Dwelling Area (Maximum).

20. **Section 3 – General Provisions** of By-law No. 2009-021, as amended, is hereby further amended by the addition of a new sub-section Section 3.49, which shall read as follows:

“3.49 Lot Additions

Where additional land is added to an existing lot (such as through the closure of a shore road allowance or lot addition consent):

- a) unless otherwise stipulated through amendment to this By-law, the zone of the existing benefitting lot shall apply to the additional land;
- b) the new lot configuration may be deemed to comply with this By-law in accordance with Section 3.27.2 (Existing undersized lots), if necessary;
- c) unless otherwise stipulated through amendment to this By-law, any existing buildings or structures on the new lot configuration of the benefitting lands for the lot addition shall be deemed to be existing non-complying in accordance with Section 3.27.1; and
- d) clause b) and c) may be applied, with modifications, to the retained parcel from a lot addition consent.
- e) Notwithstanding clause a) to d) above, Council may require a zoning by-law amendment be obtained by the landowner for a lot addition consent.”

Read a first, second, and third time and finally passed this ***** day of
***** A.D., 20**.

Mayor, Andy Mitchell

Clerk, Angela Chittick

Corporate Seal



Date: December 7, 2021
To: Mayor Andy Mitchell and Council Members
From: Per Lundberg, Planner
Subject: Zoning By-law Amendment – Housekeeping Amendment
Status: For Direction
Roll No: N/A

Recommendation

That the report of the Planner related to the proposed Housekeeping Zoning By-law Amendment be received for information;

That staff be directed to finalize the draft Housekeeping Zoning By-law Amendment, considering Council's input; and

That staff be directed to schedule and provide public notice for the statutory public hearing, in order to solicit public input related to the proposed amendment.

Information

The intent of this report is to provide Council with a summary of the proposed housekeeping amendment to the Township's Comprehensive Zoning By-law No. 2019-021, as amended. The housekeeping amendments are intended to be technical amendments to provide clarity and ease administrative burden. In addition, we've taken account of regulations that have generated the need for variances that are routinely granted and have proposed amendments intended to alleviate this burden. These technical amendments affect primarily the definition and general provision sections of the Township's Comprehensive Zoning By-law No. 2019-021, as amended. No new zone categories or changes to the permitted uses within any zone category are proposed. Likewise, no changes to the zoning schedule 'A' of the Township's Comprehensive Zoning By-law No. 2019-021, as amended, affecting the zoning of properties in the Township are proposed. Given the technical nature of the amendments, the amendments will not affect the consistency and conformity of the Township's Comprehensive Zoning By-law No. 2019-021, as amended, with the Provincial Policy Statement (PPS), Growth Plan for the Greater Golden Horseshoe, County Official Plan and the Local Component of the County Official Plan (i.e. the Township's Official Plan) as required by the Planning Act. The proposed amendments are summarized as follows:

- 1) A new subsection 1.2(a) is added to permit corrections of technical errors without formal process. A new definition of “Technical Errors” has been added as described below in this report (see item 9).
- 2) A new definition for “Boat Shed” is added. Additional regulations related to this type of structure have also been proposed (see item 14).
- 3) The definition of “Carport” is amended to include both attached and detached carports in the definition.
- 4) The definition of “Deck, Non-structurally Permanent” is replaced for clarity purposes. This amendment together with the changes proposed in item 12 will allow us to consider the footprint area of decks constructed adjacent to the primary structure to be part of the maximum lot coverage calculation. Decks of this nature are currently considered to be accessory structures and as such their footprint area is calculated as part of the accessory lot coverage percentage. This has led to numerous minor variances a number of which can now be avoided.
- 5) The definition of “Height of Building” is amended with a new clause to describe that the height of a domed roof as being measured to the highest point of the roof.
- 6) The definition of “Lot, Through” is amended by including lots bounded on two sides by water as through lots.
- 7) A new definition for “Porch” is added for clarity.
- 8) A new definition for “Quonset Hut” is added for clarity.
- 9) A new definition of “Technical Errors” is added for the purposes of the new subsection 1.2(a) as previously described. “Technical Errors” shall mean typographical, grammatical, spelling, section numbering, metric conversions, transposition errors and minor mapping irregularities. “Technical Errors” also includes changes to section headings.
- 10) A new definition for “Temporary Car Shelter” is added for clarity.
- 11) A new subsection 3.1.1(c) is added to restrict the number of accessory structures in a residential zone to a maximum of three.
- 12) Section 3.1.5 is replaced with a new section 3.1.5 in order to provide further clarity on various structures or parts thereof that may project into variance yard

setbacks. These includes such structures or parts thereof such as ornamental structures, bay windows without foundations, fire escapes, stairs, decks, balconies etc. as listed in the proposed new section 3.1.5. In certain instances, the projection permitted into a yard setback is limited.

- 13) Section 3.1.5.3 is amended to include carports in addition to garages in the general regulations. This amendment will allow us to apply the more liberal setback provisions currently afforded to garages to carports.
- 14) Section 3.1.5.1 is re-numbered to Section 3.1.6. Section 3.1.6 is amended with new subsections including subsection 3.1.6.1 and 3.1.6.2. Additional regulations are introduced to regulate boathouses, boatsheds and pumphouses. A maximum of 1 boathouse and 1 boat shed or pumphouse will be permitted on a lot. Boat sheds and pumphouses will be limited to 11.5 m² and will be permitted with a setback of 1.2 m to a side lot line. Boat sheds and pump houses will be limited to a 4-metre building height. This will provide an opportunity for waterfront land owners to construct a modest shed in the yard between their dwellings and the water without the need to vary from the high watermark setback. In addition, we have proposed to reduce the side yard setback requirement for boathouses from 10 metres to 5 metres. This provision is the source of many minor variance applications which are routinely granted. The 5-metre side yard setback will align better with the Trent Severn Waterway's 4.5 m (15 ft) setback requirement related to docks and in-water boathouses. Boathouses, boat sheds and pumphouses will also factor into the maximum of three (3) accessory structures as proposed in point 11.
- 15) Section 3.29(g) is amended with a further restriction regarding parking spaces, aisles or driveways that not more than 50% of the front yard in a residential zone shall be occupied by parking spaces, aisles or driveways. This provision will address concerns expressed to us related to the creation of large parking areas in the front yard of residences.
- 16) Section 3.29(i) is added in order to indicate that additions to buildings that are non-conforming with the parking regulations shall add the required number of parking spaces for the area of the addition.
- 17) A new subsection 4.7.5.3 is added to the Agricultural (A) Zone that would automatically re-zone any residential lots created by consent to the Rural Residential (RR) Zone or the Lakeshore Residential (LR) Zone provided the lot complies with the (RR) or (LR) Zone regulations. This provision is intended to reduce the number of consents requiring a zoning by-law amendment.

- 18) A new subsection 4.8.5.3 is added to the Rural (RU) Zone that would automatically re-zone any residential lots created by consent to the Rural Residential (RR) Zone or the Lakeshore Residential (LR) zone provided the lot complies with the (RR) Zone or (LR) Zone regulations. This provision is intended to reduce the number of consents requiring a zoning by-law amendment.
- 19) Sub-section 4.14.6.1 vi) which regulates the maximum size of recreational trailer dwelling units will be deleted. The maximum size is to be dictated by lot coverage as opposed to a size limit. Lot coverage for trailer parks is currently set at 35%. This proposal is in response to an observed trend of the increasing size of recreational trailers.
- 20) A new subsection 3.49 is added to the General Regulations regarding lot addition consents which may, at the discretion of the Township, automatically re-zone lot addition parcels to the zone of the benefitting lands for the lot addition unless otherwise stipulated through a zoning amendment. The existing undersized lot provisions and the non-complying provisions for any existing buildings or structures on the lot addition parcel as per Sections 3.27.1 and 3.27.2 may also be applied at the discretion of the Township. Similarly, at the discretion of the Township, the existing undersized lot and non-complying provisions for any existing buildings or structures on the retained parcel may be applied as per Sections 3.27.1 and 3.27.2. These provisions are intended to reduce the number of consents requiring a zoning by-law amendment.

Strategic Plan Reference

Goal 3: Support a sustainable, balanced, and investment-ready community.

Official Plan and Zoning By-law updates that support environmental and agricultural stewardship, housing diversity and economic investment.

Financial Impact

The recommendation in this report has no financial impact.

Environmental Impact

There are no environmental impacts related to this report.

Attachment

- Draft Zoning By-law Amendment prepared by Township Planning Staff

Per Lundberg

Prepared By: Per Lundberg, Planner

Robert Lamarre

Reviewed By: Robert Lamarre, Manager of Building & Planning

Janice Lavalley

Reviewed By: Janice Lavalley, CAO



Date: December 7, 2021

4. b)

To: Mayor Andy Mitchell and Council Members

From: Robert Lamarre Manager of Building and Planning

Subject: Proposed Properties for Heritage Register

Status: For Direction

Recommendation:

That the report from the Manager of Building and Planning with respect to additional properties for the Selwyn Municipal Heritage Register be received for information; and

That Council approve of the attached list of properties as proposed by the Heritage Committee under the provisions of Section 27 (1)(2) of the Ontario Heritage Act; and

That the approved list be included on the Township's register of properties of cultural or heritage value as required by the Ontario Heritage Act.

Background:

At the May 11, 2021 meeting, Council passed the following resolution pertaining to the draft list of proposed structures to be added to the Municipal Heritage Registry:

Resolution No. 2021 – 125 – Municipal Heritage Registry Policy and Draft List

Mayor Andy Mitchell – Councillor Anita Locke –

That the presentation of the Municipal Heritage Committee and the report of the Manager of Building and Planning regarding the proposed Heritage Registry Policy and Listings be received for information; and

That By-law 2021-041, being a By-law to adopt a Heritage Register Policy to provide a process to review/consider requests pertaining to the Municipal Register of Cultural Heritage Properties –Non-Designated Properties, be amended to reflect Council's feedback and be brought back to a future Council meeting for consideration; and

That the Council receive the 2021 draft proposed list of properties being put forward by the Heritage Committee to be considered for addition to the Heritage Registry as non-designated properties; and that staff proceed with contacting the property owners of the proposed 31 Township properties to explain the impacts of their properties being included on the Register and determine the owners willingness to be included on the Register; and that staff return with a report to Council outlining the results of its consultations and provide a recommendation of which of the 31 proposed properties should be included as non-designated properties on the Registry; and

That any associated changes in the draft Registry Policy be made. Carried.

Following that meeting, the Municipal Heritage Committee (MHC) commenced preparations to host a public information session which would be open to anyone wanting to learn about the purpose and implications of inclusion on the register. Direct letters were sent to the owners of the 31 structures that the MHC considered to be prime candidates for the Register. In addition, information regarding the public information session was posted on the Township website, social media channels and eNewsletter.

The public information session was held on October 20, 2021 and was attended by 16 people made up largely of those directly affected by inclusion on the list. Township staff and Municipal Heritage Committee members were on hand to answer any questions and to expand on the intent of the heritage register.

For the most part, comments we received were positive and the evening was successful in drawing more attention to the importance of recognising and preserving our cultural and heritage assets. Several of the attendees suggested other heritage buildings which we should consider for inclusion on the register. We've made note of these recommendations and will consider them for inclusion on the register in 2022.

We did receive correspondence from two (2) land owners asking that their buildings not be included on the register. The nature of their concerns related to potential for restrictions on future changes to the property and impact on property value. The Committee considered the objections and concluded that the properties demonstrate enough historical value that they should remain on the proposed list of non-designated properties.

Additionally, one (1) property owner advised of extensive renovations that were conducted on the property and has concerns regarding the merit of adding the home to the register given the level of reconstruction. Following those concerns, members of the MHC attended the property to explore the merits of adding the property to the register. The Committee concluded that the home and the barn demonstrate enough historical value that they should remain on the proposed list of non-designated properties.

Inclusion on the heritage registry doesn't require the land owner's approval. Council did however wish to engage affected land owners so that their input could be considered.

Council has the option to approve of the Register as it has been presented by the MHC. The Committee is confident that all 31 structures listed on the draft registry are good candidates in light of the criteria for determining cultural heritage value or interest listed in Ontario Regulation 9/06. The implications related to inclusion on the list are limited. Inclusion on the list prevents the CBO from issuing a demolition permit for 60 days. This 60 day period provides the Committee and Council with the opportunity to react to the knowledge of the land owner's intentions to demolish. This could lead to discussions with the land owner, further study of the subject structure which would inform whether or not to consider pursuit a full designation.

Council also has the option to approve the list with the exception of those whose property owners have indicated they do not wish to be listed. While, as noted above, the MHC is confident that it is appropriate for the proposed properties to be included on the list, the Committee would understand if Council amended the draft list to exclude the structures owned by individuals who have made the request for exclusion.

Strategic Plan Reference

Foster a healthy, engaged and connected community.

Financial Impact:

There is no financial impact associated with the recommendations in this report.

Attachments:

- Draft Heritage Register
- Letters from heritage building owners requesting that they not be included on the registry






Robert Lamarre

Prepared By: Robert Lamarre, Manager of Building and Planning

Janice Lavalley


Reviewed By: Janice Lavalley, CAO

ID #	Address	Address	
	Lakefield		
S025	15	Albert Street	
S026	58	Bridge Street	
S027	9	Burnham Street	
S028	15	Burnham Street	<div></div>
S029	42	Caroline Street	

S030	11	Charlotte Street	
S031	15	Charlotte Street	
S032	13	Ermatinger Street	
S033	23	Ermatinger Street	
S034	115	Ermatinger Street	

S035	7	King Street	
S036	15	Katherine Street	
S037	17	Queen Street	
S038	33	Queen Street	
S039	58	Queen Street	
S040	86	Queen Street	

S041	96	Queen Street	
S042	200	Queen Street	
S043	217	Queen Street	
S044	34	Reid Street	
S045	93	Reid Street	
S046	1907	River Road	

S047	132	Water Street	
Smith			
S048	788	Edmison Road	
S050	124	Lily Lake Road	
S051	272	Lily Lake Road	
S052	646	Lily Lake Road	

S053	734	Lily Lake road	
S054	525	Lindsay Highway	
S055	570	Lindsay Highway	
S056	982	Ward Street	
Ennismore			
None			

96 Queen Street, Lakefield, ON

From: Dave Garrett [REDACTED]
Sent: Thursday, November 4, 2021 1:09 PM
To: Tania Goncalves <tgoncalves@selwyntownship.ca>
Subject: Re: Heritage Register

Hi Tania like I said to you would rather not be on your heritage list. Thanks for the phone Dave Garrett
Sent from my iPhone

On Nov 4, 2021, at 12:57 PM, Tania Goncalves <tgoncalves@selwyntownship.ca> wrote:

Hi Dave –

It was nice chatting with you today!

As discussed, can you please send me a brief email advising of your position regarding inclusion on the Municipal Register (non-designated) for your property located at 96 Queen Street.

Thanks!
Tania

Tania Goncalves
Deputy Clerk
Township of Selwyn
P.O. Box 270
Bridgenorth, ON K0L 1H0
t: 705.292.9507 ext 237
f: 705.292.8964

www.selwyntownship.ca
www.facebook.com/SelwynTownship
www.twitter.com/selwyntownship

Stay informed and [subscribe](#) to the Township Newsletter.

This e-mail message may contain proprietary, private and confidential information. The information transmitted is intended only for the person(s) or entities to which it is addressed. Any review, transmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited and may be illegal. If you received this in error, please contact the sender and delete the message from your system.

15 Charlotte Street, Lakefield

From: P PP <[REDACTED]>
Sent: Wednesday, November 3, 2021 11:21 AM
To: Tania Goncalves <tgoncalves@selwyntownship.ca>
Subject: 15 Charlotte St - Non Designated Property

Hello Tania

Please accept this email as my opposition
To this property being included in the municipalities "non designated register"

Kindly confirm receipt of this email

Thank You

Pete Butorac
Owner
[REDACTED]

Adjusted for Updates/Amendments

Description	Tax & Area Rates	Water & Sewer		2021 Annual Totals
		Woodland	Lakefield	
Non tax revenues per taxation budget	9,392,668	----	----	9,392,668
Non tax revenues for Police Services	402,664	----	----	402,664
Non Water & Sewer Rates per water & sewer budgets	----	235,742	1,837,745	2,073,487
Tax levy	7,819,438	----	----	7,819,438
Area Rate Levy - Police Services	2,778,798	----	----	2,778,798
Water & Sewer Rates	----	545,933	2,006,419	2,552,352
ORCA Levy	234,011	----	----	234,011
Total Township revenues per budget	20,627,579	781,675	3,844,164	25,253,418
Less transfer from reserves - taxation budget	-3,356,115	----	----	-3,356,115
Less transfer from reserves - water & sewer budgets	0	-235,742	-1,734,306	-1,970,048
Less increase in Unfunded Capital	0	----	----	0
Less funding from Debenture Proceeds	0	----	----	0
Total PSAB revenues	17,271,464	545,933	2,109,858	19,927,255
Total Township expenses per Taxation budget	17,075,871	----	----	17,075,871
Total Police Services expenses per budget	3,181,462	----	----	3,181,462
Total Township expenses per Water & Sewer budgets	----	781,675	3,844,164	4,625,839
ORCA Requisition	234,011	----	----	234,011
Add Annual Amortization (2020 updated estimate)	2,195,000	45,018	525,000	2,765,018
Add Difference in Unfunded Employee Benefit (2021)	85,100	----	----	85,100
Add Difference Unfunded Landfill Site Closure Costs	0	----	----	0
Less TCA costs in budget (from below)	-2,482,679	-149,061	-1,408,709	-4,040,449
Less transfer to reserves - taxation budget	-2,568,927	----	----	-2,568,927
Less transfer to reserves - water & sewer budgets	----	-219,363	-1,016,896	-1,236,259
Less reduction in unfunded capital	-55,969	-139,960	0	-195,929
Less debt principal repayments	-101,069	0	0	-101,069
Total PSAB expenses	17,562,800	318,309	1,943,559	19,824,668
Annual surplus/(deficit) in PSAB format	-291,336	227,624	166,299	102,587

2021 Budgeted TCA Costs

Dept. # 6 - Capital - Municipal	145,775	----	----	145,775
Dept. # 6 - Capital - Fire	17,000	----	----	17,000
Dept. # 6 - Capital - Public Works depots	0	----	----	0
Dept. # 6 - Capital - Parks Facilities	441,300	----	----	441,300
Dept. # 6 - Capital - PSB	77,000	----	----	77,000
Fire - Boats	46,000	----	----	46,000
Fire - Equipment (pooled asset)	44,480	----	----	44,480
Building Department Vehicle	35,000	----	----	35,000
Roads Resurfacing	538,000	----	----	538,000
Roads Construction	537,448	----	----	537,448
Roads Equipment	111,923	----	----	111,923
Sewer - Plant & Collection	----	----	791,452	791,452
Water - Distribution	----	----	617,257	617,257
Woodland Acres - water & sewer	----	149,061	----	149,061
Streetlights - Decoratives (pooled asset)	198,000	----	----	198,000
Stormwater	123,700	----	----	123,700
Parks	14,000	----	----	14,000
Arenas - Plant Equipment	60,000	----	----	60,000
Library Books	76,053	----	----	76,053
Recreation Equipment	17,000	----	----	17,000
Total	2,482,679	149,061	1,408,709	4,040,449



Date: December 7, 2021

To: Mayor Andy Mitchell and Council Members

From: R. Lane Vance, Manager of Financial Services

Subject: Budget 2021 - PSAB Compliance Update

Status: For Endorsement.

Recommendation

That the report of the Manager of Financial Services regarding the Budget 2021 – PSAB Compliance Update be received for information; and

That the Manager of Financial Services includes this report with the supporting 2021 budget working papers to be provided to the audit team; and

That Council approve the updated PSAB Budget Compliance Report dated December 7, 2021 required as a result of budget amendments made in 2021.

Information

The Council has approved three budget amendment reports throughout 2021.

The amendments reflect budget changes approved by Council as a result of new projects included in 2021 activities, but after the formal taxation budget was approved. The changes are generally described here:

- Amendment # 1 – adjustments to accumulated revenue accounts across most departments as a result of the 2020 yearend.
- Amendment # 2 – increased CIP funding using COVID funds, provincial grant for the fire department and new project for Ennismore Secret Garden
- Amendment # 3 – impacts to participate in the County's compensation review project and approval of a Trillium Grant to create and equip the new Library Makerspace

As a result, it is necessary to formally amend the initial approved PSAB Compliance reports so that the financial statement presentation is representative of Council's wishes at year-end. The attached spread sheet includes the impact of those changes on the PSAB reconciliation.

Strategic Plan Reference

Achieve excellence in governance and service delivery. Year-end financial statement presentation that accurately reflects the wishes of Council is a necessary practice and ensures sound financial management.

Financial Impact

No impact on taxation in 2021. These changes will ensure that consolidated financial statement presentation is clearly representative of Council's budget amendment approvals throughout 2021.

Environmental Impact

There is no environmental impact as a result of approving the above noted recommendation.

Attachments

- 2021 PSAB Budget Reconciliation/Compliance Report – December 7, 2021

R. Lane Vance

Prepared By: R. Lane Vance
Manager of Financial Services
Treasurer

Janice Lavalley

Approved By: Janice Lavalley
CAO



Date: December 7th, 2021

To: Mayor Andy Mitchell and Council Members

From: Janice Lavalley, CAO

Subject: Active Water Haulage Agreement

Status: For Direction

Roll No. 1516-010-100-48000

Recommendation

That the report from the CAO regarding the Active Water Haulage Agreement be received for information; and

That, By-law 2021-094, a By-law to authorize the execution of the amended agreement with Active Water Haulage, be brought forth for passage under the By-laws section of the agenda.

Information

The Township has had a longstanding agreement in place with Active Water Haulage which provides for access to the Ennismore Gravel Pit for the purposes of providing water haulage services to the community. Active Water Haulage installed and maintains the required water tank and associated equipment at their expense. This installation includes a dedicated fire hydrant pipe which is utilized by the Township Fire Department for firefighting purposes. This hydrant is an integral component of the water supply for the Department, in particular for the Ennismore Ward.

The agreement also provides for the provision of water haulage services to the numerous Township facilities as required at no cost. These facilities include the Ennismore Seniors Centre/Fire Hall/Public Works Depot, the Smith Landfill Site, the Ennismore Recreation Complex, the Municipal Office, Fire Halls and Public Works depots. Supplying water at the request of the Fire Department to assist with an incident is also provided for in the agreement.

The agreement further provides for other mutually agreed to services to be provided by Active Water Haulage and the Township has been the beneficiary of these services on many occasions over the years to assist with events and other projects. Active Water Haulage also provides significant support to the beautification efforts of the BBC and the Ennismore Horticultural Society.

The agreement provides for a ten-year term which coincides with the requirement to renew the required Permit to Take Water, which application must be submitted in 2022. The provisions of the agreement have been updated to require that the costs of this renewal be covered by Active Water Haulage. In addition, the owner of Active Water Haulage, Adrian Timmermans, is considering retiring from the business and the agreement has been updated to provide for the requirement for Township consent and an acknowledgement from any purchaser agreeing to abide by the responsibilities set out in the agreement.

The agreement provides for Active Water Haulage to abide by all requirements of the Permit to Take Water and any other relevant legislation/regulation. It also requires the provision of an insurance certificate in the amount of \$5,000,000, with the Township named as an additional insured. The agreement provides for a 30-day termination clause for reasons of non-compliance with any of terms therein.

Financial Impact

The Township receives the benefit of the water tank and associated fire hydrant pipe as an important component of its water supply for firefighting purposes, the water supply services to numerous facilities, events, projects as required.

Environmental Impact

None

Strategic Plan Reference

- Achieve excellence in governance and service delivery.
- Cultivate partnerships and promote collaboration.

Attachment (s)

- Agreement

Janice Lavalley

Prepared By: Janice Lavalley, CAO

This Agreement made the day of , 2021.

Between

Adrian Timmermans of the Township of Selwyn, in the County of Peterborough who carries on a business in the name Active Water Haulage hereinafter called “Active Water Haulage”

And

The Corporation of the Township of Selwyn hereinafter called the “Township”

Whereas the Township under certain conditions will give permission to Active Water Haulage to draw water from the Township Gravel Pit property in Concession 6, Lot 1, Ennismore Ward; and

Whereas Active Water Haulage will provide certain water services to the Township; and

Whereas Active Water Haulage has installed, at its sole expense, a 7000 gallon non-corrosive tank at the said property;

Now Witnesseth that in consideration of the mutual covenant herein and the consideration hereinafter stated the parties agree as follows:

1. Active Water Haulage shall, at its sole expense, be responsible for the maintenance of the 7000 gallon non-corrosive tank and all attachments thereto, including the fire hydrant pipe.
2. Active Water Haulage is hereby given permission by the Township to enter the Township Gravel Pit in Concession 6, Lot 1 via the Boundary Road and draw water from the holding tank installed in accordance with Section 1.
3. Active Water Haulage will be responsible for monitoring and maintaining the holding tank to meet their required needs.
4. Active Water Haulage will be responsible to meet all of the requirements of the Permit to Take Water No. 5242-98ERF8, and any amendments/renewal thereof, including all record keeping and reporting. Active Water Haulage will also be responsible to haul and supply water in accordance with all Provincial requirements related to drinking water haulage services and to adhere to all applicable Provincial Drinking Water legislation and regulations, as may be amended from time to time.

5. Active Water Haulage shall be responsible for all costs associated with the maintenance and renewal of the Permit to Take Water and shall pay such costs to the Township upon receipt of an invoice from the Township.
6. Active Water Haulage will be responsible for maintaining controlled access to the property from Boundary Road while they are actually on the property and will ensure that when they leave the property the access is secured.
7. Active Water Haulage by this agreement relieves the Township of any and all liability which may result from any incident as a result of having access to and from the property and from the drawing and use of the water from the Township property.
8. Active Water Haulage will deposit with the Township a liability insurance policy, in which the Township shall be named as an additional insured, in the amount of \$5,000,000 and shall maintain the said insurance at all times during the term of this agreement.
9. Active Water Haulage will report forthwith to the Township any unusual findings, which they may become aware of during their access to the property.
10. Active Water Haulage will supply at no cost to the Township, water for the Township holding tanks located at Ennismore Seniors Centre/Fire Hall/Public Works Depot, the Smith Landfill Site, the Ennismore Recreation Complex, the Municipal Office, Fire Halls and Public Works depots, and at the request of the Fire Department and at no cost have their tank truck available as a back-up tanker for the Selwyn Fire Department at an incident and will provide at no cost to the Township any other mutually agreed to service.
11. Active Water Haulage will, at the time this agreement is terminated, or expires and is not renewed or extended, remove the holding tank referred to in Item #1 from the Township property.
12. The term of this agreement shall be for a period of ten (10) years commencing upon the date of execution of the agreement.
13. Notwithstanding Item #12 this agreement may be terminated by the Township with thirty (30) days written notice to Active Water Haulage for reasons of non-compliance with any provision of this agreement.

14. Notwithstanding Item #12 of this agreement, the agreement may be renewed or extended by mutual consent of the parties after the parties desiring the renewal, extension or amendment(s) give the other party sixty (60) days written notice of the proposed renewal, extension or amendment(s).
15. The rights, benefits and obligations of Active Water Haulage under this agreement shall not be assignable by Active Water Haulage without the prior written consent of the Township, which may be withheld in the sole discretion of the Township.
16. That during the term of this agreement, or any extension thereof, Active Water Haulage as a condition precedent to a sale to any subsequent Purchaser who will continue to operate as Active Water Haulage, shall require the Purchaser to provide an acknowledgement to the Township, which imposes the terms of this agreement on that subsequent Purchaser.

In Witness whereof the Corporate Seal of the Municipal Corporation of the Township of Selwyn attested to by its duly authorized officers.

The Corporation of the Township of Selwyn

Andy Mitchell, Mayor

Corporate Seal

Angela Chittick, Clerk

In Witness whereof Active Water Haulage attested to by its duly authorized officers.

Adrian Timmermans o/a Active Water Haulage

Witness Name: _____



Date: December 7, 2021

To: Mayor Mitchell and Council Members

From: Angela Chittick, Manager of Community & Corporate Services/Clerk

Subject: Ennismore CIP – Engineering Design RFP Results

Status: For Direction

Recommendation

That the report of the Manager of Community & Corporate Services/Clerk related to the request for proposal results for detailed engineering designs to implement community improvements in the public realm in Ennismore be received for information; and

That request for proposal to complete detailed engineering designs for community improvements in the public realm in Ennismore be awarded to Engage Engineering Ltd; and

That By-law 2021 – 092, be brought forward to the By-laws section of the agenda to provide authority for the Clerk to enter into an agreement with Engage Engineering Ltd; and further

That the 2022 Capital budget be amended to include \$43,500 for the engineering costs and related additional studies to complete the detailed design for the Ennismore CIP area.

Information

A Request for Proposal was issued to seek bids for engineering services to complete the detailed designs to implement community improvements in the public realm in the Hamlet of Ennismore. Three bids were received as outlined below:

- Engage Engineering - \$28,500 (plus HST)
- Tatham Engineering - \$35,995 (plus HST)
- D.M. Wills Associates Ltd - \$42,713 (plus HST)

It is recommended that Engage Engineering be awarded the bid. Their submission was complete and was the lowest overall bid. Engage can meet the timelines to have a complete design prepared by May 2022 in order to issue a construction tender in the fall of 2022 with works anticipated in 2023. The Township has experience working with Engage Engineering, most recently related to the Concession Street sidewalk project in Lakefield.

In accordance with Council's Resolution passed on November 18, 2021, upon approval of the successful engineering firm, staff will discuss the feasibility to design and implement new sidewalks on the north side of Ennis Road in 2022.

Strategic Plan Reference

- Foster a healthy, engaged and connected community
- Achieve excellence in governance and service delivery

Environmental Impact

No specific impact related to this recommendation.

Financial Impact

Council considered this project at the November 18th Capital budget meeting and endorsed including this project in the 2022 capital budget. It is recommended that Capital Budget worksheet be updated to include \$28,500 plus HST for engineering services as well as an additional \$15,000 for any additional studies/work that may be required including: topographical survey, landscaping design, archeological assessment, species at risk etc..

Attachment

- None

Angela Chittick

Prepared By: Angela Chittick, Manager of Community & Corporate Services/Clerk

R. Lane Vance

Reviewed By: R. Lane Vance, Manager of Financial Services

Janice Lavalley

Reviewed By: Janice Lavalley, Chief Administrative Officer

**The Corporation of the
Township of Selwyn**

By-law Number 2021-091

**Being a By-law passed pursuant to the provisions of
Section 34 of *The Planning Act*, R.S.O. 1990, as amended to amend
the Township of Selwyn Comprehensive
Zoning By-law No. 2009-021, as otherwise amended.**

Whereas the Council of the Corporation of the Township of Selwyn has received an application to amend By-Law No. 2009-021, otherwise known as the Comprehensive Zoning By-Law, insofar as is necessary to re-zone those lands described as being for lands described as Part Lot 9, Concession 1 of the Smith Ward. The proposed Zoning By-law Amendment is intended to remove the holding symbol.

Whereas the Ontario Municipal Act, 2001, S.O. 2001, c.25, Section 5.3, as amended, states that a municipal power shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

Now therefore the Council of the Corporation of the Township of Selwyn enacts as follows:

1. **That** Schedule "A" - Map 2 attached to and forming part of By-law No. 2009-021, as otherwise amended, is hereby further amended by changing the zone category of certain lands described as Part of Lot 9, Concession 1 of the Smith Ward from ***Urban Fringe Control Exception 535 holding (UF-535(h)) Zone to Urban Fringe Control Exception 535 (UF-535) Zone*** as illustrated on Schedule "A" attached hereto and by this reference forming part of this By-law.

Read a first, second, and third time and finally passed this 7th day of December A.D., 2021.

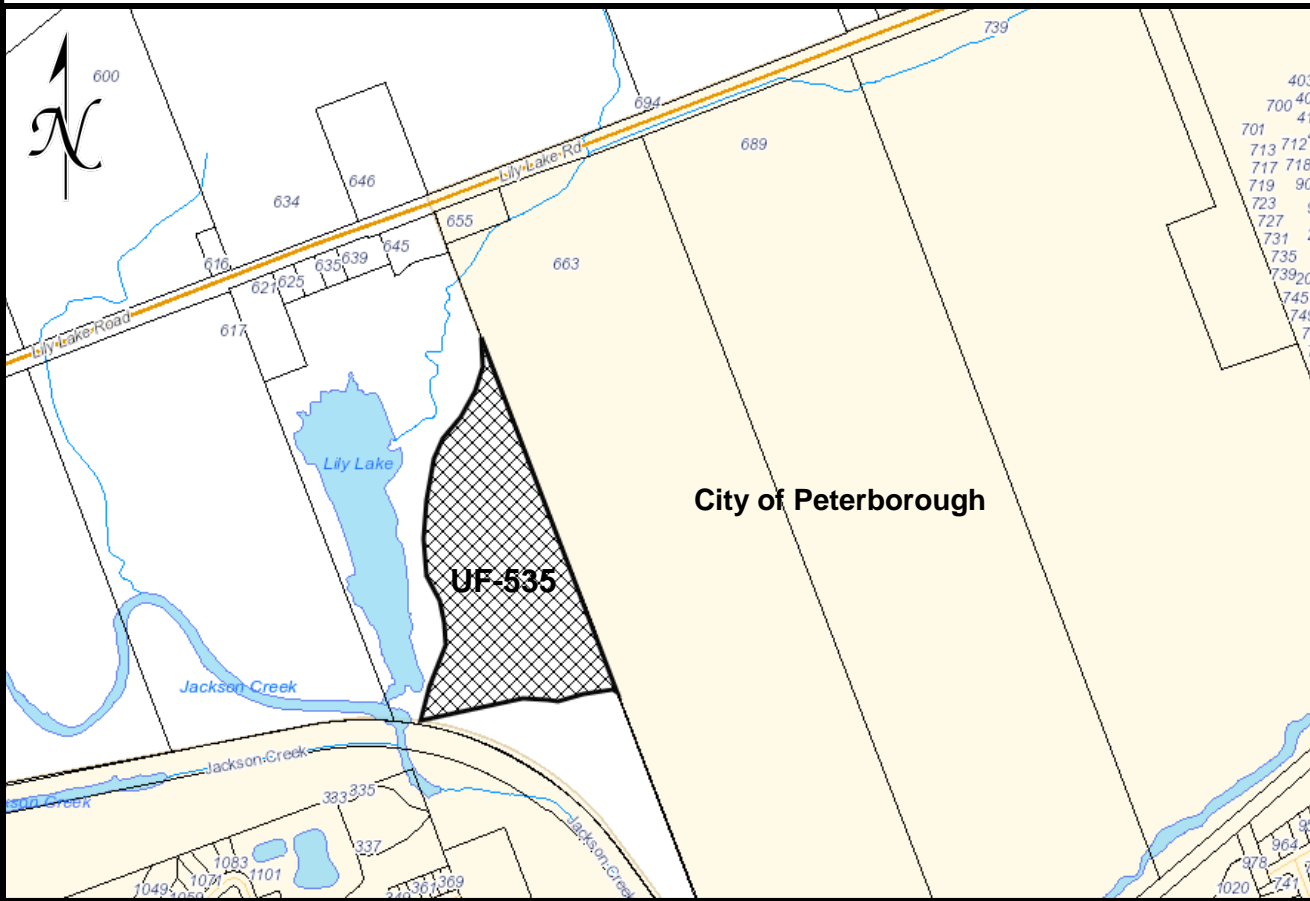
Andy Mitchell, Mayor

Angela Chittick, Clerk

Corporate Seal

The Corporation of the
Township of Selwyn

Schedule 'A' to By-law No. 2021-091



Lands to be rezoned from **Urban Fringe Control Exception 535-holding (UF-535(h)) Zone** to **Urban Fringe Control Exception 535 (UF-535) Zone**

Certificate of Authentication

This is Schedule 'A' to By-law No. 2021-091 passed this 7th day of December, 2021.

Andy Mitchell, Mayor

Angela Chittick, Clerk

Corporate Seal



Date: December 7, 2021
To: Mayor Andy Mitchell and Council Members
From: Per Lundberg, Planner
Subject: Zoning By-law Amendment – Removal of a Holding Symbol – Part Lot 9, Concession 1 – Smith Ward
Status: For Direction
Roll No: 1516.020.001.04504

Recommendation

That the report of the Planner regarding the Zoning By-law Amendment – Removal of a Holding Symbol related to lands described as Part Lot 9, Concession 1 (Smith) being parts 1 to 5 and 7 on RP45R16342; and

That By-law 2021-091, being a By-law to rezone certain lands municipally known as Part Lot 9, Concession 1 in the Smith Ward from **Urban Fringe Control Exception 535 holding (UF-535(h)) Zone** to **Urban Fringe Control Exception 535 (UF-535) Zone**, be brought forward to the by-law section of the agenda for further consideration.

Information

Innovate Planning Solutions on behalf of Durham Building Corp has requested that the municipality consider removing the Holding provision currently affecting the lands described as Part Lot 9, Concession 1 (Smith) being parts 1 to 5 and 7 on RP45R16342.

Council of the Township of Selwyn passed a zoning by-law amendment with By-law No. 2016-036 which rezoned the parcel in question to the (UF-535(h)) Zone. The uses permitted within this zone category include a stormwater management facility, a trunk sanitary sewer and recreational trails. The stormwater management pond proposed to be located on the subject lands will facilitate the development of the Lily Lake Subdivision located within the City of Peterborough. The conditions placed on the removal of the holding provision as detailed in the zoning by-law amendment are as follows:

The Holding (h) Symbol attached to the lands subject to this by-law shall be removed only when the following action had been secured:

- i) The property owner(s) have entered into a Site Plan Agreement to the satisfaction of the Township of Selwyn.

- ii) The property owner has completed the following to the satisfaction of the Township of Selwyn and the Otonabee Region Conservation Authority (ORCA):
 - a. A suitable location for the storm water pond outlet is established that is out of the wetland
 - b. A compensation plan for the demolished wetland area to be located between the Provincially Significant Wetland (PSW) and the storm water pond is prepared
 - c. A naturalization & rehabilitation plan for the outlet channel is prepared, including revegetation of the lands between the trail and existing trees.

With regard to condition i), the proponent has entered into site plan agreement with the Township dated August 15th, 2019. The Otonabee Region Conservation Authority (ORCA) has provided comments that conditions ii) a. to c. have been completed to ORCA's satisfaction.

Conclusion

The subject property is zoned ***“Agricultural 575-holding (A-575(h)) Zone”*** and will be rezoned to ***“Agricultural Exception 575 (A-575) Zone”***, which would have the effect of removing the holding symbol affixed to the subject property. The amendment would allow the property owners to move forward with the development of the property.

In conclusion, it is my professional planning opinion that the proposal is consistent with the Provincial Policy Statement and the Growth Plan and maintains the spirit and intent of the County and Township Official Plans as detailed in the planner's report regarding by-law 2016-036.

Staff therefore recommends that Council forward draft By-law No. 2021-091 to the By-law section of the agenda for consideration.

Strategic Plan Reference

Goal 3: Support a sustainable, balanced, and investment-ready community.

Official Plan and Zoning By-law updates that support environmental and agricultural stewardship, housing diversity and economic investment.

Financial Impact

The recommendation in this report has no financial impact.

Environmental Impact

There are no environmental impacts related to this report.

Attachment



- Draft Zoning By-law Amendment prepared by Township Planning Staff

Prepared By: Per Lundberg, Planner

Robert Lamarre

Reviewed By: Robert Lamarre, Manager of Building & Planning

Janice Lavalley

Reviewed By: Janice Lavalley, CAO



Date: December 7, 2021

To: Mayor Andy Mitchell and Council Members

From: Leisha Newton, Economic Development
Coordinator (Acting)

Subject: My Main Street Community Activator Grant
Applications Update

Status: For Direction

Recommendation

That the report of the Economic Development Coordinator (Acting) regarding My Main Street Community Activator Grant applications update be received for information; and

That the Council of the Township of Selwyn supports the submission of the following applications for the My Main Street Community Activator Grant designed to draw visitors and to enhance local downtown vibrancy:

- Lakefield Downtown – wayfinding signage and addition of stamped concrete
- Ennismore Downtown - wayfinding signage
- Young's Point - wayfinding signage
- Bridgenorth - wayfinding signage
- Buckhorn - wayfinding signage

Information

The My Main Street Community Activator provides support for community projects in Southern Ontario designed to draw visitors and increase local vibrancy. The grant provides support for community projects including events and activities, main street enhancements, and policy and partnership development.

My Main Street is a partnership between the Economic Development Council of Ontario and the Canadian Urban Institute and is funded by Federal Economic Development Agency for Southern Ontario. If approved, the grant covers 100% of approved expenses, with no expected cost-sharing from the municipality.

Year two applications provide funding for placemaking projects that are planned, completed, or underway in 2022, with reimbursements offered for work completed between January 1, 2022, and December 31, 2022.

Separate applications must be submitted for each community and must show the impact that the funds will make on the main street within a community. Therefore, Selwyn Township will submit five applications to the My Main Street Community Activator Grant program for the following projects:

- Lakefield: The Lakefield application will include plans for the installation of a wayfinding sign located at Cenotaph Park and the addition of stamped concrete to replace the interlocking brick along Queen Street. The wayfinding signage will meet the design specifications outlined by Peterborough & the Kawarthas Tourism (in order to maintain consistency across the County).

Many pedestrians, visitors, and students travel this very busy roadway in and out of the village of Lakefield, currently using the extended paved curbside. This will provide a much safer and accessible route for all pedestrians. In addition, the decorative sidewalks align with the downtown CIP features. The current interlock brick is decades old and is heaving in a number of locations and contains weeds that are unsightly. It is proposed that an outside contractor be engaged to complete the work and that the current interlock brickwork be replaced with decorative stamped concrete.

- Ennismore: The application will include plans for the installation of a wayfinding sign located at Ennis and Tara Roads. The wayfinding signage will meet the design specifications outlined by Peterborough & the Kawarthas Tourism (in order to maintain consistency across the County).
- Young's Point: The application will include the installation of a wayfinding sign located at the corner of Nathaway Drive and River Avenue. The wayfinding signage will meet the design specifications outlined by Peterborough & the Kawarthas Tourism (in order to maintain consistency across the County).
- Bridgenorth: The application will include plans for the installation of wayfinding signs located at Heritage Park and Chemong Lion's Park, on Ward Street. The wayfinding signage will meet the design specifications outlined by Peterborough & the Kawarthas Tourism (in order to maintain consistency across the County).
- Buckhorn: The application will include plans for the installation of a wayfinding sign located on the Selwyn side of the bridge. The wayfinding signage will meet the design specifications outlined by Peterborough & the Kawarthas Tourism (in order to maintain consistency across the County).

Strategic Plan Reference

Achieve excellence in governance and service delivery.

Financial Impact

In the 2022 Capital Budget, the Township allocated \$57,862.20 (Dept 7 Economic Development) for the wayfinding signage throughout the township and \$137,000.00 (Dept 20 Public Works) for the interlocking brick replacement in Lakefield.

The total amount of My Main Street Grant funding that has been included in the 2022 Capital Budget = \$194,862.20. Should the Township not be successful in receiving the grant, an alternative funding plan will be brought forward for Council's consideration.

Attachment

None.

Leisha Newton

Prepared By: Leisha Newton, Economic Development Coordinator (Acting)

R. Lane Vance

Reviewed By: R. Lane Vance, Manager of Financial Services

Janice Lavalley

Reviewed By: Janice Lavalley, Chief Administrative Officer



Date: December 7, 2021

To: Mayor Andy Mitchell and Council Members

From: Leisha Newton, Economic Development
Coordinator (Acting)

Subject: Selwyn Township Buckhorn CIP Update

Status: For Direction

Recommendation

That the report of the Economic Development Coordinator (Acting) regarding Selwyn Township Buckhorn Community Improvement Plan Update be received for information; and

That By-law 2021-093, being a By-law to extend the Buckhorn CIP programs on an ongoing basis, be brought forward for consideration to the By-laws section of the agenda.

Information

In 2016, Selwyn Township and the Municipality of Trent Lakes worked together to develop complementary Community Improvement Plans (CIPs) for Buckhorn. Two separate documents were developed by a consultant, one to meet the requirements of each Township. Selwyn Township Council adopted the Selwyn Buckhorn CIP with By-law 2016-031.

In 2016, when the Municipality of Trent Lakes Buckhorn CIP was developed, the document included only three (3) financial incentive options that Council could enact for their CIP area. In recent discussion with the Municipality of Trent Lakes, Selwyn Township staff were informed that Trent Lakes will undergo a review and revision of the Trent Lakes Buckhorn CIP in 2022. The purpose of the review will be to assess whether additional financial programs should be included in the Trent Lakes Buckhorn CIP program.

When the Selwyn Township Buckhorn CIP was developed in 2016, the document included a comprehensive offering of eight (8) possible programs that are also available in the Selwyn Township CIP document. The Selwyn Township CIP program that covers the remainder of the Township was most recently reviewed by an independent consultant, and adopted with By-law 2020-062.

Section 8.6 of the Buckhorn CIP, stated that it is intended that the improvement programs outlined will be made available to property and business owners until December 31, 2019. Based on the fact that the Selwyn Township Buckhorn CIP

includes the same list of financial incentives as the Selwyn CIP, it is recommended that the Selwyn Township continue to provide the Selwyn Buckhorn CIP on an ongoing basis.

Strategic Plan Reference

Achieve excellence in governance and service delivery

Financial Impact

In 2021 the Township allocated \$131,250 to the CIP program, with an additional \$100,000 added to the program in July 2021.

Total CIP funds in 2021 = \$231, 250.

In 2022, the Township has a planned contribution \$75,000 to the CIP Program.

Attachment

none

Leisha Newton

Prepared By: Leisha Newton, Economic Development Coordinator (Acting)

Angela Chittick

Reviewed By: Angela Chittick

Janice Lavalley

Reviewed By: Janice Lavalley, Chief Administrative Officer



Date: December 7th, 2021

To: Mayor Andy Mitchell and Council Members

From: Kim Berry, HR Coordinator

Subject: Staffing Update – Jr. Planner

Status: For Information

Roll No. N/A

Recommendation

That the report from the HR Coordinator regarding the staffing update for the position of Jr. Planner be received for information.

Information

As Council is aware, the position of Development Approvals Technician became vacant in October, 2021. Prior to starting any new recruitment it is Township practice to review the job description of the vacant position to ensure it accurately reflects the duties and responsibilities of the role. During this review, it was decided to change the title of the position from Development Approvals Technician to Junior Planner, in an effort to more accurately describe the role and attract qualified applicants to apply for the position.

On October 13th, a recruitment process was opened, and applications for this position were accepted through October 29th, 2021. Five (5) candidates were invited to participate in the interview process, based on the qualifications and experience outlined in their applications. The interview committee consisted of Kim Berry, HR Coordinator, Robert Lamarre, Manager of Building & Planning and Per Lundberg, Planner.

We are pleased to update Council that the position of Jr. Planner has been filled, and Benito Russo will be joining the Selwyn Township team no later than March 1st, 2022.

Benito will be relocating to the Selwyn area from Dryden, Ontario where he has been working as a Junior Planner, gaining experience working with different stakeholders regarding planning pre-consultation and land use inquiries, as well as processing, reviewing and analyzing planning applications under the Planning Act, the Official Plan and Zoning By-law. Benito brings with him a Bachelor of Bio-Resource Management from the University of Guelph and is currently working to complete his MSc in Rural Planning and Development at Guelph University. Benito's experience, strong work ethic

and communication skills will make him a strong addition to our Planning department and we look forward to having him join the Selwyn team. Benito will be invited to attend an upcoming meeting of Council for an introduction.

Financial Impact

The costs have been incorporated into the appropriate departmental budget as part of the 2022 budget.

Environmental Impact

None

Strategic Plan Reference

- Achieve excellence in governance and service delivery.

Attachment (s)

None

Kim Berry

Prepared By: Kim Berry, HR Coordinator

Robert Lamarre

Reviewed By: Robert Lamarre, Manager of Building & Planning

Janice Lavalley

Reviewed By: Janice Lavalley, C.A.O.



Date: December 7, 2021

To: Mayor Andy Mitchell and Council Members

From: Angela Chittick, Manager of Community & Corporate Services/Clerk

Subject: Correspondence Report

Status: For Direction and Information

Correspondence for Direction

Recommendation:

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

None.

Correspondence for Information

Recommendation:

That the following items of correspondence be received for information:

1. Selwyn Township - Top Distinction Media Release
2. Otonabee Conservation – AGM
3. Ombudsman Ontario – November Newsletter
4. Kawartha Chamber
 - NewsFlash: November 23, 2021
 - NewsFlash: November 30, 2021
5. AMO - December 1, 2021 Policy Update
6. Rural Infrastructure Projects
 - Northumberland County
 - Township of Amaranth
 - Township of Wainfleet
7. MPAC Property Assessment
 - Town of Cochrane
 - Township of Amaranth
 - Village of Thornloe
8. Town of Georgina - Plastic Recycling

9. City of St. Catharines - National Childcare Program
10. City of Kitchener - Conversion Therapy
11. City of Kitchener - Fire Safety Measures
12. Township of Scugog - Bus Stop Dead End Roads

Angela Chittick

Prepared By: Angela Chittick, Manager of Community
and Corporate Services/Clerk

Janice Lavalley

Reviewed By: Janice Lavalley, CAO



Mailing Address
PO Box 270 Bridgenorth
Ontario K0L 1H0

Tel: 705 292 9507
Fax: 705 292 8964

www.selwyntownship.ca

Media Release

For immediate release: December 2, 2021

Selwyn Township Achieves Top Distinction in National Climate Protection Program

Selwyn - Selwyn Township has achieved Milestone 5 of the Partners for Climate Protection (PCP) program. PCP is a network of Canadian municipal governments that have committed to reducing GHG emissions and protecting our climate. Reaching Milestone 5 is a significant achievement and demonstrates the leadership of Selwyn Township and its deep commitment to taking action on climate change.

"Achievement of this milestone signals that your local government has monitored progress against your local GHG reduction targets and reported on results to reduce emissions from the community. Selwyn Township has shown bold leadership in addressing these important issues... Congratulations!" Anahi Reyes Gomez, Capacity Building Coordinator, Federation of Canadian Municipalities

"As a Corporation, Selwyn has invested in sustainability initiatives including retrofitting Township street lighting to LED, leasing a hybrid electric vehicle for the Building Department, installing roof-top solar panels on a number of Township buildings, tree planting, etc. Achieving this Milestone demonstrates Council's commitment to protecting our environment." Andy Mitchell, Mayor Selwyn Township.

The municipality's actions to reduce community GHG emissions are driving positive results and helping it make progress toward its sustainability and climate change objectives. For information about other green initiatives led by Selwyn Township, visit:
<https://www.selwyntownship.ca/en/township-hall/Green-Initiatives.aspx>

About the PCP program

The Partners for Climate Protection (PCP) program is managed and delivered by the Federation of Canadian Municipalities (FCM) and ICLEI – Local Governments for Sustainability (ICLEI Canada). Since 1994, PCP has provided municipalities of all sizes with the tools, resources, and guidance they need to progress through a five-milestone process to lower GHG emissions and reduce the impacts of climate change. There are PCP members in all provinces and territories, and member municipalities represent more than 65 percent of the Canadian population. PCP receives financial support from the Government of Canada and ICLEI Canada.

-30-

For more information, please contact:

Hillary Bradshaw, Climate Change Coordinator

Selwyn Township

P.O. Box 270, Bridgenorth ON K0L 1H0

705-292-9507

hbradshaw@selwyntownship.ca



6. a) 10.

CHRISTINE TARLING

Director of Legislated Services & City Clerk

Corporate Services Department

Kitchener City Hall, 2nd Floor

200 King Street West, P.O. Box 1118

Kitchener, ON N2G 4G7

Phone: 519.741.2200 x 7809 Fax: 519.741.2705

christine.tarling@kitchener.ca

TTY: 519-741-2385

December 1, 2021

The Right Honourable Justin Trudeau
Prime Minister of Canada
80 Wellington Street
Ottawa ON K1A 0A2

Dear Prime Minister:

This is to advise that City Council, at a meeting held on November 22, 2021, passed the following resolution regarding conversion therapy:

"WHEREAS Conversion practices or conversion “therapy” (also known as “reparative therapy”, “reintegrative therapy” or “aversiontherapy”) include any treatment, practice, or sustained effort that has the intended effect of denying, repressing, discouraging or changing a person’s non-heterosexual sexual orientation, noncisgender gender identity or gender expression, or any behaviours associated with a gender other than the person’s sex assigned at birth; and,

WHEREAS all such practices are unscientific, dangerous and proven to cause harm to their victims; and,

WHEREAS such practices are opposed by more than 50 professional associations, including the Canadian Association the Canadian Association of Social Workers, Canadian Psychiatric Association, Canadian Professional Association for Transgender Health, Canadian Psychological Association, College of Registered Psychotherapists of Ontario, as well as the United Nations and World Health Organization; and,

WHEREAS Bill C-6-2020, An Act to Amend the Criminal Code (Conversion Therapy), which proposed five conversion therapyrelated offences, was an historic piece of legislation preceded by decades of advocacy by conversion practice survivors, that progressed to the second reading stage in the Senate before dying on the order paper when an election was called in August 2021; and,

WHEREAS several cities across Canada have adopted bylaws to prohibit conversion practices or are in the process of doing so, including the City of Kingston and the City of Thunder Bay in Ontario; and,

WHEREAS the City has adopted a Strategic Plan with a theme of being a “Caring Community”, which includes a commitment to supporting our diverse populations, including the removal of social stigmas and where possible being more equitable and inclusive; and,

WHEREAS Kitchener continues to seek opportunities to demonstrate leadership in making all those within our community feel equal and included;

THEREFORE BE IT RESOLVED that Kitchener City Council formally denounce conversion practices as dangerous and harmful, perpetuating myths and stereotypes about sexual orientation and gender identity and expression; and,

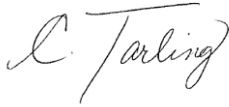
THEREFORE BE IT FURTHER RESOLVED that the City of Kitchener request our Office of Equity, Anti-Racism and Indigenous Initiatives explore ways to support conversion therapy survivors and those at risk; and,

THEREFORE BE IT FURTHER RESOLVED that Kitchener City Council direct City staff to continue to monitor legislative developments at the federal and/or provincial orders of government pertaining to conversion therapy, and in conjunction with any actions taken by them and our regional and municipal partners locally, bring a report to Council outlining any further legislative and/or policy actions which may be contemplated by the municipality to further prohibit conversion practices, and,

THEREFORE BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Right Honourable Prime Minister of Canada, Minister of Housing, and Diversity and Inclusion, Minister of Justice, Minister for Women and Gender Equality and Youth, and area Members of Parliament urging creation of a new bill within the first 100 days of their mandate which will include a “no consent” provision to protect Canadians of all ages; and,

THEREFORE BE IT FINALLY RESOLVED that a copy of this resolution be forward to the Honourable Premier of Ontario, area Members of Provincial Parliament, the Association of Municipalities of Ontario, and all other municipalities in Ontario encouraging both the Province and other municipalities to also formally denounce and take action to prohibit conversion practices against all persons regardless of age."

Yours truly,

A handwritten signature in cursive script, appearing to read 'C. Tarling'.

C. Tarling
Director of Legislated Services
& City Clerk

c: Hon. Ahmed Hussen, Minister of Housing, Diversity and Inclusion
Hon. David Lametti, Minister of Justice
Hon. Marci Ien, Minister for Women and Gender Equality and Youth
Hon. Doug Ford, Premier of Ontario
Tim Louis, MP (Kitchener-Conestoga)
Raj Saini, MP (Kitchener Centre)
Marwan Tabbara, MP (Kitchener South-Hespeler)
Laura Mae Lindo, MPP (Kitchener Centre)
Mike Harris, MPP (Kitchener Conestoga)
Amy Fee, MPP (Kitchener South-Hespeler)
Monika Turner, Association of Municipalities of Ontario
Ontario Municipalities



6. a) 11.

CHRISTINE TARLING

Director of Legislated Services & City Clerk

Corporate Services Department

Kitchener City Hall, 2nd Floor

200 King Street West, P.O. Box 1118

Kitchener, ON N2G 4G7

Phone: 519.741.2200 x 7809 Fax: 519.741.2705

christine.tarling@kitchener.ca

TTY: 519-741-2385

December 1, 2021

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

This is to advise that City Council, at a meeting held on November 22, 2021, passed the following resolution regarding fire safety measures:

"WHEREAS the Government of Ontario, in December 1975, enacted the Ontario Building Code for the purpose of regulating the construction of new, safe buildings within the Province of Ontario; and,

WHEREAS the Government of Ontario, in November 1981 enacted the Ontario Fire Code for the purpose of maintaining the life safety systems of all buildings within the Province of Ontario; and,

WHEREAS the Government of Ontario, in November 1983 began the process of amending the Ontario Fire Code to include Retrofit provisions, for the purpose of providing a minimum level of life safety for those existing buildings which had not been built under the provisions of any version of the Ontario Building Code; and,

WHEREAS the government of Ontario, in October 1992 amended the Ontario Fire Code Retrofit provisions, for the purpose of providing a minimum level of life safety to buildings classed as low rise residential (9.5); and,

WHEREAS October 2021 marks twenty-nine (29) years since the requirements outlined by Retrofit 9.5 have been substantially updated; and,

WHEREAS this lack of currently appropriate standards for self-closing devices on suite doors and positive latching on exit stairwell doors has led to significant serious injuries, deaths, long term dislodgement of residents, and significant unnecessary insurance loss due to allowed building deficiencies;

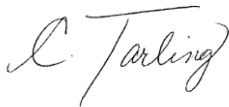
THEREFORE IT BE RESOLVED that the City of Kitchener urges the government of Ontario to direct the Ontario Fire Marshal's Office – Technical Services, to undertake an immediate review of that portion of the Ontario Fire Code known as Retrofit Section 9.5;

THEREFORE IT FURTHER BE RESOLVED that the City of Kitchener urges the Government of Ontario to, as expeditiously as possible, amend the Ontario Fire Code Sentence 9.5.2.8.(1) to require self closing devices on all suite closures (doors) within low rise residential buildings: and,

THEREFORE IT FURTHER BE RESOLVED that the City of Kitchener urges the Government of Ontario to, as expeditiously as possible, amend the Ontario Fire Code Sentence 9.5.3.3.(3) to require that closures (doors) entering exit stairwells be equipped with both self-closing devices and positive latching; and,

THEREFORE IT FINALLY BE RESOLVED that a copy of this resolution be forwarded to the Honourable Premier of Ontario, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario; and, all other Ontario municipalities."

Yours truly,

A handwritten signature in cursive script, appearing to read "C. Tarling".

C. Tarling
Director of Legislated Services
& City Clerk

c: Honourable Steve Clark, Minister of Municipal Affairs and Housing
Monika Turner, Association of Municipalities of Ontario
Ontario Municipalities



The Regional
Municipality
of Durham

Corporate Services
Department
Legislative Services

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102
Fax: 905-668-9963

durham.ca

Don Beaton, BCom, M.P.A.
Commissioner of Corporate
Services

November 24, 2021

The Honourable Doug Ford
Premier of Ontario
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

RE: Bus Stop Dead End Roads, Our File: T02

Council of the Region of Durham, at its meeting held on November 24, 2021, adopted the following resolution:

"Whereas Dead-End Road delegations have been received from parents in attached correspondence, website www.durhamdeadendroadkids.ca and video www.youtube.com/watch?v=pCVNLsUKk&t=18s noting approximately 386 Durham Region kids and families remain in crisis walking kilometres daily to wait on highspeed roadway shoulders with winter dark coming;

And whereas the Ontario Ministry of Transportation has responded and now amended their Policy to allow and provide guidelines for reversing a school bus on a dead end road <https://www.ontario.ca/document/official-ministry-transportation-mto-bus-handbook/special-safety-precautions-school-bus-drivers> which is in keeping with the previous historic practice of using smaller buses, doing 3-point turns and using a spotter in rural areas;

And whereas to date 10 municipalities across Ontario have passed a resolution endorsing Scugog's bus stops on dead end roads Resolutions CR-2021-086 (April 26, 2021) and CR-2021-175 (June 28, 2021), given family safety challenges exist on dead-end roads throughout the province;

And whereas Report PWIS-2021-022, Williams Point Road and Beacock Road School Bus Turnarounds, be received noting municipal cost for construction of school bus turnarounds is prohibitive with 178 dead end roads now not accessed by Durham District School Board alone not including hundreds of roads around province, and any funds invested in turnarounds would not be consistent with asset management priorities promoted by the Province of Ontario;

And whereas to date Durham Student Transportation Services have not re-considered the previous motions or adjusted their policies, citing Ontario Ministry of Transportation policy changes are “guidelines” only, <https://www.durhamregion.com/news-story/10445254-mto-tweaks-unlikely-to-reverse-scugog-route-changes-dsts/> are not “direction to school boards” <https://www.durhamregion.com/news-story/10445254-mto-tweaks-unlikely-to-reverse-scugog-route-changes-dsts/> , maintaining far-distanced highspeed roadside common stops are safer;

Now therefore be it resolved:

That Council request the Ministry of Education and the Province of Ontario to amend policies requiring Student Transportation Services and School Boards around the Province work with parents to facilitate the use of smaller buses, spotters, and 3-point turns or backing up where necessary, to provide safer service to dead-end and private road children and prevent the need for additional turnarounds to be constructed on municipal roads; and

That a copy of this motion and the staff report from the Township of Scugog be forwarded to Premier Doug Ford, Honorable Stephen Lecce (Minister of Education), Honorable Caroline Mulroney (Minister of Transport), Durham Student Transportation Services, all school boards serving Durham Region, Haliburton-Kawartha Lakes-Brock MPP Laurie Scott, all Durham MPPs, all Ontario Municipalities, Rural Ontario Municipal Association (ROMA), Ontario Good Roads Association (OGRA), and Association of Municipalities of Ontario (AMO).”

Please find enclosed a copy of Report #PWIS-2021-022, from the Township of Scugog, for your information.

Ralph Walton

Ralph Walton,
Regional Clerk/Director of Legislative Services

RW/ks

Attachment

c: The Honourable Stephen Lecce, Minister of Education
The Honourable Caroline Mulroney, Minister of Transport
Nadiya Viyiv, Durham Student Transportation Services

Durham Catholic District School Board
Durham District School Board
Kawartha Pine Ridge District School Board
Peterborough, Victoria, Northumberland and Clarington Catholic
District School Board
Conseil Scolaire Catholique MonAvenir
Conseil Scolaire Viamonde
Rod Phillips, MPP (Ajax)
Lindsey Park, MPP (Durham)
Laurie Scott, MPP (Haliburton/Kawartha Lakes/Brock)
David Piccini, MPP (Northumberland/Peterborough South)
Jennifer French, MPP (Oshawa)
Peter Bethlenfalvy, MPP (Pickering/Uxbridge)
Lorne Coe, MPP (Whitby)
All Ontario Municipalities
Rural Ontario Municipal Association (ROMA)
Ontario Good Roads Association (OGRA)
Association of Municipalities of Ontario (AMO)
S. Siopis, Commissioner of Works



Township of Scugog Staff Report

To request an alternative accessible format, please contact the Clerks Department at 905-985-7346.

Report Number: PWIS-2021-022

Prepared by: Carol Coleman, Director of Public Works and Infrastructure

Department: Public Works and Infrastructure Services

Report To: Council

Date: June 28, 2021

Reference: Strategic Plan Direction#1: Roads & Municipal Infrastructure
Strategic Plan Direction#7: Complete Community
Motion CR-2021-086 Re: Dead-End Road Kids – April 26, 2021

Report Title: **Williams Point Road and Beacock Road School Bus Turnarounds**

Recommendations:

1. **That** Report PWIS-2021-022, Williams Point Road and Beacock Road School Bus Turnarounds, be received;
 2. **That** funding not to exceed \$150,000 for the construction of turnarounds on Williams Point Road and Beacock Road to accommodate school buses, be provided through the Municipal Projects Reserve;
 3. **That** the Mayor and Clerk be authorized to enter into Permission to Enter agreements on Beacock Road and Williams Point Road at the location of the turnarounds; and
 4. **That** Council and staff continue to work with Province of Ontario and the local school boards to change their policies to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road children and prevent the need for additional turnarounds to be constructed on Township of Scugog roads.
-

1. Background:

In June 2020, Durham Student Transportation Services (DSTS) notified the Township of Scugog that due to changes to their policy school buses would no longer service the following roads:

Road	New Bus Stop Location
Whitfield Road 230 m west of Honeys Beach Road	Indian Way and Whitfield Road
Williams Point Road/ Jack Rabbit Run (Caesarea)	Regional Road 57 and Williams Point Road
Beacock Road	Regional Road 57 and Beacock Road

The changes were the result of Section 7.2 of the DSTS Policy that states:

“Generally, school bus stops will not be located in areas such as cul-de-sacs or dead end streets. DSTS does not enter private property and roads, such as long rural driveways, gated communities and townhouse/apartment complexes.

DSTS reserves the right to determine if the roadway is suitable for travel, given road conditions and necessary space requirements factoring in turning radius of large school vehicles.”

Township staff and an adjacent property owner were successful in providing a solution to allow for ongoing use of the existing bus stop on Whitfield Road located 230 m west of Honeys Beach Road. There is currently a small loop on private property where school buses are able to safely turnaround. To meet the requirements of DSTS, a Permission to Enter Agreement was signed between the Township and the property owner in August 2020 for use of this turning loop.

However, on both Williams Point Road/ Jack Rabbit Run and Beacock Road, DSTS requires the construction of new turnarounds before they will return school buses to these roads.

2. Discussion:

2.1 Issues on Williams Point Road and Beacock Road

Williams Point Road/ Jack Rabbit Run runs northeast off of Regional Road 57 and is approximately 2.2 km in length. According to DSTS, 29 students on this road are eligible for school transportation. These students attend Port Perry High School, R.H. Cornish Public School and Cartwright Central Public School.

Beacock Road runs west off of Regional Road 57 and is approximately 2 km in length. There are 3 students eligible for school busing on this road that attend Port Perry High School and Cartwright Central Public School .

After receiving letters from DSTS about the changes to the bus routes, many parents on both these roads were upset and requested review of the transportation arrangements in accordance with Section 7.0 of the DSTS policy. The requests were reviewed by the DSTS Governance Committee in a meeting held on October 28, 2020 and changes to the decision were denied.

Many of the parents have expressed concerns about the school bus changes, including:

- The change in policy although bus stops have been in operation for 25+ years;
- The distance that some children will have to walk to the bus stop exceeds the maximum distance of 800 m in the DSTS Policy;
- The safety of children walking these distances on narrow roads that have no sidewalks or streetlights;
- The likelihood of congestion as the result of parents driving their children to the new bus stops, especially in the winter;
- The safety of children waiting for buses on RR 57; and
- The school bus service on the road was part of the decision making process to move to these locations.

2.2 Policy Change Requests

Despite considerable effort from Council, staff and parents, DSTS has held firm that they will not return the school buses to Williams Point Road/ Jack Rabbit Run or Beacock Road unless suitable turnarounds are available.

In an effort to change the DSTS Policy, at the April 26, 2021 Council meeting, Scugog Council passed the following resolution:

***“That** Dead-End Road delegations be received: from parents, video, site www.durhamdeadendroadkids.ca and attached correspondence and;*

***Whereas** Dead-End Road kids (cul-de-sacs, private roads) busing being moved from long-time residential to highspeed (some 80km) common stop pickups; percentage of 830,000 Ontario bused students impacted as Student Transportation Services (STS) citing buses shouldn’t access private roads, do 3-point-turns, or back up; kids expected to walk 1-2km twice daily (caregivers 4x) in morning dark, on narrow road shoulders, with no “bus stop ahead” warning signage;*

***Whereas** Parents report employment/housing at risk. Must leave work to drop off/pick up children to avoid safety hazards of kids walking on highways*

unsupervised; secondary school youth reporting education at risk as missing class/affecting grades; children with disabilities not helped like double amputee who needs stop moved 160ft; parents told it's their "responsibility to get kids to bus safely";

Whereas *Parents being told busing policy is schoolboard's, but they say it's STS's, who say it's Governance Committee or Ministry of Transportation, but Ministry of Education say it's "transportation consortia who administer policy"; and trustee, governance say cannot change policies, so parents appealing to police, press, & councils re dangers then; oncoming car killed 12-yr-old Cormac and injured sister while waiting at newly relocated bus stop at the base of a hill;*

Whereas *STS have advised road improvements are responsibility of municipalities, yet municipalities don't own needed land, nor have \$ millions to create 77m bus turnarounds, meanwhile;*

Whereas *Ontario Transportation Funding is \$1 billion; Jan 27/20 Ministry said they'd improve student transportation, review funding formula; and given STS gets their funding by scoring well in reviews, and given Ministry establishing "Student Transportation Advisory Group" to hear STS sector expertise, experience and ideas;*

Now therefore be it resolved that the Municipality of Scugog requests:

That *exceptions to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road kids, that policies be amended to reflect; when not possible;*

That *exceptions to allow indemnification agreements to access private land for bus turnarounds to keep bus stops safer and closer to prescribed 800 m distance; when not possible;*

That *"Bus Stop Ahead" warning signage be required to notify oncoming traffic, prior to STS moving common stop to main roadway;*

That *STS be comprised of solutions like mini-buses, vans, taxis, or public transit, worked into funding formula so doesn't negatively impact STS funding stats;*

That *Kid KPI "Key Performance Indicator" be included for Ministry "Effectiveness & Efficiency Follow Up Reviews", establishing benchmarks for responsive-problem-solving for kids & parents' busing concerns, and this be an STS factor to receive funding;*

***That** Province provide “Parent Portal” for ongoing busing feedback of their STS, so families and kids can review/provide comments, especially during Ministry STS reviews and revisions to funding;*

***That** Province have GPS tracking software to notify parents when children picked up/dropped off, and*

***That** this motion be distributed to Premier Doug Ford, Honorable Stephen Lecce (Minister of Education), Honorable Caroline Mulroney (Minister of Transport), Durham MPP Lindsey Park, Haliburton-Kawartha Lakes-Brock MPP Laurie Scott, all Durham MPPs, Durham Region, all Ontario Municipalities, Rural Ontario Municipal Association (ROMA), Ontario Good Roads Association (OGRA), and Association of Municipalities of Ontario (AMO).”*

To date, the Township has not received a response from any of these parties regarding the requests.

2.3 Turnaround Designs

In order to assist in returning the school buses to Williams Point Road/ Jack Rabbit Run or Beacock Road, Township staff reviewed options to construct turnarounds on these roads.

On Williams Point Road/ Jack Rabbit Run, DSTS requires a turnaround for the largest size (70 passenger) school bus which requires a 24.5 m (80 feet) diameter turnaround. DSTS indicated that a smaller size bus has difficulty making the sharp turn on Williams Point Road and immediately navigating the incline through snow. Further using a smaller bus would not guarantee service along the roadway during winter months.

The Township considered two locations for the turnaround. The first was at the Williams Point Cottagers Association park property and the second was at the corner where Williams Point Road and Jack Rabbit Run meet. The second location was considered preferable as it would not impact parkland and would shorten the walking distance for children on Jack Rabbit Run. In order to determine whether such a turnaround was feasible, the Township retained a consultant to undertake a survey of the area and prepare a preliminary design. The turnaround was able to be designed primarily within lands owned by the Township but will have require permission to enter for land on the southeast corner of the turnaround. As well, the turnaround will require some trees to be removed and a Bell pedestal to be relocated.

On Beacock Road, DSTS indicated that a smaller turnaround of 19 m (62 feet) m diameter turnaround would be sufficient as a smaller bus could be used for this location. The best location was determined to be the west end of Beacock Road and the adjacent landowner has indicated willingness to enter into a Permission to Enter agreement for this turnaround.

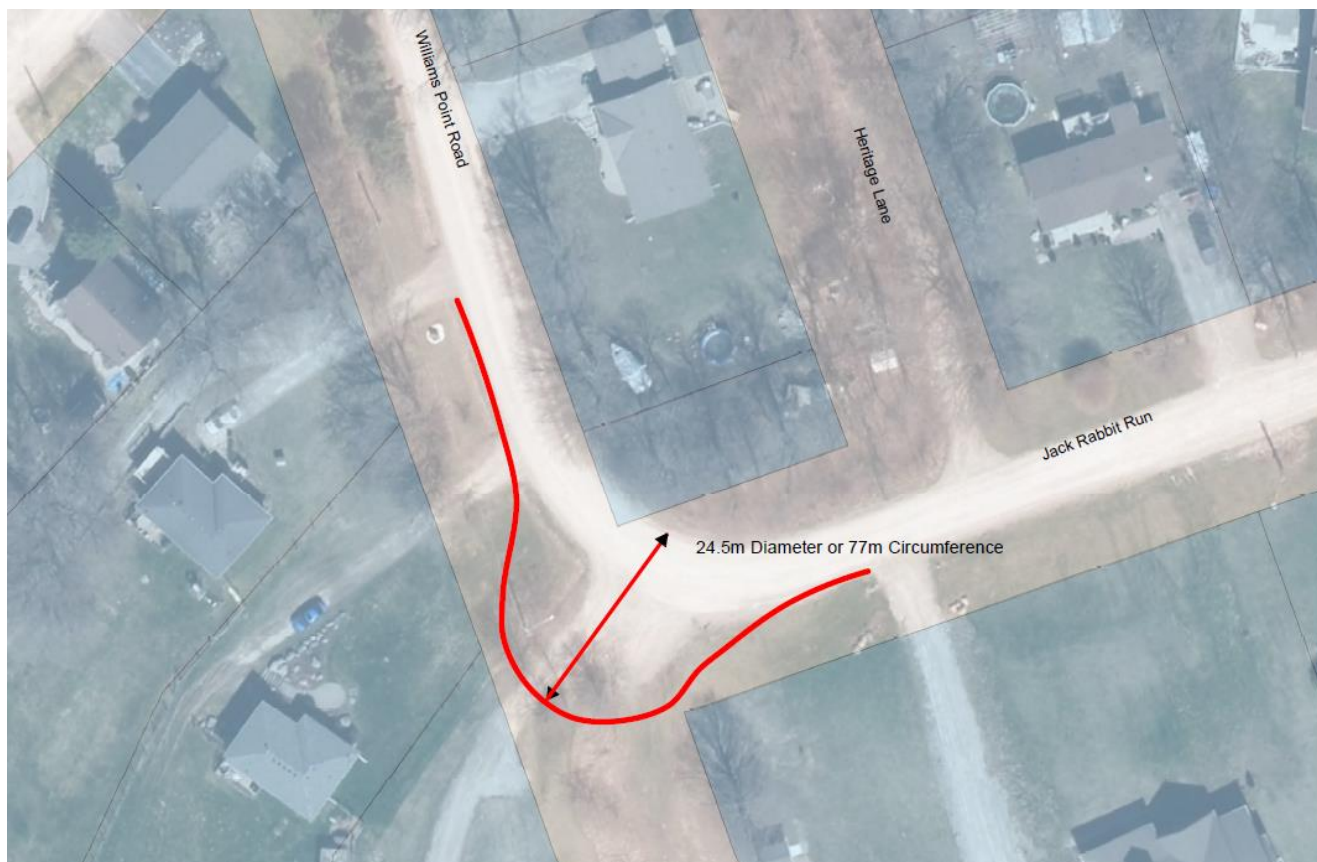


Figure 1: Proposed Location of Turnaround for Williams Point Road/ Jack Rabbit Run



Figure 2: Proposed Location of Beacock Road Turnaround

3. Financial Implications:

As the need for the turnarounds were not known at the time the 2021 Capital Budget was prepared, this work is unbudgeted. The total estimated cost for the design and construction are provided below:

Planmac Engineering Inc.	\$15,000
Williams Point Road Turnaround	\$90,000
Beacock Road Turnaround	\$30,000
Contingency	<u>\$15,000</u>
Total Estimated Cost	<u>\$150,000</u>

The estimated construction costs include:

- Clearing and grubbing
- Removal of bitumous surface, earth excavation (to 500 mm depth), grading
- Supply and place 300 mm of Granular 'B'
- Supply and place 150 mm of Granular 'A'
- New 450 mm culverts
- Ditching and removal of material
- Asphalt and line painting for Williams Point Road (50 mm HL8, 30 mm HL3)
- Restoration of driveways and grass areas
- Mobilization/ demobilization
- Traffic control

The turnaround on Williams Point Road will also require relocation of a Bell pedestal. The cost for this relocation is not yet known.

It is recommended that the above costs be funded from the Municipal Projects Reserve.

4. Communication Considerations:

Township staff will notify DSTS, affected residents and the Williams Point Cottagers Association regarding the timing of the works.

Information will also be provided on our website throughout the length of the project to provide the public with a means to keep updated on the progress of the project and to notify of any closures, detours, etc.

5. Conclusion:

At this time the construction of school bus turnarounds on Williams Point Road/ Jack Rabbit Run and Beacock Road appears to be the only solution to have the school buses return to these roads and provide a much needed service for the children on these roads. Township Council and staff will continue to work with the Province of Ontario and the local school boards to change their policies to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road children and prevent the need for additional turnarounds to be constructed on Township of Scugog roads.

Respectfully Submitted by:

Carol Coleman, P. Eng.
Director of Public Works and Infrastructure

Reviewed By:

Ken Nix,
Chief Administrative Officer

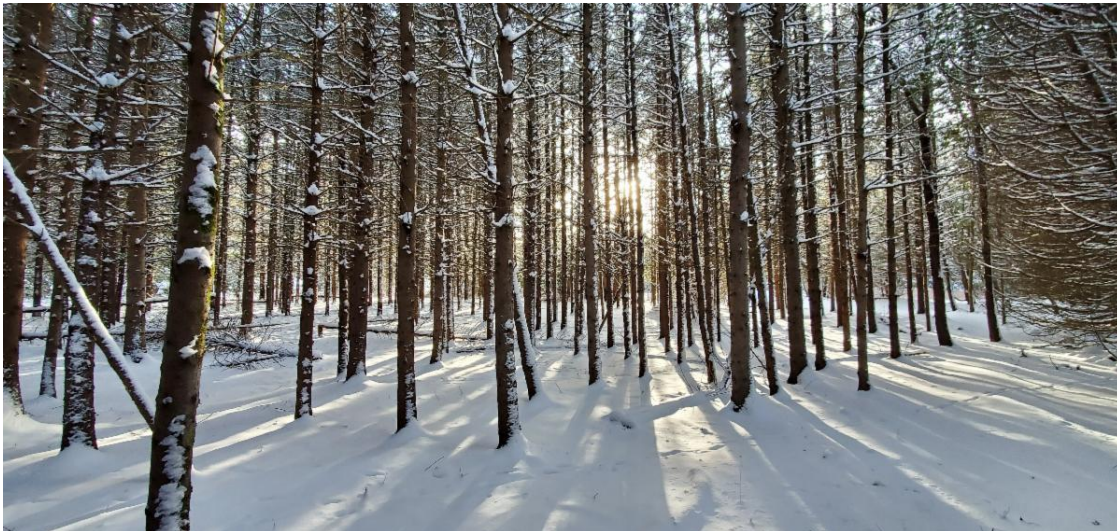
Attachments:

N/A



YOU ARE INVITED TO OUR ANNUAL GENERAL MEETING

**CORRECTION | Please note that in our previous email, we incorrectly listed the date of the Annual General Meeting.
The date of the AGM is Thursday, January 20th at 7pm. Thank you.**



SAVE THE DATE | Thursday, January 20, 2022 | 7pm

In 2022, we will again be hosting our Annual General Meeting virtually. We miss gathering in-person with our watershed residents, supporters, donors, staff, and board of directors, however, we invite all of you to join us online. Guest speaker and details will be available early in the New Year.

GIVING TUESDAY IS TOMORROW - NOV. 30th



**After Black Friday and Cyber Monday is Giving Tuesday.
Join the movement to give back!**

The [Your Metres Matter](#) campaign is raising funds to resurface and repair the Jackson Creek Trail.

Each \$50 donation will help us revitalize one metre of trail. Help us fix the full 4,500 metres of the Jackson Creek Trail so that it is accessible and safe for all!

Make a donation!



YOUR WATERSHED NEWS



Sign up for our monthly e-newsletter today!

Your Watershed News is a monthly e-newsletter with updates for events, news items, conservation tips, recreational opportunities, and more, all happening right here in the Otonabee Region watershed.

[Sign up!](#)

GET SOCIAL!

Follow us on social media for all the latest news and programs happening in your watershed





Do you want to follow us on social media?

Subscribe to our [Facebook](#), [Twitter](#) or [Instagram](#) channels to keep up with all the latest information from our Office, and learn how we can help you!



National Child Day 2021: Appreciating young people and committing to uphold their rights

French Language Services Commissioner's Annual Report coming December 7

Modernization of the French Language Services Act

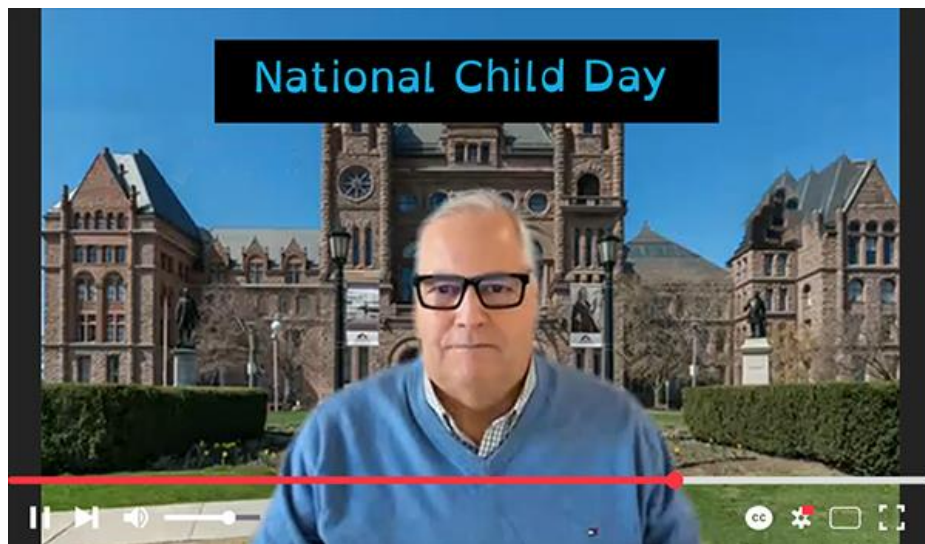
Fairness in the public sector: How we help

Here, there and (virtually) everywhere

How we helped: Case summaries

Work with us! Openings for Early Resolutions Officers and more

NATIONAL CHILD DAY 2021: APPRECIATING YOUNG PEOPLE AND COMMITTING TO UPHOLD THEIR RIGHTS



November 20 is National Child Day, which celebrates Canada's commitment to upholding the dignity and rights of all children and youth, as set out by the 54 articles of the [United Nations Convention on the Rights of the Child \(UNCRC\)](#).

Ombudsman Paul Dubé joined others in sending his message of thanks and appreciation to children and youth in Ontario and across the country for the resilience they've shown over the course of the pandemic.

“The huge changes that you’ve had to make to the way you live, from the way you’ve had to learn, to your ability to see and hang out with your friends, have not gone unnoticed,” he said. “I want you to know that everything you did, big or small, to help us all through this pandemic has made a contribution to keeping us safe and healthy.

I know you’re looking forward to getting back to doing the things you love. My wish is for you to be able to do all of these things safely and enjoyably, with a renewed hope for the bright potential your future holds. My commitment to you is to continue listening to you, upholding your rights, and making sure that you are treated fairly.”

[Click here to watch the Ombudsman’s message.](#)

Also to mark National Child Day, as well as the 30th anniversary of Canada’s ratification of the UNCRC, the Canadian Council of Child and Youth Advocates (CCCYA), of which our Office is a member, issued a statement urging Canadians to call on their governments to safeguard the rights of children and youth.

In particular, CCCYA president Lisa Broda, Saskatchewan’s Advocate for Children and Youth, said that Section 43 of Canada’s Criminal Code, which legally permits corporal punishment of children, should be repealed.

FRENCH LANGUAGE SERVICES **COMMISSIONER’S ANNUAL REPORT** **COMING DECEMBER 7**




French Language Services Commissioner Kelly Burke will table her second Annual Report, covering the period from October 1, 2020 to September 30, 2021, on December 7 at Queen's Park. The report highlights the work of our French Language Services Unit and includes the Commissioner's recommendations to improve services in French across Ontario.

Watch for our announcements on social media to find out how you can access the report and watch the Commissioner's press conference on our website.

Do you have a complaint about government services in French? Contact us via [phone](#), [email](#) or on [our website](#).

MODERNIZATION OF THE FRENCH LANGUAGE SERVICES ACT

<div><div>Government of Ontario</div><div></div><div>Gouvernement de l'Ontario</div></div>	
<div>French Language Services Act, 1986</div> <div>Statutes of Ontario, 1986 Chapter 45</div> <div>November 1986</div>	<div>Loi de 1986 sur les services en français</div> <div>Lois de l'Ontario de 1986 Chapitre 45</div> <div>novembre 1986</div>

On November 5, the Ontario government proposed amendments to modernize the *French Language Services Act (FLSA)*. In a [press release](#), the province stated: “The proposed modernized Act is part of a broader strategy to build capacity for French-language services in the province, including a cross-government approach to address shortages of French-speaking professionals in key sectors.”

French Language Services Commissioner Kelly Burke, who continues to emphasize the importance of planning across all provincial ministries for the effective delivery of French language services, tweeted that she welcomed “the news of the announced reform of the *French Language Services Act* and will be reviewing all the proposed changes in detail and with great interest.”

The proposed amendments to the FLSA are listed under [Schedule 13 of Bill 43](#).

FAIRNESS IN THE PUBLIC SECTOR: HOW WE HELP



Since 1975, our Office has worked to help Ontarians resolve their issues with their government.

To do this, we focus on our core values: **Fair treatment**, **Accountable**

administration, Independence and impartiality, and **Results**. These values guide our work every day as we help Ontarians tackle problems with government and public sector bodies. Our vision is a government that treats its citizens fairly, transparently and respectfully – and we have excellent co-operation from the bodies we oversee as we work to resolve complaints efficiently and effectively.

Do you have questions about how our Office works, what an Ombudsman is, or what happens when you submit a complaint? The [Frequently Asked Questions page](#) on our website answers the most common inquiries we receive.

You can find much more information about our Office [on our FAQ page](#) – or [contact us](#) if you have a question or concern.

HERE, THERE AND (VIRTUALLY) EVERYWHERE!



Sharing our investigation expertise with other Canadian ombuds

On November 30, our Children and Youth Unit hosted a webinar for members of the Canadian Council of Parliamentary Ombudsman (CCPO) – Canada’s provincial and territorial ombudsmen – to discuss how we help vulnerable young people living in residential care. Senior staff emphasized the importance of ensuring a young person’s voice is heard, and explained how the Ombudsman

can suggest improvements to safeguard the rights of children and youth.

To learn more about the work of the Children and Youth Unit, [visit our Children and Youth page](#) or see our “[Selected Cases](#)” page to read more about how we have helped young people experiencing issues with the child welfare system.

Presentation to Ministry of Health and Long-Term Care adjudicators

On November 22, French Language Services Commissioner Kelly Burke gave a virtual presentation to adjudicators from several of the province’s health tribunals – such as the Health Services Appeal and Review Board. She provided information about her role and the work of our French Language Services Unit, and emphasized the importance of effective planning for services in French and recruiting bilingual staff.



Inauguration of the Université de l'Ontario français

French Language Services Commissioner Kelly Burke appeared in a [short video](#) (in French only) as part of the inauguration of the Université de l'Ontario français on November 12. “The Université de l'Ontario français has been a longstanding goal for Francophones in Ontario,” she said. “I wish the university great success in its crucial role of training the bilingual workforce of tomorrow. Services in French depend on it.”



Annual general meeting of the Association des Ombudsmans et des Médiateurs de la Francophonie

Ombudsman Paul Dubé and French Language Services Commissioner Kelly Burke attended the annual general meeting of the Association des Ombudsmans et des Médiateurs de la Francophonie (AOMF) virtually on November 25.

During the meeting, Commissioner Burke was elected as a member of the Board of Directors. She stated on social media: "I'm proud to represent the Office of the Ontario Ombudsman internationally on the AOMF board. I will work with this important organization to promote its objectives and Ontario's role in the French-speaking oversight world."

HOW WE HELPED – CASE SUMMARIES



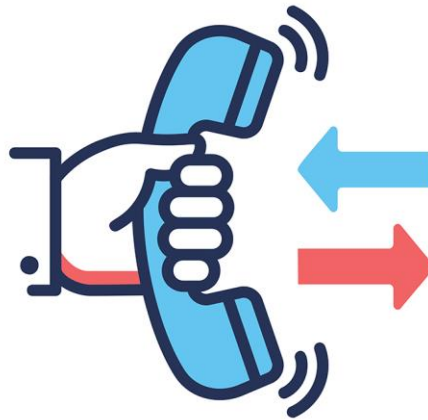
Duty to report

A mother complained to our Office that her son's school didn't notify the local children's aid society (CAS) about allegations he made to his teacher that his grandmother had hurt him.

In response, we contacted the CAS, which agreed to connect with the school and arrange a presentation to school staff about their duty to report* under the *Child, Youth and Family Services Act, 2017*.

**In Ontario, it is the law to [report suspected child abuse](#). If you have reasonable grounds to suspect a child is or may be in need of protection, it is your duty to contact your local children's aid society.*

[Click here to learn more about how we helped with issues or problems concerning children and youth](#)



Your call is important to us

A Francophone woman contacted our Office to report that she had to be transferred twice on the phone before she could speak to a bilingual staff member on a call to her local Home and Community Care Support Services (HCCSS) agency. She was seeking physiotherapy treatment for her father.

After we raised the issue with the regional Ontario Health agency, it confirmed

that corrective action had been taken by the HCCSS agency. This included improved training for staff on handling calls in French, and the addition of questions about French services to its satisfaction survey. We communicated these actions to the woman, who was pleased with the outcome.

[Click here to learn more about how we helped with issues or problems concerning French language services](#)



[Kept in suspense](#)

A driver whose licence was suspended as a result of a criminal charge successfully appealed the charge and had it removed from his record. He was told by ServiceOntario staff that the licence would be reinstated within 2-3 days. He complained to us when, several weeks later, he was charged with driving with a suspended licence and his car was impounded.

Our inquiries with the Ministry revealed that the timeframe for processing licence reinstatements in these situations is actually 15 business days. However, this timeframe was not communicated to the public or even ServiceOntario and court staff who deal with public inquiries. After we raised this with the Ministry, it added information about the processing timeframe to its website and advised ServiceOntario and court staff.

We also suggested that the Ministry's notices to drivers include information about its free online service for checking the status of their licence. The Ministry agreed to reimburse the man for half of the costs he incurred when his car was impounded.

[Click here to learn more about how we helped Ontarians with their problems](#)

WORK WITH US: JOB OPENINGS



Our Office is on the lookout for talented individuals to join our team of Early Resolution Officers ... but what does “**Early Resolution Officer**” mean? Members of the public who contact the Ombudsman with a question or complaint will most likely interact with an “ERO.” As the first point of contact, a large part of their work is to help Ontarians by resolving their complaints or answering their questions as efficiently as possible, often through referral or helping them connect with the right people.

EROs are quick thinkers, resourceful and very good listeners. They help people who contact us define their problems by asking questions, reviewing documents and researching relevant policies and programs. EROs can help with complaints about nearly all provincial government and public sector services, including ministries, municipalities, universities, school boards, services for children and

youth in care, and services provided in French.

Not a complaint? No problem! EROs can also answer general questions about government and public sector services and point people in the right direction. EROs help thousands of Ontarians each year. It makes for busy days and full caseloads, but they are experts at navigating bureaucracy and cutting through red tape to find the right answers.

Like the sound of this work? [Click here or below to take a look at our latest ERO job postings.](#)

- [Early Resolutions Officer](#)
- [Early Resolutions Officer \(French Language Services Unit\)](#)
- [Early Resolutions Officer \(Children and Youth Unit\)](#)
- [Investigator \(Children and Youth Unit\)](#)

[File a complaint or contact us here](#)



The Ombudsman is an independent officer of the Ontario legislature who conducts oversight of provincial government agencies and municipalities, universities and school boards, as well as child protection services and French language services. Ombudsman Paul Dubé was reappointed for a second five-year term, beginning on April 1, 2021.

Copyright © 2021 Ontario Ombudsman, All rights reserved.

You are receiving this email because you opted in at our website or one of our events or workshops.

Our mailing address is:

Ontario Ombudsman
483 Bay St., 10th Floor, South Tower
Toronto, ON M5G 2C9
Canada

kawartha

CHAMBER of COMMERCE & TOURISM

In this NewsFlash:

- Chamber Updates
- Member News & Updates
- Business News & Resources

CHAMBER UPDATES

HOMETOWN HOLIDAY

Make This Holiday Season A Hometown Holiday

This holiday season is getting more local focus with the new Hometown Holiday campaign.

This new initiative is a joint partnership between the Havelock Chamber of Commerce, Millbrook & District Chamber of Commerce, Kawartha Chamber of Commerce & Tourism, and the Greater Peterborough Chamber of Commerce on behalf of all businesses in the City and County of Peterborough.

The Hometown Holiday campaign is hitting local radio, newspapers, television, digital and social media platforms with messages showcasing what our region has to offer this holiday season. This campaign has been created with the generous support, creativity, and leadership of Peterborough-based Outpost379.

[More Information](#)



ONTARIO CHAMBER WEBINAR

Lost Taxes & Addressing the Underground Economy

Join the OCC on December 1, from 12-1PM, for a virtual event: Lost Taxes: Can Addressing the Underground Economy Spur Economic Recovery?

While Canada's pre-pandemic federal debt hovered at around 40% of GDP, it has surged due to pandemic spending, exceeding 60% by early 2021. This debt will have long-term consequences for our economic agility and our nation's next generation.

Government of all levels must look for bold and creative solutions to our nation's debt by, for instance, addressing lost tax revenues from illegal markets.

[Register Here](#)

Lost Taxes: Can Addressing the Underground Economy Spur Economic Recovery?
Wednesday, December 1, 2021 | 12:00 – 1:00PM ET

Featuring
Remarks from
Hon. Peter Bethlenfalvy
Minister of Finance

Patrick Gill
Senior Director, Tax & Financial
Canadian Chamber of Commerce

Anne P. Kothawala
President & CEO
Convenience Industry
Council of Canada

Nathan Mison
Chief Executive Officer
DIPLOMAT Consulting

Victoria Mancinelli
Director, Public Relations,
Marketing, Strategic Partnerships
LIUNA

Eddy R. A. Burello, FCPA, FCA, MBA
Partner & Business Advisor,
Tax Services
MNP LLP

Rocco Rossi
President & CEO
Ontario Chamber of
Commerce

Catrina Kronfli
Senior Policy Analyst
Ontario Chamber of
Commerce

ontario chamber of commerce

FREE RESOURCES TO GAIN OR RETRAIN SKILLS

Ontario Chamber & LinkedIn

FREE LINKEDIN LEARNING LICENSES

For all Ontario jobseekers - unemployed, underemployed or in a career transition.

- Free until March 31st, 2022 \$350 value annually
- Boost your resume and LinkedIn profile with micro-credentials
- Don't have a LinkedIn.com profile? Don't worry - you can still get your access to LinkedIn Learning!

Begin your LinkedIn Learning journey by contacting your employment service provider or by visiting First Work's website: linkedin.firstwork.org

Canada Ontario Ontario

Whether you're underemployed, unemployed, looking to change careers, or gain or retrain for new skills, LinkedIn Learning can help you upskill quickly and get new micro-credentials on your resume and LinkedIn Profile.

The Ontario Chamber of Commerce is proud to partner with LinkedIn to provide this important FREE resource to its members.

[Access this Resource](#)

DIGITAL SERVICE SQUAD

Digital Main Street - Grant Deadline Today

[Greater Peterborough Chamber of Commerce](#) and [Kawartha Chamber of Commerce & Tourism](#) have jointly received a grant from Digital Main Street's Ontario Grants Program (OGP) for a Digital Service Squad (DSS), which will provide trained digital specialists to local small businesses to help them adopt online technologies and digitally transform their sales, marketing and back-office operations. The grant is available to businesses **NOT** located on "main street".

LOOKING TO BOOST YOUR
DIGITAL MARKETING?

RECEIVE
\$2,500
AND SUPERCHARGE YOUR
ONLINE PRESENCE!

APPLY NOW



A Digital Service Squad (DSS) is a FREE resource for **ALL** small businesses. In addition to helping business owners apply for the **Digital Transformation Grant**, DSS members can assist a business in building a basic web presence or in enhancing its existing presence by directing them to activate easy-to-use tools such as a basic website setup, Google My Business profiles, 360° photos, creation or enhancement of a social media presence, and much more.

The deadline for the Digital Transformation Grant application has been extended to November 30, 2021 (or until all grant funds have been fully exhausted).

Book a Meeting

COVID-19 RAPID SCREENING INITIATIVE

Keeping The Workplace Safe

The Ontario Chamber of Commerce, in partnership with the Canadian Chamber of Commerce, Ontario and Canadian governments, has launched the COVID-19 Rapid Screening Initiative. [The Greater Peterborough Chamber of Commerce](#) and [Kawartha Chamber of Commerce and Tourism](#) have partnered with [MPP Dave Smith](#) to provide these kits to businesses in the City and [County of Peterborough](#).



Businesses (including non-chamber members) with 150 employees or less can access **FREE** screening kits as an additional tool to help keep workplaces safe.

[More Information](#)

26 COFFEES - NETWORKING OPPORTUNITY

Peterborough Chamber & Kawartha Chamber Offering

26 Coffees is a one-on-one networking group designed to help Chamber Members build relationships with other Chamber Members.

How it works:

- The Chamber will build and provide all participants with a meeting schedule
- The Participants will be provided with the groups contact information, so each member can contact one another to schedule a meeting
- Participants agree on a day, time and place (virtual) and will have two weeks to schedule and have a meeting
- Meetings must be complete by the 2nd and 4th Friday of the month (meaning you would meet for virtual coffee with someone twice a month)

-The goal is for every participant to have 26 coffees in the year of 2021

Email to register: matthew@peterboroughchamber.ca



MEMBER NEWS & UPDATES

NOW HIRING!

Young's Point Personal Training Services

Cleaner

[Young's Point & Lakefield 24HR Fitness](#) is looking for a cleaner for their fitness studios!

- Starting December 10, 2021
- 3 hours per day (hours are flexible)
- 6 days per week
- \$20 per hour
- Must have your own transportation

Please send resume to [Diane Caldwell](#) or call 705-931-3481

[Job Posting](#)

2ND ANNUAL CHRISTMAS MARKET

Lakefield Farmers' Market



The [Lakefield Farmers' Market](#) will be holding the 2nd Annual "Holiday Market" on Sunday, December 5th from 10am – 2pm in the Municipal Parking Lot next to the Village Inn in Lakefield.

Mark your calendar and make your list. You'll have so many items to choose from such as; kombucha, baking, chicken, knitting, jams, prepared foods, honey, maple syrup, beef, pork, wine and so much more.

[More Info](#)

CHRISTMAS GIFT CARD DRIVE

Lakefield Youth Unlimited

Share Christmas joy with children in need!

Donate a \$25 gift card to the [Lakefield Youth Unlimited \(LYU\)](#) Gift Card Drive. Gift cards will assist parents and caregivers in providing a needed gift for their child, to be opened Christmas morning. It will also enable the staff of LYU to support our community families and schools. LYU will provide your gift card to local outreach workers, schools and community agencies to ensure that needs in our community are met. 100% of your donation is given directly to youth.

Please purchase gift cards in increments of \$25 from stores that provide items for children and youth (no grocery gift cards please). Don't forget to support your local businesses! Please submit all donations by December 11, 2021

[More Information](#)



NEW CHIEF OPERATING OFFICER

Curve Lake First Nation

[Curve Lake First Nation](#) is pleased to inform the public that after a search for a new Chief Operating Officer they have found a successful candidate. They would like to welcome Katie Young-Haddlesey to the position!

Katie has been the acting Chief Operating Officer on two occasions, for a total time of about 18 months. While Katie has been in the acting role, she has continued her education and had pursued and completed a university certificate in Public Administration and Governance in an Indigenous context. She is currently working to complete her BA in the second half of this program which will continue to support her development in the role.

[Read More](#)



FESTIVAL OF TREES

Buckhorn Community Centre



The [Buckhorn Community Centre](#) Festival of Trees is back again this year! Starting November 21 to December 13.

Tea & Trees - Enjoy a hot beverage with a savoury or sweet treat plate.

Wine & Trees – Enjoy cheese, cracker and deli meat trays.

Tree Days – Browse the trees.

You can buy tickets to win the fully decorated themed trees and decor. Draw Day December 13.

For tickets to the Tree and Tea and Wine and Tree events it is preferred to call the office. Tickets for trees and decor will be available online after November 21, opening day.

[More Details](#)

#MYCOVIDCHAMPION

Recognizing our Local Champions



Because they looked out for their neighbours.

Nominate your COVID champion.

Share their story on social media using [#mycovidchampion](#).

You & your champion could each receive a \$250 gift from local businesses.



Hiawatha and [Curve Lake First Nations](#), the City of Peterborough and [Peterborough County](#) are coming together to learn about and celebrate local Covid Champions.

Local residents are invited to pay tribute to community members who have gone above and beyond to help others during the pandemic and participate in a 4-week campaign called My Covid Champion.

Using the hashtag [#mycovidchampion](#), Facebook, Twitter and Instagram users can nominate individuals who have stepped up. Hardcopy nomination forms will also be available at County, Township and local government offices.

[More Information](#)

BUSINESS NEWS & RESOURCES

TOURISM & HOSPITALITY LABOUR CRISIS

TIAO Survey - Immediate Input Required

The Tourism Industry Association of Ontario (TIAO) seeks the views of **current and former employees in Ontario's tourism and hospitality industry** to complete an anonymous and confidential survey to understand the challenges faced by those working in the tourism and hospitality industry, increased pressures during the pandemic, and how these factors might contribute to the current labour crisis.



TIAO will share the results of the survey with the Ministry of Labour, Training and Skills Development and the Ministry of Heritage, Sport, Tourism and Culture Industries to help inform government decision-making to address the labour crisis.

[Take The Survey](#)

HELP EMPLOYEES' MENTAL HEALTH THROUGH WINTER

Mini-Guide - Mental Health Commission of Canada



With the challenges brought on by cold weather and the holiday season, winter can often be a difficult time. But with COVID-19 lingering, this year's winter may be even more demanding on our mental health and well-being. The Mental Health Commission of Canada has developed a mini-guide to help employers provide their employees with specific tools and resources during the winter months.

[Access the Guide](#)

NEW LOOK & FEEL FOR MY ACCOUNT

Canada Revenue Agency

The Canada Revenue Agency (CRA) launched the new My Account BETA platform to allow users to try some new features. This is one of the ways that the CRA is showcasing its commitment to providing faster, easier, more convenient and secure options for Canadians.

The My Account BETA provides an opportunity for users to test the new features and interface, as well as view and manage most of their My Account information in this version. The revitalized version's modern and user-friendly design simplifies the CRA's My Account, and improves online navigation. Some BETA users will be invited to provide feedback on their experience, as part of the Agency's commitment to improving its digital services.

The BETA version is completely optional, so you can switch between the BETA and the full version of My Account. Try it yourself to see how the new features can help you manage your tax and benefit affairs online. Simply opt-in after signing in to [My Account](#).

PADDLE ART PROJECT

Trent-Severn Trail Towns



RTO8 called on artists in the Kawartha Northumberland region to get creative and design a wooden paddle that depicts the uniqueness or the history of one of the nine designated Trent-Severn Trail Town communities. The arts community did not disappoint!

A soft launch of the Trent-Severn Trail Town Paddle Art Tour saw 26 paddles displayed across the region in Trent-Severn Trail Town Friendly Businesses, tourist offices or Chamber of Commerce offices as well as the paddle art tour website!

Artists can still join! Share this information with your local arts community. The Trent-Severn Trail Town Paddle Art Tour is a great way to highlight artists in the community and put a spotlight on Trail Towns!

This is a local focused promotion open only to residents of the City of Peterborough, Peterborough County, Northumberland County and Kawartha Lakes.

[Contest Details](#)

WEBINARS

Information for Businesses

DECEMBER 1 @ NOON: [Lost Taxes: Can Addressing the Underground Economy Spur Economic Recovery?](#)

DECEMBER 8 @ 1PM: [Digital by Default: The Future of Digital Healthcare in Canada](#)

DECEMBER 10 @ NOON: [The Hydrogen Economy](#)



Kawartha

CHAMBER of COMMERCE & TOURISM

Awards of Excellence

Special Thanks To

HOST SPONSOR



CITIZEN OF THE YEAR
SPONSOR



AUCTION SPONSOR



VIP TREATS SPONSOR



VIP RESTAURANT GIFT CARDS
SPONSOR



AWARD SPONSORS



Irwin, Sargent & Lowes Limited
INSURANCE
BROKERS



Peterborough
&
THE KAWARTHAS
ECONOMIC DEVELOPMENT



D
DARLINGINSURANCE



Kawartha Chamber of Commerce & Tourism, 12 Queen Street, Lakefield, ON
705-652-6963 | 1-888-565-8888 |

kawartha

CHAMBER of COMMERCE & TOURISM

In this NewsFlash:

- Chamber Updates
- Member News & Updates
- Business News & Resources

CHAMBER UPDATES

HOMETOWN HOLIDAY

Hometown Tour in Lakefield

Mike and Miles kick off the Hometown Holiday Tour Thursday, November 25 in Downtown Lakefield, with the broadcast truck set up beside [The Village Inn](#).

In partnership with the Kawartha Chamber of Commerce & Tourism, pick up free gourmet coffee from the [Nutty Bean Cafe](#) and festive cookies from [The Lakefield Pantry](#).

Enter to win a \$105 gift basket of locally made chocolates from the [Chocolate Rabbit](#).

Listen in for what's happening this festive season in the area like the Santa Claus parade, Christmas market, Christmas in the park, etc. Plus, gift ideas from local businesses.

[Event Info](#)



MEMBER OF THE MONTH - CHAMBER CHAT

Peterborough & the Kawarthas Economic Development



In this November edition of the Kawartha Chamber of Commerce & Tourism's Chamber Chat, we speak with the incredible Rhonda Keenan. She is the President & CEO of [Peterborough and the Kawarthas Economic Development](#) and is a major advocate for new and small businesses. As a tribute to small business month in October, we decided to feature 2 small business assistance organizations in October & November. October we talked with Gail Moorhouse from Community Futures and we compliment that this month with Rhonda Keenan!

WORKPLACE VACCINATION POLICIES WORKSHOP

Kawartha & Peterborough Chambers, SHRP & PPH

NOVEMBER 24 @ 9AM

Join us for a limited edition workshop on Human Resources and Vaccination Policies in the Workplace.

Information session led by Matthew Savino of Savino Human Resources Partners + Q & A led by Peterborough Public Health.

Employers, learn your risks, rights and responsibilities when creating and enforcing workplace vaccination policies. While 'grey zones' continue to exist, SHRP is now able to provide greater clarity on a number of emerging issues that they continue to closely monitor. This update will be particularly relevant for employers who wish to pursue more assertive workplace measures to address particular safety concerns in their workplace.

[Event Info](#)

WORKSHOP
Workplace Vaccination Policies
Led by Savino Human Resources Partners with
Q & A session by Peterborough Public Health

NOVEMBER 24TH 9AM
Employers, learn your risks, rights and responsibilities
when creating and enforcing workplace vaccination policies.

[REGISTER NOW](#)
[PETERBOROUGHCHAMBER.CA](#)

SHRP
Peterborough Public Health
Kawartha Chamber of Commerce

DIGITAL SERVICE SQUAD

Digital Main Street - Grant Deadline November 30

[Greater Peterborough Chamber of Commerce](#) and [Kawartha Chamber of Commerce & Tourism](#) have jointly received a grant from Digital Main Street's Ontario Grants Program (OGP) for a Digital Service Squad (DSS), which will provide trained digital specialists to local small businesses to help them adopt online technologies and digitally transform their sales, marketing and back-office operations. The grant is available to businesses **NOT** located on "main street".

A Digital Service Squad (DSS) is a **FREE** resource for **ALL** small businesses. In addition to helping business owners apply for the **Digital Transformation Grant**, DSS members can assist a business in building a basic web presence or in enhancing its existing presence by directing them to activate easy-to-use tools such as a basic website setup, Google My Business profiles, 360° photos, creation or enhancement of a social media presence, and much more.

The deadline for the Digital Transformation Grant application has been extended to November 30, 2021 (or until all grant funds have been fully exhausted).



LOOKING TO BOOST YOUR DIGITAL MARKETING?

RECEIVE
\$2,500
AND SUPERCHARGE YOUR ONLINE PRESENCE!

APPLY NOW

**DIGITAL
MAIN ST.**

Kawartha Chamber of Commerce & Tourism Greater Peterborough Chamber of Commerce STRENGTHENING BUSINESS

[Book a Meeting](#)

COVID-19 RAPID SCREENING INITIATIVE

Keeping The Workplace Safe



The Ontario Chamber of Commerce, in partnership with the Canadian Chamber of Commerce, Ontario and Canadian governments, has launched the COVID-19 Rapid Screening Initiative. [The Greater Peterborough Chamber of Commerce](#) and [Kawartha Chamber of Commerce and Tourism](#) have partnered with [MPP Dave Smith](#) to provide these kits to businesses in the City and [County of Peterborough](#).

Businesses (including non-chamber members) with 150 employees or less can access **FREE** screening kits as an additional tool to help keep workplaces safe.

[More Information](#)

26 COFFEES - NETWORKING OPPORTUNITY

Peterborough Chamber & Kawartha Chamber Offering

26 Coffees is a one-on-one networking group designed to help Chamber Members build relationships with other Chamber Members.

How it works:

- The Chamber will build and provide all participants with a meeting schedule
- The Participants will be provided with the groups contact information, so each member can contact one another to schedule a meeting
- Participants agree on a day, time and place (virtual) and will have two weeks to schedule and have a meeting
- Meetings must be complete by the 2nd and 4th Friday of the month (meaning you would meet for virtual coffee with someone twice a month)
- The goal is for every participant to have 26 coffees in the year of 2021

Email to register: matthew@peterboroughchamber.ca



MEMBER NEWS & UPDATES

NEW MEMBER!

Jesse's Tap and Grill

Business Name: Jesse's Tap and Grill

Rep: Jason Julian

Website: <http://www.jessestapandgrill.ca/>

Facebook: [@JessesTapandGrill](#)

Instagram: [@jessestap](#)



Jesse's Tap & Grill is a local family owned and operated business and has been serving the Ennismore area for 26 years. With Grandma Ella's catering secrets and recipes, they pride themselves with more than 75 years of catering and restaurant experience.

Jesse's offers indoor dining, outdoor patio dining, catering, curbside pickup and a food truck in the summer for lunchtime specials! Check them out at 583 Robinson Rd.

CHRISTMAS TOY DRIVE

North Kawartha Fire Department



Spread the Joy of the Holidays!
**North Kawartha Fire/ Rescue Annual
Holiday Toy Drive
November 12 - December 12, 2021**

New, unwrapped toy donations may be made at these locations:

Apsley Home Hardware
Apsley Guardian Pharmacy
Big Cedar Country Store

North Kawartha Municipal Office or Community Centre
North Kawartha Public Library - both locations

Gifts cards or cheques may be dropped off at the Apsley Central School

Benefitting local children



**If shipping a toy
please deliver to:
The Township of
North Kawartha
P.O. Box 550,
Apsley, ON,
K0L 1A0**



Toys are needed for children from infant up to the age of 16 years old.

All toys will be distributed to in-need children in the [Township of North Kawartha](#).

If you choose to ship a toy as a donation please deliver to:

The Township of North Kawartha
P.O. Box 550
Apsley, ON
K0L 1A0

As the Fire Department partners with the Apsley Central Public School, donations of gift cards or cheques will also be accepted at the Apsley Central Public School. For inquiries please call the Apsley Central Public School 705-656-4231.

New, unwrapped toys are gratefully accepted from November 12 to December 12th, 2021

[More Information](#)

#MYCOVIDCHAMPION

Recognizing our Local Champions

Hiawatha and [Curve Lake First Nations](#), the City of Peterborough and [Peterborough County](#) are coming together to learn about and celebrate local Covid Champions.

Beginning November 22, 2021 local residents are invited to pay tribute to community members who have gone above and beyond to help others during the pandemic and participate in a 4-week campaign called My Covid Champion.

Using the hashtag #mycovidchampion, Facebook, Twitter and Instagram users can nominate individuals who have stepped up. Hardcopy nomination forms will also be available at County, Township and local government offices.

Posted tributes to local Covid Champions will be re-shared through local traditional media and social media, filling our community with expressions of gratitude.

**Because
they kept us
safe & healthy.**

Nominate your COVID champion.

Share their story using
#mycovidchampion.



And because the words “thank you” or “miigwetch” sometimes aren’t enough, Covid Champions and those who nominate them will qualify to receive one of 8 locally-sourced gift baskets valued at \$250 each. A random draw the week of December 13th will be held to determine the gift basket recipients.

[More Information](#)

CHRISTMAS BAKE & CRAFT SALE

Community Care Lakefield



Wednesday, December 8, 2021 9:30am - 3:30pm @ 40 Rabbit St., Lakefield

[Community Care](#) has hosting a Bake & Craft Sale - the perfect opportunity to get some baked Christmas goodies and support Community Care at the same time.

Call 705-652-8655 for more details.

20TH ANNIVERSARY NATURE HIKE

Lakefield Trail - November 27 @ 1:30PM

[Lakefield Trail](#) Stewardship Committee volunteers are pleased to announce that local biologist/educator Sheila Potter will lead a **nature hike on Saturday, November 27**. The hike will start at the Marshland Centre in Lakefield at 1:30pm. COVID-19 safety protocols will be in place.

Sheila Potter began her career as a biologist and is now a teacher. She is passionate about connecting people to nature through hikes, stories and games. Her talk will highlight the transition between seasons with both plants and animals.

Space is limited for this event so be sure to sign up early [online](#) or call 705 652-0784.

[Learn More](#)



MURRAY TREE FARM

Closed For 2021 Season

Note to members & the community. [Murray Tree Farm](#) will not be open for the 2021 season. For more information please contact the farm.

BUSINESS NEWS & RESOURCES

COVID-19 VACCINE BOOKINGS OPENING FOR CHILDREN

Bookings Now Available for Children Aged 5 - 11

Following Health Canada's approval of the paediatric Pfizer COVID-19 vaccine, **children aged five to 11 will be eligible to book their appointment to receive the vaccine beginning Tuesday, November 23, 2021.** Approximately one million children aged five to 11 are eligible to receive the vaccine which will help protect Ontario's progress in the fight against COVID-19 and keep the province's schools safer and open for in-person learning as more people move indoors and attend family gatherings during the colder months this winter.



As of 8:00 a.m. on Tuesday, November 23, 2021, children aged five to 11 across Ontario will be eligible to schedule a COVID-19 vaccine appointment through a variety of channels including the [COVID-19 vaccination portal](#) and contact centre, directly through public health units using their own booking system, participating pharmacies which individuals can find on Ontario's website using the [pharmacy locator](#), and select primary care providers.

[More Info](#)

HELPING TRAIN FOR NEW CAREERS & OPPORTUNITIES

Government of Ontario

The Ontario government is providing financial support to workers by expanding the Second Career Program and proposing to extend the Ontario Jobs Training Tax Credit. The training program would be expanded to serve more people on social assistance, those who are self-employed, gig workers, youth, newcomers, and others who need a hand up, while the tax credit would be extended to 2022.



The Second Career program provides financial support to laid-off and unemployed workers. By Spring 2022, the Second Career program will begin supporting unemployed individuals with little or no work experience, those who are self-employed and those in the gig economy. The program will also offer much better access for those whose employment barriers may have been made worse by the pandemic, including young people, newcomers, people on social assistance, and people with disabilities.

The government is also proposing to extend the temporary, refundable Ontario Jobs Training Tax Credit to 2022, which was originally introduced in the 2021 Ontario Budget to help workers affected by the COVID-19 pandemic get back into the workforce. The extension

would provide an estimated \$275 million in additional support to about 240,000 people, or \$1,150 on average, to help Ontario workers continue to upgrade their skills.

[Ontario Jobs Training Tax Credit
Second Career](#)

TASTE OF THE TSW

Trent-Severn Trail Towns



To date Kawarthas Northumberland has 23 food and beverage providers offering Taste of the Trent-Severn themed products!

The Taste of the TSW is to commemorate the centennial plus 1 of through navigation on the Trent-Severn Waterway however, the celebrations are not stopping! There are many amazing food and beverage providers in the region that deserve to be savoured! It's time for visitors to get off their boats and out of their cars to taste what this region has to offer.

RTO8 is encouraging more businesses to apply to this ongoing program! You may even be featured in a video! Businesses do not have to be located in a Trail Town to apply.

[More Info](#)

WEBINARS

Information for Businesses

NOVEMBER 23 @ 1PM: [Go Global: Understanding Export Risks and Supply Chain Opportunities](#)

NOVEMBER 24 @ 10:30AM: [Building From the Ground Up: Positioning Our Communities as Leaders of Post-COVID Recovery](#)

DECEMBER 8 @ 1PM: [Digital by Default: The Future of Digital Healthcare in Canada](#)



kawartha

CHAMBER of COMMERCE & TOURISM

Awards of Excellence

Special Thanks To

HOST SPONSOR



CITIZEN OF THE YEAR
SPONSOR



AUCTION SPONSOR



VIP TREATS SPONSOR



VIP RESTAURANT GIFT CARDS
SPONSOR



AWARD SPONSORS



Irwin, Sargent & Lowes Limited
INSURANCE
BROKERS



Peterborough
&
THE KAWARTHAS
ECONOMIC DEVELOPMENT



D
DARLINGINSURANCE



Kawartha Chamber of Commerce & Tourism, 12 Queen Street, Lakefield, ON
705-652-6963 | 1-888-565-8888 |



POLICY UPDATE

December 1, 2021

AMO Policy Update – Ontario Broadband Strategy, Excess Soil Regulations (Webinar), *Planning Act* Delegations

Ontario Broadband Strategy

Today the Ministry of Infrastructure announced the next steps in Ontario's nearly \$4 billion plan to connect all Ontario residents to high-speed internet by 2025.

Infrastructure Ontario (IO) has [posted](#) its Request for Proposal (RFP) document and the next steps for allowing pre-qualified Internet Service Providers (ISPs) to bid on broadband projects. Ontario's plan includes significant provincial funding for internet and cellular connectivity projects as well as measures to expedite deployment of broadband technologies. Better broadband connectivity has consistently been a priority for municipal governments and AMO. The government's strong commitment and substantial funding delivers on this for Ontario residents.

Prequalified ISPs will be able to submit plans through a RFP to IO. Subsequently, the ISPs will also bid on predetermined areas for their projects through a "Reverse Auction" to propose project costs and needed provincial funding to connect designated areas. It is anticipated that projects will begin implementation in Spring 2022.

In addition to this announcement, AMO understands that the Ministry has written to affected municipal councils and staff as well as published Guidelines for municipal governments, LDCs, and ISPs to help set expectations on how they will interact during project construction. AMO understands that the government will also propose future policy changes to expedite broadband projects, potentially including cost assignments where access delays or inaccurate information affect projects. In addition, it is planned that IO will offer a dedicated Technical Assistance Team to help municipalities and project proponents complete projects on time.

Finally, regulations have been [filed for comment](#) under the *Ontario Energy Board Act* (OEBA) which will allow ISPs to connect to hydro pole infrastructure as necessary to complete broadband connectivity projects and allow the Ontario Energy Board (OEB) to set a different price for hydro pole access than currently required. This is in response to hydro pole access costs which have frequently been identified as a barrier

to broadband deployment.

The Ministry will be hosting a webinar in early 2022 on the Statement of Intent and the Guideline. AMO will provide details on how to register as information becomes available.

Excess Soil Regulations – Webinar Friday

Significant parts of the [On-Site and Excess Soil Management Regulation](#) (O. Reg 406/19) are scheduled to come into effect on January 1, 2022. To help explain these changes, AMO will be joined by the Ministry of the Environment, Conservation and Parks and the Resource Productivity Resource Authority (RPRA) for a webinar on Friday, December 3rd, 2021 from 1:00-2:30pm. [Click here for registration details](#).

This will be an opportunity to ask the experts directly about the municipal implications of the changing excess soil regulation and to hear about the Registry that was [launched today](#).

Planning Act Delegations

Schedule 19 of Bill 13, *Supporting People and Businesses Act, 2021* proposes to make changes to the *Planning Act*, *Municipal Act, 2001*, and the *City of Toronto Act, 2006*. If passed, the proposed amendments would expand the matters that the council of a local municipality may delegate to help streamline planning decisions. Delegating decisions would include temporary use by-laws, the lifting of holding symbols, and other minor zoning by-law amendments. It will be up to each municipality to determine whether to exercise this proposed new authority and the types of decisions to delegate. The proposed delegation of additional planning matters would not alter any notice or public meeting requirements or limit appeal rights.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



Public Works Committee Resolution

Committee Meeting Date: November 1, 2021

Agenda Item: 6.a

Resolution Number: 2021-11-01- 706

Moved by: M. Martin

Seconded by: R. Crate

Council Meeting Date: November 17, 2021

"That the Public Works Committee, having considered the resolution from the Town of Scugog, recommend that County Council support the request to encourage the Province of Ontario and the Government of Canada to provide more funding to rural municipalities to support infrastructure projects, including those projects related to major bridge and culvert replacements; and

Further That Council's resolution and a copy of the Town of Scugog's correspondence be sent to MP Philip Lawrence, The Honourable David Piccini - Minister of the Environment, Conservation and Parks and MPP Northumberland Peterborough-South, the federal and provincial Ministries of Infrastructure, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities."

Carried B. Ostrander
 attended by virtual conference
 Committee Chair's Signature

Defeated _____
 Committee Chair's Signature

Deferred _____
 Committee Chair's Signature

Council Resolution

Moved By B. Ostrander

Agenda
Item 10

Resolution Number
2021-11-17- 783

Seconded By M. Martin

Council Date: November 17, 2021

"**That** Council adopt all recommendations from the six Standing Committees, as contained within the Committees' Minutes (November 1, 2, 3, 2021), with the exception of the following items held by Council for further discussion, as follows:

Committee	Date	Item ##	Item Name	Held by
Corporate Support	Nov. 2, 2021	7.f	Term of Office for Warden	W. Cane;
Public Works	Nov. 1, 2021	7.b	Thompson Bridge	R. Sanderson;

and, with the exception of the business listed for separate discussion in Item 11 of the agenda."

Recorded Vote
Requested by

Councillor's Name

Deferred

Warden's Signature

Carried

Warden's Signature

Defeated

Warden's Signature



September 17, 2021

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

sent via email: premier@ontario.ca

Re: Structure Inventory and Inspections

Dear Premier:

At the last regular General Purpose and Administration Committee meeting held September 13, 2021 the above captioned matter was discussed.

I wish to advise that the following resolution was passed which will be going forward for ratification at the September 27, 2021 Township of Scugog Council meeting:

THAT Report PWIS-2021-027, 2021 Structure Inventory and Inspections, be received;

THAT the Township of Scugog 2021 Ontario Structure Inspection Manual Inventory and Inspection Summary Report, prepared by Planmac Engineering Inc., be received;

THAT as part of the annual budget process, the Township continue to increase the amount of funding available for bridges and culverts through the continuation of Roads and Other Infrastructure Levy;

THAT as part of the annual budget process, the Township continue to increase the investment in bridge and culvert maintenance and repair through other means including identifying efficiencies and cost savings and applying for grants through other levels of government for major bridge and culvert replacements;

THAT the Township follow the principles of Asset Management and prioritize preventative maintenance such as waterproofing decks, repaving decks, repair concrete soffits, parapet walls, abutments and wingwalls, etc.

THAT the Province of Ontario and the Government of Canada be encouraged to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements; and

THAT a copy of the staff report and resolution be forwarded to the Premier of Ontario, Provincial Minister of Finance, Federal Finance Minister, MP Erin O'Toole, MPP Lindsey Park, AMO, Durham Region and all Ontario municipalities."

Should you require anything further in this regard, please do not hesitate to contact Kevin Arsenault, Capital Projects Technologist at 905-985-7346 ext. 138.

Yours truly,



Becky Jamieson
Director of Corporate Services/Municipal Clerk
Encl.

cc:

Kevin Arsenault, Capital Projects Technologist	karsenault@scugog.ca
Honourable Chrystia Freeland, Federal Minister of Finance	chrystia.freeland@fin.gc.ca
Honourable Peter Bethenfalvy, Ontario Minister of Finance	Minister.fin@ontario.ca
Lindsey Park, MPP, Durham	Lindsey.park@pc.ola.org
Erin O'Toole, MP	Erin.OToole@parl.gc.ca
Ralph Walton, Regional Clerk, The Regional Municipality of Durham	clerks@durham.ca
Association of Municipalities of Ontario (AMO)	amo@amo.on.ca
All Ontario Municipalities	

From: Nicole Martin <nmartin@amaranth.ca>
Sent: November 23, 2021 2:58 PM
To:
Subject: RE: November 9, 2021 Council Meeting Follow-up

At the regular meeting of Council held on November 17, 2021, Council of the Township of Amaranth wished to support the resolution of the Township of Lake of Bays.

Resolution #8

Moved by: H. Foster – Seconded by: C. Gerrits

BE IT RESOLVED THAT:

Council of the Corporation of the Township of Amaranth supports the resolution of the Township of Lake of Bays in their request for the Federal and Provincial Governments to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements.

FURTHER THAT this resolution be forwarded to the Premier of Ontario, Provincial Minister of Finance, Federal Finance Minister, AMO and all Ontario Municipalities.

CARRIED

Thank you, Nicole

Nicole Martin, Dipl. M.A. (she/her)

CAO/Clerk – Acting Treasurer | Township of Amaranth

374028 6th Line | Amaranth | ON | L9W 0M6

Tel: 519-941-1007 ext. 227 | Fax: 519 - 941-1802

Our Offices are now open to the public by “appointment only” basis for all services including payment of accounts. To book your appointment, please call 519-941-1007. Masks are required when attending the municipal office.

For accurate information on COVID-19 please visit: www.ontario.ca/COVID-19



DISCLAIMER: This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you have received this email in error please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the Township of Amaranth. Finally, the recipient should check this email and any attachments for the presence of viruses. The Township of Amaranth accepts no liability for any damage caused by any virus transmitted by this email.



Township of Wainfleet

“Wainfleet – find your country side”

November 23, 2021

SENT ELECTRONICALLY

RE: Correspondence – Resolution requesting Support for Federal and Provincial Funding of Rural Infrastructure Projects

Please be advised that at its meeting of November 16, the Council of the Corporation of the Township of Wainfleet approved the following resolution:

“THAT Correspondence item No. C-340-2021 from the Lake of Bays respecting a resolution requesting support for Federal and Provincial funding of rural infrastructure projects be received and supported.”

CARRIED

Thank you for your attention to this matter. If you have any questions, please do not hesitate to contact the undersigned.

A copy of the original correspondence is attached for reference.

Regards,

Meredith Ciuffetelli
Deputy Clerk
mciuffetelli@wainfleet.ca
905-899-3463 ext. 275



T 705-635-2272
TF 1-877-566-0005
F 705-635-2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON P0A 1H0

November 9, 2021

Via email: mbarnier@adelaidemetcalfe.on.ca

Township of Adelaide Metcalfe
Attention: Mike Barnier, Manager of Legislative Services/Clerk
2340 Egremont Drive
Strathroy, ON N7G 3H6

Dear Mr. Barnier:

RE: Correspondence – Resolution requesting Support for Federal and Provincial Funding of Rural Infrastructure Projects

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted correspondence was presented at the last regularly scheduled meeting on November 9, 2021, and the following resolution was passed:

“Resolution #7(b)/11/09/21

BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays hereby receives the correspondence from Mike Barnier, Manager of Legislative Services/Clerk for the Township of Adelaide Metcalfe and supports their request for the Federal and Provincial Government to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements, dated September 13, 2021.

AND FURTHER THAT this resolution be forwarded to the Premier of Ontario, Provincial Minister of Finance, Federal Finance Minister, AMO, and all Ontario municipalities.

Carried.”

Sincerely,

A handwritten signature in black ink, appearing to read 'C Sykes'.

Carrie Sykes, *Dipl. M.A., CMO, AOMC*,
Director of Corporate Services/Clerk.

CS/cw

Copy to: Hon. Doug Ford, Premier of Ontario
Hon. Peter Bethlenfalvy, Provincial Minister of Finance
Hon. Chrystia Freeland, Deputy Prime Minister and Minister of Finance
Association of Municipalities of Ontario
All Ontario Municipalities



TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

www.adelaidemetcalfe.on.ca

October 8, 2021

Township of Scugog
181 Perry Street
PO Box 780
Port Perry, ON
L9L 1A7

ATTENTION: BECKY JAMIESON, DIRECTOR OF CORPORATE SERVICES/MUNICIPAL CLERK

**RE: SUPPORT OF RESOLUTION – FEDERAL AND PROVINCIAL FUNDING OF RURAL
INFRASTRUCTURE PROJECTS**

Please be advised that the Council of the Township of Adelaide Metcalfe, at the regular meeting of October 4, 2021, supported and passed The Township of Scugog resolution as follows.

THAT the Province of Ontario and the Government of Canada be encouraged to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements.

CARRIED.

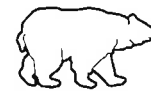
Kind regards,

Mike Barnier
Manager of Legislative Services/Clerk

THE TOWN OF COCHRANE

171 Fourth Avenue
Cochrane, Ontario, Canada, P0L 1C0
T: 705-272-4361 | F: 705-272-6800
E: townhall@cochraneontario.com

6. a) 7.



ONTARIO, CA

COCHRANE
WONDERFULLY UNEXPECTED

"Via Email: premier@ontario.ca

November 29th, 2021

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON
M7A 1A1

Dear Premier Ford:

Re:Property Assessment

This will serve to advise you that Council, at its regular meeting held Tuesday, November 23rd, 2021 passed the following resolution in support of the Municipality of Mattice-Val Cote's resolution pertaining to the above noted:

"Resolution No.: 320-2021

Moved by: Councillor Desmond O'Connor

Seconded by: Councillor Robert Hutchinson

BE IT RESOVLED THAT the Council of the Corporation of the Town of Cochrane endorses and supports the resolution from the Municipality of Mattice-Val Cote regarding property assessment.

CARRIED"

Your attention to this matter is greatly appreciated!

Yours truly,

THE CORPORATION OF THE TOWN OF COCHRANE

Alice Mercier
Clerk

AM/yl

c.c.: Municipal Property Assessment (MPAC) – Mario.Levesque@mpac.ca
Association of Municipalities of Ontario (AMO) - amo@amo.on.ca
Charlie Angus, MP, Timmins – James Bay - charlie.angus@parl.gc.ca
John Vanthof, MPP, Timiskaming – Cochrane - jvanthof-co@ndp.on.ca
Guylaine Coulombe, CAO/Clerk, Mattice-Val Cote - gcoulombe@matticevalcote.ca
All Ontario Municipalities



From: Nicole Martin <nmartin@amaranth.ca>

Sent: Tuesday, November 23, 2021 3:03 PM

Subject: RE: Municipality of Mattice - Val Côté Resolution - MPAC assessment

Council of the Township of Amaranth at the regular meeting of Council held on November 17, 2021 wished to show support to Municipality of Mattice – Val Cote and passed the following motion:

Resolution #9

Moved by: H. Foster – Seconded by: C. Gerrits

BE IT RESOLVED THAT:

Council for the Township of Amaranth support the resolution of the Municipality of Mattice-Val Cote and urges the government of Ontario to reconsider its decision and to direct MPAC to proceed with a province-wide assessment update in order for Ontario Municipalities to be able to collect property taxes based upon actual property values, and;

FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, to MPAC, to AMO, to all Ontario municipalities and to our federal and provincial government representatives.

CARRIED

Thank you, Nicole

Nicole Martin, Dipl. M.A. (she/her)

CAO/Clerk – Acting Treasurer | Township of Amaranth

374028 6th Line | Amaranth | ON | L9W 0M6

Tel: 519-941-1007 ext. 227 | Fax: 519 - 941-1802

Our Offices are now open to the public by “appointment only” basis for all services including payment of accounts. To book your appointment, please call 519-941-1007. Masks are required when attending the municipal office.

For accurate information on COVID-19 please visit: www.ontario.ca/COVID-19



DISCLAIMER: This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you have received this email in error please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the Township of Amaranth. Finally, the recipient should check this email and any attachments for the presence of viruses. The Township of Amaranth accepts no liability for any damage caused by any virus transmitted by this email.

From: Village of Thornloe [<mailto:thornloe@outlook.com>]

Sent: November 23, 2021 3:41 PM

Subject: RE: Municipality of Mattice - Val Côté Resolution - MPAC assessment

Council of the Village of Thornloe at the regular meeting of Council held on November 17, 2021 wished to show support to Municipality of Mattice – Val Cote and passed the following motion:

2021 – 164

Moved by: Allan Peddie

Seconded by: Pauline Peddie

THAT we, the Council of the Corporation of the Village of Thornloe supports Resolution No.

21-247 from the Municipality of Mattice-Valcoté urging the government of Ontario to reconsider its decision and to direct MPAC to proceed with a province-wide assessment update in order for Ontario municipalities to be able to collect property taxes based upon actual property values; and

BE IT FURTHER RESOLVED that this resolution be sent to Honourable Doug Ford Premier of Ontario, MPAC, AMO and to Charlie Angus, MP and John Vanthof, MPP.

Carried

Reynald Rivard

Clerk-Treasurer

Village of Thornloe

Ph. (705) 563-2375

Fax (705) 563-2093

CONFIDENTIALITY NOTICE: The content of this e-mail (and attachments, if any) is privileged and confidential, and intended solely for its designated recipient(s). Any dissemination, distribution or copying of this e-mail, other than by its intended recipient(s), is strictly prohibited. If you have received this e-mail by error, please delete it and notify us immediately by reply e-mail

**GEORGINA****The Clerks Division**

November 29, 2021

COMMUNICATED VIA EMAIL

Hon. David Piccini, Minister; Andrew Evans, Director of Policy
Ontario Ministry of the Environment, Conservation and Parks
minister.mecp@ontario.ca; Andrew.Evans4@ontario.ca

Hon. Jonathan Wilkinson, Minister
Environment and Climate Change Canada
jonathan.wilkinson@parl.gc.ca

Hon. Lisa Thompson, Minister; Jack Sullivan, Issues Manager & Press Secretary
Ontario Ministry of Agriculture, Food and Rural Affairs
minister.omafr@ontario.ca; jack.sullivan@ontario.ca

Hon. Marie-Claude Bibeau, Minister
Minister of Agriculture and Agri-Food
Marie-Claude.Bibeau@parl.gc.ca

**RE: LACK OF RECYCLING OPTIONS
AGRICULTURAL BALE WRAP AND TWINE AND BOAT SHRINK WRAP**

To Whom this May Concern:

Residents of the Town of Georgina are concerned about the lack of options for recycling boat shrink-wrap and agricultural bale wrap and twine. We note that the [Inventory of recycling programs](#) in Canada, listed on the Government of Canada website specifies that the only location in Canada to recycle bale and silage wrap is in Manitoba as part of a pilot program by CleanFARMS. The Region of York has advised that there are additional pilot programs in Bruce County, Clinton, and Ottawa Valley however, none of these locations are accessible to the residents of Georgina, nor to many other rural communities in Ontario. Moreover, CleanFarms has advised that expansion beyond Bruce County is highly unlikely due to financial limitations.

Every year, tons of plastic waste are burned on farms around Ontario and across Canada, and more is buried or dumped in municipal landfills. [CBC reports that a 2012 survey](#) found that only 17 percent of farmers send their plastic for recycling. Accordingly, 83 percent of farmers have been forced to adopt

other means of disposal, largely, or entirely due to a lack of options for agricultural plastics within the province. As you are aware, burning plastics releases potent environmental toxins into the air and buried plastics are not biodegradable.

Just recently, Prince Edward Island announced [regulatory amendments](#) that will transition pilots for items like silage wrap and twine into permanent, industry-funded programs starting December, 2022. More recently still, Quebec took similar [regulatory action](#). Are similar initiatives currently under consideration for Ontario?

We seek to work with you, however possible, and with neighboring municipalities, in order to promote the well-being of our environment and to make recycling programs more accessible to farmers and boaters across the country. We look forward to hearing from you regarding concrete steps that can be implemented between government, agricultural and marine groups, and municipalities for the furtherance of these causes.

Kind Regards,

FOR THE TOWN OF GEORGINA

Council of the Town of Georgina
Georgina Agricultural Advisory Committee
Georgina Environmental Advisory Committee
Georgina Waterways Advisory Committee

Cc: Scot Davidson, MP, York-Simcoe, Scot.Davidson@parl.gc.ca
Caroline Mulroney, MPP, York-Simcoe, caroline.mulroneyco@pc.ola.org
Laura McDowell, Regional Municipality of York, Director, Environmental Promotion and Protection Branch, Laura.McDowell@york.ca
Cleanfarms Inc., info@cleanfarms.ca
Dr. Shrink, drshrink@dr-shrink.com
Switch Energy Corp., dnott@switchenergycorp.com
Neighbouring Municipalities

December 1, 2021

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

**Re: National Childcare Program
Our Files:**

Dear Premier Ford,

At its meeting held on November 15, 2021, St. Catharines City Council approved the following motion:

“WHEREAS the province of Ontario has the most expensive childcare in the country, presenting a financial hardship for many families and a barrier for women’s full economic participation; and

WHEREAS the \$34 billion early learning and childcare spending commitment announced this year by the federal government will bring transformative change to childcare by lowering parent fees and expanding the supply of regulated not-for-profit and public childcare in this country; and

WHEREAS the federal government has already reached childcare agreements with BC, Nova Scotia, Manitoba, Saskatchewan, Yukon Territory, PEI, Newfoundland and Labrador and Quebec; and

WHEREAS the provisions of each agreement vary to some degree, but the majority of the jurisdictions have agreed to use the federal funds to:

- (a) lower parent fees by 50 per cent by the end of 2022 and to \$10 a day by 2025-26 or sooner;
- (b) improve the wages and working conditions of early childhood educators, and
- (c) publicly fund the expansion of not-profit and public childcare;

THEREFORE BE IT RESOLVED that the City of St. Catharines request that the provincial government take the necessary steps to work with the federal government on

a bilateral agreement to ensure the new national child care program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response; and

BE IT FURTHER RESOLVED that staff actively monitor federal developments and engage in provincial and regional discussions; and

BE IT FURTHER RESOLVED that City Council request the City Clerk circulate Council's decision to other municipalities in Ontario, the Ontario Municipal Social Services Association and the Association of Municipalities of Ontario.”

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:mb

cc: Niagara Area MPPs
Ontario Municipal Social Services Association
Ontario Municipalities
Association of Municipalities of Ontario, amo@amo.on.ca



Date: December 7, 2021
To: Mayor Andy Mitchell and Council Members
From: Angela Chittick, Manager of Community & Corporate Services/Clerk
Subject: Peterborough County Report
Status: For Direction and Information

County Correspondence for Direction:

None.

County Correspondence for Information:

Recommendation

That the following items of correspondence from the County of Peterborough be received for information:

1. Press Release - My Covid Champion
2. Report - Quarter 3 Recycling Customer Response Review
3. Minutes – Regular Meeting November 17, 2021

Angela Chittick

Prepared By: Angela Chittick, Manager of Community
& Corporate Services/Clerk

Janice Lavalley

Reviewed By: Janice Lavalley, CAO



November 22, 2021
FOR IMMEDIATE RELEASE

City, County and First Nations Seek Stories of Local Covid Champions

Peterborough, ON: Hiawatha and Curve Lake First Nations, the City of Peterborough and Peterborough County are coming together to learn about and celebrate local Covid Champions.

Beginning November 22nd, 2021 local residents are invited to pay tribute to community members who have gone above and beyond to help others during the pandemic and participate in a 4-week campaign called **My Covid Champion**.

Using the hashtag **#mycovidchampion**, **Facebook**, **Twitter** and **Instagram** users can nominate individuals who have stepped up. Hardcopy nomination forms will also be available at County, Township and local government offices.

Posted tributes to local Covid Champions will be re-shared through local traditional media and social media, filling our community with expressions of gratitude.

And because the words “thank you” or “miigwetch” sometimes aren’t enough, Covid Champions and those who nominate them will qualify to receive one of **8 locally-sourced gift baskets** valued at \$250 each. A random draw the week of December 13th will be held to determine the gift basket recipients.

When nominating a Covid Champion, residents are encouraged to consider essential service providers, healthcare workers, first responders, friends and neighbours.

How to nominate:

1. Go to Facebook, Instagram or Twitter.
2. Choose whom you would like to nominate as *your* Covid Champion.
3. Write a brief tribute to your Champion, saying why they should be nominated.
4. Be sure to include the hashtag **#mycovidchampion**
5. (Optional) Tag your COVID Champion and one or all the following: @PtboCounty, @curvelakefirstnation, @CityPtbo, @hiawathafirstnation.

PLEASE NOTE: *If you do not tag the City, County or a First Nation, please ensure your post is shared publicly in order to qualify for the gift basket.*

Quotes from Campaign Partners

Curve Lake First Nation

“Following two years of unprecedented difficulty, we are very pleased to be joining the City of Peterborough, The County of Peterborough and Hiawatha First Nation to recognize some of the amazing things that have occurred during this time of adversity. Along with our neighbours, we are coming together to encourage people throughout the region to celebrate the amazing experiences that you’ve had since the beginning of the COVID-19 pandemic. Please join us in saying Chi-Migwetch to all of the Covid Champions in our area.” - *Chief Emily Whetung, Curve Lake First Nation*

facebook.com/curvelakefirstnation

instagram.com/curvelakefirstnation

twitter.com/curvelakefn

Hiawatha First Nation

“Together, we have all worked to confront the challenges of COVID-19, and for that I am incredibly grateful. It is the generosity and resiliency of the Michi Sagiig of Hiawatha First Nation that continues to move me. We are thrilled to collaborate with our sister First Nation, Curve Lake, and our neighbors in the City and County of Peterborough, to celebrate the unsung heroes of this pandemic, who went above and beyond. For those who embodied our Seven Grandfathers Teachings and kept us safe and healthy over the last 20 months we say Chi-Miigwetch.” - *Chief Laurie Carr, Hiawatha First Nation*

facebook.com/hiawathafirstnation

instagram.com/hiawathafirstnation

twitter.com/HiawathaFN

Peterborough County

“We have a long-standing tradition, where we recognize and pay tribute to our residents and businesses in the community who are worthy of recognition and contribute to what makes Peterborough County such a special place at our annual Recognition Awards. Since the beginning of COVID, we have not been able to celebrate together. We are very happy to join forces with our colleagues, Curve Lake & Hiawatha First Nations, and the City of Peterborough to celebrate the many heroes who helped us through these past 20 months. This year, Peterborough County would like to recognize all the front-line workers and local heroes. They have been the constant for us in this storm and have never stopped. They continue to fight the fight. On behalf of Peterborough County, Thank you! We are all in this together.” - *Warden J. Murray Jones, Peterborough County*

facebook.com/PtboCounty

instagram.com/ptbocounty

twitter.com/PtboCounty

City of Peterborough

"It's the kindness and generosity of our people that makes Peterborough extraordinary. Together as a community we have faced challenges and supported one another - perhaps never more so than during the pandemic. There are countless people in our community who deserve recognition and thanks, from healthcare workers, to grocery clerks, to supportive neighbours. As an alternative to our traditional Civic Awards, this year we are pleased to partner with Hiawatha First Nation, Curve Lake First Nation and the County of Peterborough to celebrate the heroes in our community that kept us safe, healthy, and fed during the past 20 months." - *Mayor Diane Therrien, City of Peterborough*

facebook.com/CityPtbo

twitter.com/CityPtbo

instagram.com/cityptbo

For more information or to schedule a media interview, please contact Impact Communications at 705-931-3282, or email mike@impactcom.ca.

#mycovidchampion

nomination form

The City of Peterborough, Peterborough County, Hiawatha First Nation and Curve Lake First Nation are asking residents to share stories about local COVID Champions. Tell us about somebody who went above and beyond during the pandemic. You and your Champion could each receive a gift basket worth \$250.

Fill out the form below and submit it at your local township, county, city or government office.

Examples of COVID Champions:

- Front-line workers
- Healthcare workers and first responders
- People who looked out for their neighbours
- Educators and students
- Essential service providers

Full Name:

Phone:

Email Address:

Who is your COVID Champion? (Full name):

Your COVID Champion's Contact Information:

Please tell us how your COVID Champion has gone above and beyond during the pandemic:



Staff Report

Meeting Date: December 1st, 2021
To: County Council
Report Number: INF 2021-036
Title: Quarterly Q3 Recycling Customer Response Review
Author: Kasper Franciszkiewicz, Manager, Waste Management
Approval: Sheridan Graham, CAO
Recommendation: That Report INF 2021-036, Quarterly Q3 Recycling Customer Response Review, be received.

Overview

This report contains a summary review of customer responses related to recycling services received in the third quarter of 2021.

Background

The County of Peterborough provides curbside recycling services to over 24,000 households in the County through a contract with Emterra Environmental. Contracted services began on November 1, 2019 and include curbside recycling collection and processing of recyclable materials at the City material recovery facility (MRF).

At the August 4, 2020 Council Meeting, County staff were directed to prepare quarterly reports to Council on how many homes were not serviced or refused curbside blue box recycling service in each Township.

Analysis

The County and Emterra Environmental received the following call volumes in each quarter this year averaging 4.2 calls per day:

Q1: 271 calls
Q2: 280 calls
Q3: 300 calls

The average weekly call volume indicates that less than 0.01% of the approximately 25,000 households serviced under contract each week had called in to the County or



Council Report

Emterra with a question or complaint. The following figures provide a breakdown of these calls by month, call category, and Township inclusive Q1 to Q3.

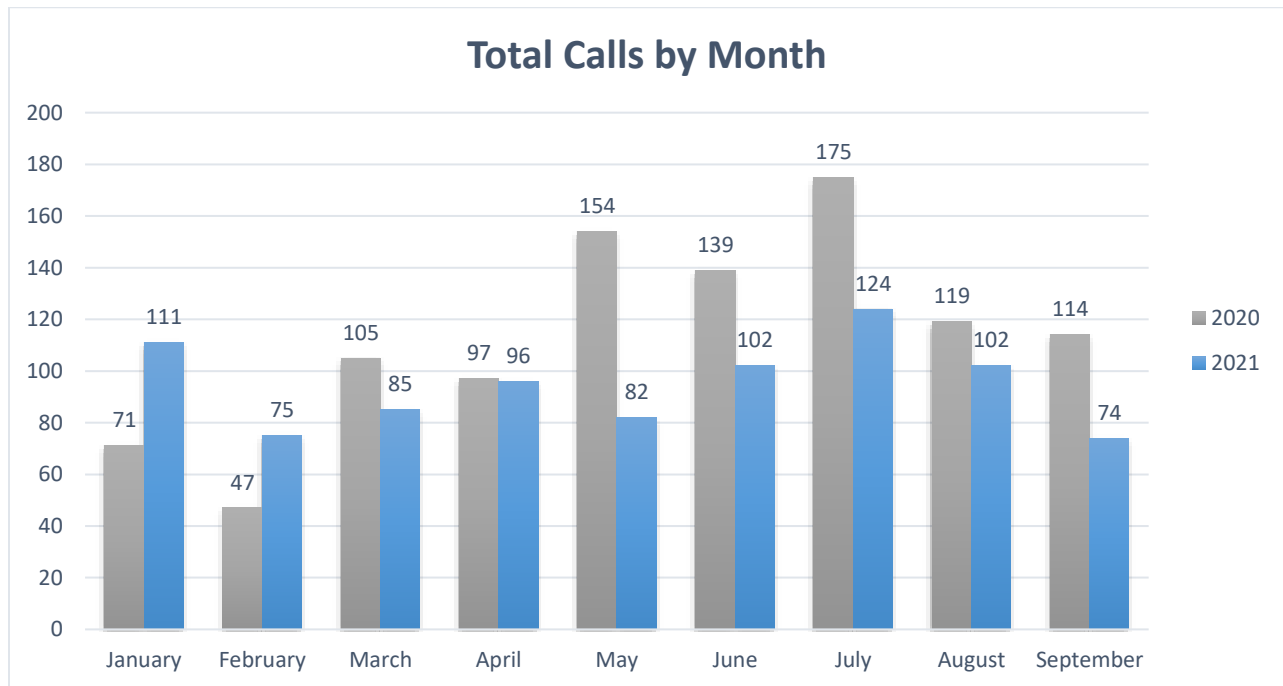


Figure 1. Total customer calls received by month

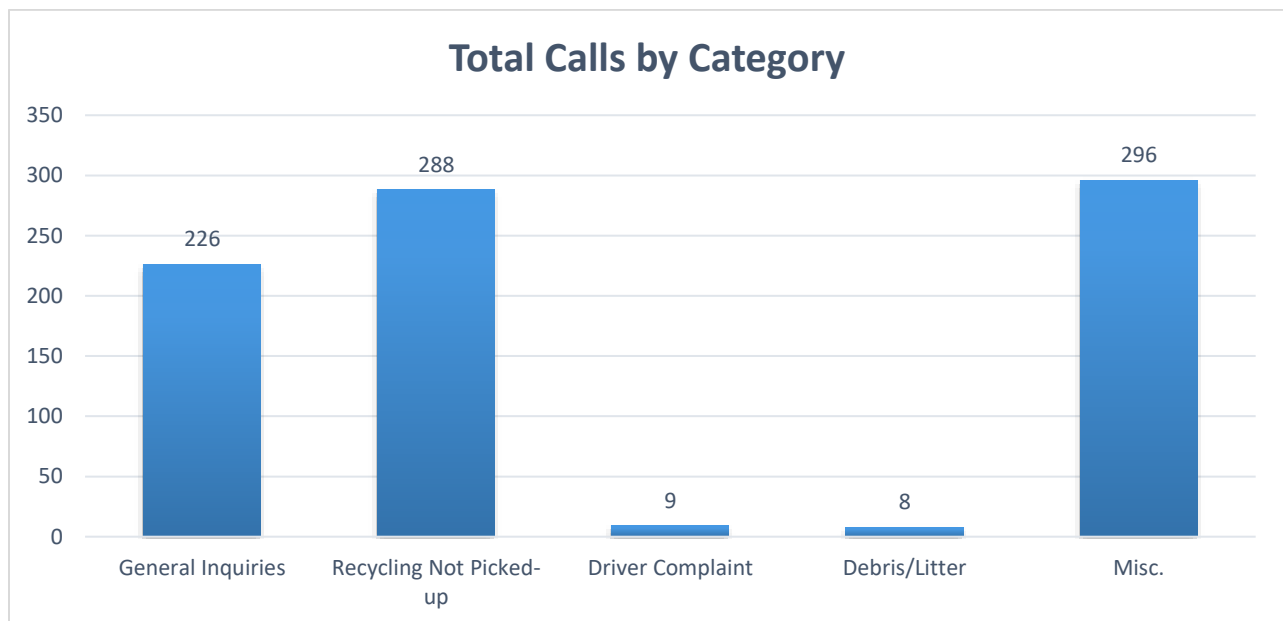


Figure 2. Total calls received by call category this year

Council Report

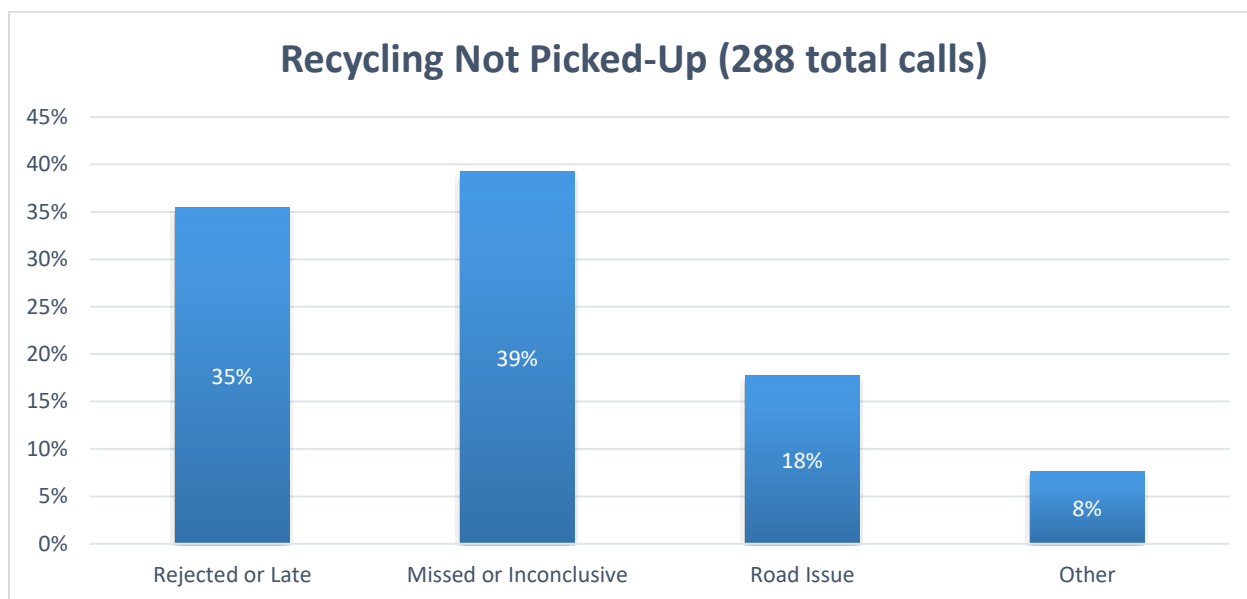


Figure 3. A break-down of the calls received related to non-collection this year

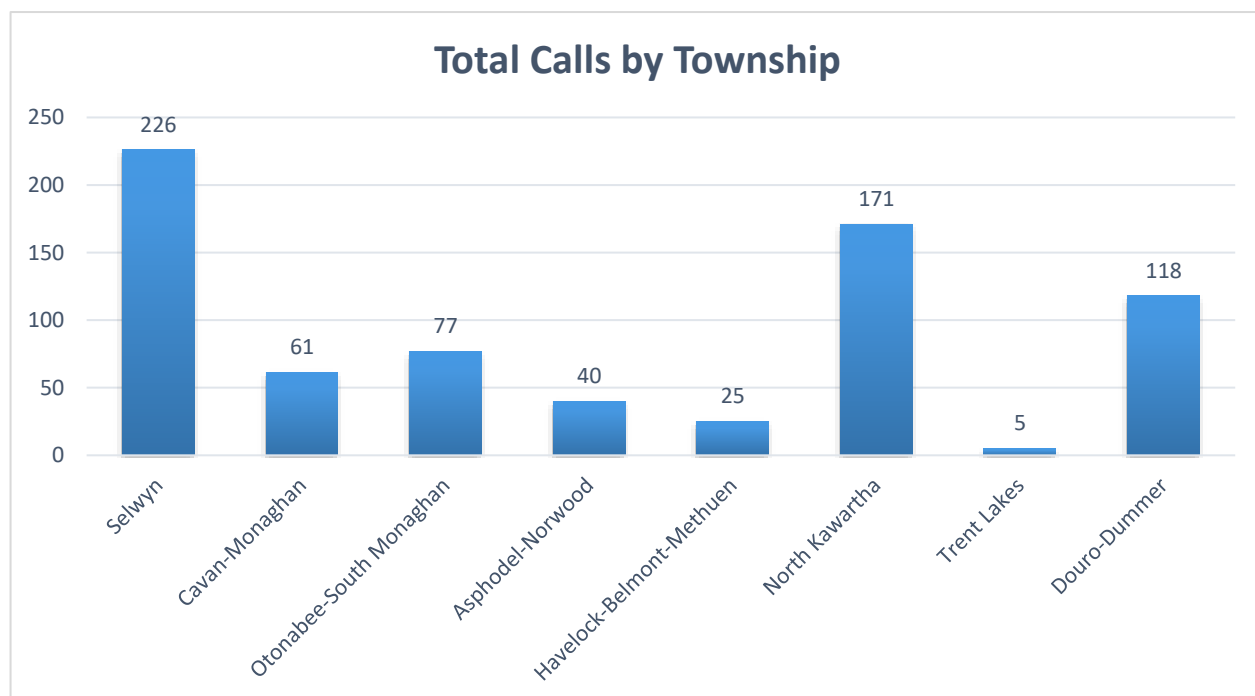


Figure 4. Total customer calls received by Township this year



Council Report

As per Council's original request, the County will provide the Q4 quarterly update report containing total call volume per month, per township, and per category in January 2022.

Financial Impact

Not applicable.

Anticipated Impacts on Local and/or First Nations Communities

Not applicable.

Alignment to County of Peterborough Strategic Plan Priorities

To provide high quality services to residents, businesses and Townships:

Communications – To elevate the County of Peterborough's profile, enhance community engagement, and communicate proactively.

Financial Responsibility – To ensure evidence-informed planning and approaches to achieve financial sustainability and accountability, while keeping ratepayers top of mind.

Infrastructure – To efficiently address current infrastructure demands, while maintaining the vision and planning necessary to meet future needs.

In consultation with: Add internal and external individuals consulted for this report.

1. Director, Planning and Public Works, Bryan Weir

Communication Completed/required

Not applicable.

Attachments

None.

Respectfully Submitted,

Kasper Franciszkiewicz, Manager, Waste Management

For more information, please contact:

Kasper Franciszkiewicz

kfranciszkiewicz@ptbocounty.ca

705 775 2737 ext. 3300

Agenda County Council - Regular Meeting

9:30 AM - Wednesday, December 1, 2021
Electronic Participation



The Council Chambers will be closed due to COVID-19 precautionary measures.

This meeting is being held electronically and will be streamed live on the County of Peterborough's YouTube Channel.

For further information contact the Clerk at
clerksoffice@ptbocounty.ca

Page

1. **Call To Order**
2. **Land Acknowledgement**
3. **Moment of Silent Reflection/Silence**
4. **Adoption of Agenda**
That the agenda be adopted as circulated.
5. **Disclosure of Interest**
6. **Adoption of Minutes**

5 - 14 That the minutes of the Regular Council meeting of November 17, 2021 be adopted as circulated.

[Minutes](#)

7. **Delegations and Presentations**

15 - 37

- a. **Ellen Armstrong, Social Services Division Manager, City of Peterborough**
Re: 2022 Social Services, Childcare and Housing Budget to County Council

That the delegation from Ellen Armstrong, Social Services Division Manager, City of Peterborough regarding 2022 Social Services, Childcare and Housing Budget to County Council be received for

**County of Peterborough
County Council - Regular Meeting
Agenda
Wednesday, December 1, 2021**

Page

information, and that the financial request be referred to the 2022 County of Peterborough budget deliberations.

[Presentation](#)

38 - 52

b. Fred Irwin, Representative Peterborough Climate Emergency Activist Group (PCEAG)

Re: Building Community Resilience to 2030 Part 1 Vision and Fund Proposal

That the delegation from Peterborough Climate Emergency Activist Group regarding Building Community Resilience to 2030 Part 1 Vision and Funding Proposal be received and referred to the County Climate Action Committee through the Manager of Communications & Strategic Initiatives.

[Report](#)

[Presentation](#)

8. Business Arising from a Previous Meeting

53 - 69

a. Finance

Chris Allen, Purchasing Supervisor

Re: FIN 2021-56 Supplier Management Policy

That report FIN 2021-56 Supplier Management Policy be received; and further

That Policy FI-31, Supplier Management, be approved.

[Report](#)

[Appendix A](#)

[Appendix B](#)

9. Staff Reports

70 - 77

a. Administration - Corporate Services

Sarah Boyd, Administrative Services Assistant

Re: CPS 2022-049 Accessibility Advisory Committee Update

That report CPS 2022-049 with an annual update from the Joint County of Peterborough and Township of Selwyn Accessibility Advisory Committee be received; and further

That the Year 19 Work Plan to meet the requirements of the Accessibility for Ontarians with Disabilities Act be approved and staff be directed to post the plan on the County website and submit it to the Ministry Economic Development, Job Creation and Trade.

[Report](#)

[Appendix A](#)

[Appendix B](#)

**County of Peterborough
County Council - Regular Meeting
Agenda
Wednesday, December 1, 2021**

Page

10. Staff Reports - Information Only

78 - 81

- a. **Waste Management**
Kasper Franciszkiewicz, Manager Waste Management
Re: INF 2021-036 Quarterly Customer Service Review
That report INF 2021-036, Quarterly Q3 Recycling Customer Response Review, be received for information.
[Report](#)

11. Correspondence

82 - 101

- That report CPS 2021-050, Correspondence, be received.
[Report](#)
[1. Resolution from Municipality of Chatham-Kent regarding Huron County Homelessness](#)
[2. Resolution from The City of Kitchener regarding Liquor License Sales and Patio Extensions](#)
[3. Resolution from Town of LaSalle regarding COVID-19 Testing Requirement](#)
[4a. Letter from Township of Alnwick/Haldimand regarding support of Measures Newly Licensed Drivers](#)
[4b. Minutes from City of Vaughan regarding Teen Driver Safety Week](#)
[5a. Resolution from the Municipality of Mattice regarding MPAC assessment](#)
[5b. Supporting resolution from Town of Plympton-Wyoming](#)
[5c. Supporting Resolution Township of Amaranth](#)
[6. Resolution from Township of Lake of Bays](#)

12. Committee Minutes

13. Liaison Reports from External Committees, Boards and Agencies

102 - 103

- a. Peterborough County Federation of Agriculture - Councillor Burt
[Minutes - November 10, 2021](#)
- b. Peterborough Public Health - Deputy Warden Mitchell
[Peterborough Public Health Board Summary dated November 10, 2021](#)
That the Liaison Representative Reports be received.

14. Notices of Motion

15. Announcements

**County of Peterborough
County Council - Regular Meeting
Agenda
Wednesday, December 1, 2021**

Page

16. Closed Session

Under the authority of the Municipal Act, 2001, S.O. 2001, c. 25, S. 239(2) to consider:

(c) A proposed or pending acquisition or disposition of land by the municipality or local board (Property Acquisition)

(d) labour relations or employee negotiations (CUPE negotiations)

17. Rise from Closed Session

18. Matters Arising from Closed Session

19. By-laws

20. Confirming By-law

That the confirming by-law to adopt, ratify, and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council be adopted.

21. Adjournment

Minutes County Council - Regular Meeting



9:30 AM - Wednesday, November 17, 2021

Electronic Participation

The Council Chambers were closed due to COVID-19 precautionary measures.

The meeting was held electronically and was streamed live on the County of Peterborough's YouTube channel ([Part 1](#) & [Part 2](#)).

Present: Warden J. Murray Jones, Deputy Warden Andy Mitchell, Councillor Carolyn Amyotte, Councillor Rodger Bonneau, Councillor Lori Burt, Councillor Bonnie Clark, Councillor Janet Clarkson, Councillor Matthew Graham, Councillor Jim Martin, Councillor Scott McFadden, Councillor Karl Moher, Councillor Sherry Senis, Councillor Joe Taylor, Councillor Jim Whelan, and Councillor Ron Windover

Regrets: Councillor David Gerow

Staff Present: Chief of Paramedics/Deputy CAO Randy Mellow; Director of Corporate Services/ Deputy Clerk Lynn Fawn; Director of Finance/Treasurer Trena DeBruijn; Director of Human Resources Mary Spence; Director of Planning and Public Works Bryan Weir; Deputy Treasurer Michelle Fisher; Manager of Operations Bill Linnen; Manager of Capital Projects Peter Nielsen; Manager of Engineering and Design Doug Saccoccia; Manager of Planning Iain Mudd; Purchasing Supervisor Chris Allen; Asset Management Analyst Dan Sutherland

1. Call To Order

A quorum of Council being present, Warden Jones called the meeting to order at 9:32 a.m.

2. Land Acknowledgement

The Warden recited the Land Acknowledgement.

3. Moment of Silent Reflection/Silence

Council observed a moment of silence to reflect on the duties and responsibilities required as Peterborough County Councillors.

4. Adoption of Revised Addendum Agenda

Resolution No. 463-2021

Moved by Councillor Graham
Seconded by Councillor Burt

That the revised addendum agenda be adopted as circulated.

Carried

5. Disclosure of Interest

There were no disclosures of interest.

6. Adoption of Minutes

Resolution No. 464-2021

Moved by Councillor Moher
Seconded by Councillor McFadden

That the minutes of the Special Council meeting of October 29, 2021, and Regular Council meeting of November 03, 2021, be adopted as circulated.

Carried

7. Delegations and Presentations

- a. **Rhonda Keenan, President and CEO, Peterborough & Kawartha
Economic Development
Re: 2022 PKED Budget and Business Plan**

Resolution No. 465-2021

Moved by Councillor Bonneau
Seconded by Councillor Clark

That the delegation from Peterborough & Kawartha Economic Development regarding the 2022 PKED Budget and 2022 Business Plan be received for information, and that the financial request be referred to the 2022 County of Peterborough budget deliberations.

Carried

Councillor Clarkson left the meeting at 9:57 a.m.

- b. **Lionel Towns, Executive Director, Fairhaven
Re: 2022 Fairhaven Budget to County Council**

Resolution No. 466-2021

Moved by Councillor Windover
Seconded by Councillor Graham

That the delegation from Fairhaven regarding the 2022 Fairhaven Budget to County Council be received for information, and that the financial request be referred to the 2022 County of Peterborough budget deliberations.

Carried

- c. **Richard J. Taylor, B.A. LL.B**
Re: Employment Lands and the City of Peterborough Official Plan (Verbal)

Resolution No. 467-2021

Moved by Councillor Senis
Seconded by Councillor Taylor

That the delegation from Richard J. Taylor regarding Employment Lands and the City of Peterborough Official Plan be received for information.

Carried

Councillor Clarkson returned to the meeting at 10:47 a.m.

8. Business Arising from a Previous Meeting

9. Staff Reports

- a. **Finance**
Trena DeBruijn, Director of Finance; Chris Allen, Purchasing Supervisor; and Christopher Lockhart, Account Executive, Enterprise Fleet Management Inc.
Re: FIN 2021-045 Proposed Changes to the County's Fleet Management Program for Light Duty Vehicles

Resolution No. 468-2021

Moved by Councillor Moher
Seconded by Councillor Clarkson

That report FIN 2021-045 Proposed Changes to the County Fleet Management Report and presentation be received; and

That this matter be referred to the Public Works Service Delivery Review Committee for consultation with the Finance Committee, County staff and Christopher Lockhart and that this meeting be scheduled as soon as possible.

Carried

- b. **Finance**
Trena DeBruijn, Director of Finance
Re: FIN 2021-047 Preapproval Authorization for Fleet Purchases in 2022

Resolution No. 469-2021

Moved by Councillor Bonneau

Seconded by Councillor Amyotte

That report FIN 2021-047, Preapproval Authorization for Fleet Purchases in 2022, be received; and

That the pre-budget tendering and acquisition of the 2022 Public Works and Peterborough County-City paramedics fleet requirements funded by the applicable fleet reserves, be approved.

Carried

Council recessed from 11:38 a.m. to 11:46 a.m.

c. Finance

Trena DeBruijn, Director of Finance

Re: FIN 2021-052 Indexing of the County's Development Charges By-Law for 2022

Resolution No. 470-2021

Moved by Councillor Taylor

Seconded by Councillor Moher

That report FIN-052, Indexing of the County's Development Charges By-law for 2022 be received; and

That a rate increase be deferred until the new Development Charges By-law comes before Council in 2022.

Carried

d. Finance

Trena DeBruijn, Director of Finance

Re: FIN 2021-051 Long Term Reserve Contributions

Resolution No. 471-2021

Moved by Councillor Clarkson

Seconded by Councillor Clark

That report FIN 2021-051, 2022 Long Term Reserve Contributions be received; and

That this report gets referred to the 2022 Budget Deliberations.

Carried

e. Finance

Trena DeBruijn, Director of Finance/Treasurer

Re: FIN 2021-049 2022 Budget Considerations

Resolution No. 472-2021

Moved by Councillor Moher
Seconded by Councillor Graham

That report FIN 2021-049 2022 Budget Considerations be received.

Carried

- f. Finance**
Peter Nielsen, Manager, Capital Projects; Chris Allen, Purchasing Supervisor
Re: FIN 2021-055 Award of Request for Proposal No. P-10-2021 - Engineering Services for Various Bridges

Resolution No. 473-2021

Moved by Councillor Moher
Seconded by Councillor Windover

That report FIN 2021-055 Engineering Services for Various Bridges be received; and

That the award of Request for Proposal No. P-10-2021 - Engineering Services for Various Bridges to D.M. Wills Associates Ltd. Be approved; and

That a by-law be passed to authorize the County of Peterborough to enter into an Agreement with D.M. Wills Associates Ltd. in the amount of \$486,415.28 including HST.

Carried

At 12:12 p.m. Council dealt with items 11. Correspondence Report and 14. Notice of Motion, however, the Minutes reflect the order of the agenda.

- g. Public Works**
Doug Saccoccia, Manager of Engineering & Design
Re: INF 2021-035 Transfer of Mervin Line

Resolution No. 474-2021

Moved by Councillor Bonneau
Seconded by Councillor Moher

That report INF 2021-035 Transfer of Mervin Line be received; and

That staff be directed to proceed with preparing legal documentation and an associated by-law for the proposed transfer of Mervin Line between the County of Peterborough and the Township of Cavan Monaghan as required for the reconnection of County Road 11.

Carried

10. Staff Reports - Information Only

- a. Finance**

Trena DeBruijn, Director of Finance/Treasurer

Re: FIN 2021-053 Quarterly Financial Update

b. Finance

Chris Allen, Purchasing Supervisor

Re: FIN 2021-054 Purchasing Awards Report – October

Resolution No. 475-2021

Moved by Councillor Taylor

Seconded by Councillor Burt

That reports FIN 2021-053, Quarterly Financial Update and FIN 2021-054, Purchasing Awards Report be received for information.

Carried

11. Correspondence

Resolution No. 476-2021

Moved by Councillor Clark

Seconded by Councillor Amyotte

That the revised Correspondence Report CPS 2021-048 be received for information.

Carried

Mr. Weir, Director of Planning and Public Works, highlighted the Notice of Public Information Centre (PIC) regarding the County Road 14 (Yankee Line) James A. Gifford Causeway and Chemong Bridge Rehabilitations and reminded Council that the PIC virtual meeting is scheduled for November 23, 2021, from 6:30 p.m. to 8:30 p.m. For those that would like to attend, registration is required and can be done by contacting Steve Taylor from BT Engineering or Peter Nielsen, Manager of Operations, County of Peterborough.

12. Committee Minutes

a. Councillor Amyotte

Accessibility Advisory Committee

Re: Minutes of October 27, 2021

Resolution No. 477-2021

Moved by Councillor Whelan

Seconded by Councillor Clark

That the minutes of the Accessibility Advisory Committee meeting of October 27, 2021, be adopted.

Carried

- b. Councillor Graham
Finance Committee
Re: Minutes of November 2, 2021**

Resolution No. 478-2021

Moved by Councillor Taylor
Seconded by Councillor Amyotte

That the minutes of the Finance Committee meeting of November 2, 2021, be adopted.

Carried

13. Liaison Reports from External Committees, Boards and Agencies

14. Notices of Motion

a. Annexation

**Moved by Councillor McFadden
Seconded by Councillor Senis**

Resolution No. 479-2021

Moved by Councillor McFadden
Seconded by Councillor Senis

Whereas at the November 3rd, 2021, Peterborough County Council meeting, the Council received the Peterborough & The Kawarthas Economic Development 3rd Quarter Report; and

Whereas the President/CEO of Peterborough & The Kawarthas Economic Development identified within her report the lack of available serviced employment lands to meet the development demands of the region; and

Whereas the County of Peterborough ("County") and the City of Peterborough ("City") are both currently undertaking a Municipal Comprehensive Review ("MCR") and Land Needs Assessment ("LNA") with a planning horizon to 2051 in order to bring their respective Official Plans into conformity with the Provincial Growth Plan; and

Whereas the need for viable regionally focused serviced employment lands is of critical importance to the future of our entire region; and

Whereas during the recent public consultation of the draft City Official Plan on Nov. 1st, 2021, the County and stakeholders have raised concerns specifically related to limitations of the proposed and currently designated Employment Lands within the City; and

Whereas the City General Committee motion and adopting by-law for the the new Official Plan of the City of Peterborough will be included on the Nov. 29th, 2021, City Council agenda for ratification and passing respectively, which would result in the City Official Plan and all of the documentation required by section 7 of Ontario Regulation 543/06 to be forwarded to the Ministry of Municipal Affairs and Housing (“MMAH”) for review and approval; and

Whereas the lack of appropriately designated employment lands for the 30 year planning horizon would have a detrimental impact on the future of the region as a whole; Now therefore be it resolved that the County would be supportive of a mutually beneficial agreement that would be in the best interest of all parties and the entire region; and

That the County expresses support of the proposed boundary adjustment, subject to the Township of Cavan Monaghan (“Township”) Council approval, whereby the lands shown on Schedule “A” (“the Lands”) in the Township and the County would become part of the City; and

That the County, City, and Township would each appoint members to a negotiating team comprised of a Council representative, municipal staff and appropriate authorized agents for the sole purpose of negotiating a Memorandum of Understanding (“MOU”) between each of the parties; and

That the negotiating teams would have the authority to develop the foundations of an agreement, that is consistent with the process as prescribed under the Municipal Act 2001, which requires that the MOU be brought back to the respective Councils of the County, City, and Township prior to March 1st, 2022, to consider prior to endorsement; and

That the negotiations of the MOU would start immediately upon acceptance of mutually agreed upon terms of reference which must include:

1. That only the Lands identified under Schedule A (5 properties consisting of approximately 137.61 Ha) would be discussed for a boundary adjustment, which for sake of clarity does not include any Airport lands, and no residential properties; and
2. That the municipal boundary of the City would be expanded to include the Lands affected by the boundary adjustment; and
3. That all of the Lands included in this boundary adjustment must be included in the new City Official Plan, specifically designated as Employment Lands; and
4. That the outcome of the MOU would be mutually beneficial to all parties, namely the County, City, and Township;

And furthermore, that the outcome of the negotiations of said MOU, and any resulting restructuring proposal or requirements would be incorporated into the respective Councils adoption of their new Official Plans; and

That this motion be forwarded to the City and Township requesting their support and involvement in this process; and

That with motions of support from the County, City, and Township, that the Minister of MMAH Steve Clark be notified of the intentions of the County, City, and Township to collaboratively negotiate a joint MOU and restructuring proposal that would involve a boundary adjustment; and

That Minister Clark be requested to assign a Provincial Land and Development Facilitator to the negotiations for seamless and expeditious dialogue; and

That our MPP's, Minister David Piccini, MPP Laurie Scott, and MPP David Smith be copied on the correspondence.

Councillor Moher called for a recorded vote.

Ayes:	Jones, Amyotte, Bonneau, Burt, Clark, Clarkson, Martin, McFadden, Moher, Senis, Taylor, Whelan, and Windover
Nays:	Mitchell, and Graham
Absent:	Gerow

CARRIED. 15-4 on a recorded vote

Councillor Clarkson left the meeting at 12:47 p.m.

15. Announcements

16. Closed Session

17. Rise from Closed Session

18. Matters Arising from Closed Session

19. By-laws

- a. **By-law No. 2021-69 being, "A by-law to authorize the Corporation of the County of Peterborough to enter into Articles of Agreement with Drain Bros. Excavating Limited for work required under SS-19-2021 Chemong Bridge Accelerated Repairs" (relates to Resolution No. 406-2021)**

Resolution No. 480-2021

Moved by Councillor Graham
Seconded by Councillor Windover

That By-law No. 2021-69 be read and passed and that this by-law shall be signed by the Warden and Clerk and sealed with the Seal of the Corporation.

Carried

20. Confirming By-law

Resolution No. 481-2021

Moved by Councillor Senis
Seconded by Councillor Bonneau

That the confirming by-law to adopt, ratify, and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council be adopted.

Carried

21. Adjournment

Resolution No. 482-2021

Moved by Councillor Amyotte
Seconded by Councillor Clark

That the Council meeting adjourn at 12:56 p.m.

Carried

Warden, J. Murray Jones

Deputy Clerk, Lynn Fawn



2022 Social Services Budget Overview

County Council
December 1, 2021



Overview

1. City Budget Timeline
2. Program specific information
3. Budget – Operating and Capital
4. Summary, questions



City Budget Timeline



The current schedule is:

November —public input

November—Finance
Committee Review

December —Council
approval of Budget

The State of Social Services



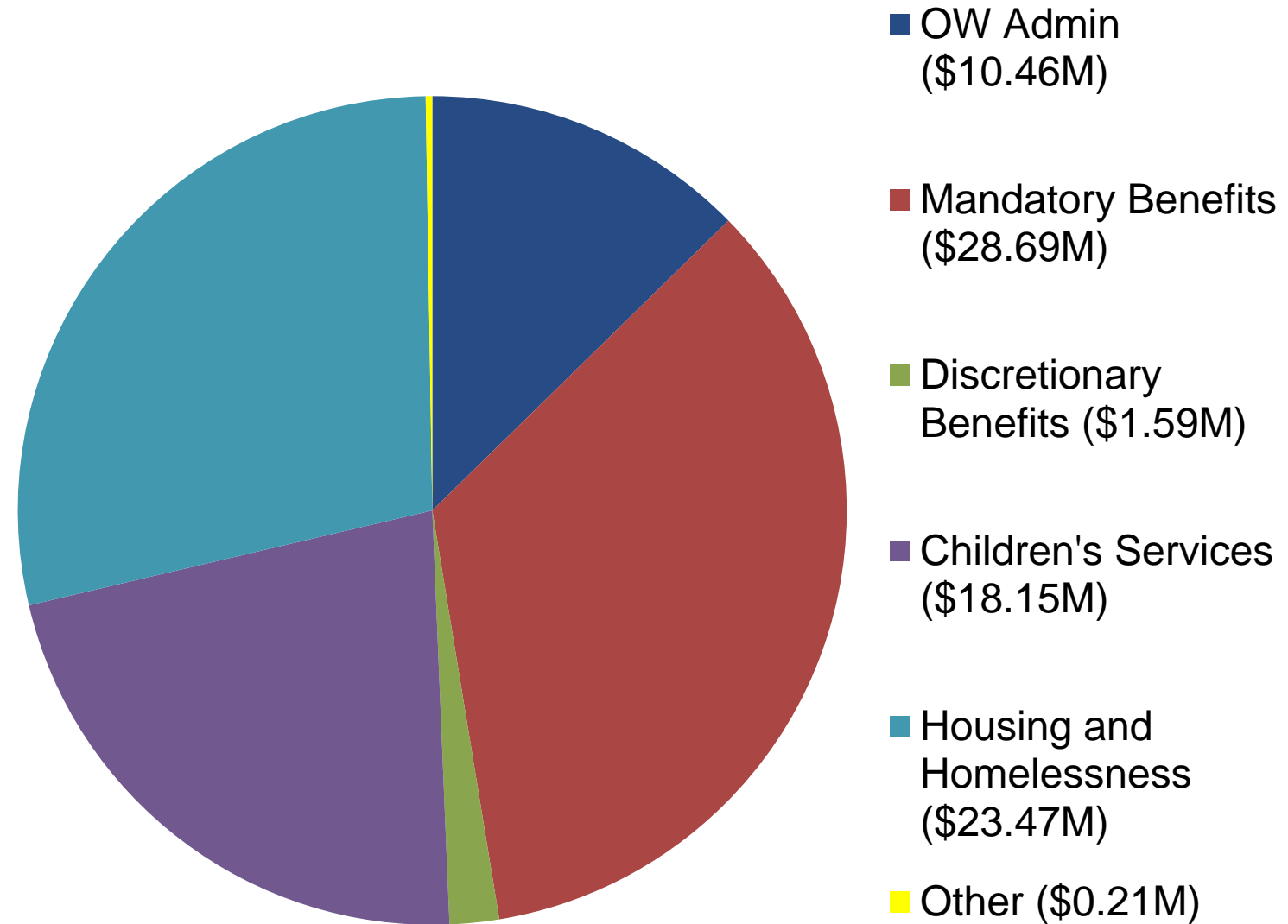
- Since 2018, the Provincial funding for program administration in most Social Services programs been frozen or reduced – increase in municipal cost shares over this time—staff advocacy around these issues ongoing
- Leveraging digital solutions & staff professional development to continue to provide client-centered service in the pandemic
- Continuing transformation of services to an integrated, one-stop service based on use of internal resources and collaboration with community partners in the development of Life Stabilization strategies and individual Action Plans

Social Services Operating Budget

Service Area	Expenditures	Provincial and Other Revenue	County Share	City Share
Social Assistance	\$40,949,816	\$35,762,705	\$845,563	\$4,341,548
Children's Services	\$18,151,431	\$15,774,529	\$784,378	\$1,592,524
Housing & Homelessness	\$23,470,800	\$11,542,952	\$6,187,787	\$5,740,061
Total	\$82,572,047	\$63,080,186	\$7,817,728	\$11,674,133
Change from 2021	-2.9%	-4.4%	2.1%	2.6%

Social Services Gross Operating Expenditures

2022 Gross Expenditures (\$82.6)



Social Assistance

Service Area	Expenditures	Provincial & Other Revenues	County Share	City Share
Ontario Works Administration	\$10,457,483	\$5,823,933	\$793,997	\$3,839,553
OW Mandatory Benefits	\$28,688,390	\$28,688,390	\$0	\$0
Discretionary Benefits	\$1,593,943	\$1,138,382	\$34,666	\$420,895
Homemakers and Poverty Reduction Initiatives	\$210,000	\$112,000	\$16,900	\$81,100
Total	\$40,949,816	\$35,762,705	\$845,563	\$4,341,548
Change from 2021	-8.8%	-10.0%	1.5%	1.1%



Social Assistance

- **Cost share** 83% city: 17% county based on ongoing caseload
- **Staffing** – continuing transformation of services toward Life Stabilization
- **Social Assistance Recovery and Renewal**

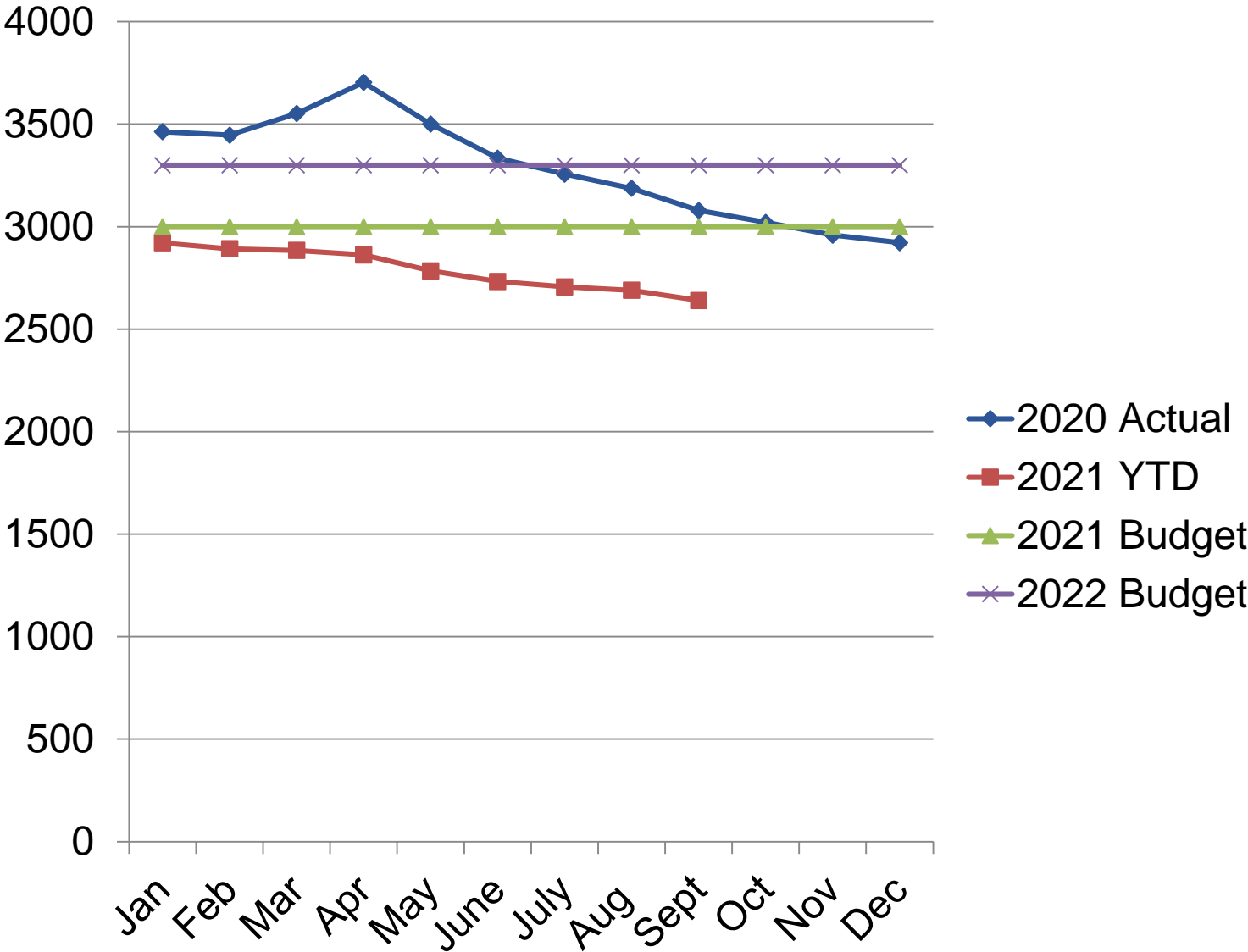


The State of Social Assistance



- Administration expenses at 2018 actuals until 2023 when a new funding formula will be launched
- 2021 Social Assistance Recovery and Renewal Plan will impact OW and ODSP delivery locally and at Provincial Level—details provided to PRLC throughout the year
 - MCCSS is co-designing a renewed operating model with municipal Service Managers
 - Municipal focus on Life Stabilization; Provincial focus on Financial Assistance
- Centralized Intake for Ontario Works applications launched in 2021
 - Collaboration between prototype Service Managers and MCCSS
- OW Caseload decreases in 2021 due to Federal COVID benefits – expected to increase in late 2021 and 2022 with cancellation of Fed programs

Total OW Caseload Trending



Children's Services

Service Area	Expenditures	Provincial & Other Revenues	County Share	City Share
Children's Services Admin	\$663,422	\$288,492	\$123,727	\$251,203
Directly Operated Child Care	\$2,229,341	\$1,688,161	\$178,590	\$362,590
Core and Expansion Funding	\$13,202,981	\$11,742,189	\$482,061	\$978,731
EarlyON Child and Family Centres	\$1,262,727	\$1,262,727	\$0	\$0
Early Learning Child Care	\$792,960	\$792,960	\$0	\$0
Total	\$18,151,431	\$15,774,529	\$784,378	\$1,592,524
Change from 2021	-2.8%	-3.0%	2.1%	-2.5%



Children's Services

- 2021 cost share 68% City, 32% County
- 2022 cost share 67% City, 33% County
- Continue to work with Early ON Centres, Child Care providers
- Continued COVID protocol for all Child Care Centres (Provincial screening and staff vaccinations)



The State of Children's Services



Provincial Government –Funding changes announced in 2019 budget

Jan 1, 2022—the threshold for allowable administration funding will be reduced from 10% to 5% in addition to the other ongoing cost sharing requirements

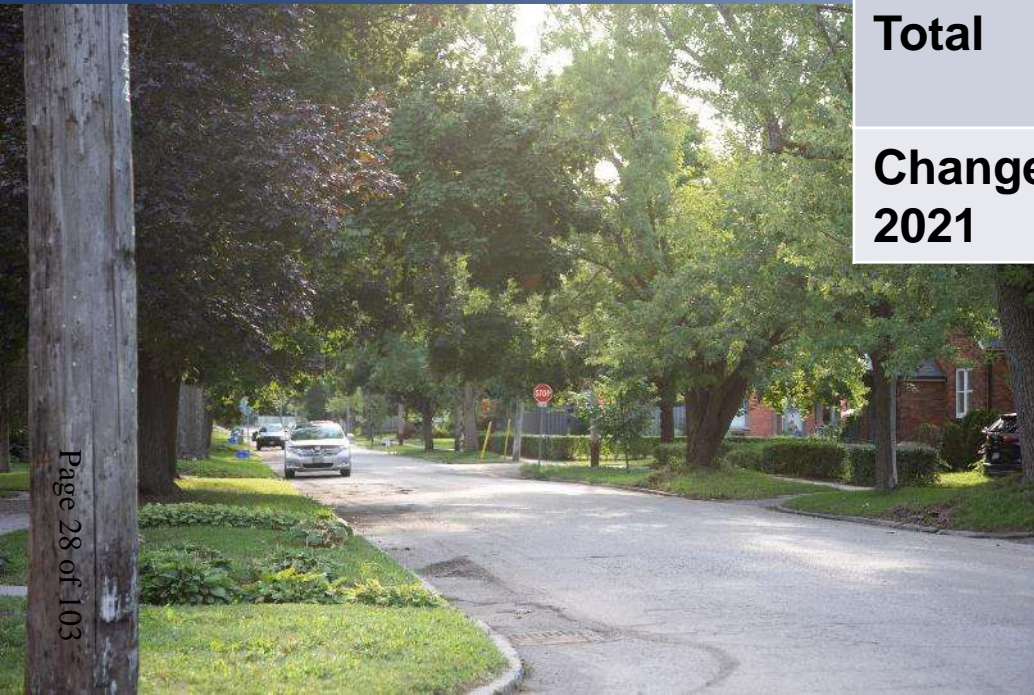
This was done with a thorough review of funding and programs and was managed within budget

Municipal Child Care programs will increase the per diem fees by 2% to help offset increases in costs

Possible National Child Care strategy in 2022—dependent upon Provincial government agreement

Housing and Homelessness

Service Area	Expenditures	Provincial & Other Revenues	County Share	City Share
Housing	\$16,963,571	\$6,220,781	\$5,979,537	\$4,763,253
Homelessness Services	\$6,507,229	\$5,322,171	\$208,250	\$976,808
Total	\$23,470,800	\$11,542,952	\$6,187,787	\$5,740,061
Change from 2021	9.4%	16.1%	2.2%	5.2%



Housing

Service Area	Expenditures	Provincial & Other Revenues	County Share	City Share
Housing Administration	\$970,987	\$117,000	\$473,963	\$380,024
Peterborough Housing Corp	\$3,861,060	\$819,070	\$1,688,304	\$1,353,686
Rent Supplement Programs	\$2,238,271	\$488,271	\$988,538	\$761,462
Non-Profit and Native Housing Providers	\$7,015,000	\$2,324,969	\$2,602,967	\$2,087,064
Housing Resource Centre	\$320,000	\$0	\$177,600	\$142,400
Housing Access Peterborough	\$86,782	\$0	\$48,164	\$38,618
Special Program Funding DOOR	\$250,000	\$250,000	\$0	\$0
Special Program Funding IAH	\$2,221,471	\$2,221,471	\$0	\$0
Total	\$16,963,571	\$6,220,781	\$5,979,537	\$4,763,253
Change from 2021	6.7%	17.5%	2.3%	0.0%

Homelessness

Service Area	Expenditures	Provincial & Other Revenues	County Share	City Share
Home For Good	\$983,236	\$983,236	\$0	\$0
Homelessness	\$5,523,993	\$4,338,935	\$208,250	\$976,808
Total	\$6,507,229	\$5,322,171	\$208,250	\$976,808
Change from 2021	17.3%	0.5%	0.0%	40.9%

Housing

- **2022 Cost share** 44.5% City: 55.5%
County based on weighted assessment
- **Staffing** – continued restructuring of staff to align by function
- **Peterborough Housing Corporation:
Capital Financing & Community
Revitalization Plan**
 - Board restructuring
 - Establishment of the Government Business Entity underway
 - CMHC Co-Investment Fund Application
 - Phase I project in pre-development



The State of Housing



- Rebuilt Brock Mission opened in 2021 —30 Shelter Beds and 15 Permanent Supportive Housing Units
- Strategic Plan for Community Housing will explore opportunities for regeneration, mergers and acquisitions as housing providers reach the end of their operating agreements
- Increase in the provincially funded Canada-Ontario Housing Benefit in 2022
- Implementing changes to the Housing Stability Fund and Rent Supplement programs to align with Life Stabilization and homelessness prevention which resulted in more available supports to community
- Continuing pressures on housing availability across the spectrum

Homelessness

- Built for Zero Community focused on ending chronic homelessness by 2025
- 2021 COVID-19 responses saw a high level of movement and pressures to the shelter system and isolation responses
- Provincial Homelessness funding related to COVID-19 supports ends March 31, 2022
- All shelters continuing to operate at reduced capacity to allow for social distancing

Social Services staff operated After Hours and weekends to ensure vulnerable clients access to service



The State of Homelessness



- As of October 31, 2021, there have been 239 shifts from homelessness to housing in 2021 (33% of these shifts were from chronic homelessness—79 individuals or families)
- Community Homelessness Prevention Initiative funding confirmed for 2022 – no increase
- Received 2 rounds of Social Services Relief Funding (SSRF) in 2021 to support enhanced COVID homelessness responses
- Despite COVID pressures; staff and community continue to develop shelter and service standards and support transformation of the shelter system

Capital Projects

Capital projects (Incentives for Affordable Housing and Capital Repairs) using reserve funding and underspent 2021 funds for 2022

No municipal contribution requested this year

Total Social Services Costs

Service Area	Expenditures	Provincial and Other Revenue	County Share	City Share
	\$82,572,047	\$63,080,186	\$7,817,728	
			\$0	
Total			\$7,817,728	\$11,674,133
\$ Increase from 2021			\$162,421	\$290,984
% Increase from 2021	-2.8%			

Questions



Building Community Resilience to 2030

Part 1 - Vision and Fund Proposal

To: The City and County of Peterborough and First Nations making up the Peterborough Census Metropolitan (CMA) Community

From: Peterborough Climate Emergency Activist Group (PCEAG) including: Council of Canadians, Peterborough Alliance for Climate Action, Transition Town Peterborough, local citizens, and locally owned businesses and farming enterprises

Date: Part 1: Proposal Release, October 29, 2021

Zoom Q & A, City and County: Scheduled for week of November 15, 2021

Part 2: Background and Model for Action January, 2022

A. Purpose

In recognition of the IPCC Code **Red** for Humanity this proposal makes the case to aggressively continue to reduce fossil fuel GHG emissions, while focusing more broadly on the security of life essentials that build community resilience while reducing GHG emissions.

B. Recommendations

1. Adopt the **Vision** for the Peterborough CMA Community to become the Most Resilient Community in Canada by 2030.
2. Create a Community Resilience Operating Fund (**CROF**) starting with the City and County 2022 budgets to leverage the power of citizens, citizen groups and non-profit organizations, to work to build the resilience of their own community leaving no one behind.
3. Through the implementation of the Vision and CROF, focus on the **security of life essentials**, including food, water, energy, culture and wellness, which are all priority solution multipliers for economic localization and more local sustainable jobs and livelihoods.
4. Provide the CROF **funding** from the City and County of 1.2% of respective operating budgets in 2022, accumulative and rising by .1 % yearly until reaching 2.0 % in 2030.

C. IPCC Code Red for Humanity

1. *“Recent changes in the climate are widespread, rapid and intensifying many weather and climate extremes such as heat waves, heavy rainfall, droughts and tropical cyclones have become more frequent and severe.” IPCC, Part 1: Code Red for Humanity, August 9, 2021*
2. *“Drawing on 14,000 scientific studies and approved by 195 member nations, the IPCC's “Code Red for Humanity” analysis states in the starkest terms possible that the Earth is on the precipice of runaway, uncontrolled heating. If left unchecked, it will lead to climate catastrophe for the entire planet. For scientists to talk in such dark and strident terms is unprecedented. We must remember that scientists are very conservative, have a high bar for what they accept as evidence, and usually avoid harsh language.*

“Here is what else you need to know from the report. 1. Global heating is almost certain to increase from the present 1.1C above pre-industrial times to 1.5C in the next 20 years. 2. The window for action to avoid even greater heating has almost closed. 3. The certainty of the science is absolute, as is the cause: human activity. 4. The impacts are happening right now, and they are accelerating. 5. There is still time to avoid the most nightmarish scenarios such as those that would occur at 2.0C of warming; however, it will require drastic global emissions reductions this decade.” (Drew Monkman, Peterborough Examiner, September 3, 2021)
3. UN Secretary General Antonio Guterres told a virtual meeting of leaders from major economies hosted by US President Joe Biden, September 17, 2021: *“We need a 45% per cent cut in emissions by 2030 to reach carbon neutrality by mid-century.”* He added that *“the world is on a catastrophic pathway to 2.7 degrees of heating.”*
4. *“Signs of how our local climate is changing are already here. Take, for instance, the number of summer days over 30C. According to data from the “Peterborough Trent U” weather station the temperature soared above 30 degrees on 28 days in 2018 and increased to 35 days in 2020. The average for Peterborough in the 1990's was only 10 days above 30 degrees.” (Drew Monkman, October, 2021)*

D. Expanding The Vision

Within the global Code Red for Humanity, Community Resilience is a measure of the ability of any community to bounce back and quickly forward to any climate crisis event that affects the security of their life essentials.

The chosen **Vision** for the Peterborough CMA Community of becoming the most resilient community in Canada is relative to other CMA communities in Canada. Sharing the Vision with other communities, particularly in Southern Ontario, with the same weather patterns, could accelerate the sharing of best practices to build community resilience.

For further explanation, reference Exhibit 1 for Sample Measures of Community Resilience (p. 4)

E. Creating a Framework for the Community Resilience Operating Fund (CROF)

The most important framework ideas:

- supporting the City and County working together as **One** to build local resilience.
- working towards the same **Vision**.
- creating a **joint fund** from the local tax base with relatively easy access by citizens, citizen groups and local non-profit organizations.
- designing a process to leverage the power of **citizens**, while reducing overall costs to the community.
- and, increasing the sense of both community and individual **optimism** and **hope** for a better more livable, human scale community.

Refer to Exhibit 2: Additional CROF Framework Considerations (p.5)

F. Examples of CROF Project Funding Opportunities

1. Residential /Light Commercial Energy Use Reduction.

The federal government has announced a residential retrofit rebate program. The province may follow. These are basically kick-start programs that most often are utilized by early adopters and upper income households.

The Peterborough CMA needs an Energy Use Reduction program for net of all Federal and Provincial rebates that pay the interest on commercial loans on \$50,000 for up to 10 years. The loans would be applicable for certified installation for upgrading insulation, new windows and doors, and HVAC fossil fuel changes to point-of-use solar, wind and geothermal.

The community also needs a volunteer Neighbourhood Project to deliver these programs equitably in a timely fashion across the CMA Community.

Community wide energy reduction is a solution multiplier for Economic Localization which drives the increase in the community *store of value*, which drives the tax base allowing the community to provide the services the community needs.

2. Formation of a Public Engagement Task Force to recommend to the City of Peterborough for the use of the PDI Sale Capital Funds

The purpose of this Public Task Force would be to propose a plan utilizing the PDI sale capital funds to speed up the generation of Local Distributive Renewable Power Generation projects for Commercial Properties, which not only reduce GHG emissions but eliminate the energy loss in transmission.

Refer to Exhibit 3: Public Engagement Task Forces Framework (p.5)

3. 50 % Local Food 2030

The SPP plan approved by all the members of the Peterborough CMA Community calls for the community to be able to feed itself by the mid-2030s. It therefore appears reasonable to target the achievement of 50 % Local Food by 2030. This is critical and especially relevant in view of the multiple studies of **food insecurity** that rank the Peterborough CMA Community close to the top in Canada. There are many projects needed to achieve 50% Local Food by 2030 and Part 2 of this proposal will share more of them.

A Local Food Capacity issue can be somewhat alleviated by offering Local Farmers, committing to sell a minimum of 50% of their output into the local market, the payment of interest on commercial loans of up to \$50,000 for construction of greenhouses, storage facilities, washing stations, farm worker living quarters and other farm equipment. This local food capacity incentive could be in addition to the Residential Energy Use Reduction Program outlined above in #1.

G. The Happy Illusion

“Some folks nurture the happy illusion that we can do it all - continue to grow the economy while also funding the energy transition. But that assumes the problem is only money - if we find a way to pay for it, then the transition can be undertaken with no sacrifice). This illusion can be maintained only by refusing to acknowledge the stubborn fact that all activity, including building alternative energy and carbon capture infrastructure, requires energy.

The only way out of the dilemma arising from the energy and emissions cost of the transition is to reduce substantially the amount of energy we are using for “normal” economic purposes...for resource extraction, manufacturing, transportation, heating, cooling and industrial processes - both so that we can use that energy for the transition (building solar panels and electric vehicles), and so that we won't have to build as much new infrastructure (since, if our ongoing operational energy usage is smaller, we won't need as many solar panels and so on).” (Power, Richard Heinberg, Post Carbon Institute, 2021}

Exhibit 1: Sample Measures of Community Resilience

Fossil Fuel Emissions: Per Capita Carbon Footprint

Energy Use Reduction: Per Capita Index to Average Canadian

Energy Security:

- % Electricity Consumed - Locally Generated.
- % Households with on-site renewable power generation systems.
- % Commercial Buildings with on-site renewable power generation systems.
- % Households at 80% or greater of Minimum Energy Usage Rating

Food Security:

- % Restaurant, Institutional and Home food consumption grown locally.
- % Households with pollinator and food gardens replacing lawns.
- % Households with rain water collection systems.

Water Security: % Peterborough Households on City water supply.

Storm Water Management: % Households with sponge driveways.

Local Jobs: % of Local Jobs in locally owned businesses.
 % of Local Jobs in GEM (Government, Education, Medical).

Public Transportation: % of working population who regularly utilize public transportation to and from work.

Walk, Bike, e-Bike: % of working population that regularly commute to and from work this way.

Volunteerism : % of population over 18 that volunteers in the community

Community Wellness Rating: to be determined

Community Equity Rating: to be determined

Exhibit 2 CROF Framework Considerations

- The CROF is for Operational Funding to leverage the power of citizens and citizen groups to help build their own more resilient community to 2030 and beyond.
- The fund is designed to support the leadership, expert opinion and administrative costs to manage the fund.
- Assuming a City of Peterborough 2022 Operating Budget of approximately \$300 million, 1.2% or \$3.6 million would support the CROF.
- The County contribution would include 1.2 % of the Peterborough CMA County operational budgets in 2022.
- The CROF is not designed to cover City or County internal costs or that of arms-length organizations such as PKED, Green Up or Peterborough Holdings; however, eligible organizations may request working partnerships with these organizations on a project basis.

Exhibit 3: Public Engagement Task Force Framework

- from 8 to 12 Peterborough CMA resident volunteers, including a leadership team of three
- create a Project Plan for approval.
- with a project completion date and an expense budget of up to \$35,000 covering surveys, research, meeting space, refreshments, report writing and other.
- could include one or more CROF staff/could include one or more City /County staff .
- could include one City Councillor and one County Councillor.
- Final Report recommendations submitted to CROF staff and City and County Staffs & Councils.

With optimism and hope for the future of the Peterborough CMA Community

Building Community Resilience to 2030

Part 1 Vision and Fund Proposal

**To: The City and County of Peterborough and First Nations making up the
Peterborough Census Metropolitan Area (CMA) Community.**

**From: Peterborough Climate Emergency Activist Group (PCEAG) including PACA,
COC , TTP, local citizens, locally owned business, and farming enterprises.**

PCEAG November 2021



IPCC CODE RED For Humanity:

- Global Warming caused by the use of fossil fuels as a major source of energy was clearly identified as a risk to humanity at the UN Earth Summit in Rio De Janeiro in 1992.
- GHG Emissions have been rising ever since to the point of the current IPCC Code Red for Humanity.
- The IPCC focus is on 2030 in order to be net zero carbon by 2050.
- “ We need a 45 % cut in emissions by 2030 to reach carbon neutrality by mid century ... the world is on a catastrophic pathway to 2.7 degrees of heating” United Nations Secretary General
- 2030 is the marker to not only reduce carbon emissions by 45% but also to build community resilience leading to a more sustainable future beyond 2050

PCEAG November 2021



Purpose of this Proposal:

**Aggressively reduce GHG emission in the Peterborough
CMA Community to 2030**
while focusing more broadly on the security of life essentials

PCEAG November 2021



Recommendation 1:

Adopting the Vision for the
Peterborough CMA Community
to become the Most Resilient Community
in Canada by 2030.

PCEAG November 2021



Recommendation 2:

Create a Peterborough CMA Community Resilience Operating Fund (CROF) to leverage the power of citizens, citizen groups and non-profit organizations to work to reduce GHG emissions while increasing community resilience.

PCEAG November 2021



Recommendation 3:

**Focus on the security of life essentials including:
food, water, energy, culture and wellness**

PCEAG November 2021



Recommendation 4 : CROF Funding Proposal

Provide the CROF Funding from the City and County of 1.2% of respective operating budgets in 2022 accumulative and rising by .1% yearly until reaching 2.0 % in 2030

PCEAG November 2021



Sample Measures of Community Resilience Reference

Exhibit 1 in the written Proposal

PCEAG November 2021



Examples of CROF Project Funding Opportunities

- **Residential /Light Commercial Energy Use Reduction**
- **Formation of a Public Engagement Task Force to recommend to the City of Peterborough the use of the PDI Sale Capital Funds.**
- **50 % Local Food 2030**

PCEAG November 2021



**Thank You for the opportunity to
present this proposal.**

**Part 2 Background and Model for Action
January 2022**

PCEAG November 2021





Staff Report

Meeting Date: December 01, 2021
To: County Council
Report Number: FIN 2021-56
Title: Supplier Management Policy
Author: Chris Allen, Purchasing Supervisor
Approval: Sheridan Graham, CAO
Recommendation: That report FIN 2021-56 Supplier Management Policy be received; and further
That Policy FI-31, Supplier Management, be approved.

Background

Council received the draft Supplier Management Policy on November 3rd, 2021. At that time, staff requested comments be sent to the Purchasing Supervisor for response by November 18th, 2021.

Staff advise that no comments were received, and no changes have been made to the draft policy.

The information that this policy produces can be managed through the County's bidding platform, Bids&Tenders and their Supplier Performance Module. This module supports the County's strategic goals:

- Cloud based
- Improved communications
- Assists with organizational development
- Financial responsibility

This module has recently received approval from both the Technology Steering Committee, and the Leadership Team.

Financial Impact

The Bids&Tenders' Supplier Performance Module is accounted for in the 2022 Corporate budget for IT Software.



Staff Report

Anticipated Impacts on Local and/or First Nations Communities

Not applicable.

Alignment to County of Peterborough Strategic Plan Priorities

To provide high quality services to residents, businesses and Townships:

Financial Responsibility – To ensure evidence-informed planning and approaches to achieve financial sustainability and accountability, while keeping ratepayers top of mind.

Infrastructure – To efficiently address current infrastructure demands, while maintaining the vision and planning necessary to meet future needs.

In consultation with:

1. Trena DeBruijn, Director of Finance/Treasurer

Communication Completed/required:

The Supplier Management Policy, once approved by Council, will be distributed to all County Management staff and be made available on the County's shared network drives. Employee training will be set up through virtual presentations to introduce the policy to the remaining staff who are involved in acquiring goods and services for the County.

Attachments

Appendix A: Draft Supplier Management Policy

Appendix B: Supplier Performance Evaluation Documents

Respectfully Submitted,

Chris Allen, Purchasing Supervisor

For more information, please contact:

Chris Allen, Purchasing Supervisor

callen@ptbocounty.ca

705-743-0830 Ex. 2206



County of Peterborough Policy Manual

Department:	Finance
Policy No.:	FI-31
Subject:	Supplier Management
Approved by Leadership Team:	October 13, 2021
Originally Approved by Council:	
Revised by Council:	
Approved by:	Resolution No.

1 Contract Management

1.1 Purpose and Interpretation

The purpose of this Section is to provide guidelines and set out the roles and responsibilities for the management of all contracts with suppliers for the provision of deliverables procured by the County. This Section should be read in conjunction with the County's Purchasing Policy and the Procurement Manual. Defined terms used in this section have the meaning assigned in the Glossary of Terms in Schedule A of the Procurement Procedures Manual. For ease of reference, the following defined term is repeated here:

“Contract Administrator” means a County employee assigned to the management of a contract.

1.2 General Principles

Contract Management begins with the awarding of a contract and should continue throughout the life of a contract until all the obligations under the contract have been satisfactorily completed, final payment has been made, and warranties have expired.

The County has a legal obligation to deal with contractors in good faith throughout the contract relationship. This includes when the County is exercising discretion during the contractual relationship such as decisions on renewal or termination. The County shall treat contractors fairly in communication and interactions considering the commercial interests of the County as a public authority.

(a) Scope Management

The scope of each contract must be appropriately managed to ensure that all deliverables are properly received, payments are appropriately made, all timelines are met, and any extension options are appropriately exercised.

(b) Contract Amendments and Scope Changes

Contract extensions and amendments must not be used to expand a contract beyond what was agreed upon under the terms of the contract and the original procurement process, or to circumvent the need to procure additional deliverables through a competitive process.

During the course of a contract, additional work may arise that could not be anticipated during the project planning process. Contract amendments for adjustments to the scope of the contract may be approved if the adjustment is for work that is directly connected or incidental to the original contract scope.

If a contract amendment results in a net increase to the contract value previously approved, the amendment must be approved in accordance with the County's Schedule of Approval Authority.

All amendments to an existing contract must be appropriately documented. Legal Services could be consulted regarding all matters pertaining to contract interpretation and application, and for any changes, extensions, renewals, or amendments required to be made to any executed contract.

(c) Contract Disputes

All potential contract disputes with suppliers must be managed in accordance with the dispute resolution mechanisms outlined in the contract. Where a contract is silent on dispute resolution, Departments must ensure that potential disputes are proactively managed and appropriately escalated.

Written copies of all communications and correspondence with suppliers concerning a contract dispute must be maintained by the Department.

(d) Early Termination

A contract can only be terminated prior to its expiry date with the involvement of Legal Services and/or the CAO and in accordance with the terms and conditions outlined in the contract.

(e) Risk of Legal Action

Legal Services and/or the CAO must be promptly advised if a supplier initiates or threatens legal action against the County at any time throughout the life of the contract or if there are signs that a supplier is experiencing financial difficulty (e.g. the supplier fails to pay its employees, suppliers or subcontractors).

1.3 Roles and Responsibilities**(a) Role of Department Heads and their Designates**

It is the role and responsibility of the Department Head or designate to:

- assign a Contract Administrator to each contract for deliverables procured by the Department;
- provide support and advice to the Contract Administrator as required;

- ensure that all Contract Administrators in the Department are appropriately trained, have knowledge and understanding of applicable policies and procedures, and are able to fulfill the role of Contract Administrators as set out in this policy;
- monitor and ensure compliance with this Contract Management section, and the Supplier Performance Evaluation section of this Policy;
- ensure all invoices are complete and accurate prior to approving payment; and
- review invoices in a timely manner and ensure approved payments are made in accordance with the payment terms in the contract.

(b) Role of Contract Administrator

It is the role and responsibility of the Contract Administrator to:

- be familiar with and understand all of the terms and conditions of the contract;
- create a file for the retention of all documentation related to the contract, as further described in Section 1.4 of this policy;
- facilitate and maintain a professional working relationship with the supplier;
- ensure all contracts are complete and accurate and executed prior to the commencement of any work or deliveries;
- track renewal or extension dates and appropriately exercise discretion with respect to options to renew or extend contracts;
- anticipate and respond to changes in circumstances that may impact contract performance, such as unseasonable weather, labour disruptions, unforeseen site conditions, indications of changes in the supplier's financial stability, etc.;
- meet with the supplier at appropriate intervals to discuss any performance issues or concerns;
- if applicable, formally evaluate the supplier's performance in accordance with the Supplier Performance Evaluation section of this Policy;
- document all communications related to the supplier's performance of the contract;
- consult with the Purchasing Division, as necessary, with respect to interpretation of the terms and conditions of the contract; and
- seek advice from the Purchasing Division, as necessary, with respect to compliance issues and contract disputes.

(c) Role of the Purchasing Supervisor

It is the role and responsibility of the Purchasing Supervisor to:

- respond to requests for assistance from the Contract Administrator with respect to:
 - inadequate supplier performance, non-compliance with contract terms and conditions, or contract disputes that may have a negative impact and/or potentially lead to legal action;
 - requests from the supplier for the assignment of a contract;
 - interpretation of terms and conditions under the contract and the remedies for breach of contract provided for in the contract and/or at law;

- provide advice in a timely manner once advised that a supplier has initiated or threatened legal action against the County at any time throughout the life of the contract; and
- provide advice in a timely manner once advised that the supplier may be, or is about to be, declared bankrupt or insolvent.

(d) Role of the Purchasing Division

Contract management is the responsibility of the Department that is receiving the deliverables under the contract. With the exception of contracts managed by the Purchasing Division on its own behalf, the Purchasing Division is not responsible for and should not be involved in the day-to-day management of a Department's contracts. The Purchasing Division should be advised of serious performance issues or contract disputes that may result in early termination of a contract and must be provided with copies of all Interim and Final Performance Evaluation Reports in accordance with the Supplier Performance Evaluation section of this Policy.

It is the role and responsibility of the Purchasing Division to:

- provide assistance to Departments in connection with the possibility of early termination of a contract;
- advise on options and strategies for maintaining stability and supply of the deliverables in the event of early termination of a contract;
- maintain detailed documentation of all communications related to supplier performance; and retain copies of all Interim and Final Performance Evaluation Reports, in accordance with the Supplier Performance Evaluation section of this Policy.

1.4 Document Retention and Contract File

Documentation should be current and organized in a way that clearly allows for tracking of the receipt of the expected quantity and quality of the deliverables under the contract, timelines for delivery dates, performance milestones, and performance evaluation dates, and in accordance with the County's Record Retention By-law.

a) Contract Administrators must retain electronic or hardcopy versions of the following documents and records, if applicable, and in accordance with the County's Record Retention By-law:

- I. warranties and/or documented certifications, such as ISO ratings, fitness certificates, compliance with electrical safety standards, etc.;
- II. relevant dates, such as delivery dates (this notation may be as simple as a checkmark beside an expected receipt of goods date, and should be initialed and dated by the person doing the review);
- III. details of any extenuating circumstances that had an impact on contract compliance (e.g. extreme weather, labour disputes, power outages, accidents, etc.);
- IV. the date, nature, and outcome (positive or otherwise) of informal performance reviews;
- V. work orders and service records;

- VI. notes of all written and verbal communication regarding contract compliance;
- VII. written communications, Interim and Final Performance Evaluation Reports completed in accordance with the Supplier Performance Evaluation section in this Policy, and notices to and from the supplier;
- VIII. notes or minutes of any face-to-face and/or site meetings; and
- IX. records of any dispute resolution performance issues and actions taken; and any other relevant communications or documents related to the contract and/or the supplier's performance under the contract.

b) The Purchasing Coordinator must retain electronic or hardcopies of the following documents and records:

- I. authorization of the award of the contract to the supplier;
- II. contracts and all related documentation, including, but not limited to, bid solicitation documents, the supplier's bid, customized agreements, related drawings, plans, purchase orders, schedules, specifications, etc.;
- III. insurance certificates, as required by the contract;
- IV. surety bonds or other forms of performance guarantees, if required by the contract; and
- V. change orders detailing new terms that have been negotiated into the contract, if applicable.

c) The Accounting Clerk must retain originals or copies of the following documents and records:

- I. bills of lading;
- II. Purchase Order, cheque requisitions; and
- III. Invoices.

2 Supplier Performance Evaluation

2.1 Purpose and Interpretation

The purpose of this Section is to establish a Performance Evaluation Process to evaluate supplier performance in a transparent and consistent manner. This Section should be read in conjunction with the County's Purchasing Policy, the Procurement Procedures, and the Contract Management (Section 1). Defined terms used in this Section have the meaning assigned in the Glossary of Terms in Schedule A of the Procurement Procedures Manual.

2.2 Performance Evaluation

Supplier performance is critical to the success of County projects. Poor quality, unnecessary contract delays, and unsafe work practices will not be tolerated by the County.

For applicable contracts, at the outset of the contract, the Contract Administrator will provide the supplier with copies of the Interim and Final Performance Evaluation Reports that will be used to rate the supplier's performance in accordance with the Performance Evaluation Process. In the event that the performance evaluation documents are updated or modified during the term of the contract, the Contract Administrator shall provide the supplier with copies of the updated or modified documents.

Interim Evaluation

The Contract Administrator may formally evaluate the supplier's performance and complete an Interim Performance Evaluation Report prior to the renewal or extension of the contract, if applicable.

The Contract Administrator may formally evaluate the supplier's performance and complete an Interim Performance Evaluation Report at any time during the term of the contract, as determined by the Contract Administrator taking into account the nature, complexity, value, and length of the contract.

Final Evaluation

The Contract Administrator may, for applicable contracts, formally evaluate the supplier's performance and complete a Final Performance Evaluation Report within 30 calendar days upon completion, expiration, or termination of the contract.

2.3 Interim Performance Evaluation Report

a) Notification of Supplier

If evaluations of performance are completed, the Contract Administrator will notify the supplier of its overall performance rating and provided the supplier with a copy of the completed and signed Interim Performance Evaluation Report.

b) Performance Issues

If the supplier receives a "Inadequate", or "Poor" rating on any of the rated criteria in the Interim Performance Evaluation Report, the Contract Administrator will offer to meet with the supplier to clearly identify and discuss the performance issues, determine the corrective action that can be taken to rectify and avoid recurrence of the performance issues and obtain supplier's agreement to take the corrective action within a specified time period.

Following the meeting, the Contract Administrator will confirm the details and outcome of the discussion in writing to the supplier and will attach a copy of the written record of the meeting to the Interim Performance Evaluation Report. The Contract Administrator will inform their Department Head of the performance issues. If the performance issues are not rectified or there is a recurrence of the performance issues, the Contract Administrator will consult with their Department Head, the Purchasing Division, Legal Services, and the CAO to determine next steps.

2.4 Final Performance Evaluation Report

a) Performance Issues

If the supplier receives a “Inadequate”, or “Poor” rating on any of the rated criteria in the Final Performance Evaluation Report, the Contract Administrator will offer to meet with the supplier to discuss the performance issues and will consider any comments or explanations provided by the supplier in the finalization of the Final Performance Evaluation Report.

b) Recommendation Based on Performance

Based on the final rating of the criteria in the Final Performance Evaluation Report, the Contract Administrator may make a recommendation to either:

- allow the supplier to continue participating in future procurement opportunities; or
- disqualify the supplier from participating in future procurement opportunities for a period of up to three (3) years in accordance with the Supplier Suspension, Section 3.

c) Recommendation for Continued Participation

If the evaluation results in a recommendation to allow the supplier to continue participating in procurement opportunities, the Contract Administrator will notify the supplier of its final rating and the resulting recommendation and provide the supplier with a copy of the completed and signed Final Performance Evaluation Report.

d) Recommendation to Disqualify

If the evaluation results in a recommendation to disqualify the supplier from participating in future procurement opportunities in accordance with the Supplier Suspension, Section 3, the following steps must be taken:

- I. Review by Department Head
The Contract Administrator will submit the Final Performance Evaluation Report to their Department Head for review. The Department Head will ensure the Final Performance Evaluation Report is complete, will discuss the ratings with the Contract Administrator, and will ask the Contract Administrator to confirm that the Final Performance Evaluation Report accurately reflects the supplier's performance.
- II. Notification of the Purchasing Division
The Contract Administrator will inform the Purchasing Division of the recommendation and provide the Purchasing Supervisor with a copy of the Final Performance Evaluation Report.
- III. Notification of Supplier and Supplier's Right to Dispute
The Contract Administrator and the Purchasing Supervisor will jointly notify the Supplier of its final rating and the resulting recommendation, provide the Supplier with a copy of the completed and signed Final Performance Evaluation Report and advise the Supplier that any dispute in respect of the recommendation must be set out in a written statement of dispute and submitted to the Purchasing Supervisor within 10 business days.

e) Decision to Disqualify and Consideration of Statement of Dispute

The decision with respect to suspension of the supplier will be made in accordance with the Supplier Suspension, Section 3. The completed Performance Evaluation Report will fulfill the requirement for a written business case under the Supplier Suspension, Section 3. The Purchasing Supervisor with the Contract Administrator will consider the supplier's statement of dispute, if any, in deciding under the Supplier Suspension Section 3. Any decision under the Supplier Suspension Section is final.

2.5 Retention of Evaluation Reports

The Contract Administrator will retain all original Performance Evaluation Reports and will provide the Purchasing Division with a copy of each Performance Evaluation Report. The Purchasing Division will retain copies of all Performance Evaluation Reports in accordance with the County's Records Retention By-law.

2.6 Disclosure of Results to Others

The results of any Performance Evaluation Process are intended to be disclosed internally across Departments and may be disclosed to other government bodies upon request, where it can be demonstrated that the supplier has listed the County as a reference.

The records may be governed by and disclosed in accordance with the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56.

2.7 Consideration of Performance in Evaluation of Bids

The County may consider past performance evaluation results in the evaluation of future bids from the supplier, whether or not the past performance resulted in suspension in accordance with Section 3, Supplier Suspension.

3 Supplier Suspension**3.1 Purpose and Interpretation**

The purpose of this Section is to set out the process for suspending suppliers from participation in the County's procurement processes. This Section should be read in conjunction with the County's Purchasing Policy, the Procurement Procedures, the Contract Management (Section 1), and the Supplier Performance Evaluation (Section 2). Defined terms used in this Section have the meaning assigned in the Glossary of Terms in Schedule A of the Procurement Procedures Manual.

3.2 Overview

To ensure that the County is receiving quality deliverables and value for public money, and is dealing with suppliers that conduct business in a professional and ethical manner, the County may suspend suppliers from participating in its procurement processes for the time periods prescribed in this policy for any of the following reasons:

- a) The supplier was convicted of serious crimes or other serious offences, including bid-rigging, price-fixing or collusion, fraud, or other statutory offenses in any jurisdiction.
- b) The supplier gave false declarations, including making misrepresentations in bids or failing to disclose conflicts of interest in connection with a procurement process or contract with the County.
- c) The supplier had significant or persistent deficiencies in performance of any substantive requirement or obligation under a prior contract or contracts with the County.
- d) The supplier engaged in professional misconduct or acts or omissions that adversely reflect on the commercial integrity of the supplier in commercial relationships with the County.

The above may include conduct by any of the principals, employees, affiliates, operating minds, controlling shareholders, related corporations or non-arm's length entities of the supplier.

A decision to suspend a supplier must be made in accordance with this Section, must be supported by evidence and must be based on the reasons and factors set out below. A decision to suspend a supplier is discretionary; however, such discretion must be exercised consistently and fairly.

3.3 Reasons for Suspension

a) Crimes or Offences

If a supplier is convicted of serious crimes or other serious offences, including bid-rigging, price-fixing or collusion, fraud or other statutory offenses, the supplier should be suspended for the maximum suspension period.

b) False Declarations

If a supplier includes false or misleading information in its bids the County may suspend that supplier from participating in future procurement processes.

If a supplier fails to disclose a conflict of interest in connection with a procurement process or during the performance of a contract with the County, and the County subsequently discovers that such a conflict of interest exists, the County may suspend that supplier from participating in future procurement processes.

The following non-exclusive factors should weigh in favour of suspension:

- The supplier knowingly made misrepresentations or knowingly failed to disclose a conflict of interest; and
- The misrepresentation or undisclosed conflict of interest resulted in the supplier having an unfair advantage or otherwise compromised the integrity of the County's procurement process.

c) Poor Performance

If a supplier performs inadequately under a contract with the County, the County may consider suspending that supplier in any of the following circumstances:

- The deficiencies in performance were significant or persistent.
- The contract was terminated or not renewed for performance issues prior to expiry provided that such reasons were provided to the supplier.
- There were unrectified performance issues on a contract that resulted in extra costs to the County.
- The deliverables provided were defective or deficient, and either were not replaced or repaired, or required multiple repairs.
- The County brought a litigation proceeding against the supplier in connection with performance or non-performance of the supplier's contractual obligations.
- The suspension of the supplier has been recommended in accordance with the County's Supplier Performance Evaluation, Section 2.

d) Professional Misconduct or Lack of Commercial Integrity

The County may suspend a supplier for professional misconduct or acts or omissions that adversely reflect on the commercial integrity of the supplier. Such conduct includes, but is not limited to:

- unethical bidding practices, such as: inappropriate gifts or offers of gifts to the County's officials, officers, employees or agents and inappropriate in-process lobbying or prohibited communications during a procurement process;
- failing to perform County contracts in a professional and competent manner in accordance with the duty of honest performance and all applicable laws, including safety and labour codes; and
- a history of litigious conduct or bringing frivolous or vexatious claims in connection with the County's procurement processes or contracts.

3.4 Process for Suspension

- a) Any decision to suspend a supplier must be supported by a written Suspension Recommendation Report that contains all details connected with the analysis of factors set out above.
- b) The Suspension Recommendation Report must also include the recommended length of the suspension. The maximum suspension period is three (3) years.
- c) The length of the suspension period should be proportional to the reasons for the suspension and the full three-year suspension should only be applied in the most serious of cases. A suspension can be either a blanket suspension for all procurement processes or a suspension limited to procurement processes for specific deliverables. The Suspension Recommendation Report must clearly set out the scope of the suspension.
- d) All decisions to suspend a supplier must be approved by the Procurement Review Committee ("PRC"). The PRC may consist of the following members;

- Director of Finance
 - Purchasing Supervisor
 - Applicable Department Head
 - CAO
- e) If the Suspension Recommendation Report is approved, a notification must be provided to the supplier in question informing that supplier that it is suspended from participation in the County's procurement processes for the prescribed time period. The notification letter must be copied to the Purchasing Division and contain:
- full details as to the reasons for the suspension, including copies of any documents or correspondence to support such a suspension;
 - the length of the suspension period and the scope, if applicable; and
 - the supplier's right to apply for reinstatement within the prescribed time period and the process for requesting such a reinstatement.
 - a statement that bids received from the suspended supplier, during the suspension period, will not be accepted by the County.

3.5 Review of Suspension

- a) A suspended supplier may apply for reinstatement upon the completion of half of the original suspension period. For example, if the original suspension period was two years, the supplier may apply for reinstatement after one year. In order to be re-eligible for participation in the County's procurement processes, the supplier must submit a written case for reinstatement, including supporting documentation if necessary, that provides reasons why the original reason for the suspension would no longer prove a risk for the County.
- b) Applications for reinstatement are to be reviewed by the PRC. If the PRC determines that allowing the supplier the opportunity to participate in the County's procurement processes would no longer expose the County to risk, then the application for reinstatement may be approved.
- c) The supplier must be notified, in writing, of the final decision for reinstatement made by the PRC.

3.6 Suspended Suppliers List

The PRC must provide the Purchasing Division with the legal name of the suspended supplier and the Purchasing Division must maintain a current list of all suspended suppliers. Any supplier that is owned or controlled by the same individual(s) that owned or controlled a suspended supplier at the time it was suspended is also considered suspended.

The list should contain, at a minimum:

- a) the full name of the supplier;

- b) the names of the directors and officers of the supplier;
- c) the reasons for the suspension;
- d) the file number where the Suspension Recommendation Report is filed;
- e) the scope of the suspension (i.e. blanket suspension or specific deliverables); and
- f) the length of the suspension period and the date of the expiry of the suspension period.

For any competitive procurement process, the Purchasing Division must check the suspended suppliers list to ensure that bids are not accepted from suspended suppliers.

Review Cycle:

This Policy will be reviewed at least once per term of Council.

Appendix B

Supplier Rating Scale

Rating	Description	Detailed Description	Percentage value
4	Excellent	Consistently demonstrated an excellent standard of work without any deficiencies in performance. Exceeded expectations, often going "above and beyond." Negligible prompting was required by the County's project manager.	75% - 100%
3	Good	Performance was good throughout the project; standard expectations were met. Infrequent or minor deficiencies in performance occurred but were quickly corrected. Minimal or infrequent prompting was required by the County's project manager.	50% - 74%
2	Inadequate	Performance was inconsistent throughout the project. Standard expectations were partially met and improvement in some areas is needed. Frequent minor or a few major deficiencies in performance occurred and/or were not promptly corrected or required a number of follow up attempts. Moderate or regular prompting was required by the County's project manager.	25% - 49%
1	Poor	Performance was poor and did not meet minimum expectations. Frequent major or grave deficiencies in performance occurred and/or were not adequately corrected. Substantial or frequent prompting was required by the County's project manager.	0 - 24%
NA	Not Applicable	Not applicable for this project.	N/A
INS	Insufficient Info to Rate	There is insufficient information to rate performance.	INS

Contractor Evaluation Criteria

Date:

Appendix B

 Date:

Contract #: Program Manager: Name & Title:

Company Name: Signature: Signature:

Rate each Area of each Category between 1 & 4 as outlined in the Rating Scale Definitions, then provide Comments that support the Rating. Once a final score has been created, review this document with the Contractor for comments and signing. [Show me the scale!](#)

Category	Areas Considered in Category Scoring	Weight	Rating	Comments	Weighted Score	Contractor Comments
Project, Schedule, and Site Management - 20%	Whether or not the project was constructed in accordance with the schedule and completed by the specified completion date(s). Whether or not any delays were experienced for reasons within the contractor's control.	5.00%				
	How well the contractor understood the scope, objectives, and requirements of the contract and followed them. Whether or not the contractor met the requirements of the Construction Act.	2.50%				
	How well and how promptly risks and issues were managed by the site supervisor and communicated to the contract administrator and/or the County project manager.	2.50%				
	Whether or not the site was tidy, accessible, and traversable for pedestrians and all other required transportation modes throughout the working day, after hours, and weekends.	2.50%				
	Whether or not sufficient/prudent care was taken in handling and storing materials, and/or working around existing infrastructure.	2.50%				
Environmental Compliance - 10%	Whether or not the contractor took appropriate, best-practice measures to comply with the applicable requirements of environmental laws (e.g. EPA) and associated agency permits (e.g. GRCA, MNRF, DFO, MOECP).	5.00%				
	Whether or not the contractor proactively inspected, maintained, and repaired those measures to a high standard; whether or not repeated reminders and/or warnings were necessary.	5.00%				
Quality - 35%	Whether or not the finished works met the specifications and standards outlined in the contract.	15.00%				
	How many deficiencies there were (e.g. few, average amount, many). Whether or not they were addressed proactively and in a timely manner.	20.00%				
Health & Safety - 15%	Whether or not the contractor ensured adequate and proper safety procedures and work methods were followed, in accordance with Ministry of Labour, OHSA standards and OTM Book 7.	15.00%				
	How well the contractor cooperated with County representatives and operations staff, utilities, authorities and agencies, etc.	3.75%				

Appendix B

Cooperation & Public/Client Relations - 15%	To what degree the contractor considered the needs of the public, affected residents, businesses, motorists, etc.	3.75%				
	Whether or not the contractor was proactive, timely, and consistent in coordinating and communicating with the various groups above (e.g. including obtaining appropriate County/Region permits).	3.75%				
	How responsive the site supervisor was. Whether or not responses to communications and issues were prompt and appropriate.	3.75%				
Cost Control - 15%	Whether or not the project was delivered within the price bid (including warranted and approved change orders).	5.00%				
	Whether or not any claims for extra work or additional work were submitted frivolously or needlessly.	5.00%				
	Whether or not contemplated change orders (when requested) were priced fairly and processed promptly.	5.00%				
		100.00%	Total Score: <u>0.0%</u> Poor			



Staff Report

Meeting Date: December 1, 2021

To: County Council

Report Number: CPS 2022-049

Title: Accessibility Advisory Committee Update

Author: Sarah Boyd, Administrative Services Assistant

Approval: Sheridan Graham, CAO

Recommendation: That Report CPS 2022-049 with an annual update from the Joint County of Peterborough and Township of Selwyn Accessibility Advisory Committee be received; and further

That the Year 19 Work Plan to meet the requirements of the Accessibility for Ontarians with Disabilities Act be approved and staff be directed to post the plan on the County website and submit it to the Ministry Economic Development, Job Creation and Trade.

Overview

The Accessibility for Ontarians with Disabilities Act, 2005 (“AODA”) requires Council prepare and submit an annual accessibility plan. The County of Peterborough and the Township of Selwyn Joint Accessibility Advisory Committee (“AAC”) was formed to assist the Councils with the preparation and implementation of an Accessibility Plan to meet the requirements of the Regulation, the Integrated Accessibility Standard.

Background

The AAC has prepared a list of objectives to create an accessibility plan for the upcoming year, which is now Year 19. This work plan was approved by the Committee at their October 22nd, 2021 meeting. Attached to this report as Appendix A is the Year 19 Work Plan to be endorsed by Council. Once endorsed, the plan will be submitted to the Ministry Economic Development, Job Creation and Trade to comply with accessibility requirements. It will also be published on the County’s website for public information.

For Council’s information, attached to this report as Appendix B is the Year 18 Work Plan showing objectives and projects completed or transferred from Year 17 to Year 18. The



Staff Report

constraints created by COVID-19 hindered the Committee's ability to complete all projects during Year 18 and many have been transferred over to Year 19. The Committee was able to meet virtually to review and comment on site plans and community projects and will continue to meet virtually until a safe in-person meeting can be held.

Financial Impact

No anticipated financial impacts.

Anticipated Impacts on Local and/or First Nations Communities

No anticipated impacts.

Alignment to County of Peterborough Strategic Plan Priorities

To provide high quality services to residents, businesses and Townships:

Communications – To elevate the County of Peterborough's profile, enhance community engagement, and communicate proactively. By updating our plans, the County is showing its commitment to ensuring equal access and participation for people with disabilities and compliance with legislation.

In consultation with:

1. Kari Stevenson, Manager, Legislative Services/Clerk
2. Lynn Fawn, Director, Corporate Services

Communication Completed/required:

The Year 19 Plan, once approved by Council, will be posted to the County's website.

Attachments

1. Appendix A - Year 19 Work Plan
2. Appendix B - Year 18 Work Plan Accomplishments

Respectfully Submitted,

Sarah Boyd, Administrative Services Assistant

For more information, please contact:
Sarah Boyd, Administrative Services Assistant
sboyd@ptbocounty.ca
705-743-0380 extension 2104

**Accessibility Advisory Committee
Work Plan Year 19**

Year 19 – 2021/2022 Plan

Areas of Focus

Goal: Policy Development

1. AODA Regulations – continue to implement specific components to meet compliance deadlines and review and comment on any updates

- review the Transportation Standard – new Link rural bus service

Who: Staff/AAC

2. County of Peterborough Parking By-law updates - review accessible on-street parking spaces in Township for conformity/inclusion in the County By-law – review in conjunction with Lakefield Parking By-law

Who: Staff/AAC

Goal: Site plan review and project review of County/Township initiated projects

1. Douro Library - tour improvements – Meeting to be scheduled (Alec to follow-up with Librarian)

Who: AAC

2. Site Plans – as required

Who: AAC

3. Township/County initiated projects - as required

- Annual road and bridge construction update – County of Peterborough
- Fairbairn Street Trail – Township of Selwyn (pending project commencement)
- Ennismore Community Improvement Plan area – pending budget approval
- Causeway Improvements – including Multi-Use path
- 2022 – Municipal Election (October 24, 2022) – Accessibility Considerations

**Accessibility Advisory Committee
Work Plan Year 19**

Year 19 – 2021/2022 Plan

Who: AAC

Goal: Community outreach efforts

1. Committee as a link to expertise - assist community groups, businesses and other interested parties who may request assistance/resources e.g. site visits, resources, recommendations

- As required
- Tour Lakefield Community Garden – raised garden bed project

2. Continue to support stakeholders (police, inspectors, builders) to enforce/educate compliance with IASA and BCA

Who: AAC – Invite Peterborough Police (Lakefield Office) and Lakefield Policy to attend a meeting

3. Participate in recreation initiatives that promote inclusion and integration e.g. Council for Persons with Disabilities Committee Active First program, Health Unit/Township Access to Recreation and Active Together initiatives

Who: Alec/AAC - Ongoing

4. Participation in the Holnbeck Award Selection Process - Discuss potential nominees and submit a nomination

Who: Staff/AAC

5. Revamp “Time in My Shoes” – targeted to a different audience (volunteers, businesses, developers, elected officials etc...)

- Organize a County Councillor/Township Councillor “Time in My Shoes” event as part of Access Awareness Week in May

Who: Staff/AAC

6. Continue to review Township and County communications to improve accessibility – messaging and technical (websites, publications etc...)

Who: Staff/AAC/Eric

**Accessibility Advisory Committee
Work Plan Year 19**

Year 19 – 2021/2022 Plan

7. County of Peterborough Recognition Awards and City of Peterborough Awards for accessibility
 - Discuss potential nominees and submit a nomination
8. Identify 'Business Champions' that clearly post accessible standards (parking, customer service)
 - Simply the form
 - Review the following businesses: LCBO Bridgenorth, LCBO Lakefield, Giant Tiger, Valumart Bridgenorth, Foodland Ennismore, Foodland Lakefield
 - Promote Champions as part of Access Awareness Week

Who: Anita/AAC

9. Promote StopGap Foundation's Ramp Project to businesses with steps into store. (www.stopgap.ca)

Who: AAC

**Accessibility Advisory Committee
Work Plan Year 18 – Accomplishments**

Year 18 – 2020/2021 Plan - Accomplishments

Areas of Focus

Goal: Policy Development

1. AODA Regulations – continue to implement specific components to meet compliance deadlines and review and comment on any updates

- ***Reviewed County of Peterborough Multi-Year Accessibility and the County's updated Customer Service Policy***

Who: Staff/AAC

2. County of Peterborough Parking By-law updates - review accessible on-street parking spaces in Township for conformity/inclusion in the County By-law – review in conjunction with Lakefield Parking By-law

- ***deferred due to COVID-19 – add to Year 18 Plan***

Who: Staff/AAC

Goal: Site plan review and project review of County/Township initiated projects

1. Douro Library - tour improvements
 - ***on-site tour delayed due to COVID – move to year 19 plan***

Who: AAC

2. Site Plans – ***the following site plans were reviewed by the Committee***
 - ***TimberMart – 8th Line***
 - ***44 Bridge Street – Proposed Garden/Flower Centre***
 - ***Lakefield Restaurant***
 - ***Polish Perfection***

Who: AAC

3. Township/County initiated projects

**Accessibility Advisory Committee
Work Plan Year 18 – Accomplishments**

Year 18 – 2020/2021 Plan - Accomplishments

- ***Queen and Concession Street intersection – TWSI feedback***
- ***Water Street, Lakefield – reviewed and provided feedback on the detailed design***
- ***Municipal Office (Centre Line) – reviewed and provided feedback front entrance renovations***

Who: AAC

Goal: Community outreach efforts

1. Committee as a link to expertise - assist community groups, businesses and other interested parties who may request assistance/resources e.g. site visits, resources, recommendations

- ***Lakefield Community Garden – Accessible Raised Beds – provided feedback on accessibility design features***
- ***Lakefield Youth Unlimited – toured office and provided feedback on accessibility features***

2. Continue to support stakeholders (police, inspectors, builders) to enforce/educate compliance with IASA and BCA

Who: AAC – Invite Peterborough Police (Lakefield Office) to attend a meeting - ***deferred due to COVID-19 – add to Year 19 Plan***

3. Participate in recreation initiatives that promote inclusion and integration e.g. Council for Persons with Disabilities Committee Active First program, Health Unit/Township Access to Recreation and Active Together initiatives

Who: Alec/AAC - Ongoing – ***many activities deferred due to COVID-19***

4. Participation in the Holnbeck Award Selection Process - Discuss potential nominees and submit a nomination

- ***deferred due to COVID-19***

Who: Staff/AAC

5. Revamp “Time in My Shoes” – targeted to a different audience (volunteers, businesses, developers, elected officials etc...)

- Organize a County Councillor/Township Councillor “Time in My Shoes” event as part of Access Awareness Week in May
deferred to due COVID-19 – add to Year 19 Plan

Who: Staff/AAC

**Accessibility Advisory Committee
Work Plan Year 18 – Accomplishments**

Year 18 – 2020/2021 Plan - Accomplishments

6. Continue to review Township and County communications to improve accessibility – messaging and technical (websites, publications etc...)

Who: Staff/AAC/Eric

7. County of Peterborough Recognition Awards and City of Peterborough Awards for accessibility

- Discuss potential nominees and submit a nomination – ***event deferred in 2021 to due COVID-19 – resubmit nominee for 2022***

8. Identify ‘Business Champions’ that clearly post accessible standards (parking, customer service)

- ***deferred to due COVID-19 – add to Year 19 Plan***

Who: Anita/AAC

9. Promote StopGap Foundation’s Ramp Project to businesses with steps into store. (www.stopgap.ca)

- ***deferred to due COVID-19 – add to Year 19 Plan***

Who: AAC



Staff Report

Meeting Date: December 1st, 2021
To: County Council
Report Number: INF 2021-036
Title: Quarterly Q3 Recycling Customer Response Review
Author: Kasper Franciszkiewicz, Manager, Waste Management
Approval: Sheridan Graham, CAO
Recommendation: That Report INF 2021-036, Quarterly Q3 Recycling Customer Response Review, be received.

Overview

This report contains a summary review of customer responses related to recycling services received in the third quarter of 2021.

Background

The County of Peterborough provides curbside recycling services to over 24,000 households in the County through a contract with Emterra Environmental. Contracted services began on November 1, 2019 and include curbside recycling collection and processing of recyclable materials at the City material recovery facility (MRF).

At the August 4, 2020 Council Meeting, County staff were directed to prepare quarterly reports to Council on how many homes were not serviced or refused curbside blue box recycling service in each Township.

Analysis

The County and Emterra Environmental received the following call volumes in each quarter this year averaging 4.2 calls per day:

Q1: 271 calls
Q2: 280 calls
Q3: 300 calls

The average weekly call volume indicates that less than 0.01% of the approximately 25,000 households serviced under contract each week had called in to the County or



Council Report

Emterra with a question or complaint. The following figures provide a breakdown of these calls by month, call category, and Township inclusive Q1 to Q3.

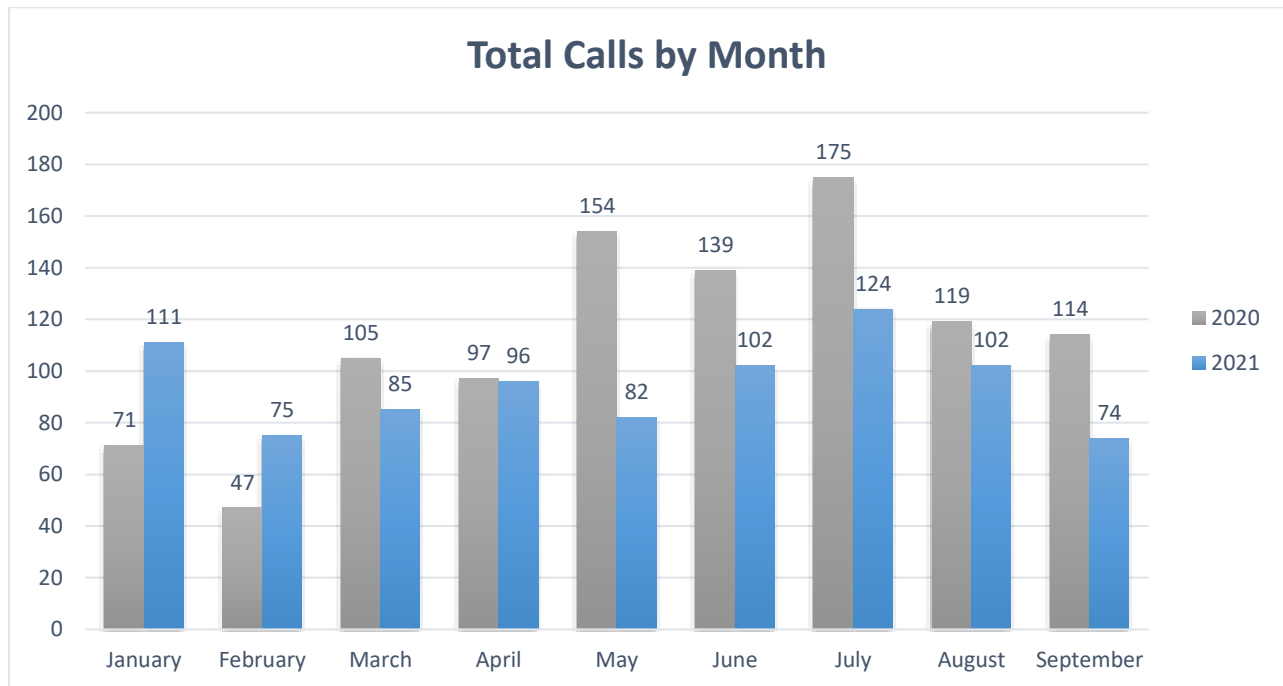


Figure 1. Total customer calls received by month

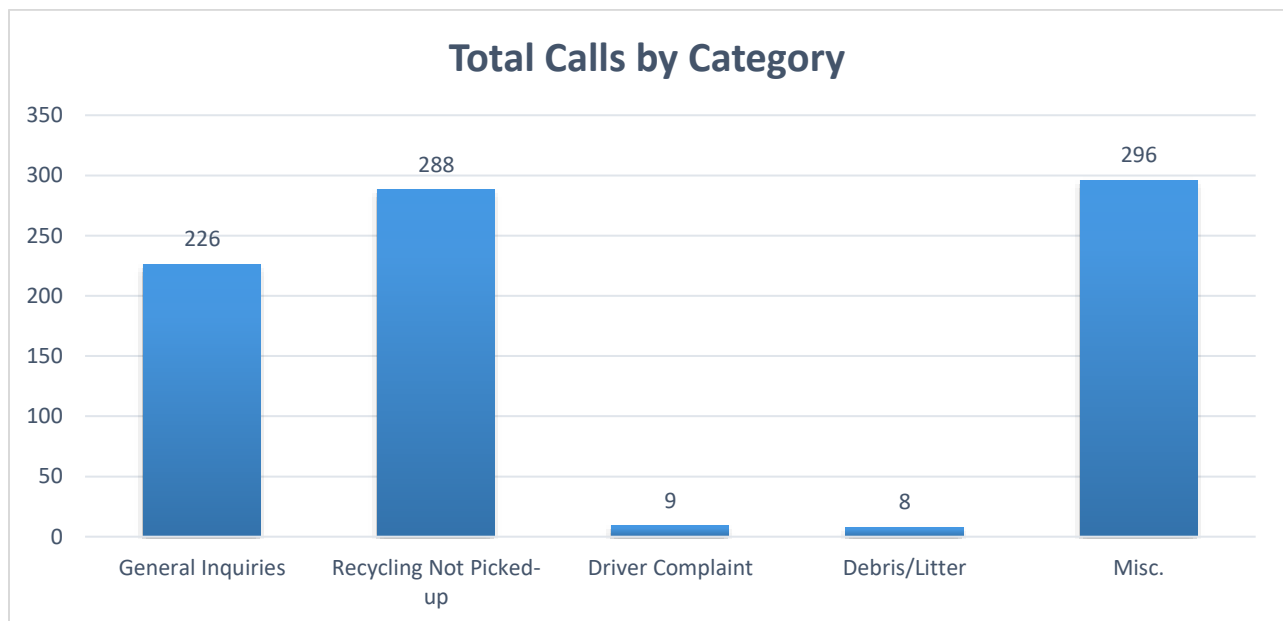


Figure 2. Total calls received by call category this year

Council Report

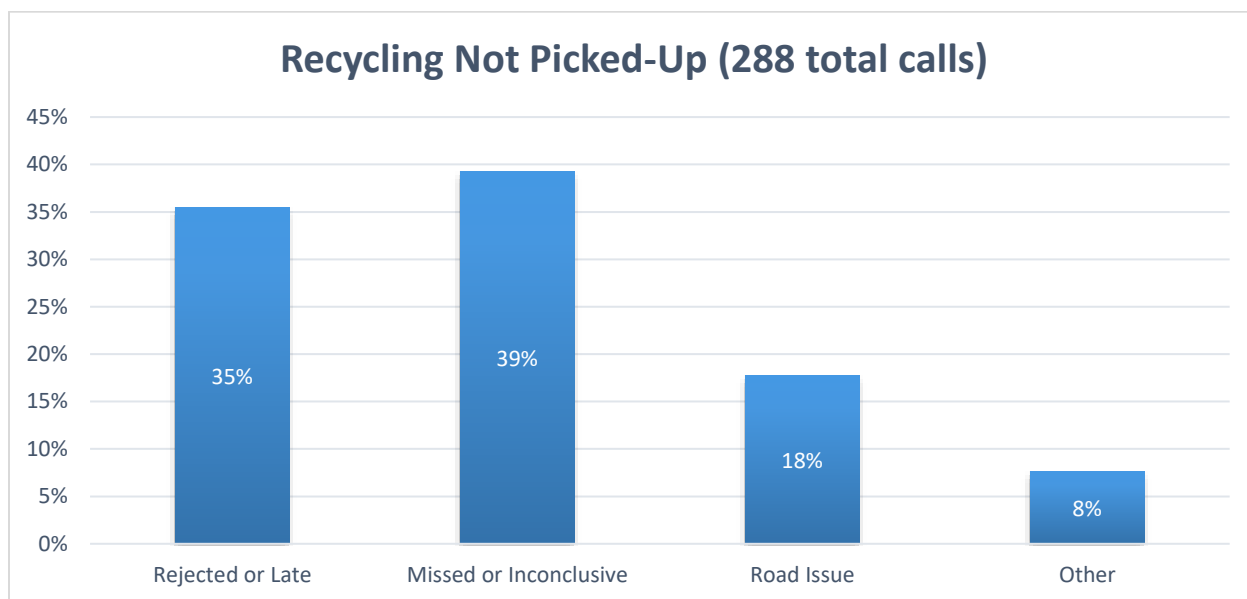


Figure 3. A break-down of the calls received related to non-collection this year

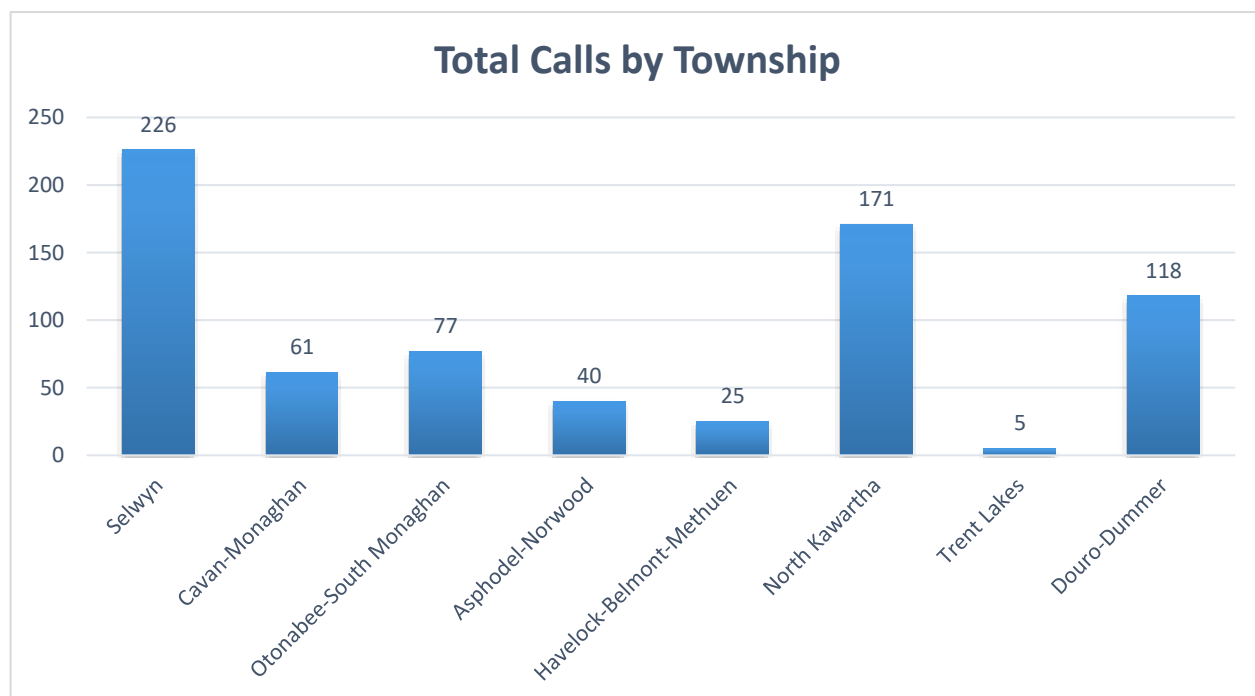


Figure 4. Total customer calls received by Township this year



Council Report

As per Council's original request, the County will provide the Q4 quarterly update report containing total call volume per month, per township, and per category in January 2022.

Financial Impact

Not applicable.

Anticipated Impacts on Local and/or First Nations Communities

Not applicable.

Alignment to County of Peterborough Strategic Plan Priorities

To provide high quality services to residents, businesses and Townships:

Communications – To elevate the County of Peterborough's profile, enhance community engagement, and communicate proactively.

Financial Responsibility – To ensure evidence-informed planning and approaches to achieve financial sustainability and accountability, while keeping ratepayers top of mind.

Infrastructure – To efficiently address current infrastructure demands, while maintaining the vision and planning necessary to meet future needs.

In consultation with: Add internal and external individuals consulted for this report.

1. Director, Planning and Public Works, Bryan Weir

Communication Completed/required

Not applicable.

Attachments

None.

Respectfully Submitted,

Kasper Franciszkiewicz, Manager, Waste Management

For more information, please contact:

Kasper Franciszkiewicz

kfranciszkiewicz@ptbocounty.ca

705 775 2737 ext. 3300

Staff Report

Meeting Date: December 01, 2021
To: County Council
Report Number: CPS 2021-050
Title: Correspondence
Author: Caitlin McGill, Administrative Services Assistant
Approval: Sheridan Graham, CAO
Recommendation: That Correspondence Report CPS 2021-050 be received for information.

Background

All correspondence listed below are considered to be information only matters to be received for information with one motion. Correspondence that has a subject matter previously received or supported by Council is listed first. Correspondence being attached to the report are new matters and indicated by an asterisk (*).

A piece of correspondence can be pulled from this report by any member of Council to be placed on the agenda under correspondence to be discussed and considered for support or another manner of action.

Correspondence Previously Received by Council:

Municipality of Chatham-Kent resolutions dated November 8, 2021 regarding

- a. That Chatham-Kent Council support the resolution from the City of Kitchener regarding Renovictions.
- b. That Chatham-Kent Council support the resolution from the City of Kitchener regarding Vaccine Passport Program

Township of Havelock-Belmont-Methuen letter dated November 22, 2021 regarding Automated Speed Enforcement Program (ASE)

New Correspondence for Information:

1. The Municipality of Chatham-Kent resolutions dated November 10, 2021 regarding Support of the resolution from Huron County regarding the Homelessness Task Force*
2. The City of Kitchener resolution dated November 15, 2021 regarding Liquor License Sales and Patio Extensions*
3. Town of LaSalle resolution dated November 15, 2021 regarding COVID-19 Testing Requirement*

4. Resolutions regarding the Ministry of Transportation to Review Measures Impacting Newly Licensed Drivers:

4a. Township of Alnwick/Haldimand letter dated November 15, 2021*

4b. City of Vaughan extract from council meeting minutes of September 27, 2021*

5. Resolutions regarding Val Cote Resolution No. 21-247 MPAC assessment:

5a. Municipality of Mattice dated November 10, 2021*

5b. Town of Plympton-Wyoming letter dated November 18, 2021*

5c. Township of Amaranth email dated Tuesday November 23, 2021*

6. Township of Lake of Bays resolution dated November 9, 2021 requesting Support for Federal and Provincial Funding of Rural Infrastructure Projects*

In consultation with:

- Kari Stevenson, Manager, Legislative Services/Clerk
- Leadership Team

Attachments

Correspondence being attached to this report are indicated by an asterisk above.

Respectfully Submitted,

Caitlin McGill, Administrative Services Assistant

For more information, please contact:

Kari Stevenson, Manager, Legislative Services/Clerk

kstevenson@ptbocounty.ca

November 10, 2021

The Right Honourable Justin Trudeau,
Prime Minister
Justin.trudeau@parl.gc.ca

The Honourable Doug Ford,
Premier of Ontario
premier@ontario.ca

Honourable and Dear Sirs:

**Support Resolution from the Council of Huron County passed October 20th
re: Homelessness Task Force**

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on November 8, 2021 supported the following resolution:

“WHEREAS the County of Huron has established a “Huron County Homelessness Task Force” to address the rapidly increasing issue of homelessness in the County.

THAT the County of Huron, due to the substantial increase in chronic homelessness not only in Huron County but across Ontario and Canada, requests the Province of Ontario and the Government of Canada to identify Homelessness a “Provincial” and “National Crisis” across the Province of Ontario and Canada.

AND FURTHER THAT the Province of Ontario and Government of Canada acknowledge that lack of resources to support addiction and mental health programs to be a leading cause of homelessness.

AND FURTHER THAT the County of Huron requests the Province of Ontario and Government of Canada to provide further financial support for housing and homelessness programs as well as increase funding to mental health and addiction services.”

If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator



CHRISTINE TARLING
Director of Legislated Services & City Clerk
Corporate Services Department
Kitchener City Hall, 2nd Floor
200 King Street West, P.O. Box 1118
Kitchener, ON N2G 4G7
Phone: 519.741.2200 x 7809 Fax: 519.741.2705
christine.tarling@kitchener.ca
TTY: 519-741-2385

November 15, 2021

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

This is to advise that City Council, at a meeting held on October 18, 2021, passed the following resolution regarding liquor licence sales and patio extensions:

"WHEREAS the Covid-19 pandemic has been both a health crisis and an economic crisis; and,

WHEREAS the Alcohol and Gaming Commission of Ontario (AGCO), an agency of the Province of Ontario, regulates licensed establishments; and,

WHEREAS the requirements for temporary extension of a liquor licence sales and temporary patio extensions have been relaxed throughout the pandemic, including downloading of certain approvals to the municipality, and proved beneficial to business operators; and,

WHEREAS the Downtown Kitchener BIA has invested \$600,000 into new downtown restaurant patios and the Belmont Village BIA invested in creating a new pedestrian-only patio experience; and,

WHEREAS the City of Kitchener has provided \$100,000 in business recovery grants to support Kitchener restaurants in adapting their patios to respond to the pandemic; and,

WHEREAS the City of Kitchener has developed a seamless system for approving patio expansion during the pandemic, supporting more than 60 restaurant owners across the city; and,

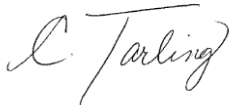
WHEREAS the City of Kitchener would like to provide further opportunities for helping strengthen our economy, continue to support local businesses, and have successfully managed the new licensed-area extension approvals delegated to the municipality;

THEREFORE BE IT RESOLVED that the City of Kitchener strongly encourages the Province of Ontario to continue the relaxed regulations in perpetuity, including, but not limited to, the following: i) permitting extensions of licensed areas without requiring AGCO approval, subject to municipal authorization; and, ii) flexibility on the requirements for demarcation of the limits of a patio, such as not requiring a prescribed physical barrier;

THEREFORE BE IT RESOLVED that should the AGCO propose to complete a comprehensive review of the temporary extension of a liquor licence sales and temporary patio extension regulations, The City of Kitchener wishes to volunteer to participate in any pilot programs that would allow the current regulations that are in effect until 3:00 a.m. on January 1, 2022 to be maintained, as the City would like to continue to show support to our local businesses;

THEREFORE BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Premier of Ontario, Tom Mungham, Chief Executive Officer, AGCO, the Association of Municipalities of Ontario, Federation of Canadian Municipalities and all other municipalities in Ontario."

Yours truly,



C. Tarling
Director of Legislated Services
& City Clerk

c: Tom Mungham, Chief Executive Officer, AGCO
Monika Turner, Association of Municipalities of Ontario
Joanne Vanderheyden, President, Federation of Canadian
Municipalities
Ontario Municipalities



Corporation of the Town of LaSalle

5950 Malden Road, LaSalle, Ontario N9H 1S4
Phone: 519-969-7770 Fax: 519-969-4029 www.lasalle.ca

November 15, 2021

The Right Honourable Justin Trudeau
Prime Minister of Canada
House of Commons
Ottawa, Ontario K1A 0A6
justin.trudeau@parl.gc.ca

Dear Prime Minister Trudeau,

Re: COVID-19 Testing Requirement at Land Border

At the November 9, 2021 Regular Meeting of Council, Town of LaSalle Council gave consideration to correspondence received from a resident, dated November 2, 2021, regarding the COVID-19 testing requirement for travelers crossing the land border into Canada.

The following points were considered:

- The vast majority of the population of Essex County, including the Town of LaSalle, is fully vaccinated against COVID-19;
- Essex County, including the Town of LaSalle, has strong economic and social ties to Metropolitan Detroit and southeast Michigan;
- The United States has opened their land border to fully vaccinated Canadians without COVID-19 testing requirements; and
- The City of Windsor has asked the federal government to remove COVID-19 testing as a requirement for fully vaccinated travelers crossing the land border into Canada.

At the Meeting, the following Resolution was passed:

698/21

Moved by: Councillor Renaud

Seconded by: Councillor Carrick

That the Corporation of the Town of LaSalle requests that the Federal Government remove the requirement for Canadian Travelers to be tested for COVID-19 when using a land border crossing into the United States and then returning to Canada after the November 8, 2021 re-opening.



Your favourable consideration of this request is respectfully requested.

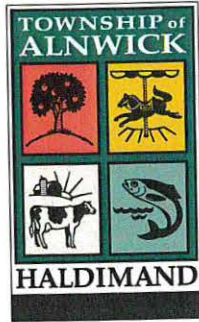
Yours Truly,



Jennifer Astrologo
Director of Council Services/Clerk
Town of LaSalle
jastrologo@lasalle.ca

cc. The Honourable Doug Ford
Chris Lewis, MP, Essex
Taras Natyshak, MPP, Essex
Gary McNamara, Warden, County of Essex
All Members of Parliament
All Members of Provincial Parliament
All Ontario Municipalities





November 15, 2021

Honourable Caroline Mulroney
Minister of Transportation and Minister of Francophone Affairs
Ministry of Transportation of Ontario
caroline.mulroneyco@pc.ola.org

Dear Honourable Caroline Mulroney:

Re: Support of Resolution – Endorsing National Teen Driver Safety Week and Requesting the Ministry of Transportation to Review Measures Impacting Newly Licensed Drivers

At the Township of Alnwick/Haldimand's Regular Council Meeting held on November 4, 2021, Council received the resolution sent by the City of Vaughan on October 19, 2021 in regards to endorsing National Teen Driver Safety Week and requesting the Ministry of Transportation to review measures impacting newly licensed drivers. Council of the Township of Alnwick/ Haldimand supported and passed the following resolution:

Moved by Deputy Mayor Sherry Gibson, seconded by Councillor Jim Hogg;

"Whereas, correspondence from the City of Vaughan, RE: Resolution Endorsing National Teen Driver Safety Week and Requesting the Ministry of Transportation to Review Measures Impacting Newly Licensed Drivers has been received; and

Whereas, the Province of Ontario has legislative authority over driver licensing, highways, automobile insurance, and the enforcement and prosecution of the federal criminal law; and

Whereas, the Ontario Ministry of Transportation administers the Highway Traffic Act, R.S.O. 1990, c. H.8; and

Whereas, the Ontario Ministry of Transportation published the "Ontario Road Safety Annual Report 2018", being the most recent report issued, containing statistics that demonstrate that the percentage of young licensed drivers, ages 17 to 20, that were involved in vehicle collisions is higher than any other age group; and

Whereas, the Canadian Council of Motor Transport Administrators published "Canada's Road Safety Strategy 2025" and identifies drivers that are either under the age of 25 or have less than two years of driving experience as a 'risk group' based on several contributing factors, some including distracted driving, impaired driving, speeding, passive safety, and road infrastructure; and

Whereas, the Council of the Township of Alnwick/Haldimand wishes to see change effected to Ontario's driving laws under the Highway Traffic Act, R.S.O. 1990, c. H.8, with respect to newly licensed drivers;

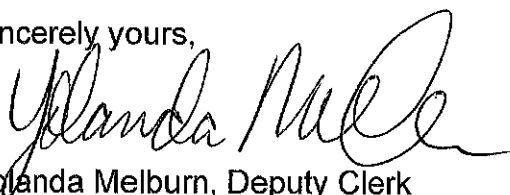
Now Therefore Be It Resolved That, Council of the Township of Alnwick/Haldimand support the correspondence regarding this issue; and

Further That Council direct staff to forward a copy of this resolution to the City of Vaughan, the Ministry of Transportation, the Honourable Doug Ford, Premier of Ontario, the Ontario Provincial Police, the Northumberland Police Services Board and all municipalities in Ontario.

CARRIED.

Thank you for your consideration in this matter.

Sincerely yours,



Yolanda Melburn, Deputy Clerk
Township of Alnwick/Haldimand
905-349-2822 ext. 32
ymelburn@ahdtp.ca

Cc: Todd Coles, City Clerk, City of Vaughan (clerks@vaughan.ca)
Honourable Doug Ford, Premier of Ontario (premier@ontario.ca)
OPP (Lincoln M. Alexander Bldg., 777 Memorial Ave., Orillia, ON L3V 7V3)
Northumberland Police Services Board
All municipalities of Ontario

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 27, 2021

Item 32, Report No.39, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on September 27, 2021.

32. ENDORSING NATIONAL TEEN DRIVER SAFETY WEEK AND REQUESTING THE MINISTRY OF TRANSPORTATION TO REVIEW MEASURES IMPACTING NEWLY LICENSED DRIVERS

The Committee of the Whole recommends approval of the recommendations contained in the resolution of Councillor Yeung Racco and Regional Councillor Rosati dated September 14, 2021.

Member's Resolution

Submitted by Councillor Yeung Racco and Regional Councillor Rosati

Whereas, City of Vaughan Council is concerned about the continued occurrence of serious motor vehicle collisions involving newly licensed drivers and drivers under the age of 18; and

Whereas, a shocking and tragic collision involving a 16-year old driver occurred on May 16th, 2021 on Athabasca Avenue in the City of Vaughan, resulting in the fatality of two young children; and

Whereas, City of Vaughan Council deferred the Resolution titled "Raising the Legal Age for a Licensed Driver from 16 to 18" on June 1, 2021 to a September Committee of the Whole meeting for further review and research; and

Whereas, the Province of Ontario has legislative authority over driver licensing, highways, automobile insurance, and the enforcement and prosecution of the federal criminal law; and

Whereas, the Ontario Ministry of Transportation administers the Highway Traffic Act, R.S.O. 1990, c. H.8; and

Whereas, the Ontario Ministry of Transportation published the "Ontario Road Safety Annual Report 2018", being the most recent report issued, containing statistics that demonstrate that the percentage of young, licensed drivers, ages 17 to 20, that were involved in vehicle collisions is higher than any other age group; and

Whereas, York Region published "2020 Traveller Safety Report" which provided that, based on collision data from the York Regional Police motor vehicle accident reports, drivers below the age of 25 have a higher at-fault collision rate and higher fatality rate in collisions than any other age group; and

.../2

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 27, 2021

Item 32, CW Report 39 – Page 2

Whereas, the Canadian Council of Motor Transport Administrators published “Canada’s Road Safety Strategy 2025” and identifies drivers that are either under the age of 25 or have less than two years of driving experience as a ‘risk group’ based on several contributing factors, some including distracted driving, impaired driving, speeding, passive safety, and road infrastructure; and

Whereas, City of Vaughan Council wishes to see change effected to Ontario’s driving laws under the Highway Traffic Act, R.S.O. 1990, c. H.8, with respect to newly licensed drivers; and

Whereas, Parachute, a Canadian charity, has launched a national awareness campaign to help educate Canadians on road safety and increase awareness on preventing serious and fatal injuries caused by motor vehicle accidents; and

Whereas, National Teen Driver Safety Week, hosted by Parachute and supported by many other Canadian jurisdictions, is a week dedicated to educating the youth about road safety and raise awareness of risks associated with driving to help prevent youth fatalities on the road across Canada.

It is therefore recommended:

1. That City of Vaughan Council request for the Ministry of Transportation of Ontario to undertake a review of the Highway Traffic Act, R.S.O. 1990, c. H.8 with respect to measures impacting newly licensed drivers, such as implementing additional training and penalty provisions, to achieve greater education, and awareness of road safety and increase accountability and responsibility of new and young drivers through the legislative framework; and
2. That City of Vaughan Council unanimously endorse National Teen Driver Safety Week, to be held October 17 to 23, 2021; and
3. That the City Clerk forward a copy of this resolution to the Premier, the Minister of Transportation, the Minister of Municipal Affairs and Housing, all municipalities in Ontario, the York Regional Police, the Ontario Safety League, the Ontario Association of Chiefs of Police, and Parachute.

MEMBER'S RESOLUTION

Committee of the Whole (1) Report

DATE: Tuesday, September 14, 2021

**TITLE: ENDORSING NATIONAL TEEN DRIVER SAFETY WEEK AND
REQUESTING THE MINISTRY OF TRANSPORTATION TO
REVIEW MEASURES IMPACTING NEWLY LICENSED DRIVERS**

FROM:

Councillor Sandra Yeung Racco
Regional Councillor Gino Rosati

Whereas, City of Vaughan Council is concerned about the continued occurrence of serious motor vehicle collisions involving newly licensed drivers and drivers under the age of 18; and

Whereas, a shocking and tragic collision involving a 16-year old driver occurred on May 16, 2021 on Athabasca Avenue in the City of Vaughan, resulting in the fatality of two young children; and

Whereas, City of Vaughan Council deferred the Resolution titled "Raising the Legal Age for a Licensed Driver from 16 to 18" on June 1, 2021 to a September Committee of the Whole meeting for further review and research; and

Whereas, the Province of Ontario has legislative authority over driver licensing, highways, automobile insurance, and the enforcement and prosecution of the federal criminal law; and

Whereas, the Ontario Ministry of Transportation administers the *Highway Traffic Act*, R.S.O. 1990, c. H.8; and

Whereas, the Ontario Ministry of Transportation published the "Ontario Road Safety Annual Report 2018", being the most recent report issued, containing statistics that

demonstrate that the percentage of young, licensed drivers, aged 17 to 20, that were involved in vehicle collisions is higher than any other age group; and

Whereas, York Region published “2020 Traveller Safety Report” which provided that, based on collision data from the York Regional Police motor vehicle accident reports, drivers below the age of 25 have a higher at-fault collision rate and higher fatality rate in collisions than any other age group; and

Whereas, the Canadian Council of Motor Transport Administrators published “Canada’s Road Safety Strategy 2025” and identifies drivers that are either under the age of 25 or have less than two years of driving experience as a ‘risk group’ based on several contributing factors, some including distracted driving, impaired driving, speeding, passive safety, and road infrastructure; and

Whereas, City of Vaughan Council wishes to see change effected to Ontario’s driving laws under the *Highway Traffic Act*, R.S.O. 1990, c. H.8, with respect to newly licensed drivers; and

Whereas, Parachute, a Canadian charity, has launched a national awareness campaign to help educate Canadians on road safety and increase awareness on preventing serious and fatal injuries caused by motor vehicle accidents; and

Whereas, National Teen Driver Safety Week, hosted by Parachute and supported by many other Canadian jurisdictions, is a week dedicated to educating the youth about road safety and raising awareness of risks associated with driving to help prevent youth fatalities on the road across Canada.

It is therefore recommended:

1. That City of Vaughan Council request the Ministry of Transportation of Ontario to undertake a review of the *Highway Traffic Act*, R.S.O. 1990, c. H.8 with respect to measures impacting newly licensed drivers, such as implementing additional training and penalty provisions, to achieve greater education, and awareness of road safety and increased accountability and responsibility of new and young drivers through the legislative framework; and
2. That City of Vaughan Council unanimously endorse National Teen Driver Safety Week, to be held October 17 to 23, 2021; and
3. That the City Clerk forward a copy of this resolution to the Premier, the Minister of Transportation, the Minister of Municipal Affairs and Housing, all municipalities in Ontario, York Regional Police, Ontario Safety League, Ontario Association of Chiefs of Police, and Parachute.



RESOLUTION NO. 21-247

Moved by: Marc Dupuis
Seconded by: Steve Brousseau

WHEREAS the government of Ontario recently announced the continued postponement of the province-wide assessment update for the 2022 and 2023 taxation years, and;

WHEREAS this means that property values will continue to be based on the January 1, 2016 valuation date until at least 2024, and;

WHEREAS the Municipality of Mattice – Val Côté is aware of the important increase in property values throughout the province and within its own jurisdiction and;

WHEREAS the continued postponement of property valuation translates into a significant loss of taxation revenue for Municipalities;

NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Mattice – Val Côté urges the government of Ontario to reconsider its decision and to direct MPAC to proceed with a province-wide assessment update in order for Ontario Municipalities to be able to collect property taxes based upon actual property values, and;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, to MPAC, to AMO, to all Ontario municipalities and to our federal and provincial government representatives, Carol Hughes and Guy Bourgouin.

- CARRIED -

I, Guylaine Coulombe, CAO/Clerk of the Municipality of Mattice – Val Côté, do hereby certify this to be a true and complete copy of Resolution 21-247, passed by the Council of the Municipality of Mattice – Val Côté at its meeting held the 8th day of November 2021.

DATED at Mattice, Ontario
This 10th day of November 2021


Guylaine Coulombe



Premier Doug Ford
MPAC
AMO
(Sent via email)

November 18th 2021

Re: Concerns with the Continued Postponement of Property Assessments

Please be advised that on November 17th 2021 the Town of Plympton-Wyoming Council passed the following motion to support the Municipality of Mattice-Val Côté's resolution (attached) regarding the government of Ontario's decision to postpone the province-wide assessment update for the 2022 and 2023 taxation years.

Motion 17

Moved by Netty McEwen

Seconded by Muriel Wright

That Council supports item x of correspondence from the Municipality of Mattice – Val Côté regarding concerns with the continued postponement of the property assessment update, and directs staff to prepare a letter of support.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak

Clerk

Town of Plympton-Wyoming

Cc: (all sent via e-mail)
Bob Bailey, MPP Sarnia – Lambton
All Ontario Municipalities



RESOLUTION NO. 21-247

Moved by: Marc Dupuis
Seconded by: Steve Brousseau

WHEREAS the government of Ontario recently announced the continued postponement of the province-wide assessment update for the 2022 and 2023 taxation years, and;

WHEREAS this means that property values will continue to be based on the January 1, 2016 valuation date until at least 2024, and;

WHEREAS the Municipality of Mattice – Val Côté is aware of the important increase in property values throughout the province and within its own jurisdiction and;

WHEREAS the continued postponement of property valuation translates into a significant loss of taxation revenue for Municipalities;

NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Mattice – Val Côté urges the government of Ontario to reconsider its decision and to direct MPAC to proceed with a province-wide assessment update in order for Ontario Municipalities to be able to collect property taxes based upon actual property values, and;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, to MPAC, to AMO, to all Ontario municipalities and to our federal and provincial government representatives, Carol Hughes and Guy Bourgouin.

- CARRIED -

I, Guylaine Coulombe, CAO/Clerk of the Municipality of Mattice – Val Côté, do hereby certify this to be a true and complete copy of Resolution 21-247, passed by the Council of the Municipality of Mattice – Val Côté at its meeting held the 8th day of November 2021.

DATED at Mattice, Ontario
This 10th day of November 2021


Guylaine Coulombe

EMAIL CORRESPONDENCE

From: Nicole Martin <nmartin@amaranth.ca>

Sent: Tuesday, November 23, 2021 3:03 PM **Subject:** RE: Municipality of Mattice - Val Côté Resolution - MPAC assessment

Council of the Township of Amaranth at the regular meeting of Council held on November 17, 2021 wished to show support to Municipality of Mattice – Val Cote and passed the following motion:

Resolution #9

Moved by: H. Foster – Seconded by: C. Gerrits

BE IT RESOLVED THAT:

Council for the Township of Amaranth support the resolution of the Municipality of Mattice-Val Cote and urges the government of Ontario to reconsider its decision and to direct MPAC to proceed with a province-wide assessment update in order for Ontario Municipalities to be able to collect property taxes based upon actual property values, and;

FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, to MPAC, to AMO, to all Ontario municipalities and to our federal and provincial government representatives.

CARRIED

Thank you, Nicole

Nicole Martin, Dipl. M.A. (she/her)

CAO/Clerk – Acting Treasurer | Township of Amaranth

374028 6th Line | Amaranth | ON | L9W 0M6

Tel: 519-941-1007 ext. 227 | Fax: 519 - 941-1802

Our Offices are now open to the public by “appointment only” basis for all services including payment of accounts. To book your appointment, please call 519-941-1007. Masks are required when attending the municipal office.

For accurate information on COVID-19 please visit: www.ontario.ca/COVID-19



DISCLAIMER: This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you have received this email in error please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the Township of Amaranth. Finally, the recipient should check this email and any attachments for the presence of viruses. The Township of Amaranth accepts no liability for any damage caused by any virus transmitted by this email.

From: Guylaine Coulombe <gcoulombe@matticevalcote.ca>
Sent: Wednesday, November 10, 2021 12:58 PM
Subject: Municipality of Mattice - Val Côté Resolution - MPAC assessment

Good afternoon everyone,

Enclosed herewith you will find our Council's resolution asking the provincial government to reconsider its decision to postpone, once again, the property assessment updates.

Sincerely,

Guylaine Coulombe
CAO/Clerk
Municipality of Mattice – Val Côté
P.O. Bag : 129
Mattice, Ontario
POL 1T0

Tel : 705-364-6511
Email : gcoulombe@matticevacote.ca

November 9, 2021

Via email: mbarnier@adelaidemetcalfe.on.ca

Township of Adelaide Metcalfe
Attention: Mike Barnier, Manager of Legislative Services/Clerk
2340 Egremont Drive
Strathroy, ON N7G 3H6

Dear Mr. Barnier:

**RE: Correspondence – Resolution requesting Support for Federal and Provincial
Funding of Rural Infrastructure Projects**

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted correspondence was presented at the last regularly scheduled meeting on November 9, 2021, and the following resolution was passed:

“Resolution #7(b)/11/09/21

BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays hereby receives the correspondence from Mike Barnier, Manager of Legislative Services/Clerk for the Township of Adelaide Metcalfe and supports their request for the Federal and Provincial Government to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements, dated September 13, 2021.

AND FURTHER THAT this resolution be forwarded to the Premier of Ontario, Provincial Minister of Finance, Federal Finance Minister, AMO, and all Ontario municipalities.

Carried.”

Sincerely,



Carrie Sykes, *Dipl. M.A., CMO, AOMC*,
Director of Corporate Services/Clerk.

CS/cw

Copy to: Hon. Doug Ford, Premier of Ontario
Hon. Peter Bethlenfalvy, Provincial Minister of Finance
Hon. Chrystia Freeland, Deputy Prime Minister and Minister of Finance
Association of Municipalities of Ontario
All Ontario Municipalities



TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

www.adelaidemetcalfe.on.ca

October 8, 2021

Township of Scugog
181 Perry Street
PO Box 780
Port Perry, ON
L9L 1A7

ATTENTION: BECKY JAMIESON, DIRECTOR OF CORPORATE SERVICES/MUNICIPAL CLERK

**RE: SUPPORT OF RESOLUTION – FEDERAL AND PROVINCIAL FUNDING OF RURAL
INFRASTRUCTURE PROJECTS**

Please be advised that the Council of the Township of Adelaide Metcalfe, at the regular meeting of October 4, 2021, supported and passed The Township of Scugog resolution as follows.

THAT the Province of Ontario and the Government of Canada be encouraged to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements.

CARRIED.

Kind regards,

Mike Barnier
Manager of Legislative Services/Clerk

Peterborough Federation of Agriculture Report – Lori Burt

November 10, 2021:

1/ Review of Minutes/Treasurer's report. New signing authorities to arrange signature changes. Executive will meet to prepare a draft budget in order to move forward with committee requirements.

2/ OFA Member Services Report – Mark Torrey:

- New video promoting agriculture
<https://www.youtube.com/watch?v=CQwbLxAOT98>
- Ontario Meat and Poultry sector receives \$25 million in Strategic Agri-Food Processing Fund.
- Fall Economic Statement response: <https://ofa.on.ca/newsroom/ofa-pleased-to-see-ag-priorities-addressed-in-fall-economic-statement/>
- Provincial AGM, Nov. 22/21. Keynote Speaker, Terry O'Reilly.

3/ Committee Reports: All committees will be meeting prior to January meeting to set priorities/goals for the year.

4/ Reports:

A/Peterborough County Council Highlights – Lori Burt:

- MP, Michelle Ferrari sent greetings and request for a one-page summary of needs/priorities for council members.
- Transportation Master Plan – looking at photo radar use in School and Community Safety Zones.
- Renewal of County Waste Committee.
- Donation of Surplus Ambulance to Fleming College Paramedic Students.
- Review of Special meeting – Public Service Delivery Review and Growth Analysis.
- Physician Recruitment in City and County.

B/ Chamber of Commerce – James Harley:

- Peterborough Business Excellence Awards and Farm Family of the Year – Traynor Family from OSM. Thanks to Steve and Paul for organizing. Nomination forms to be available early August to end September for 2022 award.

C/ Junior Farmers – Rachel Stillman

- Bottle drive going extremely well

D/ 4-H update – Tracy Dafoe

- Numbers quite low while still meeting virtually. Looking forward to in-person meetings in the future.

E/ PCCA – Larry Jinkerson

- Drive-through beef bbq went well. Looking forward to in-person meetings and events in 2022.

5/ New Business:

- Peterborough County Official Plan. Request to receive funds to support an outside review by Margaret Walton of the Agriculture Official Plan portion of the document was supported.
- Morrow Park – discussion of what are the requirements of Peterborough Agricultural Association in regards to city proposals.
- Future meetings – look at in person meetings sometime in 2022. Invite OFA members to join as well.
- Heather Doughty’s “Women In Agriculture” photo-documentary project. Send potential names/contacts to Lori by Dec. 1st.

Next meeting Dec. 8/21

**Economic Development and Business Committee
Meeting Minutes
Monday October 25, 2021 at 6:00 p.m.
Township of Selwyn
Zoom meeting**

Present: Andy Mitchell, Mayor for Selwyn Township
Sherry Senis, Deputy Mayor for Selwyn Township
Rick Hickson, R&J Machine
Donna Rork, Cottage Toys
Pat Smith, Paluski Boats & Adventure Outfitters
Troy Percy, Napa Auto Parts
Diana Carter, Style Boutique
Braden Clark, Community Futures Peterborough
Nigel Broersma, Kawartha Chamber of Commerce (joined for 4)g))

Regrets: Erin McLean, McLean Berry Farms
Gabi Dragomir, PKED, Rural Economic Development Officer

Staff: Angela Chittick, Manager of Community & Corporate Services
Leisha Newton, Economic Development Coordinator (Acting)

Chair, Andy Mitchell called the meeting to order at 6:00 pm.

Declaration of Pecuniary Interest

None.

1. Deputations and/or Invited Persons

- Braden Clark from Community Futures Peterborough provided a summary of the services and products that are offered for our region
- The goal is to stimulate economic growth, and job growth through their programming
- Their programming is focused on rural areas, and it is a not-for profit so funds are reinvested back into the community it serves.
- Business loans are available for small businesses that may have issues getting loans through common channels. They offer flexible lending, with forgiving payment schedules
- Funding can also be provided to businesses for community economic development (through the township, up to \$5,000), similar to the Business Reopening Program that was facilitated last year

- They are currently working on a communications plan that will be launched soon through the townships and local partners that will help to get the word out about their programming.

2. Minutes

The minutes of June 28, 2021 and September 27, 2021 were reviewed for information purposes.

Moved by: Sherry Senis; Seconded by: Troy Percy

That the EDBC minutes of June 28, 2021 and September 27, 2021 be received for information.

Carried.

3. Question Period

None.

4. Correspondence for Discussion and/or Decision

Information Items

- a) Chamber Consolidation (September 30, 2021)
 - Nigel joined the meeting from the gallery to answer some questions regarding the Chamber.
 - It was confirmed that with the consolidation, the office in Lakefield will be maintained.
 - How the revenue from the Service Ontario office will be handled moving forward is still being discussed, but will be decided by the Finance Committee as they move through the consolidation process.
 - The consolidation will be effective January 1, 2022
- b) WDB
 - Eye on the Labour Market, September 2021
- c) Teeny Tiny Summit (Webinar Series)
 - Teeny Tiny Resurgence
December 1, 2021 10am – noon
 - Renewed, Refreshed and the New Rural
March 2, 2022 10am – noon

5. Reports

- a) Building & Planning Reports
 - Building & Planning Q3 Dashboard (October 12, 2021)

- Building Permit Fee Restructuring (October 12, 2021)
 - Public Meeting, November 9, 2021
- The dashboard includes key performance indicators, and provides Council with a snapshot of what the building and planning department is doing on a quarterly basis. The planning department will be going online with their applications soon, which will allow for the same kind of data. Council and Staff are able to see where there is a hold up in the process/ delay and what the turnaround times are.
- There is a public meeting on November 9 to discuss the rate restructuring for building permit fees. We are moving to a new fee structure that will be calculated per square foot instead of based on construction value. This will reduce fees for some, and increase fees for larger builds. It is recommended that everyone take a look at the attached report and suggested fee schedule and attend the meeting if they have any comment or questions. This information was also sent out by email to the business email list today and will be included in the Business e-newsletter next week, so that businesses have been advised.

6. Other, New and Unfinished Business

a) PKED Report – Verbal Update - Gabi Dragomir (no update)

b) Business News/Updates – All Committee Members

Sherry:

- Fred has shared that there is a new Chiropractor/ Physiotherapist (Lee O'Neil) taking the place of Kawartha Home Health Care and a dentist has also located to the Chemong Medical Centre.
- Sherry noted that the Gas Station property at 6th Line & Lakefield Road is listed for sale again.
- Fred needs to find a Physician in Bridgenorth, and he is finding it difficult. There seems to be a discrepancy in the Physician Recruitment grants & supports that are available throughout the County.
- The Morton Medical Centre provides supports for a new doctor moving into the area: furnishing for office space; rent reprieve; and assistance filling roster (currently 16,000 without a doctor in Peterborough area).

The need for equal funding for physician recruitment throughout the County was discussed.

Moved by: Sherry Senis; Seconded by: Pat Smith

That the EDBC recommend that Council lobby the Provincial government to address physician recruitment grants so that Selwyn can be competitive in its physician recruitment efforts.

Carried.

- Pat suggested that as the EDBC has had two members resign that the Committee request that Council consider recruiting some replacements. He is aware of a few business owners who may be interested in getting involved.

Moved by: Rick Hickson; Seconded by: Pat Smith

That the EDBC recommend that Selwyn Council recruit up to 2 new members to join the Economic Development & Business Committee for the remainder of this term (until December 2022).

Carried.

- Pat also noted that Max MacKenzie who owns Max Towing and operates a business from Lakefield Road is selling his property. He is interested in the possibility of severing portions of the property. Sherry suggested that Mr. MacKenzie contact the County of Peterborough about severance options.

Donna:

- Lorri Rork (Community Care) has indicated that she would be interested in attending a future meeting to discuss the elderly needs in our community.
- The committee agreed that we should invite her to the November meeting.

Rick

- How is the LINK service performing?
 - The biggest users are students out of Trent, and we have an agreement with the student association to recoup costs through their student fees. This is a new revenue stream to help support the service.
 - The bus is currently running Monday through Friday
Route #31 had 161 riders last week
Route #32 had 71 riders last week
 - Committee members have commented that they are noticing more people waiting at the bus stops and along County Road 23, flagging down the bus. Interest in the bus is definitely increasing which is a good sign.

Troy:

- Bill Jones found a new operator for Buckhorn Garage. He sold to Reshad Formuly.

Andy:

- On October 23, most of the federal COVID support programs ended. They were replaced by:
 - Tourism & Hospitality Funding
 - Hardest Hit Business
 - Canada Recovery
- Ontario announced reopening changes that affect the vaccine passport and proof of vaccine processes for certain types of businesses. Dependent on the numbers, the Ontario government is hopeful that most of the restrictions can be lifted by the spring.

c) CIP/Township Report – Verbal update – Leisha

- As of October 25, Selwyn Township has approved 26 CIP applications for 17 businesses in 2021. For a municipal investment of approximately \$160,000, it is expected that the total project value in the township will be over \$335,000 for these projects.
- Ontario Garlic Week is an event that the Toronto Garlic Festival has created and invited businesses from across the province to participate in, and register on their website. We have invited our food & restaurant businesses to participate.

d) Update on Community Safety & Well-Being Plan (Peterborough City & County)

- The CSWB consultant will be hosting six focus groups, two each for Poverty, Mental Health and Barriers to Participation between November 15-26.

e) Invitation for Guests

- Leisha has invited MP Michelle Ferreri to our next meeting.
- Leisha will also invite Lorri Rork from Community Care to attend the November meeting, as discussed earlier in the meeting.

7. Adjournment and Next Meeting

Moved by: Diana Carter; Second by: Rick Hickson

- That the meeting of October 25th, 2021 be adjourned.

Carried.

- The Committee meeting adjourned at 7:03 p.m.

Next Meeting

- The next EDBC meeting will be held on **Monday, November 22, 2021** at **6:00 p.m.** using the zoom platform.

**Economic Development and Business Committee
Meeting Minutes
Monday November 22, 2021 at 6:00 p.m.
Township of Selwyn
Zoom meeting**

Present: Andy Mitchell, Mayor for Selwyn Township
Sherry Senis, Deputy Mayor for Selwyn Township
Pat Smith, Paluski Boats & Adventure Outfitters
Troy Percy, Napa Auto Parts
Diana Carter, Style Boutique
Erin McLean, McLean Berry Farms
Gabi Dragomir, PKED, Rural Economic Development Officer
Lorri Rork, Community Care Lakefield
Michelle Ferreri, MP Peterborough-Kawartha

Regrets: Rick Hickson, R&J Machine
Donna Rork, Cottage Toys

Staff: Angela Chittick, Manager of Community & Corporate Services
Leisha Newton, Economic Development Coordinator (Acting)

Chair, Andy Mitchell called the meeting to order at 6:00 pm.

Declaration of Pecuniary Interest

None.

1. Deputations and/or Invited Persons

- a) Lorri Rork, Community Care Lakefield
- Community Care Lakefield provides assistance to fill the gaps and provide service provisions for seniors in our community
 - There is one full-time, one part-time employee, but otherwise it has completely volunteer based services. There are a lot of placements through Fleming & Trent, as well as high-school students (volunteer hours)
 - They have offices in Young's Point, Douro, City of Peterborough, Chemong and Buckhorn
 - Key issues are affordable housing and lack of physicians.
 - Seniors are very active, with pickle ball and swimming
 - Their focus is to help seniors stay independent in their homes, providing a variety of services (other than personal care)

- Home at Last – a program to get someone home from the hospital
- Home First – a program to help someone get access to medical equipment
- 62% Ministry of Health funding
5% United Way funding
Rest is locally fundraised with businesses/ various programs
ie. Cassis Bistro “Soupalicious”
- Helping to book Covid-19 & flu shot appointments
- Helping with booking personal care/ long-term care system
- Have over 800 people on the Lakefield roster, servicing approximately 500 through Lakefield, with over 80 volunteers providing services
- Newsletter “The Thread”, twice a year
- EDBC can help by sharing information about the programs

b) Michelle Ferreri, MP Peterborough-Kawartha

(michelle.ferreri.p9@parl.gc.ca)

- Michelle introduced herself, and advised that she is pleased to be named to the shadow cabinet for Tourism
- Main topics that she is hearing about from her constituents and Canadians is fears about how businesses will pay back the Covid related loans, and subsidized wages.
- She has heard that there is a massive labour shortage, not a job shortage
 - i. Are there any theories? Where did the people go?
 - ii. Is it a national issue?
 - iii. There are hard conversations that need to be had regarding programs that exist that pay people not to go to work
 - iv. These are the types of questions she wants to investigate, conversations she would like to have
- These are issues that are definitely reflected in Peterborough-Kawartha, so this area is a microcosm of the entire country
- Many businesses are asking for leniency for paybacks for loans as things move forward through Covid
- Question: Is there any potential federal funding that may be available to support the new Peterborough Humane Society build? Michelle advised that she would look into it.
 - i. The Humane Society dovetails with the benefits to mental health, so there may be an opportunity

2. Minutes

The minutes of October 25, 2021 were reviewed for information purposes.

Moved by: Pat Smith; Seconded by: Troy Percy

That the EDBC minutes of October 25, 2021 be received for information.

Carried.

3. Question Period

None.

4. Correspondence for Discussion and/or Decision

Information Items

a) WDB

- Eye on the Labour Market, October 2021

b) Physician Recruitment

- Physician Recruitment presentation to County Council, November 3, 2021
- Peterborough physician recruitment 'really behind', Peterborough Examiner, November 3, 2021
- Selwyn wants help with MD, Peterborough Examiner, November 12, 2021
- Selwyn Council Resolution, November 9, 2021

Resolution No. 2021– 281 – Physician Recruitment

Deputy Mayor Sherry Senis – Councillor Gerry Herron –

Whereas the Economic Development and Business Committee requested that Council lobby the Provincial government to address physician recruitment needs;

Now therefore be it resolved that the Township of Selwyn request a delegation at the 2021 ROMA Conference with the Minister of Health to discuss the need for a physician recruitment program to support underserved municipalities in Ontario.

Carried.

- Sherry provided an update regarding grants for doctors to attract them to underserved areas. Dave Smith has advised that the grant is not available as this is an issue across the province
- Sherry has been appointed to a regional committee tasked with reviewing physician recruitment. A meeting is planned on December 9 and Sherry will provide an update at the next EDBC meeting.
- Both the Township and the County have requested a delegation at ROMA to discuss this issue, so hopefully one of them will be approved
- There was a question about whether there was any plan in place to help immigrants who are professionals (doctors and engineers) to get them accredited in Canada? Possibly a residency or some kind of testing to assess their knowledge/ competency?
 - Andy & Sherry will incorporate this into their presentation to ROMA delegation and Sherry will raise this at the regional December 9th meeting.

- c) Edge Factor: Connecting Youth and Employers through a Career Pathways e-Learning Platform
- d) Strexer Harrop Consulting Group – Multi-Media Campaign Update
- e) Affordable Housing – Follow up from Sept 27, 2021 EDBC meeting
Links were provided to the City of Kawartha Lakes and City of Peterborough websites:
 - CKL Affordable Housing Targets Program
 - Peterborough Housing and Shelter – City is responsible for housing for the region
 - Sherry asked if Selwyn could provide a similar program to CKLs Targets Program. It was noted the City of Peterborough is the housing services provider for the City and the County of Peterborough i.e. housing services in local Townships are managed by the City of Peterborough.

Discussion Items

- f) Community Futures Strategic Planning
 - What are your top initiatives for the next 24 months?
 - What do you see happening in the business community?
 - What business needs have you identified?
 - What do you need from Community Futures Peterborough to advance business initiatives?
 - Committee members were asked to consider the questions and send any thoughts to Gail (Community Futures) directly

5. Reports

6. Other, New and Unfinished Business

- a) PKED Report – Verbal Update - Gabi Dragomir
 - PKED Third Quarter Report to County Council
 - PKED Q3 Presentation
 - PKED Q3 Metrics Report
 - PKED is working on their 2022 workplans and changing their focus and direction for the workplans. More information will be shared at the next meeting
- b) Business News/Updates – All Committee Members

Sherry:

- Kawartha Chamber of Commerce Awards Gala Winners in Selwyn (held on October 28, 2021)
 - Lifetime Achievement: Harry Pearson
 - Outstanding Business Achievement: Beachwood Resort
 - Commercial Development or Renovation: Kingdon Timber Mart – Lakefield
 - Customer Service Excellence: Buns & Sweets
 - Not-for-Profit Excellence: Ontario Turtle Conservation Centre
 - Retailer of the Year: Lockside Trading Company
 - Service Sector Excellence: Hendren Funeral Homes
- A new business has opened at 1866 8th Line, called Lakefield Furniture. Lee Etherington is a woodworker who refurbishes and makes wood furniture and live edge pieces. The business is open Friday to Sunday, 10-5 or by appointment. Lakefield Furniture also carries painted wood projects from Déjà vu Décor artist, Jan Wood. More about Jan's products can be found at Dejavudecor.ca
- Jesse's Bar & Grill is under new ownership. Adam Shear has taken over, as Jason Julian steps back from the business.
- Whatever Shop has opened by the Selwyn Outreach Centre on Lakefield Road
- The 'Taverner' (Selwyn Storage/Towing/Classy Commode) property on Lakefield Road has sold. The towing and commode business will continue to be operated by the existing owner from a new location.
- There is a new "My Covid Champion" promotion that is being launched this week, in partnership with the County, City, Curve Lake and Hiawatha First Nations to recognize people that made a difference during the pandemic. Over four weeks, 8 locally sourced gift baskets will be awarded (4 to someone that was nominated, 4 to those that nominated someone)

c) CIP/Township Report – Verbal update – Leisha

- CIP Update
 - Cassis Bistro - COVID-19 Pilot Grant \$800.00
Installation of a new front walkway, and new lattice for pergola
Expected Investment \$1,600.00
 - Shop the Lake - Landscaping Improvement Grant \$5,000.00
Rock garden patio under their ground sign to showcase their products
Expected Investment \$23,000.00

- It was confirmed that we are still receiving applications for a new EDBC member until the end of this week. Applications should be sent to Ange, and they will be reviewed at the next Council meeting on December 7, 2021.
- Remote Christmas Broadcast for Hometown Holiday (Pure Country FM), Parking lot adjacent to the Village Inn -Thursday, Nov 25th 6-11am
- Trail Towns Update (Leisha)
 - Paddle Art Project – Lakefield
 - There are 5 paddles in Lakefield, and plans for a programs with the local schools in 2022

d) Invitation for Guests

- Steven Tripp (PKED) will attend the January meeting to present the 2021 Business Count results for Selwyn.

7. Adjournment and Next Meeting

Moved by: Erin McLean; Second by: Pat Smith

- That the meeting of November 22nd, 2021 be adjourned.

Carried.

- The Committee meeting adjourned at 7:09 p.m.

Next Meeting

- The next EDBC meeting will be held on **Monday, January 24, 2022** at **6:00 p.m.** using the zoom platform.

**Township of Selwyn Municipal
Heritage Committee Minutes
Thursday, November 25, 2021 at 5:00 pm**

Electronic Participation by Committee Members and Staff

Present: Stephen Gavard
Anita Locke, Councillor
Tom McAllister
James (Jim) Forester
Grant Murphy
Robert Lamarre, Manager of Building and Planning
Tania Goncalves, Deputy Clerk

1. Call to Order

Chair Stephen Gavard called the meeting to order at 5:05 pm.

2. Declaration of Pecuniary Interest

None.

3. Minutes

Resolution No. 2021-033 – Minutes

Councillor Anita Locke – Grant Murphy

That the minutes of the regular meeting of October 28, 2021 be approved.

Carried.

4. Correspondence

- CHO News – received for information,

5. Deputations/Presentations

None.

6. New or Unfinished Business

- **Municipal Register Non-Designated**

The Committee reviewed the draft staff report and the final proposed list of non-designated properties for the register. Of note:

- 788 Edmison Road – Members of the Committee attended a site meeting to explore the merits of adding the property to the register following some information provided at the open house by the property owner. The Committee agreed that although the home had been reconstructed, that it still was of cultural and historical value. Stephen noted that he attended Trent Valley Archives to complete additional research on the property. Stephen noted that the property was owned by the Edmison family and has cultural significance to the area. The Committee agreed that the home and the barn demonstrate enough historical value that they should be included in

the proposed list of non-designated properties. ***Tania to advise the property owner.***

- 96 Queen Street and 15 Charlotte Street – the Committee discussed the objections received from the property owners and concluded to keep the properties on the proposed non-designated list to be forwarded to Council. ***Tania to advise the property owners.***

Resolution No. 2021-034 – List of Properties for the Register

Grant Murphy – James Forrester –

That the 2021 proposed list of non-designated properties, as prepared by the Municipal Heritage Committee, be forwarded to Council for consideration for inclusion in the Selwyn Register – Non-Designated.

Carried.

- **Lakefield Pump House and Cement Silos** – The Committee reviewed the correspondence received from John Millage regarding the addition of the Lakefield Pump House and the cement silos. ***Tania will advise Mr. Millage that the pump house is currently on the proposed register list and further that the Committee will review the merits of including the cement silos on the Register for 2022.***

- **Municipal Designation List**

- 2080 Chemong Rd – The Committee reviewed and scored the designation brief prepared by Heritage Planner Emily Turner. The property received an average score of 82.89 and ranked in the “A” category indicating the highest priority for heritage designation based on architectural and historical merits under the Ontario Heritage Act. The Committee agreed to bring the designation forward to Council in the New Year.

Resolution No. 2021 – 035 – 2080 Chemong Road – Intent to Designate

James Forester – Grant Murphy –

Whereas the Municipal Heritage Committee (MHC) reviewed and score the Heritage Designation Brief for 2080 Chemong Road in the Smith Ward; and

Whereas the overall average score for the building based upon the evaluation criteria was 82.89%, putting the structure into “Category A” in the scale of designation categories; and

That in Q1 of 2022, the MHC seek Council’s support to consider designating 2080 Chemong Road in the Smith Ward as a heritage property under Part IV, Section 29 of the Ontario Heritage Act (R.S.O. 1990, c.O.18).

Carried.

- **Possible correction for 59 Clementi Street – The “Den”** – the Committee reviewed the correspondence received by Gord Young regarding 59 Clementi Street. The Committee agreed to include the correspondence to the property file for future reference. ***Tania will follow-up with Mr. Young.***

- **2022 Committee Work Plan and Budget**

The Committee reviewed the 2022 Work Plan and budget. ***Tania will update the plan based on Committee feedback.***

- **Congratulations and Thank You** – Grant brought forward that this would be Rob Lamarre's last Heritage Committee Meeting due to his retirement. Grant expressed his appreciation for Rob's leadership and knowledge which has guided the Committee since its conception. All Committee members echoed Grant's appreciation and thanked Rob for his years of service.

7. Next Meeting – January 27, 2021 at 5PM

8. Adjournment

Resolution No. 2021-036 – Adjournment

Councillor Anita Locke – Grant Murphy –

That the meeting be adjourned at 6:27 PM

Carried.

**Township of Selwyn Municipal
Heritage Committee Minutes
Thursday, October 28, 2021 at 5:00 pm**

Electronic Participation by Committee Members and Staff

Present: Stephen Gavard
Anita Locke, Councillor
Tom McAllister
James (Jim) Forester
Grant Murphy
Robert Lamarre, Manager of Building and Planning
Tania Goncalves, Deputy Clerk

1. Call to Order

Chair Stephen Gavard called the meeting to order at 5:00 pm.

2. Declaration of Pecuniary Interest

None.

3. Minutes

Resolution No. 2021-030 – Minutes

Councillor Anita Locke – Grant Murphy

That the minutes of the regular meeting of September 23, 2021 be approved.

Carried.

4. Correspondence

- CHO News – committee had a general discussion regarding the new regulations for inclusion on the register as non-designated. **Rob advised that Staff will develop a standard notice for property owners that meets the criteria of the new regulations.**

5. Deputations/Presentations

None.

6. New or Unfinished Business

- **Municipal Register Non-Designated – Open House**

The Committee reviewed the suggested properties and comments received from property owners. Of Note:

- 788 Edmison Road – the owner attended the Open House and advised that it was his understanding that his property had been demolished in 2010 and that a replica was built. Tania advised the Committee that a review of the property file has indicated that a building permit was obtained in 2010 for an addition and internal renovations only. ***Tania to follow-up with the property owner.***

- 96 Queen Street – Tom had a discussion with the property owner regarding confusion around the correct municipal address for the property. As a result, Tom requested that staff reach out to the property owner regarding inclusion on the register as they missed the Open House. ***Tania will follow-up with the property owner.***
- Rob will draft a report to Council with the proposed list of properties, for consideration.
- The Committee discussed commencement of a 2022 proposed list of non-designated properties for the Register.

Resolution No. 2021-031 – List of Properties for the Register

James Forrester – Tom McAllister –

That the 2021 proposed list of non-designated properties, as prepared by the Municipal Heritage Committee, be forwarded to Council for consideration for inclusion in the Selwyn Register – Non-Designated.

Carried.

- **Future Heritage Designation Briefs and Working with Property Owners**
The Committee discussed future properties for designation. Tom brought forward the former homes of Catharine Parr Traill and of Margaret Laurence as possible options for designation. 200 Queen Street (Reydon Manor) was also brought forward as a suggestion for designation. The Committee was reminded that Emily Turner is currently completing a designation brief for 2080 Chemong Road, which will be paid from the 2021 budget. The Committee agreed to consider 1-2 homes annually for designation. **Tania will prepare the 2022 workplan with consideration given to designating 2 properties.** Tania reminded the Committee that the Municipal Election is being held next year and may have an impact on Committee activities.
- **Zoning By-law Restrictions Pertaining to Number of Dwellings on a Parcel**
Rob reviewed the regulations within the Township's Zoning By-law as it pertains to number of dwellings on a property and secondary suites. Steve expressed concerns with the possibility of heritage homes being neglected if their residential use has to be decommissioned in order to permit a new build on the same property. Rob advised that using this option protects heritage homes, that are not on the register, from being demolished. Grant advised that he believes Kitchener Waterloo developed a By-law to ensure that heritage properties are not neglected – **Grant will provide the Committee with a copy of the By-law/Policy.**
- **2022 Committee Work Plan and Budget**
Considerations for the 2022 work plan:
 - Consideration for the 200th Anniversary of Lakefield
 - Develop a strategy for approaching owners for potential designation
 - Complete 1-2 Designations
 - Complete 1 submission of proposed non-designated properties
- **Proposed 2022 Meeting Schedule**

- January 27, 2022
 - February 24, 2022
 - March 24, 2022
 - April 28, 2022
 - May 26, 2022
 - June 23, 2022
 - September 22, 2022
- **Delegation Request**
Grant advised that Lakefield resident John Gullick has a interest in Boat Heritage and would like to attend a Committee meeting to present some idea's. **Grant will connect John with staff to coordinate a delegation in 2022.**
 - **Buckhorn Rock**
James advised the Committee that a plaque has been placed at the buckhorn rock locally known as the Balancing Rock

7. Next Meeting – November 25, 2021 at 5PM

8. Adjournment

Resolution No. 2021-032 – Adjournment

Grant Murphy – Councillor Anita Locke –

That the meeting be adjourned at 6:18 PM

Carried.