

**Corporation of the Township of Selwyn**

**Regular Council Meeting  
Tuesday, December 7, 2021**

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, December 7, 2021.

Council Present: Mayor Andy Mitchell  
(in-person) Deputy Mayor Sherry Senis  
Councillor Donna Ballantyne  
Councillor Gerry Herron  
Councillor Anita Locke

Staff Present: Angela Chittick, Manager of Community & Corporate Services /Clerk  
(virtually) R. Lane Vance, Manager of Finance/Treasurer  
Mike Richardson, Manager of Recreation Services  
Rick Dunford, Manager of Public Work  
Michelle Thornton, Deputy Treasurer/ IT Coordinator

Staff Present: Robert Lamarre, Manager of Building and Planning  
(in-person) Tania Goncalves, Deputy Clerk  
Per Lundberg, Planner

The Council meeting commenced at 6:00 PM with Mayor Mitchell in the Chair.

**Declaration of Pecuniary Interest**

None.

**Minutes**

**Resolution No. 2021 – 301 – Minutes**

Councillor Donna Ballantyne – Councillor Anita Locke –  
That the minutes of the special Council meeting of November 18, 2021 and the regular Council meeting of November 23, 2021 be adopted.

Carried.

**Deputations and/or Invited Persons and/or Public Meeting**

Council welcomed new employees Derek Brumpton, Mechanic/Equipment Operator and Cory Fitzgerald, Equipment Operator/Labourer

The following service awards and recognition certificates were presented:

**Staff Recognition**

- Don Telford – Retirement
- Scott Warren – Retirement

**Volunteer Fire Fighter Long Service Awards - 25 years plus**

- 30 year recipients: Eric Bloomfield and Scott Heard
- 60 year recipients: Norm Kyle
- Retirement: George Jackman, Ron Robinson and Tim Gingrich

**Question Period**

None.

**Municipal Officers & Staff Reports – Direction**

**Resolution No. 2021 – 302 – Zoning By-law Amendment – Housekeeping Amendment**

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –  
That the report of the Planner related to the proposed Housekeeping Zoning By-law Amendment be received for information; and

That staff finalize the draft Housekeeping Zoning By-law Amendment inclusive of feedback from Council; and

That staff proceed with scheduling and providing public notice for the statutory public hearing to solicit public input related to the proposed amendment.

Carried.

**Resolution No. 2021 – 303 – Proposed Properties for Heritage Register**

Councillor Gerry Herron – Councillor Donna Ballantyne –

That the report from the Manager of Building and Planning with respect to additional properties for the Selwyn Municipal Heritage Register be received for information; and

That the Township of Selwyn approves of the list of properties, as noted in the report and as proposed by the Heritage Committee under the provisions of Section 27 (1)(2) of the Ontario Heritage Act with the exception of two (2) properties which requested to not be included in the Register; and

That the remaining 29 properties be included on the Township's register of properties of cultural or heritage value as required by the Ontario Heritage Act.

Carried.

**Resolution No. 2021 – 304 – Budget 2021 - PSAB Compliance Update**

Councillor Gerry Herron – Councillor Anita Locke –

That the report of the Manager of Financial Services/Treasurer regarding the Budget 2021 – PSAB Compliance Update be received for information; and

That the Manager of Financial Services/Treasurer include this report with the supporting 2021 budget working papers to be provided to the audit team; and

That the Council of the Township of Selwyn approve the updated PSAB Budget Compliance Report dated December 7, 2021 required as a result of budget amendments made in 2021.

Carried.

**Resolution No. 2021 – 305 – Town of Georgina - Plastic Recycling**

Councillor Donna Ballantyne – Councillor Anita Locke –

That the Township of Selwyn support the resolution passed by the Town of Georgina regarding the lack of recycling options for agricultural bale wrap and twine and boat shrink wrap.

Carried.

**Consent**

**Resolution No. 2021 – 306 – Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial**

Councillor Gerry Herron – Councillor Anita Locke –

That the report from the CAO regarding the Active Water Haulage Agreement be received for information; and that By-law 2021-094, a By-law to authorize the execution of the amended agreement with Active Water Haulage, be brought forth for passage under the By-laws section of the agenda; and

That the report of the Manager of Community & Corporate Services/Clerk related to the request for proposal results for detailed engineering designs to implement community improvements in the public realm in Ennismore be received for information; and that request for proposal to complete detailed engineering designs for community improvements in the public realm in Ennismore be awarded to Engage Engineering Ltd; and that By-law 2021 –

092, be brought forward to the By-laws section of the agenda to provide authority for the Clerk to enter into an agreement with Engage Engineering Ltd; and further that the 2022 Capital budget be amended to include \$43,500 for the engineering costs and related additional studies to complete the detailed design for the Ennismore Community Improvement Plan area; and

That the report of the Planner regarding the Zoning By-law Amendment – Removal of a Holding Symbol related to lands described as Part Lot 9, Concession 1 (Smith) being parts 1 to 5 and 7 on RP45R16342 be received for information; and that By-law 2021-091, being a By-law to rezone certain lands municipally known as Part Lot 9, Concession 1 in the Smith Ward from Urban Fringe Control Exception 535 holding (UF-535(h)) Zone to Urban Fringe Control Exception 535 (UF-535) Zone, be brought forward to the By-law section of the agenda for consideration; and

That the report of the Economic Development Coordinator (Acting) regarding My Main Street Community Activator Grant applications update be received for information; and that the Council of the Township of Selwyn supports the submission of the following applications for the My Main Street Community Activator Grant designed to draw visitors and to enhance local downtown vibrancy:

- Lakefield Downtown – wayfinding signage and addition of stamped concrete
- Ennismore Downtown - wayfinding signage
- Young's Point - wayfinding signage
- Bridgenorth - wayfinding signage
- Buckhorn - wayfinding signage; and

That the report of the Economic Development Coordinator (Acting) regarding the Selwyn Township Buckhorn Community Improvement Plan (CIP) Update be received for information; and that By-law 2021-093, being a By-law to extend the Buckhorn CIP programs on an ongoing basis be forwarded to the By-law section of the agenda for consideration; and

That the report from the HR Coordinator regarding the staffing update for the position of Jr. Planner be received for information; and

### **Correspondence for Direction**

None.

### **Correspondence for Information**

That the following items of correspondence be received for information:

1. Selwyn Township - Top Distinction Media Release
2. Otonabee Conservation – AGM
3. Ombudsman Ontario – November Newsletter
4. Kawartha Chamber
  - NewsFlash: November 23, 2021
  - NewsFlash: November 30, 2021
5. AMO - December 1, 2021 Policy Update
6. Rural Infrastructure Projects
  - Northumberland County
  - Township of Amaranth
  - Township of Wainfleet
7. MPAC Property Assessment
  - Town of Cochrane
  - Township of Amaranth
  - Village of Thornloe
8. Town of Georgina - Plastic Recycling
9. City of St. Catharines - National Childcare Program
10. City of Kitchener - Conversion Therapy

11. City of Kitchener - Fire Safety Measures
12. Township of Scugog - Bus Stop Dead End Roads; and

**County Correspondence for Direction:**

None.

**County Correspondence for Information:**

That the following items of correspondence from the County of Peterborough be received for information:

1. Press Release – My Covid Champion
2. Report – Quarter 3 Recycling Customer Response Review
3. Minutes – Regular Meeting November 17, 2021; and

**Committee Reports**

That the minutes of the Economic Development and Business Committee meetings of October 25, 2021 and November 22, 2021; and

That the minutes of the Municipal Heritage Committee meetings of October 28, 2021 and November 25, 2021 be received for information.

Carried.

**Petitions**

None.

**Council Portfolio Updates**

Council to provide brief verbal update related to the following portfolios where necessary:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke
- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

**Resolution No. 2021 – 307 – Indigenous-Municipal Relationship Agreement**

Councillor Anita Locke – Deputy Mayor Sherry Senis –

That the Township of Selwyn explore Indigenous-Municipal Relationship Agreements, more specifically, the resources provided by the Association of Municipalities of Ontario pertaining to the same; and that a report be brought back to Council for a future meeting.

Carried.

**Other, New & Unfinished Business**

**Resolution No. 2021 – 308 – Regulation of the Processing, Cultivation and Storage of Cannabis**

Councillor Donna Ballantyne – Deputy Mayor Sherry Senis –

Whereas the Council of the Township of Selwyn passed By-law 2020-002 to regulate the processing, cultivation and storage of cannabis; and

Whereas the Council of the Township of Selwyn determined that By-law 2020-002 required updates to implement stricter regulations and to better define cannabis processing and cultivation activities and as such amended By-law 2020-002, by passing a new By-law 2021-066, which is currently under appeal before the Ontario Land Tribunal (OLT);

Now therefore that the Township of Selwyn request that Health Canada not consider and approve any applications to process and/or cultivate cannabis that

may come forward for properties in Selwyn Township until such time as the OLT appeal process is complete and further that a copy of this correspondence be forwarded to the Prime Minister and MP Michelle Ferreri.

Carried.

### **By-laws**

#### **Resolution No. 2021 – 309 – By-laws First, & Third Reading**

Deputy Mayor Sherry Senis – Councillor Gerry Herron –

That By-law 2021-091, being a By-law passed pursuant to the provisions of Section 34 of The Planning Act, R.S.O. 1990, as amended to amend the Township of Selwyn's Comprehensive Zoning By-law No. 2009-021, as otherwise amended; and

That By-law 2021-092, being a By-law to authorize the execution of an agreement between Engage Engineering and the Township of Selwyn for detailed engineering designs to implement Community Improvements in the Public Realm in Ennismore; and

That By-law 2021-093, being a By-law to authorize the extension of the Buckhorn Community Improvement Programs (CIP) on an On-going Basis); and

That By-law 2021-094, being a By-law to authorize the execution of an amended agreement with Active Water Haulage and the Township of Selwyn which provides for access to the Ennismore Gravel Pit for the purposes of providing water haulage services to the community be read a first, second and third time and finally passed.

Carried.

#### **Resolution No. 2021 – 310 – Confirming**

Councillor Donna Ballantyne – Councillor Anita Locke –

That By-law 2021-095, being a By-law to confirm the proceedings of the meeting of Council held on December 7, 2021 be read a first, second and third time and finally passed.

Carried.

### **Adjournment**

#### **Resolution No. 2021 – 311 – Adjournment**

Councillor Gerry Herron – Councillor Donna Ballantyne –

That the meeting be adjourned. (7:10 PM)

Carried.