

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, September 21, 2021**

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, September 21, 2021.

Council Present: Mayor Andy Mitchell
(in-person) Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Gerry Herron
Councillor Anita Locke

Staff Present: Janice Lavalley, Chief Administrative Officer
(virtually) Angela Chittick, Manager of Community & Corporate Services /Clerk
R. Lane Vance, Manager of Finance/Treasurer
Andrew Bowyer, Fire Prevention Officer
Mike Richardson, Manager of Recreation Services
Michelle Thornton, Deputy/I. T. Coordinator
Rick Dunford, Manager of Public Works
Hillary Bradshaw, Climate Change Coordinator
Leisha Newton, Economic Development Coordinator (A)

Staff Present: Robert Lamarre, Manager of Building and Planning
(in-person) Tania Goncalves, Deputy Clerk

The Council meeting commenced at 6:00 PM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2021 – 236 – Minutes

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That the minutes of the regular Council meeting of September 7, 2021 be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

General Manager Derrick Crough and Captain John Crough of the Lakefield Rage Senior Men's Lacrosse Club attended the Council meeting to accept a certificate from Council in celebration of winning the 2021 Ontario Lacrosse Association Senior "C" Championship.

Quality Assurance Manager Patricia Skopelianos from Peterborough Utilities Group made a presentation to Council regarding the Drinking Water Quality Management System for the Township of Selwyn.

Resolution No. 2021 – 237 – Drinking Water Quality Management System

Councillor Anita Locke – Deputy Mayor Sherry Senis –

That the presentation from Quality Assurance Manager Patricia Skopelianos from Peterborough Utilities Group regarding the Drinking Water Quality Management System for the Township of Selwyn be received for information.

Carried.

Steve Taylor from BTE Engineering made a presentation to Council to provide an update on Yankee Line/James A. Gifford Causeway and the Chemong Bridge

Rehabilitation Design. Darcie Dillion from BTE Engineering and Peter Nielsen from the County of Peterborough were also in attendance to answer any questions.

Resolution No. 2021 – 238 – Update - Yankee Line/James A. Gifford Causeway and the Chemong Bridge Rehabilitation Design

Councillor Gerry Herron – Councillor Anita Locke –

That the presentation from Steve Taylor from BTE Engineering regarding an update on Yankee Line/James A. Gifford Causeway and the Chemong Bridge Rehabilitation Design be received for information.

Carried.

Lakefield Flower Shop owner Robyn Jenkins made a presentation to Council to request a deviation from the site plan requirements which set out that the commercial parking lot located at 44 Bridge Street be asphalt paved.

Resolution No. 2021 – 239 – Lakefield Flower Shop – Review of Site Plan Requirements

Councillor Anita Locke – Councillor Donna Ballantyne –

That staff discuss options with Lakefield Flower Shop owner Robyn Jenkins to review the site plan for her property located at 44 Bridge Street to determine if the size and scope of the parking area can be altered while maintaining the requirements of the site plan requirements for urban areas.

Carried.

Resolution No. 2021 – 240 – Lakefield Flower Shop

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the presentation from Lakefield Flower Shop Owner Robyn Jenkins regarding site plan requirements for her commercial property located at 44 Bridge Street be received for information.

Carried.

Question Period

None.

Municipal Officers & Staff Reports – Direction

Resolution No. 2021 – 241 – Rooming House Regulatory By-law and Licensing By-law

Councillor Anita Locke – Councillor Gerry Herron –

That the report of the Manager of Building and Planning regarding the Zoning By-law Amendment related to Boarding, Lodging, Rooming House Zoning By-law Amendment & Licensing be received for information; and

That By-law 2021-064, being a By-law to amend the Zoning By-law to incorporate regulations related to Boarding Lodging and Rooming Houses within the Township; and

That By-law 2021-065 being a By-law to licence Boarding Lodging and Rooming Houses be brought forward to the By-law section of the agenda for consideration; and

That Schedule A – Section 7 of By-law 2016-026, being the Tariff of Fees By-law for the Township of Selwyn, be updated as follows:

7. Licences:

Boarding, Lodging or Rooming House

- Licence/Initial Inspection Fee - \$250.00 (effective May 1st, 2022)
- Renewal Fee – \$125.00
- Follow-up Inspection Fee – \$125.00; and

That the Township pursue short form wording and set fine levels through the Regional Senior Justice for the offences set out in Schedule A of By-law 2021-065.
Carried.

Resolution No. 2021 – 242 – Council Communicator 2021

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of the Deputy Clerk and the Communications & Marketing Coordinator regarding the draft Council Communicator newsletter be received for information; and that the newsletter, as amended to reflect Council's feedback, be approved and mailed to Township residents.

Carried

Resolution No. 2021 – 243 – Budget Amendment Report

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report of the Manager of Financial Services Budget Amendment # 3 – 2021 be received for information; and

That the Manager of Financial Services includes this report with the supporting 2021 budget working papers to be provided to the audit team; and

That Council have regard for these housekeeping amendments when an amended PSAB Budget Compliance Report is presented for endorsement later in the year.

Carried.

Consent

Resolution No. 2021 – 244 – Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of the Climate Change Coordinator entitled Clear Bag Program be received for information; and

That the report of the Manager of Recreation Services regarding Lakefield Chiefs Partnership Agreement be received for information; and that a copy of this report be forwarded to all members of the executive of the Lakefield District Minor Hockey Association; and

That the report of the Fire Prevention Officer regarding Fire Prevention Week – October 3 - 9, 2021 be received for information; and that October 3 – 9, 2021 be declared as Fire Prevention Week in the Township of Selwyn; and that all residents be encouraged to test their smoke and CO alarms once a month and replace their batteries once a year and during the month of October that they be encouraged to install smoke alarms in all bedrooms and to hold a home fire drill and practice their home escape plan; and

That the report of the Project Coordinator – Water & Sewer entitled Lakefield and Woodland Acres Drinking Water System Inspection Reports be received for information; and

That the report of the Deputy Clerk regarding various By-laws be received for information; and that By-law 2021-068, being a By-law to amend By-law 2019-009 to establish and appoint members to the Trail Advisory Committee be amended to remove Yvonne Spradbrow as a member due to her resignation; and that By-law 2021-069, being a By-law to reduce the speed limit on Clonakilty Line from an 80 km zone to a 60 km zone from where the current 50 km zone ends at Perdue Road to the Township boundary at Scenic Hill be brought to the By-law section of the agenda for consideration; and

Correspondence for Direction

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

1. Peterborough Public Health - MECP Wastewater Surveillance

That correspondence from Peterborough Public Health regarding wastewater surveillance be received for information; and that the Township of Selwyn send correspondence to the MECP in support of the recommendation of Peterborough Public Health urging the MECP to invest in funding for wastewater surveillance programs given the recent success of the local program in monitoring and tracking COVID-19 trends in the community; and that Peterborough Public Health and MPP Dave Smith be forwarded a copy of this Resolution; and

2. Glen Lang Email - Non-Resident Electors

That correspondence from Glen Lang regarding non-resident electors be received for information; and that the Township of Selwyn advise Mr. Lang that, in accordance with the Municipal Elections Act, voter eligibility is determined by a person's relationship to property, specifically ownership and/or occupancy and that any voter that wishes to be added to the list of electors will be vetted for eligibility and further that Mr. Lang be advised that in the case of a trailer park, the definition of occupancy can vary dependent on the circumstance and that in general, to be an eligible elector a trailer owner must have a lease for a site where the trailer is permanently located year round; and

Correspondence for Information

That the following items of correspondence be received for information:

3. Board of Health for Peterborough Public Health - September 8, 2021 Meeting
4. Ministry of Municipal Affairs & Housing - Site Plan Control Guide
5. Habitat for Humanity - New CEO
6. Kawartha Chamber of Commerce (Peterborough & Kawartha Chamber Merger; News Flash September 7 & News Flash September 14)
7. Municipality of Trent Lakes - OHIP Eye Care
8. Township of Douro-Dummer - Exemption from Annual Emergency Management Exercise
9. Township of Douro-Dummer - Extrication of Animals in Distress from Motor Vehicles
10. Tay Valley Township - Lottery Licensing to Assist Small Organizations
11. City of Port Colborne - Phase Out Ontario's Gas Plants.

Committee Reports

None.

Carried.

Petitions

None.

Council Portfolio Updates

Council to provide brief verbal update related to the following portfolios where necessary:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke
- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

Other, New & Unfinished Business

None.

By-laws

Resolution No. 2021 – 245 – By-laws First, Second & Third Reading

Councillor Anita Locke – Councillor Donna Ballantyne –

That By-law 2021-064, being a By-law to amend the Zoning By-law to incorporate regulations related to Boarding Lodging and Rooming Houses within the Township; and

That By-law 2021-065 a being a By-law to licence Boarding Lodging and Rooming Houses; and

That By-law 2021-068, being a By-law to amend By-law 2019-009 to establish and appoint members to the Trail Advisory Committee be amended to remove Yvonne Spradbrow as a member due to resignation; and

That By-law 2021-069, being a By-law to amend the Speed Limit on Clonakilty Line, Ennismore be read a first, second and third time and finally passed.

Carried.

Resolution No. 2021 – 246 – Closed Session

Councillor Anita Locke – Councillor Gerry Herron –

That the next portion of the meeting be closed to the public pursuant to Section 239. (2)(e) of the Ontario Municipal Act, 2001, S.O. 2001, c.25, as amended to discuss matters regarding litigation or pending litigation. (8:20 PM)

Carried.

Resolution No. 2021 – 247 – Rise Closed Session

Councillor Gerry Herron – Deputy Mayor Sherry Senis –

That Council now rise from closed session. (8:50 PM)

Carried.

Resolution No. 2021 – 248 – Confirming

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That By-law 2021-070, being a By-law to confirm the proceedings of the meeting of Council held on September 21, 2021 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2021 – 249 – Adjournment

Councillor Gerry Herron – Councillor Donna Ballantyne –

That the meeting be adjourned. (8:50 PM)

Carried.