

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, September 7, 2021**

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, September 7, 2021.

Council Present: Mayor Andy Mitchell
(in-person) Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Anita Locke

Council Regrets: Councillor Gerry Herron

Staff Present: Janice Lavalley, Chief Administrative Officer
(virtually) Mike Richardson, Manager of Recreation Services
Rick Dunford, Manager of Public Works

Staff Present: Robert Lamarre, Manager of Building and Planning
(in-person) Per Lundberg, Planner
Tania Goncalves, Deputy Clerk

The Council meeting commenced at 5:00 PM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2021 – 223 – Minutes

Councillor Anita Locke – Deputy Mayor Sherry Senis –

That the minutes of the regular Council meeting of August 10, 2021 be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

Federal New Democratic Party (NDP) Candidate Joy Lachica attended the meeting virtually to introduce herself and discuss the NDP platform for the upcoming 2021 Federal election.

Gene Chartier of Stantec Engineering made a virtual presentation to Council to provide an update on the study of Off-Road Vehicle Use on County Roads. Peter Nielsen from the County of Peterborough and Diana Addley from Stantec were also in attendance virtually to answer any questions.

Resolution No. 2021 –224 – Off-Road-Vehicle on County Roadways

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report from Stantec Engineering regarding the use of Off-Road-Vehicle on County Roadways be received for information.

Carried.

Township Planner Per Lundberg announced that the Township of Selwyn is holding a public meeting to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The prescribed notice of the public meeting was provided by prepaid first-class mail to all residents within a 120-metre radius of the subject property as well as by way of a sign being posted on the property. The notice was provided to the prescribed ministries and agencies via email and was also available on the Township website. If a person or public body does not make an oral submission at the public meeting or make a written submission to the Township of Selwyn before

the Zoning By-law is passed the person or public body is not entitled to appeal the decision of the Council of the Township of Selwyn to the Local Planning Appeal Tribunal, nor can a person or public body be added as a party to the hearing of an appeal before the Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so. In order to be notified of the decision of the Township of Selwyn on the proposed Zoning By-law Amendment, a written request must be made to the Township.

A public meeting commenced at 5:36 PM to amend the Township's Comprehensive Zoning By-law in accordance with Section 34 of The Planning Act. The amendment relates to lands described as being Part of Lot 9, Concession 5 in the Ennismore Ward. Mr. Lundberg noted that the Zoning By-law Amendment is a condition of consent to sever application B-38-21, which was imposed by the Township. The severed parcel will be zoned Rural Exception 587 (RU-587) to recognize certain deficiencies with regard to the applicable zoning regulations for the existing barn on the severed parcel. The retained parcel will be zoned Rural Residential (RR) Zone for future residential development of this vacant parcel. It was noted that correspondence was received from Peterborough Public Health, the County of Peterborough Public Works and the Kawartha Pine Ridge District School Board stating no objections to the application. No one spoke in favour or in opposition to the application. There was one (1) member of the public who attended in person. The public meeting concluded at 5:42 PM

Resolution No. 2021 – 225 – Zoning By-law Amendment – Part Lot 9, Concession 5 (Ennismore)

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of the Planner regarding the Zoning By-law Amendment related to lands described as being Part of Lot 9, Concession 5 in the Ennismore Ward be received for information; and

That By-law 2021-062, being a By-law to re-zone certain lands situated on Part of Lot 9, Concession 5 in the Ennismore Ward from Rural (RU) Zone to Rural Exception 587 (RU-587) Zone and Rural Residential (RR) Zone be brought forward to the By-law section of the agenda for consideration.

Carried.

Township Planner Per Lundberg announced that the Township of Selwyn is holding a public meeting to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The prescribed notice of the public meeting was advertised in the Peterborough Examiner and through Social Media. The notice was provided to the prescribed ministries and agencies via email and was also available on the Township website. If a person or public body does not make an oral submission at the public meeting or make a written submission to the Township of Selwyn before the Zoning By-law Amendment is passed the person or public body is not entitled to appeal the decision of the Council of the Township to the Local Planning Appeal Tribunal, nor can a person or public body be added as a party to the hearing of an appeal before the Tribunal unless, in the opinion of the Tribunal there are reasonable grounds to do so. In order to be notified of the decision of the Township of Selwyn on the proposed Zoning By-law Amendment, a written request must be made to the Township.

A public meeting commenced at 5:42 PM to amend the Township's Comprehensive Zoning By-law pertaining to the regulation of boarding, lodging and rooming houses in the Township of Selwyn. Mr. Lundberg advised that the proposed Zoning By-law Amendment will address issues related to occupancy (# of bedrooms and people) and off-street parking for boarding, lodging and rooming houses. Mr. Lundberg noted that staff have recommended that consideration be given to passing a boarding, lodging and rooming houses licencing and regulation By-law concurrently with the passage of the Zoning By-law amendment. It was advised that these regulations are intended to work in tandem to set minimum standards related to the initial development of rooming houses and to support long-term maintenance. Correspondence was received from Peterborough Public

Health and the Kawartha Pine Ridge District School Board stating no objections to the applications. No one spoke in favour or in opposition to the application. There was one (1) member of the public who attended in person. Council members asked a series of questions and clarifications regarding the proposed amendment. The meeting concluded at 5:53 PM.

Resolution No. 2021 – 226 – Boarding, Lodging and Rooming Houses

Councillor Anita Locke – Deputy Mayor Sherry Senis –

That the report of the Planner regarding the Zoning By-law Amendment related to boarding, lodging and rooming houses in the Township of Selwyn and the associated Licensing and Regulation By-law be received for information; and

That Council consider the input received prior to and during the public meeting held to debate the merits of the proposed amendment to the Zoning By-law and provide direction for any amendments to the Draft By-laws deemed appropriate; and

That a final draft of the Zoning By-law Amendment, By-law 2021-064 be brought back to Council for approval at the September 21, 2021 meeting; and

That a final draft of By-law 2021-065, being a By-law to regulate and to require Licencing of Boarding, Lodging and Rooming Houses within the Township be brought back to Council for approval at the September 21, 2021 meeting.

Carried.

Federal Progressive Conservative (PC) Candidate Michelle Ferreri attended the meeting to introduce herself and discuss the PC platform for the upcoming 2021 federal election.

Question Period

Council entertained questions from the public from 6:01 PM – 6:02 PM

Municipal Officers & Staff Reports – Direction

Resolution No. 2021 – 227 – Zoning By-law Amendment – Cannabis Cultivation and Processing

Councillor Donna Ballantyne – Deputy Mayor Sherry Senis –

That the report of the Manager of Building and Planning regarding the Zoning By-law Amendment related to Cannabis Cultivation and Cannabis Processing be received for information; and

That By-law 2021-066, being a By-law to amend the provisions that apply to cannabis cultivation and processing within the Township of Selwyn be forwarded to the By-law section of the agenda for consideration.

Carried.

Resolution No. 2021 – 228 – Facility Time Allocation Policy

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report of the Manager of Recreation Services entitled Facility Time Allocation Policy be received for information.

Carried

Resolution No. 2021 – 229 – Development Charges - Annual Indexing

Councillor Donna Ballantyne – Councillor Anita Locke –

That the report of the Manager of Financial Services entitled Development Charges – Annual Indexing be received for information; and that the Township proceed with the annual index increase as noted in the report; and further that a staff report be brought back to Council in six (6) months advising of the market indices to determine if any By-law adjustments are required.

Carried.

Resolution No. 2021 – 230 – Rising Cost of Building Materials

Councillor Donna Ballantyne – Councillor Anita Locke –

That the Township of Selwyn support the resolution passed by the City of Kitchener to request that the Federal and Provincial Governments review actions that could be taken to help mitigate or offset the impacts related to the rising cost of building materials.

Carried.

Consent

Resolution No. 2021 – 231 – Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of the Manager of Community & Corporate Services/Clerk regarding various By-laws be received for information; and that By-law 2021-063, a By-law to authorize the Clerk to execute an agreement with the Trent Central Student Association to provide Trent University students with access to The Link transportation service be brought forward to the By-law section of the agenda for consideration; and

That the Council of the Township of Selwyn confirm its request for a Federal non-repayable contribution of \$750,000 from the Canada Community Revitalization Fund for the Lakefield Police Services Building accessibility/renovation project, with the remaining costs, estimated to be \$380,000, to be fully funded by the Township of Selwyn from the Facilities and Properties Reserve and that the Treasurer provide an attestation on behalf of the Township of Selwyn to verify the funding commitment and funding source; and that should the application for funding be successful, that a By-law to authorize the execution of any necessary agreements be brought forward to the By-law section of the agenda for consideration at a future time; and

Correspondence for Direction

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

1. AMO Policy Update – Draft Resolution

That the correspondence from Association of Municipalities of Ontario (AMO) regarding Municipal Recognition of September 30th as National Day for Truth and Reconciliation Commission's Calls to Action be received for information; and

That the Township of Selwyn recognize September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) and further that AMO be forwarded a copy of this resolution; and

Correspondence for Information

That the following items of correspondence be received for information:

2. AMO – MTO Regulatory Amendments, Changes to Municipal Act, 2001 and Rowan's Law Timing
3. AMCTO – AMCTO at the 2021 AMO Conference
4. Ministry of the Environment – Cannabis Cultivation
5. MP Monsef /Natural Resources Canada – Planting Trees in Peterborough
6. MP Monsef – \$ 1.6 Million Investment in Municipal Infrastructure
7. Service Canada – Easing of Border Measures effective August 9, 2021
8. Service Canada – COVID-19 Benefits and Business Supports Extended
9. Ombudsman Ontario – 2020-2021 Annual Report
10. Kawartha Chamber of Commerce Newsflash - August 10, 2021; August 17, 2021; August 24, 2021 and August 31, 2021
11. Capital Gains Tax
 - Town of Petrolia

- Township of Springwater
- Village of Oil Springs
- 12. Suicide Crisis Hotline
 - Town of Petrolia
 - Township of Springwater
- 13. City of Toronto – Bill 177 Change of Provincial Offences Act
- 14. City of Toronto – Early Learning & Child Care System
- 15. County of Perth – Relationship with MPAC
- 16. Affordable Internet
 - Municipality of Chatham-Kent
 - Town of Plympton Wyoming
- 17. Municipality of Leamington – Joint and Several Liability Reform
- 18. Town of Plympton-Wyoming – Rising Cost of Building Materials
- 19. Banning Symbols of Hate Act
 - Town of Plympton Wyoming
 - Township of Huron-Kinloss
- 20. Township of Huron-Kinloss – First Nations Compensation
- 21. PSA Testing Included in Health Care System
 - Township of Huron-Kinloss
 - Township of Springwater
 - Township of Larder Lake
- 22. City of Brantford – Year of the Garden Resolution
- 23. Town of South Bruce Peninsula – Lottery Licensing
- 24. City of Hamilton - Expiry of Extended Construction Hours
- 25. Ombudsumen - August Newsletter
- 26. Lakefield Trailer Park – Fireworks
 - Letter from Resident – Fran Pereira
 - Letter from Resident – James Mackie
- 27. Thank you – Christ Church Museum
- 28. Thank you – Reegan Anderson; and

County Correspondence for Information

That the following items of correspondence from the County of Peterborough be received for information:

1. Report – County Official Plan Project: Survey Summary #3
 - Attachment - Appendix 1 Survey Results
2. Report – Election Sign By-law
 - Attachment - Appendix 1 Election Sign By-law
3. Report – Towards a Greater Golden Horseshoe Transportation Plan Discussion Paper
4. Presentation – PKED STR Presentation to Council
5. PIC Notice – CR18 and 5th Line
6. Report – Hot Mix Asphalt Paving – Yankee Line
7. Presentation – PKED – Q2 Report
8. Report – Short-Term Rental
9. PIC Notice – Off-Road Vehicles on County Roads
10. Minutes – August 4, 2021 (Regular); August 25, 2021 (Regular); and

Committee Reports

That the minutes of the Economic Development and Business Committee meeting of June 28, 2021 be received for information; and

That the minutes of the Municipal Heritage Committee meeting of August 26, 2021 be received for information; and that the Township of Selwyn advise Ed Paleczny and Jackie Ouellette, owners of heritage designated property known as 59 Clementi Street (Lakefield), that the Municipal Heritage Committee has reviewed their proposed “Maintenance Plan” for alterations to their property, in accordance with Section 33 of the Ontario Heritage Act; and that the proposed “Maintenance Plan” is satisfactory and maintains the heritage attributes of the designated property; and

That the report from the Peterborough Police Services Board relating to the Q2 Policing Activity Report; Q2 Criminal Statistics and Non-Offence Statistics (Lakefield Ward) dated August 24, 2021 be received for information.

Carried

Petitions

None.

Council Portfolio Updates

Verbal updates were provided by Council members regarding the following Council Portfolios:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke
- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

Other, New & Unfinished Business

Resolution No. 2021 – 232 – Correspondence from John Millage

Councillor Anita Locke – Councillor Donna Ballantyne –

That a report be brought back to Council regarding the request made by John Millage pertaining to a memorial for the first permanent Indigenous family to live in Lakefield, once additional details have been provided by Mr. Millage regarding the project.

Carried.

By-laws

Resolution No. 2021 – 233 – By-laws First, Second & Third Reading

Councillor Anita Locke – Councillor Donna Ballantyne –

That By-law 2021-062, being a By-law to re-zone certain lands situated in Part of Lot 9, Concession 5 in the Ennismore Ward from Rural (RU) Zone to Rural Exception 587 (RU-587) Zone and Rural Residential (RR) Zone; and

That By-law 2021-063, a By-law to authorize the Clerk to execute an agreement with the Trent Central Student Association to provide Trent University students with access to The Link transportation service; and

That By-law 2021-066, being a By-law to amend the provisions that apply to cannabis cultivation and processing within the Township of Selwyn be read a first, second and third time and finally passed.

Carried.

Resolution No. 2021 – 234 – Confirming

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That By-law 2021-067, being a By-law to confirm the proceedings of the meeting of Council held on September 7, 2021 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2021 – 235 – Adjournment

Councillor Anita Locke – Councillor Donna Ballantyne –

That the meeting be adjourned. (7:04 PM)

Carried.