

Corporation of the Township of Selwyn

**Special Council Meeting
Monday, July 19, 2021**

Virtual Council Meeting

A special meeting of the Council of the Township of Selwyn was held on Monday, July 19, 2021 to discuss the Lakefield Campground Utilization Study – Final Report.

Council Present (Virtual):

Mayor Andy Mitchell
Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Gerry Herron
Councillor Anita Locke

Staff Present (Virtual):

Janice Lavalley, Chief Administrative Officer
Angela Chittick, Manager of Community & Corporate Services /Clerk
R. Lane Vance, Manager of Financial Services/Treasurer
Mike Richardson, Manager of Recreation Services
Rick Dunford, Manager of Public Works
Michelle Thornton, Deputy Treasurer/ I.T. Coordinator
Tania Goncalves, Deputy Clerk

The Council meeting commenced at 3:30 PM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

None.

Deputations and/or Invited Persons and/or Public Meeting

Anand Desai of Monteith Brown Consulting made a presentation to Council regarding the final report for the Lakefield Campground Utilization Study. Mr. Desai provided a summary of the engagement process, key considerations and the evaluation criteria. Mr. Desai advised that the preferred option has been identified as outsourcing the management of the Lakefield Campground to Otonabee Region Conservation Authority (ORCA). Mr. Desai also noted that if the Township is unable to reach an agreement with ORCA to manage the Lakefield Campground, it is recommended that a Request for Proposal be released for a competitive bidding process. Todd Brown from Monteith Brown Consulting was also in attendance to answer any questions.

Resolution No. 2021 – 203 – Lakefield Campground – Final Report

Councillor Donna Ballantyne – Councillor Anita Locke –

That the presentation from Anand Desai of Monteith Brown Consulting regarding the final report for the Lakefield Campground Utilization Study be received for information.

Carried.

Curve Lake First Nation Chief Operating Officer Katie Haddlesey and Lands and Resource Consultation Liaison Julie Kapyrka made a presentation to Council regarding the Lakefield Campground property. Ms. Kapyrka advised that Curve Lake First Nation requests to be consulted as the Township moves through the process of the utilization/redevelopment of the Lakefield Campground lands to provide input on archeological resources and various plant and animal species of importance to the First Nation.

Resolution No. 2021 – 204 – Lakefield Campground – Curve Lake First Nation

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the presentation from Curve Lake First Nation Chief Operating Officer Katie Haddlesey and Lands Resource Consultation Liaison Julie Kapyrka regarding the Lakefield Campground property be received for information.

Carried.

Community members Robert Sproule and Bob Elliot representing the Real Friends of the Lakefield Park made a presentation to Council regarding the Lakefield Campground Utilization Study.

Resolution No. 2021 – 205 – Lakefield Campground – Real Friends of the Lakefield Park.

Councillor Anita Locke – Councillor Donna Ballantyne –

That the presentation from Robert Sproule and Bob Elliot representing the Real Friends of the Lakefield Park regarding the Lakefield Campground property be received for information.

Carried.

Question Period

There was no Question Period during this meeting.

Municipal Officers & Staff Reports – Direction

Resolution No. 2021 – 206 – Lakefield Campground

Deputy Mayor Sherry Senis – Councillor Gerry Herron –

That the Lakefield Campground Utilization Study as prepared by Monteith Brown Planning Consultants be received for information; and

That the Township approve the preferred option set out in the Study to outsource the campground operation to the Otonabee Region Conservation Authority (ORCA); and

That staff be directed to commence discussions with ORCA to reach a mutually agreeable operating agreement for the Lakefield Campground commencing in May 2023; and

That in the event that a mutually acceptable operating agreement cannot be reached between the Township and ORCA, that the Township pursue a Request for Proposal/Tender for the operations of the Campground; and

Further, that the Manager of Recreation Services provide a report annually related to the Campground operations and contract to Council following the commencement of the new agreement; and

That, in response to information received through the community consultation process and best practices research, the following considerations guide the discussions with ORCA:

- the overflow area identified in the current agreement be eliminated from the campground operation;
- the existing footprint of the campground operation not be expanded;
- review the form of camping in the existing three campsite areas, including:
 - the mix of services (water, sewer, hydro);
 - site density and layout;
 - ratio of seasonal and transient sites;
- establish a vegetative buffer to delineate the perimeter of the camping area from the park/trail areas;
- establish the annual compensation amount to:
 - cover the Township's direct costs related to the Campground operation;

- provide for the ongoing contribution to other Departmental operations; and
- fund the cost of the required infrastructure upgrades;
- review options related to dockage facilities including:
 - eliminating docking facilities;
 - providing facilities for small craft docking only;
 - incorporating with other Township docking services;
- review other ancillary activities/amenities to enhance the use of the property:
 - canoe/kayak rentals;
 - concessions;
 - interpretative signage (history, culture, ecological features), look-outs;
 - educational activities;
- review campground rules to include site maintenance/aesthetics, accessory structures, over-winter storage, noise and fire regulations.

Councillor Gerry Herron - yes
Councillor Anita Locke - no
Mayor Andy Mitchell - yes
Deputy Mayor Sherry Senis - yes
Councillor Donna Ballantyne - yes

Carried.

Resolution No. 2021 – 207 – Marina Utilization Study

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the Township explore the options of engaging a consultant, with consideration being given to Monteith Brown to submit a proposal, for the development of a Marina Utilization Study that would examine docking options in Lakefield and that the costs be considered as part of the 2022 budget deliberation with the commencement of the review planned in Q1 of 2022.

Carried.

Consent Items

None.

Petitions

None.

Council Portfolio Updates

None.

Other, New & Unfinished Business

None.

By-laws

Resolution No. 2021 – 208 – Confirming

Councillor Anita Locke – Councillor Donna Ballantyne –

That By-law 2021-057, a By-law to confirm the proceedings of the special meeting of Council held on July 19, 2021 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2021 – 209 – Adjournment

Councillor Gerry Herron – Councillor Anita Locke –

That the meeting be adjourned. (5:01 PM.)

Carried.