

Township of Selwyn Regular Council Meeting

Tuesday, June 8, 2021 – 5:00 PM

Virtual Council Meeting

Watch the meeting via livestreaming

<https://www.youtube.com/user/SelwynTownship>

Moment of Silent Reflection

Please observe a moment of silence, so that Council, staff and members of the public can quietly reflect on our duty to the community that we are trying to serve.

Notification to Members of the Public

Members of the public, staff, presenters and members of Council please be advised that meetings are broadcast and recorded and made available on the internet.

Moment of Silence to remember and honour the 215 child victims who died at the Kamloops Residential School.

- See Notice of Motion under New Business

Declaration of Pecuniary Interest and the General Nature Thereof

1. Minutes

(a) Minutes – Open Session

- Motion to adopt the minutes of the regular Council meetings of May 25, 2021 & May 25, 2021 (Closed Session)
- Discussion out of the minutes

2. Deputations and/or Invited Persons and/or Public Meetings

(a) Staff Introductions:

- Jessie Villeneuve - Facilities Maintenance Coordinator
- Chris Tassone – By-law Enforcement Officer
- Hillary Bradshaw – Climate Change Coordinator (Contract)

(b) Susan Willis Chan – Hague Point

(c) Ed Paleczny, Friends of the Lakefield Park

- Technical Review of Hague Point
- Current and Future Use of Hague Point
- Parks for Public Health
- Township of Selwyn Report - Response to Public Questions

3. Question Period

15 minutes, one question per person at a time, on a rotating basis

If a member of the public has a question please send an [email](#) by 4:30 PM on the day of the meeting noting your question which will be read into the public record and responded to during the meeting. An email will be sent following the meeting with a link to the recording.

4. Municipal Officer's & Staff Reports - Direction

(a) Angela Chittick, Manager of Community & Corporate Services/Clerk – 2022 Elections Report – Voting Method

- Attachment - By-law to Use of Alternative Voting Methods

(b) Anna Currier, Climate Change Coordinator – Climate Change Action Plan - Community Milestone Report

- Attachment - Township of Selwyn Partners for Climate Protection Milestone 4-5 Report for Community Emissions

(c) Anna Currier, Climate Change Coordinator – Plug-In-Hybrid Electric Vehicle Pilot Progress Report

- Attachment – Progress Report - September, 2020 – April, 2021

Consent Items

All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion

**5. Municipal Officer's & Staff Reports –
Information/Housekeeping/Non-Controversial**

- (a) Kim Berry, HR Coordinator – Staffing Updates – Permit Intake Technician, Corporate Services Assistant & Climate Change Coordinator (Contract)
- (b) Kim Berry, HR Coordinator – Fire Department Personnel Update

6. Correspondence for Discussion and/or Decision

- (a) Correspondence Report – June 8th, 2021

Correspondence for Direction

Recommendation:

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

**1. Emerald Isle Cow Island Rate Payers Association (EICIRA) –
Speed Limit and “No Fishing” Signage**

Recommendation:

That the correspondence from the Emerald Isle Cow Island Rate Payers Association (EICIRA) be received for information; and

That the concerns be forwarded to the Smith-Ennismore Police Service and the Public Works Department for review and comment and that following this review follow-up information be brought back to Council for consideration.

2. Jeffrey Armstrong – Deer Hunting and Use of Dogs

Recommendation:

That the correspondence from Jeffrey Armstrong related to the use of dogs for deer hunting be received for information; and that staff conduct some further research on this topic and provide follow-up information for Council's consideration.

Correspondence for Information

Recommendation:

That the following items of correspondence be received for information:

3. AMO Update – New Provincial COVID-19 Plan, Social Assistance Recovery and Report on Ambulance Complaints
4. AMO Update – Stay at Home Orders to Expire Tomorrow with COVID-19 Restrictions Still in Place
5. AMO Update – Blue Box Regulations and Province Easing Restrictions on Long-Term Care
6. Parks Canada – Response to Resolution Re: Parks Canada and Pigeon Lake
7. Ontario - Liquor Licencing Act
8. Gravel Watch Ontario - Expansion of the Green Belt
9. Rogers and The Cell Gap Project – FAQ's
10. Rogers Site Bridgenorth - Public Consultation Information and Legal Notice
11. Hydro One - Integration Day Letter
12. Maryam Monsef - Access to Services for Persons with Disabilities
13. Kawartha Chamber of Commerce and Tourism – NewsFlash! May 25 and June 1, 2021 and Summer Newsletter
14. Selwyn Library - June Newsletter
15. Trent Lakes - Management Plan – Pigeon Lake
16. Port Colborne - Source Water Protection Legislation
17. Perth County - Domestic COVID-19 Vaccine Production and Capacity
18. Municipality of York - Provincial Roadmap to Reopen
19. Township of The Archipelago - Banning Unencapsulated Polystyrene Foam and Environmental Protection Act Amendment
20. Town of Plympton-Wyoming - 3 Digit Suicide & Crisis Prevention Hotline and Advocacy for MFIPPA Reform
21. Township of Southgate and West Lincoln - 3 Digit Suicide & Crisis Prevention Hotline
22. Municipality of Calvin - Lottery Licensing to Assist Small Organizations
23. Fort Erie - Capital Gains Tax on Primary Residence
24. Township of McKellar - Tax Relief on CERB Payments
25. Lakefield Campground Utilization Study - Resident Letter
26. Hague Point - Resident Letter

7. Peterborough County Report

(a) Peterborough County Report – June 8th, 2021

County Correspondence for Direction:

None.

County Correspondence for Information:

Recommendation

That the following items of correspondence from the County of Peterborough be received for information:

1. Trent – County Liaison Committee
2. Peterborough County Transportation Master Plan Update - Off-Road Vehicle Use on County Roads Report and Presentation
3. Notice of Construction - County of Peterborough Road Rehabilitation of County Road 20
4. Regular County Council Minutes - May 19, 2021

8. Committee Reports

- (a) Economic Development and Business Committee Meeting Minutes - April 26, 2021

9. Petitions

10. Council Portfolio Updates

Council to provide brief verbal update related to the following portfolios where necessary:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke
- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

11. Other, New & Unfinished Business

a) Notice of Motion – Land Acknowledgement

Moved By: Deputy Mayor Sherry Senis, Seconded by: Councillor Anita Locke

Whereas the Truth and Reconciliation Commission was formed to identify calls to action in order to redress the legacy of residential schools and advance the process of Canadian reconciliation; and

Whereas, as a region through the Community Economic Development Initiative (CEDI), local First Nation communities and municipalities have worked collaboratively to learn about our histories, our culture and to look for ways to improve the lives of our community members through mutual respect and understanding; and

Whereas, it is acknowledged that the lands of Selwyn Township are on the traditional territory of the Michi Saagiig Anishinaabeg;

Be it Resolved that the Township of Selwyn adopt the following Land Acknowledgement statement to be shared at all Council meetings as an action to advance reconciliation and as a regular reminder of the gratitude to the First Nations for their care and stewardship of mother earth:

Land Acknowledgment

“We respectfully acknowledge that we are on the treaty and traditional territory of the Michi Saagiig Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.”

b) Closed Session – Conference Call

a. Matters regarding Litigation or Pending Litigation – Section 239. (2) (e)

b. Closed Session Minutes – May 25, 2021

12. By-laws

(a) 2021 – 048 - 2022 Election - Alternative Voting Methods

(b) 2021 – 049 - Confirming

Adjournment

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, May 25, 2021**

Virtual Council Meeting

A regular meeting of the Council of the Township of Selwyn
was held on Tuesday, May 25, 2021.

Council Present (Virtual):

Mayor Andy Mitchell
Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Gerry Herron
Councillor Anita Locke

Staff Present (Virtual):

Janice Lavalley, Chief Administrative Officer
Angela Chittick, Manager of Community & Corporate Services /Clerk
R. Lane Vance, Manager of Finance/Treasurer
Robert Lamarre, Manager of Building and Planning
Mike Richardson, Manager of Recreation
Michelle Thornton, Deputy Treasurer/I. T. Coordinator
Tania Goncalves, Deputy Clerk

The Council meeting commenced at 6:00 PM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2021 – 145 – Minutes

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –
That the minutes of the regular Council meeting of May 11, 2021 and the special
Council meetings of May, 13, 2021 (Cannabis Best Practices) and May 13, 2021
(County OP Update) be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

Guy Hanchett made a presentation to Council regarding the historical, cultural, and
environmental importance of Hague Point.

Question Period

Council entertained questions from the public from 6:25 PM to 6:34 PM.

Municipal Officers & Staff Reports – Direction

Resolution No. 2021 – 146 – Ennismore Barn Secret Garden

Councillor Donna Ballantyne – Councillor Gerry Herron –
That the report of the Manager of Recreation Services entitled Ennismore Barn
Secret Garden be received for information; and

That staff be authorized to award the barn demolition/removal services to
Clarence Bruebaker; and

That the Township of Selwyn authorize the Ennismore Garden Club to proceed with the project of converting the Ennismore Barn into a public Secret Garden on the Ennismore Waterfront property; and

That the 2021 budget be amended to include the cost of the Township's in-kind support of this project and revenue from the barn removal.

Carried.

Resolution No. 2021 – 147 – Lakefield Campground Review – Next Steps

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of the Manager of Recreation Services & the Manager of Community & Corporate Services/Clerk regarding the Lakefield Campground Review – Next Steps be received for information; and

That Special meetings be scheduled on June 15, 2021 at 3:00 PM and July 19, 2021 at 3:30 PM for the Lakefield Campground Review; and

That reports be provided to Council and the public as soon as possible prior to the Special meetings; and

That the following Council approved format be used for the June 15, 2021 Special meeting:

- 3:00 – 4:25 PM – Presentation of Draft Report and Councillor Q&A
- 4:25 – 4:30 PM – Break
- 4:30 – 5:55 PM – Public Engagement – Stakeholder Groups (registration required). Stakeholders include: (Friends of Hague Point, Real Friends of Lakefield Campground (Campers), Lakefield Trail Stewardship Committee, Imagine the Marsh, CLFN, Kawartha Chamber of Commerce, Parks and Recreation Advisory Committee and Trails Advisory Committee (combined) and Economic Development & Business Committee)
 - 6 deputation slots at 10 minute each with an additional 5 minutes each for Councillor Q&A
- 5:55 – 6:00 PM - Break
- 6:00 – 7:00 PM - Public Engagement – Individuals (registration required)
 - 12 deputation slots at 5 minutes each with a lottery system being used to select delegates should there be more than 12 requests;
- No public question period; and

That the following Council approved format be used for the July 19, 2021 Special meeting:

- 3:30 PM – 5:00 PM – Presentation of Draft Report and Councillor Q&A
- 5:00 – 5:15 PM – Break
- 5:15 PM – 6:45 PM – Public Engagement – Stakeholder Groups Only
 - 6 deputation slots at 10 minutes each, 5 minutes for questions with priority given to stakeholder groups that did not have an opportunity to present at the June 15, 2021 meeting; remaining slots will be assigned by lottery
- No public question period

Carried.

Resolution No. 2021 – 148 – Heidi Burns - Comments of Councillor Gerry Herron – Council Meeting - April 27, 2021

Councillor Gerry Herron – Councillor Anita Locke –

That the correspondence from Heidi Burns with respect to comments made by Councillor Gerry Herron at the April 27, 2021 meeting be received for information and that the Township provide a response thereto which includes a link to the discussion at this evening's meeting, and

Further, that the Township, while understanding the frustration with the length of time being taken to come to a satisfactory and balanced approach to wild rice

harvesting in Pigeon Lake, reiterates the importance of everybody working together, with mutual respect and consistent with current regulations.

Carried.

Resolution No. 2021 – 149 – Cork Line Resident Concerns

Councillor Donna Ballantyne – Deputy Mayor Sherry Senis –

That a letter be sent to the Ministry of the Environment (MOE), the Ministry of the Environment, Conservation & Parks (MECP) and Health Canada with the following:

Whereas 290 Cork Line in Ennismore is in very close proximity to numerous residential areas;

Now therefore be it resolved that the Township of Selwyn request that the MOE and MECP do a physical site visit of this cannabis field grow operation if approved by the Ministry of Health as it could potentially be too late if an inspection is only done after a complaint; and further, this would ensure that safe and appropriate practices are being followed regarding the storage and use of herbicides and pesticides on this sensitive site.

Carried.

Consent

Resolution No. 2021 – 150 – Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of the Manager of Building and Planning regarding the proposed Heritage Registry Policy be received for information; and

That By-law 2021-041, being a By-law to adopt a Heritage Registry Policy to provide a process to review/consider requests pertaining to the Municipal Register of Cultural Heritage Properties –Non-Designated Properties be forwarded to the By-law section of the agenda for consideration; and

That the report from the CAO entitled Management Letter – 2019 Financial Statements be received for information; and

That the report from the HR Coordinator regarding the staffing update for the positions of Facilities Maintenance Coordinator and By-law Enforcement Officer be received for information; and that By-law 2021-046, being a By-law to appoint Chris Tassone as a By-law Enforcement Officer for the Township of Selwyn be forwarded to the By-law section of the agenda for consideration; and

Correspondence for Direction

1. Cork Line Resident Concerns

That the correspondence from residents of Cork Line related to the proposed cannabis cultivation operation be received for information; and that the following be provided to clarify the inquiry related to set-backs and herbicide and pesticide uses:

- Any structures that will support the cannabis operation must be located 50 m from the property line. The owner is not proposing to seek relief from the zoning requirements by asking for a reduced set-back. The owner is proposing to modify an existing structure(s) to be in compliance with the 50 m set-back. When the Township is made aware that an application has been applied for the Township will ensure compliance with the 50 m setback.
- The issue of herbicide and pesticide use was addressed at the May 13th, 2021 Special Council meeting. It was clarified that herbicide and

pesticide uses would be in compliance with Health Canada requirements to meet health and safety standards and the requirements of the licencing process for cannabis cultivation. The use of herbicides and pesticides must follow normal farm practices that would be applied similarly to other types of crops. In addition the use of herbicides and pesticides is regulated Provincially by the Ministry of the Environment, Conservation and Parks (MECP) who have confirmed that they would investigate any complaints about improper storage and use; and

Further that the Township has committed to informing local residents upon being notified of an application for a cannabis cultivation licence and that residents be encouraged to advise Health Canada of their concerns at this time as Health Canada is the licencing authority for such proposals; and

Correspondence for Information

That the following items of correspondence be received for information:

2. AMO Update – Stay-at-Home Order Extended
3. Parks Canada - Delay Season Opening
4. Board of Health Update – May 12, 2021
5. Ministry for Seniors - 2021 Senior of the Year and How to Nominate
6. MP Maryam Monsef - CCB Young Child Supplement, Safer Supply Project for Opioid Use Disorder in Peterborough and Local Update
7. EORN – Media Release - Eastern Ontario Heads of Council Urge Support for the EORN Gig Project and Letter of Support
8. Kawartha Chamber of Commerce and Tourism – NewsFlash! May 11 and May 18, 2021
9. Grey Highlands, Burpee Mills, the City of Barrie and Owen Sound - National 3-Digit Suicide and Crisis Hotline
10. Chatham-Kent - MFIPPA Change
11. Township of The Archipelago and the Municipality of West Elgin - Road Management Action on Invasive Phragmites
12. Township of McKellar - Tax Relief on CERB Payments
13. Town of Plympton-Wyoming - Prohibition on Outdoor Activities
14. Town of Cochrane – Re-opening of Greenwater Provincial Park
15. Township of Brock - Durham Dead-End Road Kids
16. Terrace Bay - Advocacy for Reform MFIPPA
17. Peterborough Public Health – Thank You Card; and

Mayor's Correspondence Forwarded on Behalf of Council:

18. EORN Gig Project – MP M. Monsef Selwyn Support Letter
19. EORN Gig Project – MPP D. Smith - Selwyn Support Letter; and

County Correspondence for Information

That the following items of correspondence from the County of Peterborough be received for information:

1. Development Charges Study and Growth Analysis Presentation
2. MTO - Rehabilitation of the Highway 115 Corridor Presentation
3. News Release - Ministry of Health - Palliative Care at Home Program
4. Active Transportation and Health - 2020 Indicators Report
5. County Official Plan Project: Focus on Growth Management
6. AMO Delegation Requests
7. Regular County Council Minutes – May 5th, 2021
8. Special County Council Minutes – May 6th, 2021; and

Committee Reports

That the Peterborough Police Service – 1st Quarter Reports be received for information.

Carried.

Petitions

None.

Council Portfolio Updates

Verbal updates were provided by Council members regarding the following Council Portfolios:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke
- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

Other, New & Unfinished Business

None.

By-laws

Resolution No. 2021 – 151 – By-laws First, Second & Third Reading

Councillor Anita Locke – Councillor Donna Ballantyne –

That By-law 2021-041, being a By-law to adopt a Heritage Register Policy to provide a process to review/consider requests pertaining to the Municipal Register of Cultural Heritage Properties –Non-Designated Properties; and

That By-law 2021-046, Being a By-law to appoint Chris Tassone as a By-law Enforcement Officer for the Township of Selwyn be read a first, second and third time and finally passed.

Carried.

Resolution No. 2021 – 152 – Confirming

Councillor Donna Ballantyne – Councillor Anita Locke –

That By-law 2021-047, a By-law to confirm the proceedings of the meeting of Council held on May 25, 2021 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2021 – 153 – Adjournment

Councillor Gerry Herron – Councillor Anita Locke –

That the meeting be adjourned. (7:43 PM)

Carried.

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, May 25, 2021**

Council Meeting – Conference Call

A regular meeting of the Council of the Township of Selwyn
was held on Tuesday, May 25, 2021.

Council Present (Conference Call):

Mayor Andy Mitchell
Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Gerry Herron
Councillor Anita Locke

Staff Present (Conference Call):

Janice Lavalley, Chief Administrative Officer
Angela Chittick, Manager of Community & Corporate Services /Clerk
R. Lane Vance, Manager of Finance/Treasurer

The Council meeting commenced at 7:50 PM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

None.

Deputations and/or Invited Persons and/or Public Meeting

None.

Question Period

None.

Municipal Officers & Staff Reports – Direction

None.

Consent Items

None.

Committee Reports

None.

Petitions

None.

Council Portfolio Updates

None.

Other, New & Unfinished Business

Resolution No. 2021 – 154 – Closed Session

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That the next portion of the meeting be closed to the public pursuant to Section 239. (2)(b) and Section 239.(2)(c) of the Ontario Municipal Act, 2001, S.O. 2001, c.25, as amended in order that Council may discuss matters regarding identifiable individuals and the proposed or pending disposition of property. (7:50 PM)

Carried.

Resolution No. 2021 – 155 – Rise Closed Session

Councillor Donna Ballantyne – Councillor Anita Locke –

That Council now rise from closed session. (8:00 PM)

Carried.

Resolution No. 2021 – 156 – Committee Appointments and Resignations

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That the Township of Selwyn accept the resignation of Dave Cavanagh as a member of the Economic Development and Business Committee with regret and that Mr. Cavanagh be thanked for his years of service with the Committee and that the no new recruitment be sought for this Committee at this time resulting in the current quorum of the Committee to be nine (9) members; and

That Tom McAllister be appointed to the Municipal Heritage Advisory Committee and further that a By-law formalizing the appointments and resignation be brought forward to the next regular Council meeting.

Carried.

By-laws

None.

Adjournment

Resolution No. 2021 – 157 – Adjournment

Councillor Gerry Herron – Councillor Anita Locke –

That the meeting be adjourned. (8:05 PM)

Carried.

Notice of Motion – Land Acknowledgement

Moved By: Deputy Mayor Sherry Senis, Seconded by: Councillor Anita Locke

Whereas the Truth and Reconciliation Commission was formed to identify calls to action in order to redress the legacy of residential schools and advance the process of Canadian reconciliation; and

Whereas, as a region through the Community Economic Development Initiative (CEDI), local First Nation communities and municipalities have worked collaboratively to learn about our histories, our culture and to look for ways to improve the lives of our community members through mutual respect and understanding; and

Whereas, it is acknowledged that the lands of Selwyn Township are on the traditional territory of the Michi Saagiig Anishinaabeg;

Be it Resolved that the Township of Selwyn adopt the following Land Acknowledgement statement to be shared at all Council meetings as an action to advance reconciliation and as a regular reminder of the gratitude to the First Nations for their care and stewardship of mother earth:

Land Acknowledgment

“We respectfully acknowledge that we are on the treaty and traditional territory of the Michi Saagiig Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.”



Otonabee River

Otonabee River

Lakefield Park
& Campground

Lakefield Beach
and Playground

Lakefield
Horticultural Society

Imagine the Marsh
Conservation Area

Gordonstoun
Island

Prince
Andrew Island

Lakefield Dentistry

Subway
Takeout

Flannigan
Butcher shop

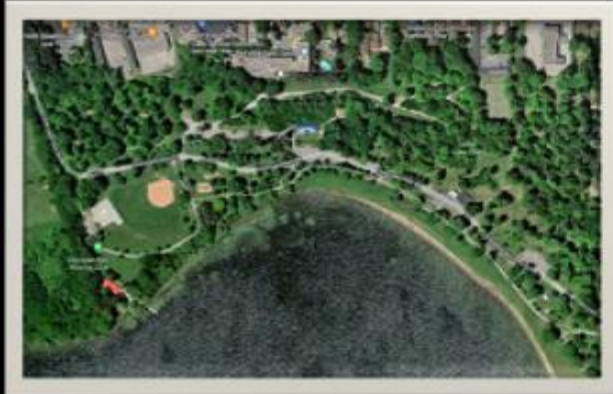
Royal LePage
JAY RIBTON

Google









Little Lake Park (Midland) 1970 trailers removed



Beach Park (Bobcaygeon) 2018 trailers gone



Last Duel Park (Perth) 2020 trailers removed



Victoria Park (Smiths Falls) 2020 trailers gone





Otonabee River

Otonabee River

Gordonstoun Island

Imagine the Marsh Conservation Area

Google

Plymouth Blvd

Prince Andrew Island

Lakefield Dentistry

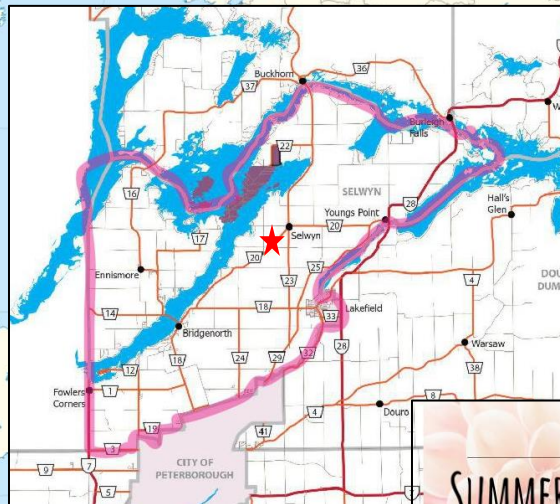
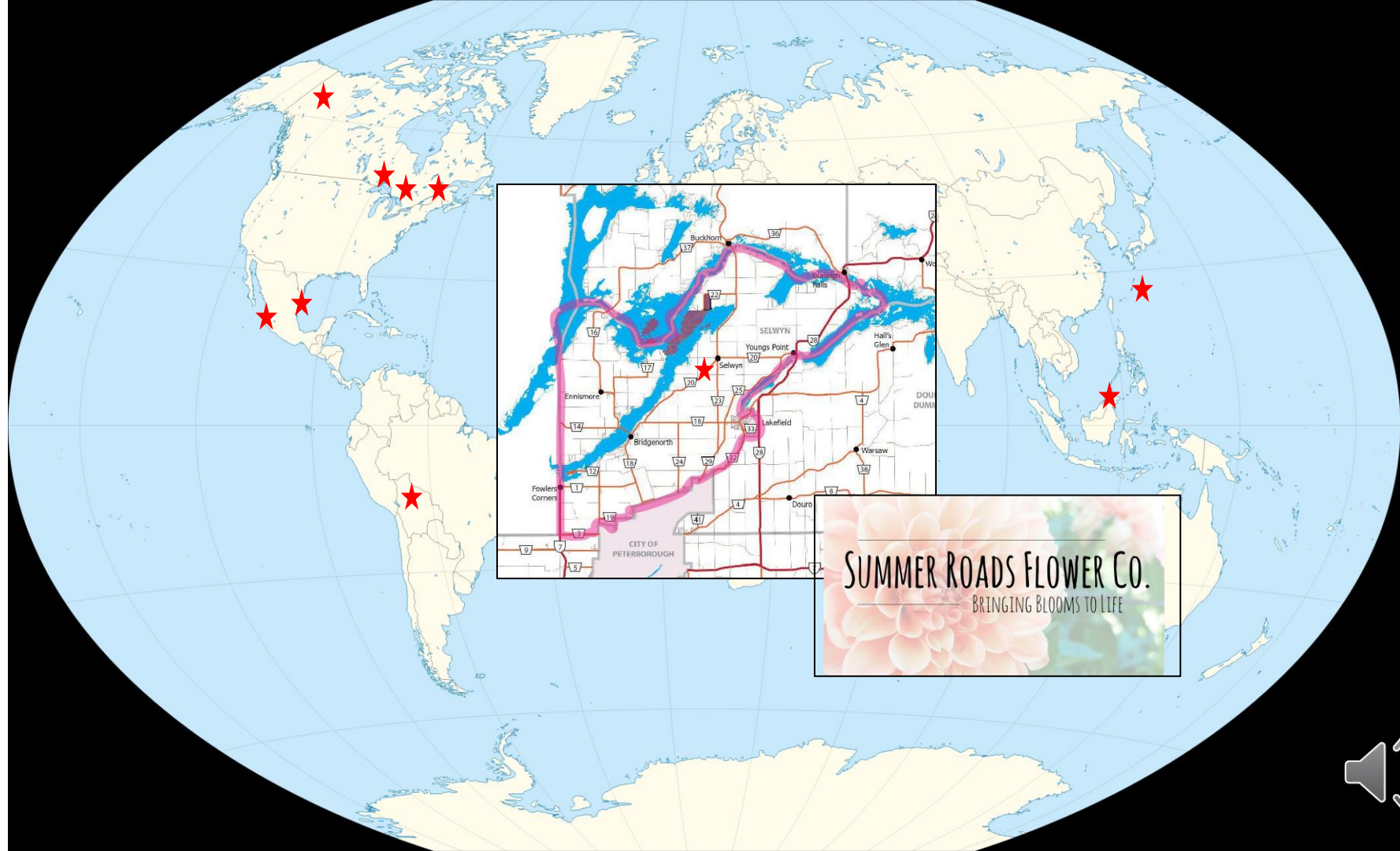
Subway Takeout

Flannigan's Butcher Shop

Royal LePage JAY BURTON



Map



Susan Chan,

B.Sc.. B.Ed. M.Sc. Ph.D.



Sheila Potter,

B.Sc., B.Ed., visual artist





Otonabee River

Arboretum

Otonabee River

Gordonstoun Island

Imagine the Marsh
Conservation Area

Google

Prince
Andrew Island

Lakefield Dentistry

Subway
Takeout

Flannigan
Butcher shop

Royal LePage
JAY RIBTON







Otonabee River

2021 Google

2021 Google

Gordonstoun Island

Imagine the Marsh
Conservation Area

Google

Prince
Andrew Island

Lakefield Dentistry

Subway
Takeout

Flannigan
Butcher shop

Royal LePage
JAY RIBBON









Kayak and canoe rental

Place to eat and rest

Imagine the Marsh
Conservation Area

Gordonstoun
Island

Prince
Andrew Island

Lakefield Dentistry

Subway
Takeout

Flannigan's
Butcher Shop

Royal LePage
JAY BURTON

Google





Otonabee River

Natural Play Scape

Otonabee River

Gordonstoun Island

Imagine the Marsh Conservation Area

Google

Hague Blvd

Prince Andrew Island

Lakefield Dentistry

Subway Takeout

Flannigan's Butcher Shop

Royal LePage





Seating

Kiosks

Garden dining area

Otonabee River

Otonabee River

Gordonstoun Island

Prince Andrew Island

Imagine the Marsh Conservation Area

Google

Lakefield Dentistry

Subway Takeout

Flannigan's Butcher Shop

Royal LePage



Open air amphitheatre

Protected turtle
nesting habitat

Off leash dog park

Imagine the Marsh
Conservation Area

Otonabee River

Otonabee River

Gordonstoun
Island

Prince
Andrew Island

Lakefield Dentistry

Subway
Takeout

Flannigan's
Barber Shop

Royal LePage
JAY BURTON

Google





Otonabee River

Otonabee River

Gordonstoun Island

Prince Andrew Island

Imagine the Marsh Conservation Area

Google

Lakefield Dentistry

Subway Takeout

Flannigan's Barber Shop

Royal LePage



Susan Chan,

B.Sc.. B.Ed. M.Sc. Ph.D.



Sheila Potter,

B.Sc., B.Ed., visual artist



A Technical Review of Current and Future Use of Hague Point Lakefield, Ontario

May 3, 2021

Full report submitted to Selwyn Council as part of this Deputation

Presented to Mayor & Council, Selwyn Township

June 8, 2021

By Ed Paleczny and Blair Elliot

“Friends of Lakefield Park” and Concerned Residents of Selwyn Township that support a Vision of “A Public Park for All at Hague Point”

MANAGEMENT AND OVERSIGHT

GAPS IN INFORMATION ABOUT APPROVALS?

- Docks, cement dock and boat ramp - Federal Fisheries Act, TSW
- Total area of overflow sites upgraded to premium sites
- Public Health Inspections and Approval of Septic System
- Electrical Safety Authority Inspections and Approvals
- Occupational Health & Safety Act

ACTIONS:

- Ensure compliance with all Provincial and Federal Legislation
 - Remove unapproved infrastructure at the cost of campground contractor.
-

IS IT FINANCIALLY SUSTAINABLE?

■ Capital Infrastructure Plan - 5 & 20 year plan

• Sewer upgrades (all sites ?)	\$800,000.
• Electrical system upgrades (15 to 30 amp service)	???
• Water System upgrades	???
• Main Entrance Building / Washroom	???
• Annual Repair & Maintenance	???
• TOTAL CAPITAL INFRASTRUCTURE COSTS	???

■ Annual Township Operating Costs

• Staff - oversight and management	???
• Consulting services	???
• Public Liability (OH&SA,	???
• Hazard Tree Removal	???
• Risk & Liability	

■ Decommissioning & Environmental Restoration Fund

???

■ TOTAL COST RECOVERY AMOUNT

???

WHAT ARE THE RISKS & LIABILITIES?

VARIOUS RISK & LIABILITIES MUST BE EXPLORED AND COSTED:

- Health & Safety
- Injury
- Improper Sewage Disposal
- Non-compliance issues
- Fires
- Personal motorized vehicles
- Liability for contractor actions on municipal property
- Non-compliance
- Numerous examples Warsaw Caves and ORCA, Provincial and Federal Parks examples

ACTION: A summary of past and future risks and liabilities for operating a trailer park at Hague Point should be completed, shared publicly and considered in the review and decision making process.

IS IT FINANCIALLY SUSTAINABLE?

■ ACTIONS:

- A detailed financial accounting and capital planning of all past, current and future infrastructure costs, Township operating costs, consultants fees etc. and full-cost recovery plan.
 - A summary of Management Oversight Protocols & Compliance requirements to ensure public liability risks are addressed.
 - A decommissioning and environmental restoration fund needs to be included in the financial plan to reduce liability to taxpayers.
-

WHAT ARE THE ENVIRONMENTAL IMPACTS?

- 1976 sewer system integrity & other dumping ?
 - Water quality - Lakefield Beach, Lakefield water intake?
 - Tree cutting and brush clearing
 - Roads and site compaction / gravel
 - Expanded parking areas & tent sites
 - Lakefield trail used as road access when gate is closed
 - Extension of docks & boat ramp in Provincially Significant Wetland
-

HOW CAN WE RESTORE & PROTECT THE ENVIRONMENT?

■ ACTIONS:

- Ensure immediate compliance with all Municipal, Provincial and Federal Legislation.
 - Water quality testing needed upstream and downstream of the trailer park.
 - Public Health Unit inspection of existing sewer system is needed ASAP.
 - Review and compliance with Peterborough County Official Plan and “Vulnerable Source Water Protection zone”.
 - Update the “Wetland Evaluation”
 - Complete an assessment of all environmental impacts, mitigation and restoration measures associated with the operation of a trailer park.
 - Prepare a site restoration plan to restore the ecological integrity of Hague Point.
-

ECONOMIC BENEFITS

TO RESTORE HAGUE POINT AS PUBLIC PARK & NATURE AREA

- Significant cost savings to taxpayers (capital and operating expenses)
 - Redirect business to numerous local privately operated trailer parks (reduces municipal government competition with private sector)
 - Supports sustainable growth of Lakefield
-

ENVIRONMENTAL BENEFITS

TO RESTORE HAGUE POINT AS PUBLIC PARK & NATURE AREA

- Restores & protects significant natural heritage area in perpetuity
 - Sustainable use of a waterfront park and nature area
 - Restores natural vegetation contributes to Selwyn Twp climate change mitigation plan.
-

SOCIAL BENEFITS

TO RESTORE HAGUE POINT AS PUBLIC PARK & NATURE AREA

- Prime waterfront park accessible to all.
 - Increased public access has physical and mental health benefits for all residents and visitors not just those that can afford a trailer.
 - A vision that connects all uses of Hague Point as a public park.
 - Increased day use for wildlife viewing and tourism.
 - Enhances outdoor education and awareness opportunities and uses.
 - Enhances community pride, partnership and engagement.
-

RECOMMENDATIONS

- Address the recommendations in this report and extend public engagement and input on fully evaluated options to better inform public input and sound decision-making.
 - Extend decision-making timelines to Oct. 31, 2021 to allow for adequate information gathering, public consultation and community engagement.
 - Minimize and/or delay any commitments for a campground (if any) beyond 2021 to seek support in a municipal election ballot issue.
 - Re-establish a Hague Point Advisory Committee to engage the Lakefield community and Curve Lake First Nation input into the visioning, planning and restoration of Hague Point as a public park and nature area for all.
-



View from Lakefield Marina of Hague Point and the Campground / Trailer Park. Photo taken April 2021.

A Technical Review of Current and Future Use of Hague Point Lakefield, Ontario



View from Lakefield Marina of Hague Point without RV/trailer park in picture.

Prepared For:
Residents of Selwyn Township and Community Interest Groups that support a Vision of
“A Public Park for All at Hague Point”

By: Ed Paleczny
Updated May 3, 2021

Note about the Author

As a retired conservation biologist and manager of conservation programs, I have gained substantial field experience in fisheries and wildlife management, Great Lakes restoration programs, biodiversity monitoring, species at risk recovery planning and invasive species management and land conservation initiatives. My work experience managing and operating Provincial and National Parks as the Resource Conservation Manager at Pacific Rim National Park, Operations Supervisor at Algonquin Park operations supervisor and Park Superintendent for Balsam Lake and Queen Elizabeth II Wildlands is particularly relevant here. In these positions, I was responsible for the management and oversight of both small and large scale contracts for campground operations and services (including water, septic and facilities and associated legislation and regulations).

I have compiled this report as a volunteer and a proud resident of Lakefield. Like so many residents of Lakefield, I am personally committed to contributing to community efforts to restore, protect and sustain both the cultural and natural heritage of Lakefield. As evident in the name 'Lakefield' the land and the water are strongly linked to our natural and cultural heritage. It is my hope, that as a community we can come together with a common vision to restore and protect Hague Point as a public park and nature area that is accessible to all. This will help to sustain the social, economic and environmental benefits of Hague Point that keep Lakefield as a vibrant community that appreciates and sustains our natural heritage for many generations to come.

I have reviewed the Township of Selwyn Service Delivery Review for the Parks and Recreation Department and consulted with the Friends of Lakefield Park to gather information so that I could better understand and assess the many issues to inform this review and recommendations.

Review of this Report

Review and input by the 'Friends of the Lakefield Park' has been crucial to consolidate the history, timelines and extensive information and communications about the management and operations of the Campground / trailer park over the last 30 years. We have done our best to consolidate and represent the facts as we know them and are always open to receiving updated information or corrections where documentation can be provided.

Endorsement and Use of Information in this Report

This report is being circulated widely to Selwyn Township residents and businesses, to Curve Lake First Nation (as one of the 7 Williams Treaties First Nations - see *Appendix A regarding Williams Treaties First Nations in Treaty 20*), to other community groups (Friends of Lakefield Trail, Imagine the Marsh) and Selwyn Township. It is intended to raise awareness of the many issues with the operation of any type of campground / trailer park at Hague Point. It may be used by individuals or community groups to inform their input to Selwyn Township. Broad endorsement of the report is intended to support the Mayor and Council in making a decision that benefits a community vision of restoring Hague Point as a public park and nature area accessible to all.

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Executive Summary

The use of Hague Point as a campground and now campground/trailer park has expanded use and services over the last 30 years with limited community input. The most extensive consultation with the residents of Lakefield was done in 1991 by the Ontario Association of Architects to develop a vision for growth that sustains the natural and cultural heritage that so many residents of the town value. Their report to the Village of Lakefield recommended that the campgrounds should be removed and that this prime waterfront and environmentally sensitive area be maintained as public land.

The purpose of this technical review is to consolidate information about the multiple issues pertaining to the existing use and oversight of Hague Point as an Campground / trailer park; provide a position on the four options currently being considered 'Campground Utilization Study' being compiled for Selwyn Township; and provide recommendations to Selwyn Township and the Mayor and Council of Selwyn Township on the benefits of decommissioning the RV/trailer park and moving forward with a community vision and future use of Hague Point as a public park accessible to all.

The Friends of Lakefield Park has recently formed and launched a website to share information about Hague Point and the campground / trailer park developments. They provide a detailed outline of the history and timelines for the campground. It is evident that there is complex history with many outstanding questions about the management and operation of the campground / trailer park, including infrastructure upgrades (docks, boat ramps and extension of premium campsites); actual costs to Selwyn Township; risk and liability of operating a campground on municipal property; degradation of the natural environment of Hague Point and associated wetlands; and reduced public access to prime waterfront land in the village of Lakefield.

The benefits of restoring Hague Point as a public park and natural area include: substantial cost savings on infrastructure; making prime waterfront accessible to all; improved social and health benefits to the community; implementing a vision for sustainable growth that protects natural heritage; sustained business opportunities; supports compatible uses at Hague Point; contributes to climate change mitigation; increases wildlife viewing and nature tourism; enhances outdoor education and awareness of natural heritage; enhances community pride and volunteerism in the community; increases economic benefits to local private campground operators and disentangles the municipality from the business and many complications of managing and oversight of a campground / trailer park within town limits.

Based on the analysis completed in this technical review, it is abundantly clear that most residents in the community do not support any options for the continued operation of any type of campground / trailer park on Hague Point. The only sustainable option is to decommission the campground / trailer park after the current contract expires in 2022 and restore this land as a public park and nature area that is accessible to all. Recommendations are made to Council and broad endorsement of this report is being sought to support a decision by Council to move forward with a community vision of restoring Hague Point as a public park and nature area for all.

1. Background

The use of Hague Point has changed gradually over the last 30 years from a campground to a trailer park with more sites and increased services (hydro, water and sewer) offered to accommodate permanent trailers and RVs with gravelled sites, decks and sheds. It has also expanded beyond the boundaries of the campground contract to install a boat ramp and docks without approval. These changes have degraded the natural environment and public use of Hague Point.

Significant changes to the operation have often been made with no community input or in contradiction to previous community input. In many cases, the actual expansion and/or upgrade of services is either beyond the original approval or has potentially been done without approval by the appropriate responsible government agency.

The most extensive consultation with the residents of Lakefield about the future use of the campground was done in 1991. A report, known as Community Assist For an Urban Design (CAUSE) was completed by Ontario Association of Architects (OAA) and submitted to the Village of Lakefield on May 13th, 1991. The purpose of the study was to develop a vision for growth that sustains the natural and cultural heritage that so many residents of the town value. The recommendations note that the trailer park is on prime waterfront land and that:

- The waterfront and Lakefield Park should be maintained as public land.
- Campers should be removed.
- The complete marsh area is environmentally sensitive.
- Lake Katchewanooka has limited accessibility to residents of Lakefield.
- The trailer park is not the most appropriate use for this Village land. The aesthetics of trailers in this highly visible location is not appropriate.
- Trailer park creates poor image/views.

The Hague Point Advisory Committee held a public meeting on Oct. 10, 1995 to seek community input on four options for the future use of the Lakefield Campground's 150 plus sites, including:

- Option 1: Status Quo – maintain the trailer and overnight camping sites as they now exist.
- Option 2: Tent & Trailer Use with Perimeter Greenbelt.
- Option 3: Eco-Park/Green space – remove all camping and trailer use to return to open park.
- Option 4: Hotel/Convention Centre – sell the campground space to private developer.

Following the public meeting Village Council decided to remove 38 trailer sites on the west side facing the Marsh, as well as the east side near the beach, to provide a setback buffer from the water, as well as room to extend the Lakefield Trail around the point and along the marsh. All campground docks were removed as well as permanent decks attached to the trailers. The docks and decks are now increased and the trailer sites on the west side of Hague Point that were removed have been upgraded to 'Premium' sites.

Since 1995/96 there has been no consultation on the use and expansion of the number of campground sites, upgraded services and ongoing investment of residents tax dollars in capital infrastructure development for the campground / trailer park.

It is also important to recognize that Curve Lake First Nation (as one of the 7 Williams Treaties First Nations) has constitutionally protected rights in Treaty 20 to access the lake, wetlands in exercising Section 35 rights for food, social and ceremonial purposes (i.e. manoomin) See Appendix A. Selwyn Township has a duty to consult on options about current and future uses of Hague Point which may infringe upon those rights in Treaty 20.

Purpose of this Technical Review

1. To consolidate and verify information and facts about the multiple issues pertaining to use and oversight of Hague Point as an Campground / trailer park, including:
 - A history and timeline of the community input, management and use of Hague Point as it evolved into its primary use today as a trailer park,
 - The need for a full cost accounting of actual total costs to Selwyn Township for the management and oversight of the Campground / trailer park,
 - The need to assess and consider the high risks of operating a trailer park and the financial liabilities to Selwyn Township and its residents.
 - Consolidating input and concerns from Lakefield residents about the ongoing expansion and use as a permanent trailer park that is degrading the natural heritage of Hague Point and impeding public access to prime water front land in the community,
2. Highlight the benefits of restoring Hague Point as a public park and nature area that is accessible to all.
3. Identify questions, concerns and provide consolidated public input to the Lakefield Campground Utilization Study (<https://www.selwynthownship.ca/en/discover-our-township/lakefield-campground.aspx>) being undertaken for Selwyn Township.
4. Provide recommendations to Selwyn Township and the Mayor and Council of Selwyn Township to decommission the campground / trailer park and to develop a community vision for the future use of Hague Point as a public park accessible to all.

History and Timeline of Lakefield Park

A detailed summary of the history and timelines of activities and planning decisions related to the Lakefield Park has been completed and posted on the Friends of Lakefield Park website (<https://www.friendsoflakefieldpark.ca/history-of-hague-point/modern-history>) and is attached.

This is our best assessment and detailed outline of the sequence of events that have occurred. While the history is complex we welcome input from both the community and Selwyn Township to clarify or provide missing information to ensure that we are all working with accurate information to inform future decisions.

2. Issues and Concerns with a Campground / trailer park on Hague Point

No Approvals for Some Major Infrastructure Upgrades

In the review of the history and timeline, it is evident that a number of the infrastructure and service upgrades were installed without approval, including:

- a) **Boat Ramp** — A boat ramp was installed in the 1990's on the west side of Hague Point in a Provincially significant wetland, outside the area of the campground contract and in Federally owned lands and waters of the Trent-Severn Waterway (TSW).

Installation of any structure in the TSW is subject to application and approval under the Federal Fisheries Act (DFO) that is administered by the Trent-Severn Waterway (TSW) on behalf of the Department of Fisheries and Oceans. Any work on shorelines is also subject to approval by Otonabee Region Conservation Authority (ORCA) on behalf of Selwyn Township to ensure compliance with Provincial legislation to protect the environment. Based on numerous requests for information and the lack of any documentation to prove otherwise, it is surmised that these docks were installed by the trailer park contractor without application or approval of Selwyn Township, ORCA or TSW that administer Provincial and Federal Legislation and Regulations to protect fisheries and the environment.

The installation of the boat launch without appropriate approvals of the responsible agencies may be in contravention of Provincial and Federal Legislation and Regulations that are in place to protect and mitigate impacts to the environment. If no approvals were obtained for this activity, then removal of the boat launch and restoration of the site would normally be the responsibility of the person(s) who did the work and the property owner.



(Above) Broken up cement pieces discarded on the shoreline adjacent to the boat ramp.

Recommended Action: The boat launch is a potential legal and financial liability to the Township and should be removed and restored ASAP at the expense of the Campground / trailer park contractor.

- b) **Cement Pad / Boat Docks** - A cement pad was installed along the shoreline to connect several docks on the west side of Hague Point in a Provincially significant wetland, outside the area of the campground contract and in Federally owned lands and water of the Trent-Severn Waterway. The number and area of docks has been expanded in recent years to include a large

network of docks. Based on numerous requests for information and the lack of any documentation to prove otherwise, it is surmised these docks were installed by the Campground / trailer park contractor without application or approval of Selwyn Township, ORCA or TSW that administer Provincial and Federal Legislation and Regulations to protect fisheries and the environment.

In response to concerns raised about the docks in the campground raised at a public meeting in Oct. 1995, Lakefield Council made a decision to remove all campground docks.

Furthermore, Selwyn Township Resolution 2002-321 (see Attachment 1) state “that the Township of Smith-Ennismore-Lakefield as a policy reclaim all publicly owned waterfront properties within the Township; and that the said policy shall be enforced upon notification of encroachment of private property on public owned waterfront lands.” The campground docks are on a Federal waterway and encroach on public owned lands and are in contravention to this resolution made by Selwyn Township. This resolution provides the mechanism for the Township to exercise its riparian rights to reclaim all public land on public waterfront including the removal of existing campground docks and structures (e.g., cement pad and boat ramp).

Docks are not mentioned (at all) in the Lakefield RV/Trailer Park contracts, so any profits go directly to the Operator (estimates based on 2018 rates posted on campground website, plus winter storage of boats is \$19,360 per year). This is a private individual profiting from an unapproved installation of docks and use of public riparian lands owned by the Township and in a Federal waterway.

The installation of the boat docks without appropriate approvals of the responsible agencies may be in contravention of Provincial and Federal Legislation and Regulations that are in place to protect and mitigate impacts to the environment including in this case a Provincially significant wetland. The installation of the docks without approvals is a potential legal and financial liability to the Township and should be stopped and removed ASAP at the expense of the Campground contractor.

Recommended Action: The docks and cement pad have been installed in a Provincially significant wetland without the required municipal or federal approvals. They are a potential legal and financial liability to the Township and should be removed and restored ASAP at the expense of the Campground / trailer park contractor.

c) **Area of “Overflow” Sites has doubled and upgraded to “Premium” Sites -**

Over the last few years the total area of designated “Overflow” sites has doubled. In addition, the “Overflow” area has been upgraded by the campground contractor to “premium” sites with hydro and water services. Questions were raised at the Oct. 13, 2020 Council Meeting to which a response was provided in writing to Council (Appendix C) on Nov. 10, 2020.

We can surmise from this correspondence that Selwyn Township provided for some of this work approval, however, we have not been able to obtain documentation of the approval to confirm that actual number of campsites installed and upgraded.

This is the same area that was decommissioned by Selwyn Township in 1996 based on public review and concerns raised in a public meeting on October 10, 1995. Furthermore, the area

approved by the Township as “overflow” sites is about half the area of what is now the expanded area of “premium” sites with hydro and water services.



Documentation of the actual approval by Selwyn Township is needed to verify what was actually approved. There is significant concern from the community of how and why this would be done without appropriate community consultation or approval of the Mayor and Council. It appears that a staff member decision to allow this expansion reversed a previous decision by Council in 1995 to remove sites along the west side of Hague Point.

Recommended Action: The expansion of “premium” sites including water and hydro services along the full west side of Hague Point increase pressure and potential conflicts in the public access and use of Hague Point and the Lakefield Trail. Given that this was done counter to a previous public consultation and a Council decision to remove these sites and that there is insufficient documentation of the approval of the expansion and upgrades in the “overflow” and that the area of expansion exceeds what was actually approved, then all service upgrades and the addition of premium sites along the west side of Hague Point should be removed at the cost of campground / trailer park contractor.

Not Financially Sustainable

There are few, if any, government operated campgrounds that actually generate revenue once a full cost accounting is done. Once all costs are incorporated it is likely that a significant amount of residential and business taxes are already supplementing the cost of the campground / trailer park.

The current and previous campground contracts states: 3.04 "The records of the Operator shall be open for review and/or audit by the owner at all times throughout the term of this agreement". A question from Oct. 13, 2020 Council Meeting and response provided on Nov. 10, 2020 (Appendix C) was raised about whether audits of the financial records of the campground contractor have been completed. The response confirms that there have been no formal audits of the campground contractor records.

Based on the Selwyn Township responses about the financial benefits included in Appendix C. We can surmise, that if only \$10,000 per year set aside in reserve to fund capital needs at the campground, and \$800,000 is needed for sewer upgrades then it would take 80 years to recover this capital investment. As noted in the Township responses, a more detailed financial analysis needs to be completed of all costs to the Township to assess options for ongoing investments in capital infrastructure to sustain an Campground / trailer park.

A detailed financial accounting of all past infrastructure investments, current and future costs, including direct and indirect costs incurred by the Township for the management, operations, oversight, infrastructure upgrade and annual maintenance is needed to properly assess actual costs to Selwyn Township and taxpayers. Based on my experience in park operations, the infrastructure costs alone will far exceed the reported \$45,000. that the Township receives annually from the campground contractor. This includes costs and financial planning that are normally associated with the management and operation of a campground / trailer park, including:

- **Capital Infrastructure** - A summary of capital infrastructure investments to date and a short-term (5 year) and long-term (20 year) capital infrastructure plan with cost estimates for the operation and ongoing maintenance of infrastructure for Campground / trailer park, is needed to determine actual costs to Selwyn Township. These costs are costs (at current construction costs that have recently increased substantially since COVID) for the installation, maintenance and upgrades to:
 - **Water Distribution System** including water main lines to the park and distribution lines to each campsite, water treatment and water quality testing costs for this increased water volume is provided by Selwyn Township. While Selwyn residents pay a utility fee for water supply, taxpayers are actually supplementing the Campground / trailer park for the supply of water.
 - **Sewer Lines** including main lines to accommodate 135 + sites, and sewer lines to campsites. Only a portion of the sites along the east side of Hague Point are currently serviced by municipal sewer lines. The consultants report, projects a \$600,000 - \$800,000 cost for sewer upgrades but it is not clear what is included or not included in this estimate. While Selwyn residents pay a utility fee for sewers, taxpayers are actually supplementing the Campground / trailer park for sewer lines.
 - **Hydro Lines** - Hydro One normally provides services to the edge of a property, the landowner (i.e., Selwyn Township) would be responsible for high voltage lines running into the Campground / trailer park, transformers, breaker panels and underground wires to each campsite. RV electrical needs are increasing and upgrades from 15 amp to 30 amp services to sites to accommodate bigger RV's is common. While An electrical system of this scale usually requires hiring expert services of a master electrician and high voltage technicians to install and provide regular maintenance (e.g., dealing with broken lines and stray voltage issues). Selwyn residents pay delivery and usage fee based on the amount of hydro used while campers or the Campground / trailer park contractor do not pay a hydro fee.
- **Township Staffing** - Township staff costs for planning and contract management including inspection and compliance monitoring and operational support during start up and closing.
- **Consulting Services** - The costs to hire consultants (approx.\$30,000 for the current review in progress) are part of the costs of planning and managing a trailer park at this site.
- **Public Liability** - including liability for incidents (e.g., tree blowdown) and oversight and compliance monitoring for the application of the Occupational Health and Safety Act in all campground / trailer park operations that increase financial risk to the Township and its residents.



- **Hazard Tree Removal** - hiring an arborist to assess and remove potential hazards in a high density campground with RV/trailers.
- **Restoration of Campground and Shoreline Areas** - The campground area has been impacted and degraded by ongoing spreading of gravel on sites, the installation of boat launch and extensive docking system, extensive tree cutting and heavy use of the site.

One option put forward by the consultant report/Township is for Otonabee Region Conservation Area (ORCA) to take over as the third party operator of the Lakefield Trailer Park. ORCA would operate this as part of their Conservation Lands programs which in their 2017 budget for managing Conservation Lands program for Otonabee Region Conservation Authority over \$100,000 was supplemented by tax payers levies. Warsaw Caves Campground, operated by ORCA, like most other public campgrounds are supplemented through tax levies on local residents.

Recommended Actions:

- a) A detailed financial accounting of all past infrastructure investments, current and future infrastructure costs, and all direct and indirect costs incurred by the Township for the management, operations, consulting services, oversight, infrastructure upgrades, arborist and hazard tree removal costs and annual maintenance is needed to properly assess actual costs to Selwyn Township and taxpayers.
- b) A short-term (5 year) and long-term (20 year) capital plan that includes cost estimates for all sewer, water and hydro upgrades, maintenance and repairs is needed to assess the real cost to the Township and taxpayers.
- c) The estimates for sewer upgrades including costs and details of what the estimate includes should be included in the information gathered for the public review to clarify actual expected costs. These costs will likely far exceed the current estimate of \$600,000 - 800,00 for sewer upgrades alone and clearly demonstrate that this it is not financially sustainable. Recent updates of the estimate suggest that the new estimate is now \$400,000 - 600,000 but it is still unclear what this includes. It also very surprising, especially in COVID construction boom that a cost estimate is not \$200,000 lower than an estimate completed 1 year ago.
- d) A summary of the management oversight protocols that are in place to ensure compliance with the following legislation and regulations: Ontario Health and Safety Act, Environmental Protection Act (re: is a Provincial sewage inspection and certificate of approval requirements and protection of a provincially significant wetland), Federal Fisheries Act (re: harmful alteration, disruption or destruction of fish habitat), Federal Special at Risk Act and other provincial or federal legislative or regulatory responsibilities with operating a campground / trailer park.
- e) Decommission the trailer park to reduce the high financial costs and risks to Selwyn Township and restore Hague Point as a public park for all.

High Risk and Liability



The operation of a trailer park comes with relatively high risk activities that create liability and financial risks for Selwyn Township as the property owner. My experience in the management of both Provincial and National Parks is that incidents and accidents are very common and often result in lawsuits against the government responsible for contracting out campgrounds. These can have significant financial implications for Selwyn Township, including policing costs.

For example, Warsaw Caves campground has experienced a number of serious illegal activities and natural disasters, which increase risk and financial liability to the Township of Selwyn. Some recent examples of risk / liability concerns at Warsaw Caves include: 2019 - suspected arson investigation; 2016 peeping Tom found dead in the vault of an outhouse, 2012 (?) - death of a camper from tree blowdown during a summer storm.

How many incidents have occurred at the Lakefield campground / trailer park over the last 25 years of operation? Is there an increased risk of severe storm and tree blow downs related to climate change that will increase risk and liability for the Township? Has this been factored into the costs incurred by the Township?

In addition, under the Ontario Health & Safety Act (OHSA) the Township has the overriding responsibility for Health & Safety of all activities and work that is being done by the campground / trailer park contractor and his staff. The Township is responsible to ensure appropriate training and compliance monitoring to ensure that safety standards are being met. Any accidents or violations have implications to the Township under this Act. What are the current Township staff costs to monitor, audit and ensure compliance with the OH&SA?

Recommended Action: A summary of the risks and liabilities of operating a campground should be completed and shared as part of the public review. This should include a summary of the number of and types of incidents, police responses over the last 10 years and any financial implications. Degradation of the Environment of Hague Point

Degradation of Hague Point Environment

In addition to the installation of docks, a cement boat ramp and the expanded area of upgrade of "overflow" sites to "premium" sites (noted earlier), there has been unfettered expansion and uses that impact the natural features and environment of Hague Point including:

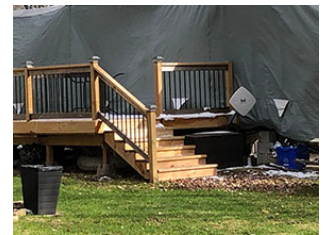
- i) cutting trees without approval (refer to Appendix C), and extensive cutting to expand campsites,
- ii) spreading gravel and ground compaction at campsites, which in some cases cover an entire trailer site,
- iii) possible cases of improper sewage disposal (sewage pipes from a trailer empty into two open pits),
- iv) Potential impacts to water quality - Hague Point falls within a "Source Water Protection Zone" that is upstream of the Lakefield drinking water intake and Lakefield beach. The trailer park

sewage/dumping system, potential grey water pits, may be impacting the overall water quality in an area and Lakefield's drinking water and the swimming beach. The current sewer link and holding tank that services 53 sites along the east side of the campground was constructed in 1976 (now 45 years old). The drainage area from the east side of the trailer park (near the holding tank), outflows into the lake immediately upstream of the public beach. The grass in this drainage ditch is very dark green which is a common sign of high nutrients normally associated with sewage outflow. A septic inspection by the Peterborough Health Unit is needed ASAP for the continued operation of this septic system. Information should be provided for the public review on past septic inspections and whether there is a certificate of approval for the campground septic system. Water quality testing should be done upstream, near the boat launch/docks and downstream of the outflow surface pipe from the campground / trailer park. Further review is required by Selwyn Township to determine if the trailer park use is compatible with the County Official Plan and designation of Hague Point as "Vulnerable" in a "Source Water Protection Area".



Lakefield Campground, April 2021, canoe covering two pits (above) for outflow of sewer pipes (below) from under the trailer.

- v) Expanding parking and tent sites to areas on the north and west side of the tennis courts and winter storage of derelict trailers or equipment (as observed over the years). Summer 2020 during COVID restrictions we noticed expanded tent camping beyond existing sites.
- vi) Using the Lakefield Trail as road access to the Campground / trailer park when the campground gate is locked.
- vii) The installation of decks. Selwyn Township residents are subject to application, inspection and building permit by Selwyn Township staff to construct a deck to ensure that it meets the standards of the Provincial Building Code to reduce risks of injury or death. We understand that this is left to the discretion of the trailer park contractor and does not require actual building permit application, approval or inspection. In 1995-96, Lakefield Council had previously required that permanent decks be removed in the campground to address these concerns.



These activities have high impact to Hague Point, fish and aquatic ecosystems, wildlife and water quality which decreases the value of this waterfront property to the community.

Recommended Actions:

- a) Any continued operation of a trailer park this year must be brought into compliance with all Municipal, Provincial and Federal Regulations including septic inspection, Federal approval for all works in water and building permits and Township Planning approvals.
- b) Water quality testing should be done upstream, near the boat launch/docks and downstream of the outflow surface pipe from the campground / trailer park.
- c) A septic inspection by the Peterborough Health Unit is needed before opening the campground in 2020 to evaluate the integrity of an aging septic system. Information on past septic inspections and certificates of approval for the campground septic system need to be included in the Campground Utilization Study and made available to the community.
- d) A full review of the County of Peterborough Official Plan to ensure the trailer park septic system is allowed within a vulnerable area for Source Water Protection.

Reduced Public Access to Prime Waterfront Land in the Village of Lakefield

Seasonal use as a trailer park provides exclusive access to long-term trailer sites which impedes and discourages use by day users and residents of the community. There are cases of campers telling residents to get off the trailer park land that it is “private land”, and going so far as to have the police question residents for walking on this public land. Trailer park use and development over the last 25 years has severely impacted the natural values of this land and the ability of residents to enjoy the public space. The growth of Lakefield, with new sub-divisions, increased year round cottaging and day visitors to Lakefield Beach is increasing the pressure and need for more publicly accessible parks.

Recommended Action: Restore Hague Point as a public park that is accessible to all.

3. Benefits to Restoring Hague Point as a Public Park and Natural Area

There are numerous substantial benefits to Selwyn Township and the community to decommission the campground / trailer park after the current contract expires in 2022 and to restoring it as a natural public park that is accessible to the residents of the community and the many day use visitors to Lakefield Park beach. There are many social, environmental and economic benefits to restoring Hague Point as a public park and nature area, including:

Economic Benefits:

- a) **Significant Cost Saving to Selwyn Township Taxpayers** - elimination of capital infrastructure required to maintain and upgrade services to an RV/trailer park will represent a significant cost savings to residents of Selwyn Township. A small fraction of this would be needed to restore this area as a natural park and remove the need for long-term capital infrastructure funds.

- b) **Sustainable Growth that Sustains and Enhances Business** - Most residents of the town are proud supporters of our local small businesses. Business activity is thriving with the growth in the community from several new sub-divisions that have been built or planned for Lakefield in the near future. As well, we have seen a significant increase in the year round presence of cottagers (especially during COVID) that are shopping in Lakefield and surrounding area. With COVID and in a post pandemic world, we are seeing an increased number of day users to Lakefield Beach and trails. Given the current growth projections in new housing developments and increase in day visitors to the Town, it is unlikely that the decommissioning of the the trailer park will have any detectable affect on the rapidly growing business activity in the area.
- c) **Supports Selwyn Township in meeting the Ontario Planning Act Requirements for Parkland with Planned Growth** - currently there is a shortage of open space parkland in Lakefield. Selwyn Township website indicates that there are up to 2000 low density lots available for development in Lakefield South planning area currently zoned as low-density residential. Ongoing growth and expansion in Lakefield South will increase demands on Lakefield public parks.

Selwyn Township has posted a draft plan of subdivision and the planning report for Tripple T Holdings Inc., a developer seeking Selwyn Township approval for Ontario Planning Act and rezoning amendments. They are seeking relief form Selwyn Township to increase from low density residential to medium density residential (including a multiple residential exception to allow apartment and condo blocks and up to 8,500 sq. m. of commercial floor space) and commercial areas in a 10 phase build out plan. The draft plan of subdivision and rezoning as outlined in the following:

- (https://www.selwyntownship.ca/en/township-hall/resources/Building__Planning/Current-Planning-Applications/C-15-20/Triple-T---Draft-Plan.pdf)
- https://www.selwyntownship.ca/en/township-hall/resources/Building__Planning/Current-Planning-Applications/C-15-20/Triple-T---Planning-Report.pdf

According to the Planning Act (<https://www.ontario.ca/laws/statute/90p13#BK66>), Section 42 there are requirements that; for every 300 residential dwelling units there is to be 1 hectare of Open Space Parkland. There already are growing pressures on our limited public parks in Lakefield. Public park land like Hague point is important to sustain responsible growth and development for Lakefield South.

- d) **Increased Economic Benefit to Local Private Campground Operators** - There are a number of private campgrounds in operation (Ennismore, Warsaw, Lovesick Lake, Lindsay, Bancroft, Omemee, Keene, Peterborough, Apsley) that would benefit economically from increased business resulting from the closure of the Lakefield/Campground / trailer park.
- e) **Numerous Private Campgrounds Available to Provide RV/Camping Opportunities** - There are numerous Provincial and Federal campgrounds in the area that are already supplemented by tax levies including those operated by Otonabee Region Conservation Authority (ORCA). The business of RV/trailer parks does not generate revenue especially at this scale and is better left to the private sector or other levels of government that have the capacity and expertise in the oversight and management of park operations on a Provincial and National scale.

Environmental Benefits:

- a) **Restoring a Public Park as a Natural Area Contributes to Climate Change Mitigation** - Restoring and protecting this area could be part of Selwyn Township contribution to mitigating climate change by reducing impacts on the land, revegetating a large area of impacted land, increasing park land, trails and restoring habitat for numerous species at risk that are declining in the area. Refer to articles and studies in Appendix C.



- b) **Community Growth that Sustains Natural Heritage** - Protecting Hague Point as a Public Park, is consistent with a community vision for growth that sustains both the natural and cultural heritage that so many residents of the town value. Lakefield is rapidly expanding with the 'Lilacs' and multiple subdivision plans underway. People choose to move to Lakefield to enjoy both the significant natural and cultural heritage of the village. The ongoing development of several new subdivisions will increase day use pressure on Hague Point, user conflicts and increase the need for more access to green space and parks within the village. This vision requires immediate action to restore Hague Point as a public park connecting the Lakefield Trail, beach and playgrounds and Imagine the Marsh area that is accessible to all.

Social Benefits:

- a) **Prime Waterfront and Park Area will be Accessible to All** - Hague Point is prime waterfront public land with significant natural heritage values including Imagine the Marsh which includes a Provincially significant wetland and the Lakefield Trail. As such, all of Hague Point, should be accessible to all residents or day time visitors to the community to enjoy. Over recent years and especially since COVID, public park lands, including Lakefield beach, are under increased pressure as a day use park. This prime waterfront and natural heritage area should be accessible to all residents and day time visitors of Lakefield. Restoring Hague Point as a public park would add 5 ha of public park land to help meet the shortfall of public parks (18.6 ha) identified in the Selwyn Township Parks and Recreation Strategy.
- b) **Access to Public Parks Enhances our Health especially during a Pandemic** - public opinion and policy is shifting in a post-pandemic world to recognize the importance of protecting green space in our towns and cities (see Appendix B for a summary and links to current studies and reports). "This is a wake-up call to prioritize the design and protection of our green spaces. Parks and green space are of value to public health, environment, economic and social well being. Doing nothing is not an option any more. The potentially catastrophic effects of climate change and biodiversity loss on green spaces and health creates a preoccupation with livelihoods and the resilience and adaptability of our social-ecological systems. As well, all levels of government and watershed management agencies will continue to face the escalating costs of climate change impacts to traditional infrastructure, our economy and health care systems."
- c) **A Vision that Connects Compatible Uses of Hague Point as a Public Park Accessible to All** - A community vision of Hague Point as a public park connects to other compatible uses including the Lakefield Trail and Imagine the Marsh. Hague Point offers a unique natural area with a

Provincially significant wetland, vegetation, shorelines, trails, aquatic ecosystems, fish and wildlife that is a central feature which attracts people to live in Lakefield. This supports a long-term vision for our community that prides itself in both the cultural and natural heritage of the area.

- d) **Increased Wildlife Viewing and Tourism** - Restoring habitat will increase wildlife use and viewing opportunities for the growing number of naturalists and outdoor enthusiasts in the area. A thriving natural heritage feature like Hague Point will actually attract people to the town for both day use and as a beautiful place to live.
- e) **Enhances Outdoor Education and Awareness of Natural Heritage** - It provides an outdoor education and recreation venue to communicate and increase awareness about the natural and cultural heritage to the community of Lakefield.
- f) **Enhances Community Pride and Volunteerism** - Restoring the park is rallying point for residents of the community. Many residents of the community have already expressed an interest and willingness to volunteer their expertise, support and time to contribute to restore the natural habitats of Hague Point. This community vision inspires action that creates pride in our village.



Recommended Action: Restore Hague Point as a public park that is accessible to all.

4. Concerns about the Validity of the Lakefield Campground Utilization Study, April 2020

Public On-line Survey is Inadequate and Unreliable

The Lakefield Campground Utilization Study currently underway is using an on-line survey to seek input from the public and investigate options for the Lakefield Campground. While the Township is taking the right steps to undertake a public review, there are many concerns being raised in the community about the inadequacy of the questions and unreliable methods used in survey, including:

- There is no way to verify if the input is from a resident of Selwyn or a trailer park tenant or general public,
- The survey can be completed multiple times by the same person thereby skewing results in favour of a particular interest group (refer to research on this topic: Konstan, J. A., Rosser, B. R. S., Ross, M. W., Stanton, J., & Edwards, W. M. (2005). The story of subject naught: A cautionary but optimistic tale of Internet survey research. Journal of Computer-Mediated Communication, 10 (2), article 11.
- The questions are focussed mostly on camping and RV preferences which is for the most part irrelevant. There is little about the potential future use to restore it as a public park accessible to all.

- There were no questions about preferences and uses as a public park or natural area.

Recommended Action: The current on-line survey is invalid and unreliable and should not be used to inform decisions about the future use of Hague Point.

Lack of Consultation with the Residents of Selwyn Township and Curve Lake First Nation

Concerns have been raised as to why Curve Lake First Nation and residents of the community are not being consulted directly and that the on-line survey is invalid and is not an effective way to engage the local communities. Also, input from the current campground contractor should not be considered due to the conflict of interest and opportunity for significant financial gain.

It would help if more information could be provided about the public engagement process, including:

- How will you seek input from local residents of Selwyn Township going forward?
- Will a financial review with full cost accounting of all direct and indirect costs to the Township be done and shared publicly?
- How and who will be involved in the public information session to obtain feedback on the refined options?
- What other campground operators are being consulted and why?
- Why is public engagement being done before Campground Utilization study is completed?

Recommended Actions:

- a) It is important to recognize that Curve Lake First Nation (as one of the 7 Williams Treaties First Nations) has rights to access the wetlands for food social and ceremonial purposes and Selwyn Township should involve and consult them on options about current and future uses of Hague Point.
- b) Adopt similar principles and approach for community engagement as used by Perth to develop an advisory committee to involve residents and business community of Selwyn Township.
- c) Once the Campground Utilization Study is completed, there needs to be a more effective way to consult and engage residents of Selwyn Township in a meaningful discussions about costs and preferred options for the community and all residents of Selwyn Township.

Use Pertinent Comparable Campground Case Studies

The Lakefield Campground Utilization Study refers to comparable municipal operated as trailer parks. Many of the comparable parks are not located in the Kawartha's or managed by a relatively small municipality or township.

In order to understand and evaluate similar scale operations, issues raised by other communities during consultation and outcomes that resulted in decommissioning trailer parks to restore public land, then

- A comparable situation in Bobcaygeon, where city staff recommend discontinuation of trailer park operations in Bobcaygeon's Beach Park at end of 2017:

<https://www.mykawartha.com/news-story/6995542-city-staff-recommend-discontinuation-of-trailer-park-operations-in-bobcaygeon-s-beach-park-at-end-of-2017/>

- The Town of Perth created the Last Duel Park Advisory Panel in 2020 to create a plan for the future of the trailer park. The principles of their approach include: be connected, be inclusive, be environmentally responsible, be a cultural and historical landmark, support reconciliation, be a destination and be financially sustainable. It is a good example of how a community should be engaged:

<https://www.perth.ca/en/explore-perth/last-duel-park-boating-and-docks.aspx#>

Recommended Action: The consultation and decommissioning of trailer parks in recent years by both Perth and Bobcaygeon should be investigated and included in the study as comparable examples. This will help to shed light on the issues, concerns and effective community engagement that led to a decision to decommission trailer parks and restore them as public parks accessible to all.

5. Lakefield Campground Utilization Study, April 2021

Based on this review, my assessment of the four options presented in the Lakefield Campground Utilization Study, April 2021, are as follows:

1. Continuing to outsource day-to-day management of the campground to a private sector operator;

This is not an acceptable option. The current campground contractor has acted unilaterally to develop and use the site for personal financial gain without consideration of residents concerns voiced in the past or in some cases government legislation and regulations, including:

- The campground / trailer park is a small scale operation with significant social and environmental impacts and negligible if any economic gain to the community.
- Once all capital costs (water, sewer, hydro, buildings) are included in the financial analysis, it will become abundantly clear that operating a trailer park on Township property is not sustainable and in fact will result in exorbitant costs to resident taxpayers.
- Operation of campgrounds and trailer parks is a high risk / liability environment that increases financial risks to local taxpayers.
- The track record shows an ongoing expansion of sites and services without approvals or consideration of the community interests and often to the detriment of the natural environment of Hague Point.
- Doubled the area of "overflow" sites and installed water and hydro services to increase "Premium" sites along the west side of Hague Point. An area decommissioned in 1996.
- Did not obtain approvals for installation of a cement boat ramp and docks which are now a legal and financial liability for the Township.
- There has been no active compliance monitoring, auditing or reporting to ensure that operations are in compliance with the current contract requirements.
- Is not receptive to public use of the Lakefield Trail or compatible uses in the area.

- The Campground / trailer park is a small scale operation with significant social and environmental impacts and negligible if any economic gain to the community.
- It is financially unsustainable for Selwyn Township to pay ongoing capital infrastructure costs
- It involves the privatization and exclusive use of 5 ha of valuable public waterfront for 117+ permanent trailer sites.
- It excludes access and use of prime waterfront park land by residents and tourists to the area.
- It does not support the Selwyn Township Recreation Strategy objective to meet a shortfall in public park lands.
- It does not support a forward looking vision to create public parks that are accessible to all especially, in COVID times when public opinion is shifting about the importance of public parks to both our mental and physical health.

2. Investigating the interest of the Otonabee Region Conservation Authority (ORCA) to manage the campground on behalf of the Township (ORCA has an agreement with the City of Peterborough to manage the municipal campground there);

This is not an acceptable option.

- Same as above, plus:
- ORCA campground operations is supplemented by tax levies to local municipalities.
- This would not address the numerous financial and risk and liability concerns raised in this document. A full cost accounting is still needed to evaluate the financial impact of this option.
- It would require significant and ongoing investment of capital infrastructure that is not acceptable to taxpayers.
- This option goes against the vision and principle that the prime waterfront land should be accessible to the public at large and not just accessible by 135+ trailer sites for spring, summer and fall seasons.

3. Having the Township's Parks & Recreation Department manage the day-to-day operation of the campground; and

This is definitely not an acceptable option. Same reasons as option 2 above.

- The Campground / trailer park is a small scale operation with significant social and environmental impacts and negligible if any economic gain to the community.
- The relatively small scale of the operation, requires a disproportionately large investment of resources (staff time, tax dollars and infrastructure) to manage and maintain a campground operation. It is even less economically viable for the Township to manage the operations of the RV Trailer site.
- There are already many existing challenges and concerns with the management and oversight for the operations of campground / trailer park at this site.
- It is not a priority for the residents of Lakefield or likely residents of all Selwyn Township to have a Campground / trailer park operation in the Village of Lakefield.

4. Getting out of the campground business and converting the land to public open space is the only viable option to:
 - Address the many ongoing and outstanding financial, operational and risk/liability issues with operating this site as a campground / Campground / trailer park,
 - Respond to growing day use pressures already seen at the public beach, walking trail and Hague Point,
 - It creates a public park and green space that is compatible with growing community needs and a vision to protect the natural heritage of Hague point as a public park,
 - Reduces current and future user conflicts and policing resources associated with operating a Campground / trailer park.

6. Overall Recommendations

1. The consultants incorporate the issues and concerns, the assessment of options and all the recommendations included in this review as input into the Campground Utilization Study, Apr 2021.
2. Any current uses or improvements to the site that were not subject to public review, Provincial or Federal approvals or Township planning approvals are a liability to Selwyn Township and its residents and should be removed ASAP at the cost of the RV/Trailer Park Contractor. This includes the removal of: a) the “premium” sites that are outside the original “overflow” area, and b) all docks and the cement boat ramp installed on the west side of Hague Point.
3. Furthermore, to ensure that Selwyn Township is in compliance with the Federal Fisheries Act and with Selwyn Township resolution 2002-321 that applies to all landowners in Selwyn Township, then Selwyn Township will need to issue an order (this year) for the RV/Trailer Park Contractor to remove all docks and the cement boat ramp installed without approval, at their cost.
4. A detailed financial accounting of all actual costs (i.e., direct and indirect costs, long-term capital infrastructure, liability costs) required by the Township to manage and provide full oversight for all operations of the campground / trailer park should be completed and shared publicly. This report should include reporting on audits and updates as required in the campground contract.
5. The high risk, public liability and Occupational Health and Safety Act liability to Selwyn Township and its residents arising from its responsibilities for managing and oversight of an campground / trailer park operation needs to fully evaluated and considered in the decision making.
6. Upon expiry of the current Campground / trailer park contract in 2022, the campground / trailer park should be decommissioned to remove existing infrastructure (septic and hydro services to campsites, gravel roads and campsites). Costs of removal should be paid by the contractor who has received significant financial benefit from their installation over the last 25 years.
7. Establish a Hague Point Park Advisory Committee to engage the Lakefield community and Curve Lake First Nation input into the planning, restoration and operation of Hague Point as a public park and natural area that is accessible to all. The advisory committee would provide advice on the linkages with Lakefield Trail, Imagine the Marsh, Lakefield Beach, outdoor recreation facilities (ball diamond, tennis courts) and the operation of the Marshland Centre and public washrooms.

APPENDIX B

Current studies and reports from numerous doctors, experts and municipalities all highlight the important benefits of public parks to our health and well being.

U of T News, A Walk in the park?

How Spending Time in Nature can Boost Mental Health, by Yanan Wang

<https://www.utoronto.ca/news/walk-park-how-spending-time-nature-can-boost-mental-health>

"With the pandemic, every park, conservation area and woodlands around the Greater Toronto Area has had more visitors than I have ever seen. Humans have long been arrogant about our relationship to nature, as if we are above it, but COVID was a tipping point because there was nothing else to do and we realized the beauty of nature. This summer, I saw so many people walking out in the street in my neighbourhood. Everyone was drawn to the green spaces – the streets with more trees. ***This is a wake-up call to prioritize the design and protection of our green spaces.***" Starting today, Ontario health-care providers can offer prescriptions for nature.

The new [Park Prescriptions](#) program offers roughly 200 pre-registered health-care providers prescriptions with unique codes and instructions on how to prescribe and log nature prescriptions for their patients. These prescriptions incorporate evidence-based recommendations for spending time in nature: two hours a week with a minimum of 20 minutes a day. They also have printable patient handouts on the health benefits of nature organized by medical issues.

Ontario Expanding Protection and Preservation of Green Spaces, March 15, 2021

<https://news.ontario.ca/en/release/60714/ontario-expanding-the-protection-and-preservation-of-green-spaces>

The Ontario government is investing \$20 million over the next four years in the Greenlands Conservation Partnership to help secure land of ecological importance and promote healthy, natural spaces. The funding will enable the Nature Conservancy of Canada and the Ontario Land Trust Alliance to conserve, restore and manage natural areas such as wetlands, grasslands and forests. This initiative will help mitigate the effects of climate change, a key commitment in the province's Made-in-Ontario Environment Plan and increase the number of conserved natural spaces for the public to enjoy.

"We are expanding the amount of conserved green space across the province, not only to help preserve the environment, but to promote physical activity such as hiking and improving our mental health," said Jeff Yurek, Minister of the Environment, Conservation and Parks. "By taking this approach, our government will be leaving a magnificent legacy for the benefit of future generations. It has been wonderful to be working with outstanding conservation leaders like the Nature Conservancy of Canada and the Ontario Land Trust Alliance to achieve our shared goals."

Green Spaces Crucial ... 2020 Parks Report, Canadian Geographic, by Angelic Haggert

<https://www.canadiangeographic.ca/article/green-spaces-crucial-challenge-says-2020-parks-report>

There's an increase in recognition from municipal leadership of the value of parks to public health — and to peoples' own crisis resiliency. The national **2020 Canadian City Parks Survey** was conducted before March 2020 and ... an appendix survey to ensure impacts related to the pandemic were captured.

"Our cities' green spaces have never been more important as communities grapple with the realities of a global pandemic," says Tamara Rebanks, chair of the W. Garfield Weston Foundation, in the final report's foreword.

Nature and biodiversity

The survey shows that 70 per cent of cities are reporting increasing demand for more naturalized spaces and projects, plus a growing demand for green infrastructure such as rain gardens (essentially stormwater retention solutions). Urban biodiversity has also become even more important to the masses, and nature is something even **prescribed by some doctors** as a course of treatment.

In the report, Don Carruthers Den Hoed, researcher at Calgary's Mount Royal University and manager of the **Canadian Parks Collective for Innovation and Leadership**, argues that the importance of parks to people's well-being can be a "doorway" to get more people involved in conversations about parks and biodiversity — but few are planning parks with this in mind. "It's one of the really important values people come to nature for, and yet it's just kind of shuffled to the side of the table," he says.

How Cities can add Accessible Green Space in a Post-Coronavirus World

<https://theconversation.com/how-cities-can-add-accessible-green-space-in-a-post-coronavirus-world-139194>

Natural features and diverse urban forests are essential for cities to be more resilient and resistant to future challenges, such as invasive species. They are also imperative to how cities can prepare for climate change emergencies by helping manage stormwater, heat stress and air quality.

Urban green space patches are critically important — and always have been — for biodiversity conservation. But only recently do we seem to appreciate their value and presence. In fact, research has shown that gazing at trees has psychological benefits. Improving green spaces means making use of traditionally grey infrastructure spaces and infusing them with green.

To do this properly, cities need to adopt an ecosystem planning approach that incorporates nature-based design to make them more liveable and resilient. It also means managing cities as ecosystems.

In our field of ecosystem restoration, we talk about patch size and quality, corridors and matrices of green space when we assess landscapes for their ability to support biodiversity. Cities that map these spaces are finding increasing trends (e.g. community stewardship, tree planting initiatives) connecting people and nature. Some cities map the green dots of tree canopy cover to ensure the urban forest is well-managed and to prepare for consequences of climate change.

Urban green space matters even more in pandemic, June 11, 2020 by Dave Harvey and Andrea Barrack, Toronto.com

<https://www.toronto.com/opinion-story/10016225-urban-green-space-matters-even-more-in-pandemic/>

Parks give people the space to breathe, move, relax and connect to nature and to each other. Research has shown time and time again that our city parks make us happier and are vital for our physical and mental health.

Green spaces matter because they are a key part of making our cities resilient. With the pandemic affecting almost every facet of life as we know it, the interconnectedness of health, social, economic and environmental issues have never been clearer. For that reason, we need to address the pandemic holistically and develop a community response that balances managing immediate urgent community needs, like health care and food security, with consideration for long-term impacts, like the environment and the role of green spaces in the resilience of our cities.

Why City Parks Matter, Resource, Jan. 29, 2018

<https://parkpeople.ca/resources/en/resource/954/why-city-parks-matter>

- ♦ Environmental Value

Green spaces are important counter-forces against processes of environmental degradation and climate change that are often experienced most acutely in cities. Parks and their greenery help to clean the air, keep cities cool in warmer months, preserve essential natural ecosystems, and absorb stormwater runoff that could otherwise overwhelm city infrastructure. In addition to these direct environmental benefits, green spaces—especially when they form well-connected green corridors—encourage ecofriendly transportation choices by providing safe and pleasant alternative pathways for pedestrians and cyclists to get from place to place. Making the Case:

- ♦ A [review of international research](#)
- ♦ 33“ecological services” that some studies have translated into economic benefits.

- ♦ green infrastructure—which should be established before roads, land subdivision, and building plans

- ♦ Public health value

Parks make cities healthier and happier. Studies show that simply having access to green space is associated with higher levels of physical activity. Better yet, parks with varied amenities—like playgrounds, adult exercise equipment, and walking trails—and mixed programming—from organized sports to tai chi—invite everyone, from toddlers to seniors, to lead a more active lifestyle. Regular physical activity decreases risk of heart disease, diabetes and obesity. On top of the physical benefits, studies have shown that exposure to green space contributes to psychological restoration, improved mood, reduced stress and anxiety, enhanced cognitive abilities and attention, and stronger self-control. These benefits are especially important in cities, as urban living is associated with higher levels of stress and distraction, which can lead to mental fatigue. Making the Case:

 - ♦ One [study](#) found that green space can level health inequalities.
 - ♦ The physical health benefits of parks are especially crucial given that physical inactivity costs Canadian taxpayers an [estimated](#) \$6.8 billion per year in healthcare expenses.
 - ♦ [Research](#) indicates that proximity to natural environments is the best predictor of people’s physical activity, more so than proximity to community centres or indoor gyms.

- ♦ Economic value

Parks make neighbourhoods desirable places to live, work, and visit: they draw in residents, businesses, investors and tourists alike, giving an economic boost to the community. Cities with great parks have a competitive advantage in attracting high-skilled knowledge workers from across the world, as green spaces are increasingly appreciated as vital amenities for quality of life. Some economic benefits are more directly experienced by community members. Parks can create jobs in construction, maintenance, programming, and community organizing, which can be especially critical in underserved, low-income neighbourhoods if local residents are hired. Creative community groups have initiated markets in the park that allow residents to earn a modest income by selling their homemade food and crafts. Even simple activities like volunteering with a local “Friends of” group or meeting new neighbours at a park event can introduce community members to new skills and networks that may enhance their access to job opportunities. Parks are also associated with an impressive range of public savings:

 - ♦ Parks make safer communities, reducing demand for fire and police services
 - ♦ Parks boost public health, preventing diseases that are costly to the healthcare system
 - ♦ Parks help the environment, reducing infrastructure and building maintenance costs that result from air pollution and stormwater management challenges

- ♦ Social value

Parks are social spaces where we can get to know our neighbours, build a sense of belonging, and

learn to understand each other better. Since they are free, open, and accessible, parks offer potential as community hubs where people of different ages, backgrounds, and abilities can come together. The social benefits of parks are especially valuable in underserved neighbourhoods—like Toronto’s inner suburban tower communities—where residents often lack adequate community spaces and live with higher levels of social isolation. Thoughtful programming can bring out a diversity of groups—from newcomers to youth to older adults—and facilitate meaningful intergenerational exchanges across socioeconomic divides. When parks become vibrant social spaces, the local community enjoys a ripple effect of positive externalities, including reduced crime, and a stronger sense of community, pride, hope, ownership, and agency amongst neighbours. When these benefits are realized, parks create communities that are more connected to each other, and to their neighbourhood. For more, read Park People’s [Sparking Change](#) report. Making the Case:

- ♦ 62% of respondents in [one UK study](#) agreed that a context of “strong networks of relationships and support between people in a community” facilitates community well-being. The top strategies respondents recommended to achieve these networks related to “reclaiming the public realm,” which could include organizing events or rallying for improvements in a local park.
- ♦ Park features can be designed to reflect and celebrate a city’s culture and history, including those that have systematically been erased. For example, some parks in Canada incorporate gardens where traditional Indigenous plants and medicinal herbs are grown, such as Hillcrest Park in Toronto.
- ♦ Food-based park programming and amenities—like community gardens or bake ovens—can go a long way in bringing together diverse community members since food is universally enjoyed and facilitates conversation. Sharing traditional foods with people of different cultural backgrounds can also be a fun and rewarding way for people to learn about each other’s cultures. Read about how food supports community development in Park People’s [Sparking Change](#) report.

Leveraging the Benefits of Green Space for Environmental and Public Health Benefits, A Casebook of Ontario Initiatives, Feb. 2017, Dr, Karen Morrison, York U.

https://static1.squarespace.com/static/5c3cebfd45776eee4408f72d/t/5ccd016d652deaddf2d9033a/1556939121047/Leveraging_the_Benefits_of_Greenspace_2-compressed.pdf

In addition to providing a wide variety of recreational opportunities and biodiversity, green spaces also deliver important ecological functions such as cooling, improving air and water quality, storing water during droughts, recharging groundwater and many more.

We are increasingly recognizing the important role that green spaces play in improving and protecting the environment and our own well-being. There is a growing library of literature linking biodiversity to

human health and revealing how ecological features and forces impact us and shape our lives. Many studies highlight the important functions that green spaces serve in our communities, as well as the need for increased research, capacity building and political attention to the potential co-benefits that can be realized by thinking about green spaces as settings for health and well-being at various scales.

The consequences of climate change are creating a more urgent need for new frameworks and perspectives to give shape and structure to innovative strategies and opportunities that not only support, but also improve our quality of life. Linking green space planning and management explicitly to the protection and enhancement of human health and wellbeing has the potential to help us reduce or mitigate the wide ranging and escalating impacts of climate change to the environment and our own well-being.

Doing nothing is not an option any more. The potentially catastrophic effects of climate change and biodiversity loss on green spaces and health creates a preoccupation with livelihoods and the resilience and adaptability of our social-ecological systems. As well, all levels of government and watershed management agencies will continue to face the escalating costs of climate change impacts to traditional infrastructure, our economy and health care systems.

EcoHealth Ontario recognizes the urgency of the problem and the full range of potential benefits that green spaces can provide. At whatever scale, green spaces help to address these impacts and improve the physical and mental well-being of people. What we need is a more fulsome accounting of the benefits of protecting and enhancing of green spaces in the years to come.

Ecohealth Ontario is made up of a collection of practical practitioners, planners, academics, researchers, educators and many more, committed to sharing information, developing the science, exploring the research and kick starting discussion on the important connections between the environment and our own well-being.

This report presents a casebook of Ontario-based initiatives that explore practices and policies that are helping to protect and/or enhance green spaces. It looks at street trees, hospital gardens, school greening, unique hiking initiative, benefits of trails, urban forests, the Greenbelt, watershed management and regional deforestation. While these case studies originate in Ontario, they are not unique to this region. They can be implemented anywhere to address the same conditions which occur worldwide.

The goal of this casebook is twofold: to figure out how to better assess the benefits of green spaces and to encourage us all to connect public health and well-being with our natural environment more effectively. This collection of ten case examples is designed as a tool to support educational programs, including high school and university seminars and short workshops for professionals. It features cases from a variety of scales and across a range of sectors including planning, environmental science, public health, parks and recreation, law and policy. The case studies are short and user-friendly.

Health is a powerful frame. If we want to support broader changes to socio-ecological systems - which we need to do in the face of serious global threats - then we need to shift the frame of our discourse and connect nature with people much more closely.



Date: Novmber 10, 2020
To: Mayor Andy Mitchell and Council Members
From: Mike Richardson, Manager of Recreation Services
Subject: Lakefield Campground – Response to Public Questions
Status: For Information

Recommendation

That the report of the Manager of Recreation Services regarding questions posed at the October 13, 2020 Council meeting about the Lakefield Campground be received for information; and

That residents that posed the questions be provided with a copy of this report which provides a response to these questions.

Information

On October 13, 2020 a report was brought forward to Council with a recommendation that the Township advise the current operator that it did not wish to automatically extend the Lakefield Campground Operating agreement. Council endorsed the recommendation. The current operator will continue to operate the Campground until October 2022 providing a two-year window to examine alternatives for this facility.

At this meeting, three members of the public asked questions during Question Period. Time constraints and the complexity of some of the questions posed did not allow for a fulsome response. As such this report is provided to respond to those questions. The plan of the Campground is shown below and is attached to this report. The area in pink shows the extent of the Campground area that is subject to the agreement. The blue area was added in 2011 as a new rental area for unserviced camping during peak camping periods (long weekends).



Questions: Debbie Jenkins

On page 2 of the Lakefield Campground Operation Agreement submission by M. Richardson, it indicates that 'the operator would continue to operate the campground until October 15th, 2022 under the current agreement.

Notably, the current agreement has not been followed. For example, Schedule A, indicates that the Owner is responsible for all tree removal and trimming, as it relates to camp sites (section 2.1.b) and the grounds/turf area (section 2.1.c), and that trees must not be damaged, pruned, cut, nailed or run down, ... please respect nature (#9. Schedule C). Further, Schedule B identifies serviced and unserviced areas, and just recently services, including massive hydro infrastructure, has been expanded into areas beyond those identified; expanded to the detriment of the environment. Indeed, degradation of the environment and wildlife habitat is extensive, including the cutting of old grow maple and cedar, loss of understory vegetation, soil compaction and grading, development of large rumble and compost piles (throughout natural areas), and extensive construction for subsurface infrastructure. ***My question relates to these contraventions and how they are been addressed, what enforcement measures are being applied, and the development of plans to re-wild and restore these areas? Importantly, and to the first point, should the operator, given these contraventions, with environmental impacts across large areas, even be permitted to continue operating the campground as presented here?***

Response:

The Township agrees that the tree cutting was unacceptable and as soon as the Township was made aware of the tree cutting, staff attended and the work was stopped. 7 trees were removed (1 ironwood was rotted and did need to be removed; 2 cedars and 4 maples, 2 of which were mature). The Campground Operator will be planting 12 maple trees (min 10') next spring to replace the trees that were cut down.

The Township has provided notice to the Operator that it will not automatically extend the current operating agreement beyond October 2022. The Township did not invoke the immediate termination of the agreement.

Further, although the tree cutting is now stopped, and I appreciate the swift actions of Council, it is unclear what enforcement measures are being applied, and if there are any plans (documented plans) to re-wild and restore these areas. If a formal plan exists, I am requesting it for review. Importantly, and to the first point, these contraventions, with environmental impacts across large areas, highlight that the Operator may be unfit to continue operating the campground until Oct 2022. The Agreement appears to deal with such issues, indicating in Section 5.0 (Cancellation and Termination) that "any breach or default of any of the covenants and agreements herein contained or any failure on the part of the Operator to perform in a manner satisfactory to the Owner shall result in the immediate termination of this agreement." ***Can you please let me know if Park operations will be extended to the current operator under the current agreement, if any measures are being taken to ensure that environmental protections are***

respected and honoured, and whether land use planning items regarding serviced and unserved areas will/are being honoured?

Response:

The current Operator will be required to replant 8 trees. The stumps were also removed by the Operator and the area was made safe. The Township acknowledges that the actions of the operator were unacceptable. The Township has provided notice to the Operator that it will not automatically extend the current operating agreement beyond October 2022. The Township did not invoke the immediate termination of the agreement.

At the Council Meeting of October 13, 2020, the Manager of Recreational Services indicated that he approved expansion of infrastructure at the Park. This expansion changes the human footprint across the park, and has led to significant and long-term environmental degradation. As well, it does not appear to be in keeping with the formal documentation that was provided to me. ***Indeed, Schedule B identifies the serviced and unserved areas of the Park and I am unaware of any formal plans or reviews or process in which this expansion was approved. Additionally, this expansion is occurring at the same time that the Park is under review, and in my opinion, compromises the authenticity of the review process.***

Response:

The electrical work is not creating/expanding the number of campsites. Five existing sites which have previously been serviced with temporary electrical cords and water hoses were upgraded with new electrical services and water lines. The Campground Operator requested permission to conduct this work in 2018. This approved work did not commence until the Fall of 2020.

Notably, it was indicated that this expansion was in response to the use of extension cords at the Park. However, the Agreement deals with this, identifying areas as serviced or unserved (Schedule A and B). Thus if extension cords were occurring in unserved areas they could simply have been removed in accordance with the Agreement. ***Again, this is of particularly importance, given that there is a formal review process in which the potential need or desire for further servicing in the park could be considered and evaluated.***

Response:

The five unserved campsites have been used for more the five years as 'serviced' sites to respond to visitor demand. These sites were being serviced with temporary electrical cords and water hoses. The Lakefield Park Configuration Plan was not amended to note the change in the # of unserved to serviced sites. The overall net number of sites however was not expanded and will not be expanded.

Finally, Section 4.09 of the Agreement identifies permissions related to capital improvement at the Park and does not include expansion of the serviced area. ***Notably, item 4.13 indicates that "The Operator shall make any requests of the Owner, in***

detail and in writing" and in accordance with the above, I am interested in any detailed documentation, and understanding the review and approval process that was allotted to this expansion and change in land use.

Response:

The Campground Operator did make a formal request in April 2018 (see attached letter) to improve electrical and water services to Lots 91 to 95 at their expense. The Township agreed to the improvements. Permission was given in 2018 but the operator waited until 2020 to complete the work.

The most recent copy of the Operator Agreement is dated 2013 and is in the name of Earl Chatten. Notably, the clerk identified that Earl Chatten does not actively manage the site – he has delegated this authority to Cindy Cowan who acts as the day-to-day operator. This is confusing to me as the Agreement (Section 8 Assignment and Subletting) indicates that "the Operator shall not sublet the premises governed by this agreement or assign the within agreement without the prior written consent of the Owner." It seems to me that this clause is important, as accountability may be compromised if the signatory and the Operator are different. ***Thus, I am interested in any formal documentation that addresses this, and admit that I expected that if it existed, it would be appended to the formal Agreement which was provided to me yesterday.***

Response:

The Operator officially changed its legal operating name in 2017 to 2376772 Ontario Ltd. Corporation. This documentation was provided to the Township. Cindy Cowan has been employed by the operator for many years and is an officer of the 2376772 Ontario Ltd. Corporation, therefore there is no subletting.

Questions from other members of the Council meeting audience: As you know, other members of the audience asked questions that are relevant to this conversation - questions related to audits, cost/benefit analysis, ***the financial benefits to the Operator vs the Township i.e. the ratio of profits between parties, as well as questions regarding the Park review and what options are being considered. Time limitations at the meeting did not allow these questions to be answered in full and I am interested in and requesting these details.***

Response:

The Township does not have the Operator's Financial Statements to provide a response to the financial benefits to the Operator. The Township has leased the operations of the Campground to a private operator since 1996. Compensation since 1996 has been based on an annual payment to the Township with annual increases built into the term of the contract. This payment covers the annual capital and opening and closing costs that the Township is responsible for, as well as a capital contribution of \$10,000. The net revenues are used to offset parks maintenance costs for all park areas i.e. net

revenue from the Lakefield Campground operation supports Selwyn's parks operations reducing the tax burden to support these facilities for all Selwyn taxpayers.

In 2020, the Contractor's base payment to the Township is \$45,667.06. In addition, the Township also receives a 50% share of the revenues derived from the rental of 'peak period' campsites (area identified in blue highlight on the Campground configuration plan). In 2019, this revenue share for the Township was \$17,000. These peak period campsites were added to the Campground agreement in 2011.



The Township spends approximately \$9,500 to \$11,000 annually on capital and opening and closing maintenance. \$10,000 from the Operator's payment is directed to a reserve to fund capital needs at the Campground.

In general the proceeds from the Campground agreement:

- contribute approximately \$45,000 annually in support of all parks maintenance for Selwyn Township.
- contribute annually between \$9,500 to \$11,000 to opening and closing maintenance costs and any capital needs to maintain the Campground facility itself (a Township asset).
- contribute \$10,000 to reserve to fund capital needs at the Campground.

In summary, the current expansion of services and infrastructure at the Park along with associated environmental degradation, highlights questions of stewardship and values placed on natural spaces, including the Hague Peninsula overall, the Park and the associated Provincially Significant Wetland, Conservation Area, water bodies, and the wildlife that inhabit or stops-over in these areas (i.e. over 120 bird species). Of importance is a natural buffer for the Provincially Significant Wetland, which is 120 m as identified by the Provincial Policy Statement and regulation (here the buffer is being developed). ***Further, the on-going expansion, whether formalized or not, highlights questions regarding the formality and rigor of operations, management and planning, and the validity of a Park review process that is underway with reports expected in a month.***

Response:

The current draft Service Delivery Review (SDR) outlines the need to review options for the Lakefield Campground. Council will formally receive the draft SDR at a special meeting on November 16th. Pending Council's approval of the SDR recommendation related to the Campground component, it is expected that a thorough analysis of options for the Campground will be explored commencing in 2021. This work would include public consultation, an analysis of financial implications/opportunities to continue the operation of a Campground, the type of operating model, etc...

Questions: Stephanie Forrester

Having read the terms of the between publicly available document "Agreement between the Corporation of the Township of Smith-Ennismore-Lakefield Owner, and Earl Chatten, Operator" 25 October 2011, updated in 2013 with the newly re-named Selwyn Township with a two year extension to Oct. 2015. The original agreement with Mr. Chatten appears to be Jan. 4, 2000. More recently the contract has been rolling over automatically on Oct 15 in 2 year increments. And, having had two discussions with Mike Richardson very recently, I would like the opportunity to ask a question. One of the terms in this detailed contract listing the responsibilities and rights of both Owner and Operator states, under 3.0 Compensation and Security, 3.04 "The records of the Operator shall be open for review and/or audit by the Owner at all times throughout the term of this agreement."

Have the Operator's records been periodically thoroughly reviewed and/or audited, as allowed under the contract, and has a cost/benefit analysis ever been done? In other words, is this current arrangement with the Operator of any financial benefit to the Township and taxpayers or is it a drain on resources, given that the Township's responsibilities are extensive?

Response:

There has not been a formal audit of the Operator's records. The current Campground agreement does benefit all taxpayers in the Township as noted above through the use of net Campground revenues funding Selwyn Parks operations. The proceeds from the Campground agreement contribute approximately \$45,000 annually to support parks maintenance for all Selwyn parks; approximately \$10,000 to annual costs to open/close and maintain the facility as well as a \$10,000 contribution to reserve to fund capital needs at the Campground.

An analysis of cost/benefits will be more fully examined should Council endorse the recommendation in the draft SDR to explore options for the Campground operations.

First, when I asked about financial reviews of the arrangement with Mr. Chatten, Mike Richardson said yes, there are reviews every year. Are those documents available to the public and if so may I please see them?

Response:

This response was in reference to the cost sharing arrangement that was added to the lease in 2011. Sites in the area identified in blue highlight are rented during peak times (e.g. long weekends). Each year the contractor provides a summary of these revenues to determine the 50% revenue sharing.



As to the question of a cost/benefit analysis, no answer was offered so should it be assumed that the answer is no?

Response:

The current Campground agreement does benefit all taxpayers in the Township. The proceeds from the Campground agreement contribute approximately \$45,000 annually to support parks maintenance for all Selwyn parks; approximately \$10,000 to annual costs to open/close and maintain the facility as well as a \$10,000 contribution to reserve to fund capital needs at the Campground.

This analysis work will be expanded pending the approval of the draft SDR recommendation to review future operations for the Campground.

Questions: Guy Hanchet

Current Operations. Cutting down trees without approval of the Township may not be a serious enough breach of the terms of the contract to cancel the contract outright, and I am very pleased that the Township moved so quickly to prevent further damage. But this violation does expose the intent of the current operator to continue to gradually expand the scale of operation of the trailer park and it does open the door to talk about remediation of the damages that they have already caused. When you walk past the sites on the west side near the marsh you feel like you are in someone's living room, and not in a public space.

1. While waiting for the consultation will you consider putting a stop to the gradual expansion of the infrastructure to support more trailer spots?

Response:

There are no more sites being added to the Campground nor are there plans to add more. As noted, five (5) existing unserviced sites are being converted to serviced sites.

2. Will you consider moving the west-most spots back away from the trail or leaving them empty?

Response:

Assuming this refers to the peak camping sites in blue highlight. The use of these sites was added to the Operating agreement in 2011 with a 50/50 revenue sharing agreement. These sites have no permanent services and there are no plans to provide permanent services. This 'peak camping area' will remain in place for the remainder of the term of this agreement (October 2022)

3. In your role of managing the existing contract would you consider moving towards eliminating the over-wintering of trailers sooner, rather than waiting for the two years after notice is given?

Response:

The winter storage of trailers will remain in place for the remainder of the term of this agreement (October 2022)

4. **Public Consultation - scope and timetable.** The report presented tonight refers to a report from Monteith Brown that will be complete in November, 2020. The Monteith Brown report mentions alternatives that emphasize service delivery methods for a campground and only vaguely describes other possible uses of the land. Tonight's report refers to a "future operational models" but does say much about the scope of options that will be considered. Many citizens who have contacted me want the alternatives to include dramatic changes from the current campground use, including rewilding the land, reverting it to a nature park, or something much less intrusive than a trailer campground where many trailers are permanently installed and stay through the winter. ***a) What alternatives are being considered for the public consultation? b) Will they include changes such as reverting at least some of the area to a natural preserve? c) What is the expected timetable for a public consultation?***

Response:

The draft SDR that will be presented to Council on November 16th will include options for the Campground. As noted, pending Council's approval a review of future operations for the Campground will commence in 2021. This review would include public consultation and the examination of alternative options for the property.

Financial Impact

None as a result of this report

Strategic Plan Reference

Our Goal is to:

- Cultivate partnerships and promote collaboration
- Foster a healthy, engaged and connected community

Environmental Impact

This report is provided to respond to questions and as such there is no environmental impacts.

Attachments

- Lakefield Campground Configuration Plan
- Operator Request to Service Sites 91 - 95

Mike Richardson

Prepared By: Mike Richardson, Manager of Parks and Recreation

Janice Lavalley

Reviewed By: Janice Lavalley, CAO

**The Corporation of the
Township of Selwyn**

By-law Number 2021-048

**Being a By-law to Authorize the execution of a By-law to authorize the use
of voting and vote-counting equipment, the use of alternative voting
methods and to authorize advance voting to facilitate internet/telephone
voting for the Municipal elections.**

Whereas Section 42 of the Municipal Elections Act 1996, R.S.O., 1996, c.32, as amended, provides that the Council of a Municipality may, by By-law, authorize the use of voting and vote-counting equipment for Municipal Elections; and

Whereas Section 42 of the Municipal Elections Act 1996, R.S.O., 1996, c.32, as amended, provides the authority for the Council of a local municipality to pass By-laws authorizing electors to use an alternative voting method that does not require electors to attend at a voting place in order to vote; and

Whereas Section 42 of the Municipal Elections Act 1996, R.S.O., 1996, c.32, as amended, provides that when a By-law authorizing the use of an alternative voting method is in effect, Section 43 (advance votes) apply only if the By-law so specifies; and

Whereas the Council of The Corporation of the Township of Selwyn is desirous of adopting alternative voting methods, in order to better provide our electors with access to the voting privilege;

Now Therefore the Council of the Township of Selwyn enacts as follows:

1. That for the purposes of the Municipal Election for the Township of Selwyn that the use of voting and vote-counting equipment for elections, or by-elections, be authorized.
2. That for the purposes of the Municipal Election for the Township of Selwyn that alternative voting methods, namely internet and telephone voting for elections, or by-elections, be authorized.
3. That the use of internet and telephone voting is considered to include an advance vote and therefore Section 43 of the Municipal Elections Act 1996, R.S.O., 1996, c.32, as amended, requirements do not apply.
4. That the Clerk be authorized to execute any required services agreements to conduct the Municipal election process.
5. That By-law 2017-017 shall hereby be repealed.

Read a First, Second and Third time and finally passed this 8th day of June A.D., 2021.

Andy Mitchell, Mayor

Angela Chittick, Clerk

Corporate Seal



Date: June 8, 2021

To: Mayor Andy Mitchell and Council Members

From: Angela Chittick, Manager of Community & Corporate Services/Clerk

Subject: Municipal Election 2022 – Voting Method

Status: For Direction

Recommendation

That the report of the Manager of Community & Corporate Services/Clerk regarding the voting method for the 2022 Municipal Election be received for information; and

That By-law 2021-048, being a By-law to authorize the use of voting and vote-counting equipment, the use of alternative voting methods and to authorize advance voting to facilitate internet/telephone voting for the 2022 Municipal Election be brought forward to the By-law section of the agenda for consideration.

Information

The next municipal and school board election is October 24, 2022. In the 2018 election, Council authorized the use of internet and telephone voting.

The voter turnout was as follows:

Statistics	Quantity	%
Number of eligible electors	15,890	
Voter participation	6,317	39.8%
Total voters who voted by Internet	5313	84.11%
Total voters who voted by Kiosk	52	0.82%
Total voters who voted by Telephone	952	15.07%

Voting Method

Municipalities are authorized by the Municipal Elections Act to use alternative voting methods. The deadline to pass By-laws authorizing the use of alternative voting, such as by mail or by internet, and vote counting equipment is May 1, 2022.

In the 2018 Municipal Election, the Township of Selwyn, for the first time used Internet and Telephone voting. Staff is proposing to implement internet/telephone voting again for the 2022 election.

Features of Internet/Telephone Voting:

- Efficiencies – reduces printing, postage, staffing time for vote counting.

- Accessibility – online/telephone voting is a convenient option for electors, allowing them to access ballots anytime, anywhere.
- Automatic tabulation - quick results and statistics available immediately after 8:00 PM on Election Day.
- Accuracy – online/telephone voting uses electronic ballots, there are no rejected, mismarked, or invalid votes. Results are automatically calculated, eliminating the need for manual tabulation.
- Potential increase in voter turnout due to availability and convenience.
- Reduces paper waste.
- Opportunity to work in cooperation with the lower tier Townships in the County on a joint Request for Proposal (RFP) for internet/telephone voting – all seven (7) other lower tier Townships are considering using internet/telephone voting.
- For areas where internet is not available or where there is minimal bandwidth, use of telephone voting is also an option.
- Electors will also have the option to attend the Municipal Office to vote at a 'voting kiosk' which would include on-line and telephone options with support from Township staff.

Internet/Telephone Process:

Internet/telephone voting is a secure process. All eligible electors will receive a voting package that contains a personal identification number (PIN). During a defined period and up until Election Day, electors can either go on-line or call into a toll-free phone number and vote. Based on the 2018 experience, the on-line/telephone system was very easy to use and electors appreciated the convenience of the system.

As in 2018, 'election kiosks' would be set-up at the municipal office to assist voters that may need support to vote or who may not have access to a computer/internet or a phone. This would be similar to the voter stations that were offered at the office in the past with the exception that instead of a paper ballot being provided, the elector would use either a computer or the phone to vote.

COVID 19

The experience of COVID-19 has also reinforced the need to provide opportunities to vote in a secure manner while adhering to public health measures that can include Stay at Home and physical distancing measures.

Should Council endorse moving forward with internet/telephone voting, the Township would work jointly with the other lower tier Townships in the County of Peterborough to issue a joint RFP in an effort to obtain cost savings through a group purchase of election services.

Staff is recommending that internet/telephone voting be used in the 2022 election and as such a By-law has been drafted for Council's consider to adopt this voting method.

Key Dates and Legislative Amendments

Nomination and Eligibility – Monday, May 2, 2022 – Friday, August 19, 2022

Anyone wishing to run for office must submit signatures of 25 voters supporting the nomination. The individuals providing the signatures will each have to sign a declaration stating that they are eligible to vote in the municipality on the day that they sign the endorsement.

Voting Day – Monday, October 24, 2022

New Term of Council – November 15, 2022

Ranked Ballots

On November 20, 2020 Bill 218 Supporting Ontario's Recovery and Municipal Elections Act, 2020 received Royal Assent. Bill 218 revokes the previous option to use ranked ballots. Therefore there is no option to use ranked ballots for the 2022 Municipal Election.

Financial Impact

Should Council endorse internet/telephone voting, staff will work in cooperation with the other lower tier Townships in the County to issue a joint Request for Proposal at which time staff will provide a further update to Council.

Environmental Impact

The on-line method does eliminate the need to print ballots (approx.. 16,000 ballots). In addition, the need for 2 envelopes per ballot is also eliminated based on the previous mail-in-ballot method (secrecy and returned envelopes).

Strategic Plan Reference

Achieve excellence in governance and service delivery

Attachment

- By-law to Use of Alternative Voting Methods

Angela Chittick

Prepared By: Angela Chittick, Manager of Corporate & Community Service/Clerk

Janice Lavalley

Reviewed By: Janice Lavalley, Chief Administrative Officer



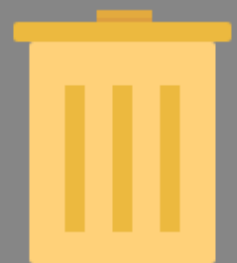
Township of Selwyn

Partners for Climate Protection Milestone 4-5 Report

Community Sector Implementation,
Monitoring and Reporting Results
2011-2018

Our
change

sustainable
Peterborough



Introduction

The effects of climate change are projected to intensify over the next decade. According to Climate Data Canada, the annual average temperature in Selwyn Township for 1981-2010 was **6.6°C**. Under a high emissions scenario, annual average temperatures are projected to be **8.5°C** for the 2021-2050 period.

A changing climate will exasperate extreme weather events as the following risks will become more prevalent:

- Heightened frequency of severe rainfalls and windstorms
- Higher number of days above **30°C**
- Chance of freezing rain events more probable in winter

In 2018, the United Nation's Intergovernmental Panel on Climate Change (IPCC) released a special report urging mitigation of greenhouse gas (GHG) emissions to limit the global average temperature increase to only **1.5°C** from the current **1°C** of global warming. The IPCC recommends that a decrease in GHG emissions of **45 %** from 1990 levels by 2030 is necessary to prevent the worst implications of climate change.

The good news is that climate change can still be managed, but immediate community action is critical. Residents and businesses can influence **95%** of a community's GHG emissions through direct action and positive climate stewardship. Some examples include residents choosing to retrofit their homes with energy efficient upgrades, driving less, reducing waste, buying locally and using renewable energy. Businesses can do their part by shifting to more sustainable operations and day-to-day practices. When residents and businesses commit together in a concerted effort to reduce their carbon footprint, then community-wide GHG emissions will decline.

Local government can support these efforts by providing relevant tools and resources and leveraging potential by facilitating collaboration among community actors. Capturing and contextualizing community data as it pertains to action on climate change will help identify the strengths and areas for improvement as we work collectively to reduce GHG emissions. The Township of Selwyn is working hard to recognize and reward community efforts so that progress can continue.

Overview

In 2012, the City and County of Peterborough, the eight-member Townships, Curve Lake First Nation, and Hiawatha First Nation adopted the Greater Peterborough Area Integrated Community Sustainability Plan, coined Sustainability Peterborough Plan. Within this Plan, climate change was identified as one of the eleven key theme areas.

In 2014, each of the twelve Greater Peterborough Area (GPA) member communities came together to develop a Climate Change Action Plan (CCAP), designed to reduce local contributions to climate change while preparing the community for future changes. They joined a network of more than 250 other communities across Canada to address climate change through participation in the Federation of Canadian Municipalities' Partners for Climate Protection (PCP) program.

The PCP program aims at reducing GHG emissions from both municipal/First Nation operations ("corporate" emissions) and the community at large ("community" emissions). The program uses a five-milestone framework:

PCP Milestone Framework

	Milestone Description	Status
Milestone 1	Create a greenhouse gas emissions inventory & forecast	completed 2015
Milestone 2	Setting an emissions reductions target	completed 2016
Milestone 3	Developing a local action plan/CCAP	completed 2016
Milestone 4	Implementing the local action plan	underway 2019/2020
Milestone 5	Monitoring progress & reporting results	Underway 2019/2020

Milestone 1 – Selwyn Township Community GHG Emissions Inventory and Forecast

Table 2: Selwyn Township Community GHG Emissions inventory & forecast, retrieved from CCAP.

Sector	Emissions (tCO ₂ e)	Source	Emissions (tCO ₂ e)
Residential	33,053	Natural Gas	20,381
Commercial and Institutional	9,048	Electricity	15,484
Industrial	2,492	Gasoline	26,150
Transportation	26,372	Diesel	217
Waste	400	Propane	2,777
Agriculture Forestry and Other	17,515	Fuel Oil	5,955
Land Uses		Solid Waste	400
Total	88,880	Livestock	14,517
		Managed Soils	2,997
		Total	88,879

(Note: totals are not equal due to rounding)

When published in 2016, the CCAP established a 2011 GHG emission baseline quoting that the total Community Sector emissions for the Township of Selwyn was **88,880 tonnes** of carbon dioxide equivalent (tCO₂ e).

The raw data and data collection methodology could not be obtained from CCAP consultants to confirm the 2011 GHG emissions baseline total. Therefore, staff have re-baselined 2011 community GHG emissions using the same methodology as calculating 2018 emissions. Based on these calculations, the new and more accurate 2011 GHG emissions baseline is **90,009 tonnes** of CO₂e.

As of 2018, community GHG emissions stand at 93,715 tonnes of CO₂e. This represents a 4% increase between 2011 and 2018.

Community emissions are expected to grow to **106,085 tonnes** CO₂e by 2031 if nothing is done to reduce GHG emissions.

There are 5 community sectors assessed in the CCAP:

1. Residential
2. Commercial and institutional/ manufacturing industries and construction
3. On-road transportation
4. Agriculture, forestry and other land uses.
5. Waste

Milestone 2 – Setting an Emissions Reduction Target

The Selwyn community is aiming to achieve a **39% reduction** in its GHG emissions from the 2011 baseline by 2031. This is equivalent to removing **30,178 less tonnes** of CO₂e from the community by 2031, lowering the total emissions generated to **45,956 tonnes** of CO₂e.

Milestone 3 – Developing a Local Climate Change Action Plan/CCAP

One of the key requirements of the completion of Milestone 3 was the adoption of both the Corporate Sector and Community Sector emissions reductions targets and the Action Plan by Selwyn Township Council in 2016.

The CCAP was developed to outline potential actions to assist the Township in achieving community emissions reduction targets. The CCAP outlined twenty-seven overarching strategies with corresponding priority actions to remove **30,178 tonnes** of CO₂e from community linked emissions in Selwyn by 2031.

Resolution No. 2016 – 262 – Selwyn Township – Climate Change Action Plan Update

"That the report of the Facilities Maintenance/Special Projects Coordinator regarding the draft Greater Peterborough Area Climate Change Action Plan be received for information; and That the draft Greater Peterborough Area Climate Change Action Plan be received for information; and Further that the Township of Selwyn Community Sector and Corporate (Municipal) Sector emission reduction targets of 39% and 40% respectively, and that the associated local action plans be adopted."

Carried.

Completed and Ongoing Community Mitigation and Adaptation Actions



CCAP Community Strategy	Action Description & Implementation Comments	Year	Quantifiable GHG Saved (tCO ₂ e)
Strategy F1: Support localization of the food system	<p>The Lakefield Farmer's Market celebrated local food for its third successful season in 2012.</p> <p>Farmers' Markets support job creation among the agricultural community.</p>	2012	
Strategy W1: Improve energy and water efficiency of existing buildings and business operations	Lakefield Community Centre received AMO's "Best in Class Award" for energy efficiency.	2012	
Strategy W1: Improve energy and water efficiency of existing buildings and business operations	<p>The Township installed 10 kW rooftop solar installations on Lakefield & Bridgenorth Libraries as well as the Municipal Office.</p> <p>Each MicroFIT solar panel installation cost \$43,500 for a total cost of \$130,500.</p> <p>Revenue from solar power generation helps to offset these costs.</p>	2012	
Strategy L3: Protect and enhance natural assets	The Township completed a shoreline stabilization and naturalization project at Isabel Morris Park in Lakefield.	2012	
Strategy L3: Protect and enhance natural assets	In partnership with Otonabee Region Conservation Authority (ORCA), the Township of Selwyn planted 1,500 trees as part of its 2012 gravel pit rehabilitation program.	2012	25 tCO ₂ e saved.

Completed and Ongoing Community Mitigation and Adaptation Actions **Continued...**

Strategy M1: Build an active transportation network and support active transportation	The Township incorporated a Complete Streets model in the Community Improvement Plan.	2013	
Strategy M1: Build an active transportation network and support active transportation	The Township completed its Trails Master Plan.	2013	
Strategy H3: Reduce the amount of waste generated by residents that contribute to greenhouse gas Emissions	The Township participated in a community battery recycling program with Raw Materials Company Inc. with battery collection areas across the Township such as schools, the libraries and landfill.	2013	
Strategy P2: Foster a culture of climate change awareness	<p>The Township committed to helping develop the Greater Peterborough Climate Change Action Plan and became members of the FCM ICLEI Partners for Climate Protection Program.</p> <p>The CCAP for Selwyn Township is aimed at a 39% reduction in GHG emissions across Corporate and Community sectors by 2031.</p>	2014	
Strategy L3: Protect and enhance natural assets	In partnership with ORCA, the Township planted over 1,000 trees as part of the Township's gravel pit rehabilitation program.	2014	17 tCO ₂ e saved.
Strategy L3: Protect and enhance natural assets	The Township completed a shoreline rehabilitation project at the Lakefield Beach, which included the reconfiguration of the trail, plantings and the installation of bio-retention cells to mitigate the impacts of overland flow from the beach parking lot entering the river.	2014	

Completed and Ongoing Community Mitigation and Adaptation Actions **Continued...**

Strategy H3: Reduce the amount of waste generated by residents that contribute to greenhouse gas Emissions	<p>The Township expanded the battery collection program with community partners such as local schools. The batteries are collected at Township facilities and other community facilities and then shipped to RAW for recycling.</p> <p>Since the program started, the Township collects an average of 2,000 batteries each year across collection areas.</p>	2014	
Strategy M1: Build an active transportation network and support active transportation	The Township's Recreational Trails Master Plan was completed in June of 2014. The goal of the Trails Master Plan is to provide the Township with a long-range strategy for trails and trail facilities.	2014	
Strategy P2: Foster a culture of climate change awareness	The Township achieved Milestone 1 under the Partners for Climate Change Protection as a participant in the Greater Peterborough Area Climate Change Action Plan.	2015	
Strategy L3: Protect and enhance natural assets	In partnership with ORCA, the Township completed shoreline improvements including planting of native plants along the shoreline at Hague Boulevard in Lakefield.	2015	
Strategy L3: Protect and enhance natural assets	1,550 trees were planted in Selwyn Township to rehabilitate the environment.		26 tCO ₂ e saved.
Strategy F1: Support localization of the food system	A Community Garden was established by Nourish Lakefield Community Garden on Lakefield District School Board property.	2015	
Strategy L3: Protect and enhance natural assets	The Township provides on-going support to various organizations which seek to beautify the community including the Ennismore Horticultural Society, the Bridgenorth Beatification Committee and Beautiful Buckhorn.	2016	

Completed and Ongoing Community Mitigation and Adaptation Actions **Continued...**

Strategy W1: Improve energy and water efficiency of existing buildings and business operations	<p>The Township purchased two battery operated edgers for the arenas, which operate more efficiently than the propane units which they replaced. Each arena now has a zero emission edger (which is the greatest polluter within the arena) instead of the fuel driven units used previously.</p> <p>Each edger cost approximately \$7,000.</p> <p>Fuel cost savings, a longer life expectancy of the unit, and less heat loss from having to clear the air of fumes from propane units helps to offset these costs.</p>	2016	
Strategy 5: Utilize renewable energy sources	<p>The Township installed 3 FIT projects. Rooftop solar PV installations at Ennismore Arena (250 kW), Main Public Works Garage (70 kW), Lakefield Public Works Garage (22 kW). As of 2016, the Township owns and operates 6 rooftop solar PV projects – 3 FIT and 3 microFIT – for a total installed capacity of 372 kW.</p> <p>The FIT solar panel installations combined cost approximately \$950,000.</p> <p>Over their lifetime, the 6 solar panel installations have generated \$657,820 in revenue.</p>	2016	
Strategy P2: Foster a culture of climate change awareness	The Township completed Milestones 2 & 3 in the Partners for Climate Protection (PCP) program. After obtaining Milestone 3, the Township can measure progress against adopted GHG reduction targets.	2016	
Strategy P2: Foster a culture of climate change awareness	Township Council officially adopted a Climate Change Action Plan for both corporate and community operations.	2016	

Completed and Ongoing Community Mitigation and Adaptation Actions **Continued...**

Strategy L2: Identify climate change risks and prepare for potential impacts	The Township is the recipient of a grant through ICLEI Canada to aid in the development and implementation of a Climate Change Action Plan adaption project.	2016	
Strategy W1: Improve energy and water efficiency of existing buildings and business operations	<p>The Township undertook several retrofits of numerous decorative light fixtures such as street lights, those in parks, parking lots, boardwalks and at the Lakefield Marina. Power consumption associated with these retrofits has dropped by more than half.</p> <p>These projects combined cost approximately \$10,000.</p> <p>Energy savings help offset these costs.</p>	2016	
Strategy M4: Help transition vehicles to use cleaner and lower greenhouse gas emitting fuel sources	<p>An electric vehicle (EV) charging station was installed in the Lakefield Municipal Parking Lot. This work was funded by the Province of Ontario and led by Peterborough Utilities Group.</p> <p>The charging station unit, plus installation, cost approximately \$5,000.</p>	2016	
Strategy H3: Reduce the amount of waste generated by residents that contribute to greenhouse gas emissions	<p>In partnership with Peterborough Public Health, the Township installed a water refilling station at the Lakefield campground and the Ennismore Community Centre/Arena.</p> <p>The water refilling station unit, plus installation, cost approximately \$3,000.</p>	2017	
Strategy L3: Protect and enhance natural assets	Flower beds at the Township Office and the Bridgenorth Library were replaced with vegetable gardens which provided Township staff, volunteers and their families with fresh vegetables throughout the summer and fall.	2017	

Completed and Ongoing Community Mitigation and Adaptation Actions **Continued...**

Strategy L3: Protect and enhance natural assets	The Township successfully delivered the Canada 150 Re-leaf program, whereby 150 property owners were provided with a maple tree to plant along the streetline of their properties.	2017	2.5 tCO ₂ e saved.
Strategy L3: Protect and enhance natural assets	1,200 trees were planted in Township gravel pits.	2017	20 tCO ₂ e saved.
Strategy L2: Identify climate change risks and prepare for potential impacts	The Township commenced gathering LIDAR data to create a floodplain mapping model in collaboration with ORCA and the County of Peterborough.	2017	
Strategy L3: Protect and enhance natural assets	The Township conducted shoreline restoration and tree planting projects with community partners including schools, youth organizations, neighbourhoods and corporate partners.	2017	
Strategy W1: Improve energy and water efficiency of existing buildings and business operations	Implemented two major energy saving projects at the Ennismore Arena including Real Ice cold water ice making technology and an LED lighting retrofit. This technology makes good quality ice using cold instead of hot water resulting in estimated natural gas savings of 8455 cubic meters annually. Real Ice costs approximately \$25,000 and LED retrofit approximately \$50,000. Energy savings help offset these costs.	2017	67 tCO ₂ e saved.
Strategy P2: Foster a culture of climate change awareness	The Township implemented a WATT energy reader borrowing program at the Lakefield Library.	2017	

Completed and Ongoing Community Mitigation and Adaptation Actions **Continued...**

Strategy F2: Encourage purchasing of locally produced food	The Township initiated a Local Food Co-operative Advertising Campaign. Strexer-Harrop and Associates was contracted to manage a 3-month co-operative advertising and social media campaign with a focus on local food.	2018	
Strategy F2: Encourage purchasing of locally produced food	The Lakefield Farmer's Market celebrated its 9th successful season in 2018.	2018	
Strategy F2: Encourage purchasing of locally produced food	Bridgenorth Farmer's Market celebrated its 2nd successful season in 2018.	2018	
Strategy H1: Help existing homes become more energy and water efficient and be more adaptable to climate risks	The Township re-launched the sump pump inspection program which provides residents with the opportunity to schedule a complimentary appointment with a specialist to verify that their residential sump pump is appropriately connected to a drainage system and not to the sanitary sewage system.	2018	
Strategy W1: Improve energy and water efficiency of existing buildings and business operations	The Township installed a new roof over the ice surface using a solution called "metal over metal" where an additional layer of insulation is installed in the roof structure. This helps keep the arena space cold during the shoulder seasons when outdoor temperatures are warm, lowering energy costs. This project cost approximately \$280,000.	2018	
Strategy W1: Improve energy and water efficiency of existing buildings and business operations	Project involved replacing all pole lighting throughout the campground and lights at the beach, parking lot, docks, boat launch and garbage compound with LED lighting. This LED lighting project cost approximately \$9,500.	2018	9 tCO2e saved.

Completed and Ongoing Community Mitigation and Adaptation Actions **Continued...**

Strategy L1: Strengthen land use policy and the development review process to better support climate change mitigation and adaptation	The Township of Selwyn initiated amendments to the County Official Plan and Township Comprehensive Zoning By-law in order to permit second units in dwellings which will improve density of residential housing stock.	2018	
Strategy L3: Protect and enhance natural assets	In celebration of International Trails Day, Selwyn's Trail Committee hosted a Nature Hike with Gabby Nichols, who shared her knowledge of invasive plants, and native trees, shrubs and plants.	2018	
Strategy L3: Protect and enhance natural assets	The Township of Selwyn was declared the 18th Bee City in Canada. The application was a collaborative effort among the Lakefield & District Horticultural Society, the Ennismore & District Horticultural Society, ORCA and the Ontario Turtle Conservation Centre.	2018	
Strategy L3: Protect and enhance natural assets	In partnership with ORCA, the Township planted 10,000 trees as part of its gravel pit rehabilitation program.	2018	165 tCO ₂ e saved.
Strategy M3: Make public transportation more appealing to increase its usage	<p>The Township of Selwyn, in partnership with Curve Lake First Nation, Community Care, and the City of Peterborough received \$1,488,400 in funding from the Provincial Government to establish a pilot rural transportation system "The Link" to service area residents.</p> <p>This project contracts Peterborough Transit as the operator, creating new jobs for their drivers and administrators.</p>	2018	

Completed and Ongoing Community Mitigation and Adaptation Actions **Continued...**

Strategy W1: Improve energy and water efficiency of existing buildings and business operations	<p>12 more Township buildings were converted to LED lighting for the small business lighting program. This is estimated to save 89,793 kWh per year.</p> <p>The Small Business Lighting program cost approximately \$19,000. Energy savings help to offset these costs. The Township will save \$10,774 per year through these LED retrofits.</p>	2019	1.55 tCO ₂ e saved.
Strategy W3: Facilitate climate change friendly business operations and practices	Green Event Policy was developed by the Township to help reduce the carbon footprint of events on Township property. Several community organizations have shown interest in using the policy including the Ennismore Curling Club, Selwyn Public Library, the Lakefield Lions, the Lakefield Regatta and the Lakefield Jazz, Craft and Art Festival.	2019	
Strategy H3: Reduce the amount of waste generated by residents that contribute to greenhouse gas emissions	The Ennismore Curling Club banned the sale of plastic water bottles in their facility and replaced it with water coolers.	2019	
Strategy F3: Reduce the amount of wasted food	Lakefield District Public School was awarded funding from TD Friends of the Environment for their project "Closing the Loop on Food and Organic Waste". The project engaged 5 classrooms in collecting food scraps for sustainable diversion through traditional composting, vermicomposting and using a backyard digester, and planting vegetable gardens.	2019	
Strategy H3: Reduce the amount of waste generated by residents that contribute to greenhouse gas emissions	Waste Reduction Week: tours of the Smith Landfill and Lakefield Water Treatment Plant were provided to local students.	2019	

Completed and Ongoing Community Mitigation and Adaptation Actions **Continued...**

Strategy W1: Improve energy and water efficiency of existing buildings and business operations	6 businesses in the Township have participated in the SBL program and the total energy savings is 44,240 kWh.	2019	1.3 tCO ₂ e saved.
Strategy 5: Utilize renewable energy sources	To the end of 2019, The Township's six solar installations have generated 1,611,327 kWh versus power generated by traditional sources in their lifetime, and revenue of \$657,820.	2019	47.6 tCO ₂ e saved.
Strategy F3: Reduce the amount of wasted food	Funded by Frank Cowan Company, the Township provided 30 free backyard digesters, plus installation, to help residents sustainably divert food waste. FCC provided \$5,500 to the Township for the purchase of trees (\$50 each) and digesters (\$80 each).	2020	
Strategy L3: Protect and enhance natural assets	Funded by Frank Cowan Company, the Township is providing 52 free maple trees for resident properties. It cost the Township \$5,500 for the purchase of 52 trees (\$50 each) and 30 digesters (\$80 each).	2020	0.9 tCO ₂ e saved.
Strategy H3: Reduce the amount of waste generated by residents that contribute to greenhouse gas emissions	Waste Reduction Week 2020: in addition to waste tips information sharing, the Township will offer contests to the public who demonstrate their commitment to a more sustainable relationship with textiles and plastics.	2020	
Strategy P2: Foster a culture of climate change awareness	Advancing the 2030 Agenda: Sustainable Development Goals for Peterborough/Nogojiwanong: Township staff were involved in the Climate Action Committee for a federally funded project led by GreenUP and the Kawartha World Issues Centre. Selwyn's involvement has helped to amplify diverse voices, strengthen data collection and build on local success in the rural context.	2020	

Completed and Ongoing Community Mitigation and Adaptation Actions **Continued...**

Strategy H3: Reduce the amount of waste generated by residents that contribute to greenhouse gas emissions	In January, 2021, Township staff, in partnership with the Kawartha Chamber of Commerce hosted a "Greening Your Business" webinar series supporting businesses in adopting sustainable practices.	2020	
Strategy H3: Reduce the amount of waste generated by residents that contribute to greenhouse gas emissions	Clear bag program: The Township is implementing a clear bag program for garbage to improve diversion of recyclable materials from the landfill.	2020	
Strategy M4: Help transition vehicles to use cleaner and lower greenhouse gas emitting fuel sources	Fleet electrification: The Township was awarded funding from the Federation of Canadian Municipalities' Green Municipal Fund (GMF) to lease a plug-in hybrid vehicle for the Building & Planning department and install an electric vehicle charging station at the Township office for free public use for a year. \$14,300 for one-year lease of the PHEV. \$5,000 for the charging station.	2020	This project has the potential to avoid 3.42 tCO ₂ e. This is a 34% reduction in GHG emissions from the Building and Planning Department.
Strategy F2: Encourage purchasing of locally produced food	The Lakefield Farmers' Market 2020 AGM reported a 35% increase in total sales in 2020 versus 2019 sales.	2020	
Strategy L3: Protect and enhance natural assets	Depave Paradise: The first Depave Paradise project in Selwyn Township is occurring on Winfield Shores Harbour property. Lead by GreenUP, 100m ² of asphalt will be replaced with greenspace to beautify the area, improve stormwater infiltration and biodiversity.	2021	
Strategy H1: Help existing homes become more energy and water efficient and be more adaptable to climate risks	Rain Ready Action Program: The Township, in partnership with GreenUP, is offering a two-part workshop series and subsidy program on rain barrels and water wise garden kits to support homeowners in adapting to flood and drought risk.	2021	

Thank you to **Sustainable Peterborough** and Selwyn Township staff who have helped keep records of community action on climate change since 2012 and contributed highlights to the annual Sustainable Peterborough Report Cards.

In **2021**, the Township looks forward to the continuation and commencement of climate-focused community initiatives...

Public & Active Transportation

The Link Rural Bus Service

On **May 3, 2021**, the Township of Selwyn along with project partners Curve Lake First Nation, Community Care Peterborough and the City of Peterborough will implement *The Link* rural bus program servicing major hubs across the Township with a connection to the City of Peterborough at Trent University. *The Link* is funded by the Ministry of Transportation's Community Transportation Grant Program.

The Link is scheduled to run until **March 2023**. However, project partners have submitted a formal request to the Ministry of Transportation requesting an extension on the grant to **March 2025** so we may have a **full 4 years** of operating time.

*Aligns with **CCAP strategies M2**: Facilitate alternatives to single-occupant vehicle use to reduce frequency of personal vehicle use & **M3** Make public transportation more appealing to increase its usage.*



Active School Travel Program

Selwyn Township is supporting GreenUP in active school travel planning for 4 schools located in Selwyn Township (in Bridgenorth, Lakefield & Ennismore).

This program began in **January, 2021** and run for **1.5 years**, ending in **June 2022**.

*Aligns with **CCAP strategies M1**: Build an active transportation network and support active transportation & **M2**: Facilitate alternatives to single-occupant vehicle use to reduce frequency of personal vehicle use.*

Neighbourhood-Level Climate Adaptation



Rain Ready Action Program

The Township has partnered with GreenUP to offer a community-based climate adaptation project focused on stormwater management from spring, 2021 - fall, 2021.



The Selwyn **Rain Ready Action Program** is helping residents manage flood and drought risk on their properties to improve resiliency of their homes to extreme weather events, conserve water, and improve source water quality by proper infiltration on the lot level.

Rain Ready is offering Township residents subsidized rain barrels and Water Wise Garden Starter Kits as well as a two-part workshop series on managing flooding and drought at home.

*Aligns with **CCAP strategy H1**: Help existing homes become more energy and water efficient and be more adaptable to climate risks.*

*In October, 2020, the **Association of Ontario Municipalities** released a discussion paper on municipal responses to flooding and climate change quoting that "*Managing increasing storm and flood waters is Ontario's most apparent climate change adaptation need in the immediate term.*" These neighbourhood climate adaptation projects are a step toward meeting this need.



2021 Continued...

County-Wide Climate Action

The County of Peterborough has entered into a pilot partnership agreement with GreenUP to support and measure community action on climate change through three specific initiatives offered County-wide. These include:

- 1) "Climate Action at Home" Home Energy Retrofit Video Series
- 2) Expansion of the Green Economy Hub
- 3) County School Climate Action Guide

Each of these initiatives are scheduled to begin **early, 2021**. With the exception of the Retrofit Video Series, these initiatives will be on-going.

*Aligns with **CCAP strategy H1**: Help existing homes become more energy and water efficient and be more adaptable to climate risks.*



Residential Energy Efficiency

In Selwyn Township, the residential sector has the second highest carbon footprint, next to the transportation sector. Conversations on the Township and County level have been occurring about how to best support homeowners to become more energy efficient.

With support from the City of Peterborough, GreenUP and the County's "Climate Action at Home" video series has been created to educate homeowners on the benefits of undertaking home energy renovations, such as draft-proofing, insulation, and mechanical efficiency. This resource is intended to inspire homeowners to think about how they can make their home more climate-friendly while also save money on energy bills. This will help prepare homeowners to take advantage of future funding and incentive opportunities for home energy retrofits such as the **Greener Homes Initiative** offered by the Government of Canada.

The **Greener Homes Initiative** promises up to 700,000 grants of up to \$5,000 to help homeowners make energy efficiency retrofits to their homes. The Township of Selwyn sees this as an excellent opportunity for homeowners and is committed to helping encourage uptake across the community.

*Aligns with **CCAP strategy H1**: Help existing homes become more energy and water efficient and be more adaptable to climate risks.*

Wait! There's more in **2021...**

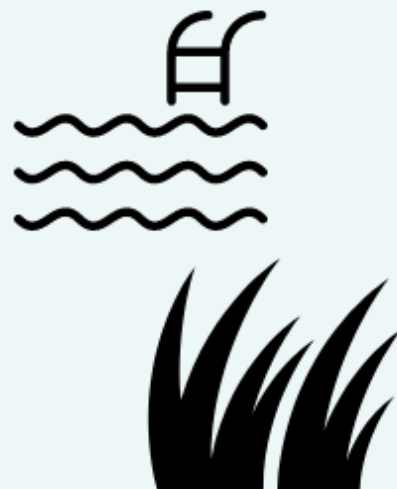
Shoreline Rehabilitation & Naturalization

Natural Edge Program

Selwyn Townships is proposing shoreline sites for rehabilitation and naturalization through Watersheds Canada Natural Edge Program. The Kawartha Lakes Stewards Associated has obtained funding and is facilitating this program.

Site assessments will be conducted in **spring, 2021**, and implementation will occur **fall, 2021**.

*Aligns with **CCAP strategy L3**: Protect and enhance natural assets.*



Sustainable Businesses

Greening your Business Webinar

In **January, 2021** Township staff, in partnership with Peterborough and Kawarthas Chamber of Commerce, offered a two-part webinar series focused on supporting business to be more sustainable in their day-to-day operations, while also saving costs. Topics ranged from energy efficiency, waste management, transportation, and preparing for Federal and Provincial Legislations related to single-use plastics and Blue Box Recycling.

Four Selwyn businesses presented during the webinar series, on what they do to be more sustainable in an effort to inspire other local business owners.

*Aligns with **CCAP strategy W1**: Improve energy and water efficiency of existing buildings and business operations*

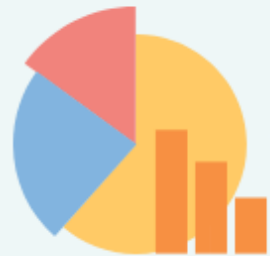


Data Collection Methodology Overview

This progress report used 2018 community data gathered from a variety of sources to assess the rate of change from the baseline regarding energy, solid waste, and vehicle fuel consumption to ascertain GHG emissions. ICLEI-Canada's *PCP Tool* was used to generate GHG emissions per sector. High levels of community data precision (in certain contexts) were achieved by acquiring actual customer information that was aggregated to the community scale. No personal information connecting individuals or businesses to the data collected was provided as postal codes were used to protect privacy.



There are limitations to the resources available for accessing data to capture an exhaustive list of GHG emitting behaviours across the community, such as all emitting modes of travel. There are also limitations related to schedules of data collection, such as the Provincial census and the University of Toronto's *Transportation Tomorrow* survey (both of which were last updated in 2016). As well, utility providers have different archival recovery abilities; some do not maintain records as far back as the baseline year of 2011.



2018 marks the second time community emissions data has been collected for the Township of Selwyn.

Community GHG Emissions by Sector and Source

****Note:** comparing 2011 and 2018 data should take into consideration potential discrepancies in data collection methodology between 2011 and 2018. There was no way to validate 2011 data because the raw data cannot be provided and the original consultant is no longer available for comment. For example, 2011 residential sector emissions published in the CCAP are much higher than what is recorded in the PCP Tool for 2011.

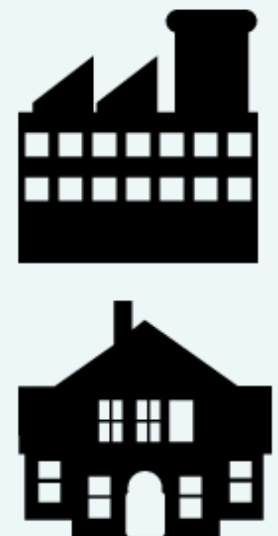
In 2019, with support from Sustainable Peterborough, as much up-to-date data on source consumption for stationary energy sectors for Selwyn was sourced in the ways outlined below.

For which 2011 source consumption data could not be ascertained, the executive decision was made to follow what was published in the CCAP, for example, propane & heating oil.

Residential & Commercial/Industrial:

Stationary energy for these sectors was sourced from utility companies servicing the Township (i.e. electricity- Hydro One & Peterborough Utilities, Natural Gas- Enbridge). In 2018, commercial & institutional and manufacturing industries & construction sectors were combined because Hydro One does not separate commercial and industrial electricity users. Therefore, these two sectors have been combined into "commercial/industrial".

The means to confirm the accuracy of 2011 stationary energy (residential & commercial/industrial) consumption data are unattainable. Neither Enbridge or Hydro One is able to provide electricity and natural gas consumption data for 2011. Enbridge does not keep records of consumption data as far back as 2011 and Hydro One changed accounts in 2013 making it difficult to provide data for anything earlier. However, the same methodology that the CCAP indicates was used to obtain 2011 stationary energy consumption data was used for obtaining 2018 data, so comparisons are moderately reliable. Peterborough Utilities did provide 2011 electricity consumption data which has been incorporated.



Agriculture, Forestry & Other Land Uses:

Data was sourced from the 2016 OMAFRA census and won't be updated until the 2020 census is complete. Data includes the number and type of animal heads.



On-Road Transportation

Transportation emissions are calculated using U of T's *Transportation Tomorrow* survey data of total vehicle kilometers travelled per mode of travel. 5% of households were surveyed in 2011 and 2016 and results were scaled to represent the total population of Selwyn. VKT percentages were allocated according to vehicle characteristics from the *Transportation Tomorrow* survey data and fuel efficiencies were prepopulated by the PCP Tool. Because the transportation model is based on resident activity surveys, it does not include emissions from the commercial sector or non-automobile emissions (water travel and air travel), these are areas for future improvement.



Solid Waste

Solid waste data is based on the tonnage of garbage and leaf and yard waste collected at curbside and brought to the City of Peterborough's Bensfort Road facility.



Source & Sector Results 2011 vs. 2018

Community GHG emissions for the Township of Selwyn has increased by **4% (3,706 tonnes CO₂e)** since 2011. This is an average increase of **529 tonnes** of CO₂e per year.

Emission Source	2011 GHG (tCO ₂ e)	2018 GHG (tCO ₂ e)	Percent Difference
Residential (Electricity, natural gas, propane, heating oil)	19,339	17,538	-9%
Commercial/Industrial (Electricity & natural gas)	2,928	6,029	106%
Agricultural, Forestry & Other Land Uses	17,252	17,252	0%
Transportation (Diesel & gasoline)	49,825	52,154	5%
Waste	665	742	12%
Totals	90,009	93,715	4%

2011 Consumption	Electricity (kWh)	Natural Gas (m ³)	Propane (L)	Heating Oil (L)
Residential	104,826,353	283,767	1,795,646	2,177,148
Commercial/Industrial	30,422,409	2,460		
Totals	135,248,762	286,227	1,795,646	2,177,148
2018 Consumption	Electricity (kWh)	Natural Gas (m ³)	Propane (L)	Heating Oil (L)
Residential	96,809,630	6,826,951	359,129	435,429
Commercial/Industrial	44,915,000	2,475,707		
Totals	141,724,630	9,302,658	359,129	435,429
Percent Difference	5%	188%	-133%	-133%

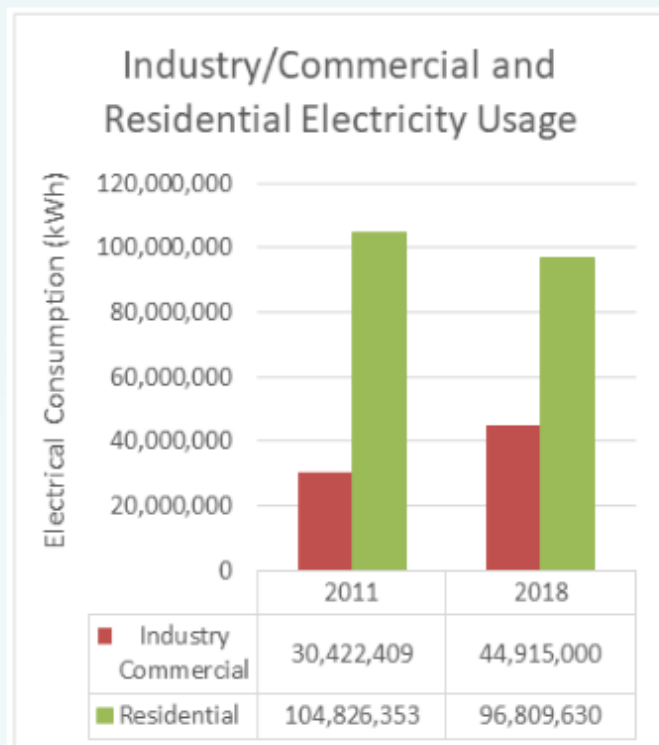
Selwyn Township Community Consumption Data

Source Consumption Analysis

Propane & Heating Oil

This report did not have access to propane or heating oil records but can intuit that these space-heating sources were substituted for natural gas.

Industry/Commercial & Residential Electricity Usage 2011 vs.2018



Electricity

Residential electricity consumption has decreased by **8%** while commercial/industrial electricity consumption has increased **48%**. However, even with a **1.3%** population increase from 2011 to 2018, overall electricity consumption has only risen **5%**. With uncertainty regarding the accuracy of 2011 calculations it is difficult to deduce high accuracy reasons for these changes. There is potential that electricity campaigns and resources aimed at reducing usage for the residential sector may have had some impact on consumption rates.

Electricity GHG Emissions

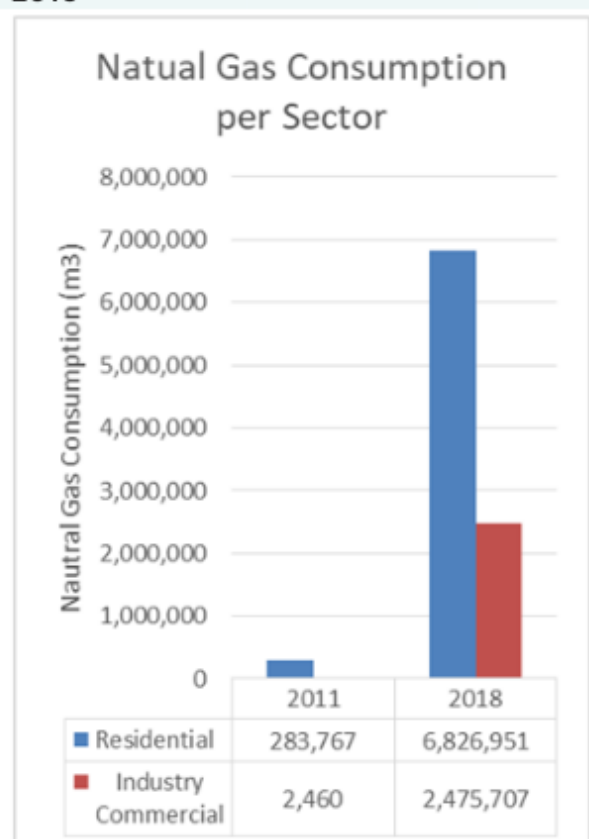
The reduction of electricity GHG linked emissions is directly related to the closure of all of Ontario's coal power-plants starting in 2013 that decarbonized the electrical grid. The closure of coal power-plants has increased the efficiency of the electrical grid throughout the province. However, the Ontario grid still maintains natural gas-fired powerplants in its energy mix that are significant contributors to GHG emissions (IESO, 2019). Several new natural gas power-plants will operate in coming years to offset refurbishments of Ontario's nuclear powerplants. This will negatively affect the gains found in electricity's decarbonization. Ultimately, community electricity emissions will increase in the following years until the restoration of Ontario's nuclear capacity is reinstated. See more details in Conclusions and Recommendations.



Natural Gas

The total natural gas consumption for all community sectors enlarged sizably between 2011 and 2018 (Figure). While the majority of the gas distribution system in Selwyn Township was built in the late 1990s and early 2000s, records show most of the growth since 2011 has been customers converting to natural gas (fed from the existing distribution system), and small subdivisions that have been constructed (Figure). Natural gas is considered to have supplanted other forms of space heating (electricity, propane, and heating oil).

Natural Gas Consumption per Sector 2011 vs. 2018



Enbridge New Gas Services Installed Since January 1, 2012

TOWN	NEW SERVICES
ENNISMORE	331
LAKEFIELD	260
BRIDGENORTH	138
SELWYN	113
GRAND TOTAL	842



Energy Efficiency Program Participation Savings

Enbridge Residential, Commercial, Industrial and Low-Income program participation 2016-2019. *Information on Hydro One program participation could not be obtained.

Selwyn				
Year	2016	2017	2018	2019*
Residential				
Home Efficiency Rebate (formerly Home Energy Conservation)				
# of Homes	1	2	1	5
Total gross annual natural gas savings (m3)	1,660	877	1,133	4,702
Average gross annual natural gas savings (m3) per home	1,660	438	1,133	940
Other Residential (Smart Thermostats)				
# of Smart Thermostats	5	7	9	13
Total gross annual natural gas savings (m3)	925	1,295	1,665	2,045
Commercial (includes Custom & Prescriptive)				
# of projects		6	1	
Total gross annual natural gas savings for Commercial (m3)		14,157	1,988	
Industrial (includes Custom & Prescriptive)				
# of projects	2			
Total gross annual natural gas savings for Industrial (m3)	2,300			
Low Income				
Low Income Home Weatherization Program (HWP)				
# of Homes (Whole Home Savings)	1	2		3
# of basic measures : TAPS and smart thermostats			1	4
Total gross annual natural gas savings for HWP (m3)	196	666	185	3,375

Energy Efficiency Program Participation Savings Continued...



Enbridge Program Participation Savings

(based on the table pictured in the previous page)

Total Residential Program Savings, 2016-2019 (including Low Income) = 18,724 m3 of Natural Gas OR & 36 CO2e tonnes!

Total Commercial & Industrial Savings 2016-2019 = 18,445 m3 of Natural Gas OR 35 CO2e tonnes!

**Program participation among the commercial & industrial sector has gone down in recent years. Tailored engagement to these sectors to improve uptake would be beneficial. Participation data prior to 2016 could not be obtained.*

Peterborough Utilities (PDI) Commercial Program Participation

The following savings are from projects that Selwyn/Lakefield commercial PDI customers participated in during 2011-2019. This includes all Save On Energy Retrofit projects completed by the Township of Selwyn.

Total kWh (energy savings) saved = 1,482,713 kWh's or 1,048 CO2e tonnes

The majority of these projects focused mainly on lighting retrofits and motor upgrades, including variable frequency drives on motors and HVAC units.

Peterborough Utilities was not able to provide residential program participation.



Sectors Analysis

On-Road Transportation



Transportation Tomorrow Survey Data Selwyn Township 2011 & 2016

Travel Mode	2011		2016	
	# of Kilometers Travelled	Mode Share (%)	# of Kilometers Travelled	Mode Share (%)
Driver	26 KM/day/person	80%	28 KM/day/person	83%
Passenger	6 KM/day/person	18%	5 KM/day/person	14%
Taxi	0.7 KM/month/person	.08%	3.3 KM/month/person	0.3%
Totals	195,221,345 KM/year		202,257,268 KM/year	

Transportation Today survey

Community vehicle GHG emissions were found to increase by **5%** since 2011, emitting an annual total of **52,154 CO₂e**. This increase in vehicle emissions can be attributed to a change in vehicle mode patterns identified using the *Transportation Today* survey conducted in Selwyn Township in 2011 and 2016.

The vehicle survey revealed a **3%** increase in the number of kilometers driven with by single-occupancy vehicles, a **4%** decline in passenger vehicle kilometers, and a **275%** rise in taxi passenger kilometers.

*The transportation GHG emissions extrapolated from Selwyn's *Transportation Today Survey* data set was compared with results from Loyalist Township, a municipality comparable to Selwyn, who used the same methodology.

Transportation Today Survey collection information:



- A trip is denoted as a "one-way movement between two destinations for a single purpose."
- Only Monday to Friday trips included in the survey
- Ages 11+ were included to capture student age public transit travel
- 5% of area households in Selwyn (361 out of 7,310) were surveyed which was extrapolated to generate final totals

On-Road Transportation Continued...

The table below shows 2018 vehicle registration data for Selwyn Township obtained through the Ministry of Transportation. 2011 vehicle registration data could not be obtained through the Ministry of Transportation without paying a fee. Without 2011 data to compare with 2018, it is difficult to deduce reasons for the changes demonstrated in the *Transportation Tomorrow* survey.

An increase in taxi kilometers could be due to a higher number of post-secondary students living in Selwyn Township. It is possible many students (or youth) opt to take a taxi into Peterborough because they do not own vehicles or want to enjoy the night life. Selwyn's rising aging population could be driving less and opting to take a taxi for weekly errands and appointments.

Notably, there are **36 electric vehicles** registered in Selwyn Township as of 2018. Although most local EV drivers charge their vehicles at home, there has been an increase in usage of the Electric Vehicle Charging Station downtown Lakefield since it was installed in 2017 and new users of the charging station at the Township office installed in 2020.

Although it is likely many households own more than one vehicle, the total number of registered vehicles suggests that up to 80% of Township residents own a vehicle.



Vehicle Type	Engine Type	Number of Vehicles in 2018
Car	Gasoline	9,768/ 71% of total
Car	Diesel	226/ 2%
Car	Electric	36/ 0.3%
Light Truck	Gasoline	2,958/ 22%
Light Truck	Diesel	535/ 4%
Heavy Truck	Gasoline	9/ 0.07%
Heavy Truck	Diesel	132/ 1%
Total		13,664



Transportation Data Gaps

Information on **commercial, air, waterborne, motorcycle, snowmobile and ATV travel** would be useful to fully understand the Township's travel-related GHG emissions. Capturing data on waterborne and snow and trail travel modes would be especially relevant to a rural community with ample water and trail access.

For **waterborne** data, staff have submit enquiries with the Youngs Point and Peterborough Marina for fuel sale data of Township, and an enquiry with Parks Canada for the number of boats using the lock system in Selwyn Township.



Air travel: Commercial air travel data out of Selwyn Township could be ascertained through a community survey or review of air passenger traffic at Canadian Airports through Statistics Canada. There are no air fields in the Township to account for private air travel.



Sales from **snowmobile or ATV** retailers in the Township or a community survey on the use of the travel modes may provide adequate information on these data types.



Commercial travel is challenging to obtain because commercial fuel sales at gas stations are not counted in small rural areas like Selwyn Township. A traffic count may provide information on daily trips of commercial vehicles through which can be extrapolated into pertinent data.



Solid Waste

In **2018**, the Township sold **22 backyard digesters** and **19 composters**.

This equals approximately **14 tonnes** of food waste sustainably diverted!

In **2019**, the Township sold **23 digesters** and **43 composters**.

This equals approximately **12 tonnes** of food waste sustainably diverted!

In **2020**, **30 digesters** will be installed on **resident properties**, diverting approximately **18 tonnes** of food waste.

FUN FACT: Approximately **2,774 pounds (1.2 tonnes)** of food waste is sustainably diverted every 2 months by Lakefield College School through *1.5 Degrees Composting Solutions* serving the Peterborough area.

For a family of 2-4 people, a digester can handle up to **13 lbs of food waste per week** or **676 pounds per year!**



Clear bag program

Diversion of recyclable materials from the garbage stream is being monitored through the clear bag program. Reducing overall garbage tonnage will prolong the life of the Bensfort Road landfill site receiving Township resident curbside garbage.

Organics Program

The City of Peterborough expects to launch a City-wide **organic** waste collection and composting program in the fall of 2023. Township staff are staying up-to-date on this program and opportunities for services to reach the Township.

Agriculture, Forestry & Other Land Uses

According to the 2016 OMAFRA agricultural census, Selwyn farms have an average of **8,613 animal heads**. Of this total, **calves** make up **63%**, **beef cows** **26%**, **dairy cows** **5%**, **sheep** **4%**, **steers** **2%** and **pigs** **0.2%**. GHG emissions data on cash crops, forestry and other land uses is not attainable at this time. However, a recent Business Retention and Expansion survey led by Peterborough and Kawartha's Economic Development revealed that there are several non-animal farms in Selwyn. Specifically those which grow and produce dairy/milk, corn, soybean, grains, hay, strawberries, raspberries, garlic and winter wheat. Surveying these farms to gather emissions data is an item for future research.



Sectors Analysis Summary

From highest to lowest, on-road transportation, residential, and agriculture, forestry and other land uses have been the community's highest emitting sectors since 2011. Electricity has remained the highest consumer source for energy. According to 2018 data, all sectors but on-road transportation have decreased in CO₂e emissions compared with 2011. In terms of stationary energy sectors, this is largely because electricity has become more efficient and, along with natural gas, become more popular as opposed to energy sources like fuel oil and propane.

Current and recommended actions for continuing to lower the carbon footprint of community sectors are offered in the *Conclusions and Recommendations* section of this report.

Decision-Making Process & Engagement



The Climate Change Action Plan for Selwyn Township was developed from numerous community contributions in 2016. In 2019, public engagement on climate change gained momentum with the hiring of a Climate Change Coordinator. The following is a quantified list of engagement activities in **2019 & 2020**:



- Weekly** booth at a local Farmers' Market raising climate change awareness through 2019 season (May-Oct.)
- 4** pop-up booths at community events
- 2** presentations at cottager and lake associations
- 3** school tours of the landfill site
- 1** school tour of the water treatment plant
- 2** Greening Your Business webinars for local businesses
- 1** Rain Ready Action Program workshop for homeowners
- 3** public open houses for The Link rural bus service
- 3** stakeholder engagements for The Link rural bus service
- 2** online & hard copy public feedback surveys
- 2** school visits for food waste program on vermicomposting education
- Clear bag program outreach booth at landfill site **twice weekly**, July-Oct. 2020
- Monthly** meetings for 4 different committees
- 3** Council meeting presentations on GHG reductions and green initiatives
- On-going staff support for **several community-based initiatives** including information sharing to businesses and community groups
- Numerous** social media posts related to green initiatives
- Regular content** on green initiatives in Township e-newsletters
- Approximately **8 stories** on green initiatives in local news publications

Decision-Making Process & Engagement Continued...



Township staff has collaborated with and supported a range of local environmental groups taking action on climate change. These include **but are not limited to:** GreenUP, Sustainable Peterborough, Peterborough Public Health's Health and Climate Change Adaptation Committee, the Local Government Climate Changing Working Group, the Kawartha Lake Stewards Association, the Selwyn Tree Committee, the Selwyn Trail Committee, the Electric Vehicle Society of Ontario Kawarthas Chapter, Nourish Lakefield, For Our Grandchildren, the Peterborough Master Gardeners and other horticultural groups, the Environment Council for Stoney, Clear and White Lakes and other cottager and lake associations, and more. For many years, the Township has worked with Scouts, Girl Guides and students from local schools on tree planting and clean-up efforts.

The Township seeks to continually share information on funding opportunities and incentive programs with an environmental focus to the non-profit, community and commercial sectors and always welcomes feedback from residents on how we could be doing better for the environment.

Information on environmental projects is housed on the Township's Green Initiatives page and regularly through social media, the e-newsletter, hard copy publications, and Sustainable Peterborough's archive of report card items from CCAP partners.



Setting Positive Examples- Community Action on Climate Change

There are numerous examples of community organizations, businesses, and non-profits across community sectors in Selwyn Township taking actions which align with a range of community CCAP priorities. Starting in winter of 2019, the Township invited the community to submit sustainable highlights for this report. The following are the submissions.

i) Medium-Large Commercial Establishments



Foodland, Lakefield

- Replaced all interior lighting to LED.
- All refrigerated cases have been retrofitted to LED lighting.
- Hired an outside company to pick up their recycling exceeding Township limit so it does not go to landfill.
- Recycles approximately 700lbs of cardboard per day to be reused.
- Reusable bags and totes are offered for sale (to reduce plastic bag use).

R&J Machine, Lakefield

R&J Machine provides custom-built marine docking & lift solutions. In the past 2 years R&J Machine has:

- Incorporated several improvements such as machinery reconfigurations and upgrades to reduce unnecessary movement of materials around the facility.
- Installed new LED lighting for all of the shop floor facilities
- Installed a new mobile equipment monitoring system to improve operator performance and reduce fuel consumption.
- Conducts detailed ongoing analysis of energy bills to determine source of opportunity to reduce energy consumption.
- Created detailed inventory of all electrical energy consuming and fossil fueled consuming devices and reviewed operational profiles.
- Replaced older radiant tube heater with new high efficiency unit instead of repairing it.
- Installed timers for block heaters to ensure they are only turned on when needed.
- Improved segregation of waste streams to try and maximize recoverable materials.
- Insulated raw material storage room to reduce parasitic heat loss from cold raw material movement to production.



ii) Small Business

Sunblockers, Lakefield



Sunblockers is an independent bathing suit and beachwear store.

- Switched to compact florescent lightbulbs through **IESO Save On Energy** program.
- Uses a programmable thermostat, reducing air conditioning & heating costs/usage.
- Turns out **80%** of lighting at night.
- Installed a low volume toilet and on demand hot water heater.
- Through the **Township's Community Improvement Fund** program replaced front store windows & entry door, savings in heating and cooling costs/usage.
- Offer to recycle customers' drinking cups and shoe boxes
- Eliminated plastic shopping bags and offer reusable shopping bags.
- Replaced outdoor lighting with sensor lights.
- Where possible, purchase items that are available locally.



Chocolate Rabbit, Lakefield.

The Chocolate Rabbit sells chocolate, tea, fudge and truffles.

- Switched to more efficient lighting through a Peterborough Utilities Program.
- No longer carry or offer single use plastic bags for products. Instead they offer paper or reusable bags.
- In 2020 they are replacing non-recyclable tea pouches with compostable or recyclable ones.



iii) Schools



Lakefield District Public School (LDPS)

Granted \$8,000 from TD Friends of the Environment Fund, LDPS is working with Selwyn Township to implement a food and organic waste reduction and diversion project. More information on this project can be found in Table 2.

LDPS has had a Nature Team for several years running inspiring environmental stewardship school-wide. In 2019, the Planet Protector Academy with a focus on **climate change** was offered in LDPS classrooms.

LDPS is also a trilingual school, and infuses classroom learning with Indigenous environmental teachings.

Lakefield College School (LCS)

Each year LCS participates in a few environmental work days weeding and planting with the Township Parks and Recreation department. As well, LCS sustainably diverts its food waste each week through 1.5 Degrees Composting Solutions, reducing **methane-emissions** at landfill.



iv) Non-Governmental Organizations

Environment Council for Clear, Stoney and White Lakes (EC)

The EC is a volunteer, non-profit conservation group. Their goal is to preserve and enhance the sustainability of the local watershed environment for future generations of humans and wildlife. In 2019, they formed a Task Force to combat the invasive macro-algae species called Starry Stonewort. The Starry Stonewort Task Force has been hard at work coordinating community removals, undertaking research and formulating an action plan. **Global warming**, a symptom of **climate change**, creates conditions for the growth of invasive species.



Kawartha Lake Stewards Association (KLSA)

KLSA monitors lakes for yearly changes in phosphorus and E.coli levels, and seeks to understand the dynamics of lake ecosystems and the causes of problems such as macrophyte (water plant) growth, including invasive species, such as Starry Stonewort.

KLSA also educates cottagers, year-round residents and the general public about the importance of protecting the Kawartha Lakes and the **impacts of climate change** on local water bodies.



iv) Non-Governmental Organizations Continued...

Kawartha Land Trust (KLT)

KLT has two protected properties in Selwyn Township. The preservation of natural areas allows for carbon sequestration. Protected properties include:

1. Ayotte's Point Woods: in 2017 through the **Climate Change Canada's Ecological Gifts Program**, Jane and Peter Darling and family donated their 77 acre property located just north of Young's Point, Ontario on the west side of Clear Lake to ensure it remains a protected land in the Clear Lake corridor.

2. Dance Nature Sanctuary (Sharpe): this property was donated to KLT in 2006 and anchors KLT's Moore Lake Focus Area. It includes a portion of the provincially significant Moore Lake Wetland Complex, and Lakefield Crevasse Fillings, an Earth Science Area of Natural and Scientific Interest.

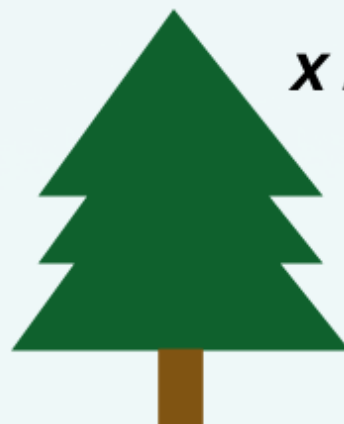


Otonabee Region Conservation Authority (ORCA)

Approximately **25,000** trees have been planted in Selwyn Township in partnership with ORCA between 2011 and 2019. This planting was undertaken on public and private property, in partnership with the Township, and other groups including Girl Guides, Scouts, and students. Tree planting has many climate benefits including carbon sequestration, air purification, and shade.

The following are ORCA-protected areas in Selwyn Township:

- Selwyn Beach Conservation Area
- Gannon's Narrow Conservation Area
- Imagine the Marsh Conservation Area
- Miller Creek Wildlife Area



x 25,000!

iv) Non-Governmental Organizations

Peterborough Public Health (PPH)

In 2016/2017 through the Healthy Kids Community Challenge, PPH were instrumental in having water filling stations installed at the Ennismore arena and Lakefield beach. Water filling stations are a way to encourage re-fillable water bottles instead of single use plastics bottles. The stations may have metrics re. "number of bottles filled" to demonstrate the number of plastic water bottles avoided.



Peterborough Public Health is also leading a **Climate Change and Health Advisory Committee** researching the unique impacts of climate change on health in the Greater Peterborough Area.

Nourish Lakefield

Consisting of a working group of local community members, Nourish Lakefield was formed in 2015 with a vision to expand access to healthy food in the area and support sustainable agriculture and food production. Thanks to the generous support of the Peterborough Master Gardeners, they established **10** new community garden plots at Lakefield District Public School (LDPS).

The garden has garnered a growing list of community partners and supporters, including LDPS, the Lakefield Food Bank, the Lakefield Library, the Early On Garden Program, as well as many local businesses.

Nourish Lakefield volunteers also maintain a donation bed to supply fresh produce to food bank patrons. Nourish Lakefield is a partner on the food and organic waste reduction and diversion project at LDPS mentioned in the table of community actions.



Summer Roads Flower Company, Selwyn Road, Lakefield

Summer Roads Flower Company specializes in seasonal, locally grown flowers, inspired by the natural world.



Soil + Water Health:

- Covered aerobic composting of household and business wastes, including waste from a local restaurant
- No tillage of growing beds to reduce carbon loss, increase soil health, and increase water infiltration
- Restoration of degraded soils through use of cover crops and a wide crop diversity to prevent erosion, sequester carbon, and improve soil health
- Integration of livestock and crops for nutrient cycling
- Water Retention through key-line design
- No use pesticides or fertilizers



Biodiversity:

- Protected natural areas on the farm for wildlife, including wetlands, a pond, a small forest and pollinator habitat
- Plants **125 native trees** every year in both wet and dry areas
- Other:
- Selling locally through farm stand, local custom orders, local shops and CSA models
- Uses only recyclable/compostable packaging
- Supports local businesses for as many supplies as possible

Blossom Hill Nursery, outskirts of Selwyn near Peterborough

Blossom Hill Nursery specializes in the hybridization and propagation of British delphinium and peony flowers.



- Sells drought tolerant perennials, grown and propagated from their own stock plants
- Collected rainwater in three **1600 gallon** tanks for watering instead of using drinking water
- Bee-keeping of over **60 hives**, including queen rearing by grafting, and producing bees, honey and beeswax candles.
- Planted a **12 acre** native wildflower meadow/tallgrass prairie and windbreaks to prevent erosion and sequester carbon from the atmosphere
- Engaging university students for soil testing and observation of bird and insect species



iv) Community Groups and Committees

The following is a list of Selwyn Township's community groups and committees with an environmental focus. These community leaders are doing their part to enhance and protect natural assets, promote and improve access to active transportation, reduce waste & reliance on plastics, reduce fossil-fuel dependency, support localization of the food system and sustainable agriculture, stimulate the circular economy and provide education and resources to local residents!

Protecting & Enhancing Natural Assets + Promoting & Improving Access to Active Transportation

- *Lakefield Trail Stewardship Committee (LTSC)*
- *Selwyn Tree Committee (STC)*
- *Trail Town Committee (TTC)*
- *Peterborough Master Gardeners (PMG)*
- *Lakefield Horticultural Society*
- *Lakefield Lions and Lakefield Village Lions*
- *Ennismore & District Horticultural Society*
- *Bridgenorth Beautification Committee*
- *Beautiful Buckhorn*



Supporting Localization of the Food System & Sustainable Agriculture + Stimulating the Circular Economy

- *Farmers' Markets:* Lakefield Farmers' Market, Bridgenorth Farmer's Market, & the Buckhorn Farmers' and Craft Market.
- *Selwyn Public Library:* stimulating circular economy through New-To-You Stores.



At the **Lakefield Farmers' Market** 2020 AGM, Market Manager Jenny Ross reported that vendors had an increase of **35%** in total sales this year over **2019** sales.

iv) Community Groups and Committees Continued...

Reducing Fossil Fuel Dependency

- *Buckhorn Community Centre*: installed a solar panel array.
- *Electric Vehicle Society of Ontario, Kawarthas Chapter*: promotes electric vehicles.



Reduce Waste & Reliance on Plastics

- *Lakefield Jazz, Craft & Art Festival*: when COVID restrictions are lifted, will pilot the Township's Green Event Policy through the festival!
- *Ennismore Curling Club*: ceased selling bottled water at the facility.
- *Ennismore Optimus Club*: helped install water re-filling stations at Township arenas.



Provide Environmental Education & Resources

- *For Our Grandchildren (4RG)*: with members living in Selwyn Township, 4RG enables grandparents to join a movement to counter and prepare for the effects of climate change on behalf of all of our children and grandchildren.



Residential Examples: The Missing Link



It is challenging to accurately capture the sustainable efforts of individual households across the community. For example, the number of households that are sustainably diverting food waste, using renewable energy, low-carbon transportation options, or undertaking energy efficient upgrades through their homes. Data from utility providers includes information on energy consumption across the residential housing stock and in some cases, participation in energy saving programs, but not the sources of energy consumption *within* households.

The Township keeps a record of composters and digesters sold to residents in the Township, but that does not capture all food waste diversion efforts. There is vehicle registration data but no system of tracking the use of public or active transportation options among Selwyn residents.

Future research may want to include ways of gathering this information, with respect to data privacy, to capture in community reports. A Township-wide survey could help illuminate these nuanced behaviour patterns. This information could help the Township understand trends and accessibility issues related to sustainable behaviour change which could illuminate reasons for shifts in GHG emissions data related to the residential sector.

Plan Variations and Considerations

Protecting and Enhancing Natural Assets

Protecting and enhancing natural assets is an understated strategy in the CCAP for Selwyn Township. Numerous initiatives across the Township are advancing this strategy and the climate change mitigation benefits are significant. By virtue of being a rural area, there are myriad natural assets which provide climate change adaptation and mitigation purposes. There is potential to preserve and create new carbon sequestration opportunities with the preservation and enhancement of woodlands, wetlands, trees, naturalized properties, and cover cropping on farms. Wetlands, for example, help us adapt to increased levels of precipitation caused by climate change by absorbing and filtering stormwater.

Introducing low impact stormwater management enhancements to resident and municipal properties like native plantings, rain gardens, rain barrels and permeable surfacing are responses that provide mitigation and adaptation purposes. From an adaptation perspective, these interventions address climate change related increases in the frequency of stormwater events. From a mitigation perspective, these enhancements help to protect source water quality and reduce the strain on municipal stormwater and sanitary sewer systems, and septic systems.

However, these natural assets are under increased stress due to climate change and need to be protected to ensure they can continue doing their job.

It would be advantageous to expand the CCAP section on protecting and enhancing natural assets to include a more nuanced list of supporting actions.

Challenges of a Rural Community



GHG emissions associated with transportation and agriculture are typically higher in rural areas than in urban areas.

Rural area residents are often reliant on the use of passenger vehicles for mobility to various destinations. Many people are too far away to use active transportation to access shopping, employment, civic and recreational centres. However, there are opportunities to invest in public transit and enhance active transportation corridors and infrastructure (e.g. trails and bike racks) where there is reasonable distance to popular destinations. As well, applying a "complete communities" lens to future growth can help ensure proximity to neighbourhood amenities are within walking and biking distance.

Agricultural sector activity is also more active in a rural community and a key staple in the local economy. It is recommended that future efforts focus on engaging the agricultural community to advance CCAP priority Strategy L4: "Facilitate best management practices for low emission farming and climate change adaptation".

There would be benefits to taking a closer look at how CCAP priorities are tailored to the unique needs and climate risks of rural communities.



COVID 19 & Climate: A Just Recovery



The COVID-19 pandemic has demonstrated that all levels of government have the means to address public health concerns with swift and substantive interventions. Although the health impacts of climate change may not feel as acute as our current public health crisis, it is only a matter of time before climate-related community health becomes a pressing issue.

Selwyn is a rural community with many aging residents. This means that many people's homes are far apart and support from neighbours and emergency services is hard to access in the event of a dangerous storm. Aging people are more susceptible to poor health from extreme temperatures and air pollution. The agriculture sector may suffer from inconsistent and shorter growing seasons. It is never too early to start protecting our community and the environment. Lastly, vector-borne diseases can be more prevalent in heavily wooded areas common to rural communities.

It is also important for governing authorities to consider the impacts of digressing from climate action in the age of COVID-19. For example, COVID-19 has meant that more waste from PPE equipment, postage and food packaging is ending up in the landfill and polluting waterways. People are also apprehensive about public transit, increasing reliance on passenger vehicles.

There would be benefits to adapting CCAP priorities focused on health and climate change to incorporate the context of COVID-19.

Federal and Provincial Policies & Regulations

It is advised that Selwyn Township adapt the CCAP according to environmental policies and regulations that emerge from all levels of government. This may require strengthening existing strategies to counteract new policies or regulations which are detrimental to the environment or adapting strategies so as to leverage the benefits of those that are environmentally supportive. For example, Township staff should stay up-to-date on local implications of the Federal Government's Single-Use Plastics Ban proposal (2021) and the Provincial Government's Blue Box Transition to Producer and Consumer Responsibility (2024).

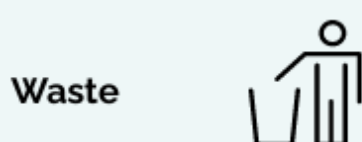


Conclusions & Recommendations

Discussed earlier in this report, the effects of climate change are projected to intensify over the next decade. Residents and businesses can influence **95%** of a community's GHG emissions through direct action and positive climate stewardship.

Stronger support from upper levels of government to make green investments more accessible is needed. Also needed is more consistent scientific rigour around GHG emission inventories across all levels of government so we can adequately assess current realities and make realistic reduction targets. Furthermore, data and large-scale actions are important but building grassroots adaptive capacity through empowering people with the tools and knowledge to make a difference in their community builds resilience for an uncertain future.

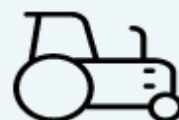
The following is a list of recommended future actions and associated resources for community sectors:



- Eventually reduce garbage bag limits and the amount of recyclable material and food permitted in garbage bags.
- Phase out single use plastics and plastic water bottles in the Township.
- Stay up-to-date on opportunities with the City of Peterborough's GROW (Green Resource Organics Works) program.

Agriculture, Forestry & Other Land Uses

- Survey non-animal farms to extract GHG emissions data.
- Better engage the farming community around the benefits of environmental farm plans to reduce GHG emissions associated with agricultural practices.



Transportation

- Ensure *The Link* rural bus service becomes a sustainable public transportation option.
- Continue promoting the use of electric or hybrid vehicles to reduce reliance on fossil-fuels.
- Monitor the success of Active School Travel planning programs in 2021 and scale up to the business community.



Stationary Energy: Residential & Commercial Sector



- Create a **Community Energy Plan** aimed at improving the energy efficiency of commercial and residential housing stock. Funding for a Community Energy Plan is possible through the **Municipal Energy Plan Program** offered through the **Ministry of Energy, Northern Development and Mines**.

Substantial, longer-term projects to explore in this plan could include:

- +Conducting a feasibility study on County-wide community energy efficiency financing programs. **The Federation of Canadian Municipalities (FCM)** offers a **Community Efficiency Financing** program which could be utilized. Applications will be accepted on an on-going basis for all program levels starting February, 2021.
- +Exploring potential for leveraging (pending) **Community Net Metering** programs through the **Ministry of Energy, Northern Development and Mines**. Community net metering allows residents to become shareholders in localized renewable energy assets such as a solar array. Staff is registered with the Environmental Registry of Ontario for updates on this proposal.
- +Investing in tools to identify the **highest emitting businesses** across the Township and build tailored engagement strategies to help them reduce their carbon footprint. Climate Smart is a database service which helps to identify a municipality's highest emitting small-medium businesses. Currently, it is being adapted to support small, rural municipalities.
- +Investing in tools to **map photovoltaic potential** across rooftops and land in the Township to identify prime areas for solar panel installations. A preliminary proposal for Selwyn Township was developed early 2019 in partnership with the **University of Guelph's** Department of Geography, Environment and Geomatics.
- +Investing in community survey strategies for identifying homes using **propane and heating oil** and build tailored engagement strategies to encourage fuel switching (e.g. propane furnace to air source heat pump). A preliminary proposal and several supporting studies have been prepared on this topic.
- +Using the **Energy Poverty & Equity Explorer Tool** by **Canadian Urban Sustainability Practitioners** to identify and support homeowners struggling to heat or cool their homes during extreme temperature events. This is especially relevant for aging people and other groups vulnerable to health impacts of extreme temperatures.
*Utilizing this tool could be an important component of a **Community Climate Change Adaptation and Vulnerability Assessment**.



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Acknowledgements

Thank you to Sustainable Peterborough and James Byrne for their support updating corporate and community GHG inventories for the City of Peterborough and Greater Peterborough Area and advising on the format of this report.



Date: June 8, 2021

To: Mayor Mitchell and Council Members

From: Anna Currier, Climate Change Coordinator

Subject: Township of Selwyn Partners for Climate Protection Milestone 4-5 Report for Community Emissions

Status: For Direction

Recommendation

That the report of the Climate Change Coordinator entitled "Township of Selwyn Partners for Climate Protection Milestone 4-5 Report" providing an overview of Community Sector Implementation, Monitoring and Reporting Results on climate change action from 2011-2018 be received for information; and

That approval be given for staff to submit this report to FCM for full completion of the Partners for Climate Protection 5 Milestone Framework for Community Emissions.

Information

The intent of this report is to highlight **community climate action** across the Township of Selwyn from 2011-2018, and meet the requirements of FCM's Partners for Climate Protection Program 5 Milestone Framework for Community Emissions.

As per Milestone 4 requirements, this report provides a detailed account of what greenhouse gas reduction measures are being implemented and how they have achieved reductions. As per Milestone 5 requirements, this report details the completion of an updated GHG emissions inventory for community sectors, documentation of results achieved by notable projects and initiatives, and describes how stakeholders and decision makers have been engaged throughout the Milestone process.

Background:

The Climate Change Action Plan (CCAP) for Selwyn Township was developed through the *Partners for Climate Protection* program (PCP), a Federation of Canadian Municipalities initiative under the Municipalities for Climate Innovation fund.

The PCP program is based around a 5 Milestone framework, and the PCP Tool is a performance-based model used to guide communities to reduce GHG emissions.

Milestones 1-3 for Community Emissions were achieved between 2016 and 2018, which involved:

1. Creating a baseline emissions inventory and forecast
2. Setting emissions reductions targets
3. Developing a local action plan

Milestone 4 & 5 involve implementing the local action plan and monitoring progress and reporting results. Achieving Milestones 4 & 5 has been a primary priority of the Climate Change Coordinator since 2019. This has involved the implementation of several community-focused climate change initiatives, gathering data on community emissions and narratives on cross-sectoral community initiatives, and monitoring and reporting on the impact of these initiatives.

There are 5 community sectors assessed in the CCAP (and this report):

1. Residential
2. Commercial and Institutional/Manufacturing Industries and Construction
3. On-Road Transportation
4. Agriculture, Forestry, and Other Land Uses
5. Waste

Report Highlights

As of 2018, community GHG emissions stand at 93,715 tonnes of CO₂e. This represents a 4% increase from 2011 emissions - 90,009 tonnes of CO₂e.

Since 2011, the Township has facilitated and been witness to a range of community climate initiatives involving local businesses, not-for-profits, community organizations, educational institutions, and the agricultural community. These initiatives have helped to address climate change through things like tree planting and restoration efforts, sustainable transportation planning, waste reduction and diversion, and water and energy conservation.

Currently, transportation, residential, and agricultural emissions remain the highest across the community. This report gives credit to the many existing initiatives that are helping reduce the carbon footprint of these sectors and identifies future opportunities to advance this progress so that the Township may meet their climate change goals.

Next Steps

The Township's **Community target** is to achieve a **39%** reduction in emissions from the 2011 baseline by 2031. This represents reducing community emissions by approximately **3,880.95** tonnes of CO₂e per year. Although the Township has made significant strides in **reducing Corporate emissions**, the Community accounts for **95%** of overall emissions. It is therefore critical that the Township continue to invest in community-focused climate change mitigation efforts, as well as support the community

in adapting to climate change impacts. Specific recommendations can be found in the **Conclusions and Recommendations** section of the attached report.

Strategic Plan Reference

- Foster a healthy, engaged and connected community
- Support a sustainable, balanced and investment-ready community
- Cultivate partnerships and promote collaboration

Environmental Impact

The purpose of the Climate Change Action Plan is to reduce greenhouse gas impacts of community sectors.

Financial Impact

None as a result of this report.

Attachment

- Township of Selwyn Partners for Climate Protection Milestone 4-5 Report for Community Emissions

Anna Currier

Prepared By: Anna Currier, Climate Change Coordinator

Angela Chittick

Reviewed By: Angela Chittick, Manager of Community & Corporate Services/Clerk

Janice Lavalley

Reviewed By: Janice Lavalley, CAO

PHEV Pilot Progress Report

September, 2020 – April, 2021 (9 months)

Background

The Township received a grant from FCM's Green Municipal Fund to cover 80% of total project costs involved in leasing a Mitsubishi Outlander plug-in hybrid electric vehicle (PHEV) for the Building and Planning Department and the installation of an electric vehicle charging station at the Township office.

The charging station was used each day to charge the PHEV during off-peak hours overnight and from Monday-Friday 8:30am – 4pm the charging station was available for free public use (this offer will continue to September, 2021).

This Progress Report covers September, 2020 – March, 2021 (7 months).



Results Summary

Accounting for fuel *and* charging costs, the Township has saved approximately **\$575** driving the PHEV versus two Half-Ton trucks from September, 2020 to March, 2021, and spent **38% less** on charging the PHEV than projected. Fuel savings are below projections due to a 10% reduction in expected electric driving range of the PHEV and a better-than-expected fuel efficiency of the 2016 Half-Ton.

Although below projections, fuel and maintenance savings as well as environmental benefits associated with a PHEV or fully electric vehicle will accumulate over time. The Township is encouraged to continue exploring PHEV/EV options for the Building & Planning department.

Fuel/Oil

Projected costs & savings

Description	Half-Ton Truck	Mitsubishi PHEV
Mileage	Average kilometers driven per year: 26,000km (Building & Planning drives up to 100km/day/vehicle = 26,000km/year)	
Average Fuel/Oil Consumption & Cost	\$1,945/year (3,890 litres). Based on Township's 2016, 2017 and 2018 data.	If driving up to 100km per day with a 40km electric range (source: vehicle manual), the Township will use 40% less fuel/oil on a yearly basis. 60% of \$1,945= \$1,167
Fuel Efficiency (litres per 100km)	12.8L/100km	3.2L/100km PHEV is 75% more fuel efficient than the half-tons (3.2L/100 km vs. 12.8L/100km). \$1,167/.25= \$292
Conclusions	The Township is projected to spend about 1/4 on fuel/oil per month with the PHEV, totalling \$292 per year on fuel/oil. Projected fuel/oil savings for one year: \$1,653 (\$1,945-\$292).	

Actuals- September, 2020 – March, 2021 (7 months)

Description	Half-Ton Truck	Mitsubishi PHEV
Mileage	6,597km from September, 2020 to March, 2021 (3,191km from Sept. to Dec. & 3,406km from Dec. to Mar.).	12,121km from September to March (6,671km from Sept. to Dec. and 5,450km from Dec. to Mar.). The PHEV used electricity to power the vehicle approximately 30% of the time, driving 3,634km using electricity and 8,487km using fuel .
Fuel/Oil Consumption & Cost	Fuel consumption September to March: 618L of fuel= \$600.	Fuel consumption September to March: 343L of fuel=\$314. (245L from Sept. to Dec. & 98L from

	(243L from Sept. to Dec. & 375L from Jan. to Mar.)	Jan. to Mar.)
	<p>The fuel consumption of the PHEV and half-ton truck between September to December, 2020 was virtually the same (245L vs. 243L), but the PHEV was driven over twice as much (6671km vs. 3191km) as the Half-Ton truck.</p> <p>Between January, 2021 to March, 2021 the vehicles were driven more evenly due to an increased Building and Planning workload. The PHEV was still driven 60% more than the half-ton truck (5450km vs. 3406km) and consumed three times less fuel (98L vs. 375L). This is because the PHEV has better fuel efficiency than the Half-Ton and uses electricity to power the vehicle 30% of the time.</p>	
Fuel efficiency (litres per 100km)	Half-Ton consumed a total of 618L of fuel to drive 6,597km , performing at a fuel efficiency of approximately 9L/100km .	PHEV consumed a total of 343L of fuel to drive 8,487km , performing at a fuel efficiency of approximately 4L/100km .
Conclusions	<p>The PHEV has proven to be 56% more fuel efficient than the half-ton. This is below the projection of 75% more fuel efficient, due to the half-ton's <i>better-than-expected</i> fuel efficiency. The PHEV's fuel efficiency is virtually the same as what was projected.</p> <p>The lower-than-expected average electric range of the PHEV (30km vs. 40km) means that the Township will pay 10% more on fuel per year than projected.</p> <p>If the Township had used the half-ton truck to drive the 12,121km driven by the PHEV from September to March, it would have consumed approximately 1,091L of fuel (12,121km/100km x 9L/100km) and cost \$982 (avg. 0.9 cents per L) versus \$314 spent on fueling the PHEV. Therefore, since September the Township has saved approximately \$668 in fuel driving the PHEV.</p>	

Vehicle Maintenance Costs

Projected cost: \$285 – Projected saving: \$345.50

Description	Half-Ton Truck	PHEV
Maintenance	typical annual maintenance costs for a half-ton vehicle are est. to be \$630.50 (based on 2016, 2017 and 2018 data for one vehicle).	The average maintenance cost of a Mitsubishi PHEV in its first year is \$285 (Source) Included in this is 3 oil changes. The first is subsidized by Peterborough Mitsubishi and after that they're \$75/each, totalling \$150 for the year. Peterborough Mitsubishi also covers tire rotation.
Conclusions	Projected maintenance savings for one year: \$345.50 (\$630.50-\$285).	

Actuals- September, 2020 – December, 2021

Since September, the PHEV has received one **oil change** in the amount of **\$81.20**.

In 2020, we spent **\$353** on the half-ton truck for maintenance.

Once all PHEV receives all 3 oil changes, this represents a **\$68** saving in maintenance driving the PHEV versus the half-ton truck (**\$353-\$285**).

Charging Station Usage & Costs

Summary

To-date, the cost of electricity from the charging station is **\$95.50** (\$93 for the PHEV and \$2.50 for public charging.) **Charged at off-peak prices, it will cost the Township a minimum of \$161.33 to charge the PHEV every night, Monday-Friday for one year.** It is important to also account for charging sessions by the public during mid-peak and on-peak hours, but based on the last 7 months of use, this will be very infrequent.

On average, each charging session for the PHEV consumes **7.3kWh** of electricity. Approximately a total of **1,112 kWh** has been consumed through charging the PHEV and public vehicles to-date. The majority of this has occurred during **off-peak** hours at **8.5 cents/kWh** and a **very small amount during mid-peak hours at 11.9 cents/kWh**.

*The total projected cost for charging for one year was **\$511** (Staff & Public use). Actual yearly cost is approximately **\$163**. Based on findings to-date, we will see a saving of **\$349.67** or a **38%** reduction in projected costs for PHEV & public charging.*

PHEV Charging Methodology

Using its timed-charging function, the Mitsubishi Outlander PHEV was programmed to only charge during off-peak hours between 7pm and 7am (8.5 cents/kWh). Staff would connect the vehicle to the charger at the end of the day and it would follow the time-charging schedule. The few instances when the public used the charging station, it was during mid-peak hours (11.9 cents/kWh).

During two different time periods since getting the EV charger, the Government of Ontario provided a temporary COVID-19 Recovery Rate for hydro, billing a flat price of 8.5 cents/kWh, 24 hours a day, seven days a week.

From when we began using the charger beginning of September to October 31st, Hydro One was charging off-peak rates for electricity.

Between Nov. 1-and Dec. 31st, Hydro One switched back to tiered pricing.

Between January 1st, 2021 to January 28th, 2021 Hydro One charged off-peak rates.

February-present, Hydro One switched back to tiered pricing.

The only instances when the charging station was used during mid-peak hours while Hydro One was on tiered pricing, was the three times the charging station was used by the public in November and December.

The public has used the EV charger 3 times in 7 months. Although this is not significant, it is in keeping with the usage trends of the Lakefield EV charger. Going into this pilot, staff knew that 80-90% of EV drivers charge at home and wouldn't be using a public charger unless they were far enough from home, wanted to save money or were curious to try something different. With COVID stay-at-home orders, there was likely less public traffic and tourism than usual. **Staff anticipate public usage of the charging station will increase in the summer months when tourism is highest, barring continued stay-at-home orders.**

Charging Station Installation

Projected cost: **\$4,900**

Actual Cost: **\$5,883.76**

(\$3,612.48 for the charger + \$2,271.28 for installation)

Over budget: **\$983.76**

Additional Expenses

Signage for EV charging station & decals for vehicles: **\$137.86**

\$33.90 (sign) + \$103.96 (vehicle decals)

Environmental Objectives

This pilot was projected to reduce GHG emissions from the Building & Planning department fleet by **34%**, avoiding approximately **3.42** tonnes of CO₂e per year.

Based on the 7-month analysis of this report, the GHG emissions, pro-rated for one year, are only 2% lower than projections, providing a **32%** reduction in emissions across the department fleet, and avoiding **3.08** tonnes of CO₂e per year. This is 12% above the FCM-required carbon reduction requirement of this pilot project concluding that we have achieved our environmental objectives.

Public Education

As part of the public education component of this pilot, content was developed for the Township website on the benefits of electric transportation and to promote the FCM-funded PHEV pilot and free charging station at the Township office. As well, an article on the pilot was featured in the EV Society's *Surge* newsletter in November, 2020.

For more details visit: [Electric Vehicle Public Education](#) on the Selwyn Township website.

User Observations

Seasonal Driving Range

Warmer months: approximately 35km & **Colder months:** approximately 25km
Average: 30km

Cold weather driving

- 1) **Diminished Electric Range:** During the summer/fall a full charge would indicate an electric range of 40km. Utilization of the air conditioning system did not indicate any change to the electric range. Thus far winter use has shown a reduced electric charge range to approx. 30-35km with a full charge.
- 2) **Effects of Heating System:** The need to run the heating system automatically reduces the electric range by 10km. This translates to a full electric change range of between 20-25km after a full charge.



- 3) **Charge Port:** By design the charging port is susceptible to the elements (as they're not in a covered environment). As such there are times where the charging cable has been covered in ice and frozen in place to the port. It has also meant a build-up of ice in the charging bay which has resulted in the charging port cover/door not being able to close properly.

Optimizing Use of the PHEV

The following strategies are utilized by Township staff to optimize use of the PHEV, reducing costs and environmental impact.

Seat and steering wheel warming functions: these functions use less power than heating the whole vehicle cavity if there is just one occupant. However, this did not provide for sufficient comfort on very cold days.

Regenerative braking: to capture energy and recharge the battery, a function especially effective when driving downhill.

Eco Mode. reduces power allocated to heating and cooling units and the driver reviewed how effectively they utilized Eco Mode at the end of each trip.

Battery save mode: reserves the use of remaining power for more appropriate conditions, and **battery charge mode** allows the driver to boost battery capacity for long inclines and tough conditions.

Mitsubishi Outlander PHEV App: Building and Planning staff downloaded an app with allowed them remote control over the vehicle. Using the app they started the vehicle a few minutes before driving it so that the ice and snow would melt from the charging port making it easier to disconnect.

Design Flaws



The driver side door seal is not the best. As such, water makes its way through the door and collecting/solidifying as ice at the base of the door in the winter months. This frequent ice buildup

makes it quite difficult to open the door or open the door far enough to get in.

Conclusions & Recommendations

Township staff have consulted with professionals and EV enthusiasts as well as conducted their own research on possible EV options for the Building and Planning Department.

Based on findings, it was concluded that the Mitsubishi Outlander PHEV was a suitable choice for the department when the pilot began, especially because of its sophisticated all-wheel drive capabilities and range of dashboard features. However, the vehicle has exhibited some design flaws, has a lower-than-expected electric range in the winter months, and is a larger vehicle than is necessary.

At this time, there are no EVs on the Canadian market within the Township's <\$40,000 budget and equipped with all-wheel drive.

FCM has agreed to extend the funding agreement until August 1st, 2021 when the PHEV lease with Peterborough Mitsubishi is over.

Peterborough Mitsubishi will permit a lease extension should we require it.

Township Electric Vehicle Strategy

If the Township wants to promote the viability of fully electric vehicles, consideration should be given to purchase a fully electric vehicle for the Building and Planning's next vehicle replacement in 2022. If all-wheel drive is imperative for the department and price is a determining factor, waiting for a reasonably-priced all-wheel drive vehicle is one strategy. Another is to purchase a 2 or 3 year old fully-electric all-wheel drive vehicle.

Below are two tables that summarize vehicle choices for 2021-2022 for both types of electric vehicles.

Vehicle Options

Fully Electric Vehicles

Fully Electric Vehicles: Operational & Maintenance Cost Savings

Electricity costs for a fully electric vehicle are on average, 90% less than gasoline and diesel. Fully electric vehicles are also significantly more simplistic in design than gasoline or diesel-powered vehicles, requiring much less regular maintenance and ongoing repair. Depending on the amount of driving, those savings could be \$2,000/year, increasing each year as the comparable internal combustion engine vehicle requires more repair. Fully electric vehicles are also much more efficient in the way they use the battery compared to plug-in hybrid vehicles (more KMs for the amount of energy injected into the battery for fully electric vehicles).

Fully Electric Vehicles	Price	Features
Hyundai Ioniq 5 (RWD version available Fall 2021 – AWD version will be introduced in 2022) - mid-size SUV. https://www.hyundaicanada.com/en/coming-soon/2022-ioniq-5 .	TBD. Will likely qualify for the federal rebate. AWD version likely \$50,000 - \$60,000, depending on battery option available for the AWD (after potential \$5,000 rebate and including delivery and other dealer costs)	Approx. 400 km of electric range for AWD version
Kia EV 6 (available late 2021/early 2022 - AWD version will be introduced later) – similar specs to the Ioniq 5 - mid-size SUV.	Likely similar to the Ioniq 5	Approx. 400 km of electric range for AWD version
Volkswagen ID. 4 (RWD version available late 2021 – AWD version will be introduced in 2022) mid-size SUV. https://www.vw.ca/en/models/new-vehicles/id4.html	AWD: \$47,700 (after \$5,000 rebate and including delivery and other dealer costs)	Approx. 350 km of electric range for AWD version
Tesla Model 3 - sedan in AWD (USED- 2018 and 2019)	\$45,000 - \$60,000 (depending on year, mileage and colour) \$1,000 rebate may still be available on used EVs.	AWD 568 kms of range

Plug-in Hybrids Vehicles

Plug-in hybrid vehicles can operate in fully electric mode for varying distances, depending on the vehicle, battery size, outside temperature and driving speed, after which they seamlessly transition to gas/electric mode where the gasoline engine and electric motor work together to efficiently operate the vehicle. When idling, the gasoline engine shuts down and there are no emissions.

As with fully electric vehicles, there are few all-wheel drive plug-in hybrids available in Canada, with the exception of the Mitsubishi Outlander PHEV. The Toyota RAV4 Prime is the only viable option on the market at this time.

Plug-in Hybrid Vehicles	Price	Features
Toyota Rav4 Prime (AWD) https://www.toyota.ca/toyota/en/vehicles/rav4/models#/explore/prime	\$48,000 (after \$5k incentive and including delivery and other dealer costs)	68 kms of electric range (more in summer, less in winter)

Recommended Strategy for Continuing to Transition the Township Fleet to Electric

Four options are suggested for consideration. Option #1 is most favourable among staff.

Option One: Buy-out the Mitsubishi Outlander PHEV for \$28,000.00 plus HST, safety certificate, admin, and licence transfer. Staff feel this represents very good value and would accomplish the primary goal of the Corporate Green Fleet Strategy in the Township's Climate Change Action Plan, to begin transitioning the municipal fleet to electric. The next vehicle purchase in 2022 could be a fully electric vehicle plus an additional charging station. At this time, it is likely there will be more electric vehicles available in the Canadian market as well as funding and incentive programs for electric vehicles and EV infrastructure.

Option Two: Extend the lease on the Mitsubishi Outlander for 12 months. Continue to investigate features, pricing and availability of fully electric all-wheel drive vehicles. Within that time frame, one or more of these vehicles should become available to purchase or lease.

Option Three: Purchase a used all-wheel drive vehicle before the Mitsubishi Outlander lease expires. There is only one vehicle that is within the Township's budget (2018 and 2019 Tesla Model 3 AWD sedan). This vehicle could be retained as a second EV for the Township fleet or sold after a year or two, if a more suitable vehicle option becomes available in the near term. So far, Tesla's are holding their value well above the average.

Option Four: Lease or purchase a Toyota RAV4 plug-in hybrid to replace the Mitsubishi Outlander plug-in hybrid. This is the best and most suitable all-wheel drive plug-in hybrid vehicle available with considerably more range and quality than the Mitsubishi Outlander. However, if this option is selected, there will likely be considerable delay in acquiring a fully electric vehicle.

Special thanks to **Robert Lockhart from The RETHINK GROUP and **Bill Bruesch** from the EV Society of Ontario, Kawartha Chapter for their contributions to this report. Specifically, the information contained in the Conclusions and Recommendations section of this report including research into vehicle options and advising on the Township's electric vehicle strategy.*



Date: June 8, 2021

To: Mayor Mitchell and Council Members

From: Anna Currier, Climate Change Coordinator

Subject: Township of Selwyn Plug-In-Hybrid Electric Vehicle Pilot Progress Report

Status: For Direction

Recommendation

That the report of the Climate Change Coordinator providing an update on the Township of Selwyn's pilot project: *"Promoting a reduction in vehicle fossil-fuel dependency in the Township of Selwyn"* funded by the Federation of Canadian Municipalities' Green Municipal Fund, be received for information; and

That approval be given to purchase the current PHEV Mitsubishi Outlander at the end of the lease period.

Information

The intent of this report is to review the success of the Plug-In-Hybrid Electric Vehicle (PHEV) pilot project involving the lease of a Mitsubishi Outlander PHEV for the Township's Building and Planning Department, and the installation of a Level 2, 240-Volt electric vehicle (EV) charging station outside the Township office. Based on a fulsome analysis of the project's success, staff are recommending that the Township purchase the PHEV at the end of the lease agreement. In addition, it is recommended that a fully electric vehicle be selected for the next Township vehicle replacement in the building department expected in 2022. In doing so, the Township will be continuing to reduce the fossil-fuel dependency of the municipal fleet and saving on costs related to fuel and maintenance.

Background:

The Township received a grant from FCM's Green Municipal Fund to cover 80% of total project costs involved in leasing a Mitsubishi Outlander plug-in hybrid electric vehicle (PHEV) for the Building and Planning Department and the installation of an electric vehicle charging station at the Township office.

Township staff recognize the monetary and environmental benefits associated with transitioning the municipal fleet to electric. Typically, the Building and Planning Department drive half-ton, gasoline-powered trucks. This pilot allowed staff to explore whether a compact hybrid SUV (Mitsubishi Outlander PHEV) could meet the vehicle needs of the department, while also saving on fuel and maintenance costs, and reducing the carbon footprint of the Township fleet.

The charging station was to be used each day to charge the PHEV during off-peak hours overnight and from Monday-Friday 8:30 am – 4 pm the charging station was to be available for free public use (until September, 2021).

Using the PHEV versus a half-ton truck, the Township was projected to spend about 1/4 of the amount on fuel/oil per month, saving approximately \$1,653 per year, and saving \$345.50 on annual maintenance.

Township staff projected spending approximately \$511 per year on electricity to charge the Township PHEV and public vehicles.

This pilot was projected to reduce the GHG emissions of the department's fleet by 34%, and advance transportation-related priorities in the Township's Climate Change Action Plan. These priorities include:

Community

- Strategy M2: Facilitate alternatives to single-occupant vehicle use to reduce frequency of personal vehicle use.
- Strategy M4: Help transition vehicles to use cleaner and lower greenhouse gas emitting fuel sources.

Corporate

- Strategy 6: Transition the municipal fleet to be more efficient and less carbon emitting.

In advance of the PHEV lease and granting agreement ending in July, 2021, staff undertook an analysis of the project's success at the 7-month stage (September, 2020 – March, 2021).

Report Highlights

Cost & Environmental Benefits

Accounting for fuel *and* charging costs, the Township has saved approximately **\$575** driving the PHEV versus two Half-Ton trucks from September, 2020 to March, 2021, and spent **38% less** on charging the PHEV than projected. Fuel savings are below projections due to a 10% reduction in expected electric driving range of the PHEV and a better-than-expected fuel efficiency of the 2016 Half-Ton.

Based on pro-rated 2020 maintenance costs for both vehicles, the projected maintenance savings for the pilot project have been achieved. The Township can expect to save approximately \$345.50 per year driving the PHEV versus two half-ton trucks.

Although below projections, fuel and maintenance savings as well as environmental benefits associated with a PHEV or fully electric vehicle will accumulate over time.

This pilot was projected to reduce GHG emissions from the Building & Planning department fleet by **34%**, avoiding approximately **3.42** tonnes of CO₂e per year.

Based on the 7-month analysis of this report, the GHG emissions, pro-rated for one year, are only 2% lower than projections, providing a **32%** reduction in emissions across the department fleet, and avoiding **3.08** tonnes of CO₂e per year. This is **12%** above the FCM-required carbon reduction requirement of this pilot project concluding that we have achieved our environmental objectives.

Charging Station Public Use

The public has used the EV charger 3 times in 7 months. Although this is not significant, it is in keeping with the usage trends of the Lakefield EV charger. Going into this pilot, staff knew that 80-90% of EV drivers charge at home and would not be using a public charger unless they were far enough from home, wanted to save money or were curious to try something different. With COVID stay-at-home orders, there was likely less public traffic and tourism than usual. **Staff anticipate public usage of the charging station will increase in the summer months when tourism is highest, barring continued stay-at-home orders.**

PHEV User Observations

Staff noticed a lower-than-expected driving range in the winter months, a few minor design flaws with the vehicle, and have noted the need for coverage on the charging port.

When fully charged, the PHEV operated at a 20-25km average driving range in the winter (versus 30-35km in the summer). Reduced battery capacity is a result of cold temperatures and the need to run the heating system for driver comfort.

The design flaws include a poor seal in one area of the driver-side door, contributing to ice buildup in the winter.

Because the charging station is outside, the charging port is vulnerable to snow and ice buildup, which cannot be removed without being melted by warming the vehicle. Staff advise obtaining a cover for the charging port.

To ensure the PHEV was being optimized, staff utilized a number of strategies and tools that the PHEV came equipped with, such as generative braking, driving in ECO mode, and downloading the Mitsubishi Outlander PHEV App. Staff are impressed with the PHEV's range of dashboard features.

Public Education

As part of the public education component of this pilot, content was developed for the Township website on the benefits of electric transportation and to promote the FCM-funded PHEV pilot and free charging station at the Township office. As well, an article on the pilot was featured in the EV Society's *Surge* newsletter in November, 2020.

Next Steps

Starting on Page 8 of the attached Progress Report, staff have outlined a range of fully electric and hybrid vehicle options currently available, and anticipated, on the Canadian market. This research demonstrates that at this time, there are no EVs on the Canadian market within the Township's <\$40,000 budget and equipped with all-wheel drive.

FCM has agreed to extend the funding agreement until August 1st, 2021 when the PHEV lease with Peterborough Mitsubishi is over.

Four different options are suggested in the Progress Report for Council to consider when the funding agreement is complete. Of these options, Option One is preferred among Building and Planning staff:

"Option One: buy-out the Mitsubishi Outlander PHEV for \$28,000.00 plus HST, safety certificate, admin, and licence transfer. Staff feel this represents very good value and would accomplish the primary goal of the Corporate Green Fleet Strategy in the Township's Climate Change Action Plan, to begin transitioning the municipal fleet to electric. The next vehicle purchase in 2022 could be a fully electric vehicle plus an additional charging station. At this time, it is likely there will be more electric vehicles available in the Canadian market as well as funding and incentive programs for electric vehicles and EV infrastructure."

Special thanks to **Robert Lockhart from The RETHINK GROUP and **Bill Bruesch** from the EV Society of Ontario, Kawartha Chapter for their contributions to this report. Specifically, the information contained in the Conclusions and Recommendations section of this report including research into vehicle options and advising on the Township's electric vehicle strategy.*

Strategic Plan Reference

- Foster a healthy, engaged and connected community
- Support a sustainable, balanced and investment-ready community
- Cultivate partnerships and promote collaboration

Environmental Impact

The purpose of the PHEV pilot is to reduce the fossil-fuel dependency of the Township fleet and promote electric transportation to the public.

Financial Impact

None as a result of this report.

Attachment

- PHEV Progress Report May 11, 2021

Anna Currier

Prepared By: Anna Currier, Climate Change Coordinator

Angela Chittick

Reviewed By: Angela Chittick, Manager of Community & Corporate Services/Clerk

Janice Lavalley

Reviewed By: Janice Lavalley, CAO



Date: June 8th, 2021

To: Mayor Andy Mitchell and Council Members

From: Kim Berry, HR Coordinator

Subject: Staffing Update – Permit Building/Planning & Community/Corporate Services Departments

Status: For Information

Recommendation

That the report from the HR Coordinator regarding the staffing update for the Building & Planning and Community & Corporate Services departments be received for information.

Information

Permit Intake Technician

As Council is aware, through the direction given to staff in December 2020, several updates to the Township Organizational Chart have been approved, and we are working to implement these changes. One of the approved updates was the revision of Permit Intake Administrator position to Permit Intake Technician position.

Applications for this vacancy were accepted from April 15th through May 3rd, 2021. We received 7 applications and four candidates were invited to participate in the interview process. Interviews were conducted via ZOOM with the interview committee consisting of myself, Robert Lamarre, Manager of Building & Planning and Paul Monks, Deputy C.B.O.

We are pleased to update Council that the position of Permit Intake Technician, reporting to the Manager of Building & Planning has been filled, and Melissa Hill will be joining the Selwyn Township team effective June 14th, 2021.

Melissa Hill brings with her an Architectural Technology diploma, and experience working within a building department in the municipal setting. We are confident Melissa's knowledge of the building process and vast customer service experience will make her a valuable addition to the building department and we are looking forward to having Melissa join the Selwyn team. Melissa will be invited to attend an upcoming meeting of Council for an introduction.

Corporate Services Assistant

As Council is aware, the Township has had a vacancy in the position of Corporate Services Assistant due to a staff retirement. An internal posting was opened on April

19th and applications were accepted through May 3rd, 2021. We received two internal applications and both candidates were invited to participate in the interview process.

We are happy to report to Council that Carla Hope is the successful candidate and she has been promoted to the position of Corporate Services Assistant within the Community and Corporate Services department. Carla has been with the Township for over 15 years, most recently has been working in the position of Permit Intake Administrator with the Building department. We are confident that her contributions to the Township continue as she takes on the Corporate Services Assistant position, where she will have the opportunity to share her extensive knowledge of Township operations and support the Township with her experience and superior customer service skills.

Carla's gradual transition to her new role will officially begin on June 14th, as she initially supports Melissa Hill in her new position of Permit Intake Technician.

Climate Change Coordinator (Contract)

As Council is aware, due to a recent resignation, the contract position of Climate Change Coordinator has become vacant. An internal recruitment was opened on May 25th, 2021 and applications were received through May 31st, 2021. One internal application was received and that candidate was invited to participate in an interview process with the interview committee consisting of myself, Angela Chittick, Manager of Community and Corporate Services / Clerk and Janice Lavalley, C.A.O.

We are pleased to announce that Hillary Bradshaw has accepted the contract position of Climate Change Coordinator and will begin in the position on June 7th, 2021.


Hillary brings with her a Masters of Environmental Science degree from Memorial University and has been working in several positions within the Township, on a contract basis, including Landfill Attendant/ Scale House Operator at the Township landfill as well as temporarily working in the role of Administrative Assistant with the Public Works department during a leave of absence. During this time she has also supported some of the Township's Climate Change initiatives and proven herself to be a great resource to the Township. We are confident that Hillary will be a great addition to the Township team in the role of Climate Change Coordinator. Hillary will be invited to attend an upcoming meeting of Council for an introduction.

Strategic Plan Reference

- Achieve excellence in governance and service delivery.

Financial Impact

The costs have been incorporated into the appropriate departmental budgets as part of the 2021 budget.



Kim Berry

Prepared By: Kim Berry, HR Coordinator

Janice Lavalley

Reviewed By: Janice Lavalley, CAO



Date: June 8th, 2021

To: Mayor Andy Mitchell and Council Members

From: Kim Berry, HR Coordinator

Subject: Fire Department Personnel Update

Status: For Direction

Recommendation

That the report of the HR Coordinator dated June 8th, 2021 be received for information and that the resignations of the following firefighters be accepted and their service to the Selwyn Fire Department and our community be recognized with thanks:

- Matthew Toll Hall #1
- Chris Vivian Hall #5
- Bruce Proctor Hall #3

Further that the following firefighters be named Captain:

- Todd Wilson Hall #1
- Aaron Goedhuis Hall #2
- Dan Farrow Hall #2
- Kirt Jackman Hall #4
- Don Patterson Hall #4
- Jim McIntosh Hall #5
- Brad Conlin Hall #5

Further that Mike Goble, Training Coordinator, be named Training Captain/Coordinator.

Information

In March of this year, an internal posting to fill vacancies for Captain's positions in Halls #1, #2, #4 and #5 was posted and 15 volunteer firefighters applied for a Captain position. 13 of the 15 applicants were invited to move forward in the recruitment process based on their training and call attendance records. After successful completion of a practical written exam, interviews were conducted in May of this year online via ZOOM. The interview panel consisted of the Fire Chief, G. Jopling, Deputy Chief T. Jackman, and the Township HR Coordinator K. Berry. Senior Captain D. Garret participated in the interviews for candidates for Hall #2 and Senior Captain J. Jopling participated in the interviews for Hall #5 candidates. 13 candidates in total were interviewed and eight candidates are being recommended for appointment to Captain.

The current roster for the Selwyn Fire Department is at 94 personnel, counting the three Chief Officers.

Strategic Plan Reference

Achieve excellence in governance and service delivery.

Financial Impact

The costs have been incorporated into the Fire Department budget as part of the 2021 budget.

Attachments

None

Kim Berry

Prepared By: Kim Berry, HR Coordinator

Gord Jopling

Reviewed By: Gord Jopling, Fire Chief

Janice Lavalley

Reviewed By: Janice Lavalley, CAO

E.I.C.I.R.A

Mayor and Council of Selwyn
Attn: Angela Chittick
Township of Selwyn
1310 Centre Line
Selwyn, Ontario, K9J 6X5

Dear Mayor Mitchell and Councilors,

I am writing this letter on behalf of the Emerald Isle Cow Island Rate Payers Association (EICIRA). Over the past several years there has been a growing concern over the speeds at which vehicles are travelling on the roads on both islands, but particularly Emerald Isle. The current speed limit is 50 km/h, yet given the bends and turns, there have been instances where vehicles have had to exit off the road due to oncoming vehicles going over the limit. In fact, there has been an instance where a speeding vehicle rounded the bend, causing another car to crash – completely writing off the car. There are also more younger families on the island and children are more prevalent on the streets in front of their homes, and cycling on the roads. In a recent survey, we polled residents as to whether the speed limit should be lowered to 40 km/h – similar to other municipalities – and found that 85% supported such a lowering.

In addition, some residents have approached me asking whether a four way stop (currently two-way) could be placed at the intersection of Emerald Isle Road and Harrington Line. The limit does not drop to 50 until after the intersection for coming on to the island it is at the bend where we have the most issues. A four-way stop would be the most effective way to slow traffic down from the highway.

Finally, there has been an increasing number of individuals fishing off the causeway onto the island, with cars sometimes being parked on both sides of the road. Doors are often left open, and this is presenting a safety concern for drivers, cyclists and walkers using the causeway. Since the shoreline is narrow, often those fishing will be casting from the roadway. I understand there is a by-law against fishing on the Gifford Causeway. Does such a law exist for Emerald Isle as well and, if not, can a request be made for a review and for “no-fishing” signage deployed.

Sincerely,

Andrew Pyle
President, Emerald Isle and Cow Island Ratepayers Association
705-313-0354
apyle63@gmail.com



Township of Selwyn

Public Consultation Information
For

Rogers Communications, Inc. Site Rogers-"C3400 Bridgenorth"

July 22, 2019

Revised May 15, 2021

THE ENCLOSED INFORMATION PROVIDES DETAILS REGARDING A TOWER AND/OR ANTENNA SYSTEM THAT IS BEING PROPOSED IN YOUR AREA, THE PURPOSE OF WHICH IS TO SOLICIT YOUR COMMENTS AND QUESTIONS WITH RESPECT TO THE PROPOSAL.

CRINS-SINRC # 1812-1710-5251

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PART I – GENERAL INFORMATION

1. Introduction

In January 2012, the **Canadian Radiocommunications Information and Notification Service / Service d'information et de notification en radiocommunication canadienne (CRINS-SINRC)** was formed by participating Canadian municipalities with a mandate to ensure that the public had access to information regarding current and proposed radiocommunications facilities and to provide information regarding the regulatory process through which these facilities are authorized and constructed.

The **Township of Selwyn** became a **CRINS-SINRC** member and adopted the *CRINS-SINRC Antenna System Siting Review and Consultation Protocol* in June 2015.

Participating municipalities have appointed CRINS-SINRC to process radiocommunications facility applications within their jurisdictions to ensure that affected landowners and residents have an opportunity to receive information and comment on proposed installations. The public is also encouraged to submit information to CRINS-SINRC that may be relevant to the design or location of such facilities which is then shared with proponents and the Land Use Authority (LUA).

This information package is sent by CRINS-SINRC to all affected landowners within 3 times the height of the structure, as well as other interested parties who may request it. This document is produced for all facilities, not exempt from consultation under Innovation, Science and Economic Development Canada guidelines, in which a proponent is planning to install a new radiocommunications facility regardless of the type of installation or service.

This includes, but not limited to:

- Personal Communications Services (PCS);
- Cellular operators;
- Fixed wireless operators;
- Broadcasting operators;
- Land-mobile operators;
- License-exempt operators; and,
- Amateur radio operators.

All new radiocommunications facilities are expected to follow a public consultation process to obtain a CRINS-SINRC Notice of Completion and the corresponding Land Use Authority (LUA) Recommendations Report.

2. The Role of the Land Use Authority (LUA)

The term “Land Use Authority” or “LUA” is used throughout this document to describe the body responsible for overseeing land use and development within a jurisdiction.

In Canada, land use matters fall under provincial jurisdiction as defined in the *Constitution Act, 1867* as well as the *Constitution Act, 1982* and all subsequent amendments.

Typically, the Provinces have devolved land-use matters and responsibility to the local level through municipal governments. In the case of Crown Land, land use is administered by Provincial Governments directly or by Federal departments and agencies.

While radiocommunications facilities are considered a *federal undertaking* – being authorized under the federal *Radiocommunications Act* and overseen by the *Minister of Innovation, Science and Economic Development* – the installation of infrastructure such as towers, antenna mounts and supporting buildings to facilitate radiocommunications requires proponents to comply with both Provincial and Federal regulations.

As a result, the Land Use Authority (LUA) follows a different review process for radiocommunications facilities than is used for other development proposals. This alternate process reflects the cumulative regulatory requirements of both the Federal and Provincial governments.

LUAs typically evaluate all developments within the context of their Strategic Land Use Plan, with zoning and bylaws supporting or limiting the development of certain undertakings within the defined zones. In the case of radiocommunications facilities, these zones and bylaws cannot always be reasonably applied to these types of structures.

Radiocommunications are considered to be “utility-like” in that they are considered fundamental infrastructure and their placement is dictated by engineering requirements which are not always compatible with LUA planning strategies. As a result, while zoning and bylaws are enforced for other developments, LUAs must use zoning and bylaws as *guidelines only* when considering a radiocommunications compatibility with the surrounding area.

Instead, LUAs focus on working with proponents to have the proposed facility achieve a number of goals:

1. *Reduce the visual impact of the proposed facility on the surrounding area as much as possible.*
2. *Ensure municipal services such as fire, police and public works are not adversely impacted by the proposed facility in relation to adjacent properties and structures and that the facility itself can be properly serviced by the LUA, as required.*
3. *Ensure that competent engineering resources have reviewed, or are committed to reviewing, the proposed installation design and operating parameters and have committed to compliance with the applicable Federal and Provincial regulations.*
4. *Ensure that appropriate federal authorities and co-operative agencies such as Transport Canada and NAV Canada are both aware of and in agreement with the proposed facility.*
5. *Ensure the proposed installation is not constructed in a way as to adversely affect a **Community Sensitive Location**.*

As noted above, one role of the LUA is to protect locations of special significance within their jurisdiction. These locations are referred to as **Community Sensitive Locations**. Each LUA may have one or more such locations within their boundaries.

A **Community Sensitive Location** is defined as being, under the relevant LUA legislation:

1. on or near a designated *Heritage Property*;
2. located in an *area of Architectural Significance*;
3. located in an *area of Archeological Significance*; or,
4. in a *Natural Conservation Area*.

Where a proposed installation is to be located in a **Community Sensitive Location** the onus is placed on the proponent to justify the need for the installation and substantive community consultation is undertaken to ensure all possible other options have been considered in lieu of the new structure.

Where a site will not be located in a **Community Sensitive Location**, the LUA will conduct a review of the proposed site and instruct CRINS-SINRC to conduct the public consultation according to the outcomes of the *Antenna Siting Design Framework (ASDF)* scoring system. This scoring system measures the perceived impact of a proposed installation based on planning criteria, and results in varying degrees of public consultation being recommended - dependent on the degree of impact the proposed site is expected to have on the surrounding environment.

In most cases, the LUA limits its feedback to those issues pertaining to land use and the goals identified above.

The LUA may or may not concur with the proposed facility, or may concur subject to compliance with a number of conditions with the intent to achieve the design goals. Any such conditions are outlined in the LUA Recommendations Report issued by the LUA and form part of the Public Consultation record.

3. The Role of Innovation, Science and Economic Development Canada and Licensing

Wireless communications and broadcast operators in Canada are licensed by the *Department of Innovation, Science and Economic Development* (Innovation, Science and Economic Development Canada) in accordance with the exclusively federal jurisdiction vested in the *Radiocommunications Act Section 5(1) (a) (i.1)*. Additionally, the broadcasting communication operator's activities are licensed separately by the Canadian Radio-television and Telecommunications Commission (CRTC).

Some of the license types include:

Amateur Radio Operators

Licenses for Amateur Radio Operators are based on operator qualifications and power output levels. Although amateur radio operators usually only have a small number of sites, and usually on their own property, the amateur radio operator is still required to comply with health and safety regulations such as *Safety Code 6*, and comply with CPC 2-0-03 for public consultation.

Non-Licensed Frequency Operators

Innovation, Science and Economic Development Canada has reserved allocations of frequency spectrum for non-licensed use. These frequencies are commonly used by consumer electronics such as cordless phones, baby monitors, and 802.11 or "Wi-Fi" computer equipment. Additionally, there are frequency allocations in the 9xx MHz, 2.4x GHz, and 5.x GHz ranges which are often used in fixed wireless broadband applications which has been used by internet service providers in rural areas of Canada to provide basic broadband services.

Notwithstanding the fact that a license is not required for these operators, the operators must still comply with CPC 2-0-03 and conduct consultations for proposed facilities.

Mobile Telephone Operators

While licenses are not required for all allocations of frequency spectrum, those licenses issued to mobile telephone operators are issued to use specific frequency spectrum allocations and are bound by geographic region. The value of each license is determined based on characteristics such as population density, potential customer base, and commercial growth and is further based on the assumption of unfettered access to the customer base in a competitive environment, subject to federal laws. Implicit with each license is the ability to deploy the necessary equipment and infrastructure in the licensed area to make use of the frequency spectrum.

A license granted by Innovation, Science and Economic Development Canada, and purchased by the proponent, entitles the proponent to deploy its communications sites within the license area subject to compliance with relevant federal regulations and laws.

When Innovation, Science and Economic Development Canada issues a license, it puts the burden of proof on the proponent to demonstrate that it has satisfied all relevant regulations and any other conditions of their spectrum license for the construction and operations of a radiocommunications facility. These include, but are not limited to:

1. The National Building Code and National Fire Code;
2. Canadian Environmental Assessment Act;
3. Health Canada's Safety Code 6; and,
4. The Aeronautics Act.

Additionally, all operators described above must adhere to the conditions outlined in the relevant Client Procedures Circulars (CPC) issued by Innovation, Science and Economic Development Canada. Specifically, [CPC 2-0-03 \(2014\)](http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf08777.html)^{1[1]} discusses the siting of antenna systems – both freestanding and on buildings, and [CPC 2-0-17, Issue 2 \(2013\)](http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf09081.html)^{2[2]} which outlines the requirement for mandatory sharing of structures between proponents.

The five key components of [CPC 2-0-03 \(2014\)](http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf08777.html) indicate that proponents must:

^{1[1]} <http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf08777.html>

^{2[2]} <http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf09081.html>

- 1) Prior to the construction of a radiocommunications site, consult the relevant Land Use Authority (LUA) - this is usually the local municipal government, or the Province in the case of Crown Land.
- 2) Consult the public prior to the start of construction. In the case where an LUA has a public consultation protocol defined, then the proponent must follow the LUA process. But in the case where a Land Use Authority (LUA) does not have an existing public consultation protocol, Innovation, Science and Economic Development Canada requires that proponents follow the [Default Consultation Protocol](#)^{3[3]} outlined in CPC 2-0-03 (2014).
- 3) Adhere to the limits placed on [electromagnetic energy \(EME\) exposure](#)^{4[4]} from radiocommunications site equipment as outlined in Health Canada's *Limits of Human Exposure to Radiofrequency Electromagnetic Energy in the Frequency Range of 3 kHz to 300 GHz - Safety Code 6 (2009)*- more commonly known as "Health Canada Safety Code 6".
- 4) Obtain approval from NAV Canada for the placement of the site relative to aerodromes and navigational aids, and obtain lighting requirements from Transport Canada to ensure that structures are visible to aircraft.
- 5) In addition to the components above, [CPC 2-0-17, Issue 2 \(2013\) –Conditions of Licence for Mandatory Roaming and Antenna Tower and Site Sharing and to Prohibit Exclusive Site Arrangements](#)^{5[5]} outlines conditions which must also be addressed by the proponent related to efforts to co-locate on existing tower structures.

Putting the burden of proof on the proponents means that Innovation, Science and Economic Development Canada does not maintain a proactive field audit program, instead relying on proponents to self-monitor their compliance with the above regulations, and directly investigates only in response to concerns or complaints from 3rd parties regarding non-compliance by a proponent or specific site.

In the case of a public consultation for a new facility, Innovation, Science and Economic Development Canada is the final arbiter of disputes.

Specifically, if a Land Use Authority does not concur with a proposal at the end of the consultation process, the proponent may appeal to Innovation, Science and Economic Development Canada to overrule the LUA's decision. This is known as an *impasse process*. Innovation, Science and Economic Development Canada reviews the information from both the LUA and the Proponent and renders a decision as to whether the proposed site may be constructed.

An Innovation, Science and Economic Development Canada decision at the end of the *impasse process* is deemed as final.

4. The Role of Landowners and the Public

The purpose of consultation with the public is to explain the nature of the radiocommunications site, describe what the site will look like, and to answer questions and concerns from the public about aspects of the site such as access routes, noise or delays caused during construction, lighting and painting of the structure, and often to address health concerns over electromagnetic energy (EME) exposure.

^{3[3]} <http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf08777.html#sec4.2>

^{4[4]} http://www.hc-sc.gc.ca/ewh-semt/pubs/radiation/radio_guide-lignes_direct-eng.php

^{5[5]} <http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf09081.html>

While many of the questions and concerns posed by the public are common questions and can be quickly addressed, local knowledge of the area allows the public to ask questions that may expose unique characteristics of the area surrounding a proposed radiocommunications site. These questions may give the proponent the opportunity to reflect on design choices such as the tower design or other visual amenity related aspects such as the type and color of fencing or vegetation around a structure.

Two of the most prevalent concerns brought forward by the public regarding communications towers and antenna systems revolve around health and safety issues and visual amenity.

Proponents are required to answer questions and respond to concerns expressed by the public during the consultation process. The timelines for posing questions/comments and the response timelines for proponents to respond are outlined in the LUA's consultation protocol.

Within the Public Consultation process, affected landowners - those landowners with property within a radius of 3 times the height of the structure as measured from its outermost point – are uniquely positioned to provide valuable feedback to the consultation process.

Affected landowners have the ability to provide the proponent, LUA and CRINS-SINRC with information regarding site specific conditions, which may not be evident to LUA staff or the proponent, and issues which may be relevant to the construction of the proposed facility.

Examples of information that are considered relevant and are sought from adjacent landowners include:

1. *Undocumented waterways and water sources on or near the proposed site which may be affected.*
2. *Issues with the proposed access route to the site which may affect use by adjacent landowners.*
3. *Effects of the proposed site on adjacent landowners access to their own lands, or to access public lands or recreational land use such as hiking trails, lakes, waterways, etc.*
4. *Undocumented environmental issues such as chemical or waste disposal stored on site or adjacent areas.*

Depending on the perceived impact of the proposed facility, the public-at-large may be invited to provide comments and questions regarding the facility and in those cases the public consultation process is expanded to include residents within the local community of the proposed facility. If the proposed site is located close to a community common-use area such as a park or community municipal facility, the consultation may include a public meeting and Municipal Council meeting.

5. The Role of Transport Canada and NAV Canada

A proponent is responsible to ensure that the location of their facilities do not interfere with the operation of aircraft in the surrounding airspace. This includes both approaches to aerodromes as well as ensuring that towers do not interfere with the navigational aids used by aircraft during flight. To this end a proponent submits two applications – one to NAV Canada and one to Transport Canada.

NAV Canada determines if the proposed tower or site poses any risk to navigational aids or aerodromes, and if not, the particulars of the tower location and elevation are inserted into the relevant aeronautical charts and publications. NAV Canada issues a letter to the proponent indicating whether the site poses a risk, or whether there are any objections to the site being built. This letter is available to Innovation, Science and Economic Development Canada as part of a proponent's regulatory undertakings.

Transport Canada also reviews the proposed site and determines what lighting or paint markings are required on the tower to ensure the towers are visible to aircraft under differing conditions. These marking and painting requirements are outlined in Transport Canada's [Canadian Aviation Regulations \(CAR\) Part 6 Standard 621 \(Revision 06/18/2014\)](#).^{6[6]} A letter is provided to the proponent that outlines the lighting and painting requirements for a particular radiocommunications site.

It should be noted that proponent's do not have the option to refuse to light or paint a structure when instructed by the federal *Minister of Transport* to do so. As a result, LUA or public concerns regarding the use of lights or flashing beacons are not within the control of the proponent as it is dictated under the federal mandate of the [Aeronautics Act \(1985\)](#).

Moreover, it is a misconception that the Transport Canada and NAV Canada applications apply only to tower structures - this is **not** the case:

All radiocommunications facilities which are built either as a tower, or as an appendage to an existing structure or building (i.e. high-rise apartment, water tower, etc.) must make applications to both Transport Canada and NAV Canada and have their sites reviewed.

While the building of radiocommunications sites on buildings is usually below the minimum operating altitudes of aircraft, the approaches to aerodromes, heliports, as well as the operation of navigational aids may be affected by these sites.

It is therefore important that all proponents respect the need to obtain approval from both Transport Canada and NAV Canada prior to construction.

6. The Role of Health Canada

A proponent is responsible for ensuring that all of their facilities are constructed in compliance with all health and safety regulations under the federal statutes of which radiocommunications sites must adhere. This includes Health Canada's *Limits of Human Exposure to Radiofrequency Electromagnetic Energy in the Frequency Range of 3 kHz to 300 GHz - Safety Code 6(2015)*^{7[7]} - or more commonly referred to as "SC6".

A proponent's obligations under Health Canada requirements are to ensure that all equipment used on a site, and its configuration, do not allow for exposure limits to be exceeded under SC6. To achieve this, the proponent obtains undertakings from their equipment manufacturers that the individual equipment components meet the requirements of SC6.

During the site design the proponent conducts a site simulation to ensure that the cumulative effects of the equipment emissions in the specific configuration adopted in the design result in electromagnetic energy (EME) exposure that is less than the limits imposed by Health Canada when combined with other sources of electromagnetic energy in an uncontrolled environment.

^{6[6]} <http://www.tc.gc.ca/eng/civilaviation/regserv/cars/part6-standards-standard621-3808.htm>

^{7[7]} http://www.hc-sc.gc.ca/ewh-semt/pubs/radiation/radio_guide-lignes_direct-eng.php

Each site design is then approved by a Professional Engineer licensed in the Province where the site is located, and the SC6 report is available to Innovation, Science and Economic Development Canada as part of its regulatory undertakings.

There are a number of studies purporting that radiocommunications structures increase risks of certain types of illnesses and symptoms. Health Canada has the mandate and responsibility to consider these studies and revise its guidelines and requirements in those cases where they feel these studies warrant changes to the regulations that proponents operate under. Proponents defer to Health Canada to establish proper exposure limits.

Notwithstanding any of the above, the proponent is not responsible during the consultation process for proving to the public or the LUA that SC6 provides adequate protection from EME, nor disproving statements regarding possible health implications of EME exposure.

Provided the proponent is compliant with SC6, Innovation, Science and Economic Development Canada does not consider these matters relevant to the consultation.

Concerns of a health nature from the public or LUA can be directly addressed by Health Canada by contacting:

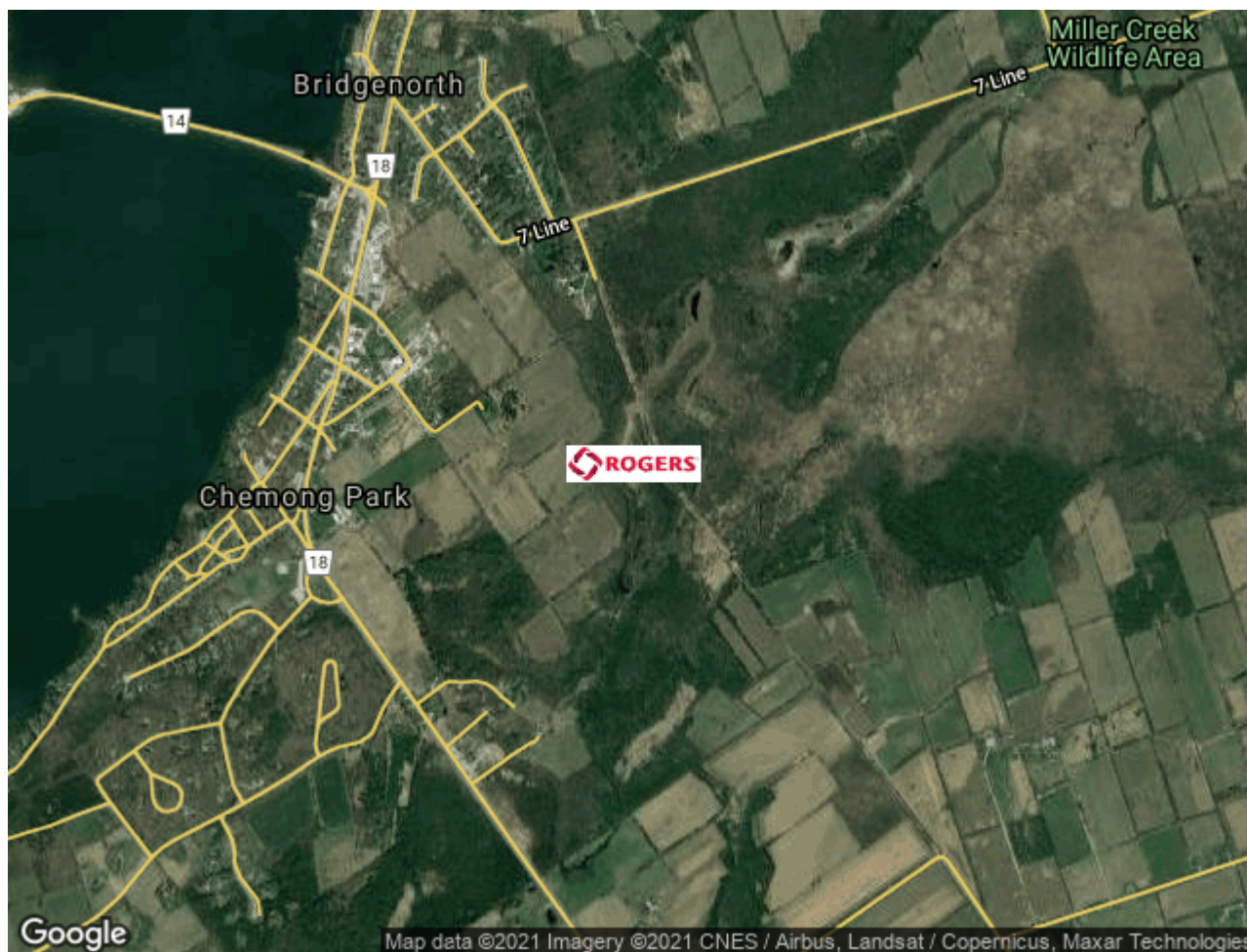
**Consumer and Clinical Radiation Protection Bureau
Health Canada**

775 Brookfield Road
A.L. 6302C
Ottawa, Ontario
K1A 1C1
E-mail: ccrpb-pcrpcc@hc-sc.gc.ca

PART II – INFORMATION ON PROPOSED FACILITY

7. Subject Property

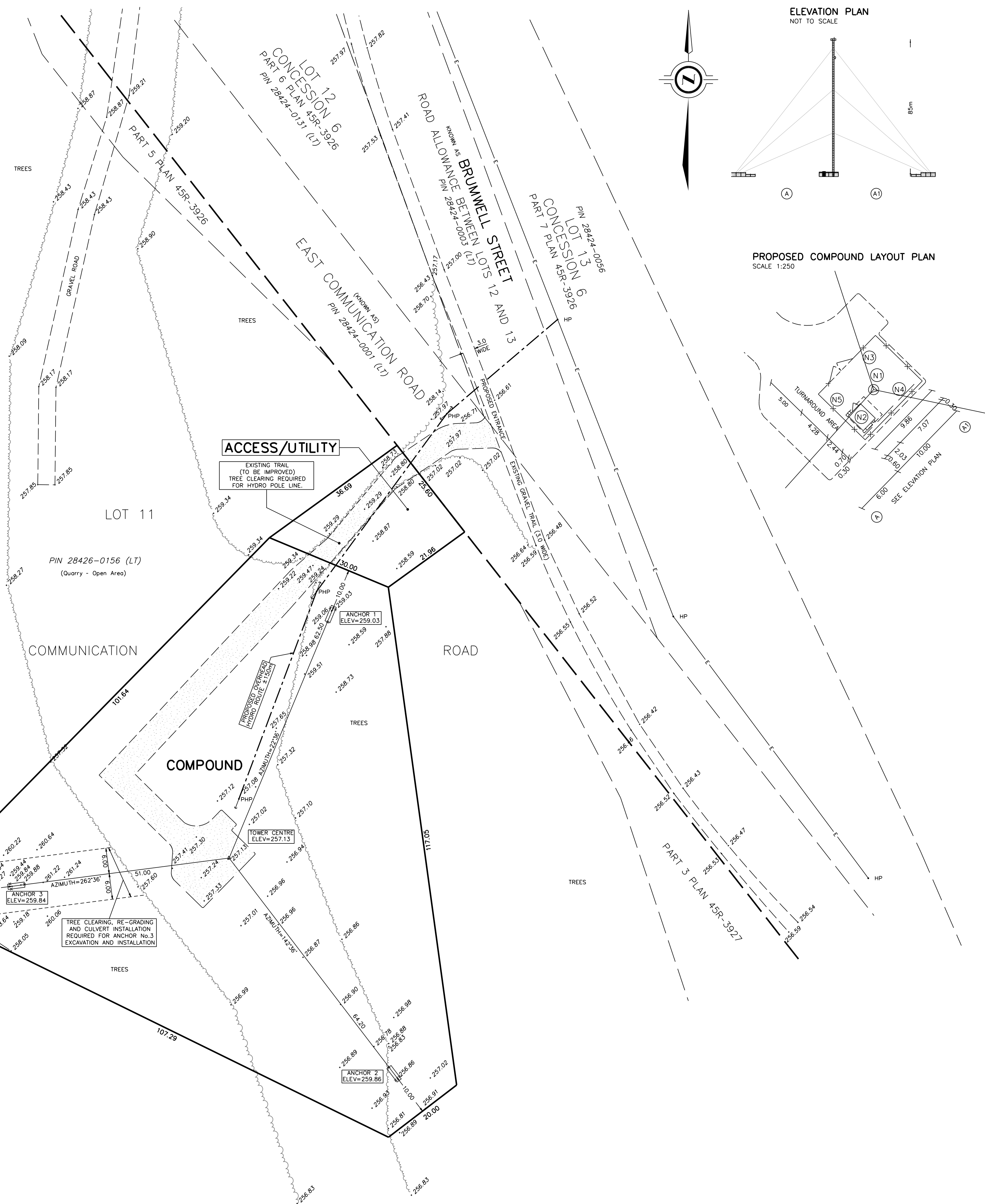
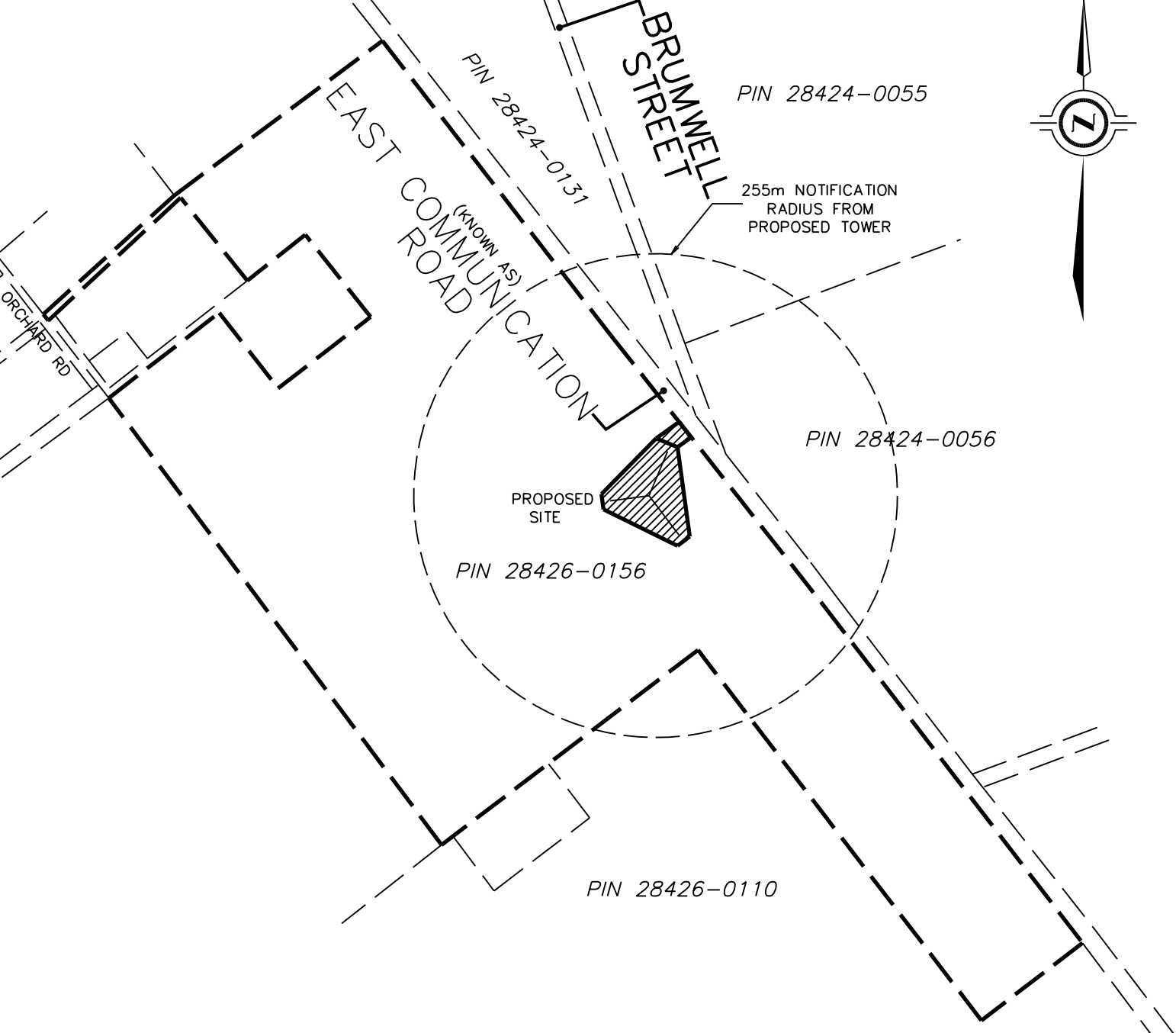
The proposed installation is located at coordinates **44° 22' 32.600" N, 78° 22' 18.8" W** on parcel [PIN 284260156] (**Brumwell St., Bridgenorth**) and is designed as a **85m Guyed Tower** structure, with **Ground Cabinet** to house the Proponents equipment.



8. Proposed Installation

Proposed installation of a 85 metre guyed tower in Selwyn Township, which will improve wireless services in the immediate area of Bridgenorth, Ontario. Due to a lack of existing structures within the search parameters, collocation is not possible.

SUBJECT PROPERTY PLAN
SCALE 1:7500



SITE LAYOUT DESIGN OF PROPOSED TELECOM TOWER INSTALLATION AT

983 ORCHARD ROAD
TOWNSHIP OF SELWYN, ON

PART OF LOT 11
CONCESSION EAST OF COMMUNICATION ROAD
GEOGRAPHIC TOWNSHIP OF SMITH
TOWNSHIP OF SELWYN
COUNTY OF PETERBOROUGH



J.D. BARNES LIMITED
ONTARIO LAND SURVEYORS
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NOTES

- (N1) PROPOSED STEEL GUYED TOWER WITH LIGHTNING PROTECTION SYSTEM. PAINT COLOUR SUBJECT TO NAV CANADA REQUIREMENTS. ANTENNA NUMBER AND LOCATIONS TO BE DETERMINED. FOUNDATION DESIGN PENDING SOIL REPORT.
- (N2) PROPOSED PREFABRICATED GALVANIZED STEEL WALK-IN RADIO EQUIPMENT CABINET (1.62mx2.44mx1.1) ON CONCRETE PAD. FOUNDATION DESIGN PENDING SOIL REPORT.
- (N3) UTILITY CONNECTION AND ROUTING TO BE DETERMINED BY QUALIFIED PERSONNEL IN CONSULTATION WITH LOCAL AUTHORITY.
- (N4) REMOVE EXISTING TOPSOIL. PROOF ROLL SUBGRADE AND PLACE 300 mm GRANULAR A-CROSS COMPOUND OVER EXISTING FINISHED GRAVEL SURFACE TO BE MIN. 150 mm ABOVE EXISTING GRADE AND SLOPED AWAY FROM SHELTER AT MIN. 1% ON ALL SIDES TO PROVIDE ADEQUATE DRAINAGE.
- (N5) PROPOSED 1.8 m HIGH CHAIN LINK SECURITY FENCE TOPPED WITH BARBED WIRE SURROUNDING COMPOUND.

AIRPORT ZONING NOTE

THIS LOCATION IS NOT SUBJECT TO AIRPORT ZONING REGULATIONS,
NO TOWER HEIGHT RESTRICTIONS ARE APPLICABLE.

CAUTION

THIS IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED
EXCEPT FOR THE PURPOSE INDICATED IN THE TITLE BLOCK.

BOUNDARY INFORMATION HAS BEEN COMPILED FROM AVAILABLE RECORDS AND HAS NOT BEEN VERIFIED BY FIELD SURVEY.

METRIC DISTANCES AND/OR COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

BENCHMARK

ELEVATIONS SHOWN ON THIS PLAN ARE RELATED TO THE CANADIAN GEODETIC VERTICAL DATUM 1928, 1978 ADJUSTED AND ARE DERIVED FROM THE GSC BENCHMARK No.0011960U3264 HAVING A PUBLISHED ELEVATION OF 283.935 METRES.


LEGEND

- DENOTES SPIKE
HP DENOTES HYDRO POLE
AN DENOTES ANCHOR
PHP DENOTES PROPOSED HYDRO POLE
-E- DENOTES OVERHEAD ELECTRICAL

CERTIFICATE OF COMPLETION

I CERTIFY THAT:
1. THE FIELD WORK WAS COMPLETED ON April 23, 2021.

DATE MAY 12, 2021


M.J. FISHER
ONTARIO LAND SURVEYOR

CAUTION

LOCATIONS OF ANY UNDERGROUND SERVICES ARE APPROXIMATE. OTHER BURIED UTILITIES MAY EXIST WHICH ARE NOT SHOWN BECAUSE OF INSUFFICIENT INFORMATION. CONTACT ALL POTENTIAL OWNERS OF UNDERGROUND UTILITIES PRIOR TO COMMENCEMENT OF CONSTRUCTION

 ROGERS™	LATITUDE	N 44°22'32.6"
	LONGITUDE	W 78°22'18.8"
	ELEVATION	257.1m

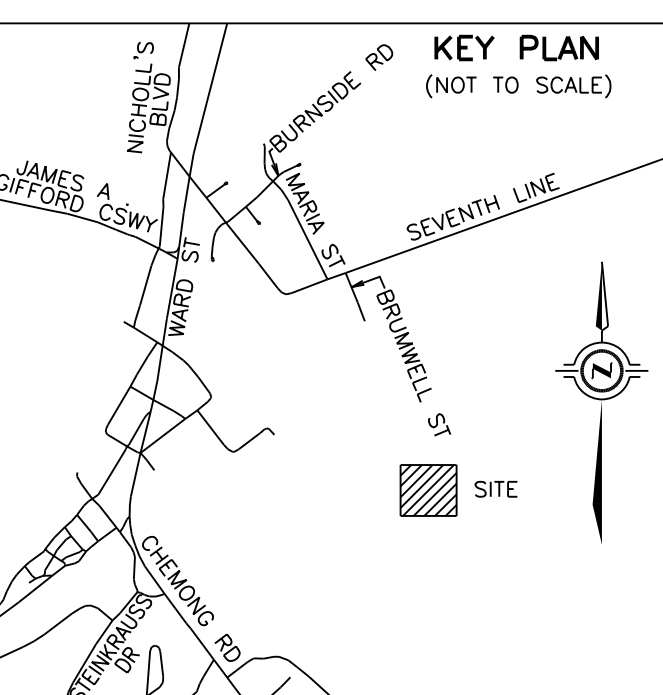
SITE: C3400 BRIDGENORTH



DRAWN BY: TL	CHECKED BY: MJF	REFERENCE NO.: 21-15-049-00
FILE: G:\Surveys\21-15-049\00\Drawing\21-15-049-00.dgn		DATED: APRIL 28, 2021

PLOTTED: 5/12/2021

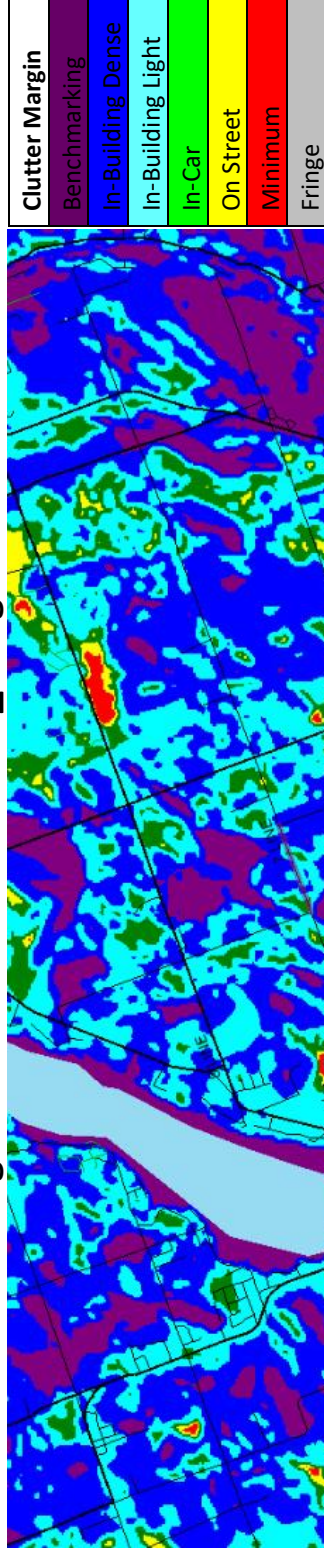
SITE DATA	EXISTING	PROPOSED
PROPERTY AREA	55,453 ha.	
LEASE AREA REQUIREMENTS COMPOUND (EXCLUSIVE) ACCESS/UTILITY (NON-EXCLUSIVE) TOTAL		9661.6 sq.m. 750.2 sq.m. 10411.8 sq.m.
UNITS		1 TOWER 1 CABINET
HEIGHT OF TOWER		85 m
SETBACKS (PROPOSED TOWER) FRONT SIDE REAR		35.6 m ±650 m ±443 m
SETBACKS (PROPOSED CABINET) FRONT SIDE REAR		91.9 m ±682 m ±483 m



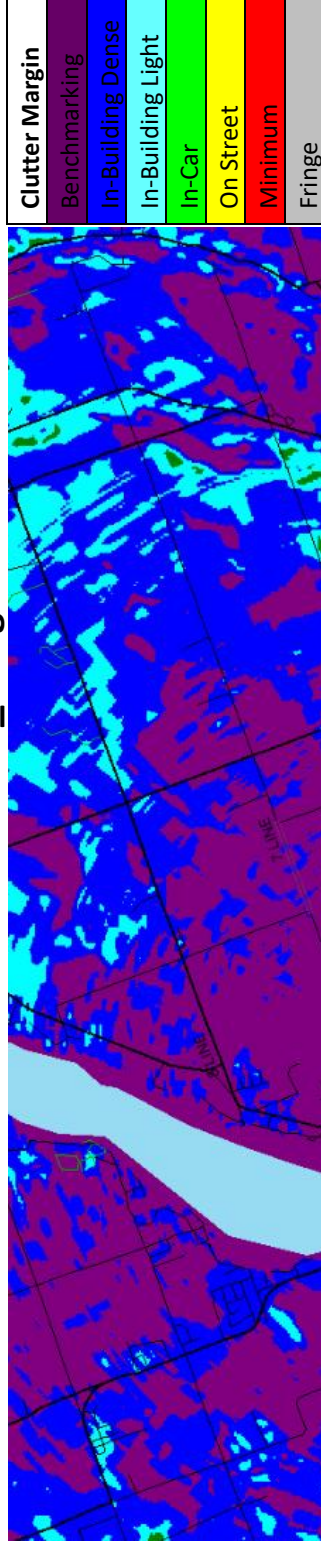


Tower photo simulation as viewed from Highway 17- Yankee Line, 1300 block

Existing LTE RSRP Plots for C3400_Bridgenorth



After LTE RSRP Plots for C3400_Bridgenorth



9. Health Canada Safety Code 6 Guidelines Compliance

The Proponents representative, **Fawwaz Jabri, (Ontario #100207260)**, on behalf of **Rogers Communications, Inc.** has attested that the proposed site shall be constructed and operated within the limits specified in the Health Canada guidelines for electromagnetic radiation emissions Safety Code 6 - which has been adopted by Innovation, Science and Economic Development Canada for use with all radiocommunications facilities.

The Land Use Authority (LUA) recognizes the above party as a Professional Engineer in good standing to practice engineering in the Province of Ontario.

10. Impact Assessment Act (IAA) 2019.

The proponent is exempt from IAA Assessment for the proposed site as there are **no physical works** in the proposal as identified under the **Impact Assessment Act (IAA) 2019**.

11. Transport Canada Marking Requirements

Transport Canada has indicated that daytime lighting will be required.

12. NAV Canada Land Use Authorization

NAV Canada has no concerns with the site as proposed.

13. EMCAB-2 (Electrical Interference) Attestation

The proponent has confirmed the proposed site will address any anticipated electrical interference in accordance with EMCAB-2 criteria as specified by Innovation, Science and Economic Development Canada.

Older broadcast receivers, such as TVs and stereos, which do not conform to current Innovation, Science and Economic Development Canada specifications, may experience some interference at a radius of up to 476.1 m from the proposed installation.

14. Mandatory Co-location Opportunities (CPC 2-0-17)

The proponent has considered co-location options within the area and has reviewed the following sites:

Bell Mobility Sites W3757 and W0109

The proponent has made the following comments regarding the available options:

At a distance of 4.3KM to the northeast, W3757 is outside of the search parameters. At a distance of 3.8KM to the southeast, W0109 is outside of the search parameters.

15. Structural (Building) Codes and Regulations Review

Radiocommunications facilities are constructed under the authority of the *Minister of Innovation, Science and Economic Development*. As such, these structures are deemed a *federal undertaking*, requiring Proponents to uphold the standards which apply to the construction of buildings and other infrastructure as if it were being constructed on behalf of the Government of Canada.

As such, the *Minister of Labour* has adopted the *National Building Code (NBC)* amongst many other federal standards in relation to any structure built under enabling federal legislation.

Part II of the *Canada Labour Code* (<http://laws-lois.justice.gc.ca/eng/acts/L-2/>) and the regulations made there under, set out the rules that apply to all federal undertakings, or workers enabled as a result of their work on such undertakings, including, but not limited to broadcasters and telecommunication carriers.

The obligations include ensuring that all permanent and temporary buildings and structures meet the prescribed standards in the *Canada Occupational Health and Safety Regulations* which apply to any federal undertaking. Section 2.2 (1) of the aforementioned regulations, reference the *National Building Code* as the applicable code to be used as the reference.

Also included is the requirement for broadcasters and telecommunication carriers, when constructing towers, to follow the *Canada Occupational Health and Safety Regulations, Division II, Section 2.19*, which refers to the Canadian Standards Association (CSA) Standard CAN/CSA-S37-94, entitled “*Antennas, Towers, and Antenna-Supporting Structures*”.

Legislation under *HRSDC (Human Resources and Skills Development Canada)* enforced by the *Minister of Labour* (who is one of the Ministers under the HRSDC portfolio) is responsible to enforce the provisions of the NBC and the CSA Standard, along with provincial legislation relating to the practice of professional engineering in each province.

Carmine Scorziello , (Ontario # 90284282), on behalf of Rogers Communications, Inc. has attested that the proposed site design is in compliance with the above standards and regulations and has accepted responsibility to inspect the facility once constructed to ensure that the methods and materials conform to the proposed design in all manners material to compliance with the above.

The Land Use Authority (LUA) recognizes the above party as a **Professional Engineer** in good standing to practice engineering in the **Province of Ontario**.

PART III – PARTICIPATING IN THE CONSULTATION PROCESS

16. Antenna Siting Design Framework Scoring

The Antenna Siting Design Framework (ASDF) is a quantitative scoring mechanism which assesses proposed installations by considering their design relative to the surrounding visual landscape.

This results in 3 specific metrics:

1. A **Visibility Score** which provides a measurement of how visible the site is within the surrounding landscape (scored out of a possible 24 points).
2. A **Design Compatibility percentage** which scores the proposed site design in terms of its visual elements (structure type, antenna mounts, equipment shelters, antennas and cables) relative to the surrounding landscape.
3. A **Degree of Visual Change** calculation which assesses the visual effect of the site on the surrounding landscape.

The Degree of Visual Change is utilized to assess the level of public consultation required for Non-Exempt facilities.

The following score has been assigned to this site design:

Degree of Visual Change

Design Compatibility/ Site Visibility	1 to 5	6 to 10	11 to 15	16 to 19	20 to 24
76 - 100%	Low	Low	Low	Medium	Medium
51 - 75%	Low	Low	Medium	Medium	High
26 - 50%	Low	Low	Medium	High	High
0 - 25%	Low	Medium	High	High	High

Visibility	15	
Compatibility (%)	85.9	Low

As a result, the LUA is proceeding with the public consultation in accordance with its consultation protocol Section 7.2.3:

Low (Revised Site Procedures) the proposed facility requires that land owners within a minimum of 120 metres or 3 times the structure height, whichever is greater, be notified by mail/courier requesting comments or questions pertaining to the site changes, over a 14-day period.

No road signage is required. The Parks and Recreation Committee shall be advised, and comments, if applicable, received.

CRINS shall issue a LUA Recommendation Report within 30 days.

A Notice of Completion shall be issued by CRINS-SINRC upon receipt of the LUA Recommendation Report and approval by the LUA Designated Representative.

17. Contacting CRINS-SINRC

As part of the consultation process, you are invited to contact CRINS-SINRC with any questions or concerns you have regarding the proposed facility. Your questions and concerns will be shared with the Proponent and Land Use Authority staff for review and comment by the appropriate party.

Copies of all source materials received from the Proponent as well as general information regarding the proposed site are available on the CRINS-SINRC website.

**The Deadline for submissions under this public consultation is
June 18, 2021**

Submissions with comments or concerns may be sent to:

Visit the CRINS-SINRC website to provide input via our online survey at:

<http://crins-sinrc.ca/>

Please select CRINS-SINRC File #: 1812-1710-5251 under the **Active Consultations** menu option.

Or by e-mail at:

submissions@crins-sinrc.ca

Or in writing at:

CRINS-SINRC
501-2647 Alta Vista Drive,
Ottawa, Ontario
K1V 7T5

Telephone: 1-855-502-7467, Option 1

18. Other Contacts

The Proponent may be contacted directly at:

Rogers Communications, Inc.
8200 Dixie Road
Brampton, Ontario L6T 0C1
Attn: **Zachary Baum** RE: **Rogers-C3400 Bridgenorth**

E-mail: Zachary.Baum@rci.rogers.com

Telephone : 416-409-2930

Re: CRINS-SINRC # 1812-1710-5251

Innovation, Science and Economic Development Canada may be contacted directly at:

Eastern and Northern Ontario District
2 Queen Street East,
Sault Ste. Marie, Ontario
P6A 1Y3

Telephone: 1-855-465-6307
Fax: 705-941-4607
Email: spectrum.sault-ste-marie@ic.gc.ca

ATTENTION: Antenna / Tower Issue – CRINS-SINRC File # 1812-1710-5251

Please note that only submissions sent to CRINS-SINRC can be guaranteed to be included in the public consultation record.

Communications with the Proponent or Innovation, Science and Economic Development Canada **without a copy to CRINS-SINRC** are considered private communications and may not be captured as part of the consultation record.

^{8[8]} Innovation, Science and Economic Development Canada has advised that they do not require that a professional engineer provide the Safety Code 6 attestation and that the requirement for an engineer to be licensed in Ontario is not a requirement for federal undertakings. As the practice of Engineering is a provincial jurisdiction, CRINS-SINRC has forwarded the matter to the Association of Professional Engineers of Ontario (PEO) for review with the Federal Minister of Labour.

^{9[9]} The attestation provided regarding Safety Code 6 involves an attestation regarding the health and safety of the public, and requires the practice of engineering. Therefore, any attestation provided by a proponent must be supported by documentation certified by a professional engineer licensed in the Province in which the proposed site is located.

LEGAL NOTICE

In accordance with the *Radiocommunications Act* and Innovation, Science and Economic Development Canada's *Client Procedures Circular (CPC) 2-0-03, Issue 5 (2014)* you are receiving this notice to advise you that a proposal has been submitted to our office for the construction of an Antenna System which may include the construction of a tower, mast and other supporting infrastructure including buildings.

This proposal may have implications for your current or future use and / or rights as the property owner or occupant of one or more properties in proximity to the proposal.

www.crins-sinrc.ca



Site Code: **C3400 - Bridgenorth**

CRINS File #: **1812-1710-5251**

Comment Period Ends: **June 18, 2021**

Your ID Code: **See Yellow ID on front label**



On the adjacent label, you will find your unique identification information that you may use to participate in the public consultation process. You may provide comments, or seek further information regarding this proposal, by the date shown on the label either through our website at:

WWW.CRINS-SINRC.CA

under the **Active Consultations** option, or by providing a written submission by mail or e-mail addressed to:

**Canadian Radiocommunications Information
and Notification Service**

501-2647 Alta Vista Drive
Ottawa, Ontario K1V 7T5

Email: submissions@crins-sinrc.ca

If you are unable to access the information online, and wish to obtain a hardcopy of the information package, please contact our office at 1-855-502-7467 for service.

Daniel Levitan

Hydro One Networks Inc.
483 Bay Street
South Tower, 8th Floor
Toronto, ON M5G 2P5
www.HydroOne.com

Tel: 416-345-4321
Email: Daniel.Levitan@HydroOne.com



June 1, 2021

Mayor Andy Mitchell and Members of Council
Township of Selwyn
1310 Centre Line
Selwyn, ON K9J 6X5

Dear Mayor Mitchell and Council:

Today we celebrate an exciting milestone as Hydro One officially joins the communities of Peterborough, Lakefield and Norwood. We look forward to serving our new customers and energizing life in the communities for years to come.

Electricity customers in Peterborough, Lakefield and Norwood will be transitioned seamlessly to Hydro One, with no action required from customers. Customers will receive more information and their electricity statements from Hydro One this month. If customers should have any questions about their new account, bill, payment plan and service offerings, our Customer Care team is available to support at 1.888.664.9376, Monday to Friday 7:30am – 8:00pm ET.

In addition to supplying safe and reliable power, we are committed to being a community partner and supporting local initiatives and organizations. We are pleased to announce today our support for the Riverview Park and Zoo. We look forward to continuing to work with you on future partnerships important to your communities.

As we celebrate this important day, we would like to acknowledge and thank the Advisory Committee for their support to ensure a smooth transition for customers and employees. Over the last year, municipal members offered invaluable local insight and thoughtful feedback every step of the way and we're are committed to building on this strong partnership.

Although we are unable to celebrate this milestone in person at this time, we look forward to celebrating in person and continuing our engagement with you. In the meantime, if you have any questions, my team remains open and available to assist you with any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Levitan".

Daniel Levitan
Vice President of Stakeholder Relations
Hydro One Networks Inc.

Cc: Janice Lavalley, Chief Administrative Officer, Township of Selwyn
Angela Chittick, Clerk, Township of Selwyn



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Maryam Monsef

Member of Parliament
Peterborough-Kawartha

Government of Canada invests in projects to improve access to services for persons with disabilities in Peterborough-Kawartha

May 31, 2021 Peterborough, Ontario

COVID-19 has had a disproportionate impact on persons with disabilities and has shed light on the number of Canadians that continue to face barriers to being fully included in their communities and workplaces. One of the many ways the Government of Canada is taking action to break down those barriers is through funding programs like the Enabling Accessibility Fund (EAF).

Today, in honour of National AccessAbility Week (NAAW) 2021, Maryam Monsef, Member of Parliament for Peterborough-Kawartha, on behalf of the Minister of Employment, Workforce Development and Disability Inclusion, Carla Qualtrough, hosted a virtual event to announce over \$241,000 for four local organizations. Funding through the Small projects components of the Enabling Accessibility Fund (EAF) will support Camp Kawartha Inc., the New Canadians Centre, the Jewish Community Centre of Peterborough, and the Peterborough Theatre Guild.

The EAF is a federal grants and contributions program that supports construction projects across Canada that improve the accessibility, safety and inclusion of persons with disabilities in our communities. The program helps provide vital accessible infrastructure such as ramps, automatic doors and accessible washrooms. It directly supports organizations so they can offer programs, services and employment opportunities to persons with disabilities.

Today's announcement will help make outdoor experiences like canoeing, and community activities such as attending the local theatre or participating in events at two major community centres, more accessible to persons with disabilities. These projects are excellent examples of how, by working with organizations, the Government of Canada is helping to break down barriers to accessibility and disability inclusion.

Previous EAF recipients in the region include the Lakefield Baptist Church, Five Counties Children Centre, YWCA Peterborough and Haliburton, and the City of Peterborough. Since 2015, organizations in Peterborough-Kawartha have received more than \$1.1 million through the EAF to help fund more than 25 projects.

Minister Monsef also highlighted the upcoming launch, on Friday, June 4, 2021, of two new calls for proposals under the EAF Mid-sized projects and Youth Innovation components.

The Mid-sized projects component provides contributions of up to \$1 million to support larger retrofit, renovation or construction projects in facilities that house programs and services that help increase social participation and labour market opportunities for persons with disabilities in Canada.

The Youth Innovation component seeks to engage and challenge youth between 15 and 30 years of age, to volunteer and collaborate with local organizations in their communities to secure funding of up to \$10,000 for accessibility projects that remove barriers within their communities.

Quotes

“Building a more inclusive Canada takes a lot of work, but its important work that must be done. Thanks to the Enabling Accessibility Fund, the Government of Canada has been able to support organizations in Peterborough-Kawartha. Together, we are working hard to make our community more accessible for persons with disabilities. Improving accessibility benefits all Canadians.”

– Maryam Monsef, Member of Parliament for Peterborough—Kawartha

“When barriers to accessibility and inclusion are removed, Canadians with disabilities can participate fully, helping our communities thrive and our economy prosper. This is why I am so excited to see so many organizations working to help improve accessibility and further disability inclusion in Peterborough and the Kawarthas. In many ways the projects supported by the Enabling Accessibility Fund make a world of difference to persons with disabilities, and helps us move forward together towards a more disability inclusive Canada.”

– Carla Qualtrough, Minister of Employment, Workforce Development and Disability Inclusion,

Quick Facts

- May 30 to June 5, 2021, is National AccessAbility Week (NAAW) in Canada, a time when accessibility and inclusion are promoted across Canada. It is an opportunity to highlight the contributions of Canadians with disabilities and recognize all efforts related to removing barriers and ensuring persons with disabilities participate fully in all aspects of Canadian society.
- Since the Enabling Accessibility Fund (EAF) was established, in 2007, the Government of Canada has funded over 4,700 projects, helping thousands of Canadians gain access to their communities' programs, services and employment opportunities.
- The Small projects component of the EAF funds projects that may enable a child with a visual impairment to participate in community activities, or make it possible for a person who uses a wheelchair to access his or her place of work.
- Two new EAF calls for proposals will be launched on Friday, June 4.
 - Under the 2021 Mid-sized component, organizations will be able to submit project proposals for funding from \$350,000 up to \$1 million. The call for proposals will remain open until **July**

- 29, 2021.**
- Under the 2021 Youth Innovation component, expressions of interest from youth will be accepted until **October 29, 2021**. The deadline for organizations working with youth to submit their proposals will be **November 30, 2021**.
 - Budget 2021 proposes to provide additional funding of \$100 million over two years, starting in 2021-22, to triple funding for the EAF and support small and mid-sized projects with not-for-profit organizations, women's shelters, municipalities, Indigenous organizations, territorial governments, and businesses of all sizes. A proposed additional \$29.2 million over two years would help children with disabilities by supporting childcare centres and making physical upgrades to improve accessibility.

Associated Links

[Enabling Accessibility Fund](#)

[Hiring persons with disabilities](#)

[Making an accessible Canada for persons with disabilities](#)

For media enquiries, please contact:

Peter Mitchell
Chief of Staff to the Hon. Maryam Monsef
Member of Parliament for Peterborough-Kawartha
Cell: 705-750-8548
Peter.Mitchell.484@parl.gc.ca

Backgrounder

Enabling Accessibility Fund

The Enabling Accessibility Fund supports the capital costs of construction and renovations related to improving physical accessibility and safety for people with disabilities in Canadian communities and workplaces.

The four projects to recently receive support under the EAF in Peterborough-Kawartha are:

- **Camp Kawartha Inc.** - received \$10,923 to build an accessible dock to install a Hoyer Lift to assist persons with disabilities into canoes, as well as to purchase a portable amplification system and accessible dining room tables for their campers.
- **New Canadians Centre** - received \$30,954 to update the interior/exterior doors and upgrade the bathrooms in their facility.
- **Jewish Community Centre of Peterborough** - received \$100,000 to construct an exterior accessible ramp, an accessible washroom, retrofit a door to make it more accessible, and to install accessible doors.
- **Peterborough Theatre Guild** - received \$100,000 to allow for more future employment or volunteer opportunities for persons with disabilities, as well as make the theatre experience more accessible for all attendees.

kawartha

CHAMBER of COMMERCE & TOURISM

In this NewsFlash:

- Chamber Updates
- Member News & Updates
- Business News & Resources

CHAMBER UPDATES

CANVA 101: INTRO FOR BUSINESSES

Kawartha Chamber Digital Service Squad Event



Digital Service Squad

Canva 101: An Intro For Businesses

Date: Thursday May 27th, 2021

Time: 12pm-1pm EST

Register at:
kawarthachamber.ca/events

Cost: FREE

kawartha
CHAMBER of COMMERCE & TOURISM

DIGITAL
MAIN ST.

OBIAA

Ontario

oDotabia

Canada

This project is funded in part by the Government of Canada through the Federal Economic Development Agency for Southern Ontario

If you have been looking for an easy and free design tool, Canva is your answer! Canva is great for businesses in creating professional and beautiful designs, such as for social media, with no special experience required. This free event is done in partnership with the Kawartha Chamber and Digital Main Street. The Canva webinar will go through the basics of the platform, best practices, as well as a tutorial to gain hands-on experience in creating a design! **Join us on May 27, 2021 on Zoom for this exciting event!**

[Register Here!](#)

Note: Please register for a free Canva account beforehand on <https://canva.com>.

Digital Service Squad

The Digital Service Squad is back and ready to serve you! They are able to help you with many different digital services, check out the new [Digital Service Squad Menu](#), outlining everything the Squad can help you with! As a reminder all the services are free thanks to the Ontario Digital Main Street Initiative, delivered by the Kawartha Chamber of Commerce & Tourism and acorn30.

To learn more, please [visit the website!](#)

KAWARTHA CHAMBER UPDATES

#KeepingYouUpdated

The Kawartha Chamber is dedicated to keeping you up to date on news and resources during these difficult times.

If you wish to share the challenges you are having and the support you are needing, we can communicate this to all levels of government via the Chamber network.

Please send these thoughts to membership@kawarthachamber.ca or generalmanager@kawarthachamber.ca

Also visit our COVID-19 Local Updates webpage, email us your updates and questions, and follow us on social media!

[COVID-19 Updates Page](#)

info@kawarthachamber.ca

[@KawarthaChamber](#)



RESTAURANTS ARE STILL HARD-HIT

Canadian Chamber & Our Restaurants Article

On the heels of a federal budget that announced the wind-down of the wage and rent subsidy programs, fresh job numbers released by Statistics Canada this month underscore the dire reality that businesses face in the hardest-hit sectors.



According to the April Labour Force Survey, food service and accommodations account for more than two-thirds (70.9%) of Canada's employment gap since the start of the pandemic (357,000 out of 503,000 jobs lost).

[Read More](#)

MEMBER NEWS & UPDATES

NOW HIRING - FRONT DESK CLERK

The Village Inn

[The Village Inn](#) is currently accepting resumes for a mature, reliable, friendly Front Desk Clerk. Previous Hospitality experience preferred. Potential applicants must have excellent customer service skills. Evening and weekend shifts required.

Skills and knowledge necessary to be the successful candidate would include the following:

- Excellent verbal and written communication skills
- Excellent customer service skills
- Excellent computer knowledge
- Self Motivated and an Independent worker
- Problem solving
- Strong interpersonal skills
- Must be able to work alone

[Job Posting](#)



FUTUREPROOFING RETAIL WEBINAR

Peterborough & the Kawarthas Economic Development

Retail has changed dramatically over the past year, and it can be overwhelming to try and keep up and know what is ahead for retail. Juggling ever-changing Covid-19 protocols, launching an online store, managing cash flow, and keeping connected and serving customers in new ways is challenging.

What does it mean to FutureProof your retail business? It means we help you anticipate the future and develop innovative strategies to increase your resilience to change, so you can thrive.

This interactive [PKED](#) workshop will provide inspiration as well as actionable elements to engage and support main street businesses. This talk will discuss overall retail trends and innovations along with insights and inspiration to look at your business in new ways to stay relevant and continue to grow in the years to come.

[Register Here!](#)



**Peterborough
THE KAWARTHAS
BUSINESS ADVISORY CENTRE**



FutureProofing Retail

Retail trends and innovations for 2021 and beyond.
with Lisa Hutcheson, J.C. Williams Group
Tuesday, June 15th 10:00 – 11:00am

HIRING MULTIPLE TRADES POSITIONS

New Beginnings Contracting Services



NEW BEGINNINGS
CONTRACTING SERVICES

Attention Roofers, Electricians, Carpenters & Experienced Trades Labourers – New Beginnings Contracting Services is Hiring!

If you are sick of long commute, the traffic, the long days, just being a number in a company, missing family time and milestones, [New Beginnings Contracting Services](#) may be for you.

They are a Kawartha Lakes based Contracting Company, where you are treated like a member of a family. An All-In-One Contracting Company that employs quality to produce quality. If you are new into the trades or have many years experience you will be welcomed into their growing team.

[More Information](#)

A DAY IN THE LIFE AT PHS

Peterborough Humane Society Event

A Day in the Life at PHS (featuring a Bobcaygeon Brewing Co. craft beer tasting!)

It's official: construction has begun on on the [Peterborough Humane Society's](#) new centre! They'd love to share this milestone with you over some Bobcaygeon Brewing Company craft beers and give you the inside scoop on what it's like to run the only open-admission animal care centre in Peterborough County. Animal Care Manager Toni Redfern will share what happens on an average day at PHS (from vet care to infection control to - of course - snuggles!) and learn insights to dispel common myths about humane societies.



When: June 9, 2021 at 6pm EST

Where: Online. A Zoom link will be emailed to you the morning of the event. Delicious beers & snacks will be delivered right to your door via contactless delivery!

Cost: \$25*

RSVP: Registrations close May 30, 2021

[Register Here!](#)

HEROD FINANCIAL SUPPORTS MENTAL HEALTH

Donates \$20,000 to Canadian Mental Health Association



Kevan and Roberta Herod, founders of [Herod Financial Services](#) in Peterborough and Lakefield, have donated \$20,000 to the Canadian Mental Health Association Haliburton, Kawartha, Pine Ridge.

The donation will go toward the association's 'Journeying Together' program, which provides education and support each year to around 250 caregivers and family members of individuals with a mental health concern.

This is not the first time the Herod's have supported the program. The Herod's continue to be leaders in supporting caregiver mental health in our community and have championed the Journeying Together program since 2014.

[Read More](#)

BUSINESS NEWS & RESOURCES

TRENT-SEVERN WATERWAY 2021

Navigation Season Update

Parks Canada advises that the Trent-Severn Waterway is scheduled to re-open for navigation on Friday, May 28, 2021 at 9 am. Navigation will remain closed over the May long weekend.

Please be advised that operation of the Peterborough Lift Lock will be available on a modified basis starting on May 28, 2021, with an anticipated return to full operation by the end of June 2021. In order to transit as many vessels per day as possible, lockages will be scheduled, allowing for one complete transfer up and down per day. Boaters will be asked to disembark their vessels while the transfer is underway.



More details on the 2021 Navigation Season will be provided over the coming week.

Boaters wishing additional information to aid with trip planning can contact pc.trentsevern.pc@canada.ca

Consistent with provincial direction, visitors are strongly encouraged to remain in their local area when undertaking outdoor recreation activities.

For the most up-to-date information regarding facilities and services, please visit www.pc.gc.ca/trent or follow on social media [@TrentSevernNHS](https://twitter.com/TrentSevernNHS)

SUPPORTING CULTURAL TOURISM/LOCAL EVENTS

Government of Ontario Investing Across The Province



Ontario is providing more than \$4 million to 54 cultural tourism organizations through the Ontario Cultural Attractions Fund to help develop, promote and present high-quality, high-profile events that strengthen the economies of communities across Ontario.

The Ontario Cultural Attractions Fund (OCAF) has pivoted to support a variety of online events and experiences, ensuring culture and tourism experiences remain accessible across the province during the COVID-19 pandemic. For example, the Scotiabank CONTACT Photography Festival is celebrating its 25th anniversary by offering new ways for visitors to engage with the festival virtually on a redesigned website, with conversations, live presentations, video screenings, and photo essays throughout the month of May, and beyond.

OCAF continues to accept new applications for new events and offers flexibility regarding project timing and scope.

For more information on the Ontario Cultural Attractions Fund and a full list of recipients, please visit the [OCAF website](#).

PADDLE ART PROJECT

Trent-Severn Trail Towns Public Art Project

RTO8 is inviting artists within the Kawarthas Northumberland region to get creative and design a wooden paddle that depicts the uniqueness or the history of one of the nine designated [Trent-Severn Trail Town \(TSTT\)](#) communities.

Concepts for design should be submitted at bit.ly/tsttpaddleartform. Artists with approved designs will be provided with a Beaver Tail Aspen wood paddle 57" in length, created by Redtail Paddle from Campbellford.

The finished paddles will be displayed at Trent-Severn Trail Town Friendly Businesses, community partners, Visitor Centres and Chambers of Commerce & Tourism that have a public facing window. This public art project will run until the fall of 2022 to allow local residents and visitors to view the art.



ONTARIO RELEASES 3-STEP ROAD MAP

Reopening The Province



May 20, The Ontario government, in consultation with the Chief Medical Officer of Health, released its Roadmap to Reopen, a three-step plan to safely and cautiously reopen the province and gradually lift public health measures based on the province-wide vaccination rate and improvements in key public health and health care indicators.

The province will remain in each step for at least 21 days to evaluate any impacts on key public health and health system indicators. If at the end of the 21 days, the following vaccination thresholds have been met, along with positive trends in other key public health and health system indicators, then the province will move to the next step:

- Step 1: 60 per cent of adults vaccinated with one dose.
- Step 2: 70 per cent of adults vaccinated with one dose and 20 per cent vaccinated with two doses.
- Step 3: 70 to 80 per cent of adults vaccinated with one dose and 25 per cent vaccinated with two doses.

See the official release [here](#).

HOW TO CHANGE INCOME TAX RETURN

Canada Revenue Agency

If you think that the income tax and benefit return you filed for the 2020 tax year is missing important details such as the [Home office expenses for employees](#) or you made a mistake, you don't need to file a new return. Here's what you can do if you need to change your return.

Wait for your notice of assessment

Whether you filed online or mailed your Income tax return, you need to wait to receive your notice of assessment, which will be issued to you by the Canada Revenue Agency (CRA). After you receive your notice of assessment, you may submit an [adjustment request](#) to the CRA.

Request changes Online

The fastest, easiest and most secure way to change a return is to use the "Change my return" option found in the CRA's [My Account](#) or to use [ReFILE](#). If you cannot request changes online because your return is still being processed, you can wait a few days until it has been assessed and then use one of the options in [How to change a return](#).

[More Information](#)

WEBINARS

Information for Businesses

May 26 @ 1PM: [Industrial Revolution 4.0: Accounting for Crypto](#)

May 27 @ NOON: [Canva 101: An Intro for Businesses](#)

May 27 @ 1PM: [New Venture: Starting Up Your Own Small Business](#)

June 3 @ 1PM: [FIR and Getting Canadians Back to Work](#)

June 8 @ 1PM: [Big Data, Blockchain and the Digitalization of Energy](#)

June 15 @ 10AM: [FutureProofing Retail – PKED Webinar](#)

June 23 @ ALL DAY: [Women in Business Summit](#)



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CHAMBER of COMMERCE & TOURISM

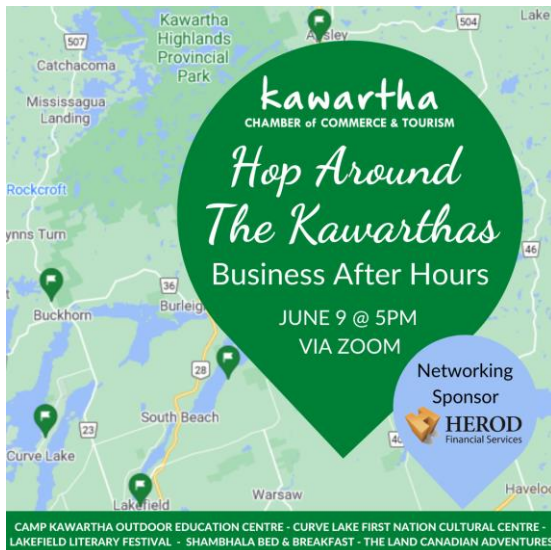
In this NewsFlash:

- Chamber Updates
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CHAMBER UPDATES

HOP AROUND THE KAWARTHAS

Business After Hours Event



June 9 @ 5PM - [Register Here!](#)

We are moving Hops to a virtual format... and making the most of it! For our June Hop, our theme is 'Hop Around the Kawarthas' where we will 'visit' businesses across our service area!

Join us for a great evening of networking and exploring local businesses!

Networking Sponsor: [Herod Financial Services - Manulife Securities Incorporated](#)

We are excited to have these local businesses/organizations joining us:

Douro-Dummer: [Camp Kawartha Outdoor Education Centre](#)

Curve Lake First Nation: [Cultural Centre](#)

Selwyn: [Lakefield Literary Festival](#)

Trent Lakes: [Shambhala Bed & Breakfast](#)

North Kawartha: [The Land Canadian Adventures](#)

Travel the Kawarthas in one evening!

CANVA 101: INTRO FOR BUSINESSES RECAP

Kawartha Chamber Digital Service Squad Event

On May 27, the Kawartha Chamber in partnership with Digital Main Street, hosted 'Canva 101: An Intro for Businesses' a webinar that aimed to teach Canva in a relevant way to small business owners.

Canva is a free and intuitive graphic design tool that is perfect for small business owners, it is great for creating beautiful and professional designs. Thousands of companies worldwide use Canva! This easy to use web base software can help ensure that the quality of your content is on par with the professionalism of your business.

Check out our [blog](#) for an event recap and our [YouTube channel](#) for video recording!

A graphic for the Digital Service Squad event. It features a green and blue background with a white box containing the text 'Canva 101: An Intro For Businesses'. Below this, the date 'Thursday May 27th, 2021', time '12pm-1pm EST', registration link 'kawarthachamber.ca/events', and cost 'FREE' are listed. At the bottom, logos for Kawartha Chamber of Commerce & Tourism, Digital Main St., OBIAA, Ontario, and aOotabia Canada are shown, along with a note that the project is funded by the Government of Canada through the Federal Economic Development Agency for Southern Ontario.

Digital Service Squad

Canva 101: An Intro For Businesses

Date: Thursday May 27th, 2021

Time: 12pm-1pm EST

Register at:
kawarthachamber.ca/events

Cost: FREE

Kawartha Chamber of Commerce & Tourism DIGITAL MAIN ST. OBIAA Ontario aOotabia Canada
This project is funded in part by the Government of Canada through the Federal Economic Development Agency for Southern Ontario

Digital Service Squad

The Digital Service Squad is back and ready to serve you! They are able to help you with many different digital services, check out the new [Digital Service Squad Menu](#), outlining everything the Squad can help you with! As a reminder all the services are free thanks to the Ontario Digital Main Street Initiative, delivered by the Kawartha Chamber of Commerce & Tourism and acorn30.

To learn more, please [visit the website!](#)

KAWARTHA CHAMBER UPDATES

#KeepingYouUpdated

[COVID-19 Updates Page](#)

info@kawarthachamber.ca

[@KawarthaChamber](#)



The Kawartha Chamber is dedicated to keeping you up to date on news and resources during these difficult times.

If you wish to share the challenges you are having and the support you are needing, we can communicate this to all levels of government via the Chamber network. Please send these thoughts to membership@kawarthachamber.ca or generalmanager@kawarthachamber.ca

Also visit our COVID-19 Local Updates webpage, email us your updates and questions, and follow us on social media!

HIRING SUMMER POSITIONS

Kawartha Chamber of Commerce & Tourism



The Kawartha Chamber of Commerce & Tourism is now hiring for 3 seasonal positions:

Communications & Tourism Assistant (Lakefield)
Virtual Events & Tourism Assistant (Lakefield)
Tourism Outreach Assistant (Buckhorn)

Postings close June 8 at 4PM. Job descriptions can be found on our [Job Postings Page](#).

**Due to funding candidates must be 15-30 years of age.*

MAY MEMBER OF THE MONTH - CHAMBER CHAT

BALL Real Estate Inc., Brokerage

Kawartha Chamber May Member of the Month – [BALL Real Estate Inc., Brokerage](#). To wrap up the month, Greg joined us virtually for a Chamber Chat to discuss their support for the community, the real estate business and more!

Check it out on the [KCCT YouTube Channel](#)! You can also read BALL's Member Spotlight on our [blog](#)!



MEMBER NEWS & UPDATES

FEDDEV INVESTS IN LOCAL TOURISM BUSINESSES Peterborough & the Kawarthas Economic Development

Thursday, May 27, 2021, the Federal Government announced a **FedDev Ontario investment of \$500,000 for [Peterborough & the Kawarthas Economic Development](#)** to support the recovery of the tourism industry in the region.

With this investment, Peterborough & the Kawarthas Economic Development, in partnership with Peterborough CFDC, the City of Peterborough, the eight townships of the County of Peterborough, Hiawatha First Nation and Curve Lake First Nation, is supporting more than 50 local tourism-oriented businesses with contributions of up to \$20,000 to adapt to public health measures with renovations, the purchase of fixtures and personal protective equipment and digitization, so they are ready to welcome back visitors when it is safe to do so.

This project is supporting an industry that typically welcomes over three million visitors each year. It is anticipated that it will support close to 100 jobs in the Peterborough and Kawarthas region.

[Read More](#)

AFGANISTAN MONUMENT- SURVEY Royal Canadian Legion

The National Monument to Canada's Mission in Afghanistan will recognize the commitment and sacrifice of the more than 40,000 Canadians who served there, and the support provided to them by Canadians at home.



There is an opportunity for all Canadian's especially those involved with Canada's Afghanistan Mission and [Legion](#) members to vote for one of five designs for the Afghanistan Monument. **The survey ends on June 9th, 2021.**

[Take Survey](#)

NET ZERO DESIGN AT KLC

Kawartha Lakes Construction

[Kawartha Lakes Construction \(KLC\)](#) is offering net zero design on new homes. Their goal is to be proactive in net zero building as Canada moves towards its 2050 goal. They currently have several designers and developers undergoing training.

Net zero refers to the balance between the amount of green house gas produced and the amount removed from the atmosphere. In looking at building more energy efficient homes, we need to consider the embedded carbon in the homes we are constructing. Above all, net zero is about building a tight envelope and then insulating it so that air cannot escape freely.



[Read More](#)

VOLUNTEERS NEEDED!

Habitat For Humanity Peterborough & Kawartha Region



Looking to volunteer? [Habitat For Humanity](#) Restore is currently recruiting volunteers for the Peterborough South ReStore at 550 Braidwood Ave.

Assistance is needed with customer service, donation processing, and in the receiving area, accepting new donations.

If interested, please email: volunteer@habitatpkr.ca or visit the [website](#)!

BUSINESS NEWS & RESOURCES

ONTARIO TOURISM/TRAVEL SMALL BIZ GRANT

TIAO Requesting Your Feedback

The Ontario Tourism and Travel Small Business Support Grant was announced as part of the provincial government's budget on March 24th. The grant offers tourism businesses the opportunity to apply for up to \$20,000 in government grant support.

It was recently opened for applications, but at this early stage, there haven't been as many applications to the fund as expected.

TIAO wants to hear from you about whether you have applied for the grant, found yourself ineligible or learn of any other reasons why you've not been able to apply for the grant.

Please take this opportunity to provide feedback re your experience and/or thoughts on the application process and eligibility. This will help them advise government and work to ensure this much needed funding gets to the businesses it was intended to support.

[Complete Survey](#)

**Note: If you haven't applied yet, applications are open until
June 25th, 2021 at 11:59 pm EDT.**

[Ontario Tourism and Travel Small Business Support Grant](#)

PADDLE ART PROJECT

Trent-Severn Trail Towns Public Art Project

RTO8 is inviting artists within the Kawarthas Northumberland region to **get creative and design a wooden paddle** that depicts the uniqueness or the history of one of the nine designated [Trent-Severn Trail Town \(TSTT\)](#) communities.



Concepts for design should be submitted at bit.ly/tsttpaddleartform. Artists with approved designs will be provided with a Beaver Tail Aspen wood paddle 57" in length, created by Redtail Paddle from Campbellford.

The finished paddles will be displayed at Trent-Severn Trail Town Friendly Businesses, community partners, Visitor Centres and Chambers of Commerce & Tourism that have a

public facing window. This public art project will run until the fall of 2022 to allow local residents and visitors to view the art.

CANADA REVENUE AGENCY

How To Tell You've Been Contacted By The CRA & What To Do!



Now that you've filed your 2020 income tax and benefit return, it's possible that the Canada Revenue Agency (CRA) contacts you to discuss your tax and benefit situation. However, you should be aware of scammers pretending to be CRA employees. They often contact Canadians to try to trick them into making payments, and may try to reach you by telephone. To protect yourself from scams, it's important to know when and how the CRA might contact you.

[Protect Yourself Against Fraud](#)

ONTARIO COVID-19 WORKER INCOME PROTECTION

Paid Leave & Employer Reimbursement

On April 29, 2021, the Ontario Government announced the COVID-19 Worker Income Protection Benefit (WIPB) which includes:

- up to three days of paid infectious disease emergency leave under the Employment Standards Act (ESA) for employees who have to take time off work because of certain reasons related to COVID-19, and
- an employer reimbursement program.

This reimbursement program launched on May 27, 2021 and is accessible [here!](#)



MORE AFFORDABLE & EASIER TO VISIT PARKS

Ontario Parks



The Ontario government is making it easier and more affordable to get safely outdoors and enjoy nature by providing **free day-use permits at 115 provincial parks from Monday to Thursday until September 2, 2021.**

Starting June 7, visitors will also be able to guarantee access to 17 select provincial parks to avoid long line-ups during popular and busy visitation times by obtaining a daily vehicle permit in advance. Doing so will help avoid crowding, helping to make it safer for the public to enjoy Ontario Parks.

[More Info](#)

WEBINARS

Information for Businesses

June 3 @ 1PM: [FIR and Getting Canadians Back to Work](#)

June 8 @ 1PM: [Big Data, Blockchain and the Digitalization of Energy](#)

June 9 @ 5PM: [Hop Around The Kawarthas](#)

June 15 @ 10AM: [FutureProofing Retail – PKED Webinar](#)

June 23 @ ALL DAY: [Women in Business Summit](#)



Kawartha Chamber of Commerce & Tourism, 12 Queen Street, Lakefield, ON
705-652-6963 | 1-888-565-8888 |

kawartha

CHAMBER of COMMERCE & TOURISM



Partnerships in Growth & Adventure

IN THIS ISSUE:

- President's Notes
- Kawartha Chamber is Hiring!
- Hop Around The Kawarthas
- Join A Committee
- 10 E-Commerce Tips For Small Business Owners
- Returning To The Workplace Report
- Capital Is Key Report
- Women In Business Summit
- Mental Health & Wellness Resources
- Employee Assistance Program
- Fuel Discount Program

PRESIDENT'S NOTES

Summer 2021



Jillian Harrington, Board President

With the sun shining and the weather warming up, we are all getting excited for the summer season. Although the year started on a wave of uncertainty, with the increase in vaccine availability and the province highlighting their new framework, it looks like there is hope for those family and friend BBQs by the lake this season.

We are so fortunate to have such a strong community and incredible businesses that have adjusted, serving us well, historically and as they continue to do so throughout this pandemic. With the passion of the Board of Directors and the Chamber staff, we have been able to highlight local businesses, and share ideas through online communication and events.

[Read More](#)

KAWARTHA CHAMBER IS HIRING!

3 Summer Positions Available



The Kawartha Chamber of Commerce & Tourism is now hiring for three seasonal positions:

Communications & Tourism Assistant (Lakefield)
Virtual Events & Tourism Assistant (Lakefield)
Tourism Outreach Assistant (Buckhorn)

Due to Canada Summer Jobs funding candidates must be 15-30 years of age. Positions are expected to start in late June and have an end date near Labour Day.

Postings close June 8 at 4PM. Job descriptions can be found on our [Job Postings Page](#).

HOP AROUND THE KAWARTHAS

Business After Hours: June 9 @ 5PM

For our June Hop, our theme is '[Hop Around the Kawarthas](#)' where we will 'visit' businesses across our service area!

We are pleased to have businesses/organizations from each of our communities joining us:

Douro-Dummer: [Camp Kawartha Outdoor Education Centre](#)

Curve Lake First Nation: [Cultural Centre](#)

Selwyn: [Lakefield Literary Festival](#)

Trent Lakes: [Shambhala Bed & Breakfast](#)
North Kawartha: [The Land Canadian Adventures](#)

This event will allow us to get a behind the scenes look at these businesses/organizations and to connect with those in our community! Join us for a great evening of networking and exploring local businesses!

[Register Here!](#)

Networking Sponsor: [Herod Financial Services](#)



JOIN A COMMITTEE

Join a Chamber Committee

The Chamber relies on the assistance of many volunteers from a variety of sectors. If you are community-minded and have knowledge, expertise and enthusiasm for our business community, **consider joining a Chamber Committee.**

Committees Include: (bolded indicates greatest need for volunteers)

- Finance
- Human Resources & Governance
- **Membership & Programs**
- Awards of Excellence & Social Gala
- Nominating
- Resource
- **Member Approval Committee (email commitment only)**

If you are interested in joining a committee, please fill out the [Volunteer Expression of Interest Form](#) and email to generalmanager@kawarthachamber.ca

10 E-COMMERCE TIPS FOR SMALL BUSINESS OWNERS

Professional Development Blog

No matter what kind of business you have, chances are you could benefit from embracing e-commerce as more than just a temporary accommodation to COVID-19 restrictions.

The more that consumers grow used to the convenience of online shopping, the clearer it becomes that e-commerce is here to stay, even after in-person services resume.

Check out our latest blog for [10 tips to achieve e-commerce success!](#)



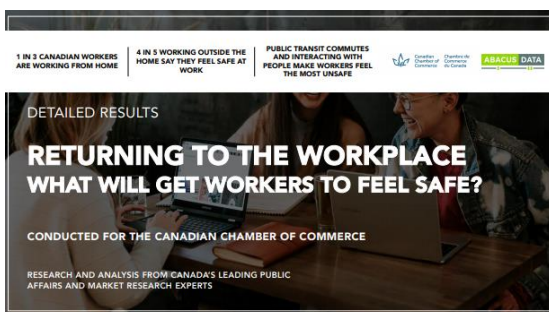
PROFESSIONAL DEVELOPMENT

RETURNING TO THE WORKPLACE: WHAT WILL GET WORKERS TO FEEL SAFE?

As we begin to reopen, what will get workers to feel safe as we return to the workplace? This Canadian Chamber of Commerce survey was conducted online with 1,056 employed Canadian adults, from March 25 to 30, 2021.

This survey explores current working conditions, what would help make the workplace safer, level of comfortability and thoughts for the future - in an easy to read graph format.

[Read Report](#)



CAPITAL IS KEY: FINANCING ENTREPRENEURSHIP AFTER COVID-19

The COVID-19 pandemic is creating a cash flow crisis for many entrepreneurs and small business owners across Ontario who represent 98% of all Canadian businesses and contribute close to half the GDP generated by the private sector.

The Ontario Chamber's report – Capital is Key: Financing Entrepreneurship in Ontario After COVID-19 – offers practical solutions to support small businesses as they fuel Ontario's economic advantage.

[Read Report](#)



WOMEN IN BUSINESS SUMMIT

From stories of resilience to conversations about upskilling and reskilling, diversity and mental health, the Women in Business Summit will focus on the ways the Canadian chamber of commerce network, businesses, female entrepreneurs and community leaders can work together to support women in the workforce through the pandemic and towards an inclusive recovery.

[Register Here](#)



MENTAL HEALTH & WELLNESS RESOURCES

The Conference Board of Canada has compiled mental health and wellness resources to support employers and employees. Access free resources to assist your organization in improving workplace mental health.

Find videos, interactive articles and more, including five ways that employers can support employees mental health.

[Access Resources](#)



MEMBER BENEFITS

CHAMBERS OF COMMERCE GROUP INSURANCE PLAN EMPLOYEE ASSISTANCE PROGRAM

We are living in a time of change and uncertainty and the results can cause significant stress for many people. Quite a number of people have not been able to keep in personal contact with family members, friends and colleagues due to the COVID-19 pandemic. In addition to causing feelings of isolation, it has affected productivity at many workplaces and has lead to countless people experiencing depression.

Over the past 12 months **more business owners are seeing the value in providing**

CHAMBER ESSO BUSINESS CARD FUEL DISCOUNT PROGRAM

Imperial Oil, the Canadian Chamber of Commerce and the Kawartha Chamber of Commerce & Tourism offer the Esso Business Card Fuel Discount Program to all Chamber members to help get you on your way more efficiently.

As a Chamber member, you may be eligible to receive a 3.5 cents per litre fuel discount off the retail posted pump price purchased at Esso-branded service stations. Your average driver in Canada would rack up between \$80-\$100 in savings each and every

an Employee Assistance Program (EAP) to help their employees maintain their mental health. An EAP is a confidential resource for employees to have access to qualified experts and professionals who can help them and their eligible dependents deal with situations affecting their mental and emotional health and wellness.

[Read More](#)



year. If you have two or more vehicles and spend vast amounts of time in them for work you could save even more and that's savings going straight back into your pocket!

Members may apply through our Esso representative who will ensure that even the smallest business members can benefit from the program.

[More Information](#)



Professional Development Content Sponsored by:
[Lynn Woodcroft, Sales Representative, Royal LePage Frank Real Estate](#)





Hello June

Have you started your summer reading yet? Don't forget cloudLibrary & Hoopla are always available for your reading needs.

As always, thank you for making the library a part of your life.

The 2020 Annual Report is available for viewing.

The Annual Report outlines the various ways that the Library was able to adapt in the time of COVID-19.

Some 2020 highlights include a 49.75% increase in digital checkouts, 70,020 website visits, and 5,781 curbside pick-up checkouts.

The Library is OPEN (For Curbside)

Curbside continues!

Place items on hold, and when they are ready for pick up the library will call you.

Holds can be placed through the [online catalogue](#) or over the phone.

For the most current information regarding the library and COVID regulations, please visit our [website](#).

Changes to our service will also be posted on social media. Like us on [Facebook](#) and follow us on [Twitter](#).

Library News - Great Canadian Giving Challenge



The Great Canadian Giving Challenge is here!

This June, every \$1 you donate to the library generates a ballot in a grand prize draw for \$20,000.

The draw is through CanadaHelps.org, so the more you give, the better chance we have. It's win-win - a donation to the library and a chance for the Selwyn Public Library to win \$20,000.

Online donations are made through CanadaHelps.org and will receive a tax receipt.

Donate Now!

Renewed Classics Closing Sale

Two Day Sale: Friday, June 25th & Saturday, June 26th



- Entire store for sale
- Pay by donation
- All proceeds will support the Selwyn Public Library.
- Friday, June 25th 1 to 5 p.m.
- Saturday, June 26th 9 a.m. to 5 p.m.

Physical distancing, face coverings, and hand sanitizing are required. No fitting room will be available. Maximum of four shoppers in the store at one time.

Coming Soon - NEW Board Games Collection



We are very excited to announce that we are working on a new collection!

Soon, patrons will be able to borrow board games... and, we'd like your help putting this collection together.

Tell us:

1. What is your family's favourite board game?
2. Do you have a board game you'd like to donate?

Game Suggestion/Donation

Coming Soon - NEW Disc Golf Kits



The **Ennismore Optimist Club** has purchased materials to make up 12 Disc Golf Kits for us to lend out to patrons.

Borrow a Disc Golf Kit from the Library and try out the disc golf course at the Ennismore Waterfront Park.

The kits will be available at all 3 library locations and include 2 discs, game instruction sheets, and a gameplay code of conduct.

Ennismore Waterfront Park is located at 1053 Ennis Road.

The park includes more than 50 acres on the shore of Chemong Lake and includes a beach, a large picnic area with a pavilion, the Ennismore Heritage Trail, and a swimming area.

Watch our website and social media sites for information on when Disc Golf Kits are available. Once available, patrons will be able to place kits on hold via the online catalogue or by phone.

Library/Community News - Water Station



A new Hydration Station has been installed beside the Lakefield Library as part of the 'Lakefield - a Trent-Severn Trail Towns project'! From May to October, these stations refill thousands of water bottles and help to divert bottles from our landfill! Other hydration stations are located at the Robert E. Young Recreation Complex in Ennismore and at the Lakefield Campground. Funded through the Province of Ontario's Rural Economic Development (RED) program.

Online Adult Programs - June

Trivia Night - TV & Movies

If you've been doing a ton of binge-watching during the pandemic, this is the trivia night for you! Test your knowledge of TV and movies at our June Trivia Night.

Thursday, June 17th, 8:30 p.m.

[Register for Trivia Night](#)

Genealogy Programs with the Kawartha Branch of the Ontario Genealogical Society

Join us on Zoom with the Kawartha Branch of the Ontario Genealogical Society. Our presenter, Dr. Fraser Dunford has been involved in genealogy for over 35 years, has written six books and many articles on Genealogy.

Ontario Municipal Records

In this online workshop you will learn about the history of Ontario municipal records and where to find them.

Monday, June 14, 1:00 p.m.

[Register for Ontario Municipal Records](#)

Ongoing Programs for Adults

Summer Book Club

A new book club that everyone is welcome to join!
Zoom Meetings June 21st, July 19th, August 16th, & September 20th.
2:00 p.m.

Books will be available to download through Hoopla:

June – Libertie by Kaitlin Greenidge

July – The Stranger Diaries by Elly Griffiths

August – Why Birds Sing by Nina Berkhout

September – Hollywood Eden by Joel Selvin

[Email Heather to register](#)

Online Film Club - First Thursday of the Month

Each month we will watch a movie on Hoopla (free for library patrons), then join the zoom meetings to discuss them! No need to be a movie buff.

Online Film Club Movie: Algonquin

Watch the movie whenever is convenient for you.

Zoom Meeting: Thursday, June 3rd, 7:30 p.m.

[Register for the Online Film Club](#)

Take-and-Make DIY Kit

A NEW program designed for adults looking to keep their hands busy and get their creative juices flowing! A new kit will be available monthly.

June Take-and-Make DIY Kit: [Set of coasters](#)

Take-and-Make Kits will be available June 1st at each library location while supplies last. *Call your local library to place a kit on hold for curbside pickup.

Mystery Book Bags - All ages!

June Mystery Book Bags for Children & Teens

Tell us the themes your child likes and we'll make up a bag of books! You can also choose the types of books you receive (eg. Board Book, Easy Reader, Chapter Book, etc) and more.

Pick up the bag via curbside pickup at your local branch.

The original program was for ages birth to 7 but we are expanding to hit the age 8 -16 year olds!

[Request a mystery book bag \(Birth - 7 years old\)](#)

[Request a mystery book bag \(8 - 12 years old\)](#)

[Request a mystery book bag \(13 - 16 years old\)](#)

June Mystery Book Bags for Adults

Looking for a little excitement? Let the library put together a mystery book bag for you.

Each book bag will include 4 books based on the genre or author you select.
Available at all three library locations.

Pick up the bag via curbside pickup at your local branch.

[Request a mystery book bag \(Ages 17+\)](#)

All Booked Up Summer 2021

All Booked Up Summer 2021

Let's get All Booked Up this summer! This year will be the final edition of All Booked Up. The program starts on June 23, 2021 and goes until August 19. Participants in Grades 5 and up can read books of their choice. For each book read, they post a book review online in our private blog.

For each book review posted, the participant gets a ballot in the final grand prize draw (up to a maximum of 6 ballots for each participant).

For 2021, the prizes are seven \$25 Cineplex gift cards and three \$100 Mastercard gift cards.

[Register for All Booked Up](#)

The winners will be announced on the blog on August 19 at 6 p.m.

If you have any questions, please [email Kacie](#).

Online Children's Programs - June

Nature Nuts Trivia Night: Summer in the Kawarthas (all ages)

What is happening in the woods, meadows, streams, and beaches in the Kawarthas each summer? What are the plants and animals up to? What are the hazards? What might you catch a glimpse of? Try your hand at our trivia night to show off your inner Nature nerd or just to learn some neat facts about the area we live in. All ages welcome.

Thursday, June 10th at 7:00 p.m.

[Register for Trivia Night](#)

Father's Day Colouring Contest (all ages)

Register to receive a card to colour for the special father figure in your life. Decorate the card and then send us a photo of your artwork. You can give the card to the recipient and we will give you a ballot in our draw for three small prize bags! There will be one winner in each of three age groups. All ages welcome.

Contest closes June 17th.

[Register for Colouring Contest](#)

June PA Day Super Summer Storytime (ages 3-7)

Are you looking forward to summertime? We are too! Join Kathleen and Corny the Squirrel for a summer-themed virtual storytime to get your child in the mood for some fun in the sun. Ages 3-7. Siblings welcome. Caregivers attend with child.

Friday, June 11th 9:30 - 10:00 a.m.

[Register for storytime ages 3-7](#)

June PA Day Craft-along: Make Your Own Slap Bracelets (age 8+)

Join us via Zoom to create your very own Slap Bracelet. We'll provide all of the materials in a bag for curbside pick-up in advance of the program. All you need to do is pick up your bag and join us to craft along on Zoom. Ages 8+.

Friday, June 11th 1:30 - 2:00 p.m.

[Register for Craft-along ages 8+](#)

June Storywalk: Indigenous People's Day (all ages)

Visit Woodland Acres Park on June 19th for Storywalk to honour Indigenous People's Day.

Book pages will be spaced 100 m apart along the trail. This is a self-guided program. Let us know via registration if you plan to visit the Storywalk and you will receive activities based on the story.

Saturday, June 19th.

[Register for June Storywalk](#)

Yes, we are having Summer Programs!

We are planning for a host of in-person outdoor and virtual programs for this summer. We will also have take and make bags, colouring contests, storywalks and of course our TD Summer Reading Club along with our famous summer reading challenge! Please check the website regularly during June to see what we have on offer for ages birth to teen.

Having difficulties with online registration?

Please call the Bridgenorth Library 705 292-5065 or [email Kathleen](#).



New DVDs

Breaking News in Yuba
County

Days of the Bagnold Summer

New Mini-series DVDs

Des
Roadkill

Rams

New Documentary DVDs

Margaret Atwood: A Word After a Word After a Word is Power
They Say it Can't Be Done
We are Columbine

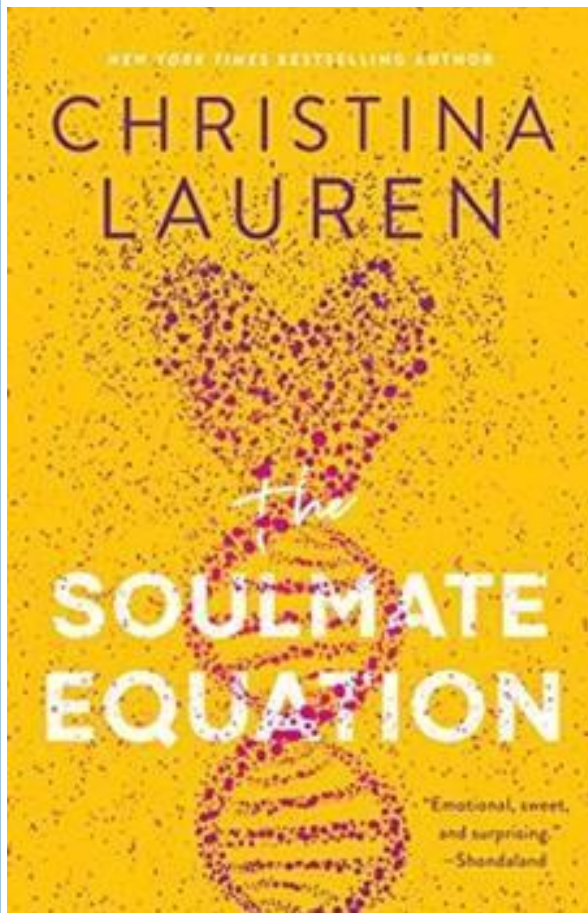
New Fiction

- **Bonnie Jack** by Ian Hamilton
- **Local woman missing** by Mary Kubica
- **The girl who died** by Ragnar Jonasson
- **An Amish surprise** by Shelley Shepard Gray
- **Clover girls** by Viola Shipman
- **Sufferance** by Thomas King
- **Summer seekers** by Sarah Morgan
- **Stranger in town** by Kelley Armstrong

New Non-Fiction

- **Come fly the world: the jet-age story of the women of Pan Am** by Julia Cooke
- **The disappearing act: the impossible case of MH370** by Florence de Changy
- **The essential Middle Eastern cookbook** by Michelle Anderson
- **Evolution gone wrong: The curious reasons why our bodies work (or don't)** by Alex Bezzerides
- **Films of endearment: A mother, a son and the '80s films that defined us** by Michael Koresky
- **Ultimate meal prep cookbook: One grocery list, a week of meals, no waste** by America's Test Kitchen
- **Wim Hof method: Activate your full human potential** by Wim Hof

Heather's Book Recommendation -
The soulmate equation by Christina Lauren



Single mom Jessica Davis is a data and statistics wizard, but no amount of number crunching can convince her to step back into the dating world. But then Jess hears about GeneticAlly, a buzzy new DNA-based matchmaking company that's predicted to change dating forever. Finding a soulmate through DNA? The reliability of numbers: *This* Jess understands.

At least she thought she did, until her test shows an unheard-of 98 percent compatibility with another subject in the database: one of GeneticAlly's founders, Dr. River Peña. This is one number she can't wrap her head around, because she already knows Dr. Peña. The stuck-up, stubborn man is without a doubt not her soulmate.

But GeneticAlly has a proposition: Get to know him and we'll pay you. Jess—who is barely making ends meet—is in no position to turn it down, despite her skepticism about the project and her dislike for River. As the pair are dragged from one event to the next as the “Diamond Match” that could launch GeneticAlly's valuation sky-high, Jess begins to realize that there might be more to the scientist—and the science behind a soulmate—than she thought.

Contact Us

 Help Us
WIN \$20,000!

If you are grateful for our local
libraries,
please offer your financial support.

Visit our website

Bridgenorth Library: 705-292-5065
Lakefield Library: 705-652-8623
Ennismore Library: 705-292-8022

We welcome your questions & comments at news@mypubliclibrary.ca





760 Peterborough County Road 36, Trent Lakes, ON K0M 1A0 Tel 705-738-3800 Fax 705-738-3801

May 26, 2021

Via email only

To: Hon. Jonathan Wilkinson, Minister-Environment and Climate Change –
ec.enviroinfo.ec@canada.ca
Dave Britton, Director of Ontario Waterways, Parks Canada –
david.britton@canada.ca

Re: Management Plan – Pigeon Lake

Please be advised that during their Regular Council meeting held May 18, 2021, Council passed the following resolution:

Resolution No. **R2021-386**

Moved by Councillor Armstrong
Seconded by Councillor Lambshead

That Council support the correspondence from the Township of Selwyn regarding Lake Management Plan - Pigeon Lake.

Carried.

Please find enclosed the correspondence referenced in the resolution.

If you have any questions or concerns, please contact me at 705-738-3800 x 219 or jclark@trentlakes.ca.

Sincerely,

Jessie Clark, Director of Corporate Services/Clerk
Encl.

cc: MP Maryam Monsef
Township of Selwyn
City of Kawartha Lakes

April 29, 2021

Honourable Jonathan Wilkinson
Minister of Environment and Climate Change
Fontaine Building 12th floor
200 Sacré-Coeur Blvd
Gatineau QC K1A 0H3
Email: ec.enviroinfo.ec@canada.ca

– and –

Dave Britton
Director of Ontario Waterways
Parks Canada
c/o Trent-Severn Waterway National Historic Site
P.O. Box 567
Peterborough, ON K9J 6Z6
Email: david.britton@canada.ca

Re: Management Plan - Pigeon Lake

Please be advised that at its meeting held on 27th day of April, 2021, the Council for the Township of Selwyn passed the following resolution:

Resolution No. 2021 – 104 – Parks Canada and Pigeon Lake

Mayor Andy Mitchell – Councillor Donna Ballantyne –
Whereas the desire to develop a management plan for Pigeon Lake has been a long standing request; and

Whereas the development of the management plan needs to recognize the Treaty and inherent rights of Indigenous communities; and

Whereas many of our residents have interests in the waters of Pigeon Lake and own adjacent property; and

Whereas any plan needs to be negotiated in a government to government process between the Government of Canada and Treaty 20 First Nations; and

Whereas progress on this issue has been very slow;

Mailing Address
PO Box 270
Bridgenorth
Ontario K0L 1H0

Tel: 705 292 9507
Fax: 705 292 8964

Now therefore be resolved that the Township of Selwyn send correspondence to the Minister of the Environment and Climate Change, copied to Parks Canada, MP Monsef, and surrounding Townships, calling on the Government of Canada to develop a lake management plan for Pigeon Lake with Curve Lake First Nation and other Treaty 20 First Nations and that the plan addresses, among other things, the issue of planting and harvesting of wild rice and that it is consistent with Treaty and inherent Indigenous rights and takes into account the interests of local residents; and

Further, that Selwyn Township send correspondence to Parks Canada urging them to monitor and enforce regulations that ensure safe boating for all practices that are exercised on Pigeon Lake; and

Further, that Selwyn Township requests that Parks Canada organize a meeting with representatives of local municipal governments prior to June 30, 2021 and that the meeting discusses issues relating to a proposed management plan and that the meeting be used to provide Parks Canada a further understanding of the matters raised by residents and that the matters identified be communicated in their negotiations with First Nation governments.

Carried.

If you have any questions, please do not hesitate to contact us.

Yours Truly,

Tania Goncalves

Tania Goncalves
Deputy Clerk

cc - MP Maryam Monsef
Municipality of Trent Lakes
City of Kawartha Lakes



PORT COLBORNE

Corporate Services Department
Clerk's Division

Municipal Offices: 66 Charlotte Street
Port Colborne, Ontario L3K 3C8 • www.portcolborne.ca

T 905.835.2900 ext 106 F 905.834.5746
E amber.lapointe@portcolborne.ca

May 21, 2021

The Honourable Doug Ford, Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1Y7

Sent via E-mail: premier@ontario.ca

Dear Premier Ford:

Re: Resolution – Source Water Protection Legislation

Please be advised that, at its meeting of May 10, 2021, the Council of The Corporation of the City of Port Colborne resolved as follows:

That correspondence from the Town of Fort Erie regarding Source Water Protection Legislation, be supported.

A copy of the above noted resolution is enclosed for your reference. Your favourable consideration of this request is respectfully requested.

Sincerely,

Amber LaPointe
City Clerk

cc: Honourable Jeff Yurek, Minister of Environment, Conservation and Parks
Jeff Burch, MPP, Niagara Centre
Sam Oosterhoff, MPP, Niagara West
Jennifer Stevens, MPP, St. Catharines
Wayne Gates, MPP, Niagara Falls
Ontario Conservation and all Ontario Conservation Authorities:
kgavine@conservationontario.ca; bhorne@abca.ca; kfurlanetto@crca.ca;
generalmanager@catfishcreek.ca; @cloca.com; mvytytskyy@hrca.on.ca;
deb.martindowns@cvc.ca; tim.pidduck@crowevalley.com; tbyrne@erca.org;
llaliberte@grca.on.ca; karmstrong@grandriver.ca; t.lanthier@greysauble.on.ca;
Lisa.Burnside@conservationhamilton.ca; mmajchrowski@kawarthaconservation.com;
elizabeth@kettlecreekconservation.on.ca; cullen@lsrca.on.ca;
tammy@lakeheadca.com; jmaxwell@lprca.on.ca; mark.peacock@ltvca.ca;
kelly.vandette@lrc.on.ca; beard@mvca.on.ca; David.Vallier@mattagamiregion.ca;
smcintyre@mvc.on.ca; csharma@npca.ca; carl.jorgensen@conservationsudbury.ca;

brian.tayler@nbmca.ca; dhevenor@nvca.on.ca; dlandry@otonabeeconservation.com;
bmcnevin@quinteconservation.ca; richard.pilon@rrca.on.ca; sommer.casgrain-
robertson@rvca.ca; j.stephens@svca.on.ca; cbarrett@ssmrca.ca;
acoleman@nation.on.ca; bmcDougall@scrca.on.ca; John.MacKenzie@trca.ca;
annett@thamesriver.on.ca

Association of Municipalities of Ontario (AMO)

Ontario Municipalities



Community Services

Legislative Services

April 27, 2021

File #120203

Sent via email: premier@ontario.ca

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Honourable and Dear Sir:

Re: Province Investigating and Updating Source Water Protection Legislation

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of April 26, 2021 passed the following resolution:

Whereas the Municipal Council of the Town of Fort Erie passed a resolution on October 21st, 2019 identifying that 1,100 private water wells were in operation in the Town of Fort Erie, of which 75% were used for domestic purposes including human and livestock consumption, and

Whereas the Municipal Council of the Town of Fort Erie further identified in that resolution that Council requires the protection of water in the aquifer supplying water to those wells from contamination as the result of any remediation of Pit One owned by the Port Colborne Quarries in the City of Port Colborne, and further

Whereas Report No. PDS-23-2021, approved by Council on March 22, 2021, identified that while the Niagara Peninsula Conservation Authority, The Regional Municipality of Niagara and Local Area Municipalities work together to protect source water, these plans do not generally apply to private servicing, and

Whereas Report No. PDS-23-2021 further identified efforts undertaken by the Town of Fort Erie through available provincial planning policy, regulation and legislation to protect source water within the Town of Fort Erie without any explicit ability to designate source water protection for private services, and

Whereas on July 28, 2010, through Resolution 64/292, the United Nations General Assembly explicitly recognized the human right to water and sanitation and acknowledged that clean drinking water and sanitation are essential to the realization of all human rights, and

.../2

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

Whereas it would be desirable to ensure that those in our community who rely on wells and other private servicing for clean drinking water are afforded the same source water protection as municipal drinking water systems;

Now therefore it be resolved,

That: The Municipal Council of the Town of Fort Erie recognizes and acknowledges that clean drinking water and sanitation are basic human rights and essential to the realization of all human rights, and further

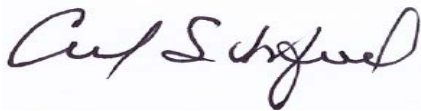
That: The Municipal Council of the Town of Fort Erie requests that the Ministry of Environment, Conservation and Parks consider legislative changes that would permit the expansion of source water protection to aquifers and private services, and further

That: This resolution be circulated to The Honourable Doug Ford, Premier of Ontario, the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks, Wayne Gates, MPP Niagara Falls, Jeff Burch, MPP Niagara Centre, Jennifer Stevens, MPP St. Catharines and Sam Oosterhoff, MPP Niagara West, and further

That: This resolution be circulated to all Conservation Authorities and Municipalities in Ontario for their endorsement and support.

Thank you for your attention to this matter.

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

C.C.

The Honourable Jeff Yurek, Minister of Environment, Conservation and Parks jeff.yurekco@pc.ola.org

Jeff Burch, MPP, Niagara Centre jburch-gp@ndp.on.ca

Sam Oosterhoff, MPP, Niagara West sam.oosterhoff@pc.ola.org

Jennifer Stevens, MPP, St. Catharines JStevens-co@ndp.on.ca

Wayne Gates, MPP, Niagara Falls wgates-co@ndp.on.ca

Ontario Conservation and all Ontario Conservation Authorities: kgavine@conservationontario.ca; bhomer@abca.ca; kfurlanetto@crca.ca; generalmanager@catfishcreek.ca; @cloca.com; mvytyvtskyv@hrca.on.ca; deb.martindowns@cvc.ca; tim.pidduck@croweallevy.com; tbyrne@erca.org; llaliberte@grca.on.ca; karmstrong@grandriver.ca; t.lanthier@greysauble.on.ca; Lisa.Burnside@conservationhamilton.ca; mmaichrowski@kawarthaconservation.com; elizabeth@kettlecreekconservation.on.ca; cullen@lsrca.on.ca; tammy@lakeheadca.com; jmaxwell@lprca.on.ca; mark.peacock@ltvca.ca; kelly.vandette@ltc.on.ca; beard@mvca.on.ca; David.Vallier@mattagamiregion.ca; smcintyre@mvc.on.ca; csharma@npca.ca; carl.jorgensen@conservationsudbury.ca; brian.tayler@nbmca.ca; dhevenor@nvca.on.ca; dlandry@otonabeeconservation.com; bmcnevin@quinteconservation.ca; richard.pilon@rrca.on.ca; sommer.casgrain-robertson@rvca.ca; j.stephens@svca.on.ca; cbarrett@ssmrca.ca; acoleman@nation.on.ca; bmcdougall@scrca.on.ca; John.MacKenzie@trca.ca; annett@thamesriver.on.ca

Ontario Municipalities

MPP Randy Pettapiece
randy.pettapiece@pc.ola.org

May 26, 2021

RE: Domestic COVID-19 Vaccine Production and Capacity

Dear MPP Pettapiece,

At the regular meeting of Council held on May 20, 2021, Perth County Council passed the following resolution brought forward from a Notice of Motion:

Moved by: Councillor Doug Eidt
Seconded by: Councillor Doug Kellum

WHEREAS throughout the COVID-19 pandemic, Canada has relied on international partners to provide COVID-19 vaccinations; and

WHEREAS the distribution of COVID-19 vaccines to Canada may be delayed due to the production/distribution of the vaccine outside of Canada; and

WHEREAS the increased support from all levels of government on the creation of COVID-19 vaccines domestically would increase Canada's vaccine capacity; and

NOW THEREFORE the Council of Perth County recommend to the Federal Government to support domestic production of a COVID-19 vaccine; and

THAT the Council of Perth County encourage all levels of Government to engage and support domestic vaccine capacity; and

THAT this motion be sent to Perth / Wellington MPP Randy Pettapiece, MP John Nater and to all municipalities of Ontario.

The conversation was centered around the COVID-19 vaccination, but further developed to ensuring that as a Country we can best create and supply all necessary vaccinations. We thank you for your

advocacy on this matter and look forward to supportive responses from our municipal counterparts and officials from all levels of government.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Aitcheson', with a stylized flourish at the end.

Jim Aitcheson, Warden
The Corporation of the County of Perth

CC:

MP John Nater - John.Nater@parl.gc.ca

Ontario Municipalities

The Regional Municipality of York

On May 27, 2021 Regional Council adopted the following:

WHEREAS over 70% of the adult population in York Region has received their first dose; and,

WHEREAS over 65% of the adult population in Ontario has received their first dose; and,

WHEREAS hospitalizations, ICU occupancy and new admissions and case rates have all declined and continue to trend downward; and,

WHEREAS Step One of the Provincial roadmap states “may begin after 60 per cent of Ontario’s adults receive at least one dose of a COVID-19 vaccine and if, and only if, public health indicators, such as hospitalizations, ICU occupancy and new admissions and case rates indicate the province can safely move to this step of the roadmap.”; and,

WHEREAS according to an independent modelling company, a fourth wave for York Region is not on the cards if we re-open after June 2, 2021; and,

WHEREAS the Province “Stay at Home” order originally was to expire June 2, 2021;

THEREFORE BE IT RESOLVED THAT York Regional Council request the province consider entering Step 1 of the “Provincial Roadmap to Reopen” as of 12:01 am May 31, 2021; and,

BE IT FINALLY RESOLVED THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Christine Elliott, Minister of Health, Dr Dave Williams, Chief Medical Officer of Health, all MPPs in the Province of Ontario, and all Heads of Council.



Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

www.thearchipelago.on.ca

May 21, 2021

21-092

Moved by Councillor Emery
Seconded by Councillor Sheard

RE: Bill 228 - Banning unencapsulated Polystyrene Foam

WHEREAS unencapsulated expanded and extruded polystyrene foam (PS foam) is a common and economical product used for dock flotation; and

WHEREAS unencapsulated PS foam, when used as floatation, deteriorates and breaks down through exposure to water, sunlight and chemicals (gasoline, oil & other contaminants), as well as from animals and physical impacts from boats and other debris; and

WHEREAS the environmental impacts associated with the breakdown of unencapsulated PS foam are significant. PS foam is one of the top items of debris found on shorelines, beaches, and surface water around the world. Widespread and global contamination has resulted in PS foam being found in the gut contents of wildlife, including in the Great Lakes - St. Lawrence River Basin. PS foam causes adverse effects to wildlife when ingested. Laboratory experiments show negative impacts of PS foam on feeding behaviour, growth, hepatosomatic index (HSI), and reproduction. Under certain conditions, PS foam leaches known toxics styrene and benzene. Floating particles of PS foam also has aesthetic impacts on shorelines and waterways; and

AND WHEREAS there is no Federal legislation in Canada regulating the use of unencapsulated expanded polystyrene foam (EPS) for docks to date. However, on May 13, 2021, the Province of Ontario passed *Bill 228: Keeping Polystyrene Out of Ontario's Lakes and Rivers Act*, to regulate and control its use for floats; and

NOW THEREFORE BE IT RESOLVED that the Great Lakes and St. Lawrence Cities Initiative (Cities Initiative) recognizes the need for PS foam to be encapsulated when used for flotation; and

BE IT FURTHER RESOLVED that the Cities Initiative and its members call on the Federal Government of Canada (Ministries of Fisheries and the Environment) the Province of Ontario (Ministry of Natural Resources & Forestry, Ministry of Environment, Conservation & Parks), the Province of Quebec, The United States (U.S.) Federal Government, and the U.S. States of New York, Pennsylvania,

Ohio, Indiana, Michigan, Illinois, Wisconsin and Minnesota to work in collaboration with each other to enact laws which:

1. ban unencapsulated polystyrene (PS) products in all new and replacement public and private floating facilities across the Great Lakes Region and the coasts of Canada and the United States;
2. find common standards of defining encapsulation with the goal of zero emissions of PS foam;
3. require the timely transition to approved encapsulated PS products, for all public and private floating facilities currently using unencapsulated PS foam; and
4. require the proper disposal of all unencapsulated expanded polystyrene (EPS) products currently being used for dock flotation.

BE IT FINALLY RESOLVED that Council for the Corporation of the Township of The Archipelago directs its staff to submit this resolution to the Great Lakes St. Lawrence Cities Initiative; and forward this resolution to all municipalities in the Great Lakes watershed and to Federal and Provincial Representatives.

Carried.



Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

www.thearchipelago.on.ca

May 21, 2021

21-091

**Moved by Councillor Andrews
Seconded by Councillor Manners**

RE: Bill 279 – Environmental Protection Amendment Act (Microplastics Filters for Washing Machines), 2021

WHEREAS microfibers are human-made strands less than 5mm composed of either synthetic or natural materials. Microfibers are shed through the wear and tear of textiles through the laundering process;

WHEREAS billions of microfibers are released into the Great Lakes daily from machine laundering of clothes. Studies have found a single load of laundry can release up to millions of microfibers into washing machine effluent, which flows to the wastewater treatment plant. Wastewater treatment can capture up to 99% of microfibers in sewage sludge, but microfibers are still released into aquatic ecosystems through treated effluent. Billions of microfibers are released into the aquatic ecosystem daily in the Great Lakes basin, either directly via treated final effluent, or indirectly as runoff from land-application of treated sewage sludge; and

WHEREAS microfiber contamination is widespread: Worldwide and local studies have shown microfibers present in commercial fish, Great Lakes fish (including Lake Trout, Rainbow smelt, Brown bullhead, etc.), honey, salt, Great Lakes beer, tap water, bottled water and much more; and

WHEREAS microfibers are the most prevalent type of microplastics in the environment and have been found in surface water, soil, biota, and atmospheric samples; and

WHEREAS a 2014 surface water study in Lake Erie, Lake Ontario, and their tributaries measured microplastics at abundances between 90,000 and 6.7 million particles per square kilometer. These levels of microplastics are similar to or exceed concentrations found in ocean gyres like the "Great Pacific Garbage Patch; and

WHEREAS microplastics do not biodegrade; and

WHEREAS chemicals such dyes and flame retardants are added to textiles during manufacturing. Textiles can also absorb chemicals from their environment after manufacturing. Some of these chemicals are toxic, and harmful chemical compounds can be released into the environment via leaching from microfibers; and

WHEREAS a growing body of research shows that the effects of microplastics on animal life are far-reaching. Researchers have investigated the impacts of microplastics on gene expression, individual cells, survival, and reproduction. Mounting evidence shows that negative impacts can include decreased feeding and growth, endocrine disruption,

decreased fertility, and other lethal and sub-lethal effects. Some of these effects are due to ingestion stress (physical blockage), but many of the risks to ecosystems are associated with the chemicals in the plastic. Studies have shown that chemicals transfer to fish when they consume microplastics. When these fish end up on our dinner plates, we potentially increase the burden of hazardous chemicals in our bodies; and

WHEREAS a recent set of laundering experiments in the laboratory; have shown that an external filter can capture an average of 87% of fibres by count and 80% by weight before they go down the drain (McIlwraith et al. 2019). On a wider scale and in real-life context, Georgian Bay Forever, the University of Toronto and the Town of Parry Sound are completing a study that is measuring the effect that about 100 filters in households has on reducing microfibre pollution in the effluent of a wastewater treatment plant. The results of this study are to be released in August; and

WHEREAS add-on filters cost approximately \$180-220 CDN to purchase and install, which is prohibitive for the average household. Accordingly, voluntary adoption rates are low; and

WHEREAS France has passed legislation (France 2020-105, Article 79) that requires future washing machines sold to have filters. California has introduced a bill (California AB 622), and Ontario has tabled Private Member's Bill 279 to prohibit sales of washing machines without a filter of mesh size 100 microns or smaller. Companies such as Arclik have manufactured washing machines with filters built directly into them;

NOW THEREFORE BE IT RESOLVED that the Great Lakes St. Lawrence Cities Initiative (Cities Initiative) recognizes that to date the largest documented source of environmental microfibers is washing machines, and that findings indicate washing machine filters mitigate the majority of fibres shed during machine washing; and

BE IT FURTHER RESOLVED that the Cities Initiative recognizes the need to require future sales of washing machines to include filters with a maximum mesh size of 100 microns; and

BE IT FURTHER RESOLVED that the Cities Initiative and its members call on the Ontario government to pass Bill 279, and to call on the Canadian and U.S. government to create appropriate regulatory measures to the same effect; and

BE IT FURTHER RESOLVED that until households can only buy new laundry machines outfitted with <100 micron filters, the Cities Initiative and its members call on provincial, state and federal governments to provide funding and education to help constituents reduce microfiber waste.

BE IT FINALLY RESOLVED that Council for the Corporation of the Township of The Archipelago directs its staff to submit this resolution to the Great Lakes St. Lawrence Cities Initiative; and forward this resolution to all municipalities in the Great Lakes watershed and to Federal and Provincial Representatives.

Carried.

Jeffrey Armstrong
2253 Sixteenth Line
Lakefield, Ontario
K0L 2H0
christinewilliams2@sympatico.ca

Sherry Senis, Deputy Mayor
Township of Selwyn
1310 Centre Line
Selwyn, ON K9J 6X5

May 12, 2021

Sherry and Council members:

I am writing to you about my concerns in regards to dogs being used for the annual deer hunt in the township of Selwyn.

Every year our family looks forward to the fall deer hunt. We spend countless hours building tree stands, blinds as well as putting out feed for the deer. We spend money at local businesses and pay property taxes.

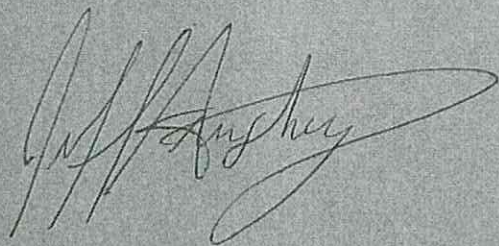
Last year in November of 2020 on the opening day of the hunt, we discovered that irresponsible hunters had released their hounds on nearby property and on our own property, putting all of our effort and money to waste. This is not new!

These deer hounds chase deer across busy roads and highways creating the potential for serious injury or death to motorists. Why are dogs allowed to trespass in a township which is primarily private property? It is not fair to the land owners, hunters, the deer or the dogs.

It is time to put an end to this out dated practise of using dogs to hunt deer as they have in most progressive townships. (Wildlife Management Unit 74A).

I have been in contact with the Ministry of Natural Resources in this regard and they tend to agree with me. They suggested contacting you regarding a by law. I appreciate you taking the time to read my letter and hope to receive a response in the near future.

Yours truly,

A handwritten signature in dark ink, appearing to read 'Jeff Armstrong', with a large, sweeping loop at the end.

Jeff Armstrong



The Honourable Patty Hajdu
Federal Minister of Health
House of Commons
Ottawa, ON K1A 0A6
Via email: Patty.Hajdu@pal.gc.ca

April 20th 2021

Sent via e-mail

Re: Support for 988, a 3-Digit Suicide and Crisis Prevention Hotline

Please be advised that on April 14th 2021 the Town of Plympton-Wyoming Council passed the following motion to support The Town of Caledon letter endorsing the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help.

Motion #16 – Moved by Tim Wilkins, Seconded by Mike Vasey that Council support correspondence item 'o' from the Town of Caledon regarding support for 988, a 3-digit suicide crisis prevention hotline.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak

Clerk

Town of Plympton-Wyoming

cc. The Honourable Christine Elliott, Minister of Health, Ontario - christine.elliott@ontario.ca
Marilyn Gladu, MP Sarnia-Lambton, marilyn.gladu@garl.gc.ca
Bob Bailey, MPP Sarnia-Lambton, bob.baileyco@pc.ola.org
Ian Scott, Chairperson and Chief Executive Officer, Canadian Radio-Television and Telecommunications Commission (CRTC), iscott@telesat.com
All Ontario Municipalities

The Corporation of the Town of Plympton-Wyoming

P.O. Box 250, 546 Niagara Street, Wyoming Ontario N0N 1T0

Tel: 519-845-3939 Ontario Toll Free: 1-877-313-3939

www.plympton-wyoming.com



Allan Thompson
Mayor

Sent via E-Mail to: Patty.Hajdu@parl.gc.ca

March 31, 2021

The Honourable Patty Hajdu
Federal Minister of Health
House of Commons
Ottawa, ON K1A 0A6

Dear Ms. Hajdu,

RE: SUPPORT FOR 988, A 3-DIGIT SUICIDE AND CRISIS PREVENTION HOTLINE

I am writing to advise that at the Town Council meeting held on March 30, 2021, Council adopted a resolution endorsing the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help.

The resolution reads as follows:

Whereas the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

Whereas the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;

Whereas existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

Whereas in 2022 the United States will have in place a national 988 crisis hotline;

Whereas the Town of Caledon recognized that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

Now therefore be it resolved that the Town of Caledon endorses this 988 crisis line initiative; and

That a letter demonstrating Caledon's support be sent to Kyle Seebach, MP, Dufferin-Caledon, the Honourable Sylvia Jones, MPP, Dufferin-Caledon, the Honourable Patty Hajdu, Federal Minister of Health, the Canadian Radio-television and Telecommunications (CRTC) and all municipalities in Ontario.

THE CORPORATION OF THE TOWN OF CALEDON

6311 Old Church Road, Caledon East, Caledon, ON, Canada L7C 1J6
T. 905.584.2272 | 1.888.225.3366 | F. 905.584.1444 | www.caledon.ca | allan.thompson@caledon.ca



Allan Thompson
Mayor

Thank you for your attention to this very important matter. We look forward to hearing from you.

Sincerely,

Allan Thompson
Mayor

Cc. Kyle Seeback, MP Dufferin-Caledon, Kyle.Seeback@parl.gc.ca
Honourable Sylvia Jones, MPP Dufferin-Caledon, sylvia.jones@pc.ola.org
Ian Scott, Chairperson and Chief Executive Officer, Canadian Radio-Television and
Telecommunications Commission (CRTC), iscott@telesat.com
All Ontario Municipalities

THE CORPORATION OF THE TOWN OF CALEDON

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Ministry of Government and Consumer
Services
777 Bay St., 5th Floor
Toronto, ON
M5B 2H7

May 27th 2021

To Whom it May Concern:

Please be advised that at the Town of Plympton-Wyoming Council Meeting held Wednesday, May 26th 2021, the following resolution was adopted:

Motion 10

Moved by Gary Atkinson

Seconded by Muriel Wright

That Council support item 'L' of correspondence from the Township of Terrace Bay regarding Advocacy for Reform MFIPPA.

Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak

Clerk

Town of Plympton-Wyoming

546 Niagara Street

Wyoming, ON N0N 1T0

p. 519-845-3939

ekwarciak@plympton-wyoming.ca

Cc: All Ontario Municipalities

The Corporation of the Town of Plympton-Wyoming

P.O Box 250, 546 Niagara Street, Wyoming Ontario N0N 1T0

Tel: 519-845-3939 Ontario Toll Free: 1-877-313-3939

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The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0

Phone: (807) 825-3315 Fax: (807) 825-9576

May 18, 2021

Ministry of Government and Consumer Services
777 Bay St., 5th Floor
Toronto, ON
M5B 2H7

To Whom it May Concern:

At the Township of Terrace Bay Regular Council Meeting held on Monday May 17, 2021, the following resolution of support was passed.

RE: Advocacy for Reform MFIPPA

Resolution: 122-2021

Moved by: Councillor St.Louis

Seconded by: Councillor Moore

WHEREAS the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 (MFIPPA) dates back 30 years;

AND WHEREAS municipalities, including the Township of Terrace Bay, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

AND WHEREAS government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

AND WHEREAS the creation, storage and utilization of records has changed significantly, and the Municipal Clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

AND WHEREAS regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

AND WHEREAS the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

AND WHEREAS the Act fails to recognize how multiple requests from an individual, shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;

AND WHEREAS the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

AND WHEREAS legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

AND WHEREAS there are limited resources to assist administrators or requestors to navigate the legislative process;

AND WHEREAS reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

BE IT RESOLVED THAT the Ministry of Government and Consumer Services be requested to review the MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;
6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jon Hall', written in a cursive style.

Jon Hall
CAO/Clerk

CC: Ontario Municipalities

**Township of Southgate
Administration Office**

185667 Grey County Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

May 20, 2021

To whom it may concern:

Re: Resolution of Support – Support for 988 three-digit Suicide and Crisis Hotline

Please be advised that at the May 19, 2021 Regular Meeting of Council, the following motion was carried:

No. 2021-283

Moved By Councillor Dobreen

Seconded By Councillor Sherson

Whereas the federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline; and

Whereas the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%; and

Whereas existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold; and

Whereas in 2022 the United States will have in place a national 988 crisis hotline; and

Whereas the Township of Southgate recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

Therefore be it resolved that the Township of Southgate endorses this 988 crisis line initiative; and

That a copy of this resolution be sent to Bruce-Grey-Owen Sound MP Alex Ruff, Bruce-Grey-Owen Sound MPP Bill Walker, Federal Minister of Health Patty Hajdu, the Canadian Radio-television and Telecommunications (CRTC) and all municipalities in Ontario.

Carried

If you have any questions, please contact our office at (519) 923-2110.

Sincerely,

A handwritten signature in cursive script that reads "Lindsey Green".

Lindsey Green, Clerk
Township of Southgate

cc: Bruce-Grey-Owen Sound MP Alex Ruff
Bruce-Grey-Owen Sound MPP Bill Walker
Federal Minister of Health Patty Hajdu
The Canadian Radio-television and Telecommunications (CRTC)
All Municipalities in Ontario

CLERKS DEPARTMENT

May 26, 2021

Hon. Patty Hajdu
Minister of Health
Brooke Claxton Building
16th Floor 0916A
Ottawa, ON
K1A 0K9

hccminister.ministresc@canada.ca

Dear Minister Hajdu:

Re: Endorsement of 988 Suicide and Crisis Prevention Hotline Initiative

This is to confirm that at the May 25, 2021 Council Meeting the following resolution was adopted with respect to the above noted matter:

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline; and

WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%; and

WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

THEREFORE, BE IT RESOLVED THAT Township Council endorses the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help; and

THAT, a letter demonstrating Township of West Lincoln Council's support be sent to the Honourable Patty Hajdu, Federal Minister of Health, the Honorable Dean Allison MP Niagara West, the Honourable Sam Oosterhoff MPP Niagara West, Ian Scott Chairperson and Chief Executive Officer, Canadian Radio- Television and Telecommunications and all municipalities in Ontario.

If you have any questions or concerns regarding the above, do not hesitate to contact the undersigned.

Sincerely,



Joanne Scime, Clerk

cc. Federal Minister of Health
The Honourable Dean Allison MP
The Honourable Sam Oosterhoff, MPP
Ian Scott, Chairperson & CEO Canadian Radio-Television & Telecommunications
Ontario Municipalities

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: May 25, 2021

NO. 2021-136

MOVED BY Heather Olmstead

SECONDED BY Christine Shippam

“That Council hereby requests Staff to contact the Ministry responsible for the Alcohol and Gaming of Ontario to seek their assistance in implementing an additional level of licensing which would permit small organizations to hold fundraisers as a method of sustaining our community and organizations;

And further that all municipalities in Ontario are sent this resolution to seek their assistance in lobbying the Ministry.”



CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun Cross	<u>X</u>	<u> </u>
Coun Maxwell	<u>X</u>	<u> </u>
Coun Olmstead	<u>X</u>	<u> </u>
Coun Shippam	<u>X</u>	<u> </u>
Mayor Pennell	<u>X</u>	<u> </u>



Community Services

Legislative Services

June 1, 2021
File #120203

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6
Justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sirs:

Re: Capital Gains Tax on Primary Residence

The Municipal Council of the Town of Fort Erie at its meeting of May 31, 2021 passed the following resolution:

Whereas primary residences are currently exempt from a capital gains tax, and

Whereas currently secondary and additional non-primary properties are subject to capital gains, and

Whereas the Federal Government is currently looking into a primary residence capital gains tax as they have recognized that affordable housing has become a serious issue in Canada, and

Whereas smaller communities including the Town of Fort Erie are seeing unprecedented higher selling prices that are outpacing prices in larger cities, and

Whereas many hard-working Canadians who have only a primary residence with no additional non-primary homes count on their home equity as financial aid to apply to upsizing or downsizing their home depending on their personal situation, and

Whereas a change in taxation to primary residences would be a significant financial blow to Canadians and would create an unfair, two-tiered taxation which could lead to depleted savings, inter-generational disparities, disparities among diverse groups such as seniors who may have a significant portion of their savings vested in their primary residence, as well as, reducing the ability of home ownership thereby a further, higher need for rentals, and

Whereas the Federal government could look at other means to slow down the rapidly escalating housing costs to improve housing affordability;

...2

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

Now therefore be it resolved,

That: The Federal Government cease further consideration of eliminating capital gains tax exemptions on primary residences, and further

That: A copy of this resolution be circulated to The Right Honourable Justin Trudeau, The Honourable Doug Ford, Premier of Ontario, All Members of Parliament, All Members of Provincial Parliament, The Regional Municipality of Niagara, and all Municipalities, for their support.

Thank you for your attention to this matter.

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

c.c. All Members of Parliament
All Members of Provincial Parliament
The Regional Municipality of Niagara
Ontario Municipalities



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

May 17, 2021

The Honourable Justin Trudeau
Prime Minister of Canada
Email: pm@pm.gc.ca

Re: Requesting Consideration of Tax Breaks on 2020 CERB payments

Please be advised that at its regular meeting held, May 11, 2021 the Council of the Township of McKellar passed the following resolution:

Resolution No. 21-195

Moved by: Marco Ancinelli
Seconded by: Don Carmichael

WHEREAS the Government of Canada has implemented the Canada Emergency Response Benefit (CERB) to financially assist those in dire need during the Covid-19 pandemic;

AND WHEREAS the CERB grant has helped many Canadians in dire need;

AND WHEREAS many of those that applied were single women, single parents, lower income citizens without employment and lacking in tax knowledge;

AND WHEREAS the Government of Canada did not initially inform CERB recipients that CERB was a taxable benefit;

AND WHEREAS when the CERB was merged with Employment Insurance Benefits (EI) in the fall of 2020, the Federal Government stated that they would have tax withheld similar to EI;

AND WHEREAS the Federal Government did not withhold tax on CERB for the second time as promised;

AND WHEREAS CERB recipients are surprised to learn that they are expected to pay income tax on CERB funds;

AND WHEREAS these recipients were never advised of this issue;

AND WHEREAS these recipients are now faced with an added burden of paying unexpected taxes on CERB, which they can ill afford;

AND WHEREAS the Federal Government has, in the past, found ways to assist businesses and corporations through difficult times by forgiving large loans and debts to the Government;

AND WHEREAS many businesses and corporations have the means to find ways to reduce their tax obligations;

AND WHEREAS those most in need do not have the means or understanding of how the tax system and are simply trying to survive and cope with the effects of Covid-19, feed their families and put a roof over their head;

NOW THEREFORE, since the Federal Government did not inform the recipients of the CERB grant that it is taxable;

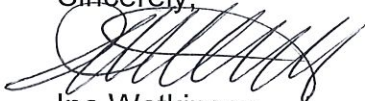
AND FURTHER when the CERB grant and EI were merged, the Federal Government did not, as they stated, withhold tax from CERB as they did on EI, and are now insisting CERB recipients repay as much as \$3,000.00 to \$4,000.00 in tax, which they can ill afford to pay;

THEREFORE we urge the Federal Government to address this serious issue and consider giving disadvantaged CERB recipients a tax break for 2020, or giving them a tax credit for 2021;

AND FURTHER, that this resolution be forwarded to the Prime Minister of Canada, the Federal Minister of Finance, Parry Sound-Muskoka MP Scott Atchison, and Ontario Municipalities.

Carried.

Sincerely,



Ina Watkinson
Acting Deputy Clerk
Township of McKellar

Encl.

cc: Chrystia Freeland, Minister of Finance
Scott Aitchison, MP, Parry Sound-Muskoka
Ontario Municipalities

TOWNSHIP OF MCKELLAR

DATE: May 11, 2021

RESOLUTION No. 21- 195

Moved by: Marco Ancinelli ☒
 Don Carmichael ☐
 Morley Haskim ☐
 Mike Kekkonen ☐

Seconded by: Marco Ancinelli ☐
 Don Carmichael ☒
 Morley Haskim ☐
 Mike Kekkonen ☐

WHEREAS the Government of Canada has implemented the Canada Emergency Response Benefit (CERB) to financially assist those in dire need during the Covid-19 pandemic; and

WHEREAS the CERB grant has helped many Canadians in dire need; and

WHEREAS many of those that applied were single women, single parents, lower income citizens without employment and lacking in tax knowledge; and

WHEREAS the Government of Canada did not initially inform CERB recipients that CERB was a taxable benefit; and

WHEREAS when the CERB was merged with Employment Insurance Benefits (EI) in the fall of 2020, the Federal Government stated that they would have tax withheld, similar to EI; and

WHEREAS the Federal Government did not withhold tax on CERB for the second time, as promised; and

WHEREAS CERB recipients are surprised to learn that they are expected to pay income tax for 2020 on CERB funds; and

WHEREAS these recipients were never advised of this issue; and

WHEREAS these recipients are now faced with an added burden of paying unexpected taxes on CERB, which they can ill afford; and

WHEREAS the Federal Government has, in the past, found ways to assist businesses and corporations through difficult times by forgiving large loans and debts to the Government; and

WHEREAS many businesses and corporations have the means to find ways to reduce their tax obligations; and

WHEREAS those most in need do not have the resources, means or understanding of the tax system and are simply trying to survive and cope with the effects of Covid-19, feed their families and put a roof over their head;

NOW THEREFORE, since the Federal Government did not inform the recipients of the CERB grant that it is taxable;

AND FURTHER, when the CERB grant and EI were merged, the Federal Government did not, as they stated, withhold tax from CERB as they did on EI, and are now insisting CERB recipients repay as much as \$3,000.00 to \$4,000 in tax, which they can ill afford to pay;

THEREFORE, we urge the Federal Government to address this serious issue and consider giving disadvantaged CERB recipients a tax break for 2020, or giving them a tax credit for 2021;

AND FURTHER, that this resolution be forwarded to the Prime Minister of Canada, the Federal Minister of Finance, Parry Sound Muskoka MP Scott Atchison, and Ontario Municipalities.

Carried ☒

Defeated ☐

Deferred ☐



Peter Hopkins, Mayor

DIVISION VOTE

	YEA	NAY
Councillor Marco Ancinelli	_____	_____
Councillor Don Carmichael	_____	_____
Councillor Morley Haskim	_____	_____
Councillor Mike Kekkonen	_____	_____
Mayor Peter Hopkins	_____	_____

Dear Council

Further to the recent letter to the Editor in the Lakefield Herald by Michael Chappell and Ed Paleczny, we couldn't agree more that "Our Planet is calling for Selwyn Council to Restore Hague Point as a Public Park and a Nature Area for All." We would urge that the Council look to its own messaging on the Environment.

When the Township of Selwyn was created in 2013 by the amalgamation of the Township of Lakefield and the Township of Smith-Ennismore, a new logo was created. The logo was to reflect the Township's natural environment symbolically through the leaves and water and through the soft earth tone colours, with the blue wave representing the importance of water and how it connects us all. The tagline for the logo was "Naturally Great". It is difficult to envision the campground sitting on Hague Point surrounded by water on three sides and bordering on a provincially significant wetland as a positive contributor to Selwyn's natural environment.

In Selwyn's Strategic Plan 2018, one of its four core values is "Environmentally-Responsible". Great organizations have a set of core values that distinguish them and guide them in critical decisions. They embrace these values in every decision they make. Will Council embrace Environmental Responsibility in its decision-making process? A SWOT Analysis was prepared by Monteith-Brown Planning Consultants and presented at the Special Council Meeting May 5, 2021 to evaluate the options for the future of the campground as to Strengths/Weaknesses/Opportunities/Threats. The option to *Cease the Operation of the Campground and Convert to Open Public Space* was categorized as a Strength: "Strong Option for ensuring long-term environmental protection of Hague Point and surrounding natural heritage system".

The option for *Competitive Bids for Third-Party to Operate the Campground* was categorized as a Threat: "Does not inherently address environmental stewardship" and Council's role as environmental stewards related to its core value. A widely accepted definition of environmental stewardship is "The responsible use and protection of the natural environment through conservation and sustainable practices to enhance ecosystem resilience and human well-being (Chapin et al, 2011).

In the 2020 Parks and Recreation Department Service Review (Monteith-Brown), the consultants identified provincial and municipal regulations, policies and guidelines as well as non-legislated supporting documents that municipalities reference and/or align with in the delivery of parks and recreation services. One of these documents recommended in the Service Review is *Parks for All (2017)*, an Action Plan for Canada's Parks Community and a plan that municipalities can align with. The Action Plan focuses on how all Canadians benefit from healthy parks and natural areas and shares the community's vision and goals for our parks. The plan is guided by four strategic directions: collaborate, connect, conserve and lead. Is Council willing to consider creating a healthy park and natural area for the Selwyn community and collaborate, connect, conserve and lead?

In the midst of a global pandemic, there is never a better time for governments to show leadership and protect the natural environment. Research over the years has shown that when people are more stressed, anxious and socially isolated, as they are living through the global COVID-19 pandemic, having access to parks, trails and natural areas becomes even more important. In its Strategic Plan the Township, as part of Peterborough County, affirmed its commitment to being a champion of *Sustainable Peterborough*, a community based, regional partnership working together to ensure a sustainable future, balancing prosperity, well-being and nature. Council has an opportunity to take a leadership role in sustainability by decommissioning the campground and returning Hague Point to passive parkland.

The quality of the environment and "naturalness" of an area is the focus of the recreational experience in a passive park. A growing body of research indicates spending time in natural green spaces—parks, woodlands, mountains and beaches—has healing properties and underscores the importance of nature on your mental and physical health and well-being during pandemic restrictions. (Forbes Business magazine, Bryan Robinson, Nov. 2020)

Sustainable Peterborough has also developed a Climate Change Action Plan (CCAP) for the Greater Peterborough Area to reduce local contributions to climate change and prepare the community for present and future changes. Expanding and updating campground infrastructure will contribute to climate change at the very time the provincially significant wetland is threatened with development, increased human activity and encroachment on this environmentally-sensitive property. The Strategic Plan also committed Council to "Consider policies to protect and enhance the tree canopy and natural vegetation". This aligns with Ontario Bill 68 (Municipal Act Requirement for Municipal Tree Canopy Policies) effective March 1, 2019. A large number of trees were cut down to expand the campground infrastructure. This was done with and without the Township's permission, which all contributes to degradation of the tree canopy. Destroying the tree canopy is a contributor to climate change. What is Council's responsibility related to Bill 68?

The world-renowned naturalist, David Attenborough, speaking to the UN Security Council session on climate and security this past February called climate change "the biggest threat to security that modern humans have ever faced". Is Council open to seriously considering the option 4 to cease campground operations, reduce local contributions to climate change and restore the natural environment? Attenborough told the Security Council that climate change "will compel countries to question economic models, invent new industries and recognize the moral responsibility that wealthy nations have to the rest of the world, placing a value on nature that 'goes far beyond money'."

Council has expressed concerns and Monteith-Brown's SWOT Analysis did identify loss of revenue as a threat from closing the campground. Yes, an amount less than \$60k of campground revenue will be lost if the campground closes, but is it not time to place a value on nature that is beyond dollars and cents. It is worth noting that the Township has/will substantially benefit from the increased tax base with the addition of 61 homes and later 90 luxury apartments in the new TTT development at the north end of Lakefield. This should more than offset any loss of campground revenue. Additionally, businesses in the Lakefield area are seeing the purchasing power of the growing population of year-round residents who are providing increased economic benefits to a wider range of businesses than that provided by approximately 100 seasonal campground residents. The next TTT development in Lakefield South will comprise close to 1000 new homes, again providing the Township with a substantial increase in tax revenue and businesses a growing customer base.

One of the largest risks related to maintaining Hague Point as a campground identified in the Parks and Service Review by Monteith-Brown is the cost of replacing capital infrastructure. These "obligations represent the most significant financial risk as much of the existing infrastructure in place dates back to the 1970s". In the Review, Monteith-Brown estimated this cost to be between \$650k to \$800k. Council has suggested that it can recoup these costs from park revenue. This significant capital expenditure plus interest charges over the long-term make it imperative that Council provide taxpayers with accurate costing and revenue projections for any proposed options before making a final recommendation. At the Special Meeting of Council May 5th, the Manager of Financial Services suggested monies from the Park Reserve Fund could be used to offset the capital infrastructure cost; a more appropriate use of Park Reserve Funds would be for decommissioning the park to return it to a natural state.

MB Planning Consultant, Anand Desai, at the same meeting said "I think it is also important to recognize that the value of parks isn't only measured in dollars and cents There is an emotional, a spiritual kind of intrinsic value that parkland contributes". We hope that in a world where global

pandemics and climate change threaten our way of life as we know it, that Council will consider its core value of environmental responsibility and its environmental stewardship role, and make the decision that is right for its residents and future generations. We ask that Council confirm its vision of being a “progressive, sustainable community” that will accurately reflect its tagline “Naturally Great”. What will the legacy of this Council be?

Lynda and Alan Saxby

May 30, 2021

Dear Council Members,

Let me begin by thanking each of you for the work you do on behalf of our community. Your job is not always an easy one at the best of times, and the past 15 months have definitely not been the best of times. Thank you for continuing to show up and do your best to make decisions that benefit as wide a range of our citizens as possible.

The past year has revealed some things that are working well in our communities, as well as exposed some cracks in our social structures. One thing that has been working very well is our local Farmers' Market. Another is the public access waterfront enjoyed throughout the village of Lakefield. I felt very proud to be a Lakefield resident last summer when so many people were struggling to find access to public outdoor spaces where they could safely de-stress and enjoy the natural world. I saw couples, families, children and grandparents flocking to the trails that run alongside the river to fish, picnic, walk, cycle and generally enjoy themselves. I felt proud of the many councils that have gone before who made the difficult, and sometimes unpopular, decisions to maintain public control of the waterfront throughout the entire village. It meant that at this time of crisis there was lots of room for everyone, with easy access, such that we saw none of the issues of littering and overcrowding that were encountered in some other regions. It is this principle of public access for all that I wish to defend.

Another public gem we enjoy in the village of Lakefield is Hague Point, along with the adjacent provincially significant wetland, and our much loved beach and playground. As council considers the difficult and somewhat monumental decision about how to best use Hague Point as a piece of public land, I would like to suggest that the current practice of allowing a relatively small number of people to erect and leave private property all year long in a public park is not conducive to inviting the wider public to access, use and enjoy this rich resource. The current arrangement maximizes use and enjoyment of the space for a limited number of people. I want to advocate for as many visitors and residents as possible being able to use and enjoy this public parkland.

I love welcoming visitors to my home, and that extends to welcoming visitors to my community. I welcome the idea of using Hague Point as a place for visitors to stay for short term visits, or even the duration of the summer, as a campground. However, I strongly feel that ALL private property MUST be removed at the end of the visit so the park can remain open and accessible to as many residents and visitors as possible throughout the entire year. As it is, the leaving of private property inhibits use of the space for everyone else. I would not expect a visitor to my home to leave their car parked in my driveway all year long, nor do I expect visitors to my community to leave their trailers, boats, gazebos, decks, etc. in my park. If someone wishes to become a resident of our community, seasonal or otherwise, I would suggest that they are welcome to do so, but on private property, not on our very precious and valuable public lands.

Thank you again for the careful consideration you put into making these important decisions that will affect the whole community for years to come, and for taking the time to listen to my position.

Sincerely,
Judy Hyland

AMO Policy Update – New Provincial COVID-19 Plan, Federal COVID-19 Support Ask, Social Assistance Recovery and Renewal Vision, and Ombudsman’s Report on Ambulance Complaints

New Provincial COVID-19 Plan

Today the Province announced plans to gradually reopen using a three-step plan, provided there is alignment with projected vaccination rates and public health advice. The following summarizes these changes, but encourage members to refer to its Roadmap to Reopen for more details:

- **Step One** An initial focus on resuming outdoor activities with smaller crowds where the risk of transmission is lower and permitting retail with restrictions. This includes allowing outdoor gatherings of up to 10 people, outdoor dining with up to four people per table and non-essential retail at 15 per cent capacity.
- **Step Two** Further expanding outdoor activities and resuming limited indoor services with small numbers of people where face coverings are worn. This includes outdoor gatherings of up to 25 people, outdoor sports and leagues, personal care services where face coverings can be worn and with capacity limits, as well as indoor religious services, rites, or ceremony gatherings at 15 per cent capacity.
- **Step Three** Expanding access to indoor settings, with restrictions, including where there are larger numbers of people and where face coverings can’t always be worn. This includes indoor sports and recreational fitness, indoor dining, museums, art galleries and libraries, and casinos and bingo halls, with capacity limits.

Each stage will last for at least 21 days before the Province contemplates moving to the next stage. The Province expects to enter Step 1 around the week of June 14th based on current projections.

Effective May 22, 2021 at 12:01a.m., the Province will also open amenities including golf courses and driving ranges, soccer and other sports fields, tennis and basketball courts, and skate parks. No outdoor sports or recreational classes are permitted. Outdoor limits for social gatherings and organized public events will be expanded to five people, which will allow these amenities to be used for up to five people, including with members of different households. All other public health and workplace safety measures under the provincewide emergency brake will remain in effect.

Federal COVID-19 Support Ask for Ontario Municipal Governments

AMO President Graydon Smith recently wrote to Prime Minister Trudeau seeking a federal contribution to the 2021 municipal operating funds to match the 2021 \$500 million provincial funding. This is required as Ontario municipal governments continue to face pressures due to COVID-19 response, reduced revenues, and economic recovery efforts. The 2020 Federal-Provincial Safe Restart Agreement Fund was a model of all orders of government partnership and supported municipalities to stay financially whole in the first year of the COVID-19 pandemic.

This ask was made with the recognition that the recent federal Budget made a very important infrastructure investment with the additional \$2.2 billion in the Canada Community-Building Fund (formerly known as the Federal Gas Tax Fund), which goes to assisting economic recovery.

Social Assistance Recovery and Renewal Vision: Changes to the Municipal Delivery Role

The provincial government, in partnership with municipal governments and District Social Service Administration Boards, is taking steps to implement a new vision for Social Assistance Recovery and Renewal. This will involve a significant functional realignment of the provincial and municipal delivery roles. AMO is supportive of the proposed transformation with the right conditions in place and committed to working to co-design the new social assistance program. More information and detailed analysis are found in this AMO Briefing Note.

Ombudsman's Report on Ambulance Complaint System

The Ontario Ombudsman, Paul Dube, has released a report today on the Ministry of Health's investigation process regarding land ambulance complaints.

His investigation concluded that "the Ministry of Health's administrative process for investigating and overseeing patient complaints and incident reports about ambulance services is unreasonable and wrong under the *Ombudsman Act*". His report makes **53** recommendations to address these serious issues.

As land ambulance is a co-funded system comprised of 52 municipal/DSSAB paramedic services with the Ministry of Health, it is expected that the Ministry will be involving AMO and the Ontario Association of Paramedic Chiefs along with other key partners to work together on an approach to consider the Ombudsman's recommendations shortly.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

June 1, 2021

AMO Update – Stay at Home Orders to Expire Tomorrow with COVID-19 Restrictions Still in Place

Ontario's Stay-at-Home order will expire tomorrow on June 2, 2021. When it does, all other public health and workplace measures will remain in place provincially until Ontario enters Step One of the Roadmap to Reopen, at which point some restrictions will ease with an initial focus on outdoor settings. Step One is expected around June 14th, depending on the state of the COVID-19 metrics at that time.

As you may remember, on April 7, 2021 the Ontario government declared a provincial emergency and issued a Stay-at-Home order as well as enhanced public health measures given the rapid rise of COVID-19 transmission rates with the new variants. This order required everyone to stay at home except for the purposes set out in the order, such as exercise, going to the grocery store or pharmacy, or accessing health care services. However, once the Stay-at-Home order expires on June 2, these restrictions will no longer be in effect.

That said, all other existing measures will remain in place provincially, including restrictions on gatherings, businesses, services, and activities. This includes limiting indoor gatherings to households only and outdoor gatherings to up to five people, subject to limited exceptions, maintaining a cap of 25 per cent capacity for essential retail where only certain goods are permitted to be sold, restricting non-essential retail to curbside pickup and delivery only, as well as limiting short-term rentals to individuals in need of housing and allowing Ontario Parks and campgrounds on public lands to be used for day use only, subject to limited exceptions.

People also will be able to leave home to travel within the province to a secondary residence for any reason, however, they are not permitted to host members of another household indoors except for a person from another household who lives alone or a caregiver.

A summary of restrictions can be found on the Province's "Reopening Ontario" webpage, which provides details on what public health measures are in place before the Province enters Step One of the Roadmap to Reopen.

With the expiry of the Stay-at-Home order, emergency order O. Reg 266/21 (Residential Evictions) will also expire on June 2, 2021. Emergency orders currently in effect under the *Emergency Management and Civil Protection Act* have been extended until June 16, 2021 such as:

- O. Reg. 8/21 Enforcement of COVID-19 Measures
 - O. Reg. 55/21 Compliance Orders for Retirement Homes
 - O. Reg. 272/21 Transfer of Hospital Patients
 - O. Reg. 288/21 Closure of Public Lands for Recreational Camping
 - O. Reg. 293/21 Persons Entering Ontario From Manitoba or Quebec.
-

June 3, 2021

AMO Policy Update – Blue Box Regulation Released and Province Easing Restrictions on Long-Term Care

Blue Box Regulation for Full Producer Responsibility Transition

The Province today released the regulation to transition the Blue Box to full producer responsibility. This transition will occur between July 1st, 2023 and the end of 2025. It will move Ontario forward with better environmental and economic outcomes.

This is an important milestone for municipalities and for Ontario's environment. Municipal governments are ready to implement this transition to full producer responsibility smoothly and seamlessly.

"These changes to the Blue Box program reflect the most important advances in waste diversion since the program was created two decades ago," said AMO President Graydon Smith. "It will save property taxpayers \$150 million a year and lead to better, more innovative, and sustainable packaging practices."

The final regulation includes the following provisions:

- establishment of a province-wide common collection system that transitions all current municipal programs and expands servicing to:
 - all communities regardless of size (except Far North);
 - all residential dwelling types;
 - all schools;
 - all publicly run retirement homes and long-term care facilities, and more public spaces;
 - an enhanced and standardized list of materials that will need to be collected and recycled;
 - high, progressive, and enforceable targets;
 - certainty for planning to ensure a seamless transition.

We expect that the regulation will be posted on the Ontario e-laws site soon.

AMO has scheduled a webinar for municipal staff on Wednesday, June 9th from 12 noon to 2 pm to provide more details on the regulation and how municipalities can ensure they are prepared for the transition. Municipal staff can register to attend this webinar now.

Province Easing Restrictions on Long-Term Care

Effective Wednesday, June 9th, the Ontario government announced it is easing some restrictions in long-term care homes. The purpose is to allow residents to have more social connections with family, friends, and other residents. The decision is due to high levels of vaccination in long-term care homes and improvements in key public health care indicators. Changes include:

- Residents who have been fully immunized can leave their long-term care homes for day and overnight social outings and trips.
- Residents with mobility limitations or health conditions (essentially, factors unrelated to weather) that make participating in outdoor visits highly unlikely or impossible may have one general visitor at a time inside the long-term care home, in addition to an essential caregiver.
- Regardless of resident and visitor vaccination status, brief hugs can now take place. Where both the resident and visitors are fully immunized, close physical contact, including handholding, can now safely take place. Residents and visitors are to adhere to public health measures in the home, including good hand hygiene and appropriate masking.

Further specific information is found in an updated Directive #3, as well as the Ministry of Long-Term Care's visitor policy and guidance document. The government will monitor the ongoing situation in the vulnerable sector to protect health and safety and promote mental health and well-being.



May 21, 2021

Township of Selwyn
PO Box 270
Bridgenorth, Ontario K0L 1H0

Dear Mayor Mitchell and Selwyn Township Council,

Your correspondence to Minister Wilkinson regarding Selwyn Resolution No. 2021 – 104 (Parks Canada and Pigeon Lake) was shared with me for response on behalf of Parks Canada.

As you are aware, Parks Canada has been working with Curve Lake First Nation to develop a balanced approach to wild rice harvesting on Pigeon Lake that considers the needs of property owners and recreational users and respects Indigenous treaty rights. I appreciated having the opportunity to participate in the Council Meeting on April 27, 2021 to provide an update on this process and to answer your questions.

I understand that many shoreline residents in Pigeon Lake are frustrated by a perceived lack of progress and I sympathize with these feelings. Parks Canada continues to provide information and updates on the discussions, and as such, we would be pleased to organize a meeting with local municipalities to further discuss issues relating to the management plan and to understand constituent concerns. Sarah Culley, Strategic Advisor for Ontario Waterways, will be in contact with Township staff to confirm a date. She can also be reached at Sarah.Culley@canada.ca.

Regards,

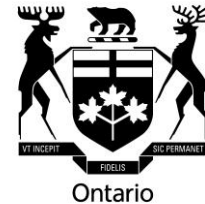
David Britton
Director, Ontario Waterways Field Unit
Parks Canada Agency

Ministry of the Attorney General
720 Bay Street
11th Floor
Toronto ON M5G 2K1
Tel: 416-326-4000

Ministère du Procureur général
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**Ministry of Municipal Affairs
and Housing**
Office of the Minister
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et du Logement**
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777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél.: 416-585-7000



Our Reference #: M-2021-6396

May 3, 2021

Dear Head of Council:

We are writing to you today to highlight some of the recent liquor licensing measures our government has taken to provide additional tools to municipalities to modernize the regulation of alcohol consumption.

As you know, our government has taken a series of actions to support Ontario's vibrant hospitality sector before and during the COVID-19 pandemic, including the more than 17,000 local restaurants and bars that are essential to life in our communities.

We will continue to work with Ontario businesses, workers and municipal partners to expand choice and convenience for consumers across the province.

Our government understands the important role that municipalities play in the effective administration of the liquor licensing framework, and we will work to continue this collaborative approach to support your community and the local businesses and workers that are essential to its economic growth and well-being.

On March 29, 2019, the *Liquor Licence Act* (LLA) was amended to authorize municipal governments to designate public areas within their jurisdiction, such as parks, for the public consumption of alcohol. Since that time, all municipalities in Ontario have had the flexibility to designate any area under their authority for the public consumption of alcohol, subject to any additional rules or conditions that the municipality considers appropriate (e.g. limitations on which day consumption could occur, times of day, etc.).

In addition to this important modernization of the province's regulatory framework for alcohol consumption, over the last 12 months our government has also delivered:

- Regulatory amendments that provide the Registrar of the Alcohol and Gaming Commission of Ontario (AGCO) the authority to alter its policy regarding temporary extensions of licensed premises, facilitating the creation of new or extended outdoor licensed areas for licensed establishments, subject to municipal oversight;

- Making an order under the *Reopening Ontario Act, 2020* (O. Reg. 345/20) which created temporary exemptions to the *Planning Act* procedural requirements, allowing municipalities to quickly authorize by-laws to establish or expand bar and restaurant patios;
- Implemented regulatory changes to permit tour boats that were not permitted to operate, due to public health measures, to utilize their liquor sales licence while docked (which was previously prohibited under the regulations), and, with approval from the municipality, create an outdoor or patio area on the dock for the safe sale and service of alcohol;
- Provisions that permit liquor sales licensees to include alcohol as part of a takeout or delivery food order;
- Various changes to the liquor delivery service program to expand the types of delivery services permitted and provide flexibility and increased choice for consumers;
- Significant changes to the rules for liquor manufacturers, including the expansion of the farmers' market program to include the sale of 100% Ontario and non-VQA wine, spirits and most recently eligible beer; and
- New opportunities and flexibility for manufacturers in how they are permitted to retail their product at their manufacturing facility, and the offerings they are able to provide to tourists visiting those facilities.

While not all changes to liquor licensing include municipal involvement, the steps being taken to modernize the liquor regulatory framework are intended to support local businesses within your communities. Our government continues to recognize the significant contributions that municipalities make to the liquor regulatory framework, and we look forward to your ongoing participation and collaboration in this regard.

Should you have any questions regarding the information contained in this letter, please contact Joseph Hillier, Chief of Staff for the Attorney General, at joseph.hillier@ontario.ca.

Sincerely,



Doug Downey
Attorney General



Steve Clark
Minister of Municipal Affairs and Housing

c: The Honourable Doug Ford, Premier of Ontario
The Honourable Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries
Association of Municipalities of Ontario



Dear Mayor and Council,

Gravel Watch Ontario acts in the interests of residents and communities to protect the health, safety, quality of life of Ontarians and of the natural environment in matters that relate to aggregate resources. Today, we share our comments (attached) which we have submitted to the Ontario government. It addresses several issues that concern you and communities across the province. They include the following:

Cumulative impacts on communities of extraction industries, specifically of aggregate i.e., rock, gravel, sand, and clay;

Preservation of prime farmland and of water resources necessary for food sustainability and renewable industries;

Local planning to preserve natural capital through good policy, and practices;

Resilience in the face of the twin threats of COVID-19 and climate change.

Gravel Watch Ontario recognizes the obligation of communities to protect our agricultural lands, water resources and natural environment, all of which are essential for building a climate-resilient Ontario for future generations. Gravel Watch Ontario has commented on government planning and aggregate policies for over 15 years and works with our members to ensure that policies regulating gravel extraction do not result in permanent loss of farmland or rural landscape amenities and do not damage the integrity of the water resources supplied by the rural landscape.

We thank you for your significant work on these, offer the attached to assist you, ask you to link us to local community groups facing aggregate issues, and invite you to continue this dialogue.

Sincere wishes for good health.

Bryan Smith, President
Gravel Watch Ontario
info@gravelwatch.org
www.gravelwatch.org



Date: April 19, 2021

To: greenbeltconsultation@ontario.ca

From: Gravel Watch Ontario, info@gravelwatch.org

Re: Consultation on Growing the Size of the Greenbelt, ERO number 019-3136

OVERVIEW

The following is a submission by Gravel Watch Ontario (GWO; www.gravelwatch.org) in response to the request for feedback on the Consultation on Growing the Size of the Greenbelt ERO 019-3136. Gravel Watch Ontario is a province-wide coalition of citizen groups and individuals that acts in the interests of residents and communities to protect the health, safety, quality of life of Ontarians and the natural environment in matters that relate to aggregate resources.

Gravel Watch Ontario recognizes the obligation to protect our agricultural lands, water resources and natural environment, all of which are essential for building a climate resilient Ontario for future generations. Gravel Watch Ontario has commented on government planning and aggregate policies for over 15 years and works with our members to ensure that policies regulating gravel extraction do not result in permanent loss of farmland or rural landscape amenities and do not damage the integrity of the water resources supplied by the rural landscape.

The consultation on ways to grow the size of Ontario's Greenbelt is especially timely as the COVID 19 pandemic has highlighted the critical need for food security from local sources during crisis periods and as one of the key factors in the subsequent economic recovery. Ontario has some of the best agricultural land in Canada, much of which is not protected by current land-use planning policies. These lands are a finite, non-renewable resource, and the foundation of one of the province's largest economic sectors, agri-food. Expansion of the Greenbelt will provide permanent protection of the farmland, water sources and natural ecosystems within the proposed Plan area as well as an opportunity for Ontario to become a world leader in farmland conservation. To mitigate the impact of the leapfrogging of development and aggregate extraction beyond the four Provincial Plans, Gravel Watch Ontario believes that more restrictive development policies are required throughout the province.

Overall, Gravel Watch Ontario supports the proposed expansion of the Greenbelt as outlined in the Initial Study Area of the Paris Galt Moraine and Urban River Valleys.

Gravel Watch Ontario agrees with the province that the Paris Galt Moraine is a valuable groundwater system that must be protected. The moraines continue to be under pressure for aggregate development, water takings (including below-water-table extraction), growth as well as the impacts of a changing and variable climate.

Recently an interim licence approval was granted for aggregate extraction of 750,000 tonnes of dolostone per year (for +25 years) in an ecologically rich area of the Paris Galt Moraine in Rockwood, Ontario (Hidden Quarry). Studies have shown that the quarry will impact both municipal and private wells and a provincially significant wetland. Gravel Watch Ontario is concerned that the quarry will serve as a precedent for unlimited extension to adjacent properties and an expansion into a mega quarry site.

In determination of the boundary for the expanded Greenbelt, GWO believes that the following points must be addressed:

- That the Greenbelt boundaries be significantly expanded to include more of Ontario's agricultural land
- That below-water table aggregate extraction be prohibited in the Greenbelt (refer to Bill 71, Paris Galt Moraine Conservation Act, 2019)
- That there be broader moraine protection across the province (i.e. The Oak Ridges Moraine Conservation Act) in addition to the Greenbelt Plan
- That the Moffat Moraine (part of the Paris, Galt and Moffat Moraines ANSI) be included in the Initial Study Area and mapping
- That the Greenbelt Plan policy 4.3.2 (2) (Non-Renewable Resource Policies) which restricts municipal official plans and zoning bylaws from containing provisions that are more restrictive than the policies of the Greenbelt Plan be removed and replaced with 1.4.1 (How to Read This Plan) which states that if the plans, regulations or standards are more restrictive than this Plan, the more restrictive provision shall prevail
- That provincial policy leadership is required to analyze the extent to which the cumulative effect of aggregate extraction negatively impacts groundwater recharge in the moraine areas
- That the province assess the cumulative impacts of water taking and/or permitting in the Greenbelt Plan Study Areas and across the province
- That the outwash gravel deposits adjacent to the moraine that store and transmit groundwater recharged in the moraine to river valleys, and the river valleys that contain the high-baseflow streams fed by discharge from the moraine be included in the mapped area
- Clarification is needed as to how the identification and future protection of the designated areas relate to either the Natural Heritage System or the Agricultural System for the Greater Golden Horseshoe Growth Plan
- Clarification is needed as to how the identification and future protection of the water features relates to existing source water protection policies. For example, how does Greenbelt designation of river valleys compliment and reinforce the source water protection area for the Eramosa River Valley

- In keeping with the directives of the consultation proposal that stipulates the provincial government will not remove lands from the Greenbelt, we request that the government cancel plans to build Highway 413 (GTA West) and the Bradford Bypass (Holland Marsh Highway)

The above relates to the overall protection of the agricultural land base and the connectivity of the natural heritage and water resource systems that sustain ecological and human health and form the environmental framework in south-central Ontario. As requested in the consultation document, we have outlined in detail our answers to your specific questions below.

QUESTION 1

What are your thoughts on the initial focus area of the Study Area of the Paris Galt Moraine?

The Initial Focus Area of the Paris Galt Moraine indicates that the government has a clear understanding of the need to expand the Greenbelt and to protect water resource systems for future generations. Recent investigative studies show that the contributions of the moraine to groundwater recharge and discharge extend well beyond the physical land form and that they influence water flow, temperatures, quality and associated terrestrial and aquatic habitats in the water system. It has been pointed out in submissions by the City of Guelph and the Grand River Conservation Authority (GRCA) that the current mapping fails to consistently include all the glacial outwash areas next to the moraine that provide the groundwater flow linkages between the moraine features and the rivers which are sustained by moraine recharge (i.e. the Eramosa River and other streams identified by the GRCA in their submission).

Both urban development and rural land-use practices such as below-water-table aggregate extraction continue to be at risk to the integrity of the hydrologic and ecological functions of the moraine. The cumulative impacts of both aggregate extraction and water taking must be considered in relation to growth and development.

GWO recommends that a Moraine Protection Act for all moraines in the Province of Ontario be established in addition to the policies of the Greenbelt Plan. We also recommend that the mapping of the Initial Study Area include outwash areas and spillways.

GWO is concerned that the Greenbelt Plan may provide less protection from aggregate extraction than current municipal plans due to the wording of Section 4.3.2 (2) of the Plan. The Grand River Conservation Authority, the Township of North Dumfries, the City of Cambridge and the Region of Waterloo oppose any extension of the Greenbelt Legislation at this time. The Region of Waterloo requests enhanced municipal consultation prior to establishment of final mapping associated with the proposed Greenbelt expansion. They advise that unless policies (language and framework) are

revised, they oppose any extension. Their response to the Province's Consultation on Growing the Size of the Greenbelt is as follows:

"The Greenbelt Plan does not limit municipalities from adopting policies that are more stringent than the requirements of the Greenbelt Plan, except in relation to agricultural uses and mineral aggregate resources. On those topics, the policies of the Greenbelt Plan prevail and municipalities cannot adopt policies that are more stringent."

"The Regional Official Plan also prohibits aggregate extraction in Core Environmental Features. The Greenbelt Plan does not include this prohibition."

"Given that a large share of the region's groundwater recharge areas also overlap with some of the region's largest aggregate deposits, Regional staff have consistently recommended a precautionary approach when considering the extraction of mineral aggregate resources. As noted above, some of these policies are more stringent than the requirements in the Greenbelt Plan."

QUESTION 2

What are the considerations in moving from a Study Area to a more defined boundary of the Paris Galt Moraine?

We agree with the Ontario Federation of Agriculture that the province clarify how defining a boundary to bring the Paris Galt Moraine into the Greenbelt will have regard for other provincial policy directives such as emphasizing a watershed-based approach to water-resource planning and giving recognition to the moraine's role in hydrological functions.

Development of a Paris Galt Moraine Conservation Plan in addition to the Greenbelt Plan would address and protect the features and functions of a more defined Moraine Study Area. GWO recommends that these Moraine Plans be applied province-wide and that:

- they must prohibit below-water-table extraction in clear, straightforward language
- aggregate extraction is not permitted in natural core areas (as in the Oak Ridges Moraine Conservation Plan)

The province must adhere to Section 1.4.1 of the Greenbelt Plan and not have exception for mineral aggregate resources.

QUESTION 3

What are your thoughts on the initial focus area of adding, expanding and further protecting Urban River Valleys?

Both public and private lands must be included to provide protection, avoid fragmentation and act as corridors for wildlife. We do agree with the Ontario Federation of Agriculture that including the Urban River Valleys in the total Greenbelt land area should not be used in order to balance the loss of protected agricultural lands to development and aggregate extraction.

QUESTION 4

Do you have suggestions for other potential areas to grow the Greenbelt?

We believe that Ontario's Greenbelt should be expanded to include more agricultural land. In addition to the Greenbelt Plan, the moraines require a broader province wide Conservation Plan with more restrictive aggregate policies that include no below water table extraction.

Identifying 'food belts' in various regions of the province and by branding the goods produced there encourages Ontarians to grow and buy locally which will contribute to Ontario's economy and promote tourism comparable to the evolution of the Niagara Region's vineyards.

GWO supports Ontario Nature in that the following water resource areas should be protected:

- All moraines within the GGS, given their vital role in providing clean drinking water and mitigating floods;
- Private lands within urban river valleys, since it is primarily private lands, not public lands, that are threatened with urbanization and development;
- Coldwater streams, wetlands and headwaters of river systems since they improve water quality, provide critical habitat for fish and other wildlife and afford many further benefits such as flood control, carbon storage, groundwater recharge and recreational opportunities;
- Former glacial Lake Algonquin and Iroquois Shorelines and Plain since they feature significant groundwater discharge zones and are the headwaters of many cold water streams; and
- The Lake Simcoe Basin and Northern Simcoe County where many important ecological and hydrological features are vulnerable to land speculation and intensive development.

QUESTION 5

How should we balance or prioritize any potential Greenbelt expansion with the other provincial priorities?

As noted by the Ontario Federation of Agriculture, it is important to acknowledge that less than 5% of Ontario's land base can support any agricultural production. From 2011 to 2016, the Census of Agriculture indicated that Ontario lost 319,700 acres of Ontario farmland. That's 175 acres of farmland per day. The current system is resulting in incremental loss of agricultural lands due to the prioritization of aggregate extraction, development and growth, over farmland preservation.

Several studies have suggested that enough aggregate supply is available currently to fuel economic growth for at least 50 years. Rather than continue to prioritize the extraction of new sources of aggregate, it would be in the province's best interest to create incentives to maximize reuse and reprocessing of aggregate materials under

safe and appropriate industrial conditions. A recent study completed by The National Farmers' Union, McMaster University and Gravel Watch Ontario revealed that 77% of aggregate extraction occurs on prime agricultural lands. Given that agricultural lands are a key economic driver in Ontario, they must be protected and prioritized from invasive industrial development such as mining, pits and quarries. The Ontario Federation of Agriculture stated that the 'interim use' of aggregate extraction as considered by the aggregate industry, undermines Ontario's food sustainability and arguably permanently alters agricultural land. This finite, non-renewable resource must be permanently protected.

Aggregate extraction below the water-table results in a permanent water surface when extraction is finished. This situation results in direct exposure of the groundwater system to contamination from airborne sources and spills, as well as removes the possibility of rehabilitation of the site to resumed agricultural use. Prior to the late 1980's, Section 3.16 of the Ministry of Agriculture and Food Guidelines Policy did not permit mineral extraction on Class 1 to 3 agricultural lands unless agricultural rehabilitation of the site was carried out. Gravel Watch Ontario believes that in conjunction with growing the Greenbelt consultation, below water table aggregate extraction should be prohibited on and full rehabilitation of all extraction sites to agricultural use is necessary. More effective and extensive monitoring and transparent reporting of existing pits and quarries is required.

QUESTION 6

Are there other priorities that should be considered?

We must consider that while the Greenbelt Plan protects the countryside, it also offers green space for urban dwellers. A key consideration is the positive contribution of urban residents to rural economies through recreational uses, purchases of goods and services, visits to restaurants, farmers' markets, fairs, festivals and bed and breakfast establishments. From field to fork, the agri-food sector contributes \$47.3B to Ontario's economy and supports over 860,000 jobs.

With its general hummocky nature, sand and gravel deposits and permeable soils, the Paris Galt Moraine provides and purifies water at no cost to citizens. Establishing a Moraine Conservation Act is an opportunity to address water management concerns in a fiscally responsible manner now before the situation becomes dire. Failing to properly protect the moraine and in turn preserve the region's source of fresh water will lead to massive investments for infrastructure to provide water for the region. Furthermore, local business, farmers and industry depend upon this water source for local jobs and prosperity.

CONCLUSION

Gravel Watch Ontario is optimistic that the outcome of this consultation process will lead to the permanent protection of the Paris-Galt Moraine. It is essential at this time that the province moves forward with the permanent protection of Ontario's agricultural lands, natural heritage and water resources through both the Greenbelt Plan and a Moraine Conservation Act with more restrictive aggregate policies. Thank you for the opportunity to comment on the proposed Greenbelt expansion in the Initial Study Area. Gravel Watch Ontario looks forward to continuing to work with the province during the next stages of this consultation and we welcome any questions you may have.

REFERENCES AND FURTHER LINKS

Review of the State of Knowledge for the Waterloo and Paris Galt Moraines. February 2009. Prepared for: Land and Water Policy Branch Ministry of the Environment. Prepared by Blackport Hydrogeology Inc. Blackport and Associates Ltd., AquaResource Inc.

Ontario Ministry of Agriculture and Food: Revision to Food Land Guidelines Policy Regarding Mineral Aggregate Extraction (416/965).

Mike Schreiner, MPP, Guelph Leader of the Green Party of Ontario.

<https://globalnews.ca/news/7646488/greenbelt-expansion-plan-agricultural-land-concerns/>
<https://www.sierraclub.ca/en/node/2844>
<https://www.tvos.org/article/it-appears-the-gtha-is-running-out-of-land-for-new-homes-after-all>

[https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&ved=2ahUKEwiozoyf1cbvAhU2FFkFH0gCqsQFjAEegQICBAD&url=https%3A%2F%2Fdigital.library.ryerson.ca%2Fislandora%2Fobject%2FRULA%253A7741%2Fdatastream%2FOBJ%2Fdownload%2FBeyond the Built Boundary Could Developing Parts of the Whitebelt Actually Be Beneficial .pdf&usg=AOvVaw0hZ7aMMAGc0GRcLDtnkQJ](https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&ved=2ahUKEwiozoyf1cbvAhU2FFkFH0gCqsQFjAEegQICBAD&url=https%3A%2F%2Fdigital.library.ryerson.ca%2Fislandora%2Fobject%2FRULA%253A7741%2Fdatastream%2FOBJ%2Fdownload%2FBeyond%20the%20Built%20Boundary%20Could%20Developing%20Parts%20of%20the%20Whitebelt%20Actually%20Be%20Beneficial.pdf&usg=AOvVaw0hZ7aMMAGc0GRcLDtnkQJ)

<https://www.cbc.ca/news/canada/kitchener-waterloo/doug-ford-pc-greenbelt-open-developers-mike-schreiner-1.4641575>

<https://www.ohba.ca/wp-content/uploads/pdfs/priority/Implementing the Growth Plan - April FINAL.pdf>

<https://ofa.on.ca/wp-content/uploads/2018/01/Farmland-at-risk-How-better-land-use-planning-could-help-ensure-a-healthy-future-for-agriculture-in-the-Greater-Golden-Horseshoe.pdf>

www.gravelwatch.org

<https://www.tarba.org/leaders-and-laggards/>

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<https://ofa.on.ca/wp-content/uploads/2019/11/OFA-submission-regarding-proposed-Aggregate-Resources-Act-amendments.pdf>

<https://ofa.on.ca/resources/ofa-consolidated-land-use-policy/>

<https://johnsonela20f.files.wordpress.com/2019/01/stephen-harper-speech.pdf>

<https://drive.google.com/file/d/12hNeggxbn66-TToSMuaXz7aFuryF-jLf/view>

Rogers & The Cell Gap Project

FAQ

1.) What does Rogers offer to my community?

Rogers is thrilled to partner with Eastern Ontario and engage with our local communities to bring more than reliable cell phone coverage. Please visit <https://about.rogers.com/giving-back/> to learn more about how Rogers helps to make more possible in the communities we operate in.

2.) Do I need to switch my cell phone provider to Rogers?

The choice of cell phone providers belongs to the consumer. Upon project completion, the Rogers network will provide mobile voice calling service to 99% of Eastern Ontario's demand area as defined by EORN. Rogers cannot speak to the coverage plans of any other wireless carriers, however, those carriers have the option co-locate their equipment on Rogers cellular towers through a leasing agreement, where possible.

3.) Will this improve my internet broadband solution at my home or workplace?

The scope of the Cell Gap project is to close the gaps in coverage and capacity for cellular service in the Eastern Ontario region. By building this 5G wireless infrastructure, Rogers will have the ability in the future to add ultra-high-speed broadband to sub-urban and rural areas where the cost of laying fiber or maintaining fiber lines is prohibitively expensive.



Rogers & the Cell Gap Project

FAQ – Continued

4.) When will the towers in my area be built?

Rogers will begin upgrading the existing towers in the area this year, with completion expected by end of 2022. We expect some of the towers to be upgraded by summer 2021. The new tower builds take longer as Rogers needs to determine the best locations, and work with the community to acquire the land and build the towers. The project will be completed by 2025.

5.) How many towers will you be building in my community?

The process for determining the placement of new towers to deliver mobile voice calling service to 99% of Eastern Ontario's demand area takes time. As site locations are approved through the municipal approvals process, plans and locations will be shared.

6.) I live in Eastern Ontario and I am interested in speaking to a Rogers representative about building a tower on my property. Who can I contact?

All interested parties are welcome to fill out the Land Availability Form on EORN's website: <https://forms.eorn.ca/Land-Availability-Form>

7.) How does Rogers determine land lease rates?

Sites are acquired based on fair market value for the area.





Staff Report

Meeting Date: June 2, 2021

To: County Council

Report Number: CAO 2021-019

Title: Trent – County Liaison Committee

Author: Sheridan Graham, CAO

Recommendation: That report CAO 2021-19 Trent-County Liaison Committee be received; and

That two County Council members be appointed to the newly created Trent-County Liaison Committee.

Overview

This report seeks the appointment of two County Council members to the newly created Trent-County Liaison Committee.

Background

At the Council meeting of December 11, 2021, County Council received a presentation from Julie Davis, Vice President, External Relations and Advancement about the Trent Lands and Nature Areas Plan Update.

Resolution No. 438-2020

Moved by Councillor Bonneau
Seconded by Councillor Windover

Be it resolved that County Council receives the delegation from Julie Davis, Vice President, External Relations and Advancement and Armand La Barge, Chair of the Board of Governors, Trent University regarding the Trent Lands and Nature Areas Plan Update.

Carried

At that meeting, there was a suggestion that the County and Trent could initiate a committee and formalize ongoing discussions and partnerships. The CAO, having met with Julie Davis again recently is suggesting the creation of the Trent – County Liaison Committee. This will formalize a partnership between the County of Peterborough and



Staff Report

Trent University and will ensure clear communications and strategic alignment on County and Trent initiatives moving forward.

Analysis

It is suggested that the new Committee consist of:

Trent:

Board Chair

Board Member

President

VP Julie Davis

And other VP such as Research, Academic and Facilities as required based on agenda items.

County:

Warden (or designate)

Council member

CAO

Director of Public Works & Planning

And any other staff members as required based on agenda items.

It is suggested that the County Council appointees should be from the Townships adjacent to the Trent property so that any discussions can be shared with their own Township.

A Terms of Reference should be drafted as a first order of business of the Committee, including meeting schedule (which is envisioned to be bi-annually at minimum).

Topics for discussion at the Committee, could include, but is not limited to:

- Infrastructure projects
- Cleantech Commons
- Collaboration opportunities
- Updates and discussions

Alternatives/Options for Consideration

Council could decide not to move forward with this Committee and rather have updates to all of Council on special initiatives as was done at the December 11, 2020 meeting.



Staff Report

Financial Impact

None at this time.

Anticipated Impacts on Local and/or First Nations Communities

Not applicable.

Alignment to County of Peterborough Strategic Plan Priorities

To provide high quality services to residents, businesses and Townships:

Communications – To elevate the County of Peterborough’s profile, enhance community engagement, and communicate proactively.

Ensuring ongoing communication and partnership with Trent University and having input and engagement on their projects will be beneficial to the County.

Infrastructure – To efficiently address current infrastructure demands, while maintaining the vision and planning necessary to meet future needs.

Ensuring the County and Trent are engaged in discussions and impacts on critical infrastructure is paramount for short and long term planning.

In consultation with:

None

Communication Completed/required: None at this time.

Attachments None.

Respectfully Submitted,

Sheridan Graham, CAO

For more information, please contact:

Sheridan Graham, CAO
sgraham@ptbocounty.ca
705-743-0380 ext. 2100



Council Report

Meeting Date:	June 2, 2021
Report Number:	INF 2021-014
Title:	Consultation Process - Use of Off-Road Vehicles (ORV's) on County Roads
Author:	Bryan Weir, Director, Planning & Public Works
Approval:	Sheridan Graham, CAO

Recommendation

That Report INF 2021-014 "Consultation Process – Use of Off-Road Vehicles (ORVs) on County Roads" be received, and;

That Council approves the consultation process concerning the use of ORVs on County Roads as presented by Paradigm Transportation Solutions Limited/Stantec on June 2, 2021.

Overview

This report provides Council with an overview of the consultation process that will be commencing in support of the review of the use of ORV's on County Roads as part of the Transportation Master Plan (TMP) update and supports the presentation made by Paradigm/Stantec to Council on June 2, 2021.

This process was presented to the TMP Steering Committee at their meeting of April 26, 2021.

Background

In June 2018, County Council referred the use of ORVs on County roadways for review as a component of the TMP update.

The objective of this review is to prepare a detailed report to Council complete with recommendations on the use of ORVs. Options include the following:

- Allow ORVs on all County roadways;
- Allow ORVs on select designated County roadways, or;
- Do not permit ORVs on any County roadways.

Consideration includes applicable legislation and regulations, benefits (economic, tourism, alternate road uses, connection to trails, etc.) and disbenefits (risk and liability,



Council Report

costs, capacity, etc.), impact on policing costs and other related components for the provision of allowing ORVs on County Roads.

Within the scope of the TMP related to ORV use, a separate public consultation and engagement strategy has been developed which provides a high level of community engagement with the public, stakeholders, local municipalities and First Nations.

Analysis

On January 1, 2021, amendments to Ontario Regulation (O. Reg.) 316/03 regarding Off-Road Vehicle Access came into effect that permits ORV use on all lower-tier municipal roads as listed in O. Reg. 8/03 unless specifically prohibited by a local By-law

County of Peterborough roadways are not affected by these amendments and ORVs are not to be driven on a County Road unless specifically permitted under the present By-law 2016-35.

With the commencement of the TMP Update in 2020, legislated amendments and local regulations were reviewed and initial consultations were conducted on the potential concerns and opportunities related to the use of ORVs on County roads.

The TMP Steering Committee was presented with, and reviewed, the proposed implementation of a multi-faceted consultation program. Council authorization to proceed with the public consultation program is being requested.

The consultation program will include stakeholder meetings to review possible options for the use of ORVs on County roadways, as follows:

June 8 – Hiawatha First Nation
June 9 – Local municipal staff and CAO's
July 13 – Curve Lake First Nation

Meetings with local municipal Councils will be scheduled in order to present potential plan scenarios. Additionally, virtual and on-line public consultation opportunities will be provided given COVID restrictions.

Upon completion of the consultation program, the recommended approach for addressing ORV use on County roads will be presented to the TMP Steering Committee for review. Subsequently, the recommendation of the Steering Committee will be presented to County Council for consideration.



Council Report

Financial Impact

None at this time.

Anticipated Impacts on Local and/or First Nations Communities

Local municipalities and First Nations will be requested to provide input and feedback during this consultation process

Link to County of Peterborough Strategic Plan Priorities

To provide high quality services to residents, businesses and Townships.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Communications | <input type="checkbox"/> Financial Responsibility |
| <input type="checkbox"/> Housing | <input type="checkbox"/> Industry & Business |
| <input checked="" type="checkbox"/> Infrastructure | <input type="checkbox"/> Organizational Development |

In consultation with:

1. Gene Chartier, Paradigm Transportation Solutions Limited
2. Peter Nielsen, Manager, Capital Projects, PPW

Communication Completed/required:

None at this time.

Attachments

None

Respectfully Submitted,
Original Signed by:

Bryan Weir
Director of Planning and Public Works

For more information, please contact
Bryan Weir, Director of Planning and Public Works
bweir@ptbocounty.ca
(705) 743-0380 ext. 2400



Peterborough County Transportation Master Plan Update

Off-Road Vehicle (ORV) Use on County Roads

Presentation to County Council
June 2, 2021





Presentation Outline

1. Overview of Work to Date
2. Regulatory Framework
3. Engagement
4. Potential Approaches
5. Network Development Process
6. Conceptual Network
7. Recommendations and Next Steps



Overview of Work to Date

► Existing Conditions Review:

- Recent legislative amendments to *Highway Traffic Act*
- Provincial and territorial legislation pertaining to ORV use
- Regulations in other municipalities near Peterborough County
- Status of ORV bylaws within County's lower tier municipalities

► Engagement:

- Potential concerns, needs and opportunities related to use of ORVs on County roads

► Assessment:

- Six-stage process



Regulatory Framework (HTA)

▶ Effective July 1, 2020:

- ORV use extended to Extreme Terrain Vehicles (XTVs) and Off-Road Motorcycles (ORMs) with restrictions

▶ Effective January 1, 2021:

- Amendments to O.Reg. 316/03 Regarding Off-Road Vehicle Access on Municipal Highways
- Allows ORV use on all roads in municipalities listed in O.Reg. 8/03 (all in Peterborough County)
- Permits municipalities to pass by-laws to restrict or prohibit ORV access on some or all their roads
- Replaces requirement municipalities had to enact by-law to permit ORVs to operate on municipal highways



Regulatory Framework (HTA)

- ▶ O.Reg. 316/03 continues to apply to municipalities not listed in O.Reg. 8/03:
 - Peterborough County not affected by amendments
 - ORVs cannot be driven on County Roads unless permitted by by-law

Regulatory Framework (ORV By-laws)

Municipality	All Roads	Some Roads	Not Permitted
Cavan Monaghan			●
Douro-Dummer		● (2)	
Havelock-Belmont-Methuen	●		
North Kawartha	●		
Trent Lakes	●		
<i>Peterborough County</i>		● (11)	

* Asphodel-Norwood, Otonabee-South Monaghan and Selwyn do not currently have by-laws



Engagement

- ▶ Two rounds of stakeholder and public consultation plus deputations at Steering Committee meeting
- ▶ Notice of Commencement and ORV Survey 1
 - July 31 to September 1, 2020
 - 13 email, 156 mapping survey
 - Identify specific issues and locations
- ▶ ORV Survey 2
 - October 23 to November 19, 2020 and March 2021
 - 98 email, mapping input and telephone
 - Map existing or desirable routes throughout the network

Potential Approaches

Alternative 1

Permit ORV Use
on All County
Roads

Alternative 2

Permit ORV Use on
Select County
Roads (Network)

Alternative 3

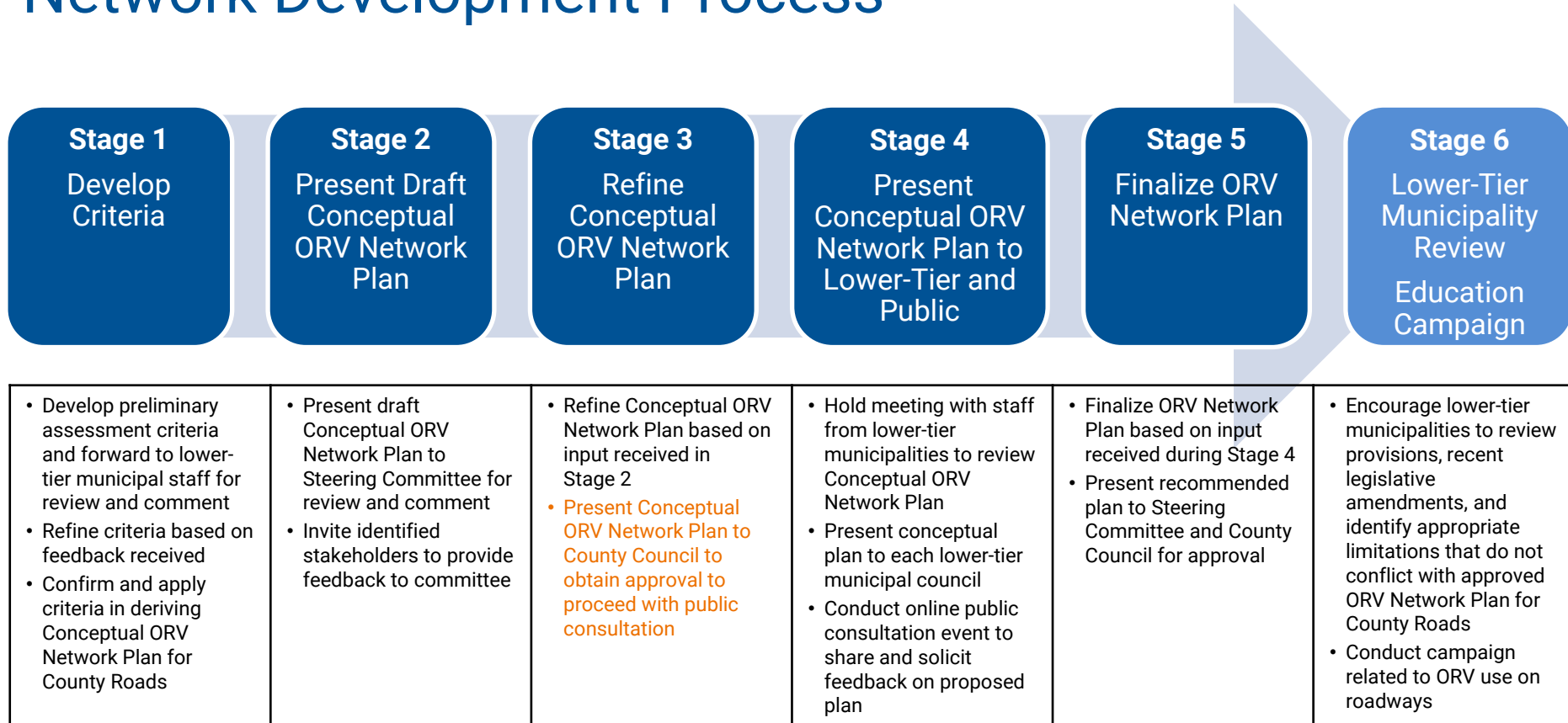
Prohibit ORV Use
on All County
Roads

*Alternative 2 retains
the status quo,
where use of the
County Road system
is limited to select
locations*

► Considerations:

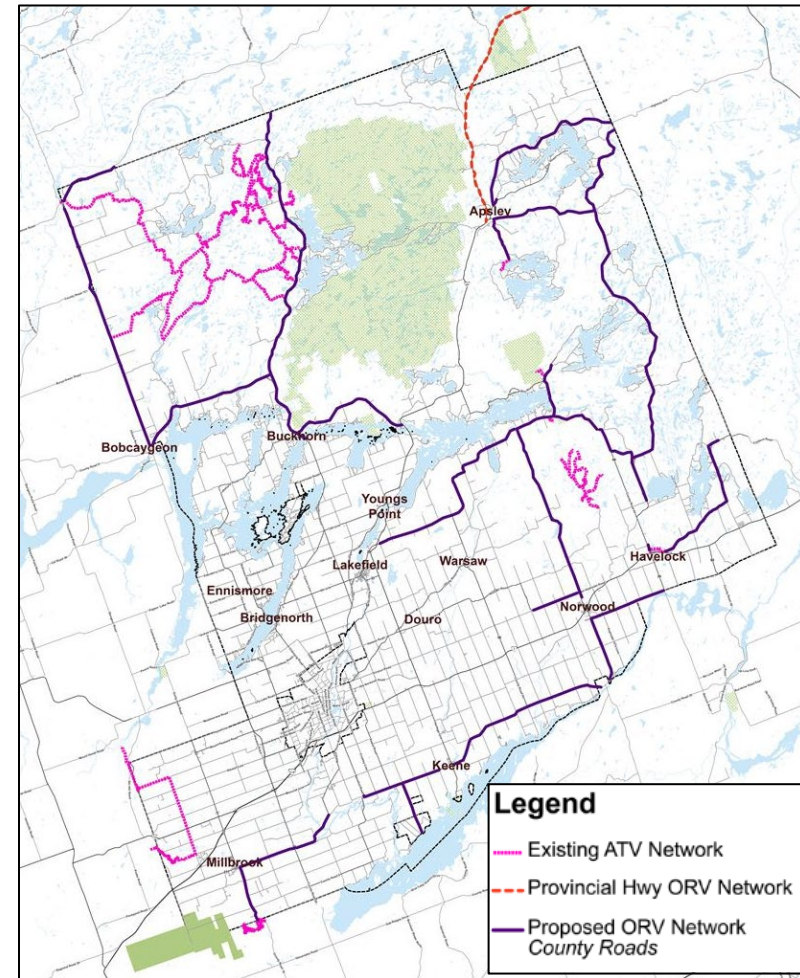
- Enforcement
- Safety
- Impacts to property
- Cost
- Recreational and utilitarian purpose
- Economic development

Network Development Process



Conceptual ORV Network Plan for County Roads

- ▶ More detailed level of analysis to determine potential areas which are not feasible to support ORV traffic
- ▶ Conceptual plan subject to review and input from Peterborough County, municipal stakeholders and public (subsequent stages)





Recommendations and Next Steps

- ▶ Grant authorization to proceed to Stage 4 - Present Conceptual ORV Network Plan to Lower-Tier and Public
- ▶ Next steps:
 - Hold meetings with lower-tier municipalities and First Nations
 - Present to lower-tier municipal councils
 - Arrange virtual Public Information Centres

people. planet.

TESLA

The
UpTown
LCOP

BIKE ROUTE

↑ Erb Street
0.12 km 0.5 min

← Public Square
0.13 km 0.5 min

→ Laurel Trail /
Spurlin® Trail

productivity.

Thank you!

Questions?



paradigm
TRANSPORTATION SOLUTIONS LIMITED



Stantec

premier. partners.

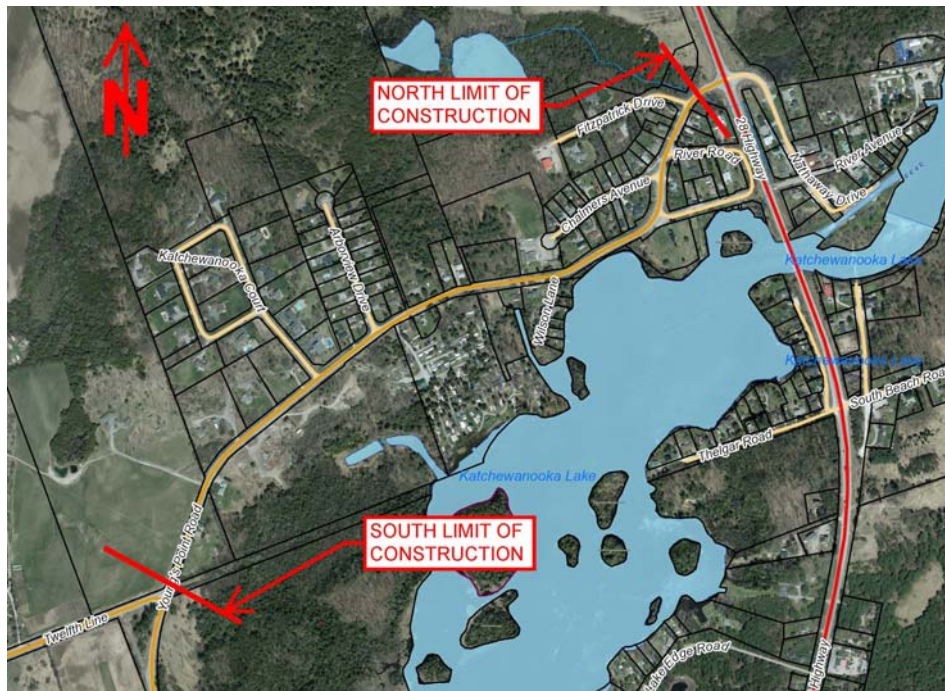
Notice of Construction County of Peterborough Road Rehabilitation of County Road 20

Please be advised that the County of Peterborough is proceeding with road rehabilitation works on Young's Point Road (County Road 20), from County Road 25 to 70 metres south of Highway 28, in the Township of Selwyn. Work will consist of culvert replacements, ditching, asphalt removal and replacement, partially paved shoulders, and new pavement markings.

The County's contractor, Coco Paving Inc., will start work the week of May 31, and is expected to complete the work by July 9. Please note that unfavourable weather conditions may influence the work schedule.

Daily lane restrictions will be required for the duration of the project in order to complete the work in a safe and efficient manner. Drivers should expect delays within the construction limits.

The County realizes that the construction work will be disruptive and will complete the work as quickly and efficiently as possible. Drivers are asked to exercise additional caution for pedestrian, cyclist, and construction worker safety.



Please circulate this notice to interested parties within your respective agencies. We apologize for any inconvenience during construction and thank you for your patience. If you have any questions, please contact the following individuals:

John Finch, C.E.T., rcsi
Construction Inspector
D.M. Wills Associates Ltd.
150 Jameson Drive
Peterborough, ON K9J 0B9
Phone: (705) 499-5397
Email: jfinch@dmwills.com

Kyle Darling
Project Coordinator
County of Peterborough
310 Armour Road
Peterborough, ON K9H 1Y6
Phone: (705) 775-2737 ext. 3203
Email: kdarling@ptbocounty.ca

If you require this information in an accessible format, please contact the County Clerk at clerksoffice@ptbocounty.ca, or 705-743-0380 extension 2101.

Minutes County Council - Regular Meeting



9:30 AM - Wednesday, May 19, 2021

Electronic Participation

The Council Chambers were closed due to COVID-19 precautionary measures.

The meeting was held electronically and was streamed live on the County of Peterborough's YouTube channel ([Part 1](#), [Part 2](#) and [Part 3](#)).

Present: Warden J. Murray Jones, Deputy Warden Andy Mitchell, Councillors Carolyn Amyotte, Rodger Bonneau, Lori Burt, Bonnie Clark, Janet Clarkson, David Gerow, Matthew Graham, Jim Martin, Scott McFadden, Karl Moher, Sherry Senis, Joe Taylor, Jim Whelan, and Ron Windover

Regrets:

Staff Present: Chief Administrative Officer Sheridan Graham; Chief of Paramedics/Deputy CAO Randy Mellow; Director of Corporate Services Lynn Fawn; Director of Finance/Treasurer Trena DeBruijn; Director of Human Resources Mary Spence; Director of Planning and Public Works Bryan Weir; Manager of Legislative Services/Clerk Kari Stevenson; Manager of Capital Projects Peter Nielsen; Deputy Treasurer Michelle Fisher; Manager of Engineering & Design Doug Saccoccia; Purchasing Supervisor Chris Allen

Guests: Staff Sergeant Chris Galeazza, Ontario Provincial Police; Peterborough City Councillor Kemi Akapo; Peterborough City Councillor Henry Clark; Peterborough City Councillor Stephen Wright

1. Call To Order

A quorum of Council being present, Warden Jones called the meeting to order at 9:30 a.m.

2. Land Acknowledgement

The Warden recited the Land Acknowledgement.

3. Moment of Silent Reflection/Silence

Council observed a moment of silence to reflect on the duties and responsibilities required as Peterborough County Councillors.

4. Adoption of Agenda ([Link to May 19, 2021 Agenda](#))

Resolution No. 230-2021

Moved by Councillor Bonneau
Seconded by Councillor Moher

That the agenda be adopted as amended.

Carried

5. Disclosure of Interest

There were no disclosures of interest.

6. Adoption of Minutes

Resolution No. 231-2021

Moved by Councillor Martin
Seconded by Councillor Clark

That the minutes of the Regular Council meeting of May 5, 2021 and the minutes of the Special Council meeting (EORN) of May 6, 2021 be adopted as circulated.

Carried

7. Delegations and Presentations

**a. Chris Belanger, Project Manager, Ministry of Transportation
Re: MTO Construction Work Update - Hwy 115**

Resolution No. 232-2021

Moved by Councillor Graham
Seconded by Councillor Senis

That the presentation from Chris Belanger, Project Manager, Ministry of Transportation regarding MTO Construction Work Update - Hwy 115 be received.

Carried

**b. Stefan Krzeczunowicz, Associate Partner, Andrew Mirabella, Senior Consultant and Courtney King, Consultant, Hemson Consulting
Re: Development Charge Study & Growth Analysis**

Resolution No. 233-2021

Moved by Councillor Windover
Seconded by Councillor Burt

That the presentation from Stefan Krzeczunowicz, Associate Partner, Andrew Mirabella, Senior Consultant and Courtney King, Consultant for Hemson Consulting regarding Development Charge Study & Growth Analysis be received.

Carried

Council recessed from 11:10 a.m. to 11:19 a.m.

8. Business Arising from a Previous Meeting

a. Administration - Corporate Services

Kari Stevenson, Manager of Legislative Services/Clerk

Re: CPS 2021-021 Amendments to Procedure By-law No. 2020-04

Resolution No. 234-2021

Moved by Deputy Warden Mitchell

Seconded by Councillor Taylor

That report CPS 2021-021, Amendments to Procedure By-law No. 2020-04 be received; and

That a By-law be brought forward to Council for consideration to repeal and replace By-law No. 2020-04.

Carried

b. Administration - Corporate Services

Sheridan Graham, CAO and Kari Stevenson, Manager of Legislative Services/Clerk

Re: CPS 2021-022 Parking/By-law Enforcement

Resolution No. 235-2021

Moved by Councillor Taylor

Seconded by Councillor Senis

That report CPS 2021-022, Parking/By-law Enforcement be received; and

That staff are directed to proceed with an Education and Warning Campaign for the year 2021; and

That joining the City of Peterborough's Administrative Penalty System is agreed to in principle, subject to final Council approval.

Carried

9. Staff Reports

a. Finance

Trena DeBruijn, Director of Finance/Treasurer

Re: FIN 2021-021 Carry Forward Projects from 2020 to 2021

Resolution No. 236-2021

Moved by Councillor Moher

Seconded by Councillor Martin

That report FIN 2021-021, Carry Forward Projects from 2020 to 2021, be received; and

That the carry forward of projects (and funding) from 2020 to 2021, (not previously included in the 2021 budget) as outlined in this report, totaling \$4,399,469 be approved; and

That the 2021 budget be amended to include the carry forward projects outlined in report FIN 2021-021.

Carried

b. Administration - CAO

Sheridan Graham, CAO, Deputy Clerk, Deputy Treasurer

Re: CAO 2021-016 Municipal Modernization Funding Expenditures

Resolution No. 237-2021

Moved by Councillor Graham

Seconded by Councillor Clark

That report CAO 2021-016, Municipal Modernization Funded Projects be received; and

That all of the one-time Provincial Municipal Modernization Funds have been allocated to the approved projects contained in report CAO 2021-016 be confirmed.

Carried

- c. **Administration - CAO**
Sheridan Graham, CAO, Deputy Clerk, Deputy Treasurer
Re: CAO 2021-018 AMO Delegation Requests

Resolution No. 238-2021

Moved by Councillor Bonneau
Seconded by Councillor Burt

That report CAO 2021-018 regarding AMO Delegation Requests together with the verbal additions of a request to the Minister of Infrastructure regarding the EORN Gig Project and Peterborough Public Health to the Minister of Health be received; and

That any additional suggestions for consideration of AMO Delegations are provided to the CAO prior to May 25, 2021.

Carried

10. Staff Reports - Information Only

- a. **Clerk's Division**
Sarah Boyd, Administrative Services Assistant
Re: CPS 2021-023 Correspondence for Information
- b. **Finance**
Trena DeBruijn, Director of Finance/Treasurer
Re: FIN 2021-023 Investment Report - March 2021
- c. **Finance**
Trena DeBruijn, Director of Finance/Treasurer
Re: FIN 2021-024 Caremobile Program for 1st Quarter 2021
- d. **Finance**
Chris Allen, Purchasing Supervisor
Re: FIN 2021-025 Purchasing Awards - April
- e. **Planning**
Bryan Weir, Director of Planning and Public Works
Re: PLG 2021-014 County Official Plan Project: Focus on Growth Management
- f. **Public Works - Engineering and Design**
Doug Saccoccia, Manager of Engineering and Design
Re: INF 2021-013 Active Transportation and Health, 2020 Indicators Report

Resolution No. 239-2021

Moved by Councillor Taylor
Seconded by Councillor Whelan

That the staff reports for information only items 10. a. through f. be received.

Carried

11. Action Correspondence

- a. Township of Springwater resolution dated April 7, 2021
Re: Clean Fuels Standard**

Resolution No. 240-2021

Moved by Councillor Moher
Seconded by Councillor Clarkson

That the Township of Springwater's resolution dated April 7, 2021 regarding clean fuels standard be received.

Carried

- b. Town of Fort Erie resolution dated April 26, 2021
Re: Province Investigating and Updating Source Water Protection Legislation**

Resolution No. 241-2021

Moved by Councillor Clarkson
Seconded by Councillor Bonneau

That the Town of Fort Erie's resolution dated April 26, 2021 regarding province investigating and updating source water protection legislation be received.

Carried

- c. City of Brantford resolution dated April 27, 2021
Re: Request to Withdraw Prohibition of Golf**

Resolution No. 242-2021

Moved by Councillor Moher
Seconded by Councillor Graham

That the City of Brantford's resolution dated April 27, 2021 regarding request to withdraw prohibition of golf be received.

Carried

- d. Township of Scugog resolution dated April 28, 2021
Re: Bus Stops on Dead End Roads**

Resolution No. 243-2021

Moved by Councillor Amyotte
Seconded by Councillor Windover

That the Township of Scugog's resolution dated April 28, 2021 regarding bus stops on dead end roads be supported.

Carried

- e. **Town of East Gwillimbury resolution dated April 21, 2021**
Re: Health Canada Consultation on Guidance on Personal Production of Cannabis for Medical Purposes

Resolution No. 244-2021

Moved by Councillor Clarkson
Seconded by Councillor Senis

That the Town of East Gwillimbury's resolution dated April 21, 2021 regarding Health Canada consultation on guidance on personal production of cannabis for medical purposes be supported.

Carried

- f. **Town of Perth letter dated April 30, 2021**
Re: Provincial Hospital Funding of Major Capital Equipment

Resolution No. 245-2021

Moved by Councillor Clarkson
Seconded by Councillor Gerow

That the Town of Perth's letter dated April 30, 2021 regarding provincial hospital funding of major capital equipment be supported.

Carried

12. Committee Minutes

13. Liaison Reports from External Committees, Boards and Agencies

- a. Age-Friendly Peterborough Advisory Committee - Councillor Moher

Resolution No. 246-2021

Moved by Councillor Bonneau
Seconded by Councillor Graham

That the Liaison Representative Reports and supporting documentation be received.

Carried

- b. Referrals to Peterborough Regional Liaison Committee (if applicable)

14. Notices of Motion

- b. **ORV Access in North Kawartha**

Moved by Councillor Amyotte
Seconded by Councillor Whelan

Resolution No. 247-2021

Moved by Councillor Amyotte
Seconded by Councillor Whelan

Whereas as of July 1, 2020, Off Road Vehicles (ORV) are permitted on all roads under Ontario Regulation 8/03; and

Whereas as of Jan. 1, 2021, all municipalities listed in Ontario Regulations 8/03 must pass a bylaw in order to prohibit or restrict their use; and

Whereas the Township of North Kawartha passed By-Law 2016-126 on December 6, 2016 permitting ORV use on Municipal roads; and

Whereas the Township of North Kawartha passed By-Law 2021-0026 on May 4, 2021 to broaden the type of vehicles permitted on municipal roads; and

Whereas the opportunity to provide access to certain County roads to ORVs has been provided to other Townships within the County of Peterborough; and

Whereas the ability to provide ORV access to some County roads is considered a major economic development opportunity for the Township of North Kawartha; and

Whereas the County of Peterborough is undergoing a Transportation Master Plan which will not be completed until 2022;

Now therefore be it resolved that the Township of North Kawartha is formally requesting permission for ORV's to access County Road 504, County Road 620 and Jack Lake Road for a trial period commencing July 1, 2021 and going until such time as the Transportation Master Plan is complete; and further

That County By-law 2016-35 be amended to reflect the requested County Road access in the Township of North Kawartha.

That staff be directed to return to the June 30, 2021 Council meeting with a report providing a detailed analysis of the suggested pilot project including the risks and any suggested terms and conditions of the pilot project ensuring consistency with other by-laws in the County.

Carried

15. Announcements

Councillor Senis informed Council that the Lakefield farmers market will be opening for the summer season on May 20th, 2021 from 9:00 a.m. to 1:00 p.m. The market will be following all local COVID-19 procedures and protocols to ensure public safety.

Councillor Whelan informed Council that he will be sending a Public Works review to all Councillors for their review and comments. He asks his fellow

Councillors to please contact the Consultant to provide their views on the subject as soon as possible and thanks those who have already done so.

16. Closed Session

Resolution No. 248-2021

Moved by Councillor Graham
Seconded by Councillor Clarkson

That under the authority of the Municipal Act, 2001, c.25, s. 239(2) County Council move into closed session at 12:41 p.m. to consider:

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (status of ongoing infrastructure project);

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (County Property).

Carried

17. Rise from Closed Session

Resolution No. 249-2021

Moved by Councillor Bonneau
Seconded by Councillor Graham

That Council rise from closed session at 1:28 p.m.

Carried

18. Matters Arising from Closed Session

Resolution No. 250-2021

Moved by Councillor Burt
Seconded by Councillor Clark

That Council adopts the closed session minutes dated May 5, 2021.

Carried

19. By-laws

- a. By-law No. 2021-38 being, "A by-law to authorize the Corporation of the County of Peterborough to enter into Articles of Agreement with Gallant Construction Ltd. for interior renovations on Mitchell Building (Tender T-05-2021). (Subject to Council approval).

- b. By-law No. 2021-39 being, "A by-law to govern the proceedings of the Council of the Corporation of the County of Peterborough." (Refer to Item 8.a.)

Resolution No. 251-2021

Moved by Councillor Moher
Seconded by Councillor Amyotte

That By-law Nos. 2021-38 and 2021-39 be read, passed and signed by the Warden and the Clerk and sealed with the Seal of the Corporation.

Carried

20. Confirming By-law

Resolution No. 252-2021

Moved by Councillor Martin
Seconded by Councillor Burt

That the confirming by-law to adopt, ratify, and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council be adopted.

Carried

21. Adjournment

Resolution No. 253-2021

Moved by Councillor Clark
Seconded by Councillor Graham

That the Council meeting adjourn at 1:30 p.m.

Carried

J. Murray Jones, Warden

Kari Stevenson, Clerk

**Economic Development and Business Committee
Meeting Minutes
Monday, April 26, 2021 at 6:00 p.m.
Township of Selwyn
Zoom meeting**

Present: Andy Mitchell, Mayor for Selwyn Township
Sherry Senis, Deputy Mayor for Selwyn Township
Pat Smith, Paluski Boats & Adventure Outfitters
Rick Hickson, R&J Machine
Donna Rork, Cottage Toys
Diana Carter, Style Boutique
Fred Koster, Bridgenorth Business Association

Regrets: Gabi Dragomir, PKED, Rural Economic Development Officer
Troy Percy, Napa Auto Parts
Dave Cavanagh, Homestead Creative Solutions
Erin McLean, McLean Berry Farms

Staff: Leisha Newton, Economic Development Coordinator (Acting)
Angela Chittick, Manager of Community & Corporate Services

Guests: Sean Dooley, Workforce Development Board (WDB)
Anand Desai, Monteith Brown Planning Consultants
Sabrina Mayer, Monteith Brown Planning Consultants
Kent McVittie, Monteith Brown Planning Consultants

Chair, Andy Mitchell called the meeting to order at 6:00PM.

Declaration of Pecuniary Interest

None.

1. Deputations and/or Invited Persons

a) Sean Dooley, WDB

- Sean presented on the 2021 Local Labour Market Plan
- Provided a summary of local labour market in Peterborough, including Selwyn
- The report was compiled from data sources as well as a community driven input session with an action plan

- Unemployment rate was higher in Muskoka/Kawarthas (Peterborough, Kawartha Lakes, Muskoka, Northumberland, Haliburton) compared to the rest of Ontario in 2021
- Falling participation rate in Peterborough. A lower participation rate is expected to be lower in Peterborough because of the higher median age of the population. The sharp decline during the last part of 2021, during the pandemic is concerning. Unemployment rates only includes the population that is actively seeking employment, but does not include those that are not looking for employment due to other factors such as health concerns, care of family members or working part time or reduced hours.
- Employment insurance data can provide some insight into the reasons. Use of CERB was a factor that distorted some of the data in 2021. It was found that there was a higher proportion of women that are currently claiming employment insurance than would be expected. This trend will be monitored moving forward.
- When looking at the age groups, it is the youth (15-24) and older (55+) age groups that have seen a disproportionate number of job losses, 3 times as many.
- Looking at data regarding business openings and closures in 2020, it is not surprising to see an increase in closures in April and May 2020, but there were more business openings in the last 6 months of 2020, which was surprising. Despite this data, the Peterborough area is at 150 net negative businesses than what we had in January 2020.
- WDB is tracking online job postings on the online job hub, and the data has seen an increase in job postings that correlates with the end of a lockdown
- There is a mismatch of the skills available that are needed by the jobs available and the skills that are available in the labour force.
- Workforce Actions from the Report: upskilling and reskilling the labour force, focus on skilled trades, reinforcing the connection between post secondary and local employers to ensure that the education offers what employers needed
- Education and Training actions: identifying existing resources, addressing soft skills, investments in digital literacy
- Social Actions: Mental Health aspect for workplaces, access to diversity and inclusion training, substance abuse supports.
- WDB offers help desk services as well
- Questions and comments from the committee:
 - With regards to upskilling & reskilling, what kinds of improvements, growth areas are expected by the employers? There are opportunities such as PSWs, ECE are in demand, kitchen staff and cooks are difficult to recruit. The use of micro-credentialing is a tool that can be used to help with this too.
 - Keeping up with a website can be challenging too.

- Mental Health support for businesses, why would you say there is a lack of support? WDB has partnered with CMHA to run sessions, but employers find it can be difficult to implement the programs when they get back to the workplace.
- In the action plan, there is a phrase “decent work”, what does that mean? It refers to paying a living wage (\$17.70/hour in Peterborough), and good scheduling practices
- In the action plan, there is a phrase “workforce culture “, what does that mean? It refers to communication between employers and staff (day to day activities)

b) Anand Desai, Monteith Brown Planning Consultants

- Anand met with the committee to discuss the Lakefield Campground Utilization Study that is being undertaken to determine the next steps for the Lakefield Campground after the 2021 season.
- An overview of the planning process was provided so that the consultant could conduct a discussion with the committee
- Once a decision is made on how to proceed with an operation model, additional planning will be required for the implementation.
- There are 4 options for the property, with the Township always retaining ownership of the property:
 1. Competitive Bid: Issue a RFP to seek private operator for the campground, at a lower cost to the Township
 2. ORCA: outsource the management of the campground to a third party. ORCA examples are Warsaw caves campgrounds or Beavermead campground
 3. Township-operated: Township would assume the day-to-day operations under the Parks & Recreation Department
 4. Cease Operations: The Township would no longer wishes to operate the Lakefield Campground and repurposes it to parkland
- Feedback and discussion with the committee included:
 - Note: The Mayor and Deputy Mayor did not participate in the discussion as they will need to make a decision as a member of Council at a later date
 - An example of ORCA managed properties would be the Warsaw caves (ORCA owned) and Beavermead (Peterborough owned) campgrounds
 - This is a hidden gem property, and it was suggested that it should not be managed by an organization outside of the township
 - The income to the township from the property (\$53-63,000/year) assists to subsidize park operations to manage green spaces. If there is a loss of that revenue, the Township would need to make up that revenue with an approximate 1% tax increase.
 - There was a Chamber of Commerce “CAUSE Study” that was conducted in the early 90’s that contained some interesting

suggestions for what to do with the campground. **Action:** Ange/ Leisha will provide that document to the consultant for review

- There are opportunities to have synergies with other municipal services to leverage a destination
- Would there be options to have more docking available to the public? There are currently waiting lists for people looking for docking in the area.
- **Action:** Ange will provide the amount per capita of parkland in the Township to the committee
- The consultant asked if there was one of the four options that would not work at all?
 - If there was a decision to cease operations, it was suggested that we could consider that waterfront development be considered for this property as well
 - Because it is located beside wetlands, it may not be possible

2. Minutes

The minutes of March 22, 2021 were reviewed for information purposes.

Moved by: Pat Smith; Seconded by: Donna Rork

That the EDBC minutes of March 22, 2021 be received for information.

Carried.

3. Question Period

None.

4. Correspondence for Discussion and/or Decision

Information Items

The following information items were received for information purposes:

- a) EOWC Establishes 2021 Priorities
- b) Responses to the Ontario Budget (March 24, 2021)
 - EORN response to the Ontario Budget
 - TIAO response to the Ontario Budget
- c) Community Futures - Business Reopening Program
- d) EDCO Report: 101 Rural EcDev Module Development

- e) COVID-19 Rural Economic Development in Canada Presentations
 - Canadian Rural Revitalization Foundation study
 - i. Impacts & Responses
 - ii. Insights for Recovery
 - Case Studies:
 - i. Cape Breton, NS
 - ii. Canmore, AB
 - iii. Smith Falls, ON
- f) Level UP Program
 - Level UP for employers
 - How to create a level up project
 - Project Library: see examples of projects posted by other organizations
- g) Nominations for Kawartha Chamber of Commerce Business Excellence Awards now Open – Deadline May 12, 2021

Discussion Items

- h) Welcome Package for New Businesses – Leisha to lead discussion
 - The committee reviewed the draft information that was provided that would be provided in a welcome package email to new businesses.
 - **Action:** Leisha will make some adjustments and additions and send a revised version to the committee for review.
- i) Trent Severn Waterway Celebrating 101 Years
 - RTO8 is reaching out to all food & beverage producers and providers within Kawartha Lakes, Peterborough City and County and Northumberland County to get creative and showcase a culinary product created to commemorate the 101st anniversary of through navigation on the Trent-Severn Waterway National Historic Site of Canada. RTO8 is pleased to partner with Parks Canada for this year of commemoration and they would love to feature businesses as part of the campaign.
 - This is a promotion that will run throughout the Trent Severn season in 2021 and participating businesses will be listed on the RTO8 site and highlighted through the program
 - #TasteoftheTSW Promotion, more information will be shared over the next few weeks
- j) Business Map on the Selwyn Township website – Leisha to lead discussion

- We have removed the business map from the website, because the YLM directory is not being maintained and many businesses are not listing their businesses on the directory so the map is not accurately populated.
- There was a mention that we should consider some way to promote or list the businesses in our township, however any resource that is chosen will need to consider the ability to manage the resource efficiently and effectively.

5. Reports

a) Selwyn Building Department Statistics

- 2021 1st Quarter Building Department Statistics
- Key Performance Indicators (KPI) – Building Permit Approvals - Quarterly Statistics
 - i. **Action:** Request that we include the ORCA KPI to this report as well
 - ii. Building Fees – planned to be calculated based on a square footage calculation rather than building value.

6. Other, New and Unfinished Business Reports

a) PKED Report – Verbal Update - Gabi Dragomir

- Gabi was unable to attend, so no update was provided.

b) Business News/Updates – All Committee Members

- Donna:
 - The Lakefield Flower Shop & Gifts has started to work at the Old Stone Mill property and they are working on getting it cleaned up. Very excited to see what they do with the property.
- Andy
 - In the Rural Economic Development of Canada presentation, only 5.6% of municipalities increased their investment in economic development initiatives. Selwyn invested close to \$700,000 into economic development initiatives at the height of the pandemic, the enhanced CIP being one of them.
 - 22% of businesses have seen significant increase in their business over the last year.
 - Both the Provincial and Federal governments have tabled their budgets that have introduced some additional Small Business

Grants (\$10,000 to \$20,000), Events Grants, and extension of the wage programs until September 2021.

c) CIP/Township Report – Verbal update – Leisha

- Leisha attended the 'COVID-19 & Rural Economic Development in Canada' webinar hosted by the University of Waterloo on March 24, 2021.
 - Materials were included in section 4 of the agenda
 - It was attended by Economic Developers from across Canada
 - They started by presented the results of a study by the University of Waterloo that looked at the impacts of Covid-19, and the reaction from an Economic Development perspective regionally across Canada
 - Followed by three case studies of how some communities/economic development agencies supported their businesses and communities throughout the last year.
 - Smiths Falls
 - Cape Breton, NS
 - Canmore, AB
- Leisha also attended the 'Virtual Resilient Economic Development 101 for Rural Communities' webinar on April 14, 2021.
 - It was hosted by EDCO as part of the New Normal webinar series.
 - It was a presentation about the new approach to economic development during the pandemic. Looking at how to move forward beyond the pandemic, and after covid-19. The approaches to rural economic development are changing, and the tools have shifted.
- CIP Update
 - Lakefield Bakery
Covid-19 Pilot Grant & Façade Improvement Grant \$2,744.00
Installation of an automatic take out window, and repair eavestroughs
Expected Investment \$4,429.60
 - Hayley's Hidden Treasures
Façade Improvement Grant \$681.47
New sign on Front of the building
Expected Investment \$1,100.09

- Cassis Bistro
Covid-19 Pilot Grant & Façade Improvement Grant \$11,525.14
Installation of new deck, back door & masonry
Expected Investment \$21,571.12
- Sullivan's Store
Landscaping Improvement Grant \$1,115.04
Word carving of a leprechaun
Expected Investment \$1,800.00
- Jesse's Tap & Grill
Façade Improvement Grant \$13,620.00
New windows, brickwork & eavestoughs
Expected Investment \$24,584.30
- Krinkles Auto Body
Façade Improvement Grant \$15,250.67
New roof sign, garage doors, siding & eavestoughs
Expected Investment \$26,543.11
- Jack's Restaurant
Landscaping Improvement Grant \$1,400.00
New garden outside the front door
Expected Investment \$2,260.00
- Fires Alive
Façade Improvement Grant \$18,795.54
New windows, doors & masonry
Expected Investment \$73,279.66
- R&J Machines (1601 & 1609 8th Line)
**Façade Improvement Grant (1601 & 1609 8th Line) &
Covid-19 Pilot Grant (1609 8th Line) \$24,615.13**
New siding, shutters, windows, UV & ionization fans
Expected Investment \$39,735.86
- Tourism Management Meeting
 - Meaghan is participating in a County/PKED led committee that is planning a collaborative messaging related to the visitors and

residents use of attractions and recreation throughout the county. This includes parks, boat launches and other municipally owned properties.

- The county will be releasing joint messaging that will be distributed to elected officials and staff so that the communications is consistent across the county.

- WDB Eye on the Labour Market
 - Leisha will include the monthly newsletter that is created by WDB in future EDBC meeting materials.

d) PKED Business Count 2021

- They will be starting in North Kawartha May 3, 2021
They will be in Selwyn July 26 - August 6, 2021
We will communicate through the Business e-newsletter and social media

e) Invitation for Guests - Verbal update – Leisha

- At the May meeting the speakers will be Tania Rightmeyer from TASS (Co-op Leader), and Sonia Fazari from Enbridge Gas Inc.
- Maryam Monsef has been invited to attend our June meeting, but Leisha has not heard back from her office.

7. Adjournment and Next Meeting

Moved by: Donna Rork; Second by: Rick Hickson

- That the meeting of April 26, 2021 be adjourned.

Carried.

Next Meeting

- The 4th Monday in May is Victoria Day
- Options for the May meeting are:
 - May 17th 2021 or May 31st 2021 - 6:00 PM using the zoom platform
 - Leisha will send out a Doodle Poll to determine the next meeting date.

The Committee meeting adjourned at 7:42 p.m.