

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, May 11, 2021**

Virtual Council Meeting

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, May 11, 2021.

Council Present (Virtual):

Mayor Andy Mitchell
Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Gerry Herron
Councillor Anita Locke

Staff Present (Virtual):

Janice Lavalley, Chief Administrative Officer
Angela Chittick, Manager of Community & Corporate Services /Clerk
R. Lane Vance, Manager of Finance/Treasurer
Robert Lamarre, Manager of Building and Planning
Mike Richardson, Manager of Recreation
Rick Dunford, Manager of Public Works
Gord Jopling, Fire Chief
Sarah Hennessey, Chief Librarian/ CEO
Michelle Thornton, Deputy Treasurer/I. T. Coordinator
Tania Goncalves, Deputy Clerk
Andrew Bowyer, Fire Prevention Officer

The Council meeting commenced at 5:00 PM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2021 – 122 – Minutes

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the minutes of the regular Council meeting of April 27, 2021 and the special Council meeting of May 5, 2021 (Lakefield Campground Utilization Study) be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

Julie Dillon, Chair of the Library Board, made a presentation to Council to present to Selwyn Library's 2020 Annual Report. Ms. Dillon addressed the need for various operational changes in 2020 in order to adhere to COVID19 restrictions including the implementation of curb side pick.

Mayor Mitchell removed himself from the Chair. Deputy Mayor Sherry Senis assumed the Chair.

Chair of the Municipal Heritage Committee Stephen Gavard and Vice-Chair Grant Murphy made a presentation to Council to provide an update on activities as well as to discuss the draft Heritage Register policy and proposed list of properties to be considered for the Registry following public consultation. Heritage Committee member James Forrester was also in attendance.

Resolution No. 2021 – 123 – Municipal Heritage Registry – Draft List – 764 Hunter Street

Councillor Gerry Herron – Councillor Donna Ballantyne –

That the proposed addition of 764 Hunter Street (Chemong Lodge) in the Smith Ward not be included for consideration on the Municipal Heritage Register.

Carried.

Resolution No. 2021 – 124 – Municipal Heritage Registry – Draft List - 472 Ennis Road and 816 Tara Rd

Councillor Donna Ballantyne – Councillor Gerry Herron –

That the proposed addition of 472 Ennis Road (Sullivan's General Store) and 816 Tara Rd (Ennismore Post Office) in the Ennismore Ward not be included for consideration on the Municipal Heritage Register.

Carried.

Resolution No. 2021 – 125 – Municipal Heritage Registry Policy and Draft List

Mayor Andy Mitchell – Councillor Anita Locke –

That the presentation of the Municipal Heritage Committee and the report of the Manager of Building and Planning regarding the proposed Heritage Registry Policy and Listings be received for information; and

That By-law 2021-041, being a By-law to adopt a Heritage Register Policy to provide a process to review/consider requests pertaining to the Municipal Register of Cultural Heritage Properties –Non-Designated Properties, be amended to reflect Council's feedback and be brought back to a future Council meeting for consideration; and

That the Council receive the 2021 draft proposed list of properties being put forward by the Heritage Committee to be considered for addition to the Heritage Registry as non-designated properties; and that staff proceed with contacting the property owners of the proposed 31 Township properties to explain the impacts of their properties being included on the Register and determine the owners willingness to be included on the Register; and that staff return with a report to Council outlining the results of its consultations and provide a recommendation of which of the 31 proposed properties should be included as non-designated properties on the Registry; and

That any associated changes in the draft Registry Policy be made.

Carried.

Resolution No. 2021 – 126 – Municipal Heritage Registry Presentation

Mayor Andy Mitchell – Councillor Anita Locke –

That the presentation from the Municipal Heritage Committee to provide an update on activities as well as to discuss the draft Heritage Register policy and proposed list of non-designated properties be received for information.

Carried.

Mayor Andy Mitchell assumed the Chair.

Resolution No. 2021 – 127 – Friends of the Lakefield Park

Councillor Gerry Herron – Councillor Donna Ballantyne –

That the correspondence provided by Ed Paleczny from Friends of the Lakefield Park be received for information.

Carried.

Question Period

Council entertained questions from the public from 5:54 PM to 6:11 PM.

MPP Dave Smith made a presentation to Council to provide an annual update. MPP Smith provided various updates regarding the Provincial budget, COVID19

recovery business grants, access to the COVID 19 rapid antigen testing for businesses and vaccine access and availability.

Municipal Officers & Staff Reports – Direction

Resolution No. 2021 – 128 – 2021 Building and Planning Services Review Implementation – Recommendation #16 – Site Plan Approval

Councillor Anita Locke – Councillor Gerry Herron –

That the report of the Manager of Building and Planning related to Building & Planning Services Review Implementation Recommendation #16, being a recommendation to develop a site plan approval policy which would outline minimum service standards in urban and rural areas, be received for information; and

That staff proceed with the necessary amendments the Township's Site Plan Guideline document and current Site Plan By-law and that a report be brought back to Council for consideration to a future meeting to implement the final policies.

Carried.

Resolution No. 2021 – 129 – Open Air Burning By-law

Councillor Gerry Herron – Councillor Anita Locke –

That the report from the Fire Prevention Officer regarding the 2021 Open Air Burning By-law be received for information; and

Whereas Council notes that COVID-19 is not a consideration for the need to update the Open Air By-law; and

That By-law 2021-034, a By-law to regulate the setting of fires in the open air in the Township of Selwyn be forwarded to the By-law section of the agenda for consideration.

Carried.

Resolution No. 2021 – 130 – Lakefield Chiefs Agreements

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That the report of the Manager of Recreation Services entitled Lakefield Chiefs Agreements be received for information; and

That By-law 2021-042, being a By-law to authorize the execution of agreements with the Lakefield Chiefs related to the use of the dedicated dressing room space and the Partnership Agreement related to sponsorship/advertising revenues be forwarded to the By-law section of the agenda for consideration.

Carried.

Resolution No. 2021 – 131 – Benefit Cost Increases 2021

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of Manager of Financial Services regarding Benefit Cost Increases 2021 be received for information.

Carried.

Resolution No. 2021 – 132 – Support Resolutions

Councillor Donna Ballantyne – Councillor Anita Locke –

That the Township of Selwyn supports the resolution passed by South Bruce Peninsula regarding Lottery Licencing to Assist Small Organizations and the resolution passed by the City of Port Colborne pertaining to Cannabis Licensing and Enforcement.

Carried.

Consent

Resolution No. 2021 – 133 – Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial

Councillor Anita Locke – Councillor Donna Ballantyne –
That the report of the Administrative Assistant with respect to the 2021 Municipal Grants & Recognition Awards be received for information; and that \$100.00 be allocated to Thomas A. Stewart Secondary School (T.A.S.S.) for the Community Service Award recipient to recognize a Selwyn student; and that the following groups be allocated a Municipal Grant for the year 2021:

Organization	Grant \$
1. Abbeyfield House Society of Lakefield	\$275.00
2. Beautiful Buckhorn Foundation Inc.	\$275.00
3. Bridgenorth Beautification Committee	\$275.00
4. Buckhorn Community Centre & Athletic Association	\$275.00
5. Buckhorn District Tourist Association	\$275.00
6. Christ Church Community Museum	\$275.00
7. Community Care - Buckhorn Office	\$275.00
8. Community Care - Chemung Office	\$275.00
9. Community Care - Lakefield Office	\$275.00
10. Ennismore and District Horticultural Society	\$275.00
11. Kawartha Lake Stewards Association	\$275.00
12. Lakefield Community Garden	\$275.00
13. Lakefield & District Horticultural Society	\$275.00
14. Lakefield & District Lion's Club	\$275.00
15. Lakefield Farmer's Market	\$275.00
16. Quilts for Cancer Peterborough County	\$275.00
17. Smith-Ennismore Senior Citizen's Club	\$275.00
18. United Way Peterborough & District	\$275.00; and

That the report of the Manager of Community & Corporate Services/Clerk regarding various By-laws be received for information; and that By-law 2021-040, being a By-law to deem Lot 1 on Registered Plan No. 11 Ennismore Ward, Township of Selwyn, be brought forward to the By-law section of the agenda for consideration; and

That the report of the Manager of Community & Corporate Services/Clerk regarding the request to stop up and close a portion of the unopened shoreline road allowance at 1724 Poplar Point Road be received for information; and that the unopened portion of the shoreline road allowance described as PIN 28399-0023 (LT), be deemed as surplus lands with the intent to sell the lands to Dave Pearson, and that the process to stop-up, close and dispose of these lands be commenced with all costs of the said process being paid for by the applicant, in addition to the costs of the lands as determined by the Township's Procedure for Closure and Disposal of Road Allowances; and that a By-law be brought forward to a future Council meeting to authorize and facilitate the execution of necessary documents to complete the transaction; and

Correspondence for Information

That the following items of correspondence be received for information:

1. AMO Update – Ministry of Transportation Bill, CSPA Regulations, Municipal Act Clarification and Delegation Requests
2. AMO Update – Reports on Long-Term Care Pandemic Response
3. AMO Update – Province Introduces Paid COVID-19 Leave
4. AMO Update – Long-Term Care Commission Report Overview and Digital Ontario
5. Maryam Monsef - Government Invests \$2.5 million to Youth Jobs
6. PKED - 2021 AGM Media Release

7. Kawartha Chamber of Commerce and Tourism – NewsFlash! April 27th and May 4th 2021
8. Peterborough Distribution – Goodbye Postcard
9. Hydro One - Peterborough - Welcome Postcard, Backgrounder and FAQ's
10. Hague Point Lakefield Campground – Resident Letter 1 and 2
11. City of Brantford - Prohibition on Golfing and Other Outdoor Recreational Activities
12. Fort Erie - Road Management Action on Invasive Phragmites and Source Water Protection
13. Kawartha Lakes - Pigeon Lake Management Plan
14. South Bruce Peninsula - Lottery Licencing to Assist Small Organizations
15. City of Port Colborne - Cannabis Licensing and Enforcement
16. Town of Amherstberg - Planning Act Timelines
17. Municipality of Calvin - 3 Digit Suicide Line and Support for Fire Departments
18. Perth - Provincial Hospital Funding of Major Capital Equipment
19. Aurora – Suicide Crisis Prevention Hotline; and

County Correspondence for Information

That the following items of correspondence from the County of Peterborough be received for information:

1. Notice of Initiation of Projects - County Road 14 (Yankee Line) Rehabilitation, James A. Gifford Causeway Rehabilitation and Chemong Bridge Rehabilitation
2. Peterborough and the Kawarthas Economic Development – 1st Quarter Metrics
3. Staff Reporting to Council and Amendments to Procedure By-law Report
4. Warden and Deputy Warden Election and Term Report
5. Infrastructure Services Dept. - Service Delivery Review - Project Status Report
6. CAO Organizational and Service Delivery Review (OSDR) Working Group Recommendations to Council Report
 - OSDR Sub Committee Activities
 - OSDR Communications/Governance Sub-Committee Action Items
7. Clean Marine Working Group Recommendations Report
 - Causeway Concerns – Moving Forward Report
 - Working Group 2020/21
8. Parking/By-law Enforcement Report
 - City of Peterborough - Parking Administrative Monetary Penalty System
 - Education and Warning Campaign for Parking Regulation By-law
9. Regular County Council Minutes – April 21, 2021; and

Committee Reports

That the minutes of the Peterborough Police Service Board meeting of April 7, 2021; and

That the minutes of the Heritage Committee meeting of April 29, 2021; and

That the minutes of the Smith-Ennismore Police Services Board meeting of April 26, 2021 be received for information; and

That the report of the Chief Administrative Officer with regard to the OPP Detachment Board Proposal be received for information, and that the Township of Selwyn endorse the recommendation of the Smith-Ennismore Police Services Board wherein the proposal submitted for the Peterborough County OPP Detachment would provide for one Board, as outlined in the report, consisting of 15 members, with one representative from each of the municipalities/First Nations served along with 3 community representatives, to be chosen based on complimentary skill set, and the required 3 Provincial representatives; and that the Ministry of the Solicitor General be requested to provide a formal extension to the due date for the proposals to be received to September 1, 2021.

Carried.

Petitions

None.

Council Portfolio Updates

Verbal updates were provided by Council members regarding the following Council Portfolios:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke
- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

Other, New & Unfinished Business

Resolution No. 2021 – 134 – AMO Conference 2021 – Delegation Requests – Due June 4, 2021

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That the Township of Selwyn request the following delegations at the 2021 AMO Conference:

1. Ministry of Agriculture, Food and Rural Affairs – Review of the development policies in rural settlement areas vs settlement areas.
2. Ministry of Infrastructure – Support for the EORN Gig Project and the need for high speed internet in rural Ontario.

Carried.

Resolution No. 2021 – 135 – EORN Gig Project

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That correspondence be sent to MP Maryam Monsef and MPP Dave Smith advising of Council's unanimous support for the EORN Gig Project.

Carried.

By-laws

Resolution No. 2021 – 136 – By-laws First, Second & Third Reading

Councillor Anita Locke – Councillor Donna Ballantyne –

That By-law 2021-034, being a By-law to regulate the setting of fires in the open air in the Township of Selwyn; and

That By-law 2021-027, being a By-law to assume a portion of Arnott Drive in Ennismore into the Township's road system, described as Plan 45M-226 and identified as Property Identification Number 28449-0263; and

That By-law 2021-042, being a By-law to authorize the execution of agreements with the Lakefield Chiefs related to the use of the dedicated dressing room space

and the Partnership Agreement related to sponsorship/advertising revenues be read a first, second and third time and finally passed.

Carried.

Resolution No. 2021 – 137 – Confirming

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That By-law 2021-043, being a By-law to confirm the proceedings of the meeting of Council held on May 11, 2021 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2021 – 138 – Adjournment

Councillor Gerry Herron – Councillor Anita Locke –

That the meeting be adjourned. (7:27 PM)

Carried.