

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, February 23, 2021**

Virtual Council Meeting

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, February 23, 2021.

Council Present (Virtual):

Mayor Andy Mitchell
Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Gerry Herron
Councillor Anita Locke

Staff Present (Virtual):

Janice Lavalley, Chief Administrative Officer
R. Lane Vance, Manager of Finance/Treasurer
Robert Lamarre, Manager of Building and Planning
Angela Chittick, Manager of Community & Corporate Services/Clerk
Jeannette Thompson, Planner
Mike Richardson, Manager of Recreation
Rick Dunford, Manager of Public Works
Gord Jopling, Fire Chief
Michelle Thornton, Deputy Treasurer/I. T. Coordinator
Tania Goncalves, Deputy Clerk

The Council meeting commenced at 6:00 PM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2021 – 041 – Minutes

Councillor Anita Locke – Councillor Donna Ballantyne –
That the minutes of the regular Council meeting of February 9, 2021 and the
Special Council meeting of February 9, 2021 be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

None.

Question Period

None.

Municipal Officers & Staff Reports – Direction

**Resolution No. 2021 – 042 – 44 Bridge Street, Lakefield – Heritage
Designation Report**

Councillor Anita Locke – Deputy Mayor Sherry Senis –
Whereas the Township of Selwyn has taken a number of measures to protect the
built heritage of the community; and

Whereas a Heritage Brief for 44 Bridge Street (Lakefield) prepared by a Heritage
Consultant and evaluated by the Heritage Committee indicates that the property

is a category A – individually outstanding and has the broadest heritage significance by virtue of architectural, historical and environmental criteria; and

Whereas the Selwyn Township Municipal Heritage Committee has recommended that the property at 44 Bridge Street be designated as a heritage property under Part IV, Section 29 of the Ontario Heritage Act; and

Whereas the Council of the Township of Selwyn seeks development opportunities that are consistent with built heritage preservation;

Therefore be it resolved that the property at 44 Bridge Street in Lakefield be designated as a heritage property under Part IV, Section 29 of the Ontario Heritage Act (R.S.O. 1990, c.O.18) being of “cultural heritage value or interest”; and

That the intention to designate be advertised in a newspaper having general circulation in the municipality as per the Ontario Heritage Act R.S.O. 1990, c.O.18, s.31; and

That the owners of the property to be designated, and the Ontario Heritage Trust, be served with a Notice of Intention to Designate as per the Ontario Heritage Act R.S.O. 1990, c.O.18, s.29 (3); and

Further that, in accordance with the Ontario Heritage Act, any future development proposal that would impact the components of the structure that are subject to the designation be subject to consideration by Council and the Municipal Heritage Committee.

Carried.

Resolution No. 2021 – 043 – Regulating Rooming/Boarding Houses

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That the report of the Planner related to Regulating Rooming/Boarding Houses be received for information; and

That staff be directed to prepare a further report for Council’s consideration which outlines the process required to achieve the goal as outlined in Option 3 in the report; and

That staff include regulations related to minimum landscaped open space in front yards of residential lots be included as part of the Housekeeping Amendment to be completed in Quarter 2 of 2021.

Carried.

Consent

Resolution No. 2021 – 044 – Municipal Officer’s and Staff Reports – Information/Housekeeping/Non-Controversial

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report from the Fire Chief regarding the 2020 Annual Fire Report be received for information; and

That the report from the HR Coordinator regarding the Fire Department Administrative Assistant recruitment be received for information; and

That the report of the Manager of Community & Corporate Services /Clerk regarding the 2021 Tariff of Fees consolidation update be received for information; and

Whereas By-law 2016-026, the consolidated list of Township Fees and Charges was adopted on March 22, 2016; and

Whereas By-law 2016-026 includes the provision for identified fees to be increased by the relevant Consumer Price Index as well as other identified fee increases;

That Schedule A to By-law 2016-026 be updated as outlined in the February 23, 2021 Fees Consolidation report noted as follows:

- Building fees - no change;
- Development Charges Fees - identified CPI adjustments (effective September 1st);
- Planning fees - no change;
- Dog licencing fees (effective January 1st, 2022) – no fee changes, clarification of billings and refunds;
- Fire fees – no change;
- General municipal fees – no change;
- Entrance Permits/Culvert installations and a Used Culvert Fee - identified CPI adjustments (effective March 1st);
- Parks and Recreation rates – adjustments to mooring rates (effective April 1st); and

That By-law 2021- 010 to amend By-law 2016-026, the Township's Fees and Charges By-law, to include the addition of Section 8, that permits outstanding amounts owing to be added to the tax roll and collected in the same manner as municipal taxes, be forwarded to the By-law section of the agenda for consideration; and

Correspondence for Direction

1. Peterborough Utilities Services Inc. - Annual Reports

That the following annual and summary reports prepared by Peterborough Utilities Services Inc. be received for information; and that the reports be made available for the public at the Township administrative offices for viewing and on the Township's website; and that the public be notified of the availability of the reports through a newspaper advertisement.

- 2020 Annual Report on Drinking Water Quality
- Lakefield Waterworks – 2020 Annual Report
- City of Peterborough Waterworks – 2020 Annual Report
- Woodland Acres Water Distribution System – 2020 Annual Report
- Lakefield Wastewater Treatment Plant – 2020 Report; and

2. Ennismore Horticultural Society – Update on the Cairn Project and Pictures

That the letter from the Ennismore and District Horticultural Society and the Cairn Sub-Committee providing a summary of the Ennismore Military Commemorative Monument be received for information; and that a letter of thanks be sent by the Mayor on behalf of Council and the Township of Selwyn to the Society and the Cairn Subcommittee to recognize the hard work and dedication of the many community volunteers who made this very worthy commemorative project such a success; and

Correspondence for Information

Recommendation:

That the following items of correspondence be received for information:

3. AMO Update – Gradual Return to COVID-19 Response, Conservation Authorities Act Update
4. AMO Update – Social Assistance Vision, March Break Delayed
5. AMO Update – Access of Persons with Disabilities to Recreational Facilities and Greenbelt Consultation
6. AMCTO - An Open Letter to Ontario Municipal Councils
7. Ministry of Municipal Affairs and Housing - Growing the Size of the Greenbelt
8. PRHC - Patient Care in Unprecedented Times
9. Board of Health Meeting Summary – February 10, 2021
10. Peterborough Public Health - Medical Officer of Health to Retire Later This Year
11. Health Canada - Cannabis Regulations - Response
12. Kawartha Chamber of Commerce & Tourism – NewsFlash! February 9th and February 16th 2021
13. Opposition of Proposed Cannabis Licence Application - 290 Cork Line
14. Permitting Goes Online in Selwyn Township!
15. MP Monsef - New Housing Developments in Peterborough-Kawartha, Investment to Support Women Impacted by the Pandemic and New 46 Unit Residential Housing Development
16. Conservation Authorities Act – Frequently Asked Questions
17. Ontario Fire College Closure – Draft Motion
18. Township of Douro-Dummer - Welcomes New CAO
19. Guelph Eramosa Township - MFIPPA Reform
20. Conmee Township - The Municipal Act and Municipal Elections Act
21. St. Catharines - Universal Paid Sick Days in Ontario
22. Town of Orangeville - Greenhouse Gas Emissions
23. Township of Perth South – Conservation Authorities
24. Georgian Bay - Insurance Premiums
25. Town of Gravenhurst - Ontario Fire College Closure
26. Township of Emo - Support for Reopening of Small Businesses; and

County Correspondence for Information:

That the following items of correspondence from the County of Peterborough be received for information:

1. Peterborough and Kawarthas Economic Development
 - 4th Quarter Update Report and Presentation
 - 2021 Business Plan Report and Presentation
 - Executive Summary Report and Presentation
2. 2021 Budget Approved
3. 2021 Peterborough County Recognition Awards Rescheduled to 2022
4. County Road 20 (Selwyn Road) Posted Speed Limit Reduction
5. Waste Management Committee - Composition
6. County Official Plan Project: Focus on Healthy Communities
7. Regular Minutes and Special Minutes (Budget) – February 3, 2021
8. Special Minutes (Appointment of CAO) – February 9, 2021; and

Committee Reports

That the minutes of the Peterborough Police Services Board of January 12, 2021 be received for information.

Carried.

Petitions

None.

Council Portfolio Updates

Verbal updates were provided by Council members regarding the following Council Portfolios:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke
- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

Other, New & Unfinished Business

Resolution No. 2021 – 045 – Special Meeting – CAO Review

Councillor Donna Ballantyne – Councillor Anita Locke –

That a special meeting of Council be scheduled for March 3, 2021 at 4:30 PM so that Council may discuss the CAO review.

Carried.

By-laws

Resolution No. 2021 – 046 – By-laws First, Second & Third Reading

Councillor Anita Locke – Councillor Donna Ballantyne –

That By-law 2021-009, being a By-law to Appoint Michele Kadwell-Chalmers and James Nelson and to remove Bruce Bellchambers from the Selwyn Trail Committee; and

That By-law 2021-010, being a By-law to amend By-law 2016-026, the Township's Fees and Charges By-law, be read a first, second and third time and finally passed.

Carried.

Resolution No. 2021 – 047 – Closed Session

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That the next portion of the meeting be closed to the public pursuant to Section 239. (2) (e) - Litigation matters, potential litigation matters affecting the Municipality (7:04 PM).

Carried.

Resolution No. 2021 – 048 – Rise Closed Session

Councillor Anita Locke – Councillor Donna Ballantyne –

That Council now rise from closed session (7:47 PM).

Carried.

Resolution No. 2021 – 049 – Confirming By-law

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That By-law 2021-011, a By-law to confirm the proceedings of the meeting of Council held on February 23, 2021 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2021 – 050 – Adjournment

Councillor Gerry Herron - Councillor Anita Locke –

That the meeting be adjourned. (7:48 PM)

Carried.