

Township of Selwyn Regular Council Meeting

Tuesday, January 19, 2021 – 6:00 PM

Virtual Council Meeting

Watch the meeting via livestreaming

<https://www.selwyntownship.ca/en/township-hall/council.aspx#Meetings-Agendas-Minutes-Live-Streaming->

- **5:40 PM – Committee of Adjustment**
 - **6:00 PM – Regular Council Meeting Begins**
-

Moment of Silent Reflection

Please stand for a moment of silence, so that Council, staff and members of the public can quietly reflect on our duty to the community that we are trying to serve.

Notification to Members of the Public

Members of the public, staff, presenters and members of Council please be advised that meetings are broadcast and recorded and made available on the internet.

Declaration of Pecuniary Interest and the General Nature Thereof

1. Minutes

(a) Minutes – Open Session

- Motion to adopt the minutes of the regular Council meeting of December 8, 2020 and the special Council meetings on December 10, 2020 regarding 2021 Preliminary Work Plans / Pre-Budget Items and CAO Evaluation No. 2.
- Discussion out of the minutes

2. Deputations and/or Invited Persons and/or Public Meetings

- a) 6:05 PM – Brandon Robinson, Nick Carchidi Excavating Limited – Sanitary Sewer Extension Tender Award
 - Attach – Email and Letter

b) 6:20 PM - Mike Muir – 290 Cork Line – Proposal for Cannabis Cropping
(see **Petition under Section 9**)

i) Robert Lamarre, Manager of Building and Planning – Cork Line Cannabis Cropping Report

- Attach – Zoning Map and Details

c) 6:30 PM – Public Meeting – Zoning By-law Amendment

i) Jeannette Thompson, Planner – Zoning By-law Amendment C-13-20 – Base Land Developments Inc. – 871 Ward Street

- D.M. Wills – Correspondence
- Public Comments
- Draft By-law and Schedule

3. Question Period

15 minutes, one question per person at a time, on a rotating basis

If a member of the public has a question please send an [email](#) by 4:30 PM on the day of the meeting noting your question which will be read into the public record and responded to during the meeting. An email will be sent following the meeting with a link to the recording.

4. Municipal Officer's & Staff Reports - Direction

(a) Adam Tobin, Project Coordinator Water & Sewer and R. Lane Vance, Manager of Financial Services - Generator System Replacement at Various Selwyn Water and Wastewater Facilities

(b) Scott Warren, Project Coordinator - Renovations to the Former Scout Building

Consent Items

All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

5. Municipal Officer's & Staff Reports – Information/Housekeeping/Non-Controversial

- (a) R. Lane Vance, Manager of Financial Services - Borrowing By-law 2021
 - Attachment - By-law
- (b) R. Lane Vance, Manager of Financial Services - Interim Tax By-law 2021
 - Attachment - **By-law – Interim Tax Levy**
- (c) Angela Chittick, Manager of Community & Corporate Services/Clerk - Approval to Licence a New Group to Conduct Lottery Events

6. Correspondence for Discussion and/or Decision

- (a) Correspondence Report – January 19, 2021

Correspondence for Direction

Recommendation:

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

- 1. Municipal Finance Officers Association - One-year Extension of Deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015**

- Attach – Letter and Resolution

Recommendation:

That the correspondence from Trevor Pinn, President of the Municipal Finance Officers Association (MFOA) regarding a one-year extension request of all upcoming deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015 (O. Reg. 588/17) be received for information; and

That the Township of Selwyn supports the MFOA's letter to the Ministry of Infrastructure requesting a one-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under

the Infrastructure for Jobs and Prosperity Act, 2015; so that all municipalities can focus on the immediate needs of the pandemic and engage in municipal asset management planning when capacity challenges are resolved.

Correspondence for Information

Recommendation

That the following items of correspondence be received for information:

2. AMO Update – New Lock Down Measures and CSWB Plan Deadline
3. AMO Update – Initial Vaccination Approach, AG Annual Report, Wetland Conservation Program
4. AMO Update – COVID-19 Vaccine Task Force, New COVID-19 Measures and Long-Term Care Commission
5. AMO Update – COVID-19 Financial Impacts, Housing Expansion, Emergency Orders Extended and Fall Legislative Session Adjourned
6. AMO Update – Social Services Relief Funding and Vaccine Rollout Planning
7. AMO Update – Phase 2 Restart Agreement Municipal Funding
8. AMO Update – Additional COVID-19 Vaccine Sites, ESA Termination and Severance Provisions Extension
9. AMO Update – Long-Term Care Staffing, Conservation Authorities Working Group, Poverty Reduction and Mental Health and Addiction Services Funding
10. AMO Update – Province-Wide Lockdown, Communities Strategy and Enforcement, New School Protocols, Child Care and Small Business Grant
11. Solicitor General - Community Safety and Well-being Plan Deadlines
12. Minister of Environment, Conservation and Parks – Conservation Authorities Working Group
13. Ministry of Municipal Affairs and Housing - Safe Restart Agreement Funding
14. Minister's Office - Reducing Poverty in Ontario (2020-2025)
15. Chief Drinking Water Inspector Annual Report - Drinking Water 2020 & 2019-2020
16. MPP Dave Smith – Safe Restart Funding News Release
17. MP Maryam Monsef – Looking Forward to 2021 News Release
18. Board of Health – December 9, 2020 Meeting Summary
19. Kawartha Chamber of Commerce and Tourism – NewsFlash! December 8th, 15th, 22nd, 2020 and January 5th and 12th, 2021
20. Otonabee Region Conservation Authority - 2019 Financial Statements
21. Gravel Watch Ontario Re: On the Rocks Letter and Report

22. Mobility Access Group - Letters - Support of Lakefield Trail Committee and Water Street Rebuild
23. Lakefield Heritage Research - Christ Church Churchyard Rehabilitation
24. Selwyn Resident Letters - Bicycle Lane vs Parking on Water Street and Speeding Concerns – County Road 20
25. Lake of Bays - AODA Website Compliance Extension Request
26. Dufferin County - Aggregate Resource Property Valuation Assessment Criteria
27. Municipality of Marmora and Lake, Municipality of Chatham-Kent, Town of Orangeville, Lake of Bays and the Town of Puslinch – Bill 229 Conservation Authority Act
28. Southwest Middlesex and the Township of South Perth – Drainage Infrastructure and National Railways
29. Town of Carleton Place - COVID 19 Childcare Funding
30. City of Port Colborne - Ontario Heritage Act (Bill 108)
31. Township of Matachewan - Grant Application Deadlines
32. City of Hamilton - Cap on Gas Plant and Greenhouse Gas Pollution and Temporary Cap on Food Delivery Service Charges
33. Municipality of South Huron - Unauthorized Car Rallies
34. City of Kitchener - Cannabis Retail
35. Municipality of Leamington - Cannabis Production
36. Town of Kingsville and the Township of Nairn and Hyman - Closure of Small Businesses
37. Larder Lake - Municipal Insurance Costs
38. Town of Amherstburg - Development Approval Requirements for Landfills
39. Region of Peel and Township of Kinloss - Veterans Property Tax Exemption
40. Peterborough Humane Society – Thank You Letter
41. Peterborough United Way – Thank You Letter

7. Peterborough County Report

(a) Peterborough County Report – January 19, 2021

County Correspondence for Direction:

None.

County Correspondence for Information:

Recommendation:

That the following items of correspondence from the County of Peterborough be received for information:

1. Peterborough County 2020-2022 Warden Elected – Report and Photo
2. Selwyn Township Mayor Andy Mitchell Sworn in as Deputy Warden for 2020-2022 Term
3. Indexing of the County's Development Charges By-Law for 2021 - Report
4. County Official Plan Project: Focus on Agriculture and Rural Areas – Report and Maps
5. County Official Plan Project: Focus on Aggregate Resources
6. Blue Box Transition Update – Draft Regulation - Report
7. Peterborough County Council 2021 Meeting Calendar – Final
8. Special Meeting Minutes - Warden's Election December 9, 2020 and Regular Meeting Minutes – December 11, 2020
9. Community Safety, Wellbeing and Diversity Plan - Presentation
10. City of Peterborough - Coalition of Inclusive Municipalities Update and Joining the Coalition of Municipalities Against Racism and Discrimination
11. Delegation Request Re: Selwyn Road

8. Committee Reports

- (a) Peterborough Police Services Board – Minutes November 10, 2020, December 8th and 22nd, 2020
 - Attach – Q3 Lakefield Report, Q3 Non-Offence Stats and 2021 Meeting Schedule

9. Petitions

- (a) Petition - 290 Cork Line – Proposal for Cannabis Cropping – Petition 1, Petition 2, Petition 3

10. Council Portfolio Updates

Council to provide brief verbal update related to the following portfolios where necessary:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke

- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

11. Other, New & Unfinished Business

(a) Schedule Special Council Meeting – Dashboard Review and Update

(b) Notice of Motion

Moved by Deputy Mayor Senis, Seconded by Councillor Ballantyne.

Whereas we need measures immediately to reduce the number of positive cases and save lives in long term care homes; and

Whereas together we can make meaningful change that will directly result in saving lives of our most vulnerable seniors; and

Whereas owners of Torstar published a letter in all of their publications calling for specific immediate steps as follows:

Therefore be it resolved that the Township of Selwyn request the Province of Ontario to deploy rapid COVID testing into long term care facilities to test residents and staff and commit to vaccinating all LTC residents, retirement and other congregate senior living facilities by February 15, 2021 and if necessary Federal authorities deploy the military to help the Province to establish a vaccine tracking system to trace rollout facility by facility; and

That the Province restore mandatory inspections of long term care homes and use transparent reporting on inspection results;

That Federal and Provincial governments provide sufficient emergency funds to hire adequate staff, provide training and raise LTC wages to what Quebec has done; and

That the Province strike an emergency rapid response task force to act quickly as emergencies are identified; and

That Federal and Provincial governments appoint Federal and Provincial ombudspersons and establish a Health Canada regulatory authority to review all long term care complaints; and

That a copy of this Resolution be sent to Prime Minister Justin Trudeau, MP Maryam Monsef, MP Jamie Schmale, MP Phillip Lawrence; MP Patty Hajdu, Minister of Health, Premier Doug Ford, MPP Dave Smith, MPP Laurie Scott, MPP David Piccini, MPP Merilee Fullerton Minister of Long Term Care, MPP Christine Elliott, Minister of Health and AMO.

12. By-laws

- (a) 2021 – 001 – Zoning By-law Amendment - (1516.020.201.21500) - 871 Ward Street - Base Land Development Inc
- (b) 2021-002 – Interim Tax By-law 2021
- (c) 2021-003 – Borrowing By-law
- (d) 2021- 004 – Authorizing By-law – Agreement - WS Morgan Construction - Scout Building
- (e) 2021-005 – Confirming

Adjournment

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, December 8, 2020
Council Chambers, 1310 Centre Line**

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, December 8, 2020 at the Council Chambers, 1310 Centre Line.

Council Present: Mayor Andy Mitchell
Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Gerry Herron
Councillor Anita Locke

Staff Present: Janice Lavalley, Chief Administrative Officer
Jeannette Thompson, Planner
Tania Goncalves, Deputy Clerk

Staff Present (Virtual):
Angela Chittick, Manager of Community & Corporate Services/Clerk
R. Lane Vance, Manager of Finance/Treasurer
Robert Lamarre, Manager of Building and Planning
Gord Jopling, Fire Chief (left at 7:45 PM)
Mike Richardson, Manager of Recreation Services (left at 7:50 PM)
Rick Dunford, Manager of Public Works
Michelle Thornton, Deputy Treasurer/I. T. Coordinator

The Council meeting commenced at 6:32 PM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2020 – 242 – Minutes

Councillor Anita Locke – Councillor Gerry Herron –
That the minutes of the regular Council meeting of November 24, 2020 and the special Council meetings of November 19, 2020 and November 30, 2020 be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

The following service awards and recognition certificates were presented:

Staff Long Service Awards

- 15 years – Carla Hope and Kevin Bailey
- 25 years – Randy Lean

Staff Recognition

- Suzanne Schroeter - Retirement

Volunteer Fire Fighter Long Service Awards - 25 years plus

- 30 year recipients: John Young and Dave Robinson
- 40 year recipients: Ted Jackman, Todd Wilson and Jim McIntosh
- 50 year recipients: George Jackman and Randy Jopling

Resolution No. 2020 – 243 – Request for Speed Awareness Board to Be Added to the 2021 Operations Budget

Councillor Donna Ballantyne – Councillor Gerry Herron –

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That the presentation from Steven Connolly, Chair of the Smith-Ennismore Police Services Board (SE PSB), related to the speed awareness board traffic management tool be received for information; and

Whereas, since June 24th, 2020, the SE PSB has received eleven (11) Black Cat location reports; of which, six (6) were identified as low enforcement requirements and five (5) as medium enforcement requirements;

Now therefore let it be resolved that the SE PSB, in conjunction with the OPP, start analyzing the data in the summer of 2021 in order to determine speeding trends, and further that a report be prepared in conjunction with the OPP and Public Works to determine the viability of purchasing a speed awareness board as part of the 2022 SE PSB operations budget.

Carried.

Township Planner, Jeannette Thompson announced that the Township of Selwyn is holding a public meeting to consider applications to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The prescribed notice of the public meeting was provided by prepaid first class mail to all residents within a 120 metre radius of the subject properties as well as by way of a sign being posted on the properties. The notice was provided to the prescribed ministries and agencies via email and was also available on the Township website. If a person or public body does not make an oral submission at the public meeting or make a written submission to the Township of Selwyn before the Zoning By-law is passed the person or public body is not entitled to appeal the decision of the Council of the Township of Selwyn to the Local Planning Appeal Tribunal, nor can a person or public body be added as a party to the hearing of an appeal before the Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so. In order to be notified of the decision of the Township of Selwyn on the proposed Zoning By-law Amendments, a written request must be made to the Township.

A public meeting commenced at 7:05 PM to amend the Township's Comprehensive Zoning By-law in accordance with Section 34 of The Planning Act. The amendment related to property described as Part of Lot 37, Concession 15 in the Smith Ward, municipally known as 2808 Fifteenth Line. The subject lands are designated Rural and Environmental Constraint Area; and are zoned Rural (RU). The proposed Zoning By-Law Amendment related to the subject lands will change the zoning to Rural Residential (RR) Zone and Environmental Protection (EP). The Zoning By-law Amendment is a condition of consent to sever application B-57-19, which was imposed by the Township. The amendment is intended to recognize the proposed residential use of the severed lands; and to provide protection to the nearby wetland and wetland buffer. The Planner advised that an Environmental Impact Study was completed and resulted in the need for a portion of the property surrounding the wetland to be zoned Environmental Protection (EP). It was noted that the Township has received correspondence from the Ministry of Transportation (MTO) and the Otonabee Region Conservation Authority (ORCA) stating no objections to the application. No one spoke in favour of or in opposition to the application. There were 2 members of the public present. The public meeting concluded at 7:07 PM.

Resolution No. 2020 – 244 – Zoning By-law Amendment – 2808 Fifteenth Line

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report of the Planner regarding the Zoning By-law Amendment related to lands described as Part of Lot 37, Concession 15 in the Smith Ward, municipally known as 2808 Fifteenth Line, be received for information; and

That By-law 2020-075, being a By-law to rezone certain lands situated in Part of Lot 37, Concession 15 in the Smith Ward from Rural (RU) Zone to Rural

Residential (RR) Zone and Environmental Protection (EP), be brought forward to the By-law section of the agenda for consideration.

Carried.

A public meeting commenced at 7:07 PM to amend the Township's Comprehensive Zoning By-law in accordance with Section 34 of The Planning Act. The amendment related to property described as Part of Lot 7, Concession ECR in the Smith Ward, municipally known as 1896 Chemong Road. The subject lands are designated Prime Agriculture and Rural; and are zoned Agricultural (A) Zone, Rural (RU) Zone, Rural Exception 187 (RU-187) Zone and Environmental Protection (EP) Zone. The proposed Zoning By-Law Amendment related to the subject lands will change a portion of the subject lands to Environmental Protection (EP) Zone. The Zoning By-law Amendment is a condition of consent to sever application B-52-19, which was recommended by the Otonabee Region Conservation Authority; and imposed by the County of Peterborough. The amendment is intended to provide protection to the key natural features identified on the lands, including the vegetated protection zone (VPZ). It was noted that the Township has received correspondence from the Ministry of Transportation (MTO) and the Otonabee Region Conservation Authority (ORCA) stating no objections to the application. The applicant Don McPherson was in attendance in support of the application. No one spoke in favour of or in opposition to the application. There were 2 members of the public present. The public meeting concluded at 7:10 PM.

Resolution No. 2020 – 245 – Zoning By-law Amendment – 1896 Chemong Road

Councillor Anita Locke – Deputy Mayor Sherry Senis –

That the report of the Planner regarding the Zoning By-law Amendment related to lands described as Part of Lot 7, Concession ECR in the Smith Ward, municipally known as 1896 Chemong Road, be received for information; and

That By-law 2020-076, being a By-law to rezone certain lands situated in Part of Lot 7, Concession ECR in the Smith Ward from Agricultural (A) Zone and Rural (RU) Zone to Environmental Protection (EP) Zone, be brought forward to the By-law section of the agenda for consideration.

Carried.

Question Period

None.

Municipal Officers & Staff Reports – Direction

Resolution No. 2020 – 246– Department Service Delivery Reviews Summary of Recommendations

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of the Chief Administrative Officer and Department Managers providing a summary of the recommendations from the service delivery reviews related to Fire Services, Smith Landfill Site, Parks & Recreation Services and Water and Sewer Services be received for information.

Carried.

Resolution No. 2020 – 247 – County Sign By-law – Election and Private Property Signs

Councillor Gerry Herron – Councillor Anita Locke –

That the report of the Manager of Building and Planning and the Manager of Community & Corporate Services/Clerk regarding the new County Sign By-law and implications regarding election and private property signs being regulated by the lower tier municipalities be received for information; and

That the County be advised that the Township of Selwyn rejects the delegation of authority being transferred to the Township to regulate election signs in County road allowances and recommends that the County continue to regulate election

signs within the County Road allowance and that the County adopt the Township of Selwyn election sign regulations where applicable; and

Given the impact of no current regulations to govern signs on private property within 400 metres of a County road allowance, that the County be requested to immediately amend their new By-law to include the regulation of signs within 400 metres (1312 feet) of a County Road allowance and include provision to account for the need to obtain building permits for signs exceeding 7.5 metres in height as originally proposed by the County in Section 3.1. 'Scope' of the June 2020 version of the Sign By-law.

Carried.

Resolution No. 2020 – 248 – Water Systems - Six Year Financial Plans

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report from the Manager of Financial Services entitled Township Water Systems – Financial Plans be received for information; and

That the Financial Plan for the Lakefield Water System 2021-2026 and the Financial Plan for the Woodland Acres Water System 2021-2026 be approved; and

That staff forward a copy of both financial plans to the Township's Operating Authority to include with the respective renewal applications for Municipal Drinking Water Licences.

Carried.

Mayor Mitchell removed himself from the Chair in order to second a motion. Deputy Mayor Senis assumed the Chair.

Resolution No. 2020 – 249 – Lakefield Millennial Trail - Water Street Rehabilitation

Councillor Anita Locke – Mayor Andy Mitchell –

That the items of correspondence regarding the Lakefield Millennial Trail and parking area on Water Street as it relates to the proposed Water Street reconstruction be received for information; and

That no further action be taken on Resolution 2020 – 230 passed on November 24th, 2020 regarding the Water Street Design Option 2 until such time that staff can request that DM Wills consider a third option that would accommodate 21 parking spaces as well as the addition to the Lakefield Trail between the dam and bridge.

Carried.

Mayor Mitchell resumed the Chair.

Resolution No. 2020 – 250 – Manoomin - Call to Action for Parks Canada to Protect Wild Rice

Councillor Donna Ballantyne – Councillor Gerry Herron –

That the correspondence received from Manoomin - Call to Action for Parks Canada to Protect Wild Rice be forwarded to the Wild Rice Communications Group for information.

Carried.

Resolution No. 2020 – 251 – Speed Awareness Policy & Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial

Councillor Donna Ballantyne – Deputy Mayor Sherry Senis –

That the Speed Awareness Policy be returned to the Smith-Ennismore Police Services Board to consider the following amendments to the Policy:

- Amend section 2 regarding the reporting process for Council so that it follows the same process as section 1 for Complainants whereby Council members report speeding complaints directly to the OPP.
- Provide specific examples of "traffic calming strategies" that could potentially be employed as well as noting that tools such as speed bumps

cannot be used as a traffic calming strategy as they impede the operations of the Public Works Department.

Mayor Andy Mitchell - yes
Deputy Mayor Sherry Senis - yes
Councillor Donna Ballantyne - yes
Councillor Gerry Herron - yes
Councillor Anita Locke – yes; and

That the report of the Manager of Financial Services and the Project Coordinator – Water & Sewer with respect to the Lakefield Sanitary Sewer Extension Project be received for information; and that the Township of Selwyn award the Lakefield Sanitary Sewer Extension contract to Balterre Contracting Limited for the amount of \$ 1,264,147.00 plus HST; and that By-law 2020-078 being a By-law to authorize the Township to enter into an agreement to complete the works be forwarded to the By-law section of the agenda for consideration; and

That the report of the Manager of Financial Services related to the Water Rate Schedule Confirmation be received for information; and that the By-law 2020-079 to confirm the Water Rates for 2020 and 2021 be brought forward to the By-law section of the agenda for consideration; and

That the report of the Facilities Maintenance & Special Projects Coordinator regarding the bid submissions for renovations to the former Scout Building to create barrier free public washrooms, a new Lakefield Community Hall and Police Office Space be received for information; and that staff report back to Council in January with a recommendation on how to proceed with this project given the bid prices received; and

That the report of the Manager of Community & Corporate Services/Clerk regarding various By-laws be received for information; and that By-law 2020-077, a By-law to execute an agreement to merge in title 3397 and 3397 Kawartha Park Road legally described as Plan 46 Pt Blk C; RP 45R-4126, Part 1 (3399 Kawartha Park Road) and Concession 14, Part Lot 45; Plan 46 Pt Blk C; RP 45R-4126, Parts 2 & 3 (3399 Kawartha Park Road), be brought forward to the By-law section of the agenda for approval; and

That the report of the Manager of Community & Corporate Services/Clerk regarding the Year 18 Work Plan and the summary of the Year 17 Accomplishments of the Joint Township of Selwyn and County of Peterborough Accessibility Advisory Committee be received for information; and that the Council of the Township of Selwyn endorse the Year 18 Work Plan to meet the requirements of the Accessibility for Ontarians with Disabilities Act for submission to the Ministry of Economic Development, Job Creation and Trade; and

Correspondence for Direction

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

1. Amending the *Conservation Authorities Act* and *Planning Act* – Upcoming Budget Bill 229
 - Schedule 6
 - Correspondence - Martha Hunt, President of the Kawartha Park Cottagers Association
 - Correspondence – AMO Update
 - Correspondence – Otonabee Region Conservation Authority (ORCA)
 - Correspondence – Township of Essa, Township of Mono, Town of Shelburne, Grey Highlands, Greater Sudbury, Township of Puslinch and the Township of Cavan Monaghan; and

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That the various items of correspondence regarding Budget Bill 229 – Schedule 6 affecting the Conservation Authorities Act be received for information; and

That the Township of Selwyn supports the appeal to the Province of Ontario not to proclaim Schedule 6 in Bill 229 and encourages the Ontario government to engage with Conservation Authorities and Municipalities on how to best achieve the Provincial government's goals without negatively impacting on the role of Conservation Authority's, specifically:

- Support for municipal plans review to enhance and maintain a healthy natural environment ;
- Support the ability to protect people and property from flooding and other natural hazards;
- Support accountability and good governance; and

That a copy of this correspondence be sent to MPP Dave Smith, the Kawartha Park Cottagers Association and AMO; and

2. Compass ELC - Ministry of Education's Proposed Changes to Early Years Sector

That the correspondence from Hanah Howlett McFarlane, Communications Coordinator for Compass Early Learning and Care regarding the Ministry of Education's proposed changes to early years sector be received for information; and

That the Township of Selwyn supports the Compass Early Learning and Care noting concerns related to the proposed changes to age ranges, ratios and group sizes, qualifications, and a registry for Home Child Care and that a copy of this Resolution be sent to MPP Dave Smith; and

3. 2021 Partnership Agreement - Lakefield Chiefs

That the correspondence from George Ripoll, Assistant General Manager for the Lakefield Chiefs Junior Hockey Club regarding a 2021 Partnership to have the Lakefield Chiefs assist in developing corporate sponsorship opportunities for the Lakefield-Smith Community Centre be received for information; and

That the suggestion of the Lakefield Chiefs Junior Hockey Club related to establishing cooperative/joint sponsorship opportunities be referred to staff for further investigation as part of the implementation of the Service Delivery Review recommendations for the Recreation Services Department; and

Correspondence for Information

That the following items of correspondence be received for information:

5. AMO Update – Immunization Strategy, Closure Regulations, CMOH Reappointment, Cemetery Care and Maintenance Funds
6. AMO Update – Updated COVID-19 Measures, New LTC Projects, Emergency Orders Extended and AODA Items
7. AMO Update – AG Special Report on Ontario's Initial COVID-19 Response and Winter Holiday Guidance
8. AMO Update – New COVID-19 Levels and Phase 2 Long-Term Care Community Paramedicine Program
9. AMO Update – Federal Fall Economic Statement
10. Hydro One - Funding to Support Kawartha Food Share and Brock Mission
11. Kawartha Chamber of Commerce - NewsFlash! November 28, 2020 and December 1, 2020
12. Province of BC - Endorsement of Bill C-213 - Canada Pharmacare Act
13. Manoomin - Call to Action for Parks Canada to Protect Wild Rice
14. Region of Peel - Veteran Clubs Property Tax Exemptions
15. Township of Larder Lake – Accessibility for Ontarians with Disabilities Act Support and Training
16. Township of Amaranth - Aggregate Resource Property Valuation, Governing Body for Cannabis and the Municipal Elections Act

17. Township of Huron-Kinloss – Regulation of Cannabis Retail Stores, Cannabis Production and Land Use Regulation, Unauthorized Car Rally and Municipal Insurance Policies
18. Marmora and Lake - Accessibility for Ontarians with Disabilities Act – Website Support
19. Moms Stop the Harm - Letter of Thanks
20. Wesley United Church - Letter of Thanks
21. Lakefield Community Food Bank – Letter of Thanks; and

County Correspondence for Direction

None.

County Correspondence for Information

That the following items of correspondence from the County of Peterborough be received for information:

1. Notice of Commencement of Construction - James A. Gifford Causeway Widening; and

Committee Reports

That the minutes of the Peterborough Police Services Board of October 29, 2020; and

That the minutes of the Smith-Ennismore Police Services Board Meeting of October 26, 2020 and November 12, 2020; and

That the minutes of the Heritage Committee Meeting of November 26, 2020; and

That the minutes of the Accessibility Advisory Committee of November 25, 2020; and

That the minutes of the Economic Development and Business Committee Meeting of October 26, 2020 be received for information.

Carried.

Petitions

None.

Council Portfolio Updates

Verbal updates were provided by Council members regarding the following Council Portfolios:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke
- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

Other, New & Unfinished Business

None.

By-laws

Resolution No. 2020 – 252 – By-laws First, Second & Third Reading

Councillor Anita Locke – Councillor Donna Ballantyne –

That By-law 2020-075, being a By-law to rezone certain lands described as Part of Lot 37, Concession 15 in the Smith Ward, municipally known as 2808 Fifteenth Line from Rural (RU) Zone to Rural Residential (RR) Zone and Environmental Protection (EP) Zone; and

That By-law 2020-076, being a By-law to rezone certain lands described as Part of Lot 7, Concession ECR in the Smith Ward municipally known as 1896 Chemong Road from Agricultural (A) Zone and Rural (RU) Zone to Environmental Protection (EP) Zone; and

That By-law 2020-077, being a By-law to authorize the execution of a merger agreement between the Corporation of the Township of Selwyn and 3397 and 3399 Kawartha Park Road, legally described as Plan 46 Pt Blk C; RP 45R-4126, Part 1 (3397 Kawartha Park Road) and Concession 14, Part Lot 45; Plan 46 Pt Blk C; RP 45R-4126, Parts 2 & 3 (3399 Kawartha Park Road); and

That By-law 2020-078, being a By-law to authorize the execution of an Agreement between Balterre Contracting Limited and the Township of Selwyn for the completion of the Lakefield Sanitary Sewer Extension Project; and

That By-law 2020-079, being a By-law to Amend By-law No. 81-7 of the Former Village of Lakefield, a By-law to Regulate, Supply and Prohibit the Wrongful Use of the Lakefield Water Supply System be read a first, second and third time and finally passed.

Carried.

Resolution No. 2020 – 253 – Confirming By-law

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That By-law 2020-080, a By-law to confirm the proceedings of the meeting of Council held on December 8, 2020 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2020 – 254 – Adjournment

Councillor Gerry Herron – Councillor Anita Locke –

That the meeting be adjourned. (8:44 PM)

Carried.

Corporation of the Township of Selwyn

**Special Council Meeting
Preliminary 2021 Work Plans, Pre-Budget 2021 Items**

**Thursday, December 10, 2020
Council Chambers, 1310 Centre Line**

A special meeting of the Council of the Township of Selwyn was held on Thursday, December 10, 2020 at the Council Chambers, 1310 Centre Line.

Present: Mayor Andy Mitchell
Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Gerry Herron
Councillor Anita Locke

Staff Present: Janice Lavalley, Chief Administrative Officer
Robert Lamarre, Manager of Building and Planning
R. Lane Vance, Manager of Finance/Treasurer

Staff Present Virtually:
Angela Chittick, Manager of Community & Corporate Services /Clerk
Mike Richardson, Manager of Recreation Services
Rick Dunford, Manager of Public Works
Gord Jopling, Fire Chief
Kim Berry, HR Coordinator
Sarah Hennessey, Chief Librarian/ CEO
Michelle Thornton, Deputy Treasurer/ I.T. Coordinator
Jeannette Thompson, Planner
Tania Goncalves, Deputy Clerk

The Council meeting commenced at 9:00 AM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

None.

Deputations and/or Invited Persons and/or Public Meeting

None.

Question Period

None.

Municipal Officers & Staff Reports – Direction

Resolution No. 2020 –255 – Organizational Chart Amendments

Councillor Anita Locke – Deputy Mayor Sherry Senis –

That the report of the Chief Administrative Officer with respect to proposed organizational chart amendments recommended with respect to the building, planning and By-law enforcement services and with respect to the maintenance of municipal facilities and public spaces be received for information; and

That the following amendments to the existing Organizational Chart be approved:

- Revision of Building Inspector position to Deputy Chief Building Official;

Draft Subject to Approval

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- Revision of Permit Intake Administrator position to Permit Intake Technician position;
- Revision of Facilities Maintenance and Special Projects Coordinator position to Facilities Maintenance Coordinator reporting to the Manager of Recreation Services; and

That the following be added to the existing Organizational Chart be approved:

- Addition of the Development Approvals Technician in the Building & Planning Department;
- Addition of the By-law Enforcement Officer position in the Building & Planning Department.

Carried.

Resolution No. 2020 – 256 – 2021 Departmental Work Plans

Councillor Gerry Herron – Councillor Anita Locke –

That the report of the Chief Administrative Officer with regard to the proposed 2021 Departmental work plans be received for information and that the work plans be endorsed; and

That the following amendments be made to the appropriate departmental work plan:

- Building and Planning Department - defer conducting the Customer Service Survey from Q2-Q3 2021 to Q3-Q4 2021
- Building and Planning Department – defer discussions on the Urban Hen By-law from Q1 2021 to Q4 2021 with the understanding that implementation would not occur until 2022
- Parks and Recreation Department – proceed with Lakefield Campground Utilization Study as expeditiously as possible in 2021.

Carried.

Resolution No. 2020 – 257 – 2021 Budget Impacts

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That the report of the Manager of Financial Services entitled 2021 Budget Impacts and the related power point presentation from December 10, 2020 be received for information; and

That the Treasurer include the impacts and projects as presented December 10, in the Consolidated 2021 Taxation Budget document to be presented on January 29, 2021.

Carried.

Resolution No. 2020 – 258 – Insurance Program 2021

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report of the Manager of Community & Corporate Services/Clerk regarding the insurance program 2021 be received for information; and that the Township of Selwyn renew its insurance policy for the year 2021 with Frank Cowan Company Limited; and

That the Township provide another submission to the Attorney General providing information on the impacts of increased insurance premiums on municipal budgets and in particular the need for the Province to move forward with changes to the joint and several liability provisions which are impacting municipal liability premium increases.

Carried.

Consent Items

Resolution No. 2020 – 259 – Budget Amendment #3 - 2020

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of the Manager of Financial Services related to Budget Amendment #3 - 2020 be received for information; and

Draft Subject to Approval

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That Council adopt the Budget Compliance Report for expenses excluded from the 2020 budgets as outlined in and as a requirement of Ontario Regulation 284/09.

That the Manager of Financial Services includes this report with the supporting 2020 budget working papers to be provided to the audit team.

Carried.

Petitions

None.

Other, New & Unfinished Business

Resolution No. 2020 – 260 – Water Street Reconstruction – 3rd Option

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That the additional information regarding a third option for the Water Street Reconstruction project be received for information; and

That the Township of Selwyn proceed to implement Council's direction as outlined in Resolution 2020 – 230 passed on November 24th, 2020, specifically Option 2 that includes 21 parking spaces, 2 of which to be accessible.

Carried.

By-laws

Resolution No. 2020 – 261 – Confirming By-law

Councillor Anita Locke – Deputy Mayor Sherry Senis –

That By-law 2020-081, being a By-law to confirm the proceedings of the special meeting of Council held on December 10, 2020 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2020 – 262 – Adjournment

Councillor Gerry Herron – Councillor Donna Ballantyne –

That the meeting be adjourned. (11:44 AM)

Carried.

Draft Subject to Approval

1. a)
Special Council Meeting – CAO Performance Evaluation
December 10, 2020
Page 1 of 2

Corporation of the Township of Selwyn

**Special Council Meeting – CAO Performance Evaluation
Thursday, December 10, 2020
Council Chambers, 1310 Centre Line**

A special meeting of the Council of the Township of Selwyn was held on Thursday, December 10, 2020 at the Council Chambers, 1310 Centre Line in order that Council may discuss the performance evaluation of the CAO.

Present: Mayor Andy Mitchell
Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Gerry Herron
Councillor Anita Locke

Staff Present: Emily Hunt (LLF Lawyers), Acting Deputy Clerk

The Council meeting commenced at 3:28 PM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

None.

Deputations and/or Invited Persons and/or Public Meeting

None.

Question Period

None.

Municipal Officers & Staff Reports – Direction

None.

Consent Items

None.

Draft Subject to Approval

1. a)
Special Council Meeting – CAO Performance Evaluation
December 10, 2020
Page 2 of 2

Committee Reports

None.

Petitions

None.

Other, New & Unfinished Business

Resolution No. 2020 – 263 – Closed Session

Deputy Mayor Sherry Senis – Councillor Anita Locke -

That the next portion of the meeting be closed to the public pursuant to Section 239 (2)(b) of the Ontario Municipal Act, 2001, S.O. 2001, c.25, as amended, in order that Council may discuss matters regarding an identifiable individual for the purposes of conducting the performance evaluation of the CAO (3:29 PM).

Carried.

Resolution No. 2020 – 264 – Rise Closed Session

Councillor Anita Locke - Deputy Mayor Sherry Senis -

That Council now rise from closed session (4:33 PM).

Carried.

By-laws

None.

Adjournment

Resolution No. 2020 – 265 – Adjournment

Councillor Gerry Herron – Councillor Donna Ballantyne -

That the meeting be adjourned. (4:34 PM).

Carried.

Email Sent: December 22, 2020

Good Afternoon,

We would like to be on the next agenda to ensure council's understanding of Nick Carchidi Excavating Limited's tender submission for the aforementioned Resolution, that will be up for official approval at the next regular meeting of council in January. We would like to have an opportunity to highlight to council that the completion date of the Nick Carchidi Excavating Limited Tender is identical to the second low bidder, with a cost savings of 73,798.32\$. The suggested non conformance is strictly, from our understanding, not meeting of the substantial completion date, which when we were submitting the requested schedule we provided it based on the completion date mistakenly, not the substantial completion date. We fully anticipate provided we were to be awarded the project and it starts as specified in the tender we would meet both substantial and completion dates required.

Thank you,

Sincerely,

Brandon Robinson,

Nick Carchidi Excavating Limited



January 14, 2021

His Worship Andy Mitchell
Mayor of the Township of Selwyn
1310 Centre Line
Selwyn, ON K9J 6X5

Dear Mayor Mitchell:

Re: Lakefield Sanitary Sewer Extension Project

It has come to our attention that at the December 8th meeting of the Township of Selwyn Council, a staff report for the *Lakefield Sanitary Sewer Extension Project* was received by Council for endorsement and is anticipated to be endorsed on January 19, 2021. This report recommends that the project not be awarded to the lowest bidder, indicating that "*Nick Carchidi Excavating did not meet all of the project submission requirements.*"

We have requested to come before council as we feel the requirements stated in the report to the council noted that Nick Carchidi's did meet the purchasing policy requirements, the proposed schedule submitted was not noted as a critical requirement as they were not noted requirements within the Township of Selwyn's Purchasing Policy and Procedures and in no possible way changes or provides opportunity to manipulate the final price.

The only requirement not met was the proposed schedule, provided that the submission matched the completion date within the contract, but may not have matched the substantial completion date, a difference of 13 days, but a substantial cost to taxpayers of \$84,500.00 to go to the second bidder. There is no additional consultant inspection time as the project would still be completed by the final completion date specified.

Nick Carchidi Excavating Ltd. (NCEL) have reviewed the Purchasing Policy and Procedures and under section 5.3 Tender Purchases, Subsection 5.3.2, noting the following:

"In the preparation of a tender, the Department Manager shall ensure that, as a minimum, the bid document includes the following five sections:

- (i) instruction to bidders
- (ii) specifications of the goods and services
- (iii) terms and conditions
- (iv) prescribed format for the schedule of items and prices
- (v) an authorized signature that binds the bidder to the terms of the bid document.
- (vi) references"

In the purchasing by-law there is no reference to requiring a schedule with the submission.



In Nick Carchidi Excavating Limited's discussions with the consulting engineer, the consultant indicated that their recommendation did not recommend disqualification and to award to the second bidder only pointed out schedule provided discrepancy of not meeting substantial completion. The consulting engineer also indicated references provided were excellent and asked if they could add our name to their list of suggested contractors on future projects.

Award to other than the low bidder is provided for within the purchasing Policy & Procedure and within industry practice where the low bidder is either not qualified or bidder can unjustly manipulate the price tendered. The submission of a schedule (not a listed required document under 5.4.2 of the Purchasing Policy) that confirms the required completion date but arguable does not meet the substantial completion date, does not provide opportunity to manipulate the price.

It is a basic and integral premise in the construction industry that contracts be awarded to the lowest qualified bidder who has complied with the fundamental requirements of the public tendering process. This principle is the 'custom of the industry' and has been established for many years. It is accepted by contractors as fair to all competitors when a contract is awarded based on the strict conformance to the fundamental requirements of the public tendering process. It is vital that the sanctity of the public tendering process be preserved to ensure transparency and accountability in the system. Any deviation from these fundamental principles is an invitation for misuse and abuse of the public tendering process.

We appreciate your consideration and council's reconsideration of the matter and look forward to our upcoming meeting and discussions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Brandon Robinson', with a long horizontal flourish extending to the right.

Brandon Robinson
Vice President

cc. Township of Selwyn Council



Date: January 19, 2021

To: Mayor Andy Mitchell and Council Members

From: Robert Lamarre Manager of Building and Planning

Subject: 290 Cork Line – Cannabis Cultivation Licence

Status: For Direction

Recommendation

That the report of the Manager of Building and Planning regarding a pending Health Canada outdoor cannabis cultivation licence application related to 290 Cork Line be received for information; and

That staff correspond with the land owner and their agent requesting that they consider the following crop management and site design characteristics as a function of their site development process:

- That any lighting required on the site for access or security purposes be dark sky compliant and designed to ensure that no light spillage occurs onto neighbouring residential properties.
- The existing vegetative buffer located along the north boundary of the property which is shared with the residential Zone be maintained and further improved to mitigate the view of the crop.
- That any water required to irrigate the crop be drawn from the adjacent surface water source (Pigeon Lake). This will avoid any possible concern with the drawdown of the local aquifer tied to the use of a well for irrigation purposes.
- That the land owner/licensee keep the Township abreast of relevant milestones as they progress through the Health Canada licensing process; and and further

That Selwyn Township, on behalf of the residents in the vicinity of the Cork Line property, send correspondence to Health Canada immediately, and again at the time of being notified of an application being made for a licence, for their consideration noting the following concerns of area residents:

- site security
- use of the aquifer for irrigation
- managing waste by-products
- close proximity to adjacent residential properties and impacts of odour and visual views of fencing, cameras etc... ; and

That residents be encouraged to contact Health Canada directly to express their concerns related to the possibility of a cannabis cultivation operation in their vicinity so

that Health Canada has a full and complete understanding of their specific concerns and needs.

Information

Township staff have been responding to enquiries from CannDelta, a consulting firm specialising in cannabis licensing, as they have been completing relevant due diligence related to the feasibility of applying for an outdoor cannabis cultivation license on a portion of the property located at 290 Cork Line.

In the course of responding to their enquiries, we have confirmed with them that the portion of the property that is Zoned Rural (RU) (see attached map) permits agricultural uses as of right. The cannabis specific Zoning By-law regulations which were passed early in 2020, defined the outdoor cultivation of cannabis as an agricultural use subject to an accessory building and crop setback of 50 metres.

The scope of the development as it has been described to us includes the outdoor cultivation of approximately 14.5 acres of land which could include starting the plants in temporary hoop houses. Once harvested, the product is dried on site in accessory structures and collected for processing off site.

Processing of cannabis is not permitted as of right. Such an activity would require an amendment to the Zoning By-law and Site Plan approval. This process would require a public meeting and provide area land owners with an opportunity to comment on the proposal.

CannDelta has confirmed that they have not yet made application to Health Canada for the requisite licence. They have advised the Township that Health Canada requires all applicants (with limited exceptions that do not apply in this context) to have a fully constructed site prior to submission including all security devices and safe production elements. This obligates the land owner to construct security fences (6 foot chain link with 1 foot of barbed wire) and install cameras and lighting etc. prior to the submission of an application for a licence.

The community is aware of the fact that the subject property is being vetted for its feasibility as an outdoor cannabis cultivation site. This has led to numerous questions and concerns being voiced to staff and Council.

In an effort to provide answers to the questions being raised a conference call was conducted with a couple of area residents, Township staff and Council members and a senior consultant with CannDelta to answer building and planning, technical, site development and licencing process related questions. The call resulted in a commitment from the CannDelta representative to discuss the topics of concern to the residents and Council with their client and to make them aware of measures that could

be undertaken to mitigate the impact of their proposal and address some of the concerns.

The recommendation I have made is intended to reiterate the topics that are to be brought to the attention of the property owner for consideration. It is important to note that the application and approval process is under the authority of Health Canada. The Township does not have the ability to impose conditions/requirements on the applicant.

Financial Impact

There is no financial impact associated with the proposed recommendation.

Strategic Plan Reference

Achieve excellence in governance and service delivery.

Attachments

- Zoning By-law map and notes

Robert Lamarre

Prepared By: Robert Lamarre
Manager of Building and Planning

Janice Lavalley

Reviewed By: Janice Lavalley C.A.O.



- Legend**
- Roads < 50,000
 - PRIV ; Private; PRIV
 - City Arterial
 - City Collector and Local
 - City Owned Unclassified
 - Provincial
 - County
 - Township
 - Water Access Only
 - Outside Roads < 50,000
 - Major Roads
 - Local Roads
 - Peterborough Proposed Bypass
 - First Nations
 - Civic Address
 - Parcel Fabric
 - Parcel First Nations - Canada I
 - Rivers
 - Intermittent
 - Permanent
 - Clean Water Act Policies Apply
 - Provincially Significant Wetlands
 - Locally Significant Wetlands
 - Non-evaluated Wetlands
 - Selwyn Zoning Bylaws
 - Lakes - Local Scale
 - Municipal Boundary - Upper Ti
 - <all other values>
 - COUNTY OF PETERBOROUGH

1:3,000



152.4 0 76.20 152.4 Meters

North_American_1983_CSRS_UTM_Zone_17N
© Latitude Geographics Group Ltd.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

This map was automatically generated using Geocortex Essentials.

Issues and concerns with a 50 meter set back

At 290 Cork Line Outdoor Cannabis Grow Operation

1. Environmental, on soil, air and water quality and quantity.
2. Close proximity and community safety.
3. Costs to the Township and community.

Before I address the above, we need to look at this particular site at 290 Cork Line Ennismore. You should have a map showing the property location and the surrounding properties. As you will note, the 290 Cork Line Cannabis operation is sandwiched between 7 other Cork Line residences and 25 residential properties in Parkwood Shores. There is an abutting farm (Sheep) to the east and Pigeon lakefront property on the west.

This outdoor Cannabis grow operation will cultivate, harvest and dry Cannabis plants on 14 acres of rural agricultural land. This may produce in excess of 30,000 cannabis plants per growing season.

1. Environmental

Cannabis production generates significant amount of waste from:

- fertilizers, pesticides, insecticides
- wastewater
- harvested plant stalks, leaves and non useable debris

The Federal ACTS do not address the waste management at present but leaves it up to the townships to manage in an acceptable manner. The Federal Act does require the grower to “DESTROY” these bi-products of production (unusable plant parts) but warns not to come in contact with the cannabis or its vapour.

We have been told it will likely get tilled back into the soil.

2. Close Proximity Impact and Community Safety

Well, there are definite impacts, real and perceived by living near or next to a CGO such as:

- Air quality due to the strong pungent odour from growing, harvesting, storage and DESTROYING of the plant. This is in our backyards 24/7 affecting quality of life indoors and

outdoors. This is not comparable to living next to a corn field or a field of freshly spread manure. The odour is very strong and quite noticeable at some distance, up to .5-1 KM away depending on wind direction.

Although there can be some differences between the impact of an Indoor vs Outdoor Cannabis production site, many of the adverse effects are exactly the same. The recommendation report dated Dec. 20 2019 by Meridian Planning Consultants and the Sept. 3 2019 background report spends considerable number of pages on the subject of odour.

- Property values may be impacted and could be considered as a tough sell.

- Well water contamination from the growing process (fertilizers, pesticides, insecticides, water discharges and from the DESTROYING process.

- Well water depletion due to irrigation practices at 290 Cork Line. If they draw water from on site wells to irrigate the 14 acres this will have a significant impact on the local aquifer. Many property owners already have precarious well water supply.

- Visual impact will be experienced with security fences, gates, motion detection devices cameras and possibility of lights surrounding the grow fields. The purpose of this, as the Federal ACT states is to slow down intruders until the police arrive. This is where the community safety comes in. One can get the impression that the CGO is a high target for attack or hijacking of their production. Being in close proximity of a CGO certainly makes one feel uneasy and at risk. We don't want to be directly exposed to this intruder potential.

In the MPC draft report Sept. 2019 under Provincial Policy Statement section 3.1 states that “ Distance is the only effective buffer, adequate separation distance based on a facilities influence area is the preferred method of mitigating adverse effects”. The next section 3.2 states “ The separation distance should be sufficient to permit functioning of the two incompatible land uses without adverse effects”.

The adverse effects are defined in section 2.2.2 of the Provincial Policy. These are:

- Harm or material discomfort to a person

- Adverse effects on the health of a person

- Impairment of the safety of any person

- Loss of enjoyment of normal use of property

The Provincial Policy classifies sensitive use, among many other definitions as any building, amenity area or outdoor space if routine outdoor activities occur.

This was all taken into consideration in the MPC final report dated Dec. 20, 2019 and in the existing by-law #2020-002 for Indoor Cannabis Cultivation. Therefore, buildings such as arenas,

community centres, day nursery, dwelling unit, parks, churches and schools are protected with a set back of 150 meters from an indoor grow operation.

The outdoor cannabis cultivation was covered in the same recommendation report on page 16 and 17 with a recommendation of a minimum of 50 meters.

In our case we are far more affected with the adverse effects and negative impact since we reside 24/7 directly at or near this Cannabis Grow site. This is in our back yards and our front yards.

3. Costs to the Township.

I think that the tangible costs at this time, are relatively unknown. There may be the need for future costs associated with inspection, enforcement, and disposal. The real cost is what it does to our community as a whole. This Township has many clusters of residential R1 zoned properties and subdivisions along with many recreational trailer parks and golf courses that are adjoining Agricultural zoned land. These are all at risk of direct exposure to a CGO.

As the Planning department website states: Striking a reasonable balance between the interests of individual property owners and the interests of the community is a challenge. The goal is to make Selwyn an even better place to live by making the township a safe and well built community.

The current by-law # 2020-002 states in section 4.a) Cannabis Cultivation – Outdoor shall be set back a minimum of 50 meters from lot lines.

In this case the 290 Cork Line has at present time the minimum 50 meter set back from the property lines. These decisions have consequences which we do not want to suffer with.

I ask on behalf of the residents and community to take all our concerns into consideration, and look at a revision to the existing set back from the minimum 50 meters on the 290 Cork Line property. There is a petition signed by community members in favor of this. See Attachment "B"

In closing, a sincere thank you to council for listening.

Thank you.

ATTACHMENT "A"

Residents Comments

- The air will stink
- What about my well and pollution?
- Is this legal?
- I am worried about criminal activity
- Isn't it the same as growing corn?
- The township should not allow it to go there
- Is it safe to be near the place?
- My property value will take a big hit
- The lake can get polluted
- My well water is low and this will make it worse
- I don't want the grow op here
- This would be really bad for our community
- Trespassers pose a great concern and liability
- Safety of my livestock is concern

Many more but this provides an idea as to the general feedback



November 11, 2020

Township of Selwyn
1310 Centre Line
Selwyn, ON
K9J 6X5

Attention: Ms. Jeannette Thompson

Dear Ms. Thompson:

**Re: Ward Street Consent and Rezoning
871 Ward Street, Bridgenorth
Zoning By-law Amendment Application
D.M. Wills Associates Project No. 19-85018**

Please accept this application for Zoning By-law Amendment to the Township of Selwyn Comprehensive Zoning By-law 2009-021, as amended, on behalf of our Client, Base-Land Development Inc., being a condition of consent. Provisional consent for application B-13-20 was granted by the County of Peterborough Land Division (County) on October 15, 2020. The Notice of Decision is attached hereto. As per the Notice, the last date for filing an appeal was November 4, 2020; which we have since received confirmation has passed without receipt of a Notice of Appeal.

The severed parcel of consent application B-13-20 would have dual zoning as a result of the lot configuration. The developed area, with the existing commercial plaza is currently zoned 'Local Commercial Exception 179 (C2-179) Zone'; whereas, the vacant area on the east side of the severed parcel is currently zoned 'Development (D) Zone'.

The application as submitted will serve to rezone the portion of lands zoned 'Development (D) Zone' to 'Local Commercial Exception 179 (C2-179) Zone' in order to create a homogenous zoning. Currently the site-specific exceptions only serve to recognize specific permitted uses for the commercial lands. Therefore, the application would also serve to amend the provisions of the 'C2-179 Zone' to recognize certain deficient side and rear yard setbacks, more specifically identified as follows:

1. Interior Southern Side Yard Setback to
 - a. Commercial Plaza 4.09 metres
 - b. Metal Shed 1.62 metres
2. Rear Yard Setback to Metal Shed 3.27 metres

D.M. Wills Associates Limited
150 Jameson Drive, Peterborough, Ontario, Canada K9J 0B9
P. 705.742.2297 F. 705.748.9944 E. wills@dmwills.com



For ease of reference the table below outlines the 'C2 Zone' development standards and the existing development setbacks. There is no new development proposed on the severed parcel at this time.

C2 Provisions	Existing	Required
Lot Area (Minimum)	15745.9 sq. m	1,400 sq. m
Lot Frontage (Minimum)	539.03 m	15 m
Building Height (Maximum)	5 m	10 m
Front Yard (Minimum)	55.94 m	6 m
Side Yard NORTH (Minimum)	12.97 m	6 m
Side Yard SOUTH (Minimum)	4.09 m (plaza) 1.62 m (shed)	6 m
Rear Yard (Minimum)	3.27 m (shed)	12 m
Maximum Lot Coverage (all buildings and structures)	17.1%	80%
Minimum Setback from Street Centreline (Township Road)	26.57 m	25 m
Landscaped Open Space (Minimum)	35.2%	10%

If you have any questions or should anything further be required, please do not hesitate to reach out to our office.

Kind Regards,



Amanda Dougherty, B.A. (Hons.)
Senior Land Use Planner

AD/hd

Enclosure

cc: Base Land Development Inc. c/o Jeff Peters

D.M. Wills Associates Limited
150 Jameson Drive, Peterborough, Ontario, Canada K9J 0B9
P. 705.742.2297 F. 705.748.9944 E. wills@dmwills.com

Planning Act
Provisional Consent

Date: October 15, 2020

B-13-20 – Base-Land Dev. Inc. c/o Jeff Peters – Smith - Lot 12- Concession ECR

The Director of Planning has granted **Approval** to this application subject to the fulfillment of the following conditions:
Conditions to Decision:

1. The Secretary-Treasurer will receive the following when all other conditions are met: Two (2) copies each of the following documents: (i) Signed Acknowledgement and Direction, (ii) the "Transfer in Preparation", (iii) the Planning Act Certificate Schedule.
2. Further required: Three (3) printed copies of the deposited Plan of Survey or a legal description acceptable to the Registrar of Deeds illustrating the severed lands.
3. Further to the printed Plan of Survey: A closed polygon vector file of the Part boundaries shown on the Reference Plan is to be provided in Autodesk DWG Windows-readable format to the satisfaction of the County. It is recommended that the applicant's Ontario Land Surveyor consult with the County of Peterborough GIS Section to confirm acceptable standards and formatting. The Surveyor should contact the Secretary-Treasurer or the County Website for instructions on how to submit this document.
4. Cash-in-lieu of parkland fee be paid to the Municipality. As per Section 51.1(1) – Parkland, of the Planning Act, the municipality requests that 2% (per cent) cash-in-lieu of parkland fee be paid to the municipality. The value of the lands is to be determined as per Section 53(13) of The Planning Act.
5. Rezoning of the severed parcel to the satisfaction of the Municipality.
6. That the applicant shall survey and transfer to the County of Peterborough a strip of land as shown in red on the attached sketch of County Road 18 in front of the severed parcel, free and clear of all encumbrances, for road widening purposes. All costs associated with this conveyance shall be borne by the Applicant and will be facilitated through the offices of the County solicitor (LLF Lawyers).

Reason: This application conforms to the County and Municipal Official Plans.

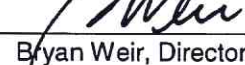
All written and oral submissions relating to this application were given due consideration, allowing the approval authority to make an informed decision.

The applicant and any prospective owners are advised that endangered threatened species exist in the area and may exist on the site. It is the responsibility of the landowner to identify endangered and threatened species and their habitat within the property prior to undertaking work, and to ensure that the work/activity will not result in negative impacts. Landowners are encouraged to consult with their local Ministry of Natural Resources district office if they have questions about the Endangered Species Act. Any sightings of a threatened or endangered species during development and construction on the property must be reported to the local MNR Species at Risk Biologist.

It is the responsibility of the applicant to complete the above-mentioned conditions. **A letter is required by the Secretary-Treasurer, from the agency or department that requested a condition**, confirming condition is met in order to clear that condition. If applicable, please refer to the attached report(s). There is also a **\$450.00** fee for stamping a deed or issuing a Certificate by the Secretary-Treasurer when the transfer documents and R-plans or legal descriptions are presented.

The one (1) year expiry date for this file to have all conditions met is: October 15, 2021.

Note: Pursuant to Section 53(41) - "If conditions have been imposed and the applicant has not, within a period of one year after notice was given under subsection (17) or (24), whichever is later, fulfilled the conditions, the application for consent shall be deemed to be refused". If this decision is appealed, the expiry date will be 1 year from the date that Local Planning Appeal Tribunal issues its Order.

Approved by 
Bryan Weir, Director of Planning

Date: Oct 15/20

Certified a true copy of the Decision of the Director of Planning for the County of Peterborough in respect to Application **B-13-20**.


Ann Hamilton, Secretary-Treasurer

Last date for filing an appeal under Section 53 of the Planning Act is **November 4, 2020 at 4:30 p.m.**

Township of Selwyn

January 8, 2021

PO Box 270,

Bridgenorth, ON

K0L 1H0

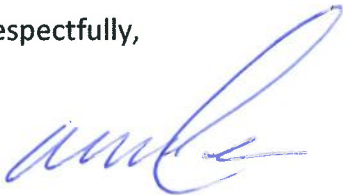
Re: File number B-13-20

Please record my objection to this proposed amendment to Zoning By-Law number 2009-021 in regards to the above noted file number otherwise known as 871 Ward St.

I would like to know what the applicants are proposing to do with the property.

If possible could I get a copy of the planners report or any other relevant information regarding this issue?

Respectfully,



Doug Bean

1009 East Communication Road,

Bridgenorth

-----Original Message-----

On Behalf Of Ross Jopling
Sent: January 9, 2021 10:38 AM
To: Selwyn Info <info@selwyntownship.ca>
Subject: RE: C-13-20

I oppose the proposed Zoning By-law amendment.

**The Corporation of the
Township of Selwyn**

By-law Number 2021-001

**Being a By-law passed pursuant to the provisions of
Section 34 of *The Planning Act*, R.S.O. 1990, as amended to amend
the Township of Selwyn Comprehensive
Zoning By-law No. 2009-021, as otherwise amended.**

Whereas the Council of the Corporation of the Township of Selwyn has received an application to amend By-Law No. 2009-021, otherwise known as the Comprehensive Zoning By-Law, insofar as is necessary to re-zone those lands described as being situated Part of Lot 12, Concession ECR in the Smith Ward, municipally known as 871 Ward Street, Bridgenorth

The proposed Zoning By-Law Amendment related to the subject lands will change the zone category of the subject lands to ***“Local Commercial Exception 179 (C2-179) Zone”***. The amendment is a condition of Consent to Sever Application File No. B-13-20 imposed by the Township. The purpose of the consent to sever application is to create a commercial lot (severed lot). The severed lot is presently developed with the plaza that is made up of mixed commercial uses (i.e. retail, service, professional offices). The severed parcel would have dual zoning as a result of the proposed lot configuration. The purpose of the zoning by-law amendment is to change the area of the severed lot zoned Development (D) to Local Commercial Exception 179 (C2-179) in order to provide homogenous zoning across the property. Further, the amendment will recognize certain deficiencies to the side and rear yard setback requirements

Whereas the Ontario Municipal Act, 2001, S.O. 2001, c.25, Section 5.3, as amended, states that a municipal power shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

Now therefore the Council of the Corporation of the Township of Selwyn enacts as follows:

1. **That** Schedule “A” attached to and forming part of By-law No. 2009-021, as otherwise amended, is hereby further amended by changing the zone category of certain lands described as being situated in Part of Lot 12, Concession ECR in the Smith Ward (871 Ward Street) from ***“Development (D) Zone”*** to ***“Local Commercial Exception 179 (C2-179) Zone”***, as illustrated on Schedule “A” attached hereto and by this reference forming part of this By-law.
2. That Schedule ‘B’, entitled Exceptions Zones, of By-law No. 2009-021, as amended, is hereby further amended with the addition of the following to subsection 179:

“b) Regulations:

- Minimum interior side yard setback (southerly)
 - Commercial plaza 4.09 m
 - Metal shed 1.62 m
- Minimum rear yard setback 3.27 m”,

which shall read as follows:

179 Local Commercial Exception 179 (C2-179) Zone

Notwithstanding the provisions of the Local Commercial (C2) Zone to the contrary, within the C2-179 Zone the following provisions shall apply:

a) Permitted Uses

- i) Bakery shop, bank, Brewers’ Retail outlet, Liquor Control Board of Ontario outlet, retail store, business, professional or administrative

office, post office.

b) Regulations:

- Minimum interior side yard setback (southerly)
 - Commercial plaza 4.09 m
 - Metal shed 1.62 m
- Minimum rear yard setback 3.27 m"

3. **That** the Mayor and Clerk are hereby instructed and authorized to do all such acts and execute and affix the Corporate seal of the Corporation of the Township of Selwyn to all documents and papers as may be necessary to give effect to the intent and purpose of this By-law and related Consent Application File No. B-13-20.

4. **That** subject to notice of the passing of this By-law in accordance with the provisions of Section 34(18) of the Planning Act, this By-law shall come into force and effect on the date of passing by the Council of the Corporation of the Township of Selwyn where no notice of appeal or objection is received pursuant to the provisions of Section 34(21) of *The Planning Act*, R.S.O.1990, as amended.

Read a first, second, and third time and finally passed this 19th day of January, 2021.

Andy Mitchell, Mayor

Angela Chittick, Clerk

Corporate Seal

The Corporation of the
Township of Selwyn

Schedule 'A' to By-law No. 2021-001



C2-179

Lands to be rezoned from **Development (D) Zone** to **Local Commercial Exception 179 (C2-179) Zone**.

Certificate of Authentication

This is Schedule 'A' to By-law No.
2021-001 passed this 19th day of
January, 2021.

Andy Mitchell, Mayor

Angela Chittick, Clerk

Corporate Seal



Date: January 19, 2021

To: Mayor Andy Mitchell and Council Members

From: Jeannette Thompson, Planner

Subject: Zoning By-law Amendment (Part of Lot 12,
Concession ECR (Smith Ward) – 871 Ward Street,
Bridgenorth

Status: For Direction

That the report of the Planner regarding the Zoning By-law Amendment related to lands described as Part of Lot 12, Concession ECR in the Smith Ward be received for information; and

That By-law 2021-001, being a By-law to rezone certain lands situated in Part of Lot 12, Concession ECR in the Smith Ward from “Development (D) Zone” to “Local Commercial Exception 179 (C2-179)”, be brought forward to the by-law section of the agenda for consideration; and

That the Mayor and Clerk be authorized to sign any agreements related to Consent Application File No. B-13-20.

Information

Summary of Application

The Township has received a complete application for a Zoning By-law Amendment for the lands described as being Part of Lot 12, Concession ECR in the Smith Ward, municipally known as 871 Ward Street, Bridgenorth (Value-Mart Plaza).

The subject lands are designated **Commercial**; and are zoned “**Development (D)**”.

The amendment will have the effect of changing the zoning on a portion of the property from “**Development (D) Zone**” to “**Local Commercial Exception 179 (C1-179) Zone**”. The amendment is a condition of Consent to Sever Application File No. B-13-20 imposed by the Township. The purpose of the consent to sever application is to create a commercial lot (severed lot). The severed lot is presently developed with the plaza that is made up of mixed commercial uses (i.e. retail, service, professional offices). The retained lot is to remain undeveloped / vacant at this time (refer to Figure 1).

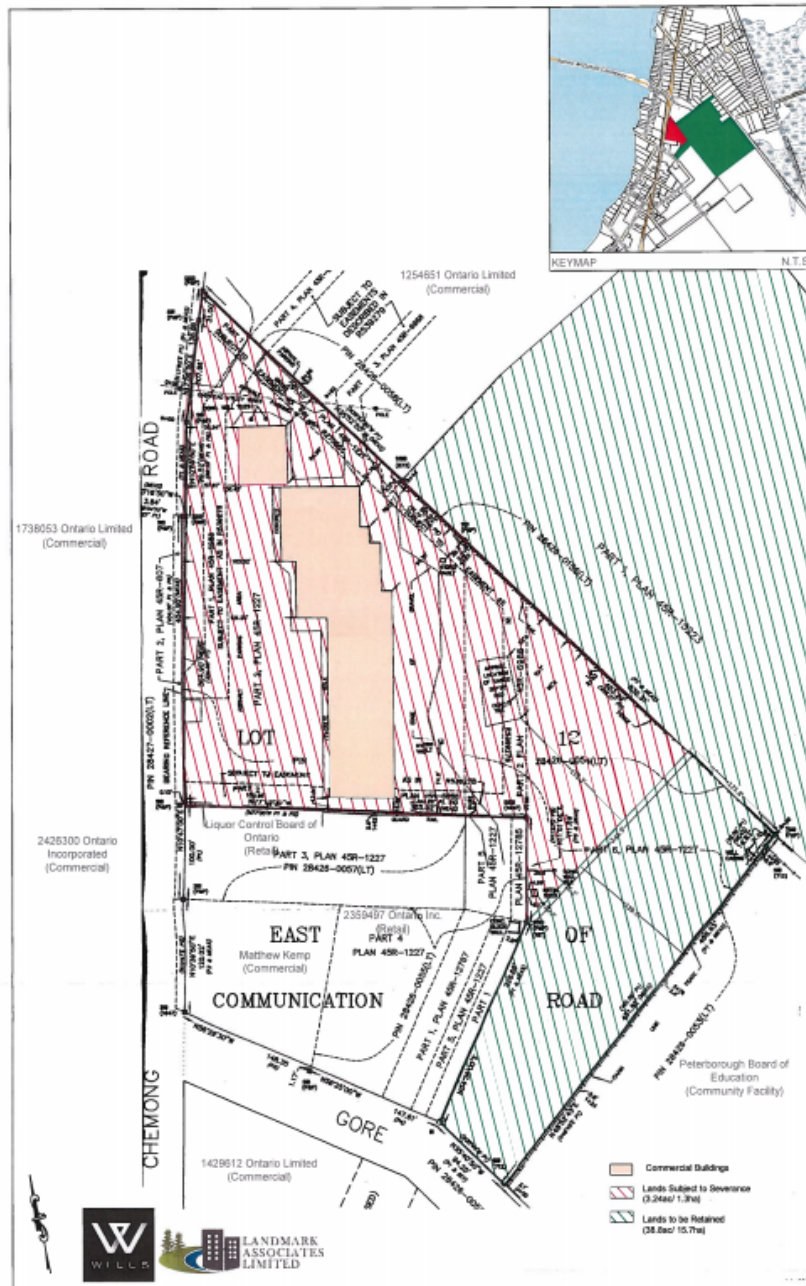


Figure 1: Severance Proposal

Development Proposal (refer to Figure 2)

- The area in yellow is the existing plaza. These lands are currently zoned Local Commercial Exception 179 (C1-179).

- The area in pink and green is the large parcel behind the plaza – these lands are zoned as Development. These lands have been zoned this way for many years to recognize the possibility of potential development of these lands because of their proximity to the commercial area.
- The yellow, pink and green lands are currently one lot and are owned by the owner of the Plaza.
- The owner of the Plaza wants to create two separate lots.
- The pink and yellow lands will become one lot; the green lands will become another lot.



Figure 2: Development Proposal

- The pink lands are being added to the yellow lands because the owner wishes to install a new septic system and needs extra land to accommodate the septic system.
- The pink lands will be rezoned from Development to Local Commercial Exception 179 (C1-179) to match the existing zoning on the yellow lands i.e. the pink and

yellow lands will be one parcel zoned Local Commercial Exception 179 (C1-179). Further, the amendment will recognize certain deficiencies to the side and rear yard setback requirements.

- The green lands will remain as is i.e. they are not being rezoned to Local Commercial Exception; they will remain Development Zone.

It is my professional planning opinion that the proposal is consistent with the Provincial Policy Statement and the Growth Plan and maintains the spirit and intent of the County and Township Official Plans and the Township Zoning By-law.

Response to Circulation of Notice

Dated December 14, 2020, the Township provided Notice of a Complete Application and a Public Meeting by prepaid first-class mail to any property owner(s) within a 120-metre radius of the subject lands. The prescribed Ministries and Agencies were provided notice via email and facsimile. The subject property was posted with a sign advertising the public meeting. The notice is available on the Township's website. The notice circulation complies with the requirements of *The Planning Act*. The Township has received correspondence from:

Ministries/Agencies

- No comments have been received to date.

Public Comments

- Doug Bean (January 8, 2021) – indicated that he was opposed to the application, requested clarification and additional information related to the proposal.
- Ross Jopling (January 9, 2021) – indicated that he was opposed to the application.

No further responses have been received to date.

Financial Impact

The recommendation in this report has no financial impact.

Strategic Plan Reference

Goal 3: Support a sustainable, balanced, and investment-ready community. Official Plan and Zoning By-law updates that support environmental and agricultural stewardship, housing diversity and economic investment.

Environmental Impact

The recommendation in this report has no environmental impact.

Attachment

- Draft Zoning By-law Amendment prepared by Township Planning Staff
- Planning Letter prepared by D.M. Wills Associates Limited, dated November 11, 2020.
- Public Comments

Jeannette Thompson

Prepared By: Jeannette Thompson, Planner

Robert Lamarre

Reviewed By: Robert Lamarre, Manager of Building & Planning

Janice Lavalley

Reviewed By: Janice Lavalley, CAO

Planning Analysis for Zoning By-law Amendment File No. C-13-20

The Development Proposal

The Township has received a zoning by-law amendment application for the lands described as Part of Lot 12, Concession ECR in the Smith Ward (municipally known as 871 Ward Street) (Figure 3).

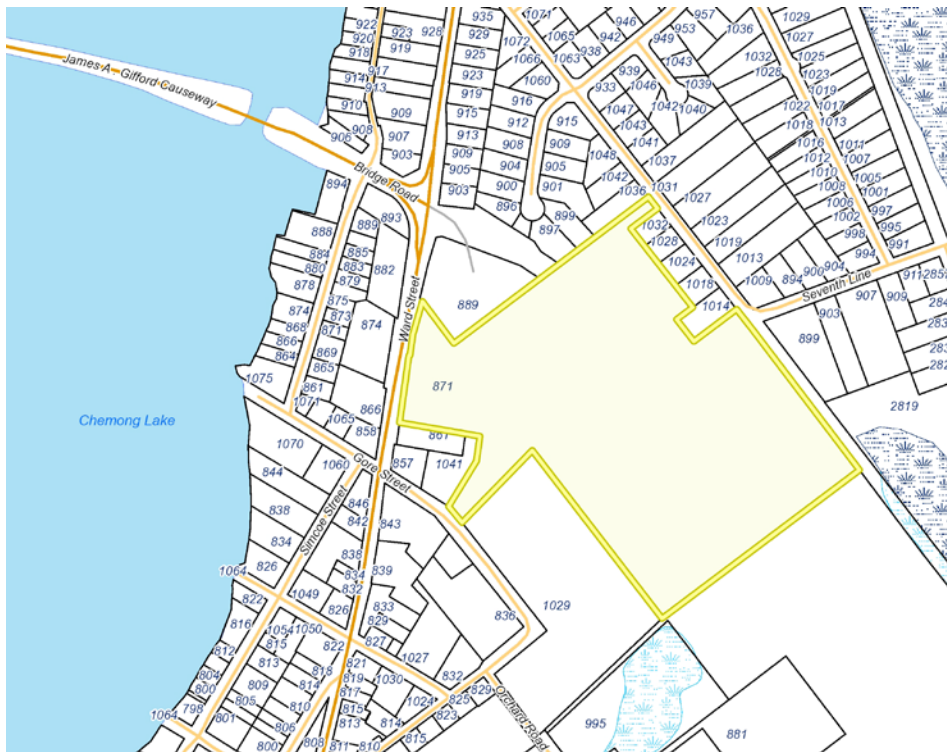


Figure 3: Location Map

The subject lands are designated **Commercial**; and are zoned **“Development (D)”**.

The amendment will have the effect of changing the zoning on a portion of the property from **“Development (D) Zone”** to **“Local Commercial Exception 179 (C1-179) Zone”**. The amendment is a condition of Consent to Sever Application File No. B-13-20 imposed by the Township. The purpose of the consent to sever application is to create a commercial lot (severed lot). The severed lot is presently developed with the plaza that is made up of mixed commercial uses (i.e. retail, service, professional offices). The retained lot is to remain undeveloped / vacant at this time (refer to Figure 1).

The severed parcel would have dual zoning as a result of the proposed lot configuration (refer to the yellow and pink lands on Figure 2). The developed area (with the existing

- Minimum interior side yard setback (southerly)
 - Commercial plaza 4.09 m
 - Metal shed 1.62 m
- Minimum rear yard setback 3.27 m

The retained lot (illustrated in green on Figure 2) is and will remain zoned Development (D).

Surrounding land uses include primarily low-density residential uses to the north. Institutional uses (e.g. school, library) are situated to the south of the subject lands. There is a mix of commercial and limited residential to the west of the subject lands, with the area to the east being primary agricultural and rural in nature (refer to Figure 4).



Figure 4: Surrounding Land Uses

Analysis

The Provincial Policy Statement

The Provincial Policy Statement (PPS) 2020 as issued under the authority of Section 3 of The Planning Act came into effect on May 1, 2020. Further, Section 3 of The Planning Act requires that planning authorities “shall be consistent with” the PPS. The intent of the PPS is to provide direction on matters related to land use planning and development. Within the context of the proposal, certain provisions of the PPS are considered to have relevance.

Section 1 (Building Strong Communities) promotes efficient land use and development patterns in order to support strong, liveable, healthy and resilient communities; and to protect the environment, public health and safety; and to facilitate economic growth.

Section 1.1.4 specifically addresses Rural Areas within municipalities. This section indicates that rural areas are important to the economic success of the Province and our quality of life. This section of the PPS also ensures that new development builds upon the rural character, leverages rural amenities and assets, and uses rural infrastructure and public service facilities efficiently. Policies specific to rural settlement areas are within this Section of the PPS (Sections 1.1.4.2 & 1.1.4.3) indicating that rural settlement areas are to be the focus of growth and development in rural areas; and further that planning authorities are to consider the rural characteristics, the scale of the development and the provision of appropriate service levels when making planning related decisions. As the commercial lot can be sustained by existing service levels, including private well and septic, and is in keeping with the character of the area, I believe that the proposal is considered to be consistent with the PPS.

Places To Grow – Growth Plan for the Greater Golden Horseshoe, 2019

The Places to Grow Act, 2005 (Bill 136), which received Royal Assent on June 13, 2005; promotes the use of growth plans to ensure that growth occurs throughout the Province in a positive manner. The Growth Plan for the Greater Golden Horseshoe (2019) came into effect on May 16, 2019.

The legislation is centered on the idea of building sustainable communities while making use of existing infrastructure. It also sets out to ensure that long term visions and goals guide decision-making, in order to maintain healthy and sustainable future growth opportunities.

The Growth Plan directs development to recognized ‘settlement areas’. Development outside of ‘settlements areas’, may be permitted in accordance with Section 2.2.9. Section 2.2.9 are policies which are specific to Rural Areas, including rural settlement

areas. Section 2.2.9.1 indicates that municipalities are encouraged to plan for a variety of economic activities within rural settlement areas which are meant to serve the needs of rural residents and area businesses. I am of the opinion that the proposal is consistent with the directives of the Growth Plan.

County of Peterborough Official Plan

The County Official Plan identifies the subject lands “Settlement Area”. The goal of this designation is “to provide a form of growth that is consistent with the need to conserve energy resources, preserve and enhance the natural environment, encourage an efficient and economic use of infrastructure and space, maintain County unity and retain local community identity”. The proposal would not detract from the overall character of the area.

Township of Selwyn Official Plan

Official Plan Amendment No. 3 received Ministerial consent on October 22, 2008. The amendment functions as the lower tier Official Plan for the Township. Section 6.0 (Local Plan Policies) provides detailed strategies, policies and land use designations for planning and development at the local municipal level.

Schedule A1-2 (Bridgenorth Land Use Plan) of the Official Plan, designates the subject lands “Commercial” (Figure 5). Section 6.3.2.4 of the Official Plan outlines policies within this designation. The predominant use of land within the Commercial designation are general commercial uses such as, but not limited to, retail commercial establishments, recreation uses, medical clinics, hotels, motels, tourist homes, vehicle sales and service establishments, business and professional offices, eating establishments, nursery schools, place of entertainment, marinas, churches, funeral homes, car washes and service shops. I am of the opinion that the intent of the Official Plan is maintained.

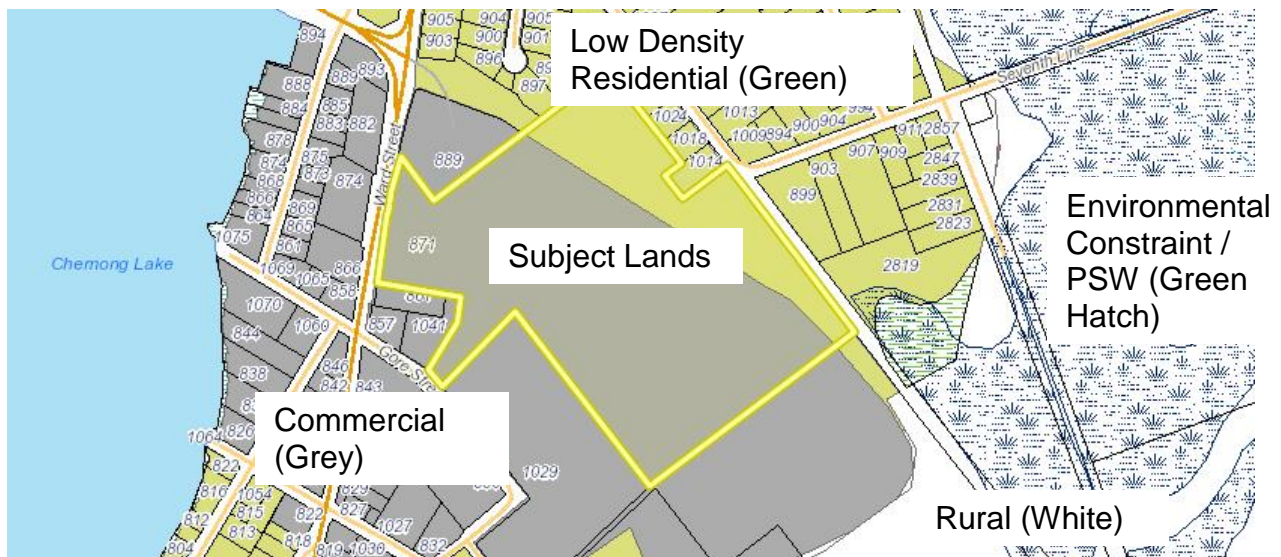


Figure 5: Excerpt from County of Peterborough Official Plan, 2008

Township of Selwyn Comprehensive Zoning By-law No. 2009-021

According to Schedule 'A', the subject lands are zoned **"Local Commercial Exception 179 (C2-179)"** and **"Development (D)"** (refer to Figure 6).

The Local Commercial Exception 179 (C2-179) Zone states the following:

Notwithstanding the provisions of the Local Commercial (C2) Zone to the contrary, within the C2-179 Zone the following provisions shall apply:

Permitted Uses

i) Bakery shop, bank, Brewers' Retail outlet, Liquor Control Board of Ontario outlet, retail store, business, professional or administrative office, post office.

The continued use of the subject lands as a mix of retail, professional offices and other services is consistent with the zoning by-law. The amendment will have the effect of changing the zoning on a portion of the property from **"Development (D) Zone"** to **"Local Commercial Exception 179 (C1-179) Zone"**. Further, the amendment will recognize certain deficiencies to the side and rear yard setback requirements; namely,

- Minimum interior side yard setback (southerly)
 - Commercial plaza 4.09 m
 - Metal shed 1.62 m
- Minimum rear yard setback 3.27 m

As previously noted, the Township imposed a condition of the provisional consent that obligates the applicant to rezone the subject lands in order to provide homogenous zoning across the property.

The draft by-law has been attached for your review.

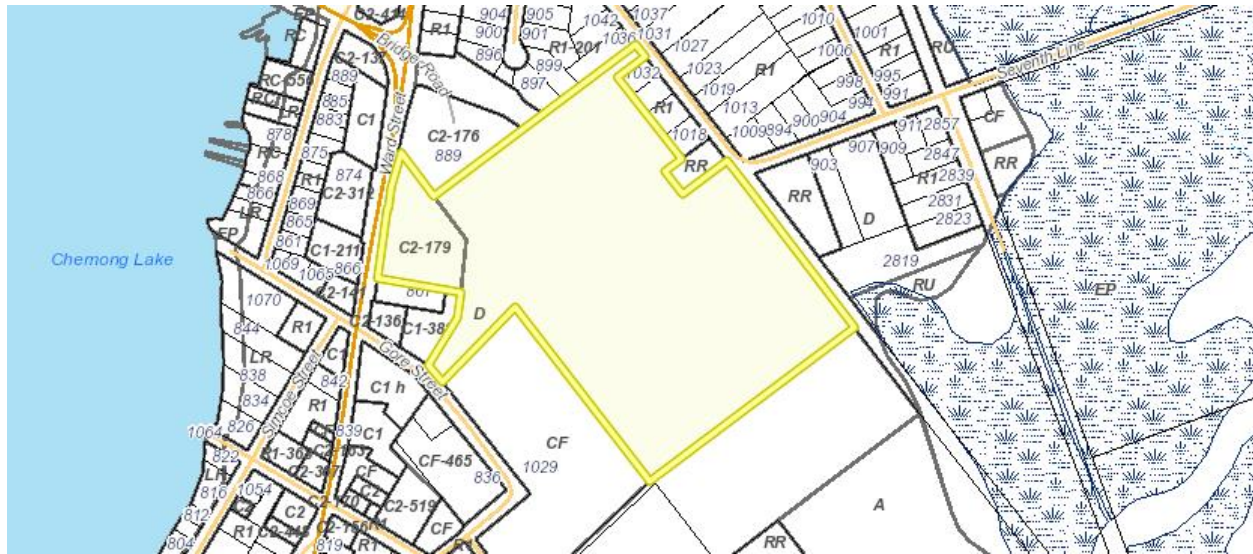


Figure 6: Excerpt from Zoning By-law 2009-021

Conclusion

The proposed Zoning By-Law Amendment related to the subject lands will change the zone category from **“Development (D)”** to **“Local Commercial Exception 179 (C2-179) Zone”**. The Zoning By-law Amendment is a condition of consent to sever application B-13-20 that was imposed by the Township. The intent of the severance application is to create a new commercial lot. The purpose of the zoning by-law amendment is to change the zone category in order recognize the provide homogenous zoning across the newly create lot. Further, the zoning by-law amendment will recognize certain setback deficiencies.

In conclusion, it is my professional planning opinion that the proposal is consistent with the Provincial Policy Statement and the Growth Plan and maintains the spirit and intent of the County and Township Official Plans; and represents good planning. Staff therefore recommends that Council forward draft By-law No. 2021-001 to the By-law section of the agenda for consideration.

Jeannette Thompson

Jeannette Thompson, BSc, MCIP, RPP
Planner



Date: January 19, 2021

To: Mayor Andy Mitchell and Council Members

From: R. Lane Vance, Manager of Financial Services
Adam Tobin, Project Coordinator-Water&Sewer

Subject: Generator System Replacement at Various
Selwyn Water and Wastewater Facilities

Status: For Endorsement

Recommendation

That the report of the Manager of Financial Services and the Project Coordinator – Water & Sewer with respect to the Generator System Replacement at Various Selwyn Water and Wastewater Facilities be received for information; and

That the Township of Selwyn reject all bids related to the Request for Proposal for the Generator System Upgrades at Selwyn Water and Wastewater Facilities; and alternatively

That staff be directed to complete and issue a Tender for Generator System Replacement at Selwyn Water and Wastewater Facilities.

Information

At the November 10 Council meeting, staff presented a report related to TSSA required generator upgrades at Selwyn water and waste water facilities. At that time Council approved a staff recommendation that deferred the RFP award pending further investigation into potential generator replacements based on remaining useful life and value for dollar considerations.

Since the November 10 Council Meeting staff have consulted with industry professionals to review power requirements at these locations and consider impacts that future development may have. Based on these reviews it is proposed that the Water Treatment Plant, Water Street Sewage Pumpouse and Woodland Acres Booster Station generator systems be replaced with new units. The value of work required to correct TSSA code deficiencies is estimated to be 50-60% of the cost of a stand-alone replacement unit, yet still leaves the respective system with the original generator. Having regard for this, along with future demand considerations, there would be more value replacing these systems with self contained stand-alone-units. These

units come complete with safeguards that meet current regulatory requirements and offer various options for sound enclosures.

The replacement of these generators will ensure facility compliance with uninterrupted operation during power outages. Repair costs will be significantly reduced and the new units will be more efficient with far cleaner exhaust emissions

WTP

The current Water Treatment Plant (WTP) generator was installed in 1983 during a major plant expansion. Over the years the plant has seen a number of upgrades, including a major addition in 2004. These upgrades have increased power demand at the WTP above the generator operating limits. To help alleviate this, interlocks were put in place in 2004 to limit the amount of equipment operated while on back-up power. The current generator does not meet full plant power requirements and limits future equipment upgrades.

Water Street SPH

The generator at the Water Street Sewage Pumphouse was installed during a facility upgrade in 1991. Further expansion included the chemical injection system and forcemain twinning that were completed in 2010. The current pumping capacity of this facility has reserve for a moderate increase in flows. The Lakefield Sanitary Servicing Upgrades, Schedule B – Municipal Class Environmental Assessment, completed by D.M. Wills in 2016, identified a series of infrastructure upgrades required at various stages of growth in the Village. Increasing the pumping capacity at this facility was listed as one of these upgrades. Any pump upgrades at this facility will need to take into consideration the current generator limitations. Replacement of this unit will help accommodate future equipment upgrades.

Woodland Acres Booster Station

This facility was commissioned in 2000 which included the installation of the current back-up generator. This booster station primary function is to increase the pressure in the Woodland Acres distribution system and provide additional fire flow requirements in the event of an emergency. The booster station meets current and expected demand requirements and therefore the current generator size is adequate. Although this system is relatively new the same TSSA code violations are present that exist in the older facilities.

Strategic Plan Reference

Goal: Achieve excellence in governance and service delivery.

Environmental Impact

Generator system replacement at these facilities will improve emissions as new units are built to current standards.

Financial Impact

Funding for these improvements will come from the Lakefield Water reserve, Lakefield Sewer reserve and Woodland Acres Water reserve respectively. Costs associated with oversizing for future demand will be recovered through Development Charges and will be outlined in the future report recommending tender consideration.

Adam Tobin

Prepared By: Adam Tobin, Project Coordinator – Water & Sewer

R. Lane Vance

Prepared By: R. Lane Vance, Manager of Financial Services

Janice Lavalley

Approved By: Janice Lavalley, CAO



Date: January 19, 2021

To: Mayor Andy Mitchell and Council Members

From: Scott Warren, Project Coordinator

Subject: Renovations to the Former Scout Building

Status: For Endorsement

Recommendation

That the report of the Facilities Maintenance & Special Projects Coordinator regarding the bid submissions for renovations to the former Scout building to create a new Lakefield Community Hall and Police Office Space be received for information; and

That the tender proposal of W.S. Morgan Construction Limited in the amount of \$414,000.00 (HST excluded) be approved; and

That By-law 2021-004 to authorize the execution of an Agreement between W.S. Morgan Construction Limited and the Township of Selwyn for the renovations at the former Scout building be forwarded to the by-law section of tonight's agenda for Council consideration.

Information

As previously reported to Council in December, the Township engaged the services of Chris Tworkowski Architect to design a number of improvements for the former Scout building. Specifically the design is to create two suites that create a new community hall and new police office space.

This new suite would allow the Police Service to move from their current location. This move would free up space on the main floor at the existing Police Services location and allow us to move forward with the ongoing design project of planning a barrier free access to the second floor of the building for the creation of a business incubator space. Main floor space is required for the addition of a barrier free washroom and elevator. As such the former Scout building renovations and design are integral to a number of initiatives.

The design includes new canopied barrier free entrances to both units, new barrier free public washrooms, repairs to the foundation, new roof, siding, windows and doors, upgraded insulation levels in exterior walls and the attic, new lighting and a complete refresh of the building interior. This will ensure that the decisions made are beneficial to

the long term, repair existing deficiencies and result in a structure that complements the park and its future plans.

All aspects considered, this project grew considerably during the design phase and would now be considered a substantial renovation. The budget estimate of \$265,000 was based on guidance provided by our architect but relied on project costing that was more than a year old. As well the project scope grew to include foundation repairs and insulation (\$40,000), new steel roof with snow guards (\$45,000), replacement of siding, soffit, fascia and eaves troughs (\$30,000), two new canopied barrier free entrances (\$34,000).

A tender was prepared and interested parties were invited to attend a site meeting that was well attended. Eleven (11) general contractors along with various sub trades attended our meeting and were able to review the site with staff. We closed the tender on Tuesday, December 1st at 12 noon and secured ten (10) bids from general contractors. Of the ten (10) bids received, three (3) of the bids were found to be incomplete and as such did not meet our requirements.

Given that all bids received are well over budget for this project, we received direction from Council to take additional steps in our review of the seven (7) complete submissions. We asked the two (2) low bids to provide us with a breakdown of their bid and consulted with the architect on costing for other projects. We also used per square foot costs for new construction to explore what a building similar in size and materials would cost to build new.

After completing this analysis, and having regard for the above noted points, staff have confirmed that the bid from W.S. Morgan Construction Limited represents good value for a substantial renovation. The chart below outlines the bids from the seven complete bid submissions for a spring 2021 construction start.

Company	Spring Start Costing net of HST
W.S. Morgan Construction Limited	\$414,000
Beavermead Construction Limited	\$437,700
Ritestart Limited	\$478,000
Snyder Construction	\$487,000
MVW Construction & Engineering Inc.	\$489,449
Bel-Con Design Builders Ltd	\$544,000
Gerr Construction Limited	\$578,000

Strategic Plan Reference

The Township's Strategic Plan Goals section references *supporting a sustainable, balanced and investment ready community* – making investments in facilities a priority.

Environmental Impact

The architect will have regard for current design practices in the proposed building alterations and these changes will have a positive impact on the environment.

Financial Impact

Since this project was in the 2020 budget, the OMPF funding allocated has been put in reserve and available for the project in 2021. Funding for this project will be available from the Facilities and Property Reserve, Police Reserve – Lakefield as well as two provincial grant contributions from R.E.D. and from OMPF 2021.

Attachment

None.

Scott Warren

Prepared By: Scott Warren, Facilities Maintenance Coordinator

R. Lane Vance

Reviewed By: R. Lane Vance, Manager of Financial Services

Janice Lavalley

Approved By: Janice Lavalley, C.A.O.

**The Corporation of the
Township of Selwyn**

By-law 2021-003

**Being a By-law to Authorize the Borrowing of Money to meet
current expenditures of the Corporation of the Township of
Selwyn for the year 2021.**

Whereas the Municipal Act, 2001, Section 407(1) provides that a municipality may authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amount Council considers necessary to meet the current expenditures of the municipality for the year;

And Whereas pursuant to subsection 407 (2) of the Municipal Act, 2001 (the "Act), the total amount borrowed pursuant to this by-law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection or other relevant sections of the Act and if so required under subsection 407 (2), the Township of Selwyn shall have obtained the approval of the Ontario Municipal Board;

And Whereas the Council of the Corporation of the Township of Selwyn may deem it necessary to borrow up to the sum of \$500,000 to meet its interim financing requirements;

And Whereas the Council of the Corporation of the Township of Selwyn is desirous of renewing its arrangements with the Canadian Imperial Bank of Commerce to provide such interim financing;

Now Therefore, the Council of the Corporation of the Township of Selwyn enacts as follows:

1. The Treasurer and Deputy Treasurer are hereby authorized on behalf of the Township to borrow from time to time through a revolving line of credit from the Canadian Imperial Bank of Commerce a sum or sums not exceeding in aggregate \$500,000 to meet the current expenditures of the Township for the year 2021, with interest at prime rate as agreed upon from time to time with the Bank.
2. The interim financing arrangement shall be as stated in the Credit Facility dated July 20, 2017 affixed to this by-law as "Attachment # 1".
3. The CAO and Treasurer are authorized to execute the aforementioned Credit Facility upon approval of this by-law.

Read a first, second and third time and finally passed this 19th day of January, 2021.

Mayor, Andy Mitchell

Clerk, Angela Chittick

Corporate Seal



Date: January 19, 2021

To: Mayor Andy Mitchell and Council Members

From: R. Lane Vance, Manager of Financial Services

Subject: Borrowing By-law 2021

Status: For Endorsement

Recommendation

That the report of the Manager of Financial Services entitled Borrowing By-law 2021 be received for information; and

That the Borrowing By-law 2021-003 be brought forward to the by-law section of the agenda for Council consideration.

Information

As part of the Township's banking arrangement, Council is required to approve a new borrowing by-law for each operating year. The attached by-law is essentially an annual renewal with no changes to limits or related procedures. The Township's CIBC banking representative will receive a certified true copy once the annual borrowing by-law be approved.

Strategic Plan Reference

Achieve excellence in governance and service delivery.

Environmental Impact

There are no environmental impacts associated with this report.

Financial Impact

This credit facility is set up as a cash flow safety net. We have secured the revolving line of credit at the prime interest rate and are only charged interest if we use it. It has not actually been used for many years. Receipt of this report will have no tax impact.

Attachment

- By-law and attached credit details

R. Lane Vance

Prepared By: R. Lane Vance, Manager of Financial Services
Treasurer

Janice Lavalley

Approved By: Janice Lavalley, CAO

The Corporation of the Township of Selwyn

By-law Number 2021-002

Being a By-Law to Provide for an Interim Levy for All Tax Classes, Prior To the Adoption of Estimates for the Year.

Whereas the Ontario Municipal Act, 2001, S.O. 2001, c. 25 Section 317, as amended, provides that the council of a local municipality, before the adoption of the estimates for the year under section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes;

And Whereas the Ontario Municipal Act 2001, S.O. 2001, c. 25 Section 343, as amended, provides the method that the treasurer may send a tax bill to the taxpayer, including sending such bill electronically in the manner specified by the municipality, if the taxpayer has chosen to receive the tax bill in that manner;

And Whereas it is necessary to proceed with an interim levy to allow for appropriate cash flow to complete municipal business;

Now Therefore the Council of the Corporation of the Township of Selwyn **Enacts As Follows:**

1. That the returned assessment roll dated November 11, 2020 shall be used to calculate the interim taxes due on the whole of assessed real property in the Township.
2. That the Treasurer is hereby authorized to adjust the interim levy calculations such that the amount levied on a property does not significantly exceed 50% of the total amount of taxes levied in 2020.
3. That the interim levy for all classes shall be divided into two equal installments and due as follows;

First Installment	–	March 1 st , 2021
Second Installment	–	May 3 rd , 2021
4. That the Treasurer, and his designate, is hereby authorized to finalize such calculations and make such adjustments as are necessary to complete the interim tax levy in a timely manner.
5. That the Treasurer, and his designate, is hereby authorized to mail or cause to be mailed, the notice of taxes due to the current address on file of the properties indicated on the aforementioned assessment roll.
6. That the Treasurer, and his designate, is further authorized to send, or cause to be sent, the notice of taxes due through electronic means if the taxpayer has chosen to receive the tax bill in that manner to the mail.
7. That all current tax collection policy and procedure related to penalty and interest charges shall remain in full force and effect.
8. That the passing of this by-law shall come into force and effect on the date of passage.

Read a First, Second and Third time and passed this 19th day of January, 2021.

Mayor, Andy Mitchell

Clerk, Angela Chittick

Corporate Seal



Date: January 19, 2021

To: Mayor Andy Mitchell and Council Members

From: R. Lane Vance, Manager of Financial Services

Subject: Interim Tax By-law 2021

Status: For Endorsement

Recommendation

That the report of the Manager of Financial Services entitled Interim Tax By-law 2021 be received for information; and

That the Interim Tax By-law 2021-002 be brought forward to the by-law section of the agenda for Council consideration.

Information

Until the 2021 budget is approved and the final tax rate is adopted, the Township must establish an interim tax levy to allow for appropriate cash flow to complete municipal business.

By-law 2021-002 will authorize the adoption of an interim levy for all tax classes prior to the establishment of the current year's final tax rates.

Strategic Plan Reference

Achieve excellence in governance and service delivery.

Environmental Impact

There are no environmental impacts associated with this report.

Financial Impact

The interim tax rate by-law is a necessary cash flow mechanism in accordance with accepted legislation and does not directly impact the tax budget.

Attachment

- By-law – Interim Tax Levy

R. Lane Vance

Prepared By: R. Lane Vance, Manager of Financial Services
Treasurer

Janice Lavalley

Approved By: Janice Lavalley, CAO



Date: January 19, 2021

To: Mayor Mitchell and Council Members

From: Angela Chittick, Manager of Community & Corporate Services/Clerk

Subject: Approval to Licence a New Group to Conduct Lottery Events

Status: For Direction

Recommendation

That the report of the Manager of Community & Corporate Services/Clerk, with respect to approving the licensing of a new group to conduct lotteries, be received for information; and that approval be given to license the Kawartha Turtle Trauma Centre to conduct lottery gaming events in the Township of Selwyn, subject to all of the required documentation to comply with AGCO regulations being submitted to the Township's satisfaction.

Information

The Kawartha Turtle Trauma Centre is seeking permission to conduct lottery events in the Township of Selwyn. The Centre assists in the recovery of turtles native to Ontario and provides education on the role of turtles in Ontario including the promotion and protection of turtle habitat.

The Kawartha Turtle Trauma Centre wishes to conduct lottery activities to support its programs and services.

Strategic Plan Reference

1. Foster a healthy, engaged and connected community

Financial Impact

None.

Angela Chittick

Reviewed By: Angela Chittick, Manager of Community & Corporate Services/Clerk

Janice Lavalley

Reviewed By: Janice Lavalley, Chief Administrative Officer

Hon. Laurie Scott
Minister of Infrastructure
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

October 22, 2020

Dear Minister Scott,

RE: One-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015

I am writing on behalf of the Municipal Finance Officers' Association of Ontario, and the municipalities it serves, to request a one-year extension of all upcoming deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015 (O. Reg. 588/17).

The Municipal Finance Officers' Association of Ontario (MFOA) is the professional association of municipal finance officers with more than 2,300 individual members. We represent individuals who are responsible for handling the financial affairs of municipalities and who are key advisors to councils. MFOA is a strong advocate for best practices that encourage long-term fiscal sustainability, including long term financial planning and asset management planning.

In recent years, MFOA and the Province have worked together to support municipalities on their asset management (AM) journeys. Our collaboration has resulted in a range of useful resources, including tip sheets, a strategic AM planning policy development toolkit, a guide on creating AM communities of practice, an AM framework, a self assessment tool, training, and the provision of professional one-on-one AM consulting, among other supports. MFOA, like the Province, believes in the fundamental importance of AM planning.

But we have also heard our members. As noted in your statement to the Standing Committee on Finance and Economic Affairs on July 30, 2020, municipalities were "among the hardest hit" by the economic shutdown necessitated by the COVID-19 pandemic. This hit has and continues to be both financial and operational in nature. Since March, municipalities have declared states of emergency, redeployed resources, contained costs (including hiring freezes), and rightly prioritized the immediate needs of stakeholders. Given these pressures, municipalities have not had the capacity to work on meeting the 2021 deadline in O. Reg. 588/17 and as we are in a second wave and a return to a modified stage 2 in some parts of the Province with no end in sight and the possibility of extended restrictions elsewhere, it is unlikely that current capacity challenges will be resolved in the short-term.

We are also concerned that revenue losses in some municipalities will result in re-evaluations of capital plans, including AM plans. AM planning completed during a period of high revenue uncertainty is unlikely to be very reliable. Plans done after a revenue re-evaluation post COVID provides confidence that AM plans have taken into account the COVID impacts and that they are more up to date and robust.

Similar to the Public Sector Accounting Board's one-year deferral of the effective date of upcoming standards, MFOA recommends a one-year extension of all upcoming deadlines in O. Reg. 588/17. In the short-term, an extension will help municipalities focus on pandemic management. In the long-term, extending timelines will ensure municipalities can produce meaningful work that embodies the spirit of AM that reflects new post COVID realities.

Throughout the pandemic, we have seen how much can be achieved when municipalities and the provincial government work together to achieve a common goal. Should you wish to follow up on this letter, please contact MFOA Executive Director, Donna Herridge (donna@mfoa.on.ca).

Sincerely,

A handwritten signature in dark ink, reading "Trevor Pinn". The signature is fluid and cursive, with the first name "Trevor" written in a larger, more prominent script than the last name "Pinn".

Trevor Pinn, CPA, CA
President

cc. Hon. Steve Clark, Minister of Municipal Affairs and Housing



**MFOA Request for One Year Extension of Deadlines in O. Reg. 588/17 - Sample
Resolution**

WHEREAS the COVID-19 pandemic has had significant financial and operational impacts on Ontario municipalities;

AND WHEREAS municipalities have had to divert resources towards addressing the immediate needs of the pandemic and maintaining service delivery standards despite evolving restrictions and limited funds;

AND WHEREAS the Government of Ontario has delayed timelines with respect to several pieces of legislation;

AND WHEREAS the Government of Ontario has regulated municipal asset management through O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*;

AND WHEREAS O. Reg. 588/17 mandates that every municipality shall prepare an asset management plan in respect of its core municipal infrastructure assets by July 1, 2021, and in respect of all of its other municipal infrastructure assets by July 1, 2023;

AND WHEREAS the key components of an asset management plan as required by the regulation are:

1. Infrastructure asset inventory
2. Levels of service
3. Lifecycle management and financial strategy

AND WHEREAS there is a concern amongst Municipal Finance Officers' Association of Ontario (MFOA) members and their municipalities that current capacity challenges (redeployment of staff, and lack of available resources) will result in limitations for purposeful asset management planning;

AND WHEREAS Ontario municipalities do not anticipate the current capacity challenges to be resolved in the short-term;

NOW THEREFORE BE IT RESOLVED that **THE MUNICIPALITY OF** supports MFOA's letter to the Ministry of Infrastructure requesting a one-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*; so that all municipalities can focus on the immediate needs of the pandemic and engage in municipal asset management planning when capacity challenges are resolved.

AMO Policy Update – Lockdown 2.0: Province-Wide Lockdown Starts December 26, Communities Strategy and Enforcement, New School Protocols, Child Care, and Small Business Grant

Province-Wide Lockdown Starts December 26

Today, the Province announced an Ontario-wide lockdown starting at 12:01am as of Saturday, December 26, 2020. The current COVID-19 Response Framework will be paused when the Province-Wide Shutdown comes into effect.

Lockdown measures include, but are not limited to:

- **Restricting indoor organized public events and social gatherings, except with members of the same household** (the people you live with). Individuals who live alone may consider having exclusive close contact with one other household.
- **Prohibiting in-person shopping in most retail settings.** Curbside pickup and delivery can continue. Discount and big box retailers selling groceries will be limited to 25 per cent capacity for in-store shopping. Supermarkets, grocery stores and similar stores that primarily sell food, as well as pharmacies, will continue to operate at 50 per cent capacity for in-store shopping.
- **Restricting indoor access to shopping malls.** Patrons may only go to a designated indoor pickup area (by appointment only), essential retail stores that are permitted to be open (e.g. pharmacy, grocery store), or, subject to physical distancing and face covering requirements, to the food court for takeout purchases. Shopping malls may also establish outdoor designated pickup areas.
- **Prohibiting indoor and outdoor dining.** Restaurants, bars, and other food or drink establishments will be permitted to operate by take out, drive-through, and delivery only.

The impacts of these time-limited measures will be evaluated throughout the 14 days in Northern Ontario and 28 days in Southern Ontario to determine if it is safe to lift any restrictions or if they need to be extended.

Note that the essential business definition has changed based on learning from earlier experience (i.e. regulated health professionals, construction etc.). For more information, call the "Stop the Spread" business information line.

High Priority Communities Strategy and Enforcement

As part of this announcement, the government is providing \$12.5 million to implement a High Priority Communities Strategy to take a tailored, community-based approach to fund

community agencies in 15 priority neighbourhoods in Durham, Peel, Toronto, York, and Ottawa.

Additional funding of \$42 million will also be available to establish isolation centres. The Province will work with local municipal partners to establish new isolation centres to help those who may need to isolate following testing.

The Ministry of Labour, Training and Skills Development is leading a multi-ministry COVID-19 Safety Team. The team will partner with local authorities to carry out additional enforcement blitzes in sectors where they are needed most.

New School Protocols and Child Care

All publicly funded and private elementary and secondary schools will move to teacher-led remote learning when students return from the winter break on January 4, 2021. Seven Health Units will resume in-person instruction on January 11, 2021, for both elementary and secondary students.

For schools in all other Public Health Unit regions, elementary school students can return to in-person on January 11, 2021, and secondary school students will continue learning remotely until January 25, 2021, at which point they may resume in-person learning.

During this period child care centres, authorized recreational and skill building programs, and home-based child care services will remain open. From January 4-8, 2021, before and after school programs will be closed and emergency child care for health care and frontline workers will be provided. School boards will be required to make provisions to continued in-person support for students with special education needs who cannot be accommodated through remote learning from whom remote learning is challenging.

New Ontario Small Business Support Grant

Today the government also announced a new Ontario Small Business Support Grant, which will provide a minimum of \$10,000 and up to \$20,000 for eligible businesses. Further details, including how to apply will be announced in January 2021. The other supports for businesses during COVID-19, including property tax and energy rebate programs for eligible businesses in Control or Lockdown regions (or previously in modified stage 2 regions), will continue.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 325-0408
MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél. : 416 325-0408
MCSCS.Feedback@Ontario.ca



132-2020-5553

By email

December 24, 2020

Dear Head of Council/Chief Administrative Officer/Municipal Clerk:

As you know, on January 1, 2019, amendments to the *Police Services Act* (PSA) came into force which mandate every municipality in Ontario to prepare and adopt a community safety and well-being (CSWB) plan, working in partnership with police services/boards and various other sectors, including health/mental health, education, community/social services, and children/youth services. As previously communicated, municipalities originally had two years from the in-force date to prepare and adopt their first CSWB plan (i.e., by January 1, 2021).

The government recognizes that the pandemic has created unprecedented challenges for communities across Ontario. Over the past several months, we have heard from municipal partners that resources have been redirected to the pandemic response and, as a result, some have experienced delays in their CSWB planning and engagement processes.

In an effort to support municipal, policing and community partners during the emergency, on April 14, 2020, the government passed the *Coronavirus (COVID-19) Support and Protection Act, 2020*, which amended the PSA to allow the Solicitor General to prescribe a new deadline for the completion and adoption of CSWB plans post January 1, 2021. This amendment came into force immediately upon Royal Assent.

I would like to inform you that the new deadline for municipalities to prepare and adopt a CSWB plan is now July 1, 2021. This extension provides municipalities with an additional six months to complete their plans.

This change will ensure municipalities, police services and local service providers can continue to dedicate the necessary capacity and resources to respond to COVID-19, while also providing adequate time to effectively undertake consultations, work collaboratively with multi-sectoral partners, and meet the legislative requirements to develop meaningful and effective CSWB plans.

Community partners continue to underscore the importance and need for this type of holistic planning that addresses crime and complex social issues on a long-term, sustainable basis and improves the safety and well-being of Ontario communities.

Despite the unforeseen challenges that the pandemic has created, it is encouraging to see municipalities across the province persevere and make significant progress on their CSWB plans through innovative and forward-thinking approaches.

I greatly appreciate your on-going support as we move forward on this modernized approach to CSWB together. Through collaboration, we will continue to build safer and stronger communities in Ontario.

Lastly, if municipalities have any questions about CSWB planning, please direct them to ministry staff, Tiana Biordi, Community Safety Analyst, at Tiana.Biordi@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sylvia Jones', with a stylized, cursive script.

Sylvia Jones
Solicitor General

Good afternoon,

In order to create a practical forum to help our government implement recent changes to the *Conservation Authorities Act* and ensure conservation authorities and other stakeholder groups have a stronger voice at the table, I have invited 10 individuals to participate in a newly-formed conservation authorities working group.

The working group members, chaired by Hassaan Basit, President and CEO of Halton Region Conservation Authority, have been drawn from a variety of conservation authorities, Conservation Ontario and the Association of Municipalities of Ontario, as well as the development and agriculture sectors. The full list of members include:

- Hassaan Basit, President and CEO, Halton Region Conservation Authority (Chair)
- Kim Gavine, General Manager, Conservation Ontario
- John McKenzie, Chief Executive Officer, Toronto and Region Conservation Authority
- Sommer Casgrain-Robertson, General Manager, Rideau Valley Conservation Authority
- Chris Darling, Chief Administrative Officer, Central Lake Ontario Conservation Authority
- Rob Baldwin, Chief Administrative Officer, Lake Simcoe Region Conservation Authority
- Brian Tayler, Chief Administrative Officer, North Bay-Matawa Conservation Authority
- Samantha Lawson, Chief Administrative Officer, Grand River Conservation Authority
- Cathie Brown, Senior Advisor, Association of Municipalities of Ontario
- Scott McFadden, Mayor, Township of Cavan Monaghan

The following individuals will also assist the Working Group by providing further perspectives, including on the section 28 Minister's regulation:

- Jason Sheldon, Vice-President, Land Development, Remington Group
- Gary Gregoris, Senior Vice-President, Land Development, Mattamy Homes
- Josh Kardish, Vice-President, EQ Homes
- Michelle Sergi, Director Community Development, Region of Waterloo
- Leslie Rich, Policy and Planning Liaison, Conservation Ontario
- Barb Veale, Director, Planning and Watershed Management, Halton Region Conservation Authority
- Laurie Nelson, Director, Policy and Planning, Toronto and Region Conservation Authority
- Mark Wales, Past President, Ontario Federation of Agriculture

The Working Group's first task includes looking at the first phase of proposed regulations impacting conservation authorities and their participating municipalities, which will be available for public consultation later this month. The proposed regulations will include:

- details on the programs and services conservation authorities will implement, and how the programs and services may be funded such as:

- the mandatory programs and services to be delivered by conservation authorities;
 - the proposed agreements that may be required with participating municipalities to fund non-mandatory programs and services with municipal dollars; and
 - the transition period to establish those agreements;
- how conservation authorities will regulate development and other activities to ensure public safety through natural hazard management,
- the requirement for conservation authorities to establish community advisory boards; and
- a Minister's regulation under section 29 of the *Conservation Authorities Act* relating to conservation authority operation and management of lands owned by the authority.

Our government is committed to ongoing collaboration as we work to improve how conservation authorities deliver core programs and services to their communities. Drawing on their extensive knowledge and experience, the working group members we've assembled will provide valuable perspectives to help us make better informed decisions.

We look forward to your feedback as part of our consultation process on the upcoming regulatory postings.

Sincerely,

Jeff Yurek
Minister of the Environment, Conservation and Parks

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



MIN-234-2020-5724

December 16, 2020

Mayor Andy Mitchell
Township of Selwyn
amitchell@selwyntownship.ca

Dear Mayor Mitchell:

From the outset of COVID-19, our government knew that the pandemic was going to put a significant strain on Ontario's municipalities. That is why we are committed to working with all levels of government to ensure municipalities can continue to deliver the critical services Ontarians rely on.

In our negotiations with the federal government, what started as a \$14 billion national proposal was negotiated into the \$19 billion Safe Restart Agreement – securing up to \$4 billion for Ontario's municipalities and transit systems.

In August, our government committed \$695 million in an initial round of allocations under the \$1.39 billion municipal operating stream. Earlier today, I announced that the Ontario government is investing an additional \$695 million under the historic Safe Restart Agreement's municipal operating stream to help our municipal partners manage the financial impacts of COVID-19 and start 2021 in a more secure financial position.

I am pleased to advise that your municipality's allocation is \$338,000. This amount includes \$232,000 to support your municipality's remaining 2020 operating needs based on the information submitted in your application, as well as \$106,000 to help your municipality with 2021 COVID-related operating pressures.

Allocations for 2021 funding for all 444 municipalities are based on the number of households in the municipality and the proportion of COVID-19 cases occurring in the municipality's public health unit. Funding under the municipal operating stream is in addition to funding being provided under the Safe Restart Agreement for municipal transit systems, Social Services Relief Fund and public health.

We know municipalities will continue to feel the impacts of COVID-19 into 2021. Our government is providing this additional support as you develop your 2021 budgets. With this funding, your municipality can continue to deliver the high-quality local services your residents and business rely on every day and have the confidence you need to proceed with budgeting for planned capital projects in 2021.

We have heard that you require flexible funding and we are delivering. Funding under the municipal operating stream of the Safe Restart Agreement can be used to support your municipality's highest priority COVID-related operating needs. The province expects that any amount of funding not required by your municipality in 2020 will be used to address 2021 pandemic-related operating needs.

As previously communicated, your municipality will be expected to report back to the province in March 2021 with information about your COVID-related operating pressures and use of both funding allocations. This report template will be available via the Transfer Payment Ontario system by late January 2021. Municipalities will also be expected to report back on 2021 operating pressures due to the pandemic at a later date.

I am requesting that your municipal treasurer sign the acknowledgement below and return the signed copy to the ministry by December 24, 2020 by email to Municipal.Programs@ontario.ca. Please note that we must receive this acknowledgement before making a payment to your municipality. We expect to begin making payments to municipalities in December 2020 and complete all payments by the end of January 2021.

Municipalities are welcome to contact their municipal advisor or e-mail Municipal.Programs@ontario.ca with any questions.

Thank you once again for your commitment to serving your residents during these challenging times. Our government will continue to stand with our municipal partners because we know that strong communities are the foundation of a strong Ontario – your success is Ontario's success.

Sincerely,



Steve Clark
Minister of Municipal Affairs and Housing

c. Municipal Treasurer and Chief Administrative Officer

By signing below, I acknowledge that the allocation of \$338,000 is provided to Township of Selwyn for the purpose of assisting with COVID-19 operating costs and pressures and that the province expects that any funds not required for this purpose in 2020 will be used to support COVID-19 operating costs and pressures in 2021.

I further acknowledge that Township of Selwyn is expected to report back to the province on 2020 and 2021 COVID-19 operating costs and pressures and the use of this funding.

Name:

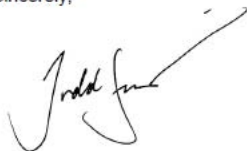
Title:

Signature:

Date:

As we move forward with the strategy's implementation over the next five years, I look forward to listening to and working with municipalities, community partners, the federal government, the private sector and Indigenous partners to create an Ontario where everyone can participate in their communities to their full potential.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Smith", with a long, sweeping horizontal stroke extending to the right.

Todd Smith
Minister

**Ministry of Children,
Community and Social
Services**

Minister's Office

7th Floor
438 University Avenue
Toronto ON M5G 2K8

Tel.: 416 325-5225
Fax: 416 325-5240

**Ministère des Services à
l'enfance et des Services
sociaux et communautaires**

Bureau du ministre

7^e étage
438, avenue University
Toronto ON M5G 2K8

Tél. : 416 325-5225
Télééc. : 416 325-5240



127-2020-14553

December 16, 2020

Dear Municipal Partner:

Last December, I invited stakeholders to participate in consultations to inform the development of a new five-year poverty reduction strategy.

I am pleased to announce the release of [*Building a Strong Foundation for Success: Reducing Poverty in Ontario \(2020-2025\)*](#). In this new five-year strategy, we set out a vision for an Ontario where everyone can participate to their full potential in their communities and achieve greater independence, stability and, wherever possible, long-term job success to support themselves and their families. I want to extend my sincere thanks to those who contributed to the development of our strategy to reduce poverty in Ontario.

Through the consultation process, we heard from people across the province about their community's experiences with poverty. We received more than 2,500 survey responses and over 280 submissions and had additional engagement with Indigenous partners and municipal committees. As our consultations came to a close, Ontario was faced with one of its greatest challenges, the COVID-19 outbreak that led to an unprecedented economic downturn that continues to deeply impact our communities.

Reducing and preventing poverty is a goal that is even more important in the context of the health, social and economic challenges resulting from COVID-19. Building on the government's COVID-19 response, the strategy connects initiatives across government, identifying actions that will help stabilize peoples' lives, connect them with employment, training, health, mental health and housing supports to set them on a pathway to jobs and financial stability. The Social Assistance Recovery and Renewal Plan and Employment Services Transformation are the cornerstone initiatives of the strategy, supported by others like the *Roadmap to Wellness*, Ontario's mental health and addictions strategy.

.../cont'd

From: Minister, MECP (MECP) **Sent:** December 21, 2020 2:07 PM

To: Angela Chittick

Subject: Drinking Water 2020 & 2019-2020 Chief Drinking Water Inspector Annual Report

Ontario is taking action through our Made-in-Ontario Environment Plan to protect the province's drinking water and water resources now and for future generations. We are committed to ensuring that our water is safe to drink and that it continues to be among the best protected in the world.

In support of this work, I'm pleased to release my 2020 annual report on the work Ontario is doing to protect our drinking water and water resources in the province.

The 2019-20 data shows that 99.9 per cent of more than 523,000 test results from municipal residential drinking water systems met Ontario's stringent drinking water quality standards.

Today, the ministry also released the Chief Drinking Water Inspector's Annual Report, which provides an overview of the ministry's progress during 2019-20 and includes in-depth information on the performance of Ontario's drinking water systems and licensed laboratories.

These reports highlight the province's strong drinking water and wastewater monitoring, reporting and enforcement activities and programs and how these actions and those of our partners are effectively safeguarding Ontario's drinking water.

The reports also provide an overview of the Ministry of Environment, Conservation and Parks' COVID-19 pandemic response to ensure the continuity of operations at water and wastewater systems across the province.

Throughout the uncertainty and instability that the COVID-19 pandemic has created, the ministry's top priority has been to protect human health and the environment. We continue to work to help ensure continued access to water services and to clean, safe drinking water for all Ontarians and work collaboratively with other ministries to help address any COVID-19 related challenges. This work will help ensure that water system owners and operators, schools, daycares, businesses, individuals, First Nations and other stakeholders have the supports that they need to play their part in the continued delivery of safe drinking water and water services.

As a province, we have made significant progress over the past year, but we recognize there is more work to be done. That is why we are taking steps to review our current policies and consult on further actions to reduce levels of lead in drinking water. In 2021, we will consult the public on whether and how to adopt Health Canada's updated guideline for lead in drinking water, which reduces the maximum acceptable concentration of lead in drinking water from ten to five micrograms per litre. We will also consult on proposed enhancements to Ontario's already stringent lead protection framework and increasing transparency in lead testing results to keep parents and the public well informed.

Working with our partners, our strong protection framework will continue to help ensure our drinking water is held to Ontario's high safety standards.

Visit ontario.ca to see the supporting drinking water quality and enforcement data.

Sincerely,

Jeff Yurek, Minister of the Environment, Conservation and Parks



News Release

MPP Dave Smith

December 16th, 2020

MPP Dave Smith Announces \$1,894,000 for Municipalities in Peterborough-Kawartha

Funding will help ensure local government avoids operating deficits in 2021

NEWS

Peterborough — Today, Dave Smith, MPP for Peterborough-Kawartha announced \$1,894,000 in Safe Restart Agreement funding. The discretionary funding will be used to offset operating costs for critical services and help ensure that municipalities in Peterborough-Kawartha do not carry an operating deficit into 2021.

“This funding will provide not only the city but all of the townships surrounding the Peterborough community with the supports needed to continue delivering critical services that we all rely on everyday,” said MPP Dave Smith. “The timing of this announcement coincides with the budget process of our largest municipality and it is my sincere hope that this will help persuade Peterborough Council to consider reducing the municipal tax increase from the 2.99% that council endorsed to the 2.85% that staff originally recommended,” MPP Smith added.

The Ontario government is allocating an additional \$695 million across the province to provide financial relief for municipalities and help ensure they do not carry operating deficits into 2021. This investment builds upon the first phase of the federal-provincial Safe Restart Agreement announced this summer.

“This joint funding will help Ontario’s municipalities recover from the impacts of COVID-19 faster, by helping them to enter into 2021 without operating deficits from this year,” said Steve Clark, Minister of Municipal Affairs and Housing. “By ensuring our municipal partners are in a sound financial position to begin the New Year, they can better focus on keeping their capital projects on track while continuing to provide the critical services their residents rely on.”

Municipality	Allocation
City of Peterborough	\$886,000
Peterborough County	\$441,000
Selwyn	\$338,000
North Kawartha	\$48,000
Trent Lakes	\$84,000
Havelock-Belmont-Methuen	\$53,000
Douro-Dummer	\$44,000

QUICK FACTS

- The federal-provincial Safe Restart Agreement is a historic partnership that secured up to [\\$4 billion](#) in emergency funding for Ontario's municipalities to help them on the road to a safe recovery.
- In August, an [initial investment of \\$1.6 billion](#) was provided so every Ontario municipality could address their operating pressures, support transit systems and help vulnerable people.
- The Ontario government has provided \$510 million to municipalities and Indigenous community partners through the Social Services Relief Fund to help protect the health and safety of vulnerable people during COVID-19.
- The province has made an additional three-year, \$45-billion commitment to help communities recover as part of [Ontario's Action Plan: Protect, Support, Recover](#). This includes critical investments in health and other initiatives, to ensure Ontario is more resilient in the future.
- Ontario is also supporting municipalities in finding budget savings and efficiencies through the Audit and Accountability Fund and Municipal Modernization Program -- supporting municipalities with third-party audits and service reviews. Municipalities have already received \$215 million through these programs.

Media Contact:

Action Centre

Tel: 705 742 3777

Email: dave.smith@pc.ola.org

Address: Unit 4, 1123 Water St. Peterborough, ON K9H 3P7



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Maryam Monsef

Member of Parliament
Peterborough-Kawartha

For Immediate Release

January 4, 2021

Op-ed: Looking forward to 2021

In difficult times we look to one another, to our friends, neighbours, and community, to pull each other up and ensure that everything is going to be okay. We needed each other more than ever in 2020, and this community responded with the kind of resiliency and compassion that makes me so proud to call Peterborough-Kawartha home.

As we work towards rebuilding, we know that some things cannot go back to business as usual. The pandemic has given us the unique opportunity to fix the vulnerabilities in our societies that have been exposed.

Seniors living in long-term care homes have been immensely affected during this pandemic, and we will work to ensure that something like this never happens again. We'll work with the provinces and territories to set new, national standards for long-term care, so seniors get the best care possible.

While our robust health care system has managed the pandemic well, it has made the need for things like access to a primary care physician, mental health services, virtual healthcare services, and universal pharmacare more obvious. We look forward to working with the provinces and territories to achieve these goals and strengthen our healthcare system.

Working from home has been a possibility for many sectors of the economy, thanks to a world-class internet infrastructure. Unfortunately, some rural Canadians haven't been able to fully participate in this evolution in the same way. That's why we're accelerating timelines and

Ottawa Office Constituency Office

Room 546S, Centre Block, Ottawa, Ontario K1A 417 Bethune Street, Suite 4, Peterborough, Ontario K9H 3Z1
Tel: 613-995-6411 Fax: 613-996-9800 Tel: 705-745-2108 Fax: 705-741-4123

Maryam.Monsef@parl.gc.ca



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Maryam Monsef

Member of Parliament
Peterborough-Kawartha

ambitions of the Universal Broadband Fund, so every Canadian, no matter where they live, can have access to reliable high-speed internet services.

The future is green. Long-term competitiveness will be achieved through clean growth while fighting climate change. The time is now to transition away from fossil fuels and invest in clean energy, increased energy efficiency, and reliable public transportation options.

Despite the challenges put in front of us in 2020, we continue to move forward with our vision for Peterborough-Kawartha. Today, more affordable housing is being built, major infrastructure projects like the Causeway and EORN Cell Gap Project are progressing, Peterborough is getting an upgraded bus fleet and a new composting centre, Curve Lake is closer to clean water than it has been in 50 years, and we now have two federally-funded teams of frontline workers on the streets fighting the opioid crisis 24/7.

There is much more work to do, but know that as we move forward, we move forward together — as fellow Canadians, neighbours, and as a community. Wishing you and yours all the best in 2021 and beyond.

Sincerely,

MP Maryam Monsef, P.C., M.P.
Peterborough—Kawartha

-30-

Ottawa Office Constituency Office

Room 546S, Centre Block, Ottawa, Ontario K1A 417 Bethune Street, Suite 4, Peterborough, Ontario K9H 3Z1
Tel: 613-995-6411 Fax: 613-996-9800 Tel: 705-745-2108 Fax: 705-741-4123

Maryam.Monsef@parl.gc.ca

Board of Health Dec 9 Meeting Summary

Written by Communications, December 11, 2020

Board of Health membership update

Board chair Andy Mitchell bid farewell to City Councillor Kim Zippel as her two-year term is wrapping up as a municipal representative. She was commended for her active service on the Board of Health.

Update: Anti-idling Report

As a follow up request from the last Board of Health meeting, Dr. Salvaterra noted that recommendations regarding the use of zoning bylaws to reduce drive-through restaurants were included in Peterborough Public Health's 2018 submission to **City's Official Plan Review**. The submission included links to sample by-laws used in other municipalities to limit drive-throughs in order to improve air quality.

Food Literacy for Students Act – Bill 216

Bill 216 Food Literacy for Students Act, 2020, passed second reading on October 20, 2020 and proposes to amend the Ontario Education Act to introduce experiential food literacy and healthy eating training as a mandatory component of school curricula for students from grades 1 to 12. If passed, Bill 216 will ensure that all children and youth attending Ontario schools will develop vital skills to inform food choices throughout their lives. Food literacy is broader than food skills and is considered a fundamental competency for healthy eating. It is defined as “a set of skills and attributes that help people sustain the daily preparation of healthy, tasty, affordable meals for themselves and their families; it builds resilience, because it includes food skills (techniques, knowledge and planning ability), the confidence to improvise and problem-solve, the

ability to access and share information; and it requires external support with healthy food access and living conditions, broad learning opportunities, and positive socio-cultural environments". The Board of Health endorsed Bill 216 and will send correspondence to the Ontario government accordingly.

COVID-19 Update

Dr. Salvaterra provided an update on the current status of the pandemic using data from **www.localcovidtracker.ca**. Our region remains in the **yellow zone** according to the Ontario COVID-19 framework. She noted that those aged 60 to 90 years and older represent 61 of our total cases to date, and those aged 20-49 years account for 121, or more than half, of our cases to date. Half of these, or 65 cases, have been in residents aged 20-29. We continue to be busy on the enforcement front, with more than 219 complaints followed up on by Public Health Inspectors in the month of November. The most common complaint is the lack of mask use by the public and staff in local businesses. Case and contact management performance remains strong, with 100% of confirmed cases followed up within 24 hours. In late November, there was an average of 4.8 close contacts per case.

This morning **Health Canada approved** the first COVID-19 vaccine produced by Pfizer-BioNTech. It is a two-dose vaccine, by intramuscular injection into the upper arm muscle, given a minimum of 21 days apart. Now that the vaccine is approved, there will be greater access to safety and efficacy details from both Health Canada and the National Advisory Committee on Immunizations, which is expected to release its statement on this vaccine shortly.

According to the manufacturer's media release, its phase three clinical trial demonstrated a vaccine efficacy of 95%, with consistent efficacy across age, gender, and ethnicity. The observed efficacy in adults over 65 years of age was 94%. Immunity begins to increase as early as 10 days following the first dose and a single dose could

have a efficacy of 52%. It is important to remember that there are 44,000 people aged 18 to 85 years enrolled in that trial, which is continuing. We will learn more about this vaccine, the duration of its effect and whether or not it will require booster doses as time goes on. Each province and territory will develop its own list of priority populations to receive the vaccine. More will be known about its safety as more doses are administered and post-marketing surveillance occurs.

Next meeting:

The Board of Health meets next on **Wednesday, January 13, 2021 at 5:30 p.m.** The location will either be virtual or in the Anstruther Lake, Buckhorn Lake and Chemong Lake Rooms, second floor, Peterborough Public Health, 185 King St., Peterborough, Ontario.

kawartha

CHAMBER of COMMERCE & TOURISM

In this NewsFlash:

- Chamber Updates
- Member News & Updates
- Business News & Resources

CHAMBER UPDATES

CHOOSE LOCAL! Keep The Cheer Here!



The Kawartha Chamber **Choose Local!** campaign is intended to make it easier than ever to support local. Through social, blog and vlog posts throughout November and December, the Kawartha Chamber will be providing ideas for shopping and supporting local this season. Follow social media (@KawarthaChamber) to keep up with this new campaign.

This holiday season let's keep the cheer here! **Choose Local!**

[Read More](#)

KAWARTHA CHAMBER UPDATES

#KeepingYouUpdated

The Kawartha Chamber is dedicated to keeping you up to date on news and resources during these difficult times.

We want our community to know that we are here for you. If you wish to share the challenges you are having and the support you are needing, we can communicate this to all levels of government via the Chamber network. Please send these thoughts to info@kawarthachamber.ca or generalmanager@kawarthachamber.ca

Also visit our COVID-19 Local Updates webpage, email us your updates and questions, and follow us on social media!

[COVID-19 Updates Page](#)

info@kawarthachamber.ca

[@KawarthaChamber](#)



DIGITAL MAIN STREET GRANT

Deadline Extended- Apply Now!

Digital Transformation Grant application deadline has been extended to December 15, 2020 or until the grant funds have been fully expended, whichever comes first. Don't delay - apply today!

Kawartha Chamber is working with [acorn30](#) and the Digital Service Squad to deliver the Digital Main Street Program.

Squads can assist qualified small businesses through the application process for a **\$2,500 Digital Transformation Grant**.

Businesses in Selwyn, Douro Dummer, Ashpodel Norwood, Trent Lakes, North Kawartha and Curve Lake First Nation are eligible to apply.

Digital Service Squad members [Aldana](#) and [Alyssa](#) are available to help with:

- Setting up your social media
- Creating a social media plan
- Help with your website or advice on creating one SEO and Local Marketing
- Coaching on your POS or other hardware issues Photography, 360-degree photos and video

Watch our [social media](#) for FAQ Fridays, tips and other updates!

[Book Your Free Consultation](#)

Learn more [here](#).



CHAMBER BOARD/COMMITTEE NOMINATIONS

Now Open!

At this time we ask that Members give consideration to putting their name forward to act on the **Chamber's Board of Directors for the 2021-22 term**. The Board currently meets once a month virtually and will continue with this format until in-person meetings are more favourable. You are also welcome to nominate a staff member or colleague. **Submit the form by January 7, 2021 at noon.**

Additionally, we are inviting **expressions of interest for our Committees**. While new Committee members can be welcomed at any time throughout the year, this will help us with our planning for 2021.

If you have any questions please reach out to [Chamber staff](#).

[Board of Directors Nomination Form](#)

[2021-2022 Volunteer Expression of Interest Form](#)

TALENT OPPORTUNITIES PROGRAM WEBINAR

Ontario Chamber of Commerce

Join the Ontario Chamber of Commerce and the University of Waterloo on **Wednesday, December 9 from 2:30 pm to 3:30 pm** to learn how your company can apply for a valuable wage subsidy so you can off-set costs for post-secondary internship talent.

[Click here to register.](#)

The Talent Opportunities Program (TOP) is an initiative of the Ontario Chamber of Commerce designed to help employers located anywhere in Canada hire college and university students on work placements. Employers hiring eligible students may receive a wage subsidy up to 75 per cent (up to a maximum of \$7,500) per placement.

TOP Talent Opportunities Program

Talent Opportunities Program:

Hire a co-op student and access up to 75% funding

Wed, December 9, 2020
2:30 PM - 3:30 PM EST

Presenters:

Louie Di Palma, VP Programs, Ontario Chamber of Commerce
Emily Burgess, Business Developer, Co-operative Education, University of Waterloo
Carolyn Lee, Business Developer, Co-operative Education, University of Waterloo

Learn more about the Talent Opportunities Program: occ.ca/talent-opportunities-program

ontario chamber of commerce | UNIVERSITY OF WATERLOO | Co-operative and Experiential Education | This project is funded by the Government of Canada's Student Work Placement Program. | Canada

ONTARIO ECONOMIC REPORT FALL 2020 SURVEY

Ontario Chamber of Commerce

Send a Message to Queen's Park!

The Kawartha Chamber of Commerce & Tourism and the Ontario Chamber of Commerce are looking for your insight on what matters to business amidst the pandemic. The interactive results from the first round are LIVE! [Click here to see the preliminary results.](#)

This survey will take a deeper dive on business confidence as well as other pressing issues. Tell us how confident you are in Ontario's economy and recovery, and what your organization's outlook is for 2021.

Share your views by taking a short three-minute survey [here](#)!

This survey is being conducted by [Golfdale Consulting](#), an independent consulting firm. All responses will be kept strictly anonymous and confidential.
DEADLINE: Tuesday, December 15, 2020 at midnight

[Take the Survey](#)

MEMBER NEWS & UPDATES

NEW MEMBER

Nufás Media

Business Name: Nufás Media

Rep: Sean Thornton

Website: <https://nufasmedia.com/>

Facebook: [@nufasmedia](#)

Instagram: [@nufasmediabrokerage](#)



Nufás Media is a full-service digital media brokerage providing you with 24-hour service to help you grow and scale your business. Like you, we work around the clock because your passion isn't crammed between the hours of 9 to 5. Nufás is made up of a team of young entrepreneurs and freelancers dedicated to offering a one-stop shop for new businesses when it comes to total web design, branding, content creation and writing services. Our team consists of content writers who have assisted in the creation of over 100 websites, digital marketers ready to create marketing campaigns that cater to the specific needs of your business, and small business owners looking to branch out and fill the void that exists for business owners looking for a simple, and efficient solution to getting their dream enterprise up and running.

SAYERS FOODS

Press Release

Most will have heard of the fire at Sayers Foods in Apsley over the weekend. Our thoughts are with the Sayers family and the North Kawartha community as they deal with this devastating loss. [The Township of North Kawartha](#) has issued the following release.

"The Economic Development Co-operative of North Kawartha (EDCNK) met virtually with the Sayers family, the Mayor, Township CAO and various community leaders on Sunday Dec 6, 2020 to begin formulating a community response and action plan to deal with the loss of Sayers Foods, Apsley and North Kawartha's only grocery store. The immediate outpouring of support from so many has been overwhelming and humbling."

A task force has been created to mobilize volunteers and donations and is gathering information on next steps. Stay tuned for updates.

For residents with immediate food insecurity: please call the North Kawartha Food Bank at: (705) 656-1748 and for any assistance with shopping and/or transportation please call Community Care at (705) 656-4589.

On behalf of the Sayers, Apsley and North Kawartha we want to thank everyone for all the offers of assistance and appreciate your patience and understanding as we get organized to respond to this challenge."

BUCKHORN BANNERS

Trent Severn Trail Town

The Buckhorn Trent Severn Trail Town Committee recently facilitated the installation of banners on the bridges over Lock 31 and the dam in Buckhorn. The banners celebrate and identify some of the key aspects that make living in, and visiting the [Municipality of Trent Lakes](#) a wonderful, unique experience and provides a positive presence of pride in the community.

The Municipality of Trent Lakes provided funding to Buckhorn Trail Town who used part of the funding to develop and install the banners on the bridges. The Trent-Severn Trail Town communities, including Buckhorn is a Regional Tourism Organization 8 (RTO8) program funded by the Ministry of Heritage, Sport, Tourism and Culture Industries.



GIFT CARD DRIVE

Lakefield Youth Unlimited

Please submit all donations by December 9, 2020

[Lakefield Youth Unlimited](#) (LYU) is hosting a Gift Card Drive!

'Tis the season for giving! Gift cards will assist parents and caregivers in providing a needed gift for their child. It will also enable the staff of Lakefield Youth Unlimited to support our community families and schools. LYU will provide your gift card to local outreach workers, schools and community agencies to ensure that needs in our community are met.

[More Info](#)



Gift Card Drive 2020
Share Christmas Joy With Children In Need



HOLIDAY WISHBOOK

Sunshrine Day Spa & Salon



This year [Sunshrine Day Spa & Salon](#) is making it even easier to get your Christmas shopping done.

Introducing their HOLIDAY WISHBOOK filled with eco-conscious skin, hair and nail care products and relaxing spa experiences. You're sure to find something for even the hardest to buy for person on your list.

Online ordering for curbside or in-store pick-up is available. Also open for in-store shopping 6-days a week.

Check out the [Wishbook](#)

CHRISTMAS TREES

Murray Tree Farm

[Murray Tree Farm](#) is open for the season! Get your Christmas tree from this great local farm!

Open Saturdays and Sundays starting December 5 until Sunday December 20.
10am – 5pm

They have all COVID-19 protocols and regulations in place. For questions, please call 705-656-4912 or visit the [website](#).



12 DAYS OF CHRISTMAS

Fuel the BCC

The Festival of Trees has taken on a new look this year with advance tickets only and limited sittings!

[See the trees!](#)

Please reserve your ticket by calling the [Buckhorn Community Centre](#) 705-657-8833

Tea & Trees \$10 pp

Enjoy a hot beverage with sweet items & buy your tickets for the Christmas décor

1 1/2 Hour Time Slots with cleaning between sittings:

Wednesday December 9 - 10:30am or 1:30pm

Only 4 person bubble per table



Wine & Trees \$18 pp

Enjoy cheese/crackers/deli meat and buy your tickets for the Christmas décor (Beverages extra)

Friday December 11 - 4:00pm - 6:00

Only 4 person bubble per table

Tree Only Days

(First come first served basis - no preregistration available)

Limited numbers inside as visitors arrive.

No admission fee however non perishable food items for the food drive are most welcome

Sunday December 13 - 11am - 2pm

Monday December 14 - 9:30am - noon

Draw will take place December 14 @ 1pm

Visit the [website](#) for more information

2020 TOURISM RECOVERY SURVEY

Peterborough & the Kawarthas Tourism

As we all navigate the final quarter of the year we find ourselves continuing to face the effects of COVID-19 daily. [Peterborough & the Kawarthas Tourism](#) is continuing to work with local government and agencies to find solutions that will help tourism businesses throughout our region. Your input to our confidential survey will help to provide information for creating new programs. Your input is extremely important and they hope that you'll help by completing the 2020 Tourism COVID-19 Recovery Survey found [here](#).



LAKEFIELD LUNCH DELIVERY

Cassis Bistro

From October until the end of December 2020 [Cassis Bistro](#) is offering lunch delivery service to other Lakefield businesses! For “Fellow Lakefield Village Workforce” price is just \$15 including tax and delivery! They are open Wednesday - Saturday. Offering it up to December 19!

[See Menu](#)

Cassis Bistro will close for Christmas and staff holidays from December 20, reopening on January 21, 2021 with a new menu for lunch delivery service!

ADVANCED SERVICES & ADVISORY PROJECT

Community Futures

[Community Futures Peterborough](#) is launching the Advanced Services & Advisory Project (ASAP) to connect entrepreneurs operating within the City and County of Peterborough and First Nations to local professionals for advice, training, and counselling critical to helping entrepreneurs navigate through the pandemic.



The waitlist is now open!

**THE ADVANCED SERVICES
& ADVISORY PROJECT**

for Businesses in need of Advice or Training!

The following service areas will be eligible:

- Financial & Debt Management - Training, advice or counselling on planning, organizing, directing and controlling any financial activities;
- Customer Attraction & Retention - Strategies for creating new markets & sales channels, and creating a culture of innovation & becoming customer centric;
- Digital & Technical Services - Digital needs assessment, advice & training on digital platforms;
- Business Advisory & Coaching - Human Resources and overall strategies, as well as other training, counselling and advice activities.

**Ineligible expenses include capital expenses and marketing.*

For more information, please visit the Community Futures Peterborough [website](#).

BUSINESS NEWS & RESOURCES

COVID-19 VACCINE DISTRIBUTION TASK FORCE

Ontario Government Appoints Members

The Ontario government announced the appointment of nine members of the new Ministers' COVID-19 Vaccine Distribution Task Force. The task force, chaired by General (retired) Rick Hillier, former Chief of Defence Staff for the Canadian Forces, will oversee the delivery, storage and distribution of COVID-19 vaccines.

Christine Elliott, Deputy Premier and Minister of Health and Solicitor General Sylvia Jones, confirmed the following individuals will join General Hillier to advise on the planning and execution of the province's COVID-19 immunization program:

- Dr. Dirk Huyer, Ontario's Chief Coroner and Coordinator of Provincial Outbreak Response
- Dr. Homer Tien, trauma surgeon and President and CEO, Ornge
- Dr. Maxwell Smith, bioethicist and assistant professor, Western University
- Dr. Isaac Bogoch, infectious diseases consultant/internist, Toronto General Hospital
- Ontario Regional Chief RoseAnne Archibald of Taykwa Tagamou Nation
- Dr. Regis Vaillancourt, Director of Pharmacy, Children's Hospital of Eastern Ontario
- Linda Hasenfratz, CEO, Linamar Corporation
- Angela Mondou, President and CEO, TECHNATION
- Mark Saunders, former Toronto Police Chief

[Read More](#)



SUPPORTING ONTARIO'S HOSPITALITY SECTOR

Insurance Bureau of Canada Launches Program

The Business Insurance Action Team is an industry-driven solution that brings insurers and their representatives together to help struggling small businesses in Ontario's hospitality sector – specifically restaurants, bars, pubs and banquet halls – and help them to secure insurance amid the economic challenges the COVID-19 pandemic has created.



Small business owners facing challenges are encouraged to visit the [website](#) and call the Business Insurance Helpline at 1-844-2ask-IBC. Commercial insurance is a highly competitive market, and it is very possible that another insurance company can offer a different option at a lower rate. It is critical that businesses explore all available options.

[More Information](#)

INVESTING IN ONTARIO'S TOURISM INDUSTRY

Ontario Government

The Ontario government is investing nearly \$4.4 million to support the long-term sustainability of the province's vital tourism industry. This funding will help deliver innovative, safe experiences, like virtual festivals and events, and support tourism operators as they deal with the impacts of COVID-19.

Through the Reconnect Festival and Event Program, Ontario is investing more than \$3.4 million to support 27 local events and initiatives. These events are the first to be approved through the program, which was launched in October 2020. This funding will support festival and event organizers as they adapt to new public health measures with virtual, drive-through and other safe offerings.

[Read More](#)

COVID-19 RELIEF

Main Street Relief Grant



Ontario is helping small businesses with the unexpected costs of PPE. The grant application is now live, [apply here](#).

Eligibility

To be eligible, your business must have two to nine employees and be in one of the following sectors:

- retail
- accommodation and food services
- repair and maintenance
- personal and laundry services

What you'll get

Eligible small businesses will get one-time grants of up to \$1,000.

What you'll need to apply

You will need to submit receipts or proof of costs for PPE purchased since March 17, 2020.

This includes:

- gloves, gowns, face shields, eye protection, masks, sanitizer, sanitizing wipes
- thermometers, temperature monitors or cameras
- physical changes, including the installation of hand sanitizer stations and plexiglass dividers
- signs to guide or inform customers and employees

[Grant Info](#)

WEBINARS

Information for Business Owners

December 9 @ 10:30AM: [Ideas Lab: Costing & Pricing in a Covid-era](#)

December 9 @ 1PM: [Cannabis Act Review: Marketing, Promotions & Labelling](#)

December 10 @ 10:30AM: [Ideas Lab: Cultivating Customer Loyalty – A Visitor's Lens](#)

December 10 @ 1PM: [Supporting Local Business: Essential to our Economy and Communities](#)

kawartha

CHAMBER of COMMERCE & TOURISM

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- Chamber Updates
- Member News & Updates
- Business News & Resources

CHAMBER UPDATES

CHOOSE LOCAL!

14 Unique Gift Ideas

This Holiday Season it's important to keep the cheer here and Choose Local!

We have compiled a list of 14 Unique Gift ideas that will make your loved ones smile and support your local businesses. There is something for everyone so visit our [blog](#) to check it out!



CHOOSE LOCAL!

Guest Blog - Peterborough Humane Society



Check out our latest [guest blog](#) written by [Peterborough Humane Society](#)!

Thinking about adopting this holiday season? Read this great blog post for tips and recommendations for adopting during the holidays - and during a pandemic!

KAWARTHA CHAMBER UPDATES

#KeepingYouUpdated

The Kawartha Chamber is dedicated to keeping you up to date on news and resources during these difficult times.

We want our community to know that we are here for you. If you wish to share the challenges you are having and the support you are needing, we can communicate this to all levels of government via the Chamber network. Please send these thoughts to info@kawarthachamber.ca or generalmanager@kawarthachamber.ca

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[COVID-19 Updates Page](#)

info@kawarthachamber.ca

[@KawarthaChamber](#)



DIGITAL MAIN STREET

Digital Service Squad Here to Help!



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If you have any questions please reach out to [Chamber staff](#).

[Board of Directors Nomination Form](#)

[2021-2022 Volunteer Expression of Interest Form](#)

GREENING YOUR BUSINESS Kawartha Chamber & Selwyn Township Webinar

[The Township of Selwyn](#) and the Kawartha Chamber of Commerce & Tourism is offering a two-part webinar series offering tips and tricks for your business related to waste management & diversion, transportation and energy saving, with an overview of the Federally proposed single use plastics ban and Provincial blue box transition to producer and consumer responsibility, and COVID-19 challenges and opportunities. As a bonus, hear from fellow local

businesses on their sustainable success stories!

Date: January 13, 2021

Time: 04:00 PM - 05:00 PM EST

Email: membership@kawarthachamber.ca

Fees/Admission: This is a free virtual event

[Register Here!](#)



All participants who attend the event and stay until the end will be entered in a draw for a \$50 gift certificate to be used at any Kawartha Chamber member business of your choosing.

Enjoy presentations from [Beachwood Resort](#) and Summer Roads Flower Company.

Part 2 information can be found [here](#).

HOLIDAY HOURS

Chamber Office & ServiceOntario Lakefield

Kawartha Chamber Office

12 Queen St. Lakefield

CLOSED December 24 - January 1

ServiceOntario Lakefield

133 Water St. Lakefield

Dec. 24 9 AM - 2 PM

Dec 25th– 28 CLOSED

Dec. 29 9 AM - 4 PM

Dec. 30 9 AM - 4 PM

Dec. 31 9 AM - 3 PM

Jan. 1 CLOSED

MEMBER NEWS & UPDATES

2020 HOLIDAY CHAMBER CHALLENGE

Kawartha Lakes Construction

[Kawartha Lakes Construction](#) is issuing a challenge to local member businesses to see how much we as a business community can raise for Kawartha Food Share.

Every dollar raised by the local business community will be matched by KLC up to \$2500 and donated directly to Kawartha Food Share.

With the proceeds, KFS will ensure to reach out first to the North Kawartha Food Bank, allowing them to expand their reach, especially after the loss of Sayers in Apsley. Let's build a hunger free community together!



SAYERS FOODS

Update

On Wednesday December 9, 2020 the Economic Development Cooperative (EDC) and several of [North Kawartha's](#) community leaders met to discuss the community's response to the recent fire at Sayers Foods. The group is working to assess the needs of the community and wants to ensure residents of North Kawartha are aware of the resources available to them.

Community Care - (705) 656-4589

Hamilton Bus Lines has donated a bus to provide free transportation every Tuesday and Friday to Bancroft NoFrills so residents can purchase their groceries.

Pick up:

- 10:00AM - North Kawartha Community Centre, 340 McFadden Rd.,
- 10:15 AM - Community Care office, 126 Burleigh St

Book a seat on the bus by calling (705) 656-4589. Please make arrangements by noon the day before.

Caremobile

Free accessible vehicle available every Wednesday at 9:30 AM and 12:30 PM. You do not need to have mobility issues and the vehicle can take two passengers.

You do not need to be a client of the agency to use either of these services.

North Kawartha Food Bank - (705) 656-1748

The North Kawartha Food Bank continues to provide food for residents who need it. To access this service, please call the North Kawartha Food Bank (705) 656-1748.

The EDC, community leaders and Mayor Amyotte will provide an update to the community every week by posting a video message on social media, public notices on bulletin boards throughout Apsley and on www.northkawartha.ca.

POLARFEST 2021 CANCELLED

Virtual Polar Plunge Planned



[The Township of Selwyn's](#) PolarFest has been cancelled for 2021 due to the COVID-19 pandemic, with a virtual version of the Polar Plunge fundraiser still going ahead.

The PolarFest committee decided to cancel the 41st annual event, originally scheduled for February 5th to 7th, in consultation with township staff.

“As disappointing as it is to have to cancel PolarFest this year, we look forward to working with our PolarFest committee, community partners, and sponsors to welcome visitors in 2022,” organizers announced on December 14

Organizers say “a special at home and virtual edition” of the Polar Plunge will still take place on Sunday, February 7th. Details will be announced at www.belrotaryplunge.com.

STARTER COMPANY PLUS GRANTS AWARDED

Peterborough & the Kawarthas

[Peterborough & the Kawarthas](#) Business Advisory Centre announced \$36,000 in funding to support seven local entrepreneurs with their business growth.

This announcement of funding is for participants in the Fall intake of 2020 for the Starter Company Plus, a Government of Ontario funded program. This program, which has been running since March 2017, supports entrepreneurs in starting, growing or acquiring a business, offering a robust series of workshops to support the creation of a formalized business plan, culminating in the chance to pitch for competitive grant dollars. This intake's grant recipients are: [Living Local Box](#), Douglas Works, King & Tupper, Suzi Home Maker, The Kawartha Craft Company, Saunders Tax Service & Kawartha Spice Company!

Winter 2021 Intake

Applications for the winter intake of the Starter Company Plus program [will open here](#) on January 1st 2021 at 12:01 am.

[More Information](#)



GIFT CARDS AVAILABLE

Holiday Shopping Made Easy!

[The Art Shop](#) is selling gift certificate this holiday season! The perfect gift for art collectors or those wanting to start one! Give the gift of choice!

Contact The Art Shop or visit their [website](#) for more information.



CHRISTMAS TREES

Murray Tree Farm

[Murray Tree Farm](#) is open for the season! Get your Christmas tree from this great local farm!

Open Saturdays and Sundays starting December 5 until Sunday December 20.
10am – 5pm

They have all COVID-19 protocols and regulations in place. For questions, please call 705-656-4912 or visit the [website](#).

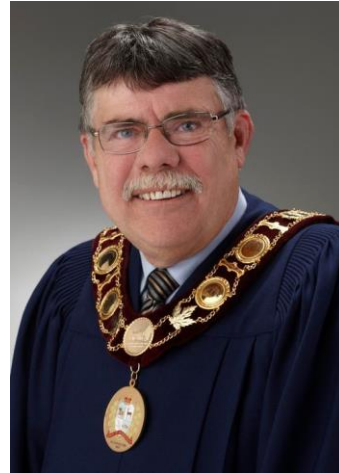


PETERBOROUGH COUNTY WARDEN ELECTED

2020-22 Term

[Peterborough County](#) has announced that Mr. J. Murray Jones, Mayor of the Township of Douro-Dummer has been elected Peterborough County Warden for 2020-2022 at a Special County Council meeting December 9.

Warden J. Murray Jones has previously served as Warden from 2010-2016 then 2018-2020.



Peterborough County also announced that Mr. Andy Mitchell, Mayor of Selwyn Township has been appointed by Warden J. Murray Jones as the Peterborough County Deputy Warden for 2020-2022 at the December 11 County Council meeting.

Deputy Warden Mitchell has previously served as the Deputy Warden from 2018-2020.

[More Info](#)

NEW VIRTUAL SERVICES ADVISOR

Peterborough & the Kawarthas Economic Development

The [Peterborough & the Kawarthas](#) Business Advisory Centre (BAC) has announced the creation of a new position, Virtual Services Advisor, to serve local entrepreneurs and small business owners.

Michael Tamane will be working remotely on a part-time basis in his role as Virtual Services Advisor, providing information to entrepreneurs in the region through a virtual platform. His focus will be on connecting start-ups with assistance and resources to launch their business.

Michael will serve as the first point of contact for the BAC, provide extended hours and offer completely virtual services through channels like online LiveChat, email and phone.

Schedule

Mon: 8:30 am – 4:30 pm

Tues: 8:30 am – 4:30 pm

Weds: 12:00 pm – 8:00 pm

Thurs: 8:30 am – 4:30 pm

Michael Can Help With:

- Navigating BAC resources: 'General Inquiries'
- Business conception: 'I want to start a business'
- Business model development: 'I have an idea for a business, what's next?'
- Online channel development: 'I can't conduct business as usual; what can I do?'

For additional information please contact Keaton Robbins, Corporate Communications Officer, 705.743.0777 Ext. 2116 or kerobbins@peterboroughed.ca, @PtboEcDev

LAKEFIELD LUNCH DELIVERY

Cassis Bistro



From October until the end of December 2020 [Cassis Bistro](#) is offering lunch delivery service to other Lakefield businesses! For "Fellow Lakefield Village Workforce" price is just \$15 including tax and delivery! They are open Wednesday - Saturday. Offering it up to December 19! [See Menu](#)

Cassis Bistro will close for Christmas and staff holidays from December 20, reopening on January 21, 2021 with a new menu for lunch delivery service!

BUSINESS NEWS & RESOURCES

COVID-19 UPDATES

Peterborough Public Health

1. Questions about seasonal property use during the pandemic? An updated document is available [here!](#).
2. Many establishments are required to have a COVID-19 safety plan in place, now that we are in the Yellow Zone. Click [here](#) for a variety of safety plan webinars.
3. [Webinar](#), December 17: Presented by the National Collaborating Centre for Environmental Health - Surface Cleaning and Disinfection in the Context of the COVID-19 Pandemic
4. Q and A COVID-19: Non-Medical Masks ([Public Health Ontario](#))
5. Ontario Identifies [Key Groups for Distribution](#) of Initial COVID-19 Vaccines
6. Talk Now: Mental Health and Addictions Virtual Clinic; If you need help with a mental health and/or addictions concern please call 705-876-5826 to be connected with a mental health professional.
7. Been told you need to self-isolate, but not sure what that means? PPH recently created a new webpage [COVID-19 and Self-Isolation](#). This webpage has a section on

“When Do I Need to Self-Isolate?”, “How Long Do I Need to Self-Isolate For?”, and “What to Do During Self-Isolation?”

8. Witnessed an un-safe ‘thing’ happen while you are out and about? Not sure if COVID-19 protocols are being followed? Reporting complaints about COVID-19 just got easier and more efficient:

- Report your concerns to the manager or owner of the establishment; often, persons responsible for the operation are unaware of the concern, and appreciate the information and opportunity to correct the issue;
- Complete PPH's [online complaint form](#);
- Call Peterborough Public Health at 705-743-1000 to speak with the COVID-19 hotline
- E-mail

Christmas needs to look a little different this year. Celebrating with your immediate household is the safest option, and PPH is encouraging you to think twice about visits with people living in areas of high transmission. Plainly, the best advice is to avoid non-essential travel, especially to and from areas of high transmission to areas of low transmission, and find other ways to celebrate this year. Contact [Peterborough Public Health](#) for more information.

Stay Safe This Holiday Season! Reduce Your Risk...

LOWEST RISK:

- Celebrating with your household
- Connecting virtually with friends and family

MODERATE RISK:

- Going out to a restaurant for dinner with only your household members
- Celebrating with a friend or family member that lives alone

AVOID:

- Gatherings with anyone from outside your household
- Going to a restaurant or bar with anyone from outside your household
- Travelling outside of the region for non-essential reasons (ie. Holiday shopping)
- Going out if you are feeling ill



ALLOWING ALCOHOL WITH TAKEOUT & DELIVERY

Ontario Permanently Allowing

The Ontario government is supporting jobs at local restaurants, bars, breweries, wineries and distilleries during the COVID-19 pandemic by expanding opportunities in alcohol sales, including making the sale of alcohol with food takeout and delivery orders permanent.

Ontario previously approved some of these changes on a temporary basis to support businesses significantly impacted by the spread of COVID-19. The province is now permanently allowing licensed restaurants and bars to include alcohol with food as part of a takeout or delivery order.



Additional permanent reforms for the hospitality sector will allow

- alcohol service on docked boats by operators with a liquor sales licence;
- reduced minimum pricing of spirits consumed on-site, to align with the reduced pricing introduced for takeout and delivery orders;
- the length of time for temporary patio extensions to be set out by the Alcohol and Gaming Commission of Ontario (AGCO); and,
- for a requirement that ensures third parties delivering from licensed restaurants and bars have a delivery licence.

[Read More](#)

PROTECTING WORKERS & EMPLOYERS

Ontario Government Proposed Legislation

The Ontario government introduced the Workplace Safety and Insurance Amendment Act, 2020 that would, if passed, protect employers from an unexpected increase in Workplace Safety and Insurance Board (WSIB) premiums, while maintaining an increase to the maximum earnings cap for worker benefits.

The loss of jobs among lower wage workers, including those in the retail, hospitality and the service sector, during the COVID-19 pandemic has resulted in an increase in the average industrial wage (AIG) of Ontario workers by 7.8 per cent, compared to an average increase of 2-3 per cent. The proposed amendment would limit the impact the increase the AIG has on WSIB premiums to 2 per cent, making sure struggling business owners aren't subject to sudden undue costs during these challenging times.

[More Info](#)

COVID-19 RELIEF

Main Street Relief Grant



Ontario is helping small businesses with the unexpected costs of PPE. The grant application is now live, [apply here](#).

Eligibility

To be eligible, your business must have two to nine employees and be in one of the following sectors:

- retail
- accommodation and food services
- repair and maintenance
- personal and laundry services

What you'll get

Eligible small businesses will get one-time grants of up to \$1,000.

What you'll need to apply

You will need to submit receipts or proof of costs for PPE purchased since March 17, 2020.

This includes:

- gloves, gowns, face shields, eye protection, masks, sanitizer, sanitizing wipes
- thermometers, temperature monitors or cameras
- physical changes, including the installation of hand sanitizer stations and plexiglass dividers
- signs to guide or inform customers and employees

[Grant Info](#)

WEBINARS

Information for Business Owners

December 15 @ NOON: [Women Breaking Barriers - Innovation Cluster Panel Discussion](#)

January 15 @ 1PM: [Business Insurance 101 – Supporting Businesses during the Pandemic](#)

kawartha

CHAMBER of COMMERCE & TOURISM

In this NewsFlash:

- Chamber Updates
- Member News & Updates
- Business News & Resources

CHAMBER UPDATES

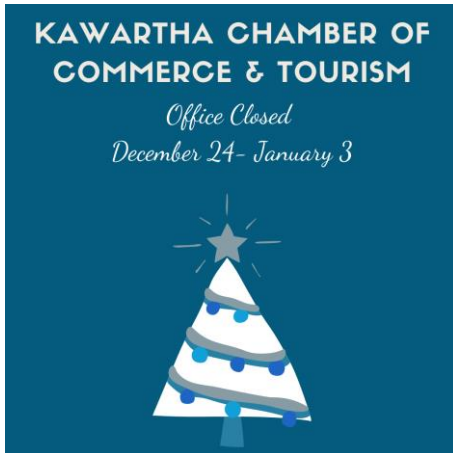
HAPPY HOLIDAYS

Office Closing for Holidays

The Kawartha Chamber of Commerce & Tourism office will be closed for the holidays from December 24 - January 3. Staff will work remotely starting January 4, following the provincial shutdown.

The Lakefield ServiceOntario office will be closed December 25-28 and January 1-3, other hours specified below.

We wish all our members happy holidays! We look forward to the new year with you!

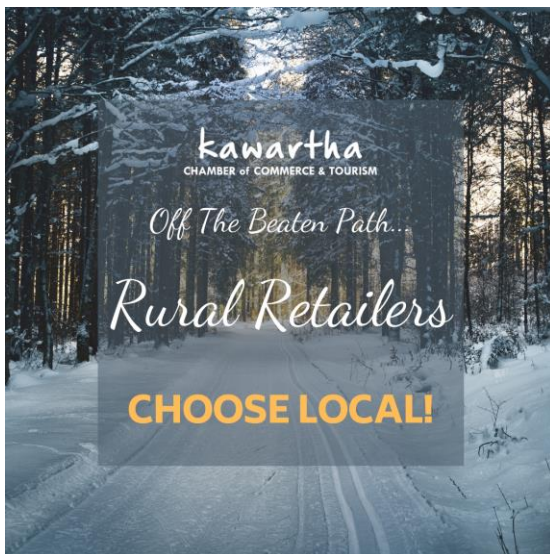


ServiceOntario Holiday Hours

DEC. 24	9 AM - 2 PM
DEC. 25-28	CLOSED
DEC. 29	9 AM - 4 PM
DEC. 30	9 AM - 4 PM
DEC. 31	9 AM - 3 PM
JAN. 1-3	CLOSED

CHOOSE LOCAL!

Off the Beaten Path... Rural Retailers



As the Christmas holiday rapidly approaches make sure to keep your rural retailers in mind when doing last minute shopping! Do you need to grab just one more present? Forgot to pick up those stocking stuffers? Maybe you just need to run out for last minute supplies before stores close their doors for the holidays. We want to help!

Shop locally and safely with this great list of Rural Retailers – many of which have online shopping or curbside pickup available!

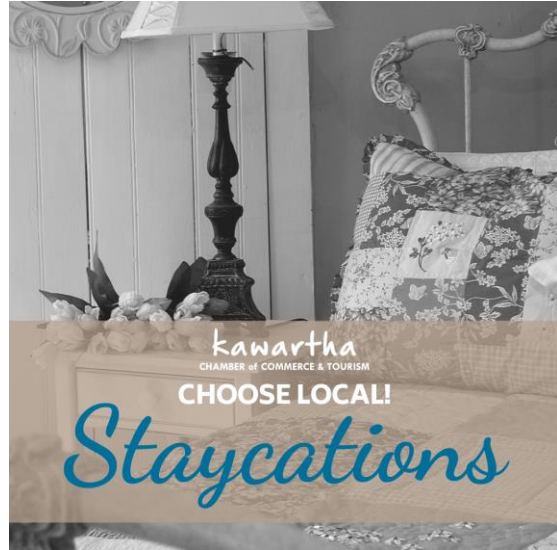
[Read Blog](#)

CHOOSE LOCAL!

Guest Blog - Style Your Nest

Looking for a good gift idea or for a getaway? One doesn't have to travel far to find a peaceful oasis. This year consider exploring your own backyard! Choose Local! and discover what the Kawarthas have to offer. We have pulled together some great staycation ideas from accommodation providers in our area.

Check out our [blog](#)!



CHOOSE LOCAL!

Guest Blog - Style Your Nest

Check out our latest guest blog by [Style Your Nest](#)! The difficulties this year has brought may make you want to go all out with your Christmas decorating, or you may prefer to keep things simpler. [Here are some tips](#) to keep in mind when decorating this season!



KAWARTHA CHAMBER UPDATES

#KeepingYouUpdated

The Kawartha Chamber is dedicated to

[COVID-19 Updates Page](#)

info@kawarthachamber.ca

[@KawarthaChamber](#)



keeping you up to date on news and resources during these difficult times.

We want our community to know that we are here for you. If you wish to share the challenges you are having and the support you are needing, we can communicate this to all levels of government via the Chamber network. Please send these thoughts to info@kawarthachamber.ca or generalmanager@kawarthachamber.ca

Also visit our COVID-19 Local Updates webpage, email us your updates and questions, and follow us on social media!

DIGITAL MAIN STREET

Digital Service Squad Here to Help!

Kawartha Chamber is working with [acorn30](#) and the Digital Service Squad to deliver the Digital Main Street Program.

Businesses in Selwyn, Douro Dummer, Ashpodel Norwood, Trent Lakes, North Kawartha and Curve Lake First Nation are eligible to apply.

Digital Service Squad members are available to help with:

- Setting up your social media
- Creating a social media plan
- Help with your website or advice on creating one SEO and Local Marketing
- Coaching on your POS or other hardware issues Photography, 360-degree photos and video



Watch our [social media](#) for FAQ Fridays, tips and other updates!

[Book Your Free Consultation](#)

Learn more [here](#).

CHAMBER BOARD/COMMITTEE NOMINATIONS

Submit Your Nomination Form!

At this time we ask that Members give consideration to putting their name forward to act on the **Chamber's Board of Directors for the 2021-22 term**. The Board currently meets once a month virtually and will continue with this format until in-person meetings are more favourable. You are also welcome to nominate a staff member or colleague. **Submit the form by January 7, 2021 at noon.**

Additionally, we are inviting **expressions of interest for our Committees**. While new Committee members can be welcomed at any time throughout the year, this will help us with our planning for 2021.

If you have any questions please reach out to [Chamber staff](#).

[Board of Directors Nomination Form](#)
[2021-2022 Volunteer Expression of Interest Form](#)



GREENING YOUR BUSINESS

Kawartha Chamber & Selwyn Township Webinar

A poster with a green background and leaf patterns. The text reads: "Greening Your Business Cost Conscious & Sustainable Practices for 2021". Below this, a box says: "Each participant will be entered into a draw for a chance to win a \$50 gift card to a Kawartha Chamber member business of your choice!". At the bottom, the logos for "Township of Selwyn" and "kawartha CHAMBER of COMMERCE & TOURISM" are displayed.

Greening Your Business
Cost Conscious & Sustainable Practices for 2021

Each participant will be entered into a draw for a chance to win a \$50 gift card to a Kawartha Chamber member business of your choice!

Township of **Selwyn**
kawartha
CHAMBER of COMMERCE & TOURISM

[The Township of Selwyn](#) and the Kawartha Chamber is offering a two-part webinar series offering tips and tricks for your business related to waste management & diversion, transportation and energy saving, with an overview of the Federally proposed single use plastics ban and Provincial blue box transition to producer and consumer responsibility, and COVID-19 challenges and opportunities. Enjoy presentations from [Beachwood Resort](#) and Summer Roads Flower Company.

Date: January 13, 2021

Time: 04:00 PM - 05:00 PM EST

Fees/Admission: This is a free virtual event

[Register Here!](#)

Part 2 information can be found [here](#).

MEMBER NEWS & UPDATES

SAYERS FOODS

Update

The recent fire at the only grocery store in Apsley, ON, has left the town without access to food and other supplies during the holidays.

Real Canadian Superstore has worked with the [Township of North Kawartha](#) to find a temporary solution to help residents as they prepare for the holidays. Through PC Express, the company will bring online grocery orders from one of its closest stores to the town, for curbside pickup at the North Kawartha Community Centre. In addition, the company has been in touch with the North Kawartha Food Bank and will be providing \$5,000 worth of most-needed products.

Residents can place online grocery orders for pickup at the North Kawartha Community Centre on December 20, 21 or 22 by visiting superstore.ca/apsley. As with any PC Express pick up order, the prices and sales are the same as shopping in the store, and the company has waived all pick up fees. The truck will bring approximately 80 orders per day to the town with four different timeslots available each day.

[Read More](#)



SPECIAL HOLIDAY MARKET A SUCCESS!

Lakefield Farmer's Market

The 1st [Lakefield Farmers' Market](#) "Special Holiday Market" was a HUGE success! Over 800 people came out to support local food producers and vendor sales were up 50% compared to a normal market day.

Many of the vendors are available for off season sales. Visit the [website](#) for their contact information.



JOB POSTINGS

Multiple Opportunities

Economic Development Coordinator

[The Township of Selwyn](#) is seeking applications for an Economic Development Coordinator (1 Year Contract) who will focus primarily on business retention, expansion and attraction programs, tourism development, and community and business development.

Qualified candidates are invited to submit a cover letter and resume by **12 noon, Friday, January 15th, 2021**

Development Approvals Technician

[The Township](#) is seeking a Development Approvals Technician. In this new position, this successful candidate will provide advice and interpretation as it relates to the Zoning By-law and Official Plan, as well as review and process Development Applications and Zoning Certificates. This role also provides administrative and technical support for the Planning services area, while fostering excellence in customer service to the Township residents.

Qualified candidates are invited to submit a cover letter and resume by **12 noon, Friday January 15th, 2021.**

Planner

Reporting to the Chief Building Official, the Planner is responsible for processing all planning and development applications, short-term planning and any other matters related to the comprehensive and orderly land-use development of [North Kawartha Township](#).

The deadline for submission is **Sunday, January 17th, 2021.**

Philanthropy Associate

[The Canadian Canoe Museum](#) is seeking a Philanthropy Associate to join the museum team on this transformational journey. Providing campaign support for the Executive Director and leadership team, the Philanthropy Associate will play a key role in the day-to-day fundraising activities that will lead to the successful realization of the campaign's goals. This individual will be responsible for supporting donor cultivation and donor stewardship activities and capturing and maintaining campaign-related information in a comprehensive database.

The deadline for submission is **5:00 p.m. on January 8, 2021.**

2020 HOLIDAY CHAMBER CHALLENGE

Kawartha Lakes Construction



[Kawartha Lakes Construction](#) is issuing a challenge to local member businesses to see how much we as a business community can raise for Kawartha Food Share.

Every dollar raised by the local business community will be matched by KLC up to \$2500 and donated directly to Kawartha Food Share.

With the proceeds, KFS will ensure to reach out first to the North Kawartha Food Bank, allowing them to expand their reach, especially after the loss of Sayers in Apsley. Let's build a hunger free community together!

NORTH KAWARTHA SURVEY

Service Delivery Review

The [Township of North Kawartha](#) has hired [Strexer Harrop & Associates](#) to conduct a Service Delivery Review.

The purpose of the Service Delivery Review is to improve the understanding of the services currently provided by the Township and provide better information that will allow the community, Council and staff to make informed strategic choices regarding those services.

The Service Delivery Review will accomplish this by investigating current services and their delivery approach, identifying potential changes to service delivery methods and/or service levels and recommending changes that will improve efficiency or effectiveness.

Please complete the survey to have your say and you could even win a \$ 250 gift certificate for a local business. Survey Closes January 8th, 2021.

To access the public survey [click here!](#)



BUSINESS NEWS & RESOURCES

PROVINCIAL SHUTDOWN Beginning December 26

As COVID-19 cases continue to rise at an alarming rate, the Ontario government, in consultation with the Chief Medical Officer of Health and other health experts, is imposing a Provincewide Shutdown. Additional restrictions will be put into place and reinforce that Ontarians should stay at home as much as possible to minimize transmission of the virus and prevent hospitals from becoming overwhelmed. The Provincewide Shutdown will go into effect as of Saturday, December 26, 2020, at 12:01 a.m.

The details about impacts to all of the sectors can be found [in this chart](#). [Peterborough Public Health](#) will be spending the next couple of days getting to know the new Regulation, and are happy to answer any questions you might have. The chart in the link above breaks down fairly specifically what can and can't open, and the parameters that need to be adhered to for those that are permitted to be open.

[Read Press Release](#)

CAPPING FOOD DELIVERY FEES

Government of Ontario

The Ontario government is helping small and independent restaurants during COVID-19 by capping high food delivery fees.

The Supporting Local Restaurants Act, 2020 comes into effect December 19. Food delivery companies will be required to limit the rates they charge to 20% for each transaction — with no more than 15% for commission for food delivery services. The cap applies in areas where indoor dining is prohibited, to help restaurants stay in business and continue contributing to their communities.



To support this change, the government will:

- Provide food delivery company employees or contractors who perform delivery services with protection that their compensation will not be reduced in response to these changes.
- Enable restaurants and food delivery company employees or contractors to [file online complaints](#) if they are charged fees that exceed the cap or if their compensation or payments are reduced.
- Impose fines of up to \$10 million to food delivery service companies that do not comply with the law.

[Read More](#)

CANADA SUMMER JOBS

Applications Now Open!

Are you looking to hire a young person to work in your business or organization next year?

The Government is announcing that the employer application period for the 2021 Canada Summer Jobs (CSJ) program opens on **Monday, December 21, 2020 and closes on Friday, January 29, 2021.**

They have expanded the 2021 CSJ program to help employers adapt to the realities of COVID-19 and support young Canadians in getting the skills and experience they need.

Next year's program will offer up to 120,000 jobs for young Canadians between 15 and 30 years of age, representing a 50% increase from 2020.

Not-for-profit organizations, public-sector employers, and private-sector employers can

start preparing their applications now to hire a young Canadian.

[Learn more](#)

CLAIMING HOME OFFICE EXPENSES

Canada Revenue Agency



As an employee, you may be able to claim certain home office expenses (work-space-in-the-home expenses, office supplies, and certain phone expenses).

This deduction is claimed on your personal income tax return. Deductions reduce the amount of income you pay tax on, so they reduce your overall income tax liability.

Employees who worked from home more than 50% of the time over a period of a least four consecutive weeks in 2020 due to COVID-19 will now be eligible to claim the home office expenses deduction for 2020. The use of a shorter qualifying period will ensure that more employees can claim the deduction than would otherwise have been possible under longstanding practice.

[More Info](#)

COVID-19 RELIEF

Main Street Relief Grant

Ontario is helping small businesses with the unexpected costs of PPE. The grant application is now live, [apply here](#).

Eligibility

To be eligible, your business must have two to nine employees and be in one of the following sectors:

- retail
- accommodation and food services
- repair and maintenance
- personal and laundry services

What you'll get

Eligible small businesses will get one-time grants of up to \$1,000.

What you'll need to apply

You will need to submit receipts or proof of costs for PPE purchased since March 17, 2020. This includes:

- gloves, gowns, face shields, eye protection, masks, sanitizer, sanitizing wipes

- thermometers, temperature monitors or cameras
- physical changes, including the installation of hand sanitizer stations and plexiglass dividers
- signs to guide or inform customers and employees

[Grant Info](#)

WEBINARS

Information for Business Owners

January 13 @ 4PM: [Greening Business Your Business Part 1](#)

January 15 @ 1PM: [Business Insurance 101 – Supporting Businesses during the Pandemic](#)

January 19 @ 4PM: [Greening Business Your Business Part 2](#)

kawartha

CHAMBER of COMMERCE & TOURISM

In this NewsFlash:

- Chamber Updates
- Member News & Updates
- Business News & Resources

CHAMBER UPDATES

KAWARTHA CHAMBER Happy New Year!

A new year means new beginnings and opportunities! We have some exciting things coming this year - Stay tuned!

With the recent [provincewide lockdown](#), staff will be working remotely. It is best to [contact us](#) by email. Staff are happy to help however possible.

We encourage everyone to continue to [Choose Local!](#) in 2021, our local businesses still need your support! Shop, eat and hire local!



KAWARTHA CHAMBER UPDATES #KeepingYouUpdated

[COVID-19 Updates Page](#)

info@kawarthachamber.ca

[@KawarthaChamber](#)



The Kawartha Chamber is dedicated to keeping you up to date on news and resources during these difficult times.

We want our community to know that we are here for you. If you wish to share the challenges you are having and the support you are needing, we can communicate this to all levels of government via the Chamber network. Please send these thoughts to info@kawarthachamber.ca or generalmanager@kawarthachamber.ca

Also visit our COVID-19 Local Updates webpage, email us your updates and questions, and follow us on social media!

KEEPING YOU UPDATED

Open/Closed List

Keeping You Updated

Help us keep your customers informed!



Let us know if your business has...

- new hours of operation
- limited services
- COVID-19 accommodations such as curbside pickup/ take out/ online shopping
- temporarily closed

kawartha
CHAMBER of COMMERCE & TOURISM

With new COVID-19 restrictions in place, help us keep local customers updated.

We encourage member & non-member businesses in Peterborough County to [email](#) us with your updated business information! This includes hours, services, closures, etc.

We will be updating a list regularly. Keep us updated as things evolve.

GREENING YOUR BUSINESS

Selwyn Township & Kawartha Chamber 2 Part Webinar

First session is next week - register now!

Session #1: Waste Management & Diversion + Future Planning

Wednesday Jan 13, 2021

4:00 PM - 5:00 PM EST

FREE virtual event

Explore ways of saving costs through minimizing waste and sustainably diverting recyclable materials for the betterment of your business and the environment. In addition, learn about the proposed Federal single-use plastics ban and Provincial Blue Box Recycling Transition to

producer and consumer responsibility, and discuss COVID-19 challenges and opportunities! Finally, enjoy presentations from [Beachwood Resort](#) and Summer Roads Flower Company.

[Register!](#)

Session #2: Transportation & Energy Saving + Future Planning

Tuesday Jan 19, 2021

4:00 PM - 5:00 PM EST

FREE virtual event

Explore ways of saving costs and helping the environment through active, public and electric modes of transportation and leveraging energy conservation strategies and funding opportunities. In addition, learn about the proposed Federal single-use plastics ban and Provincial Blue Box Recycling Transition to producer and consumer responsibility, and discuss COVID-19 challenges and opportunities! Finally, enjoy presentations from [Sunblockers](#) and [The Nutty Bean](#).

[Register!](#)



CHAMBER BOARD/COMMITTEE NOMINATIONS

Submission Deadline is Thursday!

At this time we ask that Members give consideration to putting their name forward to act on the **Chamber's Board of Directors for the 2021-22 term**. The Board currently meets once a month virtually and will continue with this format until in-person meetings are more favourable. You are also welcome to nominate yourself, a staff member or colleague.

Submit by January 7, 2021 at noon.



Additionally, we are inviting **expressions of interest for our Committees**. While new Committee members can be welcomed at any time throughout the year, this will help us with our planning for 2021.

If you have any questions please reach out to [Chamber staff](#).

[Board of Directors Nomination Form](#)

4 NEW YEAR'S RESOLUTIONS FOR YOUR BUSINESS

Submission Deadline is Thursday!



This year has been a little more difficult to figure out new year's resolutions. Part of that is because we're all still reeling from the "lessons" we learned in 2020. Even the best prepared businesses lacked preparation for a global pandemic. Still, the new year is a great time to reexamine what you've been doing and how it can get better.

[Read Blog](#)

MEMBER NEWS & UPDATES

COMMUNITY IMPROVEMENT PLAN

Township of Selwyn

[Selwyn Township's](#) Community Improvement Plan (CIP) has undergone a review in an effort to incentivize as many projects as possible and to address the many COVID-19 expenses that our local businesses are incurring. Two major temporary changes have been made to the Township's original CIP:

1. Cost sharing formula has been increased to 70% Township : 30% applicant; and
2. COVID-19 Pilot Grant Program has been launched. The purpose of this program is to promote physical alterations and improvements of existing commercial buildings to prevent and reduce the transmission of the COVID-19 virus.

Both initiatives expire as of December 31, 2022; with the cost sharing formula reverting back to 50% Township : 50% applicant on January 1, 2023.

[More Information](#)

Community Improvement Plan



WORKFORCE DEVELOPMENT BOARD EmployerOne Survey

The [Workforce Development Board \(WDB\)](#) is conducting an EmployerOne survey in Peterborough, Northumberland, Kawartha Lakes, and Haliburton.

The survey, **open from January 4, 2021 to February 26, 2021**, provides businesses with the opportunity to share information about their specific workforce needs. While there have been multiple provincial and national surveys, this is the only survey providing local information to inform local services.

WDB will use the results to better inform efforts to support the community through these challenging times and to provide a better understanding of occupational shortages, skills in demand and professional development requirements that help shape programming.

They want to hear from a variety of perspectives and would like to invite you to participate by completing the survey. It is also important to hear from businesses of all sectors and sizes.

You can take the survey [here](#).

Fill out the survey by February 26th and be entered for a **chance to win a \$250, \$100, or \$50 *Visa gift card**. [*see contest rules here](#)
Visit the [website](#) for more information.

**How has your business
been impacted by the
COVID-19 crisis?**

Take the EmployerOne survey.

Your feedback matters.

WDB | Workforce Development Board

Ontario  This project is funded in part by the Government of Canada and the Government of Ontario



JOB OPPORTUNITIES

Lakefield Farmers Market & more!

The [Lakefield Farmers' Market](#) is currently hiring for the position of [Market Manager](#).

As Manager of the Lakefield Farmer's Market, you will be responsible for various administrative and promotional tasks as well as being present at weekly markets. Administrative tasks include recruiting new vendors, accepting vendor applications and bringing them to the Board for review, keeping records of attendance and sales, collecting vendor fees, organizing the market stall layout, responding to inquiries, keeping vendors informed, and working with the board.



Application deadline is January 22, 2021.

[Job Posting](#)

Job Postings

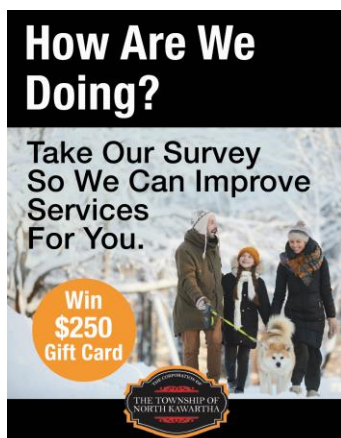
[The Canadian Canoe Museum](#) is seeking a [Philanthropy Associate](#).
The deadline for submission is **5:00 pm on January 8, 2021**.

[The Township of Selwyn](#) is seeking applications for an [Economic Development Coordinator](#) as well as a [Development Approvals Technician](#).
Qualified candidates are invited to submit a cover letter and resume for both positions by **12 noon, January 15, 2021**.

[The Township of North Kawartha](#) is currently hiring a [Planner](#).
The deadline for submission is **January 17, 2021**.

NORTH KAWARTHA SURVEY

Service Delivery Review



[The Township of North Kawartha](#) is doing a delivery service review survey to improve their understanding of the services currently provided. The survey will be investigating current services and identify potential changes to service delivery methods and/or service levels.

Complete the survey by January 8 and enter for the chance to win a \$250 gift card from a local business!

BUSINESS NEWS & RESOURCES

VIRTUAL TOWNHALLS

MPP Dave Smith

Ontario has taken the necessary, but difficult step of tougher Covid-19 measures in order to bring down the rise in cases, protect our health care system and our vulnerable populations. The impact of Covid-19 on small businesses and families in our community has been devastating. As we enter the New Year, MPP Dave Smith will again be hosting a series of virtual townhalls in order to receive feedback and listen to businesses and parents firsthand on how the government of Ontario can support them.

[RSVP Here](#)

Hospitality Virtual Townhall	January 4th at 4:00PM
Retail Virtual Townhall (Storefront)	January 5th at 4:00PM
Retail Virtual Townhall (Mall Front)	January 5th at 5:30PM
Arts & Culture Virtual Townhall	January 6th at 1:00PM
Childcare Providers Virtual Townhall	January 7th at 3:00PM
Education Virtual Townhall with Parents (Elementary)	January 8th at 3:00PM
Education Virtual Townhall with Parents (Secondary)	January 8th at 5:00PM

SUPPORTING VITAL NON-PROFITS

Government of Ontario

The Ontario government is providing nearly \$41 million to help 486 non-profit organizations across the province to rebuild and recover from the impacts of the COVID-19 pandemic. These grants are part of the first round of funding through the Ontario Trillium Foundation's new \$83-million Resilient Communities Fund.

The Resilient Communities Fund provides grants of up to \$150,000 to eligible non-profit organizations. They can apply for a broad and flexible range of needs, such as mental and physical health and wellbeing supports for staff or volunteers, identify new health and safety processes or purchasing of new technology and personal protective equipment. The fund will also provide grants to support capital needs, such as renovations and facility updates to meet the changing needs of the communities they serve.

[Read More](#)

ONTARIO SMALL BUSINESS SUPPORT GRANT

Following Provincewide Shutdown

The new Ontario Small Business Support Grant will provide a minimum of \$10,000 and up to \$20,000 to eligible small business owners.

Small businesses required to close or restrict services under the Provincewide Shutdown will be able to apply for this one-time grant. Each small business will be able to use the support in whatever way makes the most sense for their individual business. For example, some businesses will need support paying employee wages or rent, while others will need support maintaining their inventory.

Eligible small businesses include those that:

- Are required to close or significantly restrict services subject to the Provincewide Shutdown effective December 26, 2020;
- Have less than 100 employees at the enterprise level; and
- Have experienced a minimum of 20 per cent revenue decline in April 2020 compared to April 2019.



[More Information](#)

Businesses that are impacted by the Provincewide Shutdown will also be eligible for the property tax and energy cost rebates. In November, the government launched a program to provide rebates to offset fixed costs such as property tax and energy bills for businesses that are required to shut down or significantly restrict services due to provincial public health measures. These Ontario Small Business Support Grant rebates will continue to be available for businesses impacted by the Provincewide Shutdown and earlier restrictions. Business can apply for the rebates [here](#).

CANADA EMERGENCY RENT SUBSIDY PROGRAM

Improvement of the Previous CECRA

Canadian businesses, non-profit organizations, or charities who have seen a drop in revenue due to the COVID-19 pandemic may be eligible for a subsidy to cover part of their commercial rent or property expenses, starting on September 27, 2020, until June 2021.

This subsidy will provide payments directly to qualifying renters and property owners, without requiring the participation of landlords.

If you are eligible for the base subsidy, you may also be eligible for lockdown support if your business location is significantly affected by a public health order for a week or more.

[Program Info](#)

ELECTRICITY PRICES ON TEMPORARY HOLD

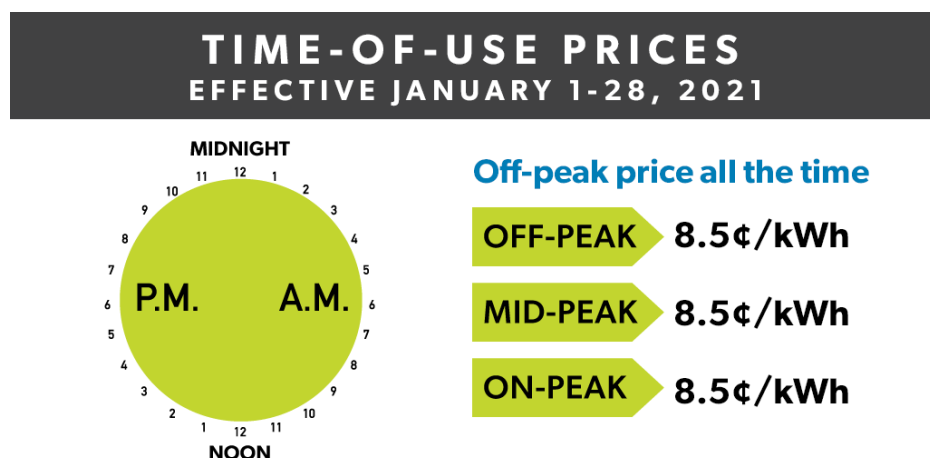
Ontario Energy Board

To support Ontarians staying home during the rapidly evolving COVID-19 situation, the Ontario government has taken steps to hold the price of electricity at 8.5 cents per kWh for electricity used from January 1, 2021 until the end of the day on January 28, 2021.

This fixed price will apply to residential, small business and farm customers who buy their electricity from their utility and applies to customers on Time-of-Use (TOU) or Tiered pricing.

Changes are also coming to the COVID-19 Energy Assistance Programs for residential, small business and registered charity customers. The Ontario Energy Board will share more details about eligibility and the applications process as soon as possible.

[More Info](#)



WEBINARS

Information for Business Owners

January 13 @ 4PM: [Greening Business Your Business Part 1](#)

January 15 @ 1PM: [Business Insurance 101 – Supporting Businesses during the Pandemic](#)

January 19 @ 4PM: [Greening Business Your Business Part 2](#)



kawartha

CHAMBER of COMMERCE & TOURISM

In this NewsFlash:

- Chamber Updates
- Member News & Updates
- Business News & Resources

CHAMBER UPDATES

KAWARTHA CHAMBER UPDATES

#KeepingYouUpdated

The Kawartha Chamber is dedicated to keeping you up to date on news and resources during these difficult times.

We want our community to know that we are here for you. If you wish to share the challenges you are having and the support you are needing, we can communicate this to all levels of government via the Chamber network. Please send these thoughts to info@kawarthachamber.ca or generalmanager@kawarthachamber.ca

Also visit our COVID-19 Local Updates webpage, email us your updates and questions, and follow us on social media!

[COVID-19 Updates Page](#)

info@kawarthachamber.ca

[@KawarthaChamber](#)



KEEPING YOU UPDATED

Open/Closed List

With new COVID-19 restrictions in place, help us keep local customers updated.

We encourage member & non-member businesses in Peterborough County to [email](#) us with your updated business information! This includes hours, services, closures, etc.

We will be updating lists regularly. Keep us updated as things evolve.

Keeping You Updated

Help us keep your customers informed!



Let us know if your business has...

- new hours of operation
- limited services
- COVID-19 accommodations such as curbside pickup/ take out/ online shopping
- temporarily closed

kawartha
CHAMBER of COMMERCE & TOURISM

With the new provincewide lockdown we have revamped our Open/Closed List. It can be found on our [website](#), clicking on the '[COVID-19 Community Updates](#)' and the '[Local Services – Open, Limited, Closed](#)' link. Businesses have been sorted into six categories for easier access. We encourage everyone to share the lists to keep the public informed!



GREENING YOUR BUSINESS

Selwyn Township & Kawartha Chamber 2 Part Webinar

SESSION 1 TOMORROW - REGISTER TODAY!

Session #1: Waste Management & Diversion + Future Planning

Wednesday Jan 13, 2021

4:00 PM - 5:00 PM EST

FREE virtual event



Explore ways of saving costs through minimizing waste and sustainably diverting recyclable materials for the betterment of your business and the environment. In addition, learn about the proposed Federal single-use plastics ban and Provincial Blue Box Recycling Transition to producer and consumer responsibility, and discuss COVID-19 challenges and opportunities! Finally, enjoy presentations from [Beachwood Resort](#) and Summer Roads Flower Company.

[Register!](#)

Session #2: Transportation & Energy Saving + Future Planning

Tuesday Jan 19, 2021

4:00 PM - 5:00 PM EST

FREE virtual event

Explore ways of saving costs and helping the environment through active, public and electric modes of transportation and leveraging energy conservation strategies and funding opportunities. In addition, learn about the proposed Federal single-use plastics ban and Provincial Blue Box Recycling Transition to producer and consumer responsibility, and discuss COVID-19 challenges and opportunities! Finally, enjoy presentations from [Sunblockers](#) and [The Nutty Bean](#).

[Register!](#)

CHAMBER COMMITTEE NOMINATIONS

Get Involved!

Looking to get more involved? Want to connect with other great people in your community? Consider joining one of our committees!

We are still inviting **expressions of interest for our Committees**. New Committee members can be welcomed at any time throughout the year, however applying now will help us with our planning for 2021.

If you have any questions please reach out to [Chamber staff](#).

[2021-2022 Volunteer Expression of Interest Form](#)

MEMBER NEWS & UPDATES

STARTER COMPANY PLUS

Peterborough & the Kawarthas Economic Development

Starter Company Plus is a program offered through the [Peterborough & the Kawartha Business Advisory Centre](#) with funding from the Government of Ontario. This program is designed to provide business training for entrepreneurs (from aspiring to experienced), aged 18 and over in the City and County of Peterborough who are launching a business or expanding an existing business (that has been operating for five years or less).

[Apply today](#) to be a part of the Starter Company Plus winter intake! **Applications will close on January 13 at 4:00pm.**



COMMUNITY IMPROVEMENT PLAN

Township of Selwyn

[Selwyn Township's](#) Community Improvement Plan (CIP) has undergone a review in an effort to incentivize as many projects as possible and to address the many COVID-19 expenses that our local businesses are incurring. Two major temporary changes have been made to the Township's original CIP:

1. Cost sharing formula has been increased to 70% Township : 30% applicant; and
2. COVID-19 Pilot Grant Program has been launched. The purpose of this program is to promote physical alterations and improvements of existing commercial buildings to prevent and reduce the transmission of the COVID-19 virus.

Both initiatives expire as of December 31, 2022; with the cost sharing formula reverting back to 50% Township : 50% applicant on January 1, 2023.

[More Information](#)



WORKFORCE DEVELOPMENT BOARD

EmployerOne Survey

[The Workforce Development Board \(WDB\)](#) is conducting an EmployerOne survey in Peterborough, Northumberland, Kawartha Lakes, and Haliburton.

The survey, **open from January 4, 2021 to February 26, 2021**, provides businesses with the opportunity to share information about their specific workforce needs. While there have been multiple provincial and national surveys, this is the only survey providing local information to inform local services.

WDB will use the results to better inform efforts to support the community through these challenging times and to provide a better understanding of occupational shortages, skills in demand and professional development requirements that help shape programming.

You can take the survey [here](#).

Fill out the survey by February 26 and be entered for a **chance to win a \$250, \$100, or \$50 *Visa gift card.** [*see contest rules here](#)

Visit the [website](#) for more information.



HIRING MARKET MANAGER

Lakefield Farmers Market

The [Lakefield Farmers' Market](#) is currently hiring for the position of [Market Manager](#).

As Manager of the Lakefield Farmer's Market, you will be responsible for various administrative and promotional tasks as well as being present at weekly markets. Administrative tasks include recruiting new vendors, accepting vendor applications and bringing them to the Board for review, keeping records of attendance and sales, collecting vendor fees, organizing the market stall layout, responding to inquiries, keeping vendors informed, and working with the board.

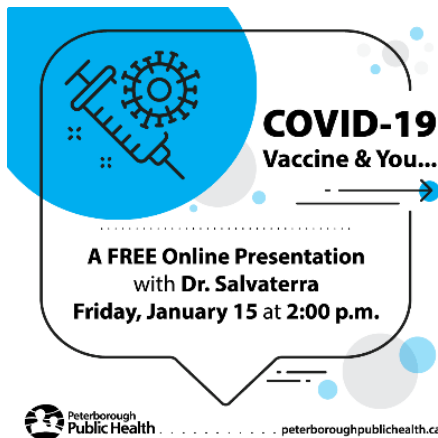
Application deadline is January 22, 2021.

[Job Posting](#)

BUSINESS NEWS & RESOURCES

COVID-19 VACCINE & YOU

Peterborough Public Health Presentation



Our local Medical Officer of Health, Dr. Rosana Salvaterra, will give a free, online presentation about the current status of COVID-19 vaccines and their local rollout on Friday, January 15, 2021 at 2:00 p.m.

Dr. Salvaterra invites questions from the community in advance so she can try to address them during her presentation. A field to submit questions is included as part of the online registration process. Her presentation will cover the latest updates on the provincial vaccine rollout, an overview of the COVID-19 vaccines approved for use in Canada, details about when and how the vaccine will be made available in the Peterborough area, and wrap up with a section on frequently asked questions.

Online registration is available on [this link](#).

This event is open to all residents and will be video recorded for posting afterwards for those who are unable to attend.

[More information](#)

CANADA EMERGENCY WAGE SUBSIDY

Deadline Approaching!

January 31, 2021 is the deadline for application of the Canada Emergency Wage Subsidy for Period 1 (based on March 2020 revenue) through to Period 5 (based on July 2020 revenue).

This includes consecutive claim qualifying periods as follows:

Period 1: March 15 – April 11, 2020

Period 2: April 12 – May 9, 2020

Period 3: May 10 – June 6, 2020

Period 4: June 7 – July 4, 2020
Period 5: July 5 – August 1, 2020

After January 31, 2021, businesses will no longer be able to apply for the CEWS for the above-noted claim periods. With the deadline fast approaching, you will want to make sure you have submitted your claim for those periods in which you qualify.

[CEWS Webpage](#)



Government
of Canada

Gouvernement
du Canada

CANADA SUMMER JOBS

Application Period Now Open!

The application period for Canada Summer Jobs 2021 is now open until January 29, 2021.

This year, the Government of Canada's goal is to create 120,000 job opportunities for youth across Canada. This represents a 50% increase in job opportunities over Canada Summer Jobs 2020.



During these unprecedented times, the Canada Summer Jobs program will play an important role in supporting employers who depend on the employment of young Canadians. In response to the ongoing COVID-19 pandemic, similar temporary flexibilities put in place in spring 2020 will continue into Canada Summer Jobs 2021. These temporary flexibilities include:

- a wage subsidy, so that private and public sector employers can receive up to 75 percent of the provincial minimum hourly wage for each employee (not-for-profit organizations will continue to receive 100 percent);
- an extension to the end date for employment to February 26, 2022; and
- allowing employers to hire staff on a part-time basis.

[Apply Here!](#)

CANADA REVENUE AGENCY

Filing Taxes Digitally Encouraged Due to COVID-19

Do you file your taxes on paper? Due to COVID-19, paper filing may delay your assessment

No matter how you file your return, the Canada Revenue Agency (CRA) strives to ensure they process your tax return in a timely manner and get your refund to you quickly.

If you are planning to file on paper this year, COVID-19 may affect your filing experience.

Online services are fast, secure and convenient.

They encourage Canadians to file their taxes online and sign up for [direct deposit](#) to get their refund faster, avoid any delays, and reduce your potential exposure to COVID-19. The CRA's digital services are the fastest and easiest way to view your tax and benefit information.

Online tax returns are processed without delays, but paper returns take longer to process, and could take even longer because of COVID-19. Filing online is the fastest and easiest way to do your taxes, and if you're signed up for direct deposit, you can get your refund in as little as eight business days.

[More Information](#)

REGIONAL TOURISM ORGANIZATION 8

Kickstart 2021 with E-Learning!



Are you a business operator located within the Kawarthas Northumberland region looking for inspiration as you prepare for tourism in 2021? If you answered yes, then Ideas Labs and Winter Round Ups are for you!

Each session focuses on a single topic and is designed to ignite inspiring conversations on tactical, practical topics that matter. Designed for small group discussions with your peers, everyone comes prepared to share their ideas. A tourism business will kick off the discussion.

Regional Tourism Organization 8 is collaborating with the Tourism Café who will e-facilitate in a way that lets you focus on engaging, sharing and incubating ideas and connecting with your colleagues!

Topics include: Cultivating Customer Loyalty, Attracting Small Groups Through Adapting Your Offer, Identifying New Sales Channels, Creative Outdoor Space Design for Combatting COVID, Costing and Pricing in a Covid Era and Sustainable Business Adaptations for 2021.

Hurry, the program ends in March and only 12 people are allowed per session!

[Sign up here!](#)

WOMEN BREAKING BARRIERS

Innovation Cluster

Women Breaking Barriers is the first virtual accelerator program that promotes women pursuing innovative careers through science, technology, engineering, mathematics (STEM) and social innovation in Peterborough and the Kawarthas.

This program will intake two cohorts of 10 women aged 18 or older through six months (per cohort) of fast-tracked programming and mentorship to reduce barriers for female founders to grow and scale their businesses.

With targeted training, mentorships, collaboration, and access to funding, Women Breaking Barriers is poised to change the lives and trajectory of female-led companies. The program is intended for startups with fewer than 10 employees or for those who are just at the idea stage, the program will provide learning, growth, and funding opportunities through a process designed to bring great minds together.

[Apply Today!](#)



Empowering female entrepreneurs. Studies have shown that there is a gender disparity that exists in technology and innovation today. This program exists to inspire people like you to take action. We know that by fostering a community of like-minded women in all levels of Science, Technology, Engineering, Mathematics and Social Innovation, we will arrive at innovative solutions that benefit all Canadians. This is your opportunity and if you have been looking for a sign, this is it!



ONTARIO SMALL BUSINESS SUPPORT GRANT

Following Provincewide Shutdown

The new Ontario Small Business Support Grant will provide a minimum of \$10,000 and up to \$20,000 to eligible small business owners.

Small businesses required to close or restrict services under the Provincewide Shutdown will be able to apply for this one-time grant. Each small business will be able to use the support in whatever way makes the most sense for their individual business. For example, some businesses will need support paying employee wages or rent, while others will need support maintaining their inventory.



[More Information](#)

CANADA EMERGENCY RENT SUBSIDY PROGRAM

Improvement of the Previous CECRA

Canadian businesses, non-profit organizations, or charities who have seen a drop in revenue due to the COVID-19 pandemic may be eligible for a subsidy to cover part of their commercial rent or property expenses, starting on September 27, 2020, until June 2021.

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If you are eligible for the base subsidy, you may also be eligible for lockdown support if your business location is significantly affected by a public health order for a week or more.

[Program Info](#)

WEBINARS

Information for Business Owners

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January 19 @ 4PM: [Greening Business Your Business Part 2](#)



January 7, 2021

AMO Policy Update – New Lock Down Measures and New CSWB Plan Deadline

New Lock down measures, elementary school closure extension and emergency child care extension

As COVID-19 cases are currently increasing throughout the province, the Ontario government is [extending](#) certain public health measures for the safety of students, education staff, and residents of Northern Ontario. This includes extending the shutdown in Northern Ontario for another 14 days, aligning with the shutdown period in Southern Ontario until at least January 23, 2021.

In response to increasing community transmission, in-person learning will be deferred to January 25, 2021 in Southern Ontario, which aligns with the planned return of in-person learning for secondary school students in these regions. Elementary students and secondary students in the seven Northern Ontario public health unit regions will proceed with returning to in-person learning on January 11, 2021. This new timing in Northern Ontario is also trying to be responsive to the fact that Northern Ontario students are not able to learn at home as effectively due to limited access to reliable Internet service.

Since Ontario was moved into a [Provincewide Shutdown](#) on December 26th, trends in key public health indicators have continued to worsen in both Northern and Southern Ontario, including concerning trends in health system capacity. Trends show increasing transmission in many Northern Ontario public health regions, with only one region showing a sustained low level of transmission.

To support families during this extended school closure, child care centres, and home-based child care services will remain open. Ontario is also expanding eligibility for the Ministry of Education's targeted emergency child care program for a broader number of frontline health and safety workers.

The impacts of these time-limited measures throughout the province will be evaluated after 14 days to determine if it is safe to lift any restrictions or if they need to be extended.

New Community Safety and Well-Being Plan (CSWB) Deadline

In April 2020, the Solicitor General delayed the January 1st, 2021 deadline for the completion and adoption of Community Safety and Well-Being (CSWB) plans. This delay acknowledged the impact that the COVID-19 pandemic was placing on municipal governments and restricting their ability to complete these plans by year end.

On December 24th, 2020, the Ministry of the Solicitor General announced a new July 1st, 2021 deadline date for municipal governments to have their CSWB plans adopted. This six-month extension is appreciated but we understand will continue to prove challenging for many municipal governments across Ontario.

AMO has long been concerned that CSWB plans are an unfunded mandate placed on municipal governments including many with limited staffing resources. With managing an aggressive second wave of the pandemic, municipal governments will find it challenging to conduct and coordinate effective community engagement, including required strong participation from local health and education agencies, that is necessary to produce meaningful plans by the middle of 2021.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

OTONABEE REGION CONSERVATION AUTHORITY

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

CONTENTS

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Statement of Change in Net Financial Assets	4
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INDEPENDENT AUDITOR'S REPORT

To the Members of Otonabee Region Conservation Authority

Opinion

I have audited the accompanying financial statements of **Otonabee Region Conservation Authority** (the Authority), which comprise the statement of financial position as at December 31, 2019, the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

In my opinion, the financial statements present fairly, in all material respects, the financial position of Otonabee Region Conservation Authority as at December 31, 2019, and the results of its operations and its changes in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

I have conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my auditor's report. I am independent of the Authority in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence that I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Authority or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

INDEPENDENT AUDITOR'S REPORT (continued)

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and the related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Peterborough, Ontario
November 2, 2020

garland-hickey
Chartered Professional Accountant
Licensed Public Accountant

OTONABEE REGION CONSERVATION AUTHORITY
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2019

	<u>2019</u>	<u>2018</u>
Financial Assets		
Cash and cash equivalents	\$ 122,181	\$ 339,867
Accounts receivable (Note 3)	<u>527,504</u>	<u>817,236</u>
	<u>649,685</u>	<u>1,157,103</u>
 Liabilities		
Accounts payable and accrued liabilities (Note 6)	574,685	1,273,360
Deferred revenue (Note 8)	95,556	85,290
Long-term debt (Note 9)	<u>49,505</u>	<u>63,156</u>
	<u>719,746</u>	<u>1,421,806</u>
 Net Financial Assets	<u>(70,061)</u>	<u>(264,703)</u>
 Non-Financial Assets		
Tangible capital assets (Note 10)	8,864,747	8,699,327
Prepaid expenses	<u>41,900</u>	<u>31,209</u>
	<u>8,906,647</u>	<u>8,730,536</u>
 Accumulated Surplus (Note 11)	<u>\$ 8,836,586</u>	<u>\$ 8,465,833</u>

Commitments and Contingencies (Notes 12 and 13)

OTONABEE REGION CONSERVATION AUTHORITY
STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2019

	2019		2018
	<u>Actual</u>	<u>Budget</u> (Note 14)	<u>Actual</u>
Revenues			
Government Funding			
Municipal			
General levy	\$ 1,121,088	\$ 1,121,088	\$ 1,090,034
Capital projects levy	100,000	100,000	100,000
Special levy	285,600	285,600	569,125
Non-levy service and project revenue	365,504	352,400	284,015
Provincial	532,247	465,285	2,105,628
Federal	5,049	-	10,724
Authority Generated:			
User fees income	718,927	752,605	726,921
Sales, rentals and other income	132,863	222,000	126,655
Grants and partnerships	205,507	154,500	160,959
Investment income	-	-	1,565
Donations	23,234	19,500	3,728
Otonabee Region Conservation Foundation (Note 4)	-	-	45,203
	<u>3,490,019</u>	<u>3,472,978</u>	<u>5,224,557</u>
 Expenses (Note 17)			
Plan Review & Permitting Services	1,044,295	957,724	858,037
Watershed Management Program	602,584	640,853	561,996
Conservation Lands Program	820,337	770,467	779,122
Corporate Services	648,081	627,334	652,680
Capital Projects	3,969	-	17,187
	<u>3,119,266</u>	<u>2,996,378</u>	<u>2,869,022</u>
 Annual Surplus	370,753	<u>\$ 476,600</u>	2,355,535
 Accumulated Surplus - beginning of year	<u>8,465,833</u>		<u>6,110,298</u>
 Accumulated Surplus - end of year	<u>\$ 8,836,586</u>		<u>\$ 8,465,833</u>

The accompanying notes are an integral part of these financial statements.

OTONABEE REGION CONSERVATION AUTHORITY
STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2019

	2019		
	<u>Actual</u>	<u>Budget</u>	<u>2018</u>
		(Note 14)	
Annual Surplus	\$ 370,753	\$ 476,600	\$ 2,355,535
Amortization of tangible capital assets	160,474	-	99,802
Change in prepaid expenses	(10,691)	-	35
Disposal of tangible capital assets	-	-	23,784
Acquisition of tangible capital assets	<u>(325,894)</u>	<u>(882,600)</u>	<u>(3,375,506)</u>
Increase (Decrease) In Net Financial Assets	194,642	(406,000)	(896,350)
Net Financial Assets - beginning of year	<u>(264,703)</u>	<u>(264,703)</u>	<u>631,647</u>
Net Financial Assets - end of year	<u><u>\$ (70,061)</u></u>	<u><u>\$ (670,703)</u></u>	<u><u>\$ (264,703)</u></u>

The accompanying notes are an integral part of these financial statements.

OTONABEE REGION CONSERVATION AUTHORITY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2019

	<u>2019</u>	<u>2018</u>
Net Inflow (Outflow) of Cash Related to the Following Activities:		
Operating Transactions		
Annual surplus	\$ 370,753	\$ 2,355,535
Non-cash charges to operations		
Amortization	160,474	99,802
Changes in non-cash working capital balances related to operations		
Accounts receivable	289,732	(473,043)
Due from / to Otonabee Region Conservation Foundation	-	(55,509)
Prepaid expenses	(10,691)	35
Deferred revenue	10,266	(133,302)
Accounts payable	(698,675)	707,925
Cash Provided By Operations	<u>121,859</u>	<u>2,501,443</u>
Capital Transactions		
Proceeds on capital asset disposal	-	23,784
Purchase of tangible capital assets	(325,894)	(3,375,506)
	<u>(325,894)</u>	<u>(3,351,722)</u>
Investment Transactions		
Investments - drawdowns (purchases) - net	<u>-</u>	<u>705,915</u>
Financing Transactions		
Debt repayment	(13,651)	(13,237)
Increase (Decrease) In Cash During The Year	(217,686)	(157,601)
Cash and Cash Equivalents - beginning of year	<u>339,867</u>	<u>497,468</u>
Cash and Cash Equivalents - end of year	<u>\$ 122,181</u>	<u>\$ 339,867</u>
 Represented By:		
Cash and cash equivalents	<u>\$ 122,181</u>	<u>\$ 339,867</u>

The accompanying notes are an integral part of these financial statements.

**OTONABEE REGION CONSERVATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019**

1. Nature of the Organization

The Otonabee Region Conservation Authority is a corporate body established in 1959 under the Conservation Authorities Act of Ontario to manage renewable resources on a watershed basis in concert with its eight member municipalities and the province. The watersheds include area in the Municipalities of Asphodel-Norwood, Cavan Monaghan, Douro-Dummer, Otonabee South Monaghan, Selwyn and Trent Hills and the Cities of Peterborough and Kawartha Lakes.

The Authority is a registered charity within the meaning of the Income Tax Act (Canada) and is exempt from income taxes.

2. Significant Accounting Policies

The financial statements of the Otonabee Region Conservation Authority (ORCA) are prepared by management in accordance with Canadian generally accepted accounting principles for organizations operating in the local government sector as recommended by the Chartered Professional Accountants (CPA) Canada Public Sector Accounting Handbook and as established by the Public Sector Accounting Board.

The significant accounting policies are summarized as follows:

a) Basis of Accounting

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable. Expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay. Accrual accounting recognizes an asset until the future economic benefit underlying the asset is partly or wholly used or lost.

b) Revenue Recognition

General municipal levies - operating - recognized as revenue when the amounts are levied on the municipalities
General municipal levies - capital - recognized as revenue in the year in which the related expenses are incurred
Government grants and special levies related to operations - recognized as revenue in the year in which the related expenses are incurred

Government transfers - recognized in the financial statement in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made. Government transfers that meet the definition of a liability are recognized as revenue as the liability is extinguished.

Unrestricted donations - recorded as income in the period they are received

Externally restricted donations - are deferred and recognized as revenue in the year in which the related expenses are recognized

Revenue from employment programs - recognized in the same period as the related expenditure

Other grants - recognized as revenue in the year in which the related expenses are incurred provided their collectability is reasonably assured

Investment income - recognized when earned

Planning and regulation fees - recognized as revenue when they are received

User charges and other fees - recognized as revenue when the price is fixed or determinable, collectability is reasonably assured and the related services are provided to customers.

c) Cash and Cash Equivalents

The Authority considers cash, deposits in banks, certificates of deposit and short-term investments with original maturities of 90 days or less, and bank overdrafts repayable on demand as cash and cash equivalents.

d) Marketable Securities

Marketable securities are carried at cost and include accrued interest, when they exist.

OTONABEE REGION CONSERVATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

2. Significant Accounting Policies (continued)

e) Deferred Revenue

The Authority receives certain amounts principally from other public sector bodies, the proceeds of which may only be used in the completion of specific work or for specific programs. In addition, some user charges and fees are collected in advance for services that have not been performed by year end. When revenue is received in advance of the related expenses the appropriate portion will be deferred and not recognized as revenue until the related expenses are incurred or services are performed.

f) Non-financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess in revenues over expenses, provides the consolidated change in net financial assets during the year.

Tangible Capital Assets

Tangible capital assets, in excess of the capitalization thresholds, are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the assets. Tangible capital assets, except land, are amortized on a straight-line basis over the estimated useful lives as follows:

	Estimated Useful Life	Capitalization Threshold
Building and building improvements	40 years	\$ 5,000
Land improvements	40 years	5,000
Infrastructure - Dams	80 years	5,000
Infrastructure - Other	40 years	5,000
Machinery and equipment	7 years	1,000
Vehicles	7 years	1,000
Furniture and fixtures	5 years	1,000
Computers	3 years	1,000

Annual amortization is charged in the year of acquisition.

Capital works in progress are assets under construction and are not amortized. They are transferred to another category when they are available for productive use.

When a tangible capital asset is no longer able to contribute to the Authority's ability to provide services or the value of the future economic benefits associated with the tangible capital asset is less than its net book value, the carrying value of the tangible capital asset is reduced to reflect the asset's remaining value.

Works of art and cultural and historic assets are not recorded as tangible capital assets.

Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, when fair value can be reasonably determined, and are also recorded as revenue. When a fair value cannot be determined, the tangible capital asset is recorded at a nominal value.

Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

**OTONABEE REGION CONSERVATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019**

2. Significant Accounting Policies (continued)

Non-financial Assets (continued)

Prepaid expenses

Prepaid expenses are recorded at cost and are charged to expense over the periods expected to benefit from it.

Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

g) Reserves

The Authority has established a number of reserves by appropriating amounts to earmark them for specific future purposes.

The intended purposes of the individual reserves are as follows:

- capital reserve - for the initial purchase, repair and / or replacement of tangible capital assets
- general reserve - for the payment of unanticipated operating expenditures and legal fees, the payment of significant amounts of short-term sick credits, to offset significant shortfalls in non-levy revenue sources, etc.
- gravel pit rehabilitation reserve - is to provide for the rehabilitation of the ORCA owned gravel pit upon the closure of the site and the cancellation of the licence issued under the Aggregates Resources Act.
- proceeds from disposition of lands reserve - is monies derived from the sale of lands that is subject to specific obligations as directed from the province, amounts held in this reserve will be subject to annual increases at a rate equivalent to current interest rates

All increases or decreases in any of the reserves must be authorized and approved by the Board of Directors.

h) Contributed Services

Certain services have been contributed by volunteers to assist the Authority in carrying out its activities.

Since these services are not normally purchased by the Authority and because of the difficulty of determining their value, contributed services are not recognized in these financial statements.

i) Foreign Currency Transactions

Monetary assets and liabilities in foreign currencies are converted to Canadian dollars at the foreign exchange rate prevailing at the year end date. Other foreign currency transactions are converted to Canadian dollars at the foreign exchange rate in effect at the time the transaction occurred.

j) Internal Charges

The Authority operates a pool of vehicles and equipment. Internal charges for the use of the vehicles and equipment are made to various projects and programs based on an hourly, per item or distance traveled rate, which is designed to recover the costs of operating the pool including the replacement of equipment. These internal charges are included in the appropriate expense classifications.

k) Contaminated Sites

Contaminated sites are the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material of live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries when all five of the following criteria are met:

- an environmental standard exists
- contamination exceeds the environmental standard
- the Authority is directly responsible or accepts responsibility for the liability
- future economic benefits will be given up
- a reasonable estimate of the liability can be made

Changes in this estimate are recorded in the statement of operations and accumulated surplus.

**OTONABEE REGION CONSERVATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019**

2. Significant Accounting Policies (continued)

l) Use of Estimates

The preparation of financial statements in accordance with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Areas where estimations are used include accrued receivables, allowance for doubtful accounts, accrued liabilities, deferred revenue, and useful life of tangible capital assets.

m) Financial Instruments

The Authority classifies its financial instruments as either fair value or amortized cost. Cash and cash equivalents, marketable investments, bank indebtedness and derivatives are initially recognized at cost and subsequently carried at fair value. Changes in fair value are recognized in the statement of remeasurement gains and losses until they are realized, at which time they are transferred to the statement of operations. Transaction costs related to financial instruments measured at fair value are expensed as incurred. Where a decline in fair value is determined to be other than temporary, the amount of the loss is removed from the accumulated remeasurement gains and losses and is recognized in the statement of operations. On sale, the amount held in accumulated remeasurement gains and losses associated with that instrument is removed from net assets and is recognized in the statement of operations.

Accounts receivable, accounts payable and accrued liabilities and long-term debt are initially recognized at cost and subsequently carried at amortized cost using the effective interest rate method, less any impairment losses on financial assets, except for contributions, which are initially recognized at fair value. Transaction costs related to these financial instruments are added to the carrying value of the instrument. Write downs on these financial assets are recognized when the amount of the loss is known with sufficient precision, and there is no realistic prospect of recovery. Financial assets are then written down to net recoverable value with the write-down being recognized in the statement of operations.

n) Classification of Expenses

Expenses are reported in five main categories based on the type of services provided:

Plan Review & Permitting Services - includes activities related to reviewing official plans, zoning bylaws, development plans and other planning proposal, issuance of permits, flood plain mapping, technical reviews and other related services

Watershed Management Program - includes activities related to water quality and quantity monitoring programs, special research and technical studies, stewardship activities, deliver of water safety and other water related education programs, provision of the Risk Management Office to ensure compliance with the Clean Water Act, operation of the Flood Forecasting and Warning system

Conservation Lands Program - includes activities related to the operation and maintenance of several free-use conservation areas and two large seasonal Campgrounds, stewardship and management of 10,300 acres of land owned by the Authority, operate and maintain and ensure the safe working order of water and ice control structures, implementation of public safety measures

Corporate Services - includes support to staff, management and Board of Directors, financial and management accounting, creation and monitoring of budgets, sales, purchases, payroll, human resources, IT, GIS, vehicle, equipment and facility management, provision of communication and marketing services

Capital Projects - includes the acquisitions of tangible capital assets, and special projects carried out on behalf of members and other related services

OTONABEE REGION CONSERVATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

2. Significant Accounting Policies (continued)

o) New Accounting Standards and Amendments

PS 3430 - Restructuring Transactions effective for periods beginning on or after April 1, 2018 has been adopted but does not result in any additional note disclosure.

The Authority is currently evaluating the impact of the changes, if any, to its financial statements of the following accounting standards which are issued but not currently in effect:

	Effective for periods beginning on or after
PS 1201 - Financial Statement Presentation	April 1, 2021
PS 2601 - Foreign Currency Translation	April 1, 2021
PS 3041 - Portfolio Investments	April 1, 2021
PS 3280 - Asset Retirement Obligations	April 1, 2021
PS 3450 - Financial Instruments	April 1, 2021
PS 3400 - Revenue	April 1, 2022

3. Accounts Receivable

Accounts receivable consists of the following:

	<u>2019</u>	<u>2018</u>
Government funding		
Municipal	\$ 151,611	\$ 267,333
Federal	7,800	3,537
Provincial	257,736	365,115
HST rebates - federal and provincial	10,010	104,357
Authority generated	<u>100,347</u>	<u>76,894</u>
	<u>\$ 527,504</u>	<u>\$ 817,236</u>

4. Affiliated Organization

The Authority was affiliated with the Otonabee Region Conservation Foundation (ORCF) which surrendered its Charter for dissolution effective December 14, 2018.

ORCF was an independent organization and a Registered Charity which had its own Board of Directors.

ORCF made annual contributions to the conservation projects of the Authority. It also held endowment funds, and transferred a portion of the interest on these funds to the Authority annually to be used for land management.

ORCF previously shared office space and support functions with the Authority for no compensation.

	<u>2019</u>	<u>2018</u>
Received during the year from ORCF as support for projects		
Corporate Services - donation of remaining funds	\$ -	\$ 10,800
Environmental & Technical Services - projects	-	5,269
Young's Point CA	<u>-</u>	<u>29,134</u>
	<u>\$ -</u>	<u>\$ 45,203</u>
Expenses paid on behalf of ORCF during the year	<u>\$ -</u>	<u>\$ 35,001</u>

5. Bank Indebtedness

Bank indebtedness to a limit of \$1,000,000 is approved by the Board and is in accordance with section 3(5) of the Conservation Authority Act RSO 1990.

OTONABEE REGION CONSERVATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

6. Accounts Payable and Accrued Liabilities

Accounts payable and accrued liabilities consist of the following:

	<u>2019</u>	<u>2018</u>
Accounts payable and accrued liabilities	\$ 225,933	\$ 940,978
Salaries and benefits payable	49,530	38,919
Employee future benefits (Note 7)	274,677	248,677
Due to governments	<u>24,545</u>	<u>44,786</u>
	<u>\$ 574,685</u>	<u>\$ 1,273,360</u>

7. Employee Future Benefits

The Authority makes contributions to the Ontario Municipal Employees Retirement System (OMERS) which is a multi-employer plan, on behalf of full-time members of staff and eligible part-time staff.

The plan is a defined benefit pension plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employees and employers contribute equally to the plan.

Since OMERS is a multi-employer pension plan, any pension plan surpluses or deficits are the joint responsibility of all the Ontario municipal organizations and their employees. The Authority does not recognize any share of the OMERS pension surplus or deficit at this time, as their portion is not determinable.

The latest available report for the OMERS plan (December 31, 2019) indicates that there are approximately 500,000 active and retired members and nearly 1,000 participating employers. The OMERS plan has reported a \$3.4 billion actuarial funding deficit at the end of 2019 (\$4.2 billion at the end of 2018), represented by net actuarial assets of \$103.0 billion (\$94.9 billion - 2018) and pension obligations of \$106.4 billion (\$99.1 billion - 2018). It is currently 97% funded (96% funded in 2018) and is expected to be fully funded by 2025.

The amount contributed to OMERS for 2019 was \$128,128 (2018 - \$121,276) for current service and is included as an expense on the Statement of Operations. Ongoing adequacy of current contribution rates are regularly monitored and may lead to increased future funding requirements.

The Authority is committed to provide limited future health benefits for employees with more than ten years of service who retire after age of 55. The retired employees are eligible for benefits for a maximum of five years after retirement, or the age 65, whichever occurs first. Additionally, employees accrue sick days which may be paid out at a future date. Sick day accumulations are not paid out when employees leave or retire nor can they be converted to cash. Long term disability entitlement begins after 85 days of continual sick leave. An estimated liability of \$274,677 (\$248,677 in 2018) has been set up in accounts payable and accrued liabilities based on the current benefit rates for those employees eligible for these coverages. The liability represents management's best estimate as to the future liability.

8. Deferred Revenue

Deferred revenue consists of the following:

	<u>Balance</u> <u>01/01/2019</u>	<u>2019</u> <u>Receipts</u>	<u>2019</u> <u>Revenue</u>	<u>Balance</u> <u>31/12/2019</u>
Capital projects levy	\$ -	\$ 100,000	\$ 100,000	\$ -
Special levy	-	285,600	285,600	-
Municipal NDMP contributions	36,072	251,471	207,792	79,751
Provincial grant - water and erosion control	18,211	7,580	25,791	-
Source water protection	14,147	56,828	65,030	5,945
Other grants (less than \$10,000 each)	<u>16,860</u>	<u>-</u>	<u>7,000</u>	<u>9,860</u>
	<u>\$ 85,290</u>	<u>\$ 701,479</u>	<u>\$ 691,213</u>	<u>\$ 95,556</u>

OTONABEE REGION CONSERVATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

9. Long-term Debt

Long-term Debt is comprised of the following:

	<u>2019</u>	<u>2018</u>
Promissory Note payable to the Greater Peterborough Business Development Centre Inc., due on demand, interest calculated at prime (now 6%), repayable in blended monthly principal and interest payments of \$1,093, secured by a first mortgage on the property located at 250 Milroy Drive, Peterborough ON which has a carrying value of \$193,526 used for the construction of the Warsaw Caves Comfort Station	\$ 46,570	\$ 56,563
Equipment Capital Lease payable to Dell Financial Services Canada, interest at 0%, repayable in 36 payments of \$288, 10 payments remaining, secured by a computer server which has a carrying value of \$nil	2,935	6,593
	<u>\$ 49,505</u>	<u>\$ 63,156</u>

Principal repayments are due as follows:

	Debt	Capital Lease	<u>Total</u>
2020	\$ 46,570	\$ 2,935	<u>\$ 49,505</u>

10. Tangible Capital Assets

Tangible Capital Assets consist of the following:

	<u>Balance</u> <u>01/01/2019</u>	<u>Additions</u> <u>/ transfers</u> <u>during 2019</u>	<u>Disposals</u> <u>during 2019</u>	<u>Balance</u> <u>31/12/2019</u>
Cost				
Land	\$ 3,036,616	\$ -	\$ -	\$ 3,036,616
Building and building improvements	967,941	-	-	967,941
Infrastructure	1,798,225	3,912,024	-	5,710,249
Machinery and equipment	234,531	28,676	-	263,207
Vehicles	161,528	27,782	-	189,310
Furniture and fixtures	25,861	3,276	-	29,137
Computers	41,522	10,471	1,019	50,974
	6,266,224	3,982,229	1,019	10,247,434
Capital works in progress	3,718,876	(3,656,335)	-	62,541
	<u>\$ 9,985,100</u>	<u>\$ 325,894</u>	<u>\$ 1,019</u>	<u>\$ 10,309,975</u>
	<u>Balance</u> <u>01/01/2019</u>	<u>Amortization</u>	<u>Accum Amort</u> <u>on disposals</u>	<u>Balance</u> <u>31/12/2019</u>
Accumulated Amortization				
Land	\$ -	\$ -	\$ -	\$ -
Building and building improvements	321,797	24,199	-	345,996
Infrastructure	662,939	76,279	-	739,218
Machinery and equipment	158,820	22,004	-	180,824
Vehicles	88,138	24,586	-	112,724
Furniture and fixtures	23,145	1,752	-	24,897
Computers	30,934	11,654	1,019	41,569
	<u>\$ 1,285,773</u>	<u>\$ 160,474</u>	<u>\$ 1,019</u>	<u>\$ 1,445,228</u>

OTONABEE REGION CONSERVATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

10. Tangible Capital Assets (continued)

	Balance 31/12/2019	Balance 31/12/2018
Net Book Value of Tangible Capital Assets		
Land	\$ 3,036,616	\$ 3,036,616
Building and building improvements	621,945	646,144
Infrastructure	4,971,031	1,135,286
Machinery and equipment	82,383	75,711
Vehicles	76,586	73,390
Furniture and fixtures	4,240	2,716
Computers	9,405	10,588
	<u>8,802,206</u>	<u>4,980,451</u>
Capital works in progress	<u>62,541</u>	<u>3,718,876</u>
	<u><u>\$ 8,864,747</u></u>	<u><u>\$ 8,699,327</u></u>

	Balance 01/01/2018	Additions / transfers during 2018	Disposals during 2018	Balance 31/12/2018
Cost				
Land	\$ 3,036,614	\$ 2	\$ -	\$ 3,036,616
Building and building improvements	958,169	9,772	-	967,941
Infrastructure	1,587,127	211,098	-	1,798,225
Machinery and equipment	202,031	32,500	-	234,531
Vehicles	164,412	50,170	53,054	161,528
Furniture and fixtures	25,861	-	-	25,861
Computers	34,244	7,278	-	41,522
	<u>6,008,458</u>	<u>310,820</u>	<u>53,054</u>	<u>6,266,224</u>
Capital works in progress	<u>654,190</u>	<u>3,064,686</u>	<u>-</u>	<u>3,718,876</u>
	<u><u>\$ 6,662,648</u></u>	<u><u>\$ 3,375,506</u></u>	<u><u>\$ 53,054</u></u>	<u><u>\$ 9,985,100</u></u>

	Balance 01/01/2018	Amortization	Accum Amort on disposals	Balance 31/12/2018
Accumulated Amortization				
Land	\$ -	\$ -	\$ -	\$ -
Building and building improvements	297,598	24,199	-	321,797
Infrastructure	635,721	27,218	-	662,939
Machinery and equipment	140,913	17,907	-	158,820
Vehicles	96,732	20,676	29,270	88,138
Furniture and fixtures	22,048	1,097	-	23,145
Computers	22,229	8,705	-	30,934
	<u>1,215,241</u>	<u>99,802</u>	<u>29,270</u>	<u>1,285,773</u>

During the year the Authority wrote off fully amortized tangible capital assets of \$1,019 resulting in a net loss of \$nil.

OTONABEE REGION CONSERVATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

10. Tangible Capital Assets (continued)

Many of the Authority's land holdings were acquired, through purchase and/or donation, to be maintained in a natural state for conservation and recreational purposes, subject to conditions restricting the ability to sell or otherwise dispose of them and limiting the amount that the Authority would be able to retain in the event of their sale.

11. Accumulated Surplus

Accumulated surplus consists of individual fund surplus/deficit and reserves as follows:

	<u>Balance</u> <u>01/01/2019</u>	<u>2019</u> <u>Surplus</u> <u>(Deficit)</u>	<u>Appropriated</u> <u>from (to)</u> <u>reserves</u>	<u>Balance</u> <u>31/12/2019</u>
Surplus				
Other	\$ (605,600)	\$ 531,227	\$ (322,045)	\$ (396,418)
Invested in tangible capital assets	<u>8,636,171</u>	<u>(160,474)</u>	<u>339,545</u>	<u>8,815,242</u>
	<u>8,030,571</u>	<u>370,753</u>	<u>17,500</u>	<u>8,418,824</u>
			<u>Appropriated</u> <u>from (to)</u> <u>general</u>	
Reserves				
Capital reserve	1,361	-	-	1,361
General reserve	303,849	-	(17,500)	286,349
Gravel pit rehabilitation reserve	28,223	-	-	28,223
Proceeds from disposition of land reserve	<u>101,829</u>	<u>-</u>	<u>-</u>	<u>101,829</u>
Total Reserves	<u>435,262</u>	<u>-</u>	<u>(17,500)</u>	<u>417,762</u>
Accumulated surplus	<u>\$ 8,465,833</u>	<u>\$ 370,753</u>	<u>\$ -</u>	<u>\$ 8,836,586</u>

12. Commitments

The Authority is committed to total annual lease payments on equipment as follows:

2020 \$ 4,329

The Authority generally enters into contracts for the construction of large infrastructure projects and technical studies. At the end of fiscal 2019 the Authority was committed to a contract for the replacement of the Warsaw Caves gatehouse and the completion of several flood plain mapping projects. The estimated costs are approximately \$490,000.

13. Contingencies

The Authority owns a number of water control structures. Provincial Dam Safety Legislation requires dam safety assessments which may identify deficiencies that will require future remediation.

The Authority recognizes that liabilities may arise due to certain contract and labour relations matters that are outstanding at year end, in the normal course of business.

It is management's opinion that the Authority's insurance coverage will adequately cover any potential liabilities arising from these matters.

OTONABEE REGION CONSERVATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

14. Budget Figures

The budget figures reflect the final budget as approved by the Board of Directors at a meeting on January 17, 2019. These figures are unaudited.

The 2019 budget amounts approved by the Authority's Board was not prepared on a basis consistent with that used to report actual results under the Canadian Public Sector Accounting Standards. These standards require a full accrual basis budget while this budget was prepared on a modified accrual basis.

This budget expenses all tangible capital assets rather than capitalizing the assets and including amortization expenses. This budget also anticipated the use of surpluses accumulated in previous years to reduce current year expenses, the repayment of principal loan repayments and additional borrowing.

	<u>2019</u>	<u>2018</u>
Budgeted Revenues	\$ 3,472,978	\$ 5,634,419
Budgeted Expenses	<u>(2,996,378)</u>	<u>(2,908,569)</u>
Per Statement of Operations and Accumulated Surplus	476,600	2,725,850
Budgeted Tangible Capital Asset Purchases	(882,600)	(3,631,500)
Budgeted Drawdown of Reserves	17,500	269,750
Budgeted Loans	402,000	649,400
Budgeted Loan Repayment	<u>(13,500)</u>	<u>(13,500)</u>
	<u>\$ -</u>	<u>\$ -</u>

15. Capital Disclosures

The Authority's objective when managing capital is to safeguard the Authority's ability to continue as a going concern. The objective is dependent on the support of all levels of government and other not-for-profits through continued grants and levies. The Authority is not in a position to raise additional capital with share or debt issuance. The Authority includes in its definition of capital its cash, receivables and marketable investments. The investment policy is to invest its excess cash in interest-bearing government bonds and term deposits. To facilitate the management of its capital requirements, the Authority prepares annual revenue and expenditure budgets that are approved by the Board of Directors. There were no changes in the Authority's approach to capital management during the year.

16. Public Sector Salary Disclosure

The Authority is subject to The Public Sector Salary Disclosure Act, 1996. Salaries and benefits that have been paid by the Authority and reported to the Province of Ontario in compliance with this legislation are listed on the Ontario Ministry of Finance website at:
<https://www.ontario.ca/page/public-sector-salary-disclosure#section-0>

17. Segment Information

The Authority prepares segmented financial information on the following basis: government grants, user charges and other revenues are allocated to the specific program of service to which they relate; expenses, internal and external, are allocated to the segment to which they relate. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 2 - Significant Accounting Policies.

For details of Segment Information - see Schedule A and B.

OTONABEE REGION CONSERVATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

17. Segment Information (continued)

For internal financial reporting, administration provides for charges of technical services, vehicle expenses and equipment usage between segments.

	Technical Services (included in salaries and wages)	Vehicle Charges (included in vehicle costs)	Equipment Charges (included in materials and supplies)
Expenses			
Plan Review & Permitting Services	\$ 79,717	\$ 5,260	\$ 2,480
Watershed Management Program	86,299	9,820	4,505
Conservation Lands Program	53,329	11,940	5,929
Corporate Services	-	3,960	-
Capital Projects	-	-	-
	<u>\$ 219,345</u>	<u>\$ 30,980</u>	<u>\$ 12,914</u>
Included in other income	<u>\$ -</u>	<u>\$ 30,980</u>	<u>\$ 12,914</u>

18. Risk Management

The Authority is exposed to a number of financial risks in the normal course of its business operations, including market risk, interest rate risk, credit risk and liquidity risk.

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The objective of management is to manage market risk within acceptable parameters while optimizing the return on risk.

Currency risk refers to the risk that the fair value of financial instruments of future cash flows associated with the instruments will fluctuate relative to the Canadian dollar due to changes in foreign exchange rates.

The functional currency of the Authority is the Canadian dollar. It occasionally transacts in US dollars.

The US dollar amounts are converted and recorded as Canadian dollars using the exchange rate in effect as of the date of the transaction. US dollar amounts on hand at the end of the year are converted to Canadian dollars using the exchange rate in effect as of the end of the year. This risk is minimal.

Interest rate risk is the risk that the fair value of financial instruments or future cash flows associated with the instruments would fluctuate due to changes in the interest rate. Fluctuations in interest rates do not have an immediate impact on the Authority's operations, however, a prolonged decline in interest rates related to the investments of one percentage point would reduce the interest revenue by less than \$1,000.

The primary objective of the Authority with respect to its fixed income investments is to ensure the security of the principal amounts invested, provide for a high degree of liquidity, and achieve a satisfactory investment return. A one percentage point change in interest would affect the current debt exposure by less than \$1,000.

Other price risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate because of changes in market prices (other than those arising from the currency risk or interest rate risk), whether those changes are caused by factors specific to the individual instrument or its issuer or factors affecting all similar instruments traded in the market. Management has determined that the Authority was not subject to any significant price risks during the year.

OTONABEE REGION CONSERVATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

18. Risk Management (continued)

Credit risk is the risk of counterparties being unable to fulfill their obligations. The Authority's main credit risk relates to its accounts receivables. The organization provides credit to its members and others in the normal course of its operations. Accounts receivable are primarily due from the member municipalities and the Province of Ontario. Credit risk is mitigated by the financial solvency of these creditors.

Management has determined that credit risk is minimal. There have been no changes from the previous year in the exposure to this risk or policies, procedures and methods used to measure the risk.

Liquidity risk is the risk that the Authority will encounter difficulties in meeting its financial liabilities when they become due. The Authority manages liquidity risk by forecasting cash flows to identify liquidity requirements, and monitoring activity levels which affect cash flow while maintaining adequate cash balances to cover daily expenses. Management has determined that this risk is minimal.

19. Subsequent Event

Subsequent to the Authority's year end the World Health Organization declared the COVID-19 situation as a pandemic. This pandemic is currently impacting many organizations as all levels of government are advising individuals to practice self-isolation and/or physical distancing and are restricting many normal business practices. The situation is dynamic and on-going and the ultimate duration and magnitude of the overall impact on the general economy and the specific financial effect on the Authority is unknown at this time.

20. Comparative Figures

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted for the current year.

OTONABEE REGION CONSERVATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

Schedule A - Segmented Information 2019

	Plan Review & Permitting Services	Watershed Management Program	Conservation Lands Program	Corporate Services	Capital Projects	Total
Revenues						
Government Funding						
Municipal						
General levy	\$ 265,538	\$ 186,489	\$ 103,710	\$ 565,351	\$ -	\$ 1,121,088
Capital projects levy	-	-	-	-	100,000	100,000
Special levy	-	-	-	-	285,600	285,600
Non-levy service and project revenue	242,280	123,224	-	-	-	365,504
Provincial	200,173	63,189	19,612	-	249,273	532,247
Federal	-	-	5,049	-	-	5,049
Authority Generated						
User fees income	297,992	-	420,935	-	-	718,927
Sales, rentals and other income	875	12,041	74,791	45,156	-	132,863
Grants and partnerships	-	171,442	27,653	412	6,000	205,507
Donations	-	8,996	14,238	-	-	23,234
	<u>1,006,858</u>	<u>565,381</u>	<u>665,988</u>	<u>610,919</u>	<u>640,873</u>	<u>3,490,019</u>
Budgeted Amount - (Note 14)	957,724	623,353	770,467	627,334	494,100	3,472,978
Expenses						
Salaries, wages and employee benefits	662,860	383,532	501,362	371,790	-	1,919,544
Operating material and supplies	11,318	25,991	100,180	102,207	-	239,696
Utilities, communications, property taxes and insurance	17,358	10,493	57,348	26,487	360	112,046
Vehicle and travel costs	6,227	11,779	12,376	37,226	-	67,608
Contracted services	9,137	35,387	9,048	10,707	-	64,279
Other expenses	328,802	128,866	34,348	45,472	530	538,018
Interest, merchant fees and bank charges	2,787	11	5,031	6,693	3,079	17,601
Amortization of tangible capital assets	5,806	6,525	100,644	47,499	-	160,474
	<u>1,044,295</u>	<u>602,584</u>	<u>820,337</u>	<u>648,081</u>	<u>3,969</u>	<u>3,119,266</u>
Budgeted Amount - (Note 14)	957,724	640,853	770,467	627,334	-	2,996,378
Net Surplus (Deficit)	<u>\$ (37,437)</u>	<u>\$ (37,203)</u>	<u>\$ (154,349)</u>	<u>\$ (37,162)</u>	<u>\$ 636,904</u>	<u>\$ 370,753</u>
Budgeted Amount - (Note 14)	-	(17,500)	-	-	494,100	476,600

OTONABEE REGION CONSERVATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

Schedule B - Segmented Information 2018

	Plan Review & Permitting Services	Watershed Management Program	Conservation Lands Program	Corporate Services	Capital Projects	Total
Revenues						
Government Funding						
Municipal						
General levy	\$ 257,138	\$ 155,276	\$ 123,460	\$ 554,160	\$ -	\$ 1,090,034
Capital projects levy	-	-	-	-	100,000	100,000
Special levy	-	-	-	-	569,125	569,125
Non-levy service and project revenue	142,365	141,650	-	-	-	284,015
Provincial	153,561	89,624	38,945	-	1,823,498	2,105,628
Federal	3,797	3,797	3,130	-	-	10,724
Authority Generated:						
User fees income	291,462	-	435,459	-	-	726,921
Sales, rentals and other income	-	8,468	73,345	44,842	-	126,655
Grants and partnerships	2,662	122,997	300	-	35,000	160,959
Investment income	-	-	-	1,565	-	1,565
Donations	-	-	578	3,150	-	3,728
Otonabee Region Conservation Foundation (Note 4)	-	5,269	29,134	-	10,800	45,203
	850,985	527,081	704,351	603,717	2,538,423	5,224,557
Budgeted Amount - (Note 14)	899,340	563,790	747,779	597,660	2,825,850	5,634,419
Expenses						
Salaries, wages and employee benefits	655,497	412,718	505,029	390,299	-	1,963,543
Operating material and supplies	13,063	38,664	85,372	103,363	-	240,462
Utilities, communications, property taxes and insurance	18,817	10,984	58,896	27,665	-	116,362
Vehicle and travel costs	10,246	20,517	12,071	36,542	-	79,376
Contracted services	16,652	32,150	5,157	13,184	-	67,143
Other expenses	137,394	41,262	51,294	36,871	13,531	280,352
Interest, merchant fees and bank charges	1,572	179	13,145	3,430	3,656	21,982
Amortization of tangible capital assets	4,796	5,522	48,158	41,326	-	99,802
	858,037	561,996	779,122	652,680	17,187	2,869,022
Budgeted Amount - (Note 14)	958,340	589,790	747,779	612,660	-	2,908,569
Net Surplus (Deficit)	\$ (7,052)	\$ (34,915)	\$ (74,771)	\$ (48,963)	\$ 2,521,236	\$ 2,355,535
Budgeted Amount - (Note 14)	(59,000)	(26,000)	-	(15,000)	2,825,850	2,725,850



To: Mayor and Council

From: Gravel Watch Ontario

Re: Ontario on the Rocks

Date: January 8, 2021

Gravel Watch is a province-wide umbrella group representing communities and individuals across the province. Like you, we keep a watchful eye on aggregate-related operations, practices, and policy development throughout Ontario. In addition to that vigilance, we offer many resources to our members and the public, providing education via our website at www.gravelwatch.org and in monthly meetings. Further, we advocate on behalf of members, communities, the environment, and all Ontarians, for better management of aggregate resources. We believe that these can be of use to you and to members of your community.

When, in 2020, we sent a previous communication, we were pleased that we subsequently heard from community groups. That means that you shared the document, and we shared your burden of providing information around aggregate issue to the community. If we lightened your load by doing so, that is a good thing. We know what difficult times you are steering your municipality through. Thank you for that work.

The attached document, *Ontario on the Rocks: A Report on the Economic, Social and Environmental Consequences of Resource Extraction*, is a summary of some current policy directions as well as our recommendations which have been previously offered to the Ministry of Natural Resources and Forestry. It suggests the following:

- Stimulating the Ontario economy's emerging industries as well as reducing costs to the municipalities and the province through resource recovery and other measures;



- Prioritizing local industry, and local jobs through provincial procurement practices;
- Quantifying, evaluating, and conserving aggregate resources;
- Valuing agriculture and water resources above the narrow, short-term interests of one industry
- Showing respect to individuals, community groups and municipalities in a way that recognizes not only your attachment but your detailed knowledge of the particularities of your location.

Gravel Watch Ontario invites you to consider and discuss the attached document, and to share it actively with members of your community who have an interest in moving toward better management of aggregate resources. Additionally, Gravel Watch is open to discussions with you and them via our email connection i.e., info@gravelwatch.org, our website at www.gravelwatch.org, or by calling 289-270-7535.

Sincerely,

Bryan Smith, President

Gravel Watch Ontario

Introduction

Ontario is the economic engine of Canada in the several sectors – manufacturing, agriculture and resource extraction. The first two of these depend on Ontario's rich resources. This paper will focus on resource extraction knowing that while it seems to support economic activity and therefore communities, it actually undermines the environment necessary to sustain communities and agriculture. Further, this paper will discuss the relationships between the extraction industry and the province at community, municipal and provincial levels. These relationships are complex and costly for the province. As a wise woman said "Gravel is complicated". While mining and forestry are also resource extraction industries, and while there are parallels and analogies between those and the extraction of aggregate, it is on the rock, sand, clay and gravel that this paper will focus.

Extraction creates an economic boost?

It is commonly believed that gravel pits or quarries create jobs. Community members see trucks coming and going. Municipalities see some portion of the levy coming to their limited coffers. Machine operators, blasters and other labour are required, and often live in nearby communities. This appearance of economic activity is deceptive: When the economy is active, there is demand for aggregate for a variety of uses; the extraction does not create the economic conditions but rather is a response to economic conditions. So, stimulus to extraction either by incentive measures or lightening some part of the industry's responsibilities is not a positive economic boost. The aggregate industry allows pits and quarries to remain dormant for decades between contracts without major economic impact on the surrounding communities, though with consequences for the environment only somewhat less than those during active periods.

Aggregate extraction has multiple costs for the province. The bulk of gravel, stone and sand are bought by municipalities and the Province. Roads and bridges consume them in their raw and processed states; the bills land on the desks of government officials and are paid by the public. The industry in Ontario is largely

weighted to multi-national corporations who are the players in the large projects which governments undertake. When a local municipality is contracting for materials and/or road work, they often find that the local company is owned by a larger one. This structure of the industry means that money flows out of Ontario to corporate head offices. That net outflow reduces the economic value of Ontario's economy. It would be better if Ontario's road construction were sourcing its materials from local producers which would result in much higher direct and indirect investments in Ontario than that to be anticipated from international bankers.

Extraction takes away!

By its very nature, extraction takes valued resources from the environment. Where this results in greater value in a full-cost equation, this could be deemed a good thing. In Ontario, Canada's most southerly province, agriculture is the largest industry. Because food travels from food to table, it engenders multiple additional jobs and processes along the way. Farmers work at planting and sowing; food processors work at capturing the flavour and nutrition; warehousing and transportation move the goods to local, national and international markets and consumers. Contrary to the extraction of cash from Ontario's economy, this results in an inflow to farm owners and their employees.

The vital contribution of agriculture to the province relies on a precious resource – topsoil. Fertile lands in Southern Ontario are valued around \$30 000 an acre. Given that 6 inches of topsoil is largely what generates this price, we can see its extraordinary monetary value. When extraction occurs, however, topsoil ceases to be available for agriculture. Worse, when it is shaped into berms alongside pits and quarries in a vain attempt to hide their view from passersby and to prevent waves of dust from sailing over, topsoil's microbial life ends, so soil fertility is damaged. That loss to agricultural potential is costly. In light of the extraction industry's negative impact on agricultural lands already under significant pressure, and in light of the presence of vast numbers of dormant and relatively inactive pits, there is an argument to be made for the closure of the pit license application process in Ontario. Under that balanced approach, agricultural and

recreational land uses would produce economic growth while inefficient and under-utilized operations would be rationalized.

Extraction costs in municipal and provincial road work.

The costs of extraction industries are largely borne by the public. This is a highly inefficient way to do business because it means that cost accounting is done by multiple public agencies at several levels. Municipalities' budgets are strained by the load which extraction puts on roads. Each new pit adds the potential for new stretches of road to require upgrading and resurfacing of haul routes. This extracts vital funds from road maintenance budgets that are needed to respond to winter conditions, for regular repairs or to replace surfaces which were paved with substandard materials in the same way as the Province experienced significantly short lifespans. This cost was created when contaminated aggregate was substituted for quality.

Currently, when aggregate moves longer distances, it travels on provincial highways. They are routinely pummelled by overloaded trucks. The Ministry of Transport inspections have revealed 10 to 20% excess loads on gravel trucks, representing an undue strain on roads, as well as a significant safety hazard. The costs of accidents on public highways are immeasurable when they take lives. Even when they do not, they spread costs among fire departments, local and provincial police forces, road repairs and reconstruction when surfaces are damaged or guard rails ploughed aside by trucks, and the high costs of hospitalization and rehabilitation of the injured. When gravel trucks crash, everything stops! – The vital movement of goods from producer to consumer, of just-in-time parts to manufacturers, of business people to their time-sensitive meetings or of workers to their punch-clock jobs are all affected adversely by the poor safety record of aggregate hauling. The aggregate industry needs to reconsider the how, the when and the why of hauling rock and smaller products around the province.

Aggregate does not need to move by truck. Were it to move by longer distances train, for instance, the infrastructure would be private and under federal jurisdiction reducing costs and liability for the Province. There are existing

examples, particularly in Alberta, of efficient use of railways to move aggregate. Further, shipping aggregate by boat is practised in Ontario and could relieve the strain on current roads and/or the need to add lanes or highways.

Aggregate Costs the Public's Health

While aggregate production is supposed to be an “interim use”, its duration is such that it has significant health and other impacts on neighbouring communities. Dust produced during extraction routinely leaves the pit areas and spread to “sensitive receptors”, i.e., people. Included in that dust output is fine particulate matter, of under 2.5 microns in size, which a series of research papers including those by Public Health – Ontario, reveal to damage lungs, hearts and brains. That direct impact is complicated by yet another factor of quarrying, the haulage by diesel trucks whose negative impacts include the emission of fine particulate especially when idling at entry gates, loading or exiting and when accelerating from pits onto roads. While fine particulate matter is invisible to the human eye, the belching black fumes are seen by our eyes, sensed by our noses and suffered by our lungs. The presence of dust and fine particulate matter in the air engenders massive costs in health for members of the public and the public system offering it, as well as shortening productive life spans. Human conditions are economic conditions.

Public health is affected too when water quality or quantity from private, community or municipal wells is undermined by dewatering of pits, by below-the-water-table extraction, by the loss of filtration values of overburdens and gravel deposits, the diminution of headwater recharge zones as well as effects on surface water. When pits are dewatered, water tables fall, necessitating deeper drilling of wells. This costs well-owners. When pits open ground water to the sky, run-off, deposition from the air and other vectors can add contaminants to drinking water, necessitating more expensive filtration and treatment. When deep sand and gravel layers are removed above the aquifer, the rapid infiltration of water means that the filtering process supplied naturally by the sand and gravel as in moraines, drumlins and alvars is lost. Emerging science provided by toxicologist Poh-Gek Forkert and others points to the need for filtration and

entrapment of a number of toxins used currently, or historically and now banned. When source water recharge zones become smooth surfaces like roads, pits, parking areas in quarries, water sources dry up. There is unanimous agreement in the Legislature, for instance that “The Paris Galt Moraine is an essential water recharge area in Ontario’s largest watershed – the Grand River Watershed – purifying water at no cost to the citizens” and that “This is about conserving what nature can do for free, so I cannot think of a more fiscally responsible solution. Failure to act could put the government on the hook for hundreds of millions in water infrastructure”. This applies broadly across the province as does the necessity to sustain wetlands. Wetland loss has resulted in significant reductions in groundwater and surface water which effects domestic and industrial uses of water, and therefore has significant economic impact. If any of these processes allows chemical and/or biological contaminants to reach drinking water, the tragic results, like those at Walkerton, are immediate, early or painfully slow deaths. Dollars and cents don’t make sense of these losses.

Extraction is No Limit

There is no indication that Ontario needs any more gravel, rock, sand or clay. Not a single road, bridge or highway has come to a halt because of a lack of supply. Not a single skyscraper or foundation has been prevented because no aggregate was available. In fact, as regards roads, every indication is that Ontario uses too much aggregate in building them, the highest in Canada despite harsher climates elsewhere, and higher than adjacent American states where traffic volumes match or exceed ours. Is the province over-consuming and paying the price. Innovations in building materials see more and glass and steel in use, vastly diminishing the quantities of aggregate needed directly or indirectly. The resurgence of wood in exterior and interior construction suggests that this renewable resource might be more efficient as well as sustainable than a finite supply of aggregate. There seems little risk that potters will run out of mud.

Fortunately, Ontario’s ‘finite’ supply is close to infinite. The report prepared for the MNRF by Larry Jensen, an accredited geologist, analyzes licences across the province and predicts from them a 100 to 200 year supply with existing licenses.

From that you would deduce that Ontario needs no more licenses to be issued, freeing up MNRF staff to effectively monitor and enforce policies in an equitable and consistent manner and even to assist operators in the efficient workings of their equipment. (One inspector on a noise complaint realized that the screeching which produced calls to the office was a bearing that would cost thousands to replace and would result in long down-time. He recommended lubricants. Neighbours and employees had a more pleasant experience after lubrication and the gravel pit saw economic benefit). Additionally, MNRF staff could also be deployed to determine the actual amount of virgin aggregate available when accurate data has not been available beyond the licence amounts. To those efficiencies could be added a drive to rehabilitate the approximately 7 000 abandoned pits across the province, restoring them to productive uses, agricultural, recreational or other, and getting the province back on track with the work to move other depleted sites out of post-extractive neglect and into the hands of willing landowners. There is no crisis in supply; there wasn't in the 1970 despite industry crying "Wolf" and there won't be in the foreseeable future.

Ontario is further supplied with stone or crushed product when reprocessing occurs. This increases Ontario's supply and the horizon for adequate availability. It also moves from an intense consumption of energy to less one. While traffic is slowed by a machine which removes, melts and reapplies asphalt to roads, it is not brought to a stop as when truckloads of damaged road surfacing materials are hauled away, and new cement or asphalt is laid. Recycled aggregate has home uses as well, crushed brick pathways for example, when houses give way to higher and/or more modern structures. This industrial process also creates jobs in the proximity of the new project while saving provincial costs associated with haulage as previously described. Aggregate can be part of a circular economy, and by doing so can be perceived as both for the people who benefit from the jobs and the speed of transition from wreckage to new construction and for the people who live in rural areas which are spared destruction.

Three Heads are Better than One

The value of public consultations is that they bring together stakeholders from multiple sectors: those who work in the field, such as industry and ministry; those who live beside the field, such as individuals and community groups; and, scientists, such as academics whose research provides emerging knowledge which can result in current and future savings and accredited qualified consultants. Regarding the science community, we might have hoped that emerging science were more carefully listened too before the release of heavy liquid metals into the waters around the Reed Paper Mills, and might want to harken to the warnings that qualified consultants working with the best current knowledge and ethical interests would apply to operations and rehabilitation of aggregate extraction sites. It is fitting that aggregate policy be for the people who live with it, pay for it, and require it (and especially robust worker safety and residential health standards) for their continued benefit. Since industry players are in competition with each other, we should not have been surprised to see the collapse of the CornerStone Standards, nor the conflict among small versus large (and therefore international) companies evident in multiple cases. That leaves ministry staff to carry out the policy role, which means that some proponent-driven processes which the industry currently claims to struggle with could become the work of the Ministry of Natural Resources who would manage the processes, provide expertise, consult with the local, broader and scientific community, and to regulate in an equitable fashion extraction from approved sites in the interests of the people. Democracy is for the people and continues to engage people in decisions.

Recommendations

1. Adopt a balanced approach where agriculture and public investment outweigh the narrow interests of one small segment of resource extraction.
2. Stimulate the Ontario economy through a broad variety of investments in emerging industries, resource recovery, cost efficiencies, and broad consultations with stakeholders.
3. Encourage the location of industry in Ontario through procurement practices that prioritize local ownership and head offices.
4. Quantify resources; determine quality; and conserve the irreplaceable.
5. Show respect for the people as individuals and in community groups in a way that recognizes the profound attachment of rural people to productive land.

Ontario on the Rocks

A Report on the
Economic,
Social
and
Environmental
Consequences
of
Resource
Extraction

March
2019

Mobility Awareness Group

Gordon Young - Secretary
c/o Unit #10

645 Whitaker St.
Peterborough, ON
K9H 7L5

705 - 745 - 8572

e-mail: lkfd_her@cogeco.ca OR douro_dummer@yahoo.com



Dec. 4th 20201

Selwyn Township Council

c/o Ms Angela Chittick

Clerk

Selwyn Township

Letter to support the Lakefield Trail Committee's Request

Dear Council:

This note is written on behalf of myself, and, the five remaining members of the twelve members who constituted the original group that advised the Village Council on accessibility issues, twenty-some years ago.

This note is to support the Lakefield Trail Committee's desire to have the sidewalk extended along Water Street to meet with the bridge's sidewalk.

Also, that two handicapped parking zones be created at the end or the parking area that is nearest to the bridge.

The precedent for two handicapped parking zones has already been established at the "Service Ontario" office on the south side.

While speaking of handicapped parking zones in the village, we are anxious that there be a full-time parking bylaw officer to enforce the existing handicapped parking zones.

Three **M.A.G.**-members report that the "traditional stealing areas", the handicapped zone at the Post Office, and, the two beside the hotel are still, after 20-plus years still places where they are being taken by drivers without permits.

All of this adds to the availability of shopping on Queen Street for those with accessibility issues; especially, those who, in more "normal times", we have a large influx of tourists, and, American tourists in the "summer seasons"

Thank you for your consideration of our letter of support to the Lakefield Trail Committee in their desire to have the sidewalk extended; even as you are supporting the preservation of the Christ Church Churchyard, and, no parking permitted there by the Lakefield Heritage Research's request.

Sincerely.

Gord Young

Secretary

Mobility Awareness Group

Mobility Awareness Group

Gordon Young - Secretary
c/o 10-645 Whitaker St.
Peterborough, ON
K9H 7L5
705 - 745 - 8572
e-mail: lkfd_her@cogeco.ca



Dec. 11th 2020

Selwyn Township Council
c/o Ms Angela Chittick
Clerk
Selwyn Township

Dear Council:

We are pleased to hear that Council has finally decided to allow the creation of two handicapped parking zones in the Water Street rebuild plans; however, the handicapped locations are seriously wrong.

We could cite many parts of the Provincial Accessibility Act, which plainly means that the two zones should be nearest to the bridge **AND**, that a marked [painted] cross-walk be placed to protect those with accessibility issues of all descriptions.

It is regrettable that the sidewalk will not meet the bridge, which again is contrary to the Accessibility Act, and, in the widest sense and/or definition represents a form of discrimination, by disallowing those with full accessibility issues to reach.....

a] the bridge itself without having to cross, and, recross Water Street

in a hazardous fashion that is **NOT** acceptable to the Accessibility

Act, **AND**, discriminatory by diminishing the safety factor for those with **ANY** form of accessibility issues.

b] to safely cross Water Street to shop, or, whatever using the bridge to reach wherever.

If this Council wishes to make Lakefield welcoming, and, visitor-friendly in the post-virus era, this present proposal, while it [this proposal] comes close to what is needed, but, plainly, its still wrong up against the various provisions the Accessibility Act, and, the Human Rights Code as it pertains to those with **ALL** legitimate accessibility issues.

It is hoped that the Township Council will again revisit Proposal 3, and, make the needed corrections.

That is, the sidewalk extended to the bridge to make the two handicapped parking zones that are now by the bridge, and, the painted crossing marks, are beside the southern-most handicapped parking zone.

Equally, we would remind Township Council that the numbers of seniors is a growing factor in the Village's population b retirees, who now legitimate accessibility issues, or, given the age will have.

Perhaps, what is needed is for Council to meet with me, and, see the real, **AND**, present dangers that even Proposal-3 brings to all with accessibility issues., along with your consultant, from D.M. Wills.

I am willing to do this even on Christmas Eve Day, it necessary.

Again, thank you sincerely for reading this, note, and, your consideration towards those in the village, and, our hoped return of visitors, with **ALL** legitimate accessibility issues.

Sincerely.

Gord Young

Secretary

Lakefield Heritage Research©

10, 645 Whitaker St. Peterborough, ON, K9H 7L5
705 – 745 - 8572
E-mail: lkfd_her@cogeco.ca
Gord Young - Heritage Researcher



"our roots...our heritage"©

Dec. 5th 2020

Selwyn Township Council
c/o Ms Angela Chittick
Clerk
Selwyn Township

Dear Council:

Owing to health matters, I can not attend the Council Meeting, and, read this note in person.

Therefore, I am asking that this note be "Read into Record", by the Clerk. We wish to thank Township Council for its continued support to the full rehabilitation of the Christ Church's churchyard at Water Street.

Whether or not, the ground-scan shows grave shadows, or, not owing to the use of "Navy Coffins" [canvas bags] in the "Pauper's Plot", should not delay the rehabilitation.

In the 30-some years of researching, we have found that ground-scans have not always picked-up grave shadows, and, the archaeologist in charge explained the reason being the canvas bag.

More particularly, that in the earlier years, "quick lime" was shoveled in to speed-up the decomposition.

In the year 2000, Mrs Douglas Cruthers made a presentation to Village Council asking to rehabilitate the churchyard, since she had notes on the "population" of the yard..which, despite its appearance, is "chock-full".

Her presentation was simply tabled, and, no action taken.

So, now is the opportunity to have this area cleaned/tidied up.

After all, it is a tourist attraction for those who will visit, and, are wishing a heritage experience....once this COVID-virus is in the rearview mirror.

Thank you as well for agreeing to prevent any parking along this short area of the churchyard as well. There will no more than a couple of parking spaces lost in the parallel parking system; therefore this request does not diminish Council's intent to increase parking along Water.

Thank you sincerely for your consideration of this note, and, your continued support of Lakefield's rich heritage.

Gord Young

Heritage Researcher for Lakefield Heritage

From: Guy Hanchet

Sent: December 4, 2020 11:33 AM

To: Andy Mitchell; Anita Locke; Donna Ballantyne; Sherry Senis; Gerry Herron

Cc: Angela Chittick; Anna Currier; Mike Richardson; Bruce Bellchambers

Subject: Bicycle Lane vs Parking on Water Street - Climate Change Connection

Dear Mr. Mayor and Councillors,

I am among those who are disappointed by Selwyn Council's short sighted decision to sacrifice a proposed section of the Lakefield Trail in order to achieve a net gain of a few parking spaces.

It seems to me that this decision flies in the face of the recommendations of the Selwyn Climate Change Action Plan, accepted by council in December, 2016 (see link below).

Under the Action Section **On The Move**, Strategy M1, calls on us to "***Build an active transportation network and support active transportation***".

Under the Action Section **Our People**, item number P2 calls for the township to "***Foster a culture of awareness of climate change awareness***" and item P3 calls for us to "***Encourage civic engagement around climate change***".

Given the climate emergency that we are in it seems to me that we need to take every available opportunity to do what we can, especially one that is as inexpensive (free) as this one.

I include a link below to access the original document where you can find these quotes in context and the details behind them on pages 5 and 9.

<https://sustainablepeterborough.ca/wp-content/uploads/2016/11/Chapter-9-Selwyn-Community-and-Corporate-Climate-Action-Plans-FINAL.pdf>

Sincerely,

Guy Hanchet
Lakefield

From: Richard Plant
Sent: December 18, 2020 11:42 AM
To: Councillors
Subject: unsafe driving on Cty Rd 20

To: Andy Mitchell, Mayor, and Councillors:

I have recently read the article by Marissa Lentz in the *Peterborough Examiner* concerning unsafe driving and vehicle crashes on County Road 20 in Selwyn. I wholly agree with the concerns expressed in the article by Danielle Donnelly and Michael Barrett. Many of the vehicles on County Road 20 are driving in a totally unsafe and potentially dangerous manner despite the new lower speed limits. I am outside a lot of time on our farm and as a result I am aware of the traffic on the road. Yesterday morning, for example, I was shocked as I watched a small car driving westward at very high speed pass three cars and a school bus as they slowed for the bus to stop and pick up the children waiting at the side of the road. Admittedly, the bus had not yet put on the flashers but there was no question about whether or not it and the cars were slowing to stop. This incident is only one of many that I have seen recently in the straight section of the road just west of Centre Line. In fact, as I wrote this letter, the emergency truck and a police car, both with sirens on, drove past our house. Another vehicle mishap to investigate? On recent occasions, both I and my wife have been passed unsafely when we have had turn signals on as we readied to turn into our lane. On more than one instance, I have been harassed by an inconsiderate driver as I slowed to turn into the farm lane in either our car or tractor. Neighbours have told me of similar instances they have experienced.

I appreciate the reconstruction work that was done this past summer to improve the road and I appreciate the Council's concern and attempts to address unsafe driving by setting new speed and passing limits that are lower, and safer, than previously was the case. However, more needs to be done. The speed limit is already 60 km/hr by our farm, and many vehicles obey that. But that does not slow some drivers. The straight section of road west of the bends after Centre Line seems to invite speeding.

So, I certainly would like the police to patrol the road more frequently and to use radar units to clock and enforce safer driving practices. But I understand that the job is difficult. Recently one day I eased by a police car at the edge of the road whose officer had stopped a vehicle. A short distance past the police car, a truck sped by me at well over the speed limit – I know because I was driving at the speed limit. So, on that occasion, the police presence was clearly not a deterrent for that driver.

There is an entirely ridiculous aspect to this unsafe driving. Obviously, some drivers are willing to endanger others for the sake of a couple of minutes. As Ms Donnelly pointed out, at 60 kilometres per hour, the entire distance of Selwyn Road would take only slightly more than 2 minutes longer than at 80 km/hr. I find it hard to believe that there is anyone among the unsafe drivers who has a justified reason to save those 2 minutes while endangering the safety of others.

Respectfully

Richard Plant

December 16, 2020

Via email: tfowkes@amherstburg.ca

Town of Amherstburg
Attention: Tammy Fowkes, Deputy Clerk
271 Sandwich Street South
Amherstburg, ON N9V 2A5

Dear Ms. Fowkes:

RE: Correspondence – AODA Website Compliance Extension Request

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted correspondence was presented at the last regularly scheduled meeting on December 15, 2020, and the following was passed:

“Resolution #7(a)/12/15/20

BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays hereby supports the Resolution received by the Township of Amherstburg regarding Support for the AODA Compliance Extension Request, dated September 21, 2020;

AND FURTHER THAT this resolution be forwarded to the Town of Amherstburg, Minister of Seniors and Accessibility, Premier Doug Ford, AMO, and all municipalities in Ontario.

Carried.”

Should you have any questions, please do not hesitate to contact our Municipal Office at 705-635-2272.

Sincerely,



Carrie Sykes, *Dipl. M.A., CMO, AOMC,*
Director of Corporate Services/Clerk.

CS/cw

Encl.

Copy to: Hon. Doug Ford, Premier of Ontario
Hon. Raymond Cho, Minister of Seniors and Accessibility
Association of Municipalities of Ontario
All Ontario Municipalities



The Corporation of The Town of Amherstburg

September 21, 2020

VIA EMAIL

The Right Honourable Raymond Cho, Minister for Seniors and Accessibility
College Park 5th Flr, 777 Bay St,
Toronto, ON
M7A 1S5

Re: AODA Website Compliance Extension Request

At its meeting of September 14, 2020, Council passed the following for your consideration:

Resolution # 20200914-281

- “1. **WHEREAS** Section 14(4) of O.Reg 191/11 under the Accessibility for Ontarians with Disabilities Act requires designated public sector organizations to conform to WCAG 2.0 Level AA by January 1, 2021;
2. **AND WHEREAS** the municipality remains committed to the provision of accessible goods and services;
3. **AND WHEREAS** the municipality provides accommodations to meet any stated accessibility need, where possible;
4. **AND WHEREAS** the declared pandemic, COVID-19, has impacted the finances and other resources of the municipality;
5. **AND WHEREAS** the Accessibility for Ontarians with Disabilities Act contemplates the need to consider the technical or economic considerations in the implementation of Accessibility Standards;
6. **BE IT THEREFORE RESOLVED THAT** the municipality requests that the Province of Ontario extend the compliance deadline stated in Section 14(4) of O.Reg 191/11 to require designated public sector organizations to meet the compliance standards, by a minimum of one (1) year to at least January 1, 2022; **AND**,
7. **BE IT THEREFORE RESOLVED THAT** the municipality requests that the Province of Ontario consider providing funding support and training resources to meet these compliance standards.”

The impacts of the pandemic on municipal finances and resources affect the ability of municipalities to meet the January 1, 2021 deadline for full compliance with WCAG 2.0 Level AA.

We humbly request the Ontario government consider an extension request, in addition to financial support and training due to the unprecedented impacts of the global pandemic.

Regards,

A handwritten signature in black ink, appearing to read 'T. Fowkes', with a large, stylized initial 'T'.

Tammy Fowkes
Deputy Clerk, Town of Amherstburg
(519) 736-0012 ext. 2216
tfowkes@amherstburg.ca

cc:

The Right Honourable Doug Ford, Premier of Ontario
The Association of Municipalities of Ontario
All Ontario Municipalities

December 14, 2020

Sent via email to all Ontario Municipal Clerks

Dear Municipal Clerks,

At its meeting held on December 10, 2020, Dufferin County Council approved the following recommendation from the General Government Services Committee:

WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands;

AND WHEREAS Dufferin County Council supports a fair and equitable assessment system for all aggregate resource properties;

AND WHEREAS the Municipal Property Assessment Corporation determined, with the participation only of the Ontario Stone, Sand and Gravel Association, revised criteria for assessing aggregate resource properties;

AND WHEREAS Dufferin County Council has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties;

NOW THEREFORE BE IT RESOLVED THAT Dufferin County Council does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties;

AND THAT Dufferin County Council believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values;

AND THAT Dufferin County Council hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value;

AND THAT Dufferin County Council direct the Clerk to provide a copy of this motion to the Ministers of Finance; Municipal Affairs and Housing; and Natural Resources and Forestry; and to AMO, ROMA, and all Ontario municipalities and local MPP(s).

Regards,

Michelle Dunne
Deputy Clerk

Cc Minister of Finance
 Minister of Municipal Affairs and Housing
 Minister of Natural Resources and Forestry
 AMO
 ROMA
 Kyle Seeback, MP
 Sylvia Jones, MPP



Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1
Premier@ontario.ca

SENT BY EMAIL

December 11, 2020

Re: Council Resolution – Bill 229

Further to the Meeting of Council on December 1, 2020 Council of the Corporation of the Municipality of Marmora and Lake passed the following motion:

MOTION2020DEC01-276

Moved by Deputy Mayor Mike Stevens
Seconded by Councillor Ron Derry

WHEREAS the Province has introduced Bill 229, Protect, Support and Recover from COVID 19 Act - Schedule 6 – Conservation Authorities Act.

WHEREAS the Legislation introduces a number of changes and new sections that could remove and/or significantly hinder the conservation authorities' role in regulating development, permit appeal process and engaging in review and appeal of planning applications.

WHEREAS we rely on the watershed expertise provided by local conservation authorities to protect residents, property and local natural resources on a watershed basis by regulating development and engaging in reviews of applications submitted under the Planning Act.

WHEREAS the changes allow the Minister to make decisions without CA watershed data and expertise.

WHEREAS the Legislation suggests that the Minister will have the ability to establish standards and requirements for non-mandatory programs which are negotiated between the conservation authorities and municipalities to meet local watershed needs.



WHEREAS municipalities believe that the appointment of municipal representatives on CA Boards should be a municipal decision; and the Chair and Vice-Chair of the CA Board should be duly elected.

WHEREAS the changes to the 'Duty of Members' contradicts the fiduciary duty of a CA board member to represent the best interests of the conservation authority and its responsibility to the watershed.

WHEREAS conservation authorities have already been working with the Province, development sector and municipalities to streamline and speed up permitting and planning approvals through Conservation Ontario's Client Service and Streamlining Initiative.

WHEREAS changes to the legislation will create more red tape and costs for the conservation authorities, and their municipal partners, and potentially result in delays in the development approval process.

AND WHEREAS municipalities value and rely on the natural habitats and water resources within our jurisdiction for the health and well-being of residents; municipalities value the conservation authorities' work to prevent and manage the impacts of flooding and other natural hazards; and municipalities value the conservation authority's work to ensure safe drinking water.

THEREFORE BE IT RESOLVED:

THAT the Province of Ontario repeal Schedule 6 of the Budget Measures Act (Bill 229).

THAT the Province continues to work with conservation authorities to find workable solutions to reduce red tape and create conditions for growth.

THAT the Province respects the current conservation authority/municipal relationships.

THAT the Province embrace their long-standing partnership with the conservation authorities and provide them with the tools and financial resources they need to effectively implement their watershed management role.

THAT Council supports the resolution of the Town of Mono passed on November 24, 2020, regarding Schedule 6 of Bill 229.

AND THAT Council supports the resolution of the City of Quinte West passed on November 16, 2020, regarding Schedule 6 of Bill 229.



FURTHER THAT this resolution is forwarded to the Premier of Ontario, the Minister of the Environment, Conservation and Parks, Minister of Natural Resources and Forestry, Minister of Municipal Affairs & Housing, Bay of Quinte MPP Todd Smith, AMO, Conservation Ontario, CVCA and Quinte Conservation.

Carried

I trust this is the information you require, however, should additional information or clarification be required do not hesitate to contact me at your convenience.

Sincerely,

Jennifer Bennett,
Deputy Clerk
613-472-2629 ext. 2232
jbennett@marmoraandlake.ca

cc: The Honourable Doug Ford
Todd Smith, MPP Prince Edward-Hastings
Minister of the Environment, Conservation and Parks
Minister of Natural Resources and Forestry
Minister of Municipal Affairs & Housing
Conservation Ontario
Crowe Valley Conservation Authority
Quinte Conservation
Association of Municipalities of Ontario
All Municipalities within the Province of Ontario

December 8, 2020

Via email: admin@ltvca.ca

Mark Peacock, P.Eng
Lower Thames Conservation
100 Thames Street
Chatham ON N7I 2Y8

Re: Resolution Bill 229 and the Conservation Authorities

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on December 7, 2020 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Moved by Councillor Faas, Seconded by Councillor Thompson

WHEREAS the Province has introduced Bill 229, Protect, Support and Recover from COVID 19 Act - Schedule 6 – Conservation Authorities Act

WHEREAS the Legislation introduces a number of changes and new sections that could remove and/or significantly hinder the conservation authorities' role in regulating development, permit appeal process and engaging in review and appeal of planning applications

WHEREAS we rely on the watershed expertise provided by local conservation authorities to protect residents, property and local natural resources on a watershed basis by regulating development and engaging in reviews of applications submitted under the Planning Act

WHEREAS the changes allow the Minister to make decisions without CA watershed data and expertise

WHEREAS the Legislation suggests that the Minister will have the ability to establish standards and requirements for non-mandatory programs which are negotiated between the conservation authorities and municipalities to meet local watershed needs

WHEREAS municipalities believe that the appointment of municipal representatives on CA Boards should be a municipal decision; and the Chair and Vice Chair of the CA Board should be duly elected

WHEREAS the changes to the 'Duty of Members' contradicts the fiduciary duty of a CA board member to represent the best interests of the conservation authority and its responsibility to the watershed

WHEREAS conservation authorities have already been working with the Province, development sector and municipalities to streamline and speed up permitting and planning approvals through Conservation Ontario's Client Service and Streamlining Initiative

WHEREAS changes to the legislation will create more red tape and costs for the conservation authorities, and their municipal partners, and potentially result in delays in the development approval process

AND WHEREAS municipalities value and rely on the natural habitats and water resources within our jurisdiction for the health and well-being of residents; municipalities value the conservation authorities' work to prevent and manage the impacts of flooding and other natural hazards; and municipalities value the conservation authority's work to ensure safe drinking water

THEREFORE BE IT RESOLVED

THAT the Province of Ontario repeal Schedule 6 of the Budget Measures Act (Bill 229)

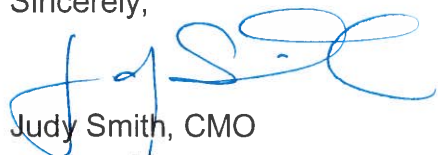
THAT the Province continue to work with conservation authorities to find workable solutions to reduce red tape and create conditions for growth

THAT the Province respect the current conservation authority/municipal relationships

AND THAT the Province embrace their long-standing partnership with the conservation authorities and provide them with the tools and financial resources they need to effectively implement their watershed management role.

If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C

Honourable Premier of Ontario

Hon. Rod Phillips, Minister of Finance (rod.phillips@pc.ola.org)

Hon. Jeff Yurek, Minister of Environment Conservation and Parks
(jeff.yurek@pc.ola.org)

Hon. John Yakabuski, Minister of Natural Resources and Forestry
(john.yakabuski@pc.ols.org)

Local Members of Provincial Parliament

All Ontario Municipalities

Town of Orangeville

Resolution 2020-426

Moved by Councillor Peters

Seconded by Mayor Brown

WHEREAS the Province has introduced Bill 229, Protect, Support and Recover from COVID 19 Act - Schedule 6 – Conservation Authorities Act;

AND WHEREAS the Legislation introduces several changes and new sections that could remove and/or significantly hinder conservation authorities' role in regulating development, permit appeal process and engaging in review and appeal of planning applications;

AND WHEREAS we rely on the watershed expertise provided by local conservation authorities to protect residents, property, and local natural resources on a watershed basis by regulating development and engaging in reviews of applications submitted under the Planning Act;

AND WHEREAS the changes allow the Minister to make decisions without conservation authority watershed data and expertise;

AND WHEREAS the Legislation suggests that the Minister will have the ability to establish standards and requirements for non-mandatory programs which are negotiated between the conservation authorities and municipalities to meet local watershed needs;

AND WHEREAS the budget that Orangeville spends on conservation authority work is a bargain for the services provided;

AND WHEREAS municipalities believe that the appointment of municipal representatives on conservation authority boards should be a municipal decision; and the Chair and Vice Chair of the conservation authority boards should be duly elected;

AND WHEREAS it has been the Town of Orangeville's experience with the Credit Valley Conservation Authority that having a chair or vice-chair serve for more than one year has produced experienced individuals;

AND WHEREAS the changes to the 'Duty of Members' contradicts the fiduciary duty of a conservation authority board member to represent the best interests of the conservation authority and its responsibility to the watershed;

AND WHEREAS conservation authorities have already been working with the Province, development sector and municipalities to streamline and speed up permitting and planning approvals through Conservation Ontario's Client Service and Streamlining Initiative;

AND WHEREAS municipalities value and rely on the natural habitats and water resources within conservation authority jurisdictions for the health and well-being of residents; municipalities value conservation authorities' work to prevent and manage the impacts of flooding and other natural hazards; and municipalities value conservation authorities' work to ensure safe drinking water;

THEREFORE, BE IT RESOLVED THAT: (i) the Province of Ontario repeal Section 6 of the Budget Measures Act (Bill 229), and (ii) that the Province continue to work with conservation authorities to find workable solutions to reduce red tape; AND

THAT this resolution be circulated to Premier Doug Ford, MPP Sylvia Jones, the Minister of the Environment, Conservation, and Parks Jeff Yurek, the Minister of Finance Rod Philips, all Conservation authorities throughout Credit Valley, and all Ontario Municipalities.

Carried

Thanks,

Tracy Macdonald | Assistant Clerk | Corporate Services
Town of Orangeville | 87 Broadway | Orangeville ON L9W 1K1
519-941-0440 Ext. 2256 | Toll Free 1-866-941-0440 Ext. 2256
tmacdonald@orangeville.ca | www.orangeville.ca



T 705-635-2272
TF 1-877-566-0005
F 705-635-2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON P0A 1H0

December 16, 2020

Via email: llehr@essatownship.on.ca

Township of Essa
Attention: Lisa Lehr, Clerk
5786 County Road 21
Utopia, ON L0M 1T0

Dear Ms. Lehr:

**RE: Correspondence – Bill 229 “Protect, Support and Recover from COVID-19 Act –
Schedule 6 – Conservation Authorities Act”**

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted correspondence was presented at the last regularly scheduled meeting on December 15, 2020, and the following was passed.

“Resolution #7(e)/12/15/20

BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays hereby supports the resolution from the Town of Essa requesting support to Amend Bill 229, Protect, Support and Recover from COVID-19 Act under Schedule 6 - Conservation Authorities Act, dated November 19, 2020;

AND FURTHER THAT this resolution be forwarded to the Town of Essa, Premier Doug Ford, the Minister of Environment, Conservation and Parks, the Minister of Municipal Affairs and Housing, the Minister of Natural Resources and Forestry, Minister of Finance, Conservation Ontario, and all Ontario municipalities.

Carried.”

Should you have any questions, please do not hesitate to contact our Municipal Office at 705-635-2272.

Sincerely,

Carrie Sykes, *Dipl. M.A., CMO, AOMC*,
Director of Corporate Services/Clerk.
CS/cw
Encl.

Copy to:

Hon. Doug Ford, Premier of Ontario
Hon. Jeff Yurek, Minister of Environment, Conservation and Parks
Hon. Steve Clark, Minister of Municipal Affairs and Housing
Hon. John Yakabuski, Minister of Natural Resources and Forestry
Hon. Rod Phillips, Minister of Finance
Conservation Ontario
All Ontario Municipalities

Corporation of the Township of Essa
5786 County Road 21
Utopia, Ontario
L0M 1T0



Telephone: (705) 424-9917
Fax: (705) 424-2367
Web Site: www.essatownship.on.ca

November 19, 2020

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia, ON
L0M 1T0

Sent by email

Attention: Doug Hevenor, Chief Administrative Officer NVCA
Keith White, NVCA Board Chair
Marlane McLeod, NVCA Vice Chair

Re: Township of Essa Council Resolution No. CR204-2020
Bill 229 "Protect, Support and Recover from COVID19 Act – Schedule 6 –
Conservation Authorities Act"

Please be advised that at its meeting of November 18, 2020, Council of the Township of Essa received a copy of information in relation to Bill 229 in addition to a verbal report from the NVCA Board Chair on the impacts to Conservation Authorities and the trickle effect to municipalities and citizens in Ontario should the Bill pass

As a result of the discussions, Council of the Township of Essa passed the following Resolution:

Resolution No: CR204-2020 Moved by: White Seconded by: Sander

WHEREAS the Province has introduced Bill 229, Protect, Support and Recover from COVID 19 Act - Schedule 6 – Conservation Authorities Act; and

WHEREAS the Legislation introduces a number of changes and new sections that could remove and/or significantly hinder the conservation authorities' role in regulating development, permit appeal process and engaging in review and appeal of planning applications; and

WHEREAS we rely on the watershed expertise provided by local conservation authorities to protect residents, property and local natural resources on a watershed basis by regulating development and engaging in reviews of applications submitted under the Planning Act; and

WHEREAS the changes allow the Minister to make decisions without conservation authority watershed data and expertise; and

WHEREAS the Legislation suggests that the Minister will have the ability to establish standards and requirements for non-mandatory programs which are negotiated between the conservation authorities and municipalities to meet local watershed needs; and

WHEREAS municipalities believe that the appointment of municipal representatives on Conservation Authority Boards should be a municipal decision, and the Chair and Vice Chair of the Conservation Authority Board should be duly elected; and

WHEREAS the changes to the 'Duty of Members' contradicts the fiduciary duty of a Conservation Authority Board member to represent the best interests of the conservation authority and its responsibility to the watershed; and

WHEREAS conservation authorities have already been working with the Province, development sector and municipalities to streamline and speed up permitting and planning approvals through Conservation Ontario's Client Service and Streamlining Initiative; and

WHEREAS changes to the legislation will create more red tape and costs for the conservation authorities, and their municipal partners, and potentially result in delays in the development approval process; and

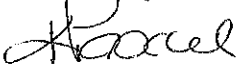
WHEREAS municipalities value and rely on the natural habitats and water resources within our jurisdiction for the health and well-being of residents; municipalities value the conservation authorities' work to prevent and manage the impacts of flooding and other natural hazards; and municipalities value the conservation authority's work to ensure safe drinking water;

NOW THEREFORE BE IT RESOLVED:

- *THAT the Province of Ontario repeal Schedule 6 of the Budget Measures Act (Bill 229)*
- *THAT the Province continue to work with conservation authorities to find workable solutions to reduce red tape and create conditions for growth*
- *THAT the Province respect the current conservation authority and municipal relationships; and*
- *THAT the Province embrace their long-standing partnership with the conservation authorities and provide them with the tools and financial resources they need to effectively implement their watershed management role.*

----Carried----

Sincerely,



per; Lisa Lehr, CMO
Clerk

cc. Conservation Ontario – Kim Gavine, General Manager
Conservation Ontario – Wayne Emmerson, Chair
Honourable Doug Ford, Premier of Ontario
Honourable Rod Phillips, Minister of Finance
Honourable Jeff Yurek, Minister of Environment, Conservation and Parks
Honourable John Yakabuski, Minister of Natural Resources and Forestry
Honourable Steve Clark, Minister of Municipal Affairs and Housing



RE: Propose Changes to the Conservation Authorities Act: Schedule 6 of Bill 229

Please be advised that Township of Puslinch Council, at its meeting held on December 2, 2020 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2020-362: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receive Correspondence items 10.5, 10.6, 10.7, and 10.8 and Consent Agenda item 6.4 regarding the Proposed Amendments to the Conservation Authorities Act through Bill 229 be received; and

Whereas the Township of Puslinch Council has been copied on the following correspondence related to proposed amendments to the Conservation Authorities Act (CA Act), contained in Schedule 6, Bill 229

- (a) Conservation Halton Letter to Ontario Premier dated Nov. 17, 2020**
- (b) Hamilton Conservation Authority to Ontario Premier and Ministers dated Nov. 23, 2020**
- (c) Grand River Conservation Authority to Ontario Premier dated Nov. 24, 2020; and**

Whereas Council at it's meeting of Nov. 18 passed the following motion:

GIVEN THAT The Township of Puslinch does not want to see an increased risk to public safety, or increased liabilities to the Province, municipalities, and conservation authorities. Nor does the Township of Puslinch want more red tape, disruption and ultimately delays in helping the government achieve its goal of economic recovery; and

GIVEN the time sensitive nature of this Bill, we encourage the Province to consult with Municipalities and Conservation Authorities in an expedient manner; and

GIVEN that the Township of Puslinch feels that there are better solutions to deal with actual and perceived issues.

BE IT RESOLVED THAT The Township of Puslinch respectfully requests the Province to



withdraw Schedule 6 from Bill 229 until a more thorough analysis of the appropriate solutions can take place, with more clarity on what problems were identified through the consultation process. The Township of Puslinch also encourage the Province to engage with municipalities and Conservation Authorities as the Province works on regulations that will eventually define the various Conservation Authorities Act clauses. The Township of Puslinch feels this is critical to ensure that the focus and performance of Conservation Authorities is actually improved where required.

FURTHER that this resolution be forwarded to the Premier, the Minister of the Environment, Conservation and Parks, the Minister of Municipal Affairs and Housing, the Minister of Natural Resources and Forestry, Minister of Finance, Conservation Ontario, MPP Ted Arnott, and all Ontario Municipalities.

Be it resolved that the Township of Puslinch Council supports the views expressed in the above noted letters from Conservation Halton, the Hamilton Conservation Authority and the Grand River Conservation Authority who provide vital services to the Township of Puslinch; and

FURTHER that this resolution be forwarded to the Premier, the Minister of the Environment, Conservation and Parks, the Minister of Municipal Affairs and Housing, the Minister of Natural Resources and Forestry, Minister of Finance, Conservation Ontario, MPP Ted Arnott, AMO, ROMA and all Ontario Municipalities.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,
Courtenay Hoytfox
Deputy Clerk

Grand River Conservation Authority

Report number: GM-11-20-85

Date: November 23, 2020

To: Members of the Grand River Conservation Authority

Subject: Proposed Amendments to the Conservation Authorities Act through Bill 229

Recommendation:

THAT Report Number GM-11-20-85 – Proposed Amendments to the Conservation Authorities Act through Bill 229 be approved as amended;

AND THAT Grand River Conservation Authority Report GM-11-20-85 be submitted to the Premier, Ministers of Environment, Conservation and Parks, Natural Resources, Municipal Housing and Affairs and Finance, watershed MPPs, Association of Municipalities of Ontario, Rural Ontario Municipalities Association, and circulated to watershed municipalities;

AND THAT staff be directed to draft a cover letter which highlights the GRCA's key concerns with the proposed changes to the Conservation Authorities Act which will accompany the report to be distributed.

Summary:

On November 5, 2020, through Bill 229 Protect, Support and Recover from COVID-19 Act (Budget Measures), the province introduced amendments to the *Conservation Authorities Act* (Schedule 6) and the *Planning Act*. If enacted, some changes will significantly impact the role of a conservation authority board to establish programs and services. As well, the proposed amendments will enable Regulations that will either limit or completely change the role of conservation authorities to protect Ontario's environment and ensure people and property are safe from natural hazards.

Report:

Background:

A provincial review of the *Conservation Authorities Act* has been ongoing since 2015. Amendments were approved in 2017, a minor change in 2018 and these were followed by further amendments in 2019. In 2019, the province indicated the proposed amendments were to help conservation authorities focus and deliver on the core mandate and to improve governance. The Grand River Conservation Authority (GRCA) provided comments on the Environmental Registry Posting through GM-04-19-41- Environmental Registry Posting 013-5018- Modernizing Conservation Authority Operations. The amendments were later passed through Bill 108, More Homes, More Choice Act. At that time, the scope of the changes to conservation authority board

governance and composition; mandatory, municipal and other programs and services; natural hazard permits and other areas were to come out through various regulations.

In the fall of 2019, the Minister of Environment, Conservation and Parks (MECP) hosted meetings with each individual conservation authority (CA) to gain a better understanding of the programs and services provided by each Authority. In the early winter of 2020, the MECP also hosted stakeholder consultation sessions across the province to gain feedback from the various groups, agencies and organizations who deal with, or work with CAs. The Vice-Chair and senior staff attended the South-western session and submitted formal written comments in response to questions posed by the MECP. MECP has confirmed that they received over 2,500 submissions in response to these consultation sessions; however, the results of these sessions have not been publicly shared.

Bill 229

On November 5, 2020, the province introduced Bill 229 Protect, Support and Recover from COVID-19 Act which includes amendments to the *Conservation Authorities Act* (Schedule 6). The province identified these changes as necessary to improve transparency and consistency in conservation authority operations, strengthen municipal and provincial oversight and streamline conservation authority roles in permitting and land use planning.

While previously proposed changes to the Act have been posted to the Environmental Registry of Ontario (ERO) for a period of public comment; these new changes are posted on the ERO for information only. Under Section 33 of the Environmental Bill of Rights (1993), public consultation is not required if the proposal forms part of or gives effect to a budget or economic statement that is presented to the Legislative Assembly. It is anticipated that Bill 229 will be passed in the next few weeks as the legislature is due to rise on December 10th.

On November 9, 2020, MECP hosted an information session with all 36 Conservation Authority General Managers to provide additional information on the proposed amendments and timelines. MECP has indicated that regulations to implement the Act will be released for public comment in the coming weeks and a second set of regulations will be released for public comment in early 2021.

Proposed Amendments:

Attached as appendix 1 is a summary chart of the proposed amendments to the *Conservation Authorities Act* and comments on the effects of those changes. This document was prepared by Conservation Ontario and circulated to the Board on November 13, 2020.

The changes to *Conservation Authorities Act* can be categorized into 5 sections:

- 1. Objects, Powers and Duties**
- 2. Regulatory**
- 3. Enforcement**
- 4. Governance**
- 5. Other**

Key changes to the Act under each of these categories are discussed below:

1. **Objects, Powers and Duties**

- Narrows the objects of a conservation authority from providing “programs and services designated to further conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals” (*Conservation Authorities Act*, s20(1)) to: (i) mandatory programs and services, (ii) municipal programs and services, and (iii) other program and services.
- A number of proposed clauses that would enable the Minister to make regulations that would prescribe standards and requirements for Municipal Programs and Services (i.e. Service agreements between municipalities and CAs) and Other Programs and Services (i.e. as determined by the Board and if municipal levy is used would require municipal agreements)
- Proposed amendment of the *Planning Act* to include conservation authorities to subsection 1(2) which would remove CAs as a public body and name CAs under the one window approach of MMAH for the purposes of appeals only. This may remove conservation authorities, who are private landowners, from the right of appeal.
- Removal of power for CAs to expropriate lands for existing and future projects

GRCA Comments:

The purpose of the *Conservation Authorities Act* remains the same. “The purpose of the Act is to provide for the organisation and delivery of programs and services that further the conservation, restoration, development and management of natural resources in watershed in Ontario.” 2017, c.23. Sched. 4, s.1. The objects within the *Conservation Authorities Act* have been amended to reflect the mandatory program and services that will be prescribed by regulations. At this time, it is anticipated that the changes to the objects would not impact the way in which the organization operates. In the next few weeks, the province has indicated that it will be releasing regulations that will further define the mandatory programs and services which could potentially have an impact on the scope and scale of current programs.

Although clauses related to non-mandatory programs already exist in the previously amended Act through Bill 108, the province has proposed additional wording that allows the Minister to dictate the standards and requirements for municipal or other programs and services agreed upon through service level agreements (non-mandatory programs). Historically, GRCA has negotiated directly with municipalities to tailor agreements to the need of the service for that specific municipality. Local autonomy in these program and services could be compromised with prescribed provincial standards and requirements. The non-mandatory, municipal and other local programs, do not receive funding from the province and through agreement, may be funded by municipal levy or other sources.

The proposed consequential changes to the *Planning Act* are still being clarified with the Ministry, however it is anticipated that it would remove conservation authorities ability to appeal a municipal planning decision to the Local Planning Appeal Tribunal (LPAT), unless it is through the Minister of Municipal Affairs and Housing. It is unclear if a conservation authority can participate in an appeal to support a municipality upon request or when this is included in an agreement between the conservation authority and municipality.

The ability to appeal is a tool that is a necessary but seldom used tool in our toolbox. The Ministry staff stated that this change only affects the role of the conservation authority in an appeal process and that participation in reviewing land use planning applications would still be occurring. Conservation Authorities participation in land use

planning and the ability to appeal a decision ensures that key issues are identified and addressed early in the approval process so the landowner may proceed with other approvals such as the conservation authority permit in an efficient manner. It also ensures that the watershed lens is being applied to planning and land use decisions and that people and their property in or near new development or redevelopment are protected from natural hazards such as flooding.

When necessary GRCA attends LPAT hearings to support the municipality and to ensure that policies and development conditions are imposed to reduce flood risks and to ensure mitigation and setbacks are in place to address other natural hazards such as erosion hazards or along the Lake Erie shoreline. Extreme weather events and changing climate increase the importance of our role in the planning process.

The 2019 Provincial Flood Advisor's report notes the important role that conservation authorities play in the land use planning process. The main legislative tools used to manage flood risk, the report states, include the *Planning Act* together with the Provincial Policy Statement (PPS) and the *Conservation Authorities Act*. As a result of the Flood Advisor's recommendations, the 2020 PPS was revised to state that mitigating natural hazard risks, including those associated with climate change, will require the province, planning authorities, and conservation authorities to work together. Similarly, the Made-in-Ontario Environment Plan asserts that within the context of environmental planning, conservation authorities' core mandate is protection from natural hazards and conserving natural resources.

Another significant concern is that this change may also remove our right to appeal planning decisions as a landowner. This is of significant concern as GRCA owns and manages over 48,000 acres of property throughout the watershed to support flood hazard management, to maintain a reliable water supply, to protect natural areas and biodiversity, to provide community recreation/education and to manage other environmentally sensitive natural lands. Conservation authorities are considered private landowners (not public lands) and the potential removal of the right to appeal a land use planning decision is a significant concern.

The amendments to the Act also removes the ability to utilize the *Expropriation Act* for existing and future projects. MECP has recommended that should this be required for a CA project that the municipality or the province could expropriate the lands necessary.

2. Regulatory

- Allow an applicant, within 120 days of a conservation authority receiving a permit application, to appeal to the LPAT if no decisions by the conservation authority has been made.
- Authorize the Minister of Natural Resources and Forestry to issue an order to take over and decide an application for a permit under section 28 of the Conservation Authorities Act in place of the conservation authority (i.e. before the conservation authority has made a decision on the application).
- Allows an applicant, within 30 days of a conservation authority issuing a permit, with or without conditions, or denying a permit, to request the minister to review the conservation authority's decision.
- Where the minister has taken over a permit application or is reviewing a permit decision by a conservation authority, allow an applicant to appeal

directly to LPAT where the minister fails to make a decision within 90 days.

- In addition to the provision to seek a minister's review, provide the applicant with the ability to appeal a permit decision to LPAT within 90 days after the conservation authority has made a decision.

GRCA Comments:

The proposed 120 day timeline for a CA to make a decision on permit applications may be problematic since there is no indication from the province when the 120 day timeline is triggered (submission of application) or if there will be a requirement for complete applications. There is a broad spectrum and complexity of applications that CAs deal with and the majority of permits that are submitted with satisfactory construction or development plans and technical reports can be reviewed in a timely manner. For complex files, there may be additional time required for the applicant and/or their consultants to address GRCA technical comments on the proposal e.g. floodplain mapping analysis. The proposed timeline of 120 days for a decision oversimplifies the permitting process.

Over the past several years, and again in 2019 Conservation Ontario and CAs have worked with the province, AMO, landowners groups and the building industry to develop the recently CA wide adopted 'Client Service Standards for Conservation Authority Plan and Permit Review'. This document sets forth industry standards and procedures to ensure CA plan and permit review process are transparent, predictable and fair. GRCA permit application decisions are consistently made within the current client service standards. The current standards exclude the time period the applicant or their consultants are preparing responses to GRCA technical or policy comments which can take several weeks or in limited cases a few months.

The current appeal process for permits has been administered through the Mining and Lands Tribunal. With these proposed amendments, all permit appeals will be processed through LPAT. There is concern regarding the change in tribunals; the Mining and Lands Tribunal has the history and natural hazard technical experience in adjudicating *Conservation Authorities Act* cases for decades. Due to the volume of appeals at LPAT, it is anticipated that there could be lengthy delays for hearings and inconsistent decisions across the province. This also has the potential to redirect staffs' time to focus more on managing the appeal process for permit applications than what was previously required.

Under these proposed amendments, the Minister will be able to step in and take over the issuance or denial of a permit under Section 28 without consultation with the CA. A significant concern with this is a decision is made without watershed specific technical information required to make the decisions and the precedent that could be set for future application similar in nature.

Many of the amendments to this section of the legislation provide the Minister with significant additional powers to intervene in the permit process.

3. Enforcement

- Eliminated the (not yet proclaimed) powers for officers appointed by conservation authorities to issue stop orders (*Conservation Authorities Act* provision 30.4)

- Clarified conditions for officers appointed by conservation authorities to enter lands without a warrant for the purposes of:
 - determining whether to issue a permit (amendment to unproclaimed *Conservation Authorities Act* provision 30.2(1))
 - ensuring compliance with the prohibitions, regulations, or permit conditions, only when the officer has “reasonable grounds to believe that a contravention of a provision of the Act or a regulation...is causing or likely to have significant effects...” (*Conservation Authorities Act* provision 30.2(1.1))

GRCA Comments:

In previous updates to the Act, the province recognized that many compliance tools were outdated. The legislation prior to 2017 was not a deterrent for illegal activities and rapid response tools were not available to stop ongoing illegal activities. Although the fines have been substantially increased in 2017 (not yet enacted), the current proposal would remove a much needed compliance tool – the Stop (work) Order. The Made-In-Ontario Plan also recognized the role of conservation authorities in enforcement and it includes the provincial action “Work with municipalities, conservation authorities, other law enforcement agencies and stakeholders to increase enforcement on illegal dumping of excess soil.” Although not yet enacted, the Stop Order provision would have provided another tool to use when managing enforcement challenges and could have helped to avoid a time consuming and costly injunction process.

Obtaining injunctions takes further staff time and conservation authorities will incur significant costs for legal and court fees. Given the lack of provincial funding this cost will continue to be borne by municipalities and ultimately the taxpayers. The time needed to obtain such an order can be lengthy resulting in unnecessary and significant damage to the environment, impacts to natural hazard areas such as development in a floodplain which then puts people and property at risk.

Removing an officer's ability to enter lands (s. 30.2) within the authority's jurisdiction is inconsistent with similar municipal and provincial legislation. Coupled with the removal of a Stop Order provision (s. 30.4), these amendments do not afford officers an ability to “prevent or reduce the effects or risks” associated with illegal and egregious activities. Examples of other provincial legislation with Stop Orders include *Building Code Act* S.14, *Environmental Protection Act* S.8, *Planning Act* S. 49.

4. Governance

- Removing the power to define in regulation the composition, appointment or minimum qualifications for a Board member (S.40 (1)(a) and replaced it with:
 - Mandate that the municipal councillors appointed by a particular municipalities as members of a conservation authority be selected from that municipality's own councillors only S.14 (1.1)
 - Enabling the Minister to appoint an additional member to the Board to represent the agricultural sector (new *Conservation Authorities Act* provision 14(4)).
- Limit the term of the Chair and Vice-Chair to one year and to no more than two consecutive terms (new *Conservation Authorities Act* provision 17 (1.1))

- Amending the duties of members to act on behalf of their respective municipalities rather than the Conservation Authority

GRCA Comments:

As previously mentioned in formal comments provided to the province in April 2019 and comments provided to the province during stakeholder consultation in 2020, the GRCA is supportive of changes that increase transparency and accountability of conservation authorities. GRCA is also supportive of the province's intent to clearly define mandatory programs and services provided by the conservation authorities and we look forward to the opportunity to provide input on the regulations that will be posted for public input.

There are a number of proposed amendments that require the posting of documents, board agendas and minutes, financial audits and standard accounting practices that are already undertaken by the GRCA.

Municipalities will no longer be able to appoint a member of the public to the Board. Over the years, the GRCA has benefited from having citizen appointments to the Board. This has helped to incorporate a diverse perspectives for watershed decision making. In order to ensure that a municipal Mayor may participate on a conservation authority board it is recommended that the specification of 'municipal councillor' in the proposed amendments be changed to "municipally elected official".

In the event that the Minister appoints a member to represent the agricultural sector, the appointment process has not been specified, and it is assumed that these appointments would have the same voting privileges as all members and would be entitled to receive per diems and to be appointed as the chair or vice-chair. It is unclear how the change to fiduciary duty would affect this member.

The current legislation deferred board composition to a future Regulation. The proposed amendment removed this clause and replaced it with clauses that specify who can be a members of the board so there will be no opportunity for further input on determining who is eligible to be a member of the Board.

The proposed amendments have set a limit to the Chair and Vice-chair to hold office for one year term and no more than two consecutive terms. Under GRCA By-law 3-2020, the by-law states, "The individuals elected shall hold office until their successors are elected and will be eligible for re-election to the same office for up to a maximum of five one-year terms."

Conservation Authorities are corporate entities. Good governance dictates that the Board acts on behalf of the organization and in the public interest. By changing the duty of members to act on behalf of their respective municipalities, it contradicts the concept of fiduciary duty of a Board Member to represent the best interests of the corporation they are overseeing. It puts an individual municipal interest above the broader watershed interests further to the purpose of the Act. The standards of care for directors are set out under the *Business Corporations Act*.

'Every director and officer of a corporation in exercising his or her powers and discharging his or her duties to the corporation shall, (a) act honestly and in good faith with a view to the best interests of the corporation...; and (b) exercise the care, diligence and skill that a responsible prudent person would exercise in comparable circumstances'

Additionally, the Auditor General of Ontario recommended in their report on the Niagara Peninsula Conservation Authority that, "to ensure effective oversight of conservation authorities' activities through boards of directors, we recommend that the Ministry of the Environment, Conservation and Parks clarify board members' accountability to the conservation authority" to which the ministry response was in agreement.

5. Other

The amendments to the Act also include the requirement for a transition plan to be developed and implemented to ensure compliance with the regulations for mandatory programs and services and agreements or MOUs with municipal partners. Through discussions with MECP staff, it has been stated that the transition plan should be completed and implemented in time to support the 2022 budget process.

It has been GRCA's experience that it can take one to two years to negotiating and finalizing a municipal agreement or MOU given the complexity of the agreement and the number of stakeholders involved (municipal and CAs).

The development and implementation of the transition plan will require a change to GRCA's budget model, an assessment of all programs and services to ensure compliance with the regulations and development and negotiation with municipalities for MOU for non-mandatory programs and services (up to 26).

It is unknown when regulations will be posted for public input and approved.

Summary of GRCA's Response to Proposed Amendments to the Conservation Authorities Act:

- GRCA requests that the clause be edited to remove the ability for the Minister to prescribe standards and requirements for non-mandatory, municipal and local programs and services.
- GRCA requests that the amendment to the *Planning Act* be removed from Schedule 6 of Bill 229.
- GRCA requests that Bill 229 Schedule 6 clauses in S.28 be amended by removing references to LPAT and replacing it with the Mining and Lands Tribunal.
- GRCA requests that the existing unproclaimed clauses in the *Conservation Authorities Act* 2019 related to Powers of Entry (30.2) and Stop Order (30.4) remain in the *Conservation Authorities Act* and proposed amendments related to these clauses be removed from Bill 229 Schedule 6.
- GRCA requests that the wording for fiduciary responsibilities in the *Conservation Authorities Act* be amended back to: "Every member of an authority shall act honestly and in good faith with a view to furthering the objects of the authority."
- GRCA requests that a future regulation regarding the transition plan have an implementation date that is 18-24 months after the regulation is approved.

Most of the amendments proposed would be implemented through new or amended legal instruments or policies. The GRCA will contact MECP and MNRF to offer assistance and technical expertise on any working groups/technical committees

established to review future changes to the regulations, policy and/or provincial standards related to the implementation of the *Conservation Authorities Act*.

Financial implications:

Without the details of the proposed regulations, it is difficult to determine the financial implications for the amendments to the *Conservation Authorities Act*. Additional reports will come to the Board regarding updates to the program and services of the GRCA as they are posted to the Environmental Bill of Rights.

Other department considerations:

Operations, Administration, Resource Management and Engineering Divisions were consulted on the preparation of this report.

Prepared by:

Samantha Lawson
Chief Administrative Officer



November 24, 2020

BY EMAIL

To: Grand River Watershed Member Municipalities

Re: Bill 229: Protect, Support and Recover from COVID-19 Act (Budget Measures)

I am writing on behalf of the Grand River Conservation Authority (GRCA) to provide you with an update on our concerns regarding the Province's proposed changes to the Conservation Authorities Act and the Planning Act under Bill 229: Protect, Support and Recover from COVID-19 Act (Budget Measures).

On Monday, November 23, 2020, the GRCA General Membership held a special board meeting to review and discuss the Province's proposed changes to the Conservation Authorities Act and the Planning Act through Schedule 6 in Bill 229.

While the GRCA board expressed support for the Province's stated objectives to modernize the Conservation Authorities Act, and enhance transparency and accountability, the board also voiced deep concern that some of the proposed changes may have a considerable impact on conservation authorities, their watershed management responsibilities, and consequently, on the health and wellness of the Grand River watershed and its residents.

At the meeting, board members passed a motion requesting staff to send *GRCA Report GM-11-20-85 Proposed Amendments to the Conservation Authorities Act through Bill 229* to the Premier of Ontario, the Ministers of Environment, Conservation and Parks, Natural Resources and Forestry, Municipal Affairs and Housing, and Finance, as well as all watershed MPPs, watershed municipalities, the Association of Municipalities of Ontario and the Rural Ontario Municipal Association. The report outlines the proposed changes in five key areas of concern for the GRCA: Objects, Powers and Duties; Regulatory; Enforcement; Governance and Other.

Please find attached the GRCA board report, as well as a letter that has been sent to the Province detailing our concerns. The GRCA is requesting that:

- the clause in S.21.1.2 of Bill 229 be edited to remove the ability for the Minister to prescribe standards and requirements for non-mandatory, municipal and local programs and services;
- the amendment to the Planning Act be removed from Schedule 6 of Bill 229;
- Bill 229 Schedule 6 clauses in S.28 be amended by removing references to the Local Planning Appeal Tribunal and replacing it with the Mining and Lands Tribunal;
- the existing un-proclaimed clauses in the Conservation Authorities Act 2019 related to Powers of entry (30.2) and Stop Order (30.4) remain in the Conservation Authorities Act and proposed amendments related to these clauses be removed from Bill 229 Schedule 6;

- the wording for fiduciary responsibilities in the CA Act be amended back to: “Every member of an authority shall act honestly and in good faith with a view to furthering the objects of the authority”; and that
- a future regulation regarding the transition plan have an implementation date that is 18-24 months after the regulation is approved.

We would encourage our watershed municipalities to contact their local MPPs and ask that the Province of Ontario work with conservation authorities to address these concerns, before the changes are enacted.

We look forward to continuing our productive partnership with our watershed municipalities, as we work together to address local issues and opportunities that benefit the entire watershed.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Helen Jowett', with a stylized, cursive script.

Helen Jowett, Chair
Grand River Conservation Authority

cc Association of Municipalities of Ontario, Rural Ontario Municipalities Association



November 24, 2020

BY EMAIL

The Honourable Doug Ford, Premier of Ontario
Office of the Premier
Legislative Building, Queens Park
Toronto, ON M7A 1A1

Dear Premier Ford,

Re: Bill 229: Protect, Support and Recover from COVID-19 Act (Budget Measures)

I am writing on behalf of the Grand River Conservation Authority (GRCA) to express our concerns regarding the Province's proposed changes to the Conservation Authorities Act and the Planning Act under Bill 229: Protect, Support and Recover from COVID-19 Act (Budget Measures).

The GRCA is governed through a partnership of 38 watershed municipalities, which work together to address local issues and opportunities that benefit the entire watershed. Elected or appointed representatives from these municipalities form the membership of the GRCA board, making us directly accountable to our member municipalities and the people that live in the watershed. We work closely with our municipal partners to deliver programs and services that mitigate flood damage, provide access to outdoor spaces, share information about the natural environment and make the watershed more resilient to climate change.

For example, through the Rural Water Quality Program, the GRCA has built strong relationships with the farming community. The GRCA delivers this voluntary program on behalf of 6 Upper Tier municipalities in the watershed to help farmers implement best practices to improve and protect surface and groundwater quality. Since 1998, more than \$56 million has been invested by municipalities and landowners – an investment that supports the rural economy and source water protection, builds green infrastructure and climate change resiliency on the landscape, and helps to improve the quality of the Grand River.

While we support the Province's stated objectives to modernize the Conservation Authorities Act, and enhance transparency and accountability, we are also concerned that some of the proposed changes will have a considerable impact on conservation authorities, their watershed management responsibilities, and consequently, on the health and wellness of the Grand River watershed and its residents.

The GRCA is requesting that:

- the clause in S.21.1.2 of Bill 229 be edited to remove the ability for the Minister to prescribe standards and requirements for non-mandatory, municipal and local programs and services;
- the amendment to the Planning Act be removed from Schedule 6 of Bill 229;
- Bill 229 Schedule 6 clauses in S.28 be amended by removing references to the Local Planning Appeal Tribunal and replacing it with the Mining and Lands Tribunal;

- the existing un-proclaimed clauses in the Conservation Authorities Act 2019 related to Powers of entry (30.2) and Stop Order (30.4) remain in the Conservation Authorities Act and proposed amendments related to these clauses be removed from Bill 229 Schedule 6;
- the wording for fiduciary responsibilities in the CA Act be amended back to: "Every member of an authority shall act honestly and in good faith with a view to furthering the objects of the authority"; and that
- a future regulation regarding the transition plan have an implementation date that is 18-24 months after the regulation is approved.

Please find attached *GRCA Report GM-11-20-85 Proposed Amendments to the Conservation Authorities Act through Bill 229*, which outlines our key areas of concern. We are asking that the Province work with conservation authorities to address these concerns before Bill 229 is passed. We would also like to offer our assistance and technical expertise to the Ministry of the Environment, Conservation and Parks and the Ministry of Natural Resources and Forestry on any working groups or technical committees established to review future changes to the regulations, policies or provincial standards related to the implementation of the Conservation Authorities Act.

We look forward to continuing our productive relationship with the Province, and supporting your government's effort to improve the governance and accountability of conservation authorities.

Yours sincerely,



Helen Jowett, Chair
Grand River Conservation Authority

- c. Hon. Jeff Yurek, Minister of Environment, Conservation and Parks; Hon. John Yakabuski, Minister of Natural Resources and Forestry; Hon. Steve Clark, Minister of Municipal Housing and Affairs, Hon. Rod Phillips, Minister of Finance; Grand River watershed Members of Provincial Parliament

Grand River Conservation Authority

Report number: GM-11-20-85

Date: November 23, 2020

To: Members of the Grand River Conservation Authority

Subject: Proposed Amendments to the Conservation Authorities Act through Bill 229

Recommendation:

THAT Report Number GM-11-20-85 – Proposed Amendments to the Conservation Authorities Act through Bill 229 be approved as amended;

AND THAT Grand River Conservation Authority Report GM-11-20-85 be submitted to the Premier, Ministers of Environment, Conservation and Parks, Natural Resources, Municipal Housing and Affairs and Finance, watershed MPPs, Association of Municipalities of Ontario, Rural Ontario Municipalities Association, and circulated to watershed municipalities;

AND THAT staff be directed to draft a cover letter which highlights the GRCA's key concerns with the proposed changes to the Conservation Authorities Act which will accompany the report to be distributed.

Summary:

On November 5, 2020, through Bill 229 Protect, Support and Recover from COVID-19 Act (Budget Measures), the province introduced amendments to the *Conservation Authorities Act* (Schedule 6) and the *Planning Act*. If enacted, some changes will significantly impact the role of a conservation authority board to establish programs and services. As well, the proposed amendments will enable Regulations that will either limit or completely change the role of conservation authorities to protect Ontario's environment and ensure people and property are safe from natural hazards.

Report:

Background:

A provincial review of the *Conservation Authorities Act* has been ongoing since 2015. Amendments were approved in 2017, a minor change in 2018 and these were followed by further amendments in 2019. In 2019, the province indicated the proposed amendments were to help conservation authorities focus and deliver on the core mandate and to improve governance. The Grand River Conservation Authority (GRCA) provided comments on the Environmental Registry Posting through GM-04-19-41- Environmental Registry Posting 013-5018- Modernizing Conservation Authority Operations. The amendments were later passed through Bill 108, More Homes, More Choice Act. At that time, the scope of the changes to conservation authority board

governance and composition; mandatory, municipal and other programs and services; natural hazard permits and other areas were to come out through various regulations.

In the fall of 2019, the Minister of Environment, Conservation and Parks (MECP) hosted meetings with each individual conservation authority (CA) to gain a better understanding of the programs and services provided by each Authority. In the early winter of 2020, the MECP also hosted stakeholder consultation sessions across the province to gain feedback from the various groups, agencies and organizations who deal with, or work with CAs. The Vice-Chair and senior staff attended the South-western session and submitted formal written comments in response to questions posed by the MECP. MECP has confirmed that they received over 2,500 submissions in response to these consultation sessions; however, the results of these sessions have not been publicly shared.

Bill 229

On November 5, 2020, the province introduced Bill 229 Protect, Support and Recover from COVID-19 Act which includes amendments to the *Conservation Authorities Act* (Schedule 6). The province identified these changes as necessary to improve transparency and consistency in conservation authority operations, strengthen municipal and provincial oversight and streamline conservation authority roles in permitting and land use planning.

While previously proposed changes to the Act have been posted to the Environmental Registry of Ontario (ERO) for a period of public comment; these new changes are posted on the ERO for information only. Under Section 33 of the Environmental Bill of Rights (1993), public consultation is not required if the proposal forms part of or gives effect to a budget or economic statement that is presented to the Legislative Assembly. It is anticipated that Bill 229 will be passed in the next few weeks as the legislature is due to rise on December 10th.

On November 9, 2020, MECP hosted an information session with all 36 Conservation Authority General Managers to provide additional information on the proposed amendments and timelines. MECP has indicated that regulations to implement the Act will be released for public comment in the coming weeks and a second set of regulations will be released for public comment in early 2021.

Proposed Amendments:

Attached as appendix 1 is a summary chart of the proposed amendments to the *Conservation Authorities Act* and comments on the effects of those changes. This document was prepared by Conservation Ontario and circulated to the Board on November 13, 2020.

The changes to *Conservation Authorities Act* can be categorized into 5 sections:

- 1. Objects, Powers and Duties**
- 2. Regulatory**
- 3. Enforcement**
- 4. Governance**
- 5. Other**

Key changes to the Act under each of these categories are discussed below:

1. **Objects, Powers and Duties**

- Narrows the objects of a conservation authority from providing “programs and services designated to further conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals” (*Conservation Authorities Act*, s20(1)) to: (i) mandatory programs and services, (ii) municipal programs and services, and (iii) other program and services.
- A number of proposed clauses that would enable the Minister to make regulations that would prescribe standards and requirements for Municipal Programs and Services (i.e. Service agreements between municipalities and CAs) and Other Programs and Services (i.e. as determined by the Board and if municipal levy is used would require municipal agreements)
- Proposed amendment of the *Planning Act* to include conservation authorities to subsection 1(2) which would remove CAs as a public body and name CAs under the one window approach of MMAH for the purposes of appeals only. This may remove conservation authorities, who are private landowners, from the right of appeal.
- Removal of power for CAs to expropriate lands for existing and future projects

GRCA Comments:

The purpose of the *Conservation Authorities Act* remains the same. “The purpose of the Act is to provide for the organisation and delivery of programs and services that further the conservation, restoration, development and management of natural resources in watershed in Ontario.” 2017, c.23. Sched. 4, s.1. The objects within the *Conservation Authorities Act* have been amended to reflect the mandatory program and services that will be prescribed by regulations. At this time, it is anticipated that the changes to the objects would not impact the way in which the organization operates. In the next few weeks, the province has indicated that it will be releasing regulations that will further define the mandatory programs and services which could potentially have an impact on the scope and scale of current programs.

Although clauses related to non-mandatory programs already exist in the previously amended Act through Bill 108, the province has proposed additional wording that allows the Minister to dictate the standards and requirements for municipal or other programs and services agreed upon through service level agreements (non-mandatory programs). Historically, GRCA has negotiated directly with municipalities to tailor agreements to the need of the service for that specific municipality. Local autonomy in these program and services could be compromised with prescribed provincial standards and requirements. The non-mandatory, municipal and other local programs, do not receive funding from the province and through agreement, may be funded by municipal levy or other sources.

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The ability to appeal is a tool that is a necessary but seldom used tool in our toolbox. The Ministry staff stated that this change only affects the role of the conservation authority in an appeal process and that participation in reviewing land use planning applications would still be occurring. Conservation Authorities participation in land use

planning and the ability to appeal a decision ensures that key issues are identified and addressed early in the approval process so the landowner may proceed with other approvals such as the conservation authority permit in an efficient manner. It also ensures that the watershed lens is being applied to planning and land use decisions and that people and their property in or near new development or redevelopment are protected from natural hazards such as flooding.

When necessary GRCA attends LPAT hearings to support the municipality and to ensure that policies and development conditions are imposed to reduce flood risks and to ensure mitigation and setbacks are in place to address other natural hazards such as erosion hazards or along the Lake Erie shoreline. Extreme weather events and changing climate increase the importance of our role in the planning process.

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Another significant concern is that this change may also remove our right to appeal planning decisions as a landowner. This is of significant concern as GRCA owns and manages over 48,000 acres of property throughout the watershed to support flood hazard management, to maintain a reliable water supply, to protect natural areas and biodiversity, to provide community recreation/education and to manage other environmentally sensitive natural lands. Conservation authorities are considered private landowners (not public lands) and the potential removal of the right to appeal a land use planning decision is a significant concern.

The amendments to the Act also removes the ability to utilize the *Expropriation Act* for existing and future projects. MECP has recommended that should this be required for a CA project that the municipality or the province could expropriate the lands necessary.

2. Regulatory

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Over the past several years, and again in 2019 Conservation Ontario and CAs have worked with the province, AMO, landowners groups and the building industry to develop the recently CA wide adopted 'Client Service Standards for Conservation Authority Plan and Permit Review'. This document sets forth industry standards and procedures to ensure CA plan and permit review process are transparent, predictable and fair. GRCA permit application decisions are consistently made within the current client service standards. The current standards exclude the time period the applicant or their consultants are preparing responses to GRCA technical or policy comments which can take several weeks or in limited cases a few months.

The current appeal process for permits has been administered through the Mining and Lands Tribunal. With these proposed amendments, all permit appeals will be processed through LPAT. There is concern regarding the change in tribunals; the Mining and Lands Tribunal has the history and natural hazard technical experience in adjudicating *Conservation Authorities Act* cases for decades. Due to the volume of appeals at LPAT, it is anticipated that there could be lengthy delays for hearings and inconsistent decisions across the province. This also has the potential to redirect staffs' time to focus more on managing the appeal process for permit applications then what was previously required.

Under these proposed amendments, the Minister will be able to step in and take over the issuance or denial of a permit under Section 28 without consultation with the CA. A significant concern with this is a decision is made without watershed specific technical information required to make the decisions and the precedent that could be set for future application similar in nature.

Many of the amendments to this section of the legislation provide the Minister with significant additional powers to intervene in the permit process.

3. Enforcement

- Eliminated the (not yet proclaimed) powers for officers appointed by conservation authorities to issue stop orders (*Conservation Authorities Act* provision 30.4)

- Clarified conditions for officers appointed by conservation authorities to enter lands without a warrant for the purposes of:
 - determining whether to issue a permit (amendment to unproclaimed *Conservation Authorities Act* provision 30.2(1))
 - ensuring compliance with the prohibitions, regulations, or permit conditions, only when the officer has “reasonable grounds to believe that a contravention of a provision of the Act or a regulation...is causing or likely to have significant effects...” (*Conservation Authorities Act* provision 30.2(1.1))

GRCA Comments:

In previous updates to the Act, the province recognized that many compliance tools were outdated. The legislation prior to 2017 was not a deterrent for illegal activities and rapid response tools were not available to stop ongoing illegal activities. Although the fines have been substantially increased in 2017 (not yet enacted), the current proposal would remove a much needed compliance tool – the Stop (work) Order. The Made-In-Ontario Plan also recognized the role of conservation authorities in enforcement and it includes the provincial action “Work with municipalities, conservation authorities, other law enforcement agencies and stakeholders to increase enforcement on illegal dumping of excess soil.” Although not yet enacted, the Stop Order provision would have provided another tool to use when managing enforcement challenges and could have helped to avoid a time consuming and costly injunction process.

Obtaining injunctions takes further staff time and conservation authorities will incur significant costs for legal and court fees. Given the lack of provincial funding this cost will continue to be borne by municipalities and ultimately the taxpayers. The time needed to obtain such an order can be lengthy resulting in unnecessary and significant damage to the environment, impacts to natural hazard areas such as development in a floodplain which then puts people and property at risk.

Removing an officer's ability to enter lands (s. 30.2) within the authority's jurisdiction is inconsistent with similar municipal and provincial legislation. Coupled with the removal of a Stop Order provision (s. 30.4), these amendments do not afford officers an ability to “prevent or reduce the effects or risks” associated with illegal and egregious activities. Examples of other provincial legislation with Stop Orders include *Building Code Act* S.14, *Environmental Protection Act* S.8, *Planning Act* S. 49.

4. Governance

- Removing the power to define in regulation the composition, appointment or minimum qualifications for a Board member (S.40 (1)(a) and replaced it with:
 - Mandate that the municipal councillors appointed by a particular municipalities as members of a conservation authority be selected from that municipality's own councillors only S.14 (1.1)
 - Enabling the Minister to appoint an additional member to the Board to represent the agricultural sector (new *Conservation Authorities Act* provision 14(4)).
- Limit the term of the Chair and Vice-Chair to one year and to no more than two consecutive terms (new *Conservation Authorities Act* provision 17 (1.1))

- Amending the duties of members to act on behalf of their respective municipalities rather than the Conservation Authority

GRCA Comments:

As previously mentioned in formal comments provided to the province in April 2019 and comments provided to the province during stakeholder consultation in 2020, the GRCA is supportive of changes that increase transparency and accountability of conservation authorities. GRCA is also supportive of the province's intent to clearly define mandatory programs and services provided by the conservation authorities and we look forward to the opportunity to provide input on the regulations that will be posted for public input.

There are a number of proposed amendments that require the posting of documents, board agendas and minutes, financial audits and standard accounting practices that are already undertaken by the GRCA.

Municipalities will no longer be able to appoint a member of the public to the Board. Over the years, the GRCA has benefited from having citizen appointments to the Board. This has helped to incorporate a diverse perspectives for watershed decision making. In order to ensure that a municipal Mayor may participate on a conservation authority board it is recommended that the specification of 'municipal councillor' in the proposed amendments be changed to "municipally elected official".

In the event that the Minister appoints a member to represent the agricultural sector, the appointment process has not been specified, and it is assumed that these appointments would have the same voting privileges as all members and would be entitled to receive per diems and to be appointed as the chair or vice-chair. It is unclear how the change to fiduciary duty would affect this member.

The current legislation deferred board composition to a future Regulation. The proposed amendment removed this clause and replaced it with clauses that specify who can be a members of the board so there will be no opportunity for further input on determining who is eligible to be a member of the Board.

The proposed amendments have set a limit to the Chair and Vice-chair to hold office for one year term and no more than two consecutive terms. Under GRCA By-law 3-2020, the by-law states, "The individuals elected shall hold office until their successors are elected and will be eligible for re-election to the same office for up to a maximum of five one-year terms."

Conservation Authorities are corporate entities. Good governance dictates that the Board acts on behalf of the organization and in the public interest. By changing the duty of members to act on behalf of their respective municipalities, it contradicts the concept of fiduciary duty of a Board Member to represent the best interests of the corporation they are overseeing. It puts an individual municipal interest above the broader watershed interests further to the purpose of the Act. The standards of care for directors are set out under the *Business Corporations Act*.

'Every director and officer of a corporation in exercising his or her powers and discharging his or her duties to the corporation shall, (a) act honestly and in good faith with a view to the best interests of the corporation...; and (b) exercise the care, diligence and skill that a responsible prudent person would exercise in comparable circumstances'

Additionally, the Auditor General of Ontario recommended in their report on the Niagara Peninsula Conservation Authority that, "to ensure effective oversight of conservation authorities' activities through boards of directors, we recommend that the Ministry of the Environment, Conservation and Parks clarify board members' accountability to the conservation authority" to which the ministry response was in agreement.

5. Other

The amendments to the Act also include the requirement for a transition plan to be developed and implemented to ensure compliance with the regulations for mandatory programs and services and agreements or MOUs with municipal partners. Through discussions with MECP staff, it has been stated that the transition plan should be completed and implemented in time to support the 2022 budget process.

It has been GRCA's experience that it can take one to two years to negotiating and finalizing a municipal agreement or MOU given the complexity of the agreement and the number of stakeholders involved (municipal and CAs).

The development and implementation of the transition plan will require a change to GRCA's budget model, an assessment of all programs and services to ensure compliance with the regulations and development and negotiation with municipalities for MOU for non-mandatory programs and services (up to 26).

It is unknown when regulations will be posted for public input and approved.

Summary of GRCA's Response to Proposed Amendments to the Conservation Authorities Act:

- GRCA requests that the clause be edited to remove the ability for the Minister to prescribe standards and requirements for non-mandatory, municipal and local programs and services.
- GRCA requests that the amendment to the *Planning Act* be removed from Schedule 6 of Bill 229.
- GRCA requests that Bill 229 Schedule 6 clauses in S.28 be amended by removing references to LPAT and replacing it with the Mining and Lands Tribunal.
- GRCA requests that the existing unproclaimed clauses in the *Conservation Authorities Act* 2019 related to Powers of Entry (30.2) and Stop Order (30.4) remain in the *Conservation Authorities Act* and proposed amendments related to these clauses be removed from Bill 229 Schedule 6.
- GRCA requests that the wording for fiduciary responsibilities in the *Conservation Authorities Act* be amended back to: "Every member of an authority shall act honestly and in good faith with a view to furthering the objects of the authority."
- GRCA requests that a future regulation regarding the transition plan have an implementation date that is 18-24 months after the regulation is approved.

Most of the amendments proposed would be implemented through new or amended legal instruments or policies. The GRCA will contact MECP and MNRF to offer assistance and technical expertise on any working groups/technical committees

established to review future changes to the regulations, policy and/or provincial standards related to the implementation of the *Conservation Authorities Act*.

Financial implications:

Without the details of the proposed regulations, it is difficult to determine the financial implications for the amendments to the *Conservation Authorities Act*. Additional reports will come to the Board regarding updates to the program and services of the GRCA as they are posted to the Environmental Bill of Rights.

Other department considerations:

Operations, Administration, Resource Management and Engineering Divisions were consulted on the preparation of this report.

Prepared by:

Samantha Lawson
Chief Administrative Officer



November 24, 2020

BY EMAIL

The Honourable Doug Ford, Premier of Ontario
Office of the Premier
Legislative Building, Queens Park
Toronto, ON M7A 1A1

Dear Premier Ford,

Re: Bill 229: Protect, Support and Recover from COVID-19 Act (Budget Measures)

I am writing on behalf of the Grand River Conservation Authority (GRCA) to express our concerns regarding the Province's proposed changes to the Conservation Authorities Act and the Planning Act under Bill 229: Protect, Support and Recover from COVID-19 Act (Budget Measures).

The GRCA is governed through a partnership of 38 watershed municipalities, which work together to address local issues and opportunities that benefit the entire watershed. Elected or appointed representatives from these municipalities form the membership of the GRCA board, making us directly accountable to our member municipalities and the people that live in the watershed. We work closely with our municipal partners to deliver programs and services that mitigate flood damage, provide access to outdoor spaces, share information about the natural environment and make the watershed more resilient to climate change.

For example, through the Rural Water Quality Program, the GRCA has built strong relationships with the farming community. The GRCA delivers this voluntary program on behalf of 6 Upper Tier municipalities in the watershed to help farmers implement best practices to improve and protect surface and groundwater quality. Since 1998, more than \$56 million has been invested by municipalities and landowners – an investment that supports the rural economy and source water protection, builds green infrastructure and climate change resiliency on the landscape, and helps to improve the quality of the Grand River.

While we support the Province's stated objectives to modernize the Conservation Authorities Act, and enhance transparency and accountability, we are also concerned that some of the proposed changes will have a considerable impact on conservation authorities, their watershed management responsibilities, and consequently, on the health and wellness of the Grand River watershed and its residents.

The GRCA is requesting that:

- the clause in S.21.1.2 of Bill 229 be edited to remove the ability for the Minister to prescribe standards and requirements for non-mandatory, municipal and local programs and services;
- the amendment to the Planning Act be removed from Schedule 6 of Bill 229;
- Bill 229 Schedule 6 clauses in S.28 be amended by removing references to the Local Planning Appeal Tribunal and replacing it with the Mining and Lands Tribunal;

- the existing un-proclaimed clauses in the Conservation Authorities Act 2019 related to Powers of entry (30.2) and Stop Order (30.4) remain in the Conservation Authorities Act and proposed amendments related to these clauses be removed from Bill 229 Schedule 6;
- the wording for fiduciary responsibilities in the CA Act be amended back to: "Every member of an authority shall act honestly and in good faith with a view to furthering the objects of the authority"; and that
- a future regulation regarding the transition plan have an implementation date that is 18-24 months after the regulation is approved.

Please find attached *GRCA Report GM-11-20-85 Proposed Amendments to the Conservation Authorities Act through Bill 229*, which outlines our key areas of concern. We are asking that the Province work with conservation authorities to address these concerns before Bill 229 is passed. We would also like to offer our assistance and technical expertise to the Ministry of the Environment, Conservation and Parks and the Ministry of Natural Resources and Forestry on any working groups or technical committees established to review future changes to the regulations, policies or provincial standards related to the implementation of the Conservation Authorities Act.

We look forward to continuing our productive relationship with the Province, and supporting your government's effort to improve the governance and accountability of conservation authorities.

Yours sincerely,



Helen Jowett, Chair
Grand River Conservation Authority

- c. Hon. Jeff Yurek, Minister of Environment, Conservation and Parks; Hon. John Yakabuski, Minister of Natural Resources and Forestry; Hon. Steve Clark, Minister of Municipal Housing and Affairs, Hon. Rod Phillips, Minister of Finance; Grand River watershed Members of Provincial Parliament

November 23, 2020

Via Email

Honourable Doug Ford, Premier of Ontario
Honourable Rod Phillips, Minister of Finance
Honourable Jeff Yurek, Minister of Environment, Conservation and Parks
Honourable John Yakabuski, Minister of Natural Resources and Forestry
Honourable Steve Clark, Minister of Municipal Affairs and Housing

Re: Concerns with *Bill 229: Protect, Support and Recover from COVID 19 Act (Budget Measures Act)* - Schedule 6 – *Conservation Authorities Act*

On November 5th, the Province released proposed changes to the Conservation Authorities Act as part of its omnibus bill announced with the provincial budget. The Province has stated they are amending the Act to improve transparency and consistency in conservation authority operations, strengthen municipal oversight and streamline conservation authority roles in permitting and land use planning. Additional regulations under the Act are still to be provided later this fall to provide a more complete understanding of how the changes are to be implemented and what their full impact will be.

We feel it is important to highlight that conservation authorities were originally created to address concerns regarding the poor state of the natural environment and the need to establish programs based on watershed boundaries for natural resource management. Conservation authorities bring the local watershed science and information into decision making to ensure that Ontario's communities are protected.

While we are encouraged that the purpose of the Act to provide for the organization and delivery of programs and services that further conservation, restoration, development, and management of natural resources in Ontario watersheds remains the same, Hamilton Conservation Authority (HCA) is very concerned that proposed changes to the Conservation Authorities Act and the Planning Act if passed, would reduce our ability to protect the natural environment and our watershed, and remove citizen representation and their most valuable insight and input to our Board.

The legislative changes appear to be an excessive intervention in local matters in an area where the Province makes little financial contribution. In the case of HCA, the Province contributes just 2% of the annual revenues for the operating budget. The remaining 98% of our funding comes from our municipal partners (38%) and self generated funds (60%).

Proposed changes provide new appeal avenues for permit applications to go to the Local Planning Appeal Tribunal (LPAT) and even the ability of the Minister of Natural Resources and Forestry to issue certain permits, in place of the conservation authority. It must be stressed that an appeal process already exists to applicants allowing them access directly to the HCA Board, a Board that is built with municipal oversight imbedded. Conservation authorities are important agencies which help protect Ontario's environment. Their science-based watershed information helps to steer development to appropriate places where it will not harm the environment or create safety risks to people. HCA already issues the vast majority of minor and major permits with efficiency and high service standards. HCA is committed to providing excellent client service, and we have a strong history of working cooperatively with our watershed municipalities, residents and businesses to ensure efficient and timely planning and regulatory review processes. Through a review of the current permit review process, Conservation Ontario estimates that the new changes to the permitting appeals process could delay development approvals by as much as 200 days. As well, costs can be expected to increase due to more staff time being required for permit appeals processes rather than time being spent on actually issuing permits.

Changes have been proposed to the Planning Act that create a gap in the land use planning system. Currently, conservation authority participation in the planning appeals process ensures that watershed science and data is being applied to planning and land use decisions. This input would be lost and it is an important tool for HCA to have when needed. Additionally, though unintentional, this change could also impact our right to appeal planning decisions as a landowner. This is a concern as our conservation lands, made up of 11,000 acres of forests, 145 km of trails, fields, streams, wildlife and plant life, are under HCA's care and protection, as they have been for over 60 years.

Conservation authorities have long requested the ability to issue stop work orders to protect environmentally sensitive areas. The proposed changes to the Act remove unproclaimed provisions for this enhanced enforcement and only retain the current tools such as prosecution, injunctions and fines; these existing tools do not provide the ability to effectively stop, on a timely basis, any significant threats and impacts and prevent damage.

As briefly mentioned, if passed, HCA would lose citizen representatives on its board who currently make up half the board of directors. The citizen members come from diverse backgrounds with experience in a number of fields, and are active members of their communities. They bring a wide array of knowledge, governance experience and expertise to their positions. These members provide valuable input on HCA programs and services from a citizen's point of view.

Of equal importance, HCA has only two participating municipalities with 10 members from Hamilton and 1 from the Township of Puslinch, which represents the unique situation of 99% of our watershed being within the City of Hamilton and the City of Hamilton being our major funder. With the new proposed requirements to rotate the Chair and Vice Chair role, there would be no democratic election process given the

representative from Puslinch would simply be appointed as the Vice Chair or Chair every 2 years. And finally, the proposed amendments would also require municipally appointed councillors to make decisions in the best interest of the municipality they represent and not the conservation authority and its watershed, the organization that they are supposed to represent when sitting as a Board member of the Authority. This is contrary to proper board governance.

In these stressful times, nature and the outdoors play an important role in people's mental and physical health. After this year, we have seen just how important these spaces - and that protection - is for our community. We will continue promoting our vision of a healthy watershed for everyone.

We do not want to see an increased risk to public safety, or increased liabilities to the Province, municipalities, and conservation authorities. Nor do we want more red tape, disruption and ultimately delays in helping the government achieve its goal of economic recovery. As such I respectfully ask that as a result of our concerns:

- the Province of Ontario withdraw Schedule 6 of the Budget Measures Act (Bill 229)
- the Province continue to work with conservation authorities to find workable solutions to reduce red tape and create conditions for growth
- the Province respect the current conservation authority/municipal relationships
- the Province embrace their long-standing partnership with the conservation authorities and provide them with the tools and financial resources they need to effectively implement their watershed management role.

If there are any actual and/or perceived issues pertaining to certain conservation authorities, they might best be addressed through area-specific solutions created to resolve them that can be identified through local analysis and consultation.

Sincerely,



Councillor Lloyd Ferguson
Chair, Hamilton Conservation Authority

Cc:

HCA Board of Directors

City of Hamilton Mayor and Council

Township of Puslinch Mayor and Council

Ted Arnott, MPP Wellington – Halton Hills

Andrea Horwath, MPP Hamilton Centre

Paul Miller, MPP Hamilton East – Stoney Creek

Sandy Shaw, MPP Hamilton West – Ancaster – Dundas

Donna Skelly, MPP Flamborough – Glanbrook

Monique Taylor, MPP Hamilton Mountain



905.336.1158
Fax: 905.336.7014
2596 Britannia Road West
Burlington, Ontario L7P 0G3
conservationhalton.ca

Protecting the Natural
Environment from
Lake to Escarpment

The Honourable Doug Ford
Premier of Ontario

The Honourable Jeff Yurek
Minister of the Environment, Conservation, and Parks
Ministry of the Environment, Conservation, and Parks

The Honourable Rod Phillips
Minister of Finance
Ministry of Finance

November 17, 2020

Dear Premier Ford, Minister Yurek and Minister Phillips,

We are writing to you today in response to the proposed amendments to the *Conservation Authorities Act* (CA Act), contained in Schedule 6, Bill 229. **We anticipate that some of the more prescriptive changes proposed in Bill 229 will lead to the opposite of your government's stated desire to help conservation authorities (CA) modernize and operate with greater focus, transparency and efficiency.**

The Progressive Conservative Government under the leadership of George Drew passed the *Conservation Authorities Act* and the *Planning Act*. He recognized that Ontario needed to invest in a sound transformative strategy to help Ontarians recover from the devastation of World War Two, not just economically, but also emotionally, as a community. These progressive actions were further strengthened by Premier Frost. Today, as the Province faces unprecedented pressures from both, a global pandemic and climate change, we need to strengthen the cooperative role played by CAs.

For over 60 years, Conservation Halton (CH) has served the interests of its residents and stayed true to those founding principles – conserving the environment to enable watershed communities to prosper socially and economically while ensuring resilience and safety for generations to come. From planting four million trees, to managing 11,000 acres of land, teaching millions of children, ensuring people build their homes and businesses in safe places and constantly checking the pulse of our environment through monitoring and restoration, CH has been a trusted, accountable partner to the Province and our municipalities. Today, CH serves over one million residents in one of the fastest growing areas in Ontario. Our residents and municipalities depend on us to deliver cost-effective services that ensure growth and development support sustainable and vibrant communities.

CH has played a collaborative role in the previous consultations regarding the modernization of the CA Act. While it was unexpected to see further proposed changes to the Act in Bill 229, we are encouraged that the purpose of the Act to provide for the organization and delivery of programs and services that

further conservation, restoration, development, and management of natural resources in Ontario watersheds remains the same.

It is our view that several of the proposed amendments will increase the risk to life and property from natural hazards and the degradation of the environment. **We respectfully request you withdraw Schedule 6 from Bill 229 until a more thorough analysis of the appropriate solutions can take place, with more clarity on what problems were identified through the consultation process.** We also encourage you to engage with CAs as you work on regulations that will eventually define the limits of the various CA Act clauses. We feel this is critical to ensure that the focus and performance of CAs is actually improved.

Several changes, such as those related to governance, ministerial authority to issue permits, the removal of our ability to appeal decisions at LPAT, and the removal of enforcement tools will lead to increased administrative costs, red tape, delays, and above all bring into question the integrity and transparency of the permitting and planning process. **These changes will also result in a more uncertain, litigious and discordant atmosphere, which will hinder our ability to work with applicants to find practical solutions for safe development. These changes will undo the hard work CH has done over the last five years to ensure we are customer-centric, accountable, efficient and solutions oriented.** Specifically:

- **There is no duplication, red tape or going beyond our mandate**
CH and our municipal partners work in a complementary way, avoid duplication of effort and remain focused on our core responsibilities through detailed MOUs and workplans. CH worked with our partners and customers to develop clear, quantifiable service delivery targets, which we have achieved, and publicly reported on with consistency. We track all permitting and plan review metrics on a quarterly basis to ensure nothing is slipping.
- **Our permit/planning fees only cover the cost to review and we have high service standards**
CH works with the development industry to ensure there is transparency on how our fees are determined, what costs are included and what standard of service we deliver in exchange. This approach is highly appreciated by our BILD chapter and they have encouraged other agencies to adopt our approach. We will be happy to share correspondence to this effect with you. We work on a cost-recovery model to ensure we keep the cost to taxpayers as low as possible.
- **The integrity of the permitting process will be compromised – these amendments will increase risk, liability, delays, and lead to inconsistency**
CH currently issues 95% of minor permits and 98% of major permits within 30 and 90 review days respectively (not calendar days). We value the process as much as we value the output of our services in this area. It is our view that the proposed amendments that would allow the Minister of Natural Resources and Forestry jurisdiction over certain permit applications and the appeal process has the potential to allow individuals to circumvent checks and balances that exist to protect the communities in our watersheds. It is unclear whether the minister would have regard for local conditions, technical input or Board-approved policies. These proposed changes may inadvertently cause more people in the community to be at risk, rather than protected, from natural hazards.
- **The amendments introduce a “stakeholder governance model” that has no legal precedence**
The proposed changes to the composition of CA boards negatively disrupts what is currently a relatively apolitical structure. This will significantly reduce the capacity of boards to make

decisions on a watershed basis. Our Board of Directors carry out their fiduciary responsibilities, guide strategy, approve policies in support of our Provincial and municipal responsibilities and track performance. They ensure CH makes decisions with integrity, based solely on our core responsibilities. It is our view that changing the composition to reflect elected officials that represent the interests of their respective municipalities creates a setting ripe for conflict of interest. It runs counter to all governance principles.

- **These amendments compromise our ability to create jobs & deliver services without tax dollars**
Conservation Halton is focused on our core programs. We are equally competent and resourceful in providing further opportunities for Ontarians in recreation and education on our conservation lands—especially during the pandemic when the need for safe and accessible greenspace is at an all-time high—and we are even more proud that we are able to fund these opportunities 100% self-sufficiently. Our responsible monetization of assets and generation of revenue creates value for the community as well as employment opportunities. We are concerned that should the Ministry set fees or other limits on non-mandatory programs and services—particularly those that we already successfully run without the support of tax dollars—our ability to provide important recreational, educational, and employment opportunities that allow our community to interact with conservation will be significantly diminished. Our municipal levy for 2021 is under 28% and the provincial contribution is close to 2% of our total budget. We have worked hard to achieve such low reliance on taxpayer funding. At the same time, we have expanded access to our parks by 35% this season, giving Ontario families a safe place to visit during the COVID-19 pandemic.

In conclusion, we do not want to see an increased risk to public safety, or increased liabilities to the Province, municipalities, and conservation authorities. Nor do we want more red tape, disruption and ultimately delays in helping the government achieve its goal of economic recovery. Given the time sensitive nature of this Bill, we encourage the Province to consult with Conservation Halton and other CAs in an expedient manner. We have attached a more detailed (Board) report on our key concerns.

We appreciate you taking the time to consider our concerns. **We feel there are better solutions to deal with actual and perceived issues.** We would be pleased to discuss these and our desire to work with you to define the governing regulations at your earliest convenience. Please contact Conservation Halton CEO, Hassaan Basit (CEOoffice@hrca.on.ca) so we can help support your mandate while ensuring success for all stakeholders.

Regards,

Gerry Smallegange



Chair, Conservation Halton Board of Directors

Mayor Rob Burton, BA, MS



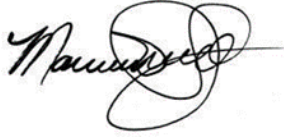
Town of Oakville

Mayor Gordon Krantz



Town of Milton

Mayor Marianne Meed Ward



City of Burlington

Mayor Rick Bonnette



Town of Halton Hills

Cc:

The Honourable John Yakabuski, Minister of Natural Resources and Forestry
Ministry of Natural Resources and Forestry

The Honourable Steve Clark, Minister of Municipal Affairs and Housing
Minister of Municipal Affairs and Housing

Ted Arnott
MPP Wellington—Halton Hills

Jane McKenna
MPP Burlington

Effie J. Triantafilopoulos
MPP Oakville North—Burlington

Stephen Crawford
MPP Oakville

Parm Gill
MPP Milton

Andrea Horwath
MPP Hamilton Centre

Sandy Shaw
MPP Hamilton West—Ancaster—Dundas

Rudy Cuzzetto
MPP Mississauga—Lakeshore

Donna Skelly
MPP Flamborough-Glanbrook



Municipality of Southwest Middlesex

December 7, 2020

Please be advised that the Council of Southwest Middlesex passed the following resolution at its November 25, 2020 Council meeting:

Drainage Matters: CN Rail

Moved by Councillor McGill

Seconded by Councillor Vink

“WHEREAS municipalities are facilitators of the provincial process under the *Drainage Act* providing land owners to enter into agreements to construct or improve drains, and for the democratic procedure for the construction, improvement and maintenance of drainage works; and

WHEREAS municipal drain infrastructure and railway track infrastructure intersect in many areas in Ontario; and

WHEREAS coordination with national railways is required for the construction or improvement of drains that benefit or intersect with national railways; and

WHEREAS the national railways have historically participated in the process for construction, improvement and maintenance of drainage works; and

WHEREAS currently municipalities are experiencing a lack of coordination with national railways on drainage projects; and

WHEREAS the lack of coordination is resulting in projects being significantly delayed or cancelled within a year; and

WHEREAS municipal drains remove excess water to support public and private infrastructure and agricultural operations;

THEREFORE be it resolved that the Province of Ontario work with the Federal Minister of Transportation to address concerns regarding municipal drainage matters and need for coordination with the national railways; and

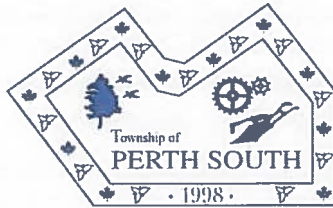
THAT Council circulate the resolution to the Provincial Ministers of Agriculture, Food, and Rural Affairs, and Municipal Affairs and Housing, and the Federal Minister of Transportation, the local MP and MPP, the Association of Municipalities of Ontario, and all municipalities.”

Sincerely.



Jillene Bellchamber-Glazier
CAO-Clerk

Cc: The Honorable Marc Gardeau, Minister of Transport
The Honorable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
Monte McNaughton, MPP Lambton-Middlesex-London
Lianne Rood, MP Lambton-Kent-Middlesex
The Association of Municipalities of Ontario
All Ontario Municipalities



Corporation of the Township of Perth South

3191 Road 122
St. Pauls, ON N0K 1V0
Telephone 519-271-0619
Fax 519-271-0647
lscott@perthsouth.ca

December 16, 2020

Municipality of Southwest Middlesex
Jillene Bellchamber-Glazier, CAO-Clerk

Sent by email

RE: Drainage Matters & CN Rail

At the regular meeting of the Township of Perth South council held December 15, 2020 council received the resolution sent December 7, 2020 in regards to drainage matters and the current working relationship with CN Rail. The Township has experienced similar delays with drainage projects and agrees that the situation needs to improve. Council directed staff to send a letter of support for your resolution.

If you require any additional information please contact me.

Regards,

Lizet Scott
Clerk

Cc: The Honourable Marc Garneau, Minister of Transport
The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
Randy Pettapiece, MPP Perth Wellington
John Nater, MP Perth Wellington
The Association of Municipalities of Ontario
All Ontario Municipalities

Corporation of the Town of Carleton Place

175 Bridge Street, Carleton Place, ON, K7C 2V8, Phone: (613) 257-6200 Fax (613) 257-8170



December 14, 2020

The Honourable Ahmed Hussen
Minister of Families, Children and Social Development
48 Rosemount Avenue
Unit B
York, Ontario
M9N 3B3

VIA EMAIL

Dear Honourable Minister:

At the December 8th, 2019 session of The Town of Carleton Place Council, Resolution 1-132-10 was adopted as follows:

WHEREAS the COVID-19 pandemic has negatively impacted childcare options for nearly every family in our community and has profoundly increased the cost to operate safe childcare forcing childcare spaces or centres to close.

AND WHEREAS Ontario has among the highest average childcare fees of any Canadian province and while costs vary regionally for licensed childcare, families are paying between \$9,000 and \$20,000+ per year for each child and these costs continue to rise steadily which makes passing the associated COVID-19 costs to families not possible;

AND WHEREAS a 2012 study identified that in Ontario, public investment in the early years and childcare has a ripple effect in positive economic benefits resulting in an economic output of \$2.27 for every dollar invested in childcare;

AND WHEREAS the economic recovery of Carleton Place, Lanark County and Ontario is dependent on families having access to safe, reliable, and affordable childcare that incorporates early learning principles;

AND WHEREAS we are committed to working with the provincial government and childcare service managers to deliver positive and affordable options for our families;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Town of Carleton Place request the Government of Ontario:
 - a. prioritize children and childcare as part of its overall post pandemic recovery plan;



- b. develop, adequately fund and release publicly a comprehensive plan that can support facilities through the provision of licensed childcare and early learning education; and
 - c. provide increased funding to childcare providers reflective of COVID-19 operating cost increases to ensure a safe reopening and long-term sustainability for the sector; and
2. this resolution be circulated to all municipalities in Ontario, Randy Hillier MPP, Scott Reid, MP, the Federal Minister of Families, Children and Social Development and the provincial Minister of Education.

CARRIED

We look forward to hearing back from you with respect to any opportunities for funding to ensure the long-term sustainability of the childcare services sector.

Sincerely,

Stacey Blair

Town Clerk

sblair@carletonplace.ca

- cc. Federal Minister of Families, Children and Social Development
Provincial Minister of Education
MP Scott Reid
MPP Randy Hillier
All municipalities within the Province of Ontario

AMO Policy Update – Initial Vaccination Approach, AG Annual Report, Wetland Conservation Program

Ontario Approach on Key Populations to Vaccinate First

The Ontario government is getting ready to distribute COVID-19 vaccines as soon as they are received, beginning with vaccinating vulnerable populations and those who care for them. As recommended by the COVID-19 Vaccine Distribution Task Force, the Province has now identified key populations to receive the vaccine first, including long-term care and retirement home residents and the staff who provide care to these groups. The government has stated that this approach is informed by science and prioritizes population groups that are at greatest risks of COVID-19.

Groups to receive the early vaccine doses in the first few months of the Ontario immunization program will include:

- residents, staff, essential caregivers, and other employees of congregate living settings (e.g. long-term care homes and retirement homes) that provide care for seniors as they are at higher risk of infection and serious illness from COVID-19;
- health care workers, including hospital employees, other staff who work or study in hospitals, and other health care personnel;
- adults in Indigenous communities, including remote communities where risk of transmission is high; and
- adult recipients of chronic home health care.

As well, the Province will be prioritizing the rollout of the vaccine in regions with the highest rates of COVID-19 infection, including those in the Red-Control and Lockdown zones. The immunization program will focus on health care workers and the most vulnerable populations in those regions.

It is expected that clarification on who comprises the group of staff who work/study in hospitals and other health care personnel will be provided shortly (i.e. inclusion of paramedics in this grouping).

We have been assured that as further information is available about the various type of vaccines and availability of doses, additional details related to the implementation of the COVID-19 immunization program will be provided by the Province.

Auditor General 2020 Annual Report

The Auditor General, Bonnie Lysyk, has released her reflections and the *2020 Annual Report*. It focuses on consumer protection, oversight, and operational effectiveness. The Report also includes follow up reports on recommendations from previous Annual Reports. The 13 value-for-money audits in the *2020 Annual Report* are summarized in this News Release. AMO staff will review the Report and follow up with any analysis from a municipal lens if required.

New Ontario Wetland Conservation Program

The Honourable Steve Clark, Minister of Municipal Affairs and Housing, has announced a new \$30 million, five-year Wetlands Conservation Partner Program to help create and restore wetlands in the Great Lakes watershed. In the first year, Ontario is providing \$6 million to Ducks Unlimited Canada (DUC) focusing on restoration projects in the Lake Ontario and Lake Erie watersheds. Later years of the program will focus on wetlands in other Great Lakes watersheds and inland waterways. Wetlands help to improve water quality and to manage stormwater as well as play an important role in ecosystem health.



CITY OF PORT COLBORNE

Municipal Offices
66 Charlotte Street
Port Colborne, Ontario
L3K 3C8
www.portcolborne.ca

Corporate Services Department, Clerk's Division

December 15, 2020

Honourable Doug Ford, Premier
Legislative Building, Queen's Park
Toronto, ON M7A 1Y7

Dear Premier Ford:

Re: Resolution – Proposed Regulation under the Ontario Heritage Act (Bill 108)

Please be advised that, at its meeting of November 23, 2020, the Council of The Corporation of the City of Port Colborne resolved as follows:

That the resolution received from the Town of Grimsby Re: Proposed Regulation under the Ontario Heritage Act (Bill 108), be supported.

A copy of the above noted resolution is enclosed for your reference. Your favourable consideration of this request is respectfully requested.

Sincerely,

Amber LaPointe
City Clerk

Encl.

ec: Hon. Lisa McLeod, Minister of Heritage, Sport, Tourism and Culture Industries
Andrea Horwath, MPP and Leader of the Official Opposition and the Ontario NDP Party
Steven Del Duca, MPP, Leader of the Ontario Liberal Party
Mike Schriener, MPP and Leader of the Green Party of Ontario
Sam Oosterholf, MPP Niagara West
Association of Municipalities of Ontario (AMO)
All MPP's in the Province of Ontario
The Niagara Region
Ontario Municipalities

Report To: Committee of the Whole

Meeting Date: October 19, 2020

**Subject: Proposed Regulation under the Ontario Heritage Act
(Bill 108)**

Recommendation(s)

1. That the Report PA20-22 dated October 19, 2020, be received and
2. That the report be endorsed and submitted to the Province, along with the following motion, as the Town of Grimsby's comments to the Environmental Registry.

WHEREAS Royal Assent has been granted to Bill 108 entitled 'More Homes, More Choice Act, 2019' on June 6, 2019; and,

WHEREAS Schedule 11 of Bill 108 contains amendments to the Ontario Heritage Act which require appeals under the Ontario Heritage Act to be heard by the Local Planning Appeal Tribunal not the Conservation Review Board; and,

WHEREAS the Conservation Review Board is an adjudicative tribunal that, through the mandate provided by the Ontario Heritage Act, considers a number of matters such as:

- The proposed designation of a property as having cultural heritage value or interest;
- Applications for the repeal of a By-law on a specific property;
- Applications related to the alteration of a property covered by a By-law; and,
- Matters related to archaeological licensing. AND,

WHEREAS Schedule 11 of Bill 108 will come into effect on a date to be proclaimed by the Lieutenant Governor; and,

WHEREAS the Local Planning Appeal Tribunal are not experts in heritage matters unlike members of the Conservation Review Board; and,

WHEREAS the Local Planning Appeal Tribunal decisions are binding decisions unlike the Conservation Review Board non-binding recommendations; and,

WHEREAS the Ontario Heritage Act provides a means for municipalities to protect and preserve the cultural heritage value or interest of the municipality for generations to come; and,

WHEREAS the Conservation Review Board currently provides reports to municipal council's setting out its findings of fact, and its recommendations so that a final decision can be rendered by municipalities about what is valuable in their community;

WHEREAS the Town of Grimsby remains committed to the preservation and protection of property of cultural heritage value or interest;

NOW THEREFORE BE IT RESOLVED THAT the Town of Grimsby strongly recommends that Schedule 11 of Bill 108 be amended to remove the powers provided to the Local Planning Appeal Tribunal, retaining authority for hearing certain appeals by the Conservation Review Board; and,

BE IT FURTHER RESOLVED THAT the Town of Grimsby strongly recommends that Schedule 11 of Bill 108 be amended to return the authority for final decisions to municipal council's as the elected representative of the communities wherein the property and its features of cultural heritage value exist; and,

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, Lisa McLeod the Minister of Heritage, Sport, Tourism and Culture Industries, Andrea Horwath, MPP and Leader of the Official Opposition and the Ontario NDP Party, MPP Steven Del Duca Leader of the Ontario Liberal Party, Mike Schreiner MPP and Leader of the Green Party of Ontario, Sam Oosterhalf MPP Niagara West; and,

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Association of Municipalities of Ontario (AMO), all MPP's in the Province of Ontario, the Niagara Region and all Municipalities in Ontario for their consideration."

We strongly recommend that the Ontario government consider amendments to Bill 108 to return the final authority to municipal Council's to determine what is of cultural heritage value or interest in their communities with the benefits of the expert and professional advice provided by the Conservation Review Board.



**THE CORPORATION OF THE
TOWNSHIP OF MATACHEWAN**

December 14, 2020

Honourable Steve Clark
Office of the Minister
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3

Dear Honourable Clark:

There have been numerous announcements of available grants for municipalities. We acknowledge and are very appreciative of the opportunity to apply for these grants. For small municipalities with few employees, the turn around time for applications is very short and restrictive.

We would like to request that the application deadline on any further grants have a longer turn around time.

A copy of Resolution 2020-257 is attached. Your consideration and support of this resolution would be greatly appreciated.

Sincerely,

Barbara Knauth
Deputy Clerk Treasurer

Cc: Association of Municipalities of Ontario (A.M.O.)
Federation of Northern Ontario Municipalities (F.O.N.O.M.)
All Municipalities in Ontario



THE CORPORATION OF THE TOWNSHIP OF MATACHEWAN
P.O. Box 177, Matachewan, Ontario P0K 1M0

DATE: November 25, 2020

RESOLUTION #: 2020-267

Moved by:

N. S. A. Costello

Seconded by:

Greg Dubé

WHEREAS we have been getting numerous announcements of available grants; and

WHEREAS we are very appreciative of the opportunity to apply for these grants; however, the turn around time for applications is very short and restrictive for small municipalities with few employees;

NOW THEREFORE we, the Corporation of the Township of Matachewan, send a letter to the Hon. Steve Clarke, Minister of Municipal Affairs and Housing acknowledging the appreciation of the grants but requesting that the application deadline on any further grants have a longer turn around time; and

FURTHER THAT a copy of this resolution be forwarded to A.M.O., F.O.N.O.M. and all municipalities in Ontario.

	COUNCILLOR	YEA	NAY	PID
CARRIED	✓ Ms. A. Commando-Dubé Mayor			
AMENDED	Mr. N. Costello Mayor			
DEFEATED	Mr. G. Dubé Councillor			
TABLED	Ms. S. Ruck Councillor			
	Mr. A. Durand Councillor			

Certified to be a true
copy of the original.

[Signature]

Anne Commando-Dubé

Anne Commando-Dubé
Mayor

Janet Gore

Janet Gore
Clerk

November 24, 2020

The Honourable Greg Rickford
Minister of Energy, Northern Development
& Mines and Minister of Indigenous Affairs
Whitney Block, Room 5630
5th Floor, 99 Wellesley St. W.
Toronto, ON M7A 1W1

Dear Minister Rickford:

At its meeting of November 11, 2020, Hamilton City Council approved Item 10 of the General Issues Committee Report 20-018, which reads as follows:

10. Request for an Interim Cap on Gas Plant and Greenhouse Gas Pollution and the Development and Implementation of a Plan to Phase-Out Gas-Fired Electricity Generation (Item 10.2)

WHEREAS, the Government of Ontario is planning to increase reliance on gas-fired electricity generation from Ontario's gas-fired power plants, which is anticipated to increase greenhouse gas (GHG) pollution by more than 300% by 2025 and by more than 400% by 2040;

WHEREAS, Canada's temperature is rising more than double the rate of the rest of the world (which is in alignment with climate models and projections impacting northern climates most significantly);

WHEREAS, the Province of Ontario will adversely impact more than a third of the greenhouse gas reductions it achieved by phasing-out its dirty coal-fired power plants, due to a power plan built around ramping up gas-fired generation to replace the output of the Pickering Nuclear Station (scheduled to close in 2024);

WHEREAS, alternative options are available to reversing short sighted cuts to energy efficiency programs and stop under-investing in this quick to deploy and low-cost resource, which include maximizing our energy efficiency efforts by paying up to the same price per kilowatt-hour (kWh) for energy efficiency measures as we are currently paying for power from nuclear plants (e.g., up to 9.5 cents per kWh);

WHEREAS, the Province of Ontario should continue to support renewable energy projects that have costs that are below what we are paying for nuclear power and work with communities to make the most of these economic opportunities;

WHEREAS, the Province of Ontario has alternative options to increasing gas-fired electricity generation, such as the Province of Quebec's offer to receive low-cost 24/7 power from its water powered reservoir system as a possible alternative;

WHEREAS, a fossil-free electricity system is critically important to Hamilton's efforts to reduce GHG emissions by replacing fossil fuel use with electric vehicles, electric buses, electric heat pumps, and other steps dependent on a fossil-free electricity supply; and,

WHEREAS, our staff have noted this problem in their report on Updated Timelines and SMART Corporate Goals and Areas of Focus for Climate Mitigation and Adaptation where they warn that "Unless the Province of Ontario changes direction on Ontario's fuel supply mix, it is expected natural gas, and therefore GHG emissions, may continue to increase as the nuclear facilities are refurbished and the Province of Ontario further supplements the electricity grid with natural gas inputs";

THEREFORE, BE IT RESOLVED:

- (a) That the City of Hamilton request the Government of Ontario to place an interim cap of 2.5 mega tonnes per year on our gas plant and greenhouse gas pollution and develop and implement a plan to phase-out all gas-fired electricity generation by 2030 to ensure that Ontario meets its climate targets; and,
- (b) That a copy of this resolution be sent to the Premier of Ontario, to the local MPP's, to the Region of Waterloo and local area municipalities.

Therefore, the City of Hamilton respectfully requests your consideration of this matter and looks forward to your response.

Sincerely,

Fred Eisenberger
Mayor

Copied: The Honourable Doug Ford, Premier of Ontario
Andrea Horwath, Opposition Party Leader, New Democratic Party of Ontario,
M.P.P Hamilton Centre
Monique Taylor, M.P.P. Hamilton Mountain
Paul Miller, M.P.P. Hamilton East-Stoney Creek
Donna Skelly, M.P.P. Flamborough-Glanbrook
Sandy Shaw, M.P.P. Hamilton West-Ancaster-Dundas
Region of Waterloo
Ontario Municipalities
Association of Municipalities of Ontario

November 24, 2020

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Paul Miller
M.P.P. Hamilton East-Stoney Creek
289 Queenston Road
Hamilton, Ontario L8K 1H2

Andrea Horwath
Opposition Party Leader
New Democratic Party of Ontario
M.P.P. Hamilton Centre
20 Hughson St. S., Suite 200
Hamilton ON L8N 2A1

Donna Skelly
M.P.P. Flamborough-Glanbrook
2000 Garth Street, Suite 104
Hamilton, ON L9B 0C1

Monique Taylor
M.P.P. Hamilton Mountain
2-555 Concession Street
(Royal Bank Building)
Hamilton, Ontario L8V 1G2

Sandy Shaw
M.P.P. Hamilton West-Ancaster-Dundas
177 King Street West
Dundas, ON L9H 1V3

Dear Premier Ford and Members of Provincial Parliament,

At its meeting of November 11, 2020, Hamilton City Council approved Item 8 of the General Issues Committee Report 20-018, which reads as follows:

9. Temporary Cap on Food Delivery Service Charges (Item 10.1)

WHEREAS, the restaurant industry plays a crucial role in the City's economy, as well as the livelihoods of residents, families and communities;

WHEREAS, the restaurant industry has been severely impacted throughout the COVID-19 pandemic, particularly due to substantially decreased indoor dining;

WHEREAS, restaurant owners have become increasingly dependent on delivery and take-out services for the viability of their businesses;

WHEREAS, restaurants are under pressure from high commission fees being charged by the major food delivery service apps;

WHEREAS, major cities throughout the United States have implemented temporary caps on the fees charged by food delivery service apps, as an option to assist the restaurant industry throughout the COVID-19 pandemic; and,

WHEREAS, the City of Hamilton does not have the authority to regulate food delivery service company fees or cap the fees that they charge;

THEREFORE, BE IT RESOLVED:

- (a) That the Mayor correspond with the Premier of Ontario, and local Members of Provincial Parliament to ask that the Province implement a temporary cap on commissions for food service delivery companies; and,
- (b) That a copy of that request be sent to other municipalities in Ontario and the Association of Municipalities of Ontario for their endorsement.

Therefore, the City of Hamilton respectfully requests your timely consideration to this matter.

Sincerely,

Fred Eisenberger
Mayor

Copied: Municipalities of Ontario
Association of Municipalities of Ontario



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

www.southhuron.ca

December 17, 2020

Honourable Doug Ford, Premier of Ontario
Queen's Park Legislative Building
1 Queen's Park, Room 281
Toronto, ON, M7A 1A1

Dear Honourable Doug Ford

Re: Unauthorized car rallies

Please be advised that the Council of South Huron at its regular meeting on December 7, 2020 passed the following resolution:

Resolution 454-2020

Moved: J. Dietrich

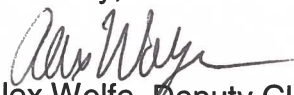
Seconded: B. Willard

That South Huron Council hereby supports the Township of Huron Kinloss and Town of Wasaga Beach resolution in asking that the Provincial Government develop tougher laws with larger financial penalties when dealing with unauthorized car rallies and participants; and

Further directs staff to forward a copy of this resolution to the Premier of Ontario, the Ministry of the Solicitor General, the Ministry of the Attorney General, the local O.P.P Detachment Commander, AMO and all Ontario Municipalities.

Carried

Sincerely,


Alex Wolfe, Deputy Clerk
Municipality of South Huron
awolfe@southhuron.ca
519-235-0310 ext. 224

Cc: Ministry of Solicitor General, Ministry of the Attorney General, local OPP Detachment Commander, AMO and all Ontario Municipalities



CHRISTINE TARLING
Director of Legislated Services & City Clerk
Corporate Services Department
Kitchener City Hall, 2nd Floor
200 King Street West, P.O. Box 1118
Kitchener, ON N2G 4G7
Phone: 519.741.2200 x 7809 Fax: 519.741.2705
christine.tarling@kitchener.ca
TTY: 519-741-2385

December 18, 2020

Monika Turner
Director of Policy
Association of Municipalities of Ontario
200 University Ave., Suite 801
Toronto, Ontario M5H 3C6

Dear Ms. Turner:

This is to advise that City Council, at a meeting held on December 14, 2020, passed the following resolution regarding cannabis retail in Ontario:

“WHEREAS the regulator for private cannabis retail in Ontario, the Alcohol and Gaming Commission of Ontario (AGCO) has the authority to license, regulate and enforce the sale of recreational cannabis in privately run stores in Ontario; and

WHEREAS on January 14, 2019 Kitchener City Council agreed to ‘opt-in’ to the Provincial direction to allow Cannabis Retail to occur in the City of Kitchener; and

WHEREAS the AGCO criteria does not take into consideration radial distance separation from other Licensed Cannabis Stores when considering applications for new Licensed Cannabis Stores; and

WHEREAS the City of Kitchener currently has two open retail locations and 12 active applications for Licensed Cannabis Stores, several within a three block radius; and

WHEREAS Council considers it a matter of public interest to include a 500 metre distance separation from other Licensed Cannabis Stores, as excessive clustering and geographic concentration of cannabis retail outlets may encourage undesirable health outcomes, and over-concentration may cause undesirable impacts on the economic diversity of a retail streetscape including the distortion of lease rates, economic speculation, and the removal of opportunity for other commercial businesses; and

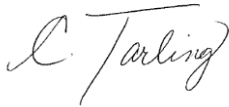
WHEREAS cannabis retail is a new and unproven market, and no studies or precedent exists to determine the number or distribution of stores that

can reasonably be supported by the local economy, and it is therefore prudent to establish the means by which the AGCO, with input from a municipality, can regulate over-concentration as the cannabis retail market evolves;

THEREFORE BE IT RESOLVED THAT Council directs the Mayor, on behalf of Council, to write the Premier of Ontario, the Honourable Rod Phillips, Minister of Finance of Ontario, and the Honourable Doug Downey, Attorney General of Ontario, requesting the Province modify the regulations governing the establishment of cannabis retail stores to consider over-concentration as an evaluation criteria, require a 500 metre distance separation between locations, and provide added weight to the comments of a municipality concerning matters in the public interest when considering the application of new stores; and

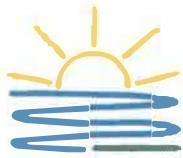
BE IT RESOLVED THAT a copy of this resolution be forwarded to the Association of Municipalities of Ontario, Federation of Canadian Municipalities, and other municipalities in Ontario."

Yours truly,

A handwritten signature in cursive script, appearing to read "C. Tarling".

C. Tarling
Director of Legislated Services
& City Clerk

c: Garth Frizzell, Federation of Canadian Municipalities
Berry Vrbanovic, Mayor, City of Kitchener
Helen Fylactou, Manager of Licensing, City of Kitchener
Ontario Municipalities



November 23, 2020

SENT VIA EMAIL

RE: Support of Municipality of Tweed Resolution 343 regarding Cannabis Production Facilities, the Cannabis Act, and Health Canada Guidelines

Please be advised that the Council of The Corporation of the Municipality of Leamington, at its meeting held Tuesday, November 17, 2020 enacted the following resolution:

No. C-355-20

WHEREAS federal parliament passed the Cannabis Act S.C. 2018, c. 16; and

WHEREAS pharmaceutical companies and industries are required to follow strict regulations and governing legislation including Narcotic Control Regulations C.R.C., c 1041 and Controlled Drugs and Substances Act (Police Enforcement) Regulations SOR/9-234 in order to produce medicinal products pursuant to a licence issued by Health Canada; and

WHEREAS Health Canada issues registrations and certificates for individual medicinal cannabis production without municipal consultation and regardless of land use planning regulations or other municipal regulations that may be in place; and

WHEREAS municipalities are authorized under the Planning Act, R.S.O. 1990, C. P 13 to pass a comprehensive zoning by-law that is in compliance with the appropriate County Official Plan which must be in compliance with the Provincial Policy Statement; and

WHEREAS the Provincial Policy Statement, Official Plan and Zoning By-Law in effect for each area is designed to secure the long-term safety and best use of the land, water and other natural resources found in that area's natural landscape; and

WHEREAS section 128 of the Municipal Act, 2001, S.O. 2001, c. 25 authorizes a municipality to prohibit and regulate with respect to public nuisances, including matters that, in the opinion of council, are or could become or cause public nuisances; and

WHEREAS The Corporation of the Municipality of Leamington has passed Comprehensive Zoning By-Law 890-09 and By-law 35-18, regulating certain matters related to cannabis which limits Part II Cannabis Facilities to Industrial Zones; and

WHEREAS The Corporation of the Municipality of Leamington has not been consulted by Health Canada prior to the issuance of registrations or certificates for the production of cannabis by individuals within the Municipality; and

NOW THEREFORE BE IT RESOLVED THAT The Corporation of the Municipality of Leamington requests that immediate action be taken by all levels of government to require that those individuals who may be issued a registration or certificate to produce medical cannabis adhere to the same strict regulations and legislation as licensed pharmaceutical companies and industries;

AND FURTHER, that the Association of Municipalities of Ontario advocate with the Federation of Canadian Municipalities to the Government of Canada that similar regulations and guidelines for medical cannabis licensing in alignment with other pharmaceutical industries;

AND FURTHER, that the distribution of medical cannabis be controlled through pharmacies in consistent with other medications;

AND FURTHER, that all properties which are the subject of an application to produce cannabis be disclosed in advance to the municipalities within which the property is situated; and

AND FURTHER, that this resolution be circulated to the Prime Minister of Canada, Health Canada, the Premier of the Province of Ontario, the Minister of Municipal Affairs and Housing, the Ontario Provincial Police, the Association of Municipalities of Ontario, and all upper, lower and single tier municipalities within the Province of Ontario.

Carried



Sincerely,
Brenda M. Percy, Clerk

cc: The Right Honourable Justin Trudeau, Prime Minister
 Health Canada
 Honourable Doug Ford, Premier
 Honourable Steve Clark, Minister of Municipal Affairs and Housing
 Ontario Provincial Police
 Association of Municipalities of Ontario
 All Ontario Municipalities



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

December 21, 2020

TO:
The Honourable Doug Ford (premier@ontario.ca)
Premier of Ontario

AND TO:
Minister of Health Hon. Christine Elliott (christine.elliott@pc.ola.org)

Board of Health for the Windsor-Essex County Health Unit
Attention: Lee Anne Damphouse, Executive Assistant to the Medical Officer of Health,
CEO, and Board of Health (ldamphouse@wechu.org)

The Windsor-Essex County Health Unit (wahmed@wechu.org)
Attention: Dr. Wajid Ahmed
Medical Officer of Health, Windsor-Essex County Health Unit

Dear Premier:

RE: Letter of Support for Small Businesses

At its Regular Meeting held on December 14, 2020 Kingsville Council passed the following Resolution:

"704-2020

Moved By Councillor Kimberly DeYong
Seconded By Councillor Larry Patterson

Attention: Premier Doug Ford

WHEREAS the health and safety of Ontarians is the number one priority and health is a state of physical, mental and social well-being, not merely the absence of disease;

AND WHEREAS many businesses rely on the holiday season for their financial strength and whereby these businesses have faced unprecedented difficult times throughout 2020 due to the COVID-19 pandemic restrictions;

AND WHEREAS closing our small local businesses during the holiday season means many will not survive and business owners and their employees will lose their livelihoods;

AND WHEREAS the Town of Kingsville's commercial businesses are predominately made up of small independently owned businesses and closing them will force residents to travel out of town into larger crowds increasing their exposure to COVID-19;

AND WHEREAS our small independent businesses have every reason to keep customers safe and are able to ensure limited capacity, customer contact tracing and disinfecting in-between customers and may be able to offer curb-side and delivery.

NOW THEREFORE BE IT RESOLVED that the Town of Kingsville calls upon the Premier of Ontario, Doug Ford, as well as the Ontario cabinet and Health officials, to protect the health of Ontarians and our small businesses by allowing them to remain open to in-store sales and service with limited capacity and increased safety measures;

AND THAT this resolution be forwarded to: All Ontario municipalities; Minister of Economic Development, Job Creation and Trade Hon. Victor Fedeli; Associate Minister of Small Business and Red Tape Reduction Hon Prabmeet Singh Sarkaria; Minister of Health Hon. Christine Elliott; Minister of Finance Hon. Rod Phillips; Associate Minister of Mental Health and Addictions Hon. Michael A. Tibollo; MPP Taras Natyshak; the Windsor-Essex County Health Unit Board of Health; and the Windsor-Essex County Health Unit Medical Officer of Health Dr. Wajid Ahmed.

CARRIED"

Yours very truly,



Sandra Kitchen, Deputy Clerk-Council Services
Legislative Services Department
skitchen@kingsville.ca

cc:

Taras Natyshak, MPP - Essex
Email: tnatyshak-qp@ndp.on.ca

Minister of Economic Development, Job Creation and Trade Hon. Victor Fedeli
Email vic.fedeli@pc.ola.org

Associate Minister of Small Business and Red Tape Reduction Hon Prabmeet Singh
Sarkaria
Email: prabmeet.sarkaria@pc.ola.org

Minister of Finance Hon. Rod Phillips
Email: rod.phillips@pc.ola.org

Associate Minister of Mental Health and Addictions Hon. Michael A. Tibollo
Email: michael.tibolloCO@pc.ola.org

All Ontario Municipalities



64 McIntyre Street • Nairn Centre, Ontario • P0M 2L0 ☎ 705-869-4232 📠 705-869-5248
Established: March 7, 1896 Office of the Clerk Treasurer, CAO E-mail: nairncentre@personainternet.com

December 22, 2020

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Honourable Premier:

Re: Closure of Non-essential Businesses During the Pandemic

Please be advised our Council adopted the following resolution at their meeting of December 14, 2020:

RESOLUTION RE: CLOSURE OF NON-ESSENTIAL BUSINESSES DURING THE PANDEMIC

RESOLUTION # 2020-15-246

MOVED BY: Katherine Bourrier

SECONDED BY: Rod MacDonald

WHEREAS many municipalities in Ontario are comprised of small “non-essential” businesses and these municipalities rely on the commercial taxes collected from these businesses;

AND WHEREAS, these small businesses are comprised of local employees and owners, and in many cases generations of these people, and these businesses take very strict measures for safety purposes during COVID-19, such as recording people’s names and phone numbers upon entry, as well as limiting the number of customers to very few;

AND WHEREAS, the province has deemed many of these businesses as non-essential and has forced these businesses to close during the “first wave” of COVID-19, and once again these businesses are to close during the “second wave” in regions that are in the province’s “Grey Zone: Lockdown” forcing many into bankruptcy;

AND WHEREAS, the province is allowing the large retailers and big box stores to remain open, essentially funneling hundreds of people into these stores, and these stores do not record anyone’s name or phone number thus making “contact tracing” due to exposure of the virus virtually impossible;

AND WHEREAS, these large retailers and big box stores sell more than just essentials and are in direct competition with small businesses who are not allowed to open, or only with online shopping or curbside pick up, creating an uneven playing field;


THEREFORE BE IT RESOLVED, that the municipality of the Township of Nairn and Hyman is calling upon the provincial government to stop the mandatory closures of these small businesses, as our municipality believes that these businesses are “essential” for not only taxes collected by the municipality but also the mental health of the owners, employees and clients of these businesses, and that these small businesses have not been linked to the spread of the virus;

AND BE IT FURTHER RESOLVED, that the provincial government be requested to address the inequity created between small businesses required to close and businesses permitted to open and continue sales;

AND FURTHER, that a copy of this resolution be forwarded to our MPP, the Premier, AMO and all municipalities in Ontario.

CARRIED

Sincerely Yours,

A handwritten signature in black ink, appearing to read 'B. Ketchabaw', with a long horizontal flourish extending to the right.

Belinda Ketchabaw
CAO Clerk - Treasurer

BK/mb

Cc: AMO
Michael Mantha, MPP Algoma-Manitoulin
All Municipalities in Ontario

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON

Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- ☐ Thomas Armstrong
☐ Patricia Hull
☐ Paul Kelly
☒ Lynne Paquette

SECONDED BY:

- ☐ Thomas Armstrong
☐ Patricia Hull
☒ Paul Kelly
☐ Lynne Paquette

Motion #: 56

Resolution #: 6

Date: January 12, 2021

WHEREAS, the council of the Township of Larder Lake supports the resolution of the Municipality of Charlton and Dack, requesting that the Province of Ontario address municipal insurance cost; And

WHEREAS, the Association of Municipalities of Ontario Outlined seven recommendation to address insurance issues including:

1. The provincial government adopt a model of full proportionate liability to replace joint and several liability.
2. Implement enhancements to the existing limitations period including the continued applicability of the existing (10) day rule on slip and fall cases given recent judicial interpretations and whether a one-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.
4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.
5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non- profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims and deductible limit changes which support its and municipal arguments as to the fiscal impact of joint and several liability.
7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.

THEREFORE, BE IT RESOLVED THAT the Council for the Municipality of Larder Lake call on the Province of Ontario to immediately review these recommendations and to investigate the unethical practice of preferred vendors who are paid substantial amounts over industry standards, despite COVID 19 delays, as insurance premiums will soon be out of reach for many communities.

AND FURTHER BE IT RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Rod Phillips, Minister of Finance, the Honourable Doug Downey, Attorney General of Ontario, the Honourable John Vanthof, MPP for Timiskaming- Cochrane, and all Ontario municipalities.

Recorded vote requested: ☐

	For	Against
Tom Armstrong	✓	
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette	✓	
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair:

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.



The Corporation of The Town of Amherstburg

December 22, 2020

Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Flr,
777 Bay St, Toronto, ON M7A 2J3
Sent via email: minister.mecp@ontario.ca

RE: Development Approval Requirements for Landfills – (Bill 197)

At its meeting of December 14, 2020, Council passed the following resolution for your consideration:

“That Administration BE DIRECTED to send correspondence in support of the City of St. Catharines request to amend Bill 197, COVID-19 Economic Recovery Act, 2020 to eliminate the development approval requirement provisions from adjacent municipalities and that the ‘host’ municipality be empowered to render final approval for landfills within their jurisdiction.”

Enclosed is a copy of the City of St. Catharines correspondence for convenience and reference purposes.

Regards,

Tammy Fowkes
Deputy Clerk, Town of Amherstburg
(519) 736-0012 ext. 2216
tfowkes@amherstburg.ca

CC:

Hon. Premier Doug Ford
Email: premier@ontario.ca

Hon. Steve Clark, Minister of Municipal Affairs,
Email: Housing minister.mah@ontario.ca

Taras Natyshak, MPP, Essex
Email: tnatyshak-qp@ndp.on.ca

Chris Lewis, MP
Email: chris.lewis@parl.gc.ca

Robert Auger, Town Solicitor, Legal and Legislative Services/Clerk - Town of Essex
Email: rauger@essex.ca

Jennifer Astrologo, Director of Corporate Services/Clerk - Town of Kingsville
Email: jastrologo@kingsville.ca

Agatha Robertson, Director of Council Services/Clerk - Town of LaSalle
Email: arobertson@lasalle.ca

Kristen Newman, Director of Legislative and Legal Services/Clerk - Town of Lakeshore
Email: knewman@lakeshore.ca

Brenda Percy, Municipal Clerk/Manager of Legislative Services - Municipality of Leamington
Email: bpercy@leamington.ca

Laura Moy, Director of Corporate Services/Clerk - Town of Tecumseh
Email: lmoy@tecumseh.ca

Mary Birch, Director of Council and Community Services/Clerk -County of Essex
Email: mbirch@countyofessex.ca

Valerie Critchley, City Clerk – City of Windsor
Email: clerks@citywindsor.ca

Robert Cook
Email: robertcookconsulting@gmail.com

Association of Municipalities of Ontario (AMO)
Email: amo@amo.on.ca

All Ontario Municipalities

October 7, 2020

Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Flr,
777 Bay St, Toronto, ON M7A 2J3

Sent via email: minister.mecp@ontario.ca

**Re: Development Approval Requirements for Landfills - (Bill 197)
Our File 35.2.2**

Honourable and Dear Sir,

At its meeting held on October 5, 2020, St. Catharines City Council approved the following motion:

WHEREAS Schedule 6 of Bill 197, COVID-19 Economic Recovery Act, 2020 considers amendments to the Environmental Assessment Act relating to municipal autonomy and the principle that municipalities can veto a development outside their municipal boundary in an adjacent municipality; and

WHEREAS Bill 197 empowers multiple municipalities to 'veto' development of a landfilling site within a 3.5 km zone inside the boundary of an adjacent municipality; and

WHEREAS Bill 197 establishes a dangerous precedent that could be expanded to other types of development; and

WHEREAS Bill 197 compromises municipal autonomy and the authority of municipal councils to make informed decisions in the best interest of their communities and municipal taxpayers; and

WHEREAS amendments in Schedule 6 could cause conflict in the effective management of landfill sites, put significant pressure on existing landfill capacity, and threaten the economic activity associated with these sites;

THEREFORE BE IT RESOLVED That the City of St. Catharines calls upon the Government of Ontario (Ministry of the Environment, Conservation and Parks (MOECP) to amend Bill 197, COVID-19 Economic Recovery Act, 2020, to eliminate the development approval requirement provisions from adjacent municipalities and that the 'host' municipality be empowered to render final approval for landfills within their jurisdiction; and

BE IT FURTHER RESOLVED that a copy of this motion be forwarded to Premier Doug Ford, Jeff Yurek the Minister of Environment, Conservation and Parks, Steve Clark the Minister of Municipal Affairs and Housing, local MPP's., the Association of Ontario Municipalities (AMO) and Ontario's Big City Mayors (formerly Large Urban Mayors Caucus of Ontario-LUMCO)

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Ontario municipalities with a request for supporting motions to be passed by respective Councils and copies of the supporting motion be forwarded to Premier Doug Ford, Jeff Yurek the Minister of Environment, Conservation and Parks, Steve Clark the Minister of Municipal Affairs and Housing, the local MPP's, the Association of Ontario Municipalities (AMO).

If you have any questions, please contact the Office of the City Clerk at extension 1506.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:ra

Cc. Hon. Premier Doug Ford premier@ontario.ca
Hon. Steve Clark, Minister of Municipal Affairs, Housing minister.mah@ontario.ca
Jennifer Stevens, MPP - St. Catharines, JStevens-CO@ndp.on.ca
Jeff Burch, MPP - Niagara Centre, JBurch-QP@ndp.on.ca
Wayne Gates, MPP - Niagara Falls, wgates-co@ndp.on.ca
Sam Oosterhoff, MPP - Niagara West-Glanbrook, sam.oosterhoff@pc.ola.org
Association of Municipalities of Ontario amo@amo.on.ca
Chair of Ontario's Big City Mayors, Cam Guthrie mayor@guelph.ca
All Ontario Municipalities (via email)

Nando Iannicca
Regional Chair & CEO

10 Peel Centre Dr.
Suite A, 5th Floor
Brampton, ON L6T 4B9
905-791-7800 ext. 4310

November 26, 2020

The Honourable Rod Phillips
Minister of Finance
95 Grosvenor St.
Toronto, ON M7A 1Y8

Dear Minister Phillips:

Re: Motion Regarding Property Tax Exemptions for Veteran Clubs

Each year on November 11th we pause to remember the heroic efforts of Canadians who fought in wars and military conflicts and served in peacekeeping missions around the world to defend our freedoms and secure our peace and prosperity. One way that the Province and Ontario municipalities have recognized veterans and veteran groups is by exempting their properties from property taxation.

In late 2018, your government introduced a change to the *Assessment Act* that exempted Royal Canadian Legion Ontario branches from property taxes effective January 1, 2019. Veterans clubs however were not included under this exemption. While veterans' clubs in Peel are already exempt from Regional and local property taxes, they still pay the education portion of property taxes.

To address this gap, your government has proposed in the 2020 budget bill (*Bill 229*) to amend the *Assessment Act* that would provide a full property tax exemption to veterans' clubs retroactive to January 1, 2019. The Region of Peel thanks you for introducing this change in recognition of our veterans.

At its November 12, 2020 meeting, Peel Regional Council approved the attached resolution regarding this exemption and look forward to this change coming into effect as soon as possible after Bill 229 is passed. This would ensure that veteran clubs benefit from the exemption in a timely way.

I thank your government for moving quickly to address this gap and for your support of veterans.

Kindest personal regards,



Nando Iannicca,
Regional Chair and CEO

CC: Peel-area MPPs
Ontario Municipalities
Stephen Van Ofwegen, Commissioner of Finance and CFO

Resolution Number 2020-939

Whereas each year on November 11, Canadians pause to remember the heroic efforts of Canadian veterans who fought in wars and military conflicts, and served in peacekeeping missions around the world to defend our freedoms and democracy so that we can live in peace and prosperity;

And whereas, it is important to appreciate and recognize the achievements and sacrifices of those armed forces veterans who served Canada in times of war, military conflict and peace;

And whereas, Section 6.1 of the Assessment Act, R.S.O. 1990, c. A31 as amended, Regional Council may exempt from Regional taxation land that is used and occupied as a memorial home, clubhouse or athletic grounds by persons who served in the armed forces of His or Her Majesty or an ally of His or Her Majesty in any war;

And whereas, through By-Law Number 62-2017 Regional Council has provided an exemption from Regional taxation to Royal Canadian Legions and the Army, Navy and Air Force Veterans Clubs that have qualified properties used and occupied as a memorial home, clubhouse or athletic grounds;

And whereas, local municipal councils in Peel have provided a similar exemption for local property taxes;

And whereas, Royal Canadian Legion branches in Ontario are exempt from all property taxation, including the education portion of property taxes, under Section 3 (1) paragraph 15.1 of the Assessment Act, and that a municipal by-law is not required to provide such an exemption;

And whereas, the 2020 Ontario Budget provides for amendments to the Assessment Act to apply the existing property tax exemption for Ontario branches of the Royal Canadian Legion, for 2019 and subsequent tax years, to Ontario units of the Army, Navy and Air Force Veterans in Canada;

Therefore, be it resolved, that the Regional Chair write to the Minister of Finance, on behalf of Regional Council, to request that upon passage of the 2020 Ontario Budget, the amendment to the Assessment Act be implemented as soon as possible;

And further, that copies of this resolution be sent to Peel-area Members of Provincial Parliament as well as to all Ontario municipalities for consideration and action.



The Corporation of the Township of Huron-Kinloss

P.O. Box 130
21 Queen St.
Ripley, Ontario
N0G2R0

Phone: (519) 395-3735

Fax: (519) 395-4107

E-mail: info@huronkinloss.com

Website: <http://www.huronkinloss.com>

Lisa Thompson, MPP
Unit 2, 807 Queen Street
Kincardine, ON N2Z 2Y2
lisa.thompsonco@pc.ola.org

January 6, 2021

Dear Lisa Thompson,

Please be advised the Council of the Township of Huron-Kinloss at its regular meeting held on December 21, 2020 passed the following resolution;

Re: Copy of Resolution #788

Property Tax Exemptions for Veteran Clubs

Resolution No.: 788

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Council support the Region of Peel in their support for Property Tax Exemptions for Veteran Clubs and the proposed amendment to the 2020 budget bill (Bill 229) to amend the Assessment Act that would provide a full property tax exemption to veterans' clubs retroactive to January 1, 2019 AND FURTHER directs staff to forward a copy of this resolution to local members of Parliament and all Ontario Municipalities.

Carried

Sincerely,

Kelly Lush
Deputy Clerk

AMO Policy Update – COVID-19 Vaccine Distribution Task Force, New COVID-19 Measures, Long-Term Care Commission, and AMO-Ontario Annual Joint MOU Statement

COVID-19 Vaccine Distribution Task Force

The Ontario government has announced the appointment of nine members of the new Ministers' COVID-19 Vaccine Distribution Task Force. The task force, chaired by General (Retired) Rick Hillier, former Chief of Defence Staff for the Canadian Forces, will oversee the delivery, storage, and distribution of COVID-19 vaccines.

This task force will work with General Hillier (Ret.) to advise the Province on the planning and execution of the Province's COVID-19 immunization program. It is understood that the task force will work across several ministries for the needed expertise in operations and logistics, federal-provincial and Indigenous relations, health and clinical domains, behavioural science, public health and immunization, ethics, and information technology and data. We also know that the Province will be working in partnership with AMO and municipal leaders with respect to local implementation and public education efforts.

New COVID-19 Measures for Three Regions

After consultation with provincial and local public health officials, the Province is moving three public health regions to new levels with stronger public health measures as set out in the *Keeping Ontario Safe and Open Framework*.

Based on the latest data, the following public health regions will move from their current level in the framework to the following levels **effective Monday, December 7, 2020 at 12:01 a.m.**

- Orange - Restrict
 - Middlesex-London Health Unit; and
 - Thunder Bay District Health Unit
- Yellow - Protect
 - Haliburton, Kawartha, Pine Ridge District Health Unit.

All other public health regions are remaining at their current levels. For further information please see COVID-19 Response Framework for the full list of public health region classifications.

Long-Term Care Commission Releases Second Set of Recommendations

Ontario's Long-Term Care COVID-19 Commission issued a letter today to the government outlining a second set of recommendations for implementation to mitigate the impact of the second wave of the pandemic. The recommendations focus on three areas: leadership and accountability; using performance indicators to assess each home's readiness to prevent and manage outbreaks; and, focused inspections by the Ministry of Long-Term Care to assess compliance with measures known to reduce the impact of the virus.

AMO continues to engage with the Commission to provide a municipal perspective on lessons learned and recommendations. An initial submission was provided. To view this document and other resources about long-term care and seniors, see the AMO website.

AMO-Ontario Annual Joint MOU Statement

In 2008, Ontario and AMO released the first joint statement on the Memorandum of Understanding (MOU) between AMO and the Province of Ontario and have done it annually since that time. The 2019/2020 MOU Joint Statement is now available.

Since November 2019 (the last Annual Statement), AMO and Ontario had a record 16 formal MOU meetings, covering over 70 agenda items. It should be noted that in addition to these formal MOU meetings the Province has continually engaged AMO and its members on the government's COVID-19 response.



**Peterborough
Humane Society**

December 16, 2020

Mayor Andy Mitchell, Council & Staff
Township of Selwyn
1310 Centre Line
Selwyn, Ontario K9J 6X5

Dear Mayor Mitchell, Council & Staff

On behalf of the staff, volunteers, and animals in our care at the Peterborough Humane Society, I would like to express our sincerest gratitude for your donation to our organization in lieu of your annual Christmas celebration.

We are grateful for the opportunity to serve and support the community of Selwyn Township and value the partnership we have with you today, and look forward to growth within the future through our new Animal Care Centre. This gift is very special, and we are so thankful that you thought of us during this time.

Congratulations on navigating a very difficult year, and doing a great job in keeping the residents, staff, and animals within Selwyn Township safe throughout 2020.

We wish all the very best to you and yours this holiday season!

Sincerely,

Shawn Morey
Executive Director
Peterborough Humane Society



From: Shelby Munro
Sent: Thursday, December 17, 2020 1:06 PM
To: Barbara Lawrence
Subject: RE: United Way Workplace Campaign

Hi Barbara,

I heard from my finance department that the Township of Selwyn made a super generous donation on behalf of the staff in lieu of a Christmas party. The entire team here wants to send a huge thank you, your support to the United Way and the community is amazing.

Thanks again Barb, and I hope you have a very Merry holiday season. Cheers!

Shelby Munro

Development & Communications Officer
smunro@uwpeterborough.ca

United Way Peterborough and District
277 Stewart Street, Peterborough, ON K9J 3M8
Mobile: 705-313-0651
Desk: 705-742-8839 x 25
www.uwpeterborough.ca

A campaign graphic for United Way Peterborough & District. It features a large orange diamond shape on the left with the text "SHOW YOUR LOCAL LOVE" in white. To the right of the diamond is the United Way logo (a hand holding a person) and the text "United Way Peterborough & District". Below the logo, the text "\$5 MILLION BY 2023" is displayed in large white letters. Underneath this, a smaller line of text reads: "YOU LOVE WHERE YOU LIVE, BUT ISSUES LIKE POVERTY, HOMELESSNESS AND MENTAL ILLNESS ARE HURTING YOUR COMMUNITY. YOU CAN HELP MAKE LOCAL ISSUES #UNIGNORABLE. GIVE TODAY." At the bottom of the graphic, the hashtag "#UNIGNORABLE" is written in large white letters on a black background.

SHOW YOUR LOCAL LOVE

 **United Way**
Peterborough & District

\$5 MILLION BY 2023

YOU LOVE WHERE YOU LIVE, BUT ISSUES LIKE POVERTY, HOMELESSNESS AND MENTAL ILLNESS ARE HURTING YOUR COMMUNITY. YOU CAN HELP MAKE LOCAL ISSUES #UNIGNORABLE. GIVE TODAY.

#UNIGNORABLE

Follow us on social:



AMO Policy Update – COVID-19 Municipal Financial Impacts, Supportive Housing Expansion, COVID-19 Modelling and Emergency Orders Extended, and Fall Legislative Session Adjourned

Financial Accountability Office Reports on Financial Impacts of COVID-19 on Ontario Municipalities

Today, the Financial Accountability Office (FAO) released its report on COVID-19 and Ontario's Municipal Finances, finding that the pandemic will ultimately result in a cost of \$6.8 billion in lost revenues and expenses for municipal governments. The report also affirms the importance of federal and provincial support through the Safe Restart Agreement (SRA) which provides \$4 billion in critical assistance to municipalities which, together with municipal cost saving measures, has mitigated the negative financial impact in 2020. However, support in 2021 is limited to transit impacts in the first quarter.

The FAO report's conclusions are consistent with AMO's understanding of the pandemic's financial impact on municipalities and the importance of access to continued support to avoid service reductions, use of reserves for capital projects, increased property taxes, or resort to deficit budgets.

AMO responded to the report through a new release acknowledging the financial impacts and noting that AMO and FCM continue to advocate for the extension of the Safe Restart Agreement to address 2021 financial impacts.

Report Highlights:

COVID-19 Impact on Municipal Finances:

- COVID-19 will have a negative impact on municipal budgets of \$6.8 billion ultimately, projected to be \$4.1 billion in 2020 and \$2.7 billion in 2021.
- The pandemic reduced revenues by \$4.7 billion and will likely increase expenses by 2.1 billion over the two years.
- Municipalities saved of \$1.1 billion through layoffs, reduced transit, recreation services, and cancelled programming in 2020.
- The Safe Restart Agreement funding provided \$2 billion to municipalities to date. The remaining \$2 billion is to be provided for those able to demonstrate outstanding general operating pressures in 2020 and transit pressures in 2020 and Q1 of 2021.

2021 Implications:

- Together municipal cost savings and federal and provincial financial support have mitigated negative municipal budget impacts in 2020, but the projected \$2.7 billion (\$0.9 billion transit and \$1.8 billion operating) in 2021 will only be partially offset by SRA support.
- This may require municipalities to access reserves, the availability of which will vary throughout the sector; reduce services or other measures to contain costs; or reduce budget surpluses/run deficits to manage financial needs.

AMO has cautioned that service reductions or deferring capital investments because of COVID-19 cost pressures would have the affect of undermining Ontario's economic recovery.

Ontario Expanding Supportive Housing

The government announced it is expanding funding for Supportive Housing. Over \$47 million in investments will strengthen supports for individuals with mental health and addictions issues who are either homeless or at-risk of becoming homeless. The initiative is part of the implementation of the Roadmap to Wellness plan.

COVID-19 Modelling and Emergency Order Extension

Solicitor General, Sylvia Jones, announced today that the Province would extend all Emergency Orders under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020 (ROA) until January 20, 2021. These include orders related to the reopening stages and areas currently in lockdown.

Later in the day, the Ontario Chief Medical Officer of Health, Dr. David Williams, released updated pandemic modelling showing growth in cases, ICU bed occupancy, and mortality. The modelling suggests that relaxing current public health restrictions would increase cases, ICU demand and mortality, and noted that current restrictions were much less restrictive on mobility than during the spring.

In addition, the presentation noted that inadequate housing, multi-generational housing, and the prevalence of essential workers outside of health care settings all presented risks for case growth.

Ontario Legislature Adjourned

The Fall session of the Legislature wrapped up on Tuesday. The next session will begin on February 16th, 2021.

AMO Policy Update – Social Services Relief Funding and Vaccine Rollout Planning

Province Allocates \$120 Million in Social Services Relief Funding

The Ontario government is allocating \$120 million in Social Services Relief Funding (SSRF). The funding will help municipal governments, District Social Service Administration Boards, and Indigenous community partners with their COVID-19 responses to protect the health and safety of vulnerable people. This includes the homeless and low-income people in Ontario's communities. Funds can be used to maintain critical services, protect people in shelters, expand housing options, and help support outbreak management planning. The total government allocation for the SSRF is \$510 million.

Vaccine Rollout Planning and Coordination

Some municipal CAOs/senior staff are reaching out now to their hospitals and public health units within their public health unit regions to set up vaccine rollout regional planning and coordination tables. These efforts can support the limited Phase 1 process now underway and help prepare for future steps in the vaccine rollout. Municipal staff may be able to assist in a number of ways such as public communications, providing facilities, aiding in transportation, managing parking and traffic control.

There will be a number of unexpected issues that arise throughout this distribution process and working together will allow quick local and coordinated problem solving and operational action when needed. We encourage the municipal sector to reach out now and assist your public health and health care partners to make 2021's vaccine distribution process as well planned, transparent, and seamless as is possible.

AMO Policy Update – Phase 2 ReStart Agreement Municipal Funding

This morning, AMO President Graydon Smith joined Mayor John Tory, Member of Parliament Adam Vaughan, and the Honourable Minister Steve Clark for a major announcement on additional relief funding for Ontario's municipal governments.

The Ontario government is allocating the second phase of the Safe Restart Agreement (SRA) funding to municipal governments in the amount of \$695 million. Minister Clark noted that the government is helping to ensure that every single municipality in Ontario is entering 2021 without an operating deficit from 2020.

This \$695 million in relief funding is broken out into two sections:

- First, \$396 million will be allocated to 48 individual municipalities that have demonstrated the need for additional assistance in covering operating deficits for 2020.
- The remaining \$299 million will be allocated across all 444 municipalities to help provide additional financial relief to help support operating budgets in 2021.
 - AMO understands that 20% (\$59.8 million) of this allocation will be provided to all municipalities on a per household basis (like Phase 1 SRA funding).
 - The remaining 80% (\$239.2 million) is to be allocated through a new methodology that proportionally reflects COVID-19 case counts with data provided by Ontario's 34 Public Health Units. More information on this methodology and the associated allocations will be provided by the Ministry of Municipal Affairs and Housing.

AMO is pleased that the remaining Safe Restart Agreement funding is being provided to municipal governments at this time. *"This funding will ensure municipalities in every part of Ontario are in a better position to maintain vital municipal services in 2021 and to proceed with capital investments essential to Ontario's economic recovery"*, said AMO President Graydon Smith.

In addition, Minister Clark indicated that the Province is notionally allocating \$1.3 billion for municipal transit systems above and beyond the initial allocation of \$700 million made under Phase 1 of the SRA. More details about this funding will be available in January 2021.

This financial relief package and, notably, the early support in 2021 follows AMO's direct advice to create greater certainty around the financial needs of municipal governments. This will help ensure municipalities continue to protect our communities and play an essential role in Ontario's economic recovery as we enter the coming year ahead.

December 18, 2020

AMO Policy Update – Additional COVID-19 Vaccine Sites, ESA Termination and Severance Provisions Extension

Additional COVID-19 Vaccine Rolling Out

Ontario will be distributing additional doses of the Pfizer vaccine to 17 more hospital sites throughout the province over the next two weeks, including regions with the highest rates of COVID-19 infection. This is part of the initial phase of the government's three-phase vaccine implementation plan that began on December 14th in Toronto and Ottawa.

Ontario is expecting to receive up to 90,000 Pfizer-BioNTech doses from the federal government before the end of the year to continue vaccinating health care workers and essential caregivers who work in hospitals, long-term care homes, retirement homes, and other congregate settings caring for seniors.

During this initial phase, Ontario is expecting to receive doses of the Moderna vaccine – once approved by Health Canada – which will allow vaccines to be provided at long-term care homes in lockdown areas, followed by retirement homes, other congregate care settings for seniors, and remote Indigenous communities. In early 2021, additional hospital sites across the province will be administering additional Pfizer vaccines to health care workers, as well as essential caregivers, and long-term care home and retirement home residents.

Extension of Temporary Relief from ESA Termination and Severance Provisions

The Ontario government has extended the temporary relief measures from the termination and severance provisions of the *Employment Standards Act, 2000* (ESA) as of December 17, 2020 until **July 3, 2021**. The temporary measures are found in Ontario Regulation 228/20, Infectious Disease Emergency Leave (IDEL Regulation), and had been set to expire January 2, 2021. The IDEL Regulation has been amended to define the “COVID-19 period” as that period beginning on March 1, 2020 and ending on July 3, 2021. Additional Hicks Morley information can be found [here](#).

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

**Season's Greetings from AMO.
Best wishes for a safe and healthy 2021.**

AMO Policy Update – Long-Term Care Staffing Plan, Conservation Authorities Working Group, Poverty Reduction Strategy, and Mental Health and Addiction Services Funding

Long-Term Care Staffing Plan Released

The Province announced the release of its anticipated long-term care staffing plan that sets out actions to hire more staff, improve working conditions for existing staff, drive effective and accountable leadership, and implement retention strategies.

The plan is called, “A Better Place to Live, A Better Place to Work: Ontario’s Long-Term Care Staffing Plan”. Included in the plan are six key areas of action to be delivered over four years, not least of which is an investment of up to \$1.9 billion annually by 2024-2025 to create more than 27,000 new positions for personal support workers (PSWs), registered nurses (RNs), and registered practical nurses (RPNs) in long-term care to meet the government’s 2020 Ontario budget commitment to increase hours of daily direct care to an average of four hours per day for each long-term care resident.

Other actions include accelerating and expanding education and training pathways to train the new staff, supporting continued professional development and growth of long-term care staff, and finding ways to improve working conditions, increasing effective and accountable leadership, and measuring progress on these actions.

AMO staff will be reviewing the staffing plan in its entirety to inform its future work under our Health Task Force to the Long-Term Care Commission as well as consultation on future regulations.

Ontario’s Working Group on Conservation Authorities

The Province has announced a Conservation Authorities Working Group. Hassaan Basit, President and CEO of Conservation Halton, will chair this group to provide input on proposed regulations development under the *Conservation Authorities Act*, and on how conservation authorities are governed.

The working group will be formed early in the new year and will provide input to help the Province develop regulations that will focus on:

- the mandatory core programs and services conservation authorities would be required to provide,
- the agreements between municipalities and conservation authorities and the transition period associated with non-mandatory programs and services, and
- how local members of the community can participate in their conservation authorities through community advisory boards.

AMO has been calling for such a group to undertake this work and welcomes this process. AMO has also requested representation on this working group.

Ontario's New Poverty Reduction Strategy

The government released a new Poverty Reduction Strategy to guide cross ministry actions over the next five years. The objective is to help more people get back into employment and participate in the Province's economic recovery.

Key government initiatives are to help connect people experiencing poverty with education, skills training, health, and other supports. In many cases this involves joint efforts with municipalities and District Social Service Administration Boards delivering critical human services in communities such as social assistance, housing, and homelessness prevention programs.

New Mental Health and Addiction Services

As part of the ongoing response to COVID-19, the government is providing \$147 million of funding to increase access to supports. This allocation builds on the provincial Roadmap to Wellness Plan.

This welcome funding will add more staff, accommodations, virtual supports, housing and short-term accommodation, and other supports to continue providing safe in-person services where appropriate. It will also include supports specifically for Ontario's frontline workers.

News Release



For Immediate Release

Date: December 9, 2020
To: Representatives of the Media
From: Sheridan Graham, A/CAO, Director, Corporate Projects & Services
Subject: Peterborough County 2020-2022 Warden Elected

December 9, 2020 - Peterborough County is pleased to announce that Mr. J. Murray Jones, Mayor of the Township of Douro-Dummer has been elected Peterborough County Warden for 2020-2022 at a Special County Council meeting today.

“I would like to thank Council for the honour of maintaining this role for the coming term”, said Warden J. Murray Jones. “This year has been tough and unlike any other and together we got through it. We are not out of the woods yet, and I will continue to do my very best alongside my colleagues on County Council to ensure that Peterborough County is, and continues to be, a very special place”.

Warden J. Murray Jones has previously served as Warden from 2010-2016 then 2018-2020. The Deputy Warden will be selected by the Warden and announced at the County Council meeting on December 11th.

-30-

For further information, please contact:

Sheridan Graham, CMO
A/CAO, Director, Corporate Projects & Services
Peterborough County,
T: 705-743-0380 ext 2500
E: sgraham@ptbocounty.ca



City of
Peterborough

To: **Members of the Finance Committee**

From: **Sheldon Laidman, Commissioner of Community Services**

Meeting Date: **November 23, 2020**

Subject: **Report CSSS20-016**
Coalition of Inclusive Municipalities Update

Purpose

A report to provide an update on work related to the Coalition of Inclusive Municipalities and a recommendation to hire a Diversity, Equity and Inclusion Coordinator.

Recommendations

That Council approve the recommendations outlined in Report CSSS20-016, dated November 23, 2020, of the Commissioner of Community Services, as follows:

- a) That Report CSSS20-016 be received as an update on the work related to the Coalition of Inclusive Municipalities; and
- b) That staff be directed to hire a Diversity, Equity, and Inclusion Coordinator for two years, funded from the Community Development Program Reserve for the purpose of developing a Diversity, Equity, and Inclusion Plan and the Community Safety and Wellbeing Plan, both for the City and the County of Peterborough.

Budget and Financial Implications

The Community Development Program is cost-shared 50/50 between the City and County of Peterborough, including the Reserve. This Reserve has a current balance of \$336, 218 which is adequate to fund this two year position. If Council approves the recommendations, there will be no impact on the tax levy.

Other activities related to this update have been incorporated into existing budgets.

Background

This report will provide an overview of previous reports and work that has been underway at the City since November 2019. Given the negative response to the federal funding request, this report will also outline the work that would be possible without additional funding. In addition, it will provide a recommendation for a collaborative approach with the County, combining two related planning processes to fund a staff position through reserves to develop both a Diversity, Equity, and Inclusion, Plan and a mandated Community Safety and Wellbeing Plan.

Overview of Previous Report

In November 2019, Council approved the recommendation outlined in report CLSHR19-005 as follows:

- a) That Council endorse the Declaration to join the Coalition of Inclusive Municipalities as described in Appendix A to report CLSHR19-005 and that the Mayor be authorized to sign the Declaration on behalf of the City of Peterborough; and
- b) That staff be directed to provide a report to Council no later than June 2020 with a status update including any new priorities and/or proposed actions and timelines, reflective of the Common Commitments as listed in Appendix B to report CLSHR19-005
- c) That staff report back to Council on the funding from the province and/or federal government to hire a Diversity and Inclusion Officer, including affirmative action by the City in terms of its own hiring from minority communities as long as the contract position is 100% funded by upper levels of government.

This report has been delayed due to reallocation of staff resources due to the COVID-19 response and a delay in funding announcements from the federal government.

Importance of Inclusive Municipalities

The Corporation of the City of Peterborough signed a Declaration to join the Coalition of Inclusive Municipalities on December 10th, 2019 (International Human Rights Day). The importance of the work related to the Coalition of Inclusive Municipalities has been accentuated during 2020. Events highlighted the issues of racial injustice in both the United States and Canada. The COVID-19 pandemic has disproportionately impacted racialized people as well as immigrants, Indigenous people, and lower income households. Though government resources are strained, the work needed to improve municipal practice to promote social inclusion, establish policies to eradicate all forms of racism and discrimination and to promote human rights and diversity remains important.

Funding Application update

A funding application was submitted through the Anti-Racism Action Program of Heritage Canada for \$252,000 to support the costs of a Diversity and Inclusion Officer and several community programs and events. The results of the application were expected in July 2020 but were not received until October 29th. The City's application was not successful.

Heritage Canada gave the following reasons for not approving the grant:

- Very competitive process with over 1,100 applications across Canada with only 10% receiving funding;
- Successful applicants had a strong focus on dealing with systemic racism, i.e. training employers to address racism which would impact ongoing hiring practices versus anti-racism training for front-line staff;
- Unsuccessful applications contained activities that focused on individuals and community outreach events; and
- While municipalities were eligible applicants, most of the successful grants went to community organizations.

New opportunities for Heritage Canada funding are being planned and will be pursued where appropriate.

Actions since the last report

While waiting for a finding decision work related to diversity, equity and inclusion continues at the City.

- Provincial Community of Practice - Staff have been active in the Provincial Community of Practice with other municipalities prior to the pandemic. The meetings restarted over the summer with a focus on anti-black racism.
- Diversity, Equity, and Inclusion (DEI) Coordinator job description - As part of the Anti-Racism grant, the City proposed hiring a temporary DEI Coordinator to draft a plan, support the DEI Network and do a policy review among other tasks. A draft job description has been completed.
- DEI Network - There were meetings with the community network to develop the Anti-Racism Action Program grant application. In early 2020, there were plans for in person engagement to develop priorities and to identify what would be possible within existing resources if the City is not successful in the grant process. Due to the pandemic, the engagement was converted to PtboConnects as an online platform over the summer. Currently this engagement is only with the DEI Network and other specifically identified stakeholders, rather than the public. The County of Peterborough has also joined the DEI Network

- Internal stakeholders - Meetings have also taken place with other Divisions, including Police staff and with representatives from Corporate Services, Community Services and Infrastructure and Planning. These meetings identified work that was already underway related to Diversity or that could be undertaken within existing resources.

In addition to work directly related to diversity, equity and inclusion, preparation is also underway in a related planning process for a mandated Community Safety and Wellbeing Plan (CSW Plan) with the County and Townships. CSWB Plans support safe and healthy community with an approach that addresses the root causes of social issues. There is a strong link to diversity, equity, and inclusion in this planning process. Municipalities are required to include diversity and equity in the planning process including cultural awareness, sensitivity, competency, and safety.

Planning in early 2020 with the Townships, identified the need for additional support through a consultant to successfully complete the CSWB plan. The intention was to use the Community Development Program budget to support the consultant's work. Work on the CSWB was delayed due to COVID but fits well with the work underway in the City related to diversity, equity, and inclusion.

Action without additional funding

Though the City doesn't yet have a specific Diversity Equity and Inclusion Plan, the principles of such a plan can be found in other strategic documents.

- The [Municipal Cultural Plan](#) (page 13) has a specific strategic direction to encourage inclusivity and facilitate diversity. There are 5 actions and 15 initiatives within this strategic direction.
- The principle of inclusion is also embedded in the [Draft Official Plan](#) (pages 8, 11, 126). "Vibrant Communities: Peterborough will foster its unique and vibrant identity by involving residents, Indigenous community and stakeholder in the decision-making process through continuous, respectful, meaningful and inclusive engagement." (clause is: 2.2.3.b.ix).
- The [Housing and Homelessness Plan](#) (page 16) identifies discrimination as a barrier for housing and commits to including people with lived experience in the planning process.
- Anti-racism language is included in the most recent [Communications Policy-March 2020](#) (page 3).
- Diversity, Equity, and Inclusion are three separate Values identified in [Age-friendly Peterborough Community Action Plan](#) (page 12) and guide the implementation of the plan.

- The Police have recently hired a consultant to review policies and procedures to identify colonialist and racist language.

In other areas staff are intent on ensuring that new and amended policies support diversity, equity, and inclusion. There are many opportunities, in the near future, as policies are developed or updated in areas such as Workplace Harassment and Discrimination, Archeology Policy, Social Procurement policy and others.

Embedding the tenets of diversity, equity and inclusion in City strategic planning is an important step but it must also be implemented in the day to day work of the City. Much of the ongoing work related to Diversity, Equity, and Inclusion, beyond policy work, is around training. Some of the current training initiatives include:

- Police are in the first of a 3-year process to develop DEI training modules for police officers;
- Library staff are taking training “Evaluating, Auditing, and Diversifying your Collection Training”;
- Human Resources continues to apply the Corporate Recruitment & Selection Procedure and recruitment provisions under the respective Collective Agreements to ensure a fair and consistent process to recruit the most qualified candidates for each position. Human Resources continues to make every effort to provide appropriate accommodations during the recruitment process and upon hire to ensure a fair process for all;
- Respect in the Workplace training has been provided by an Organizational Psychologist to select working groups that have had Workplace Discrimination and Harassment complaints. Approximately 200 full time staff have been trained over the past year within various bargaining groups;
- In October 2019, the City funded 30 employees with front line, public facing positions from various areas across the corporation to take the De-Escalating Potentially Violent Situations, offered through the Crisis & Trauma Resource Institute (CTRI). Of the 30 that attended, a number of staff went for two extra days to a Train-the-Trainer program so that the City would have an appropriate number of internal trainers across the corporation. Human Resources intends to train all staff over the next 18 months;
- All new hires take training in Workplace Discrimination and Harassment as well as Accessibility for Ontarians with Disabilities Act (AODA); and
- Peterborough Transit has been actively engaged in a number of training opportunities both online and in person related to accessibility, discrimination, and human rights.

Unfortunately, the pandemic has impacted all areas of the City's operations and some DEI initiatives have been delayed or reworked due to COVID-19 impacts. These delays have impacted in-person training activities, such as accessibility, customer service and de-escalation training, all which have DEI components.

Next steps:

Municipalities are mandated to prepare CSWB plans. These plans should be aligned to Diversity Equity and inclusion plans and are closely connected. The County had joined the DEI Network and is interested in furthering this work. The City and County are already working together on CSWB planning and intended to hire a consultant to develop the plan and fund it through the Community Development Reserve.

Given the identified priority for work related to a DEI plan, the mandated requirement for the CSWB plan and the fact that the City and the County are working together in both processes, there is an opportunity to combine the planning process and hire a City staff person to lead both related planning processes over the next two years.

The County has been consulted on this strategy. Though there is always some concern using reserves for staffing this is a temporary two-year position. It would have been ideal to be able to provide this report to Peterborough Regional Liaison Committee in advance of City Council, but this is not practical due to timing of the meetings. Staff will provide an update to County Council in December.

Given the above opportunities it is being recommended that the City hire a Diversity, Equity and Inclusion Coordinator for two years, funded from the Community Development Reserve for the purpose of developing a Diversity Equity and Inclusion Plan and the Community Safety and Wellbeing Plan for the City and the County

Whether or not the recommendation is approved, some work will continue within existing funding,

To maximize the work underway, within the existing resources, it will be important to build on existing internal resources. An internal DEI working group will be established. It will develop and coordinate internal practices to advance DEI practices in keeping with the 10 Common Commitments.

A Masters in Social Work student will be undertaking a placement with Social Services for the first semester in 2021 and she will focus on Diversity, Equity and Inclusion planning including tasks such as:

- A literature review
- Researching DEI policies, procedures, activities, and action in other municipalities (best practices)
- Develop internal governance\committee\staff structures options
- Options for staff DEI training
- Inventory of training available locally

Outside of the organization, but within the community, staff will continue to take an active role with the community DEI Network. This will allow staff to build on the online engagement that took place over the summer and to establish some smaller focus groups to work through what is possible within existing resources and given the COVID restrictions. A number of agencies have already indicated an interest in participating in these focus groups.

Staff will continue to pursue other available funding opportunities as they become available.

At a provincial level, staff will continue involvement with the Ontario-wide DEI Community of Practice with other municipalities with the intention of sharing best practices and identifying further funding opportunities.

Summary

There has been ongoing work related to DEI at the City over the last year, despite the challenges of the pandemic. Unfortunately, the federal funding application was not successful but there is an opportunity in collaboration with the County to fund a City staff position to focus on planning both the DEI plan and the CSWB plan over the next 2 years.

Submitted by,

Sheldon Laidman
Commissioner of Community Services

Contact Name:

Chris Kawalec
Community Development Program Manager
Phone: 705-742-7777 Ext. 3834
Toll Free: 1-855-738-3755
E-Mail: ckawalec@peterborough.ca

and

Nancy Fischer
Sr Program Analyst
Phone: 705-742-7777 Ext. 8143
Toll Free: 1-855-738-3755
E-Mail: nfischer@peterborough.ca



City of
Peterborough

To: **Members of the General Committee**

From: **Richard Freymond**
Commissioner of Corporate and Legislative Services

Meeting Date: **November 12, 2019**

Subject: **Report CLSHR19-005**
Joining the Coalition of Municipalities Against Racism and Discrimination

Purpose

A report to recommend the City of Peterborough join the Coalition of Municipalities Against Racism and Discrimination.

Recommendations

That Council approve the recommendations outlined in Report CLSHR19-005 dated November 12, 2019, of the Commissioner of Corporate and Legislative Services, as follows:

- a) That Council endorse the Declaration to join the Canadian Coalition of Municipalities Against Racism and Discrimination as described in Appendix A to Report CLSHR19-005 and that the Mayor be authorized to sign the Declaration on behalf of the City of Peterborough; and
- b) That staff be directed to provide a report to Council no later than December 2020 with a status update including any new priorities and/or proposed actions and timelines, reflective of the Common Commitments as listed in Appendix B to Report CLSHR19-005.

Budget and Financial Implications

There are no immediate budget and financial implications in joining the Coalition. Future actions may require additional staffing resources, subject to approval through the annual budget process.

Background

Council at its meeting of September 23, 2019 approved the following motion:

That staff report back to Council, in two cycles, on the Declaration to join the Canadian Coalition of Municipalities Against Racism and Discrimination that is proposed by the Canadian Commission for United Nations Educational, Scientific and Cultural Organization (UNESCO) and endorsed by the Federation of Canadian Municipalities including the staffing and financial implications for the City of Peterborough.

This report responds to the above request.

The Canadian Commission for United Nations Educational Scientific and Cultural Organization (UNESCO) is inviting municipalities from across Canada to join a Canadian Coalition of Municipalities Against Racism and Discrimination and be part of a larger international coalition being promoted by UNESCO.

Canada along with its provinces and territories has an exceptional system of human rights laws and ratified international treaties. Nevertheless, as in other parts of the world, racism and discrimination continue to raise barriers against the development of individuals and groups. Racism and discrimination divide communities, pose a serious threat to peaceful coexistence and exchange among and within communities, imperil democratic and participatory citizenship, and entrench and aggravate inequalities within society.

Racism and discrimination continue to perpetuate the historical disadvantage experienced by Aboriginal peoples and other diverse groups, many of whom are members of Canada's most economically and socially marginalized communities.

The **Canadian Charter of Rights and Freedoms** stipulates: "Every individual is equal before and under the law and has the right to the equal protection and equal benefit of the law without discrimination and, in particular, without discrimination based on race, national or ethnic origin, colour, religion, sex, age or mental or physical disability".

Under the **Canadian Human Rights Act**, "all individuals should have an opportunity equal with other individuals to make for themselves the lives that they are able and wish to have and to have their needs accommodated, consistent with their duties and

obligations as members of society, without being hindered in or prevented from doing so by discriminatory practices based on race, national or ethnic origin, colour, religion, age, sex, sexual orientation, marital status, family status, disability or conviction for an offence for which a pardon has been granted.”

The **Citizenship Act** provides that all Canadians, whether by birth or by choice, enjoy equal status, are entitled to the same rights, powers and privileges and are subject to the same obligations, duties, and liabilities.

The **Canadian Multiculturalism Act** provides that the “Government of Canada recognizes the diversity of Canadians as regards race, national or ethnic origin, colour and religion as a fundamental characteristic of Canadian society and is committed to a policy of multiculturalism designed to preserve and enhance the multicultural heritage of Canadians while working to achieve the equality of all Canadians in the economic, social, cultural and political life of Canada,” (Preamble), affirms that multiculturalism “reflects the cultural and racial diversity of Canadian society and acknowledges the freedom of all members of Canadian society to preserve, enhance and share their cultural heritage” (section 3(1)(a)) and that it represents “a fundamental characteristic of the Canadian heritage and identity and that it provides an invaluable resource in the shaping of Canada’s future” (section 3(1)(b)).

Provincial and territorial human rights codes are premised on the principle that all human beings are equal in worth and dignity, and are entitled to equal protection of the law, as well as that every person has a right to full and equal recognition and exercise of his or her human rights and freedoms, without distinction, exclusion or preference based on some or all of the following grounds: race, colour, ancestry, ethnic origin, sex, pregnancy, sexual orientation, civil, marital or family status, age, religion, political belief, language, ethnic or national origin, social condition, or disability. Discrimination exists where such a distinction, exclusion or preference has the effect of nullifying or impairing such rights, and human rights codes prohibit discrimination and harassment.

A Canadian Coalition of Municipalities Against Racism and Discrimination will help broaden and strengthen our society’s ability to protect and promote human rights through coordination and shared responsibility among local governments, civil society organizations and other democratic institutions.

When municipalities become members of the Coalition of Inclusive Municipalities, they commit to investing time and resources to create more welcoming and inclusive communities as part of a network of cities seeking to improve policies against racism, discrimination, exclusion and intolerance.

In Canada, 77 cities are currently members of the Coalition. By joining together in a Coalition, municipalities are able to:

- Document and advance work within their own jurisdiction in combating racism and discrimination and building more inclusive communities
- Exchange practices and expertise among municipalities and groups in Canada and around the world
- Cooperate and share responsibility with other institutions and members of civil society to take action, including developing better tools to monitor progress

Actions Taken Against Discrimination and Racism:

Employment at the City of Peterborough

As an employer, the City has taken a number of steps to address discrimination and racism, including:

Recruitment and Selection

- General Employment Policy that denotes the City as an equal opportunity employer
- Actively follow the corporate Recruitment & Selection Procedure for the purpose of ensuring hiring practices are in compliance with the Employment Standards Act, Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act, Freedom of Information legislation, and to ensure employment equity
- Participation in career fairs – Fleming College and Trent University

Workplace Harassment and Discrimination

- Existence of and enforcement of a corporate Workplace Violence Prevention Policy & Procedure
- Existence of and enforcement of a corporate Workplace Harassment & Discrimination Policy & Procedure
- Existence of and enforcement of corporate Code of Conduct
- Current training on Harassment and Respect in the Workplace
- Provide workplace mediation measures, as needed

Benefits

- Provide an effective Employee Assistance Program through Shepell Morneau, at no cost to employees to obtain counselling as well as other support for a variety of life events.
- Provide all fulltime employees with Group Health Benefits including Psychology, Psychotherapy and Social Worker coverage for counselling

Within the Community

The City has taken a number of steps to address discrimination and racism outwardly to the broader community, including:

Police

- Police service maintains policies and procedures on bias-free policing, as well as policies in line with provincial standards on workplace harassment and investigating hate/bias-motivated crimes and hate propaganda.

Elected officials

- Land Acknowledgement Statement adopted by Council and read by the Chair at the beginning of meetings
- Support provided to the New Canadians Centre (2019 - \$48,170), the Peterborough Immigration Partnership (2019 - \$14,000), Community Race Relations (2019 - \$27,610), Peterborough Native Learning (2019 - \$3,130)

First Nations Communities

- Participate in Quarterly Update meetings with First Nations Communities
- Consultation on major capital projects

Culture and Heritage

- Promote awareness of the fact that integration of a community's cultural fabric, together with its economic, educational, social and security interests, strengthens and benefits the whole community.

Accessibility to Municipal Services

- Compliant with the Accessibility for Ontarians with Disabilities Act requirements
- Track complaints and feedback about accessibility of city services
- Develop 5-year Accessibility Plan and annually review
- Maintain an Accessibility Advisory Committee

Social Services

- Welcome Statement poster in lobby and all shared spots--"Together, we can foster a safe, inclusive space. Peterborough Social Services is committed to learning, respecting and celebrating diversity, culture and individuality. We expect that all staff delivering service, as well as all people accessing our services respect the dignity, safety and confidentiality of others. We value your feedback to help us

improve and make this space inclusive for everyone. Tell us if you have a concern or complete a client feedback card."

- Land recognition artwork in Social Services Hub.
- Social Services Diversity Committee that sends communications on all sorts of diversity and inclusion issues.
- A professional standards operational procedure.
- Indigenous cultural competency training for all staff.
- Housing Providers are subject to landlord requirements under the Human Rights Code. As such, Housing Provider and Centralized Waiting List staff receive regular training and updates from Housing Services

Next Steps

Over the next year, staff will endeavour with existing resources to review current actions with a view to developing and further refining the City's own initiatives.

Summary

Joining the Coalition of Municipalities Against Racism and Discrimination will not only give visibility to the actions that the City has already taken, but aid in eradicating racism and discrimination in our community.

Submitted by,

Richard Freymond
Commissioner of Corporate and Legislative Services

Contact Name:

Jen McFarlane
Manager, Human Resources
Phone: 705-742-7777, Extension 1803
Toll Free: 1-855-738-3755
Fax: 705-742-7021
E-mail: jmcfarlane@peterborough.ca

Attachments:

Appendix A - Declaration
Appendix B – Ten Common Commitments

Appendix A

Declaration to join the Canadian Coalition of Municipalities Against Racism and Discrimination

Given that:

1. The Canadian Commission for UNESCO (United Nations Educational, Scientific and Cultural Organization) is calling on municipalities to join a Canadian Coalition of Municipalities Against Racism and Discrimination and be part of UNESCO's international coalition launched in 2004; and
2. The Federation of Canadian Municipalities endorses the Call for a Canadian Coalition of Municipalities Against Racism and Discrimination and encourages its members to join; and

Whereas:

3. Municipal governments in Canada, along with other levels of government, have responsibilities under Canada's Charter of Rights and Freedoms as well as federal, provincial and territorial human rights codes, and therefore have an important role to play in combating racism and discrimination and fostering equality and respect for all citizens;

Be it resolved that:

4. The Municipality of the City of Peterborough agrees to join the Coalition of Canadian Municipalities Against Racism and Discrimination and, in joining the Coalition, endorses the Common Commitments set out below and agrees to develop or adapt its own unique Plan of Action accordingly.
5. These Common Commitments and the Municipality's unique Plan of Action will be an integral part of the Municipality's vision, strategies and policies.
6. In developing or adapting and implementing its own unique Plan of Action toward progressive realization of the Common Commitments, the Municipality will cooperate with other organizations and jurisdictions including other levels of government, Aboriginal peoples, public and private sector institutions, and civil society organizations, all of whom have responsibilities in the area of human rights.
7. The Municipality will set its priorities, actions and timelines and allocate resources according to its unique circumstances, and within its means and jurisdiction. The Municipality will exchange its expertise and share best practices with other municipalities involved in the Coalition and will report publicly on an annual basis on actions undertaken towards realization of these Common Commitments.

(Date) (Place) (Signature)

Appendix B

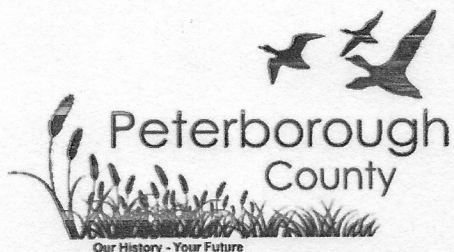
Ten Common Commitments

Municipalities are urged to develop their own plan of action in keeping with these ten Common Commitments addressing three areas of municipal responsibility:

The municipality as a guardian of the public interest
The municipality as an organization in the fulfillment of human rights
The municipality as a community sharing responsibility for respecting and promoting human rights and diversity

In undertaking these Commitments and in developing unique plans of action for addressing racism and discrimination, municipalities are encouraged to take a participative approach that will engage Aboriginal peoples and initiate dialogue among diverse communities.

- 1) Increase vigilance against systemic and individual racism and discrimination.
- 2) Monitor racism and discrimination in the community more broadly as well as municipal actions taken to address racism and discrimination.
- 3) Inform and support individuals who experience racism and discrimination.
- 4) Support policing services in their efforts to be exemplary institutions in combating racism and discrimination.
- 5) Provide equal opportunities as a municipal employer, service provider, and contractor.
- 6) Support measures to promote equity in the labour market.
- 7) Support measures to challenge racism and discrimination and promote diversity and equal opportunity in housing.
- 8) Involve citizens by giving them a voice in anti-racism initiatives and decision-making.
- 9) Support measures to challenge racism and discrimination and promote diversity and equal opportunity in the education sector, and in other forms of learning.
- 10) Promote respect, understanding and appreciation of cultural diversity and the inclusion of Aboriginal and racialized communities into the cultural fabric of the municipality.



Peterborough County

Attention: Clerk's Office

470 Water Street

Peterborough, ON K9H 3M3

Tel: (705) 743-0380 Ext. 2102 | Fax: (705) 876-1730

Delegation Request

Date Submitted:

November 9th, 2020

Preferred Meeting Date:

Regular County Council meetings are held the 1st and 3rd Wednesday of each month, with the exception of Special County Council meetings. Please see the Peterborough County events calendar for Regular meeting dates. **Please note that Delegation Requests are not permitted on Special County Council meeting dates.**

November 18th, 2020

Name:

Danielle Donnelly

Address:

1790 Selwyn Road,
Lakefield, ON
K0L 2H0

Phone Number:

705-761- 5098

Email:

drmsdonnelly@gmail.com

Name of Delegates:

List all the speakers (2 max.) that will be attending and their position/titles (if applicable).

Danielle Donnelly
Michael Barrett

Name of Organization (if applicable)

Reason(s) for Delegation Request:

Please include title of delegation and any key points.

70 km/h zone East of Birch Island road is a proven high accident area. Valley West of Birch Island Rd is also a high accident area and passing zone was painted directly following the 70 to 60km/h change. Speed still a major factor.
Addressing excessive road noise and already deteriorating new road surface.
Enforcing the 'No Truck' signage.

Recommendation to Council (if applicable):

Action/decision being requested of Council.

Reducing the 70km/h to 60 km/m zone to better align with County's 'Ultimate Plan'
Removing the 'passing zone' and erecting 'No Passing' signs between and the 10th and 11th lines.
Addressing the continuation of heavy truck traffic.
Addressing excessive noise caused by new surface and deterioration.
In this area with a concentration of residence living in close proximity to the road, a section historically prone to accidents and heavily travelled by farm machinery, this is only making a dangerous road even more dangerous.

Presentation Materials:

Check all that apply.

☒ PowerPoint File

☐ Adobe or Word File

☐ Picture File

☐ Petition

☐ None

Notice: Any information included in petitions (ex. Names, addresses, etc.) will appear as part of the Council agenda, be posted on the County website and become part of the public record. Do not include any information on your petition that you do not want made public.

Disclaimer: Please note that submission of this form does not guarantee the approval of your request for a presentation. The Delegation Request Form and any presentation material or supporting documentation are to be received **no later than 12 noon, 8 days prior to Council.**

The personal information collected on this form is protected under the Municipal Freedom of Information and Protection Privacy Act (MFIPPA) and the Personal Information and Electronic Documents Act (PIPEDA). The information will only be used by County Staff in the preparation of agendas and will not be disclosed or used for any other purpose. You will be notified of the time and date of your presentation by the responsible department.

Please direct inquiries to clerksoffice@ptbocounty.ca

News Release



For Immediate Release

Date: Wednesday, January 13, 2021
To: Representatives of the Media
From: Sheridan Graham, A/CAO; Director of Corporate Projects & Services
Subject: Selwyn Township Mayor Andy Mitchell Sworn In as Deputy Warden for 2020-2022 Term

January 13, 2021 – Selwyn Township Mayor Andy Mitchell was sworn in as the Deputy Warden of Peterborough County at this morning's Regular County Council Meeting.

Warden J. Murray Jones appointed the Selwyn Township Mayor to serve as Deputy Warden for a second consecutive term at the December 10, 2020 Council Meeting.

"Thanks to council for providing the opportunity to serve as Deputy Warden", said Mayor Andy Mitchell. "I am committed to work hard to address the needs of our residents, be responsive to council, and to assist the Warden in fulfilling his responsibilities."

For further information, please contact:

Sheridan Graham, CMO
A/CAO, Director, Corporate Projects & Services
Peterborough County,
T: 705-743-0380 ext 2500
E: sgraham@ptbocounty.ca

-30-

The County of Peterborough
County Council

To: Warden and Members of Council
From: Trena DeBruijn, Director of Finance/Treasurer
Date: December 11, 2020

Subject: FIN 2020-059 - Indexing of the County's Development Charges By-Law for 2021

Recommendation: That County Council receive FIN 2020-59 on the Indexing of the County's Development Charge By-Law for 2021 for information.

Overview:

The purpose of this report is to inform Council of the indexing adjustment that will be applied to the development charges on January 1, 2021.

Background:

On April 19, 2017, Council passed By-law No. 2017-19, being a By-law of the County of Peterborough for the imposition of development charges. The By-law includes a provision to adjust the development charge rates on January 1st each year, without requiring an amendment to the By-law. This indexing is based on the Statistics Canada Quarterly, Non-Residential Building Construction Price Index (C.A.N.S.I.M. Table 327-0058).

The indexing is applicable to all residential and non-residential development charge rates.

The Statistics Canada Quarterly, Non-Residential Building Construction Price Index has increased by 1.5% in 2020 (average for the eleven census metropolitan areas). The indexing percentage is derived by calculating the percentage change between the third quarter of 2019 and the third quarter of 2020 and represents the cost increase for the period October 1, 2019 to September 30, 2020.

Analysis:

County of Peterborough Development Charges

Type of Dwelling	Current Rate	Indexed Rate	Increase
Single-Detached, Semi-Detached Duplex (>103m ²)*	\$8,388.42	\$8,514.25	\$125.83
Multi-Residential Single Detached, Semi-Detached Duplex (<103m ²)*	\$5,592.28	\$5,676.16	\$83.88
Small Multiple Residential (<93m ²)*	\$4,349.55	\$4,414.79	\$65.24
Non-Residential (per m ²)	First 250 sq. m. exempt, then \$12.95 thereafter	First 250 sq. m. exempt, then \$13.14 thereafter	\$0.19 per sq. m.

* The areas outlined above represent the gross floor area.

Financial Impact:

Indexing the Development Charges will result in increased development charges being collected, as a result of increasing costs of construction. It is important for the County to increase development charges to capture the increased costs of construction in order to ensure appropriate funding in the capital budget and future forecast.

Anticipated Impacts on Local and/or First Nations Communities:

None

Link to County of Peterborough Strategic Plan Priorities

Financial Sustainability and Fiscal Responsibility

In Consultation With:

1. Acting CAO, Sheridan Graham
2. Director of Planning, Bryan Weir

Communication Completed/Required:

Once approved, the lower tier municipalities in the County of Peterborough will receive an updated development charge schedule, effective January 1, 2021.

Attachments:

None

Respectfully Submitted,

Original Signed by,

Trena DeBruijn
Director of Finance/Treasurer

For more information, please contact:

Trena DeBruijn, Director of Finance/Treasurer
705-743-0380 #2200, tdebruijn@ptbocounty.ca

Staff Report

County Council

To: Warden and Members of Council
From: Bryan Weir, Director of Planning
Date: December 11, 2020

Subject: **PLG 2020-021 County Official Plan Project: Focus on Agriculture and Rural Areas**

Recommendation: That County Council receive Report PLG 2020-021 "County Official Plan Project: Focus on Agriculture and Rural Areas" from the Director of Planning for information, and,

That this report be forwarded to all local Councils and First Nations in the County.

Overview

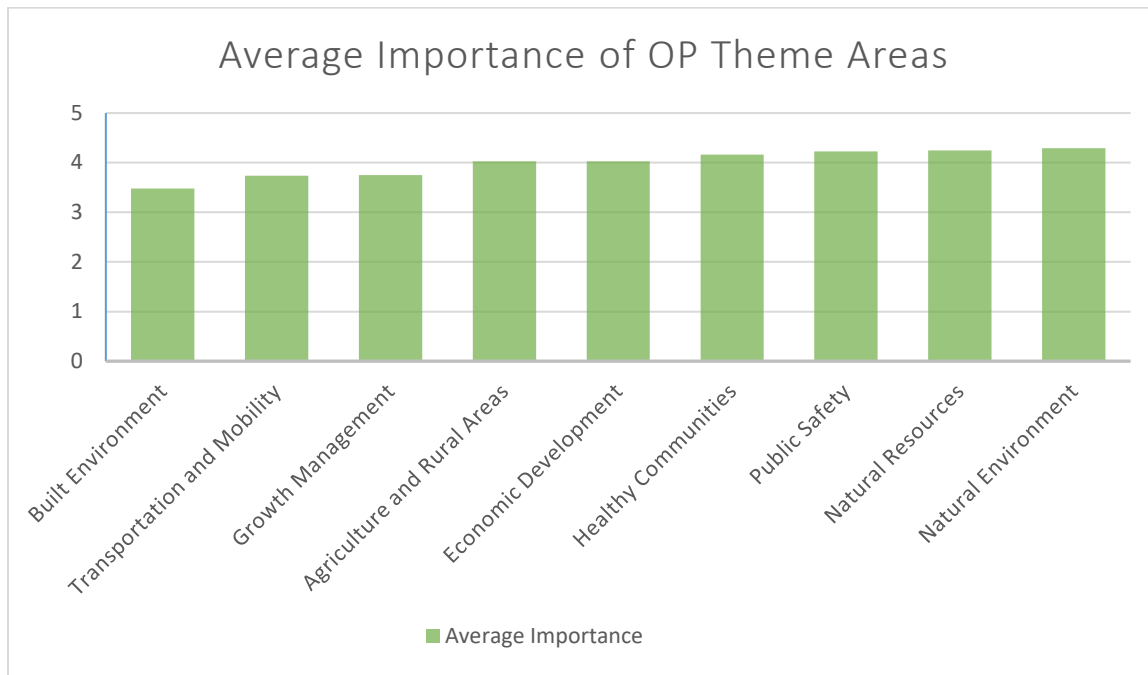
This report is intended to provide Council with information on the inclusion of agricultural and rural policies and mapping in the new County Official Plan.

Background

Prior to releasing a draft Official Plan document and commencing full-scale public consultation, County staff, together with the Technical Advisory Committee (TAC), intend to provide a series of reports to County Council which will be organized by the key Official Plan theme areas. These reports will review background information, the considerations that were had by the TAC and the intended means of implementation for policies as they relate to the goals and objectives of the new Official Plan. Provincial policy requirements will also be highlighted.

During the initial launch of the County Official Plan Project in 2017, a survey was conducted to determine which theme areas were of importance to the residents of Peterborough County. In that survey, nine theme areas were identified and respondents were asked to rank each of these theme areas on a scale of "1" (meaning "Not Important") to "5" (meaning "Extremely Important"). 92 respondents completed the survey and the results showed that all areas were of high importance, as illustrated in the chart below, meaning that the development of a new Official Plan would need to carefully balance these considerations.

Staff Report



The Technical Advisory Committee (TAC), made up of staff from all eight local Municipalities and representatives from both Curve Lake and Hiawatha First Nations, have been meeting regularly to develop the new Official Plan and balance these community priorities, while also maintaining conformity with the Provincial Policy Statement and Provincial Growth Plan. The role of the TAC is to review and provide direction and advice on both broad, County-wide policies and mapping, as well as the more detailed local policies and land use mapping. TAC members are responsible for the regular flow of information to and from local Councils and are the voice of local area interests and/or concerns.

On August 26, 2020, Council received report PLG 2020-012 which outlined the goals and objectives of the Official Plan, and further broke those goals down into sections which broadly reflect the theme areas recognized in the initial 2017 survey.

Analysis

This is the first report in a series and relates to the OP theme area 'Agriculture and Rural Areas'.

Key Policy Objectives from Existing Official Plan(s)

- To preserve prime agricultural lands and protect farm operations from incompatible land uses through:

Staff Report

- the application of Minimum Distance Separation (MDS)
- directing development to settlement areas
- identifying prime agricultural areas on land use maps
- ensuring that agricultural uses and normal farm practices will be promoted and protected
- maintenance of large farm parcel size (~40 ha)
- To encourage compatible economic diversity by providing greater flexibility for on-farm activities and agri-tourism
- To permit an amount and type of development in the rural area that is consistent with the rural landscape
- A very limited amount of small-scale commercial uses, or farm-related commercial/industrial uses permitted.
- A limited amount of residential consents are permitted

These key objectives are consistent across all Official Plans in the County and will be carried forward in the new Official Plan, with some changes to terminology to better reflect current provincial definitions and policy.

Current Provincial Policy Context

In developing the new Official Plan, all policies must conform to the Growth Plan and be consistent with the Provincial Policy Statement.

Agricultural policies have been included in the Provincial Policy Statement (PPS) since 1997 and have remained largely unchanged. The current iteration of the PPS (2020) requires that prime agricultural areas shall be protected for long-term use for agriculture and limits lot creation in these areas to only a few exceptional circumstances; specifically, new residential lots are not permitted unless they meet the criteria for a residence surplus to a farm operation. All types, sizes and intensities of agricultural uses and normal farm practices shall be promoted and protected in accordance with provincial standards. These policies are currently in place in the existing County and Township Official Plans, and it is the intent of the TAC that these policies be carried forward with a few changes to provide clarity.

On-farm diversified uses are required to be permitted in prime agricultural areas. The terminology first appeared in the PPS 2014, where previously they were referred to as a secondary use. On-farm diversified use policies are being introduced in the new County Plan which will further implement potential for economic growth and development in the agricultural sector in accordance with provincial directives.

Staff Report

The PPS also requires Minimum Distance Separation (MDS) to be calculated for new development, including the creation of new lots, in rural and agricultural areas. MDS is calculated using a formula and software developed by the Province and is already implemented in existing Official Plans. MDS must continue to be implemented in the new Official Plan.

The Provincial Growth Plan, which was initially released in 2006, has not historically provided much additional direction for prime agricultural lands. Current Growth Plan (2019) policies focus on an agricultural system, the geographic continuity of the agricultural land base and the functional and economic connections to the agri-food network. Rather than making major changes to policy, the current Growth Plan impacts come in the form of the Provincial Agricultural Systems mapping. The Province has identified prime agricultural areas and candidate areas. The Growth Plan mandates that prime agricultural areas will be designated in accordance with mapping identified by the Province and these areas will be protected for long-term use for agriculture. There is an opportunity through the development of the new Official Plan to review this mapping and refine it, with strong justification to be provided if candidate areas will be excluded. To be clear, this is an onerous somewhat prescribed process and we are utilizing review of aerial photography from the GIS and will be utilizing local knowledge (through TAC representatives) to assist with any justification/rationalization for submission to the Province. Once this mapping has been implemented in the new Official Plan, it can only be further refined through a municipal comprehensive review of the OP.

The extent of the Provincial Agricultural Systems mapping is significant, and it is anticipated that many local Municipalities will see more land designated 'Agriculture' in the new Official Plan. This, in turn, will limit lot creation potential in these areas since the new OP must remain consistent with the policies of the PPS.

The implementation of the Provincial Agricultural Systems mapping will primarily impact the south end of the County since it does not extend to areas north of Stoney, Lower Buckhorn and Big Bald Lakes. The extent of the Provincial Agricultural System can be seen in maps attached to this report.

Candidate areas that are found not to require the protections of the 'Agriculture' land use designation, may be placed in the 'Rural' designation. Rural lands may still be agriculturally productive however the soil classifications on the lands or the fragmented nature of the land base may not lend itself to the agricultural intensity potential of the prime agricultural areas.

Staff Report

Key Considerations

In implementing the Provincial policies described above, the TAC has to carefully consider the following:

- Balance the requirement to protect agricultural land with the desire for continued limited development in the broader rural area
- Agriculture as an economic driver
- Agriculture ranked highly important by County residents
- Opportunities for farmers to generate additional income through on-farm diversified uses
- Local community groups and efforts encourage protection of land for local food security

With over 900 operating farms in the region (PKED), contributing over \$70 million to the economy (OMAFRA stats), it is important that the agricultural system is enhanced and remains protected.

County residents ranked agriculture as an area of high importance within the context of the new OP. In addition, Peterborough Public Health highlighted healthy food systems in their submission to the Official Plan project and recommended that agricultural capacity and the agri-food sector be enhanced to benefit the local food system. Specifically, the designation of sufficient land for agriculture was suggested as a means of obtaining local food security. Both the Greater Peterborough Area Community Sustainability Plan and the Climate Change Action Plan recognize the local food system as a focus area to be enhanced by ensuring sufficient land is designated, permitting on-farm diversified uses and encouraging urban agriculture. The Sustainability Plan identified as a priority action that we “identify and protect existing farmland, and increase its capacity to supply local food needs.” There is strong local support through the farming community, interest groups and other agencies to support the agricultural economy and to protect as much land as possible by appropriately designating the Provincially-identified candidate areas.

What to Expect Going Forward

County staff, together with Township staff on the TAC, are in the process of carefully reviewing the Provincial Agricultural Systems mapping and adding it to the ‘Agriculture’ designation, where appropriate, in order to provide it with the suitable level of protection. As noted earlier in this report, several local Municipalities will see more land designated ‘Agriculture’ but the policies related to these agricultural areas will remain similar to those existing today. Additional language will be added to permit on-farm diversified uses and provide clarity around the types of uses that may be permitted.

Staff Report

In those areas that remain in the 'Rural' land use designation, a similar array of permitted uses will be carried forward from existing Official Plans. Limited residential lot creation may be permitted in the 'Rural' designation (subject to the outcome of a Growth Analysis study as required by the Province), recognizing that the primary focus for residential growth will be the existing serviced settlement areas and rural settlement areas throughout the County.

Financial Impact

None at this time.

Anticipated Impacts on Local and/or First Nations Communities

None at this time. All 8 municipalities as well as Curve Lake and Hiawatha First Nations communities are represented on the Technical Advisory Committee and have collaboratively worked on consultation policies and strategies for inclusion in the new Official Plan.

Link to County of Peterborough Strategic Plan Priorities

To provide high quality services to residents, businesses and Townships.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Communications | <input type="checkbox"/> Financial Responsibility |
| <input type="checkbox"/> Housing | <input checked="" type="checkbox"/> Industry & Business |
| <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Organizational Development |

In consultation with:

1. Acting CAO, Sheridan Graham
2. Iain Mudd, Manager of Planning
3. Keziah Holden, Senior Planner

Communication Completed/required: Report to be forwarded to all local Municipal Councils and First Nations in Peterborough County.

Attachments:

1. Provincial Agricultural Systems Mapping

Respectfully Submitted,
Original Signed by:

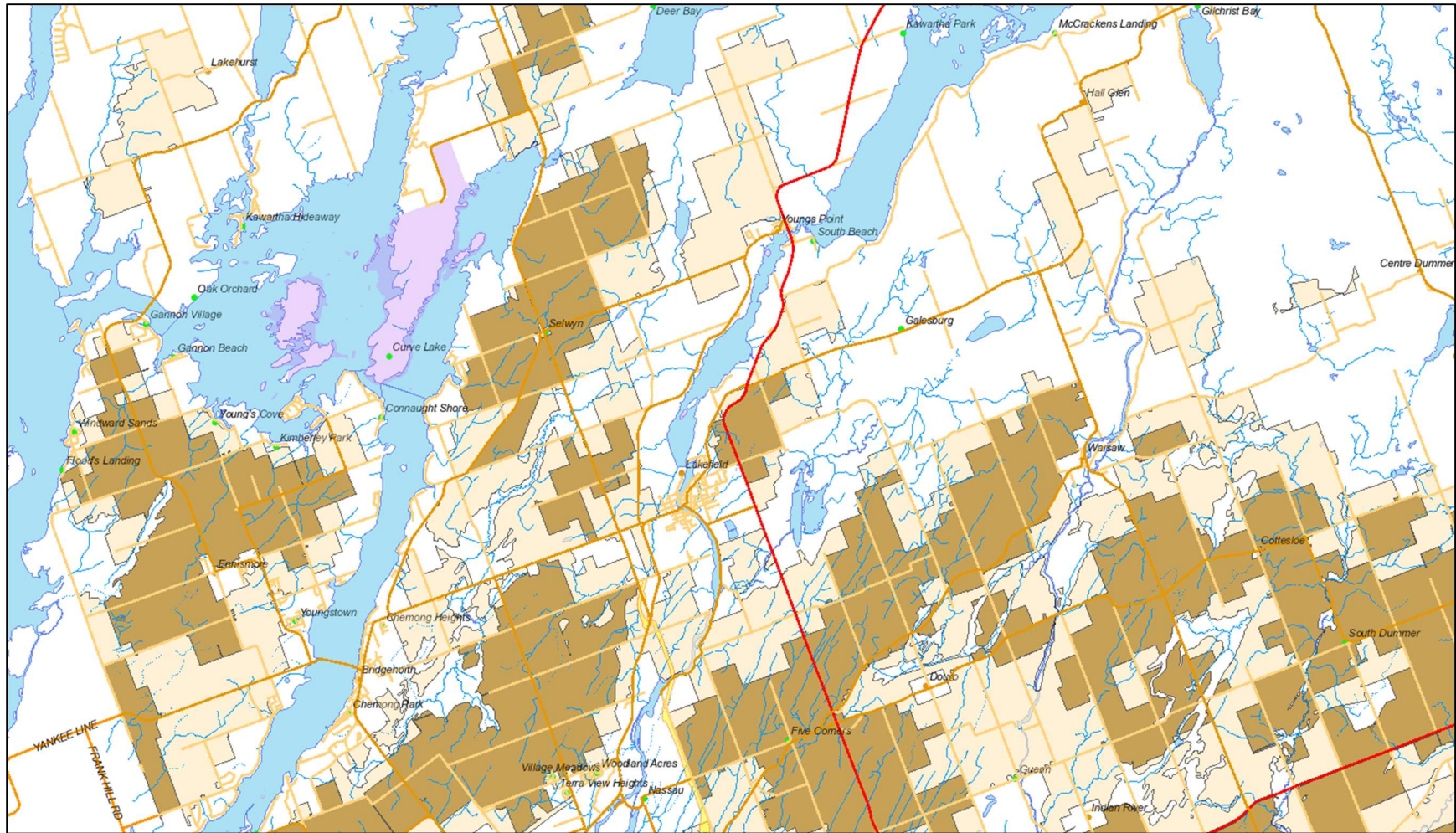
Bryan Weir
Director of Planning

Staff Report



For more information, please contact
Bryan Weir, Director of Planning
bweir@ptbocounty.ca
(705) 743-0380 ext. 2400

Provincial Agricultural Systems Mapping



Central County, Douro-Dummer, Selwyn and Trent Lakes

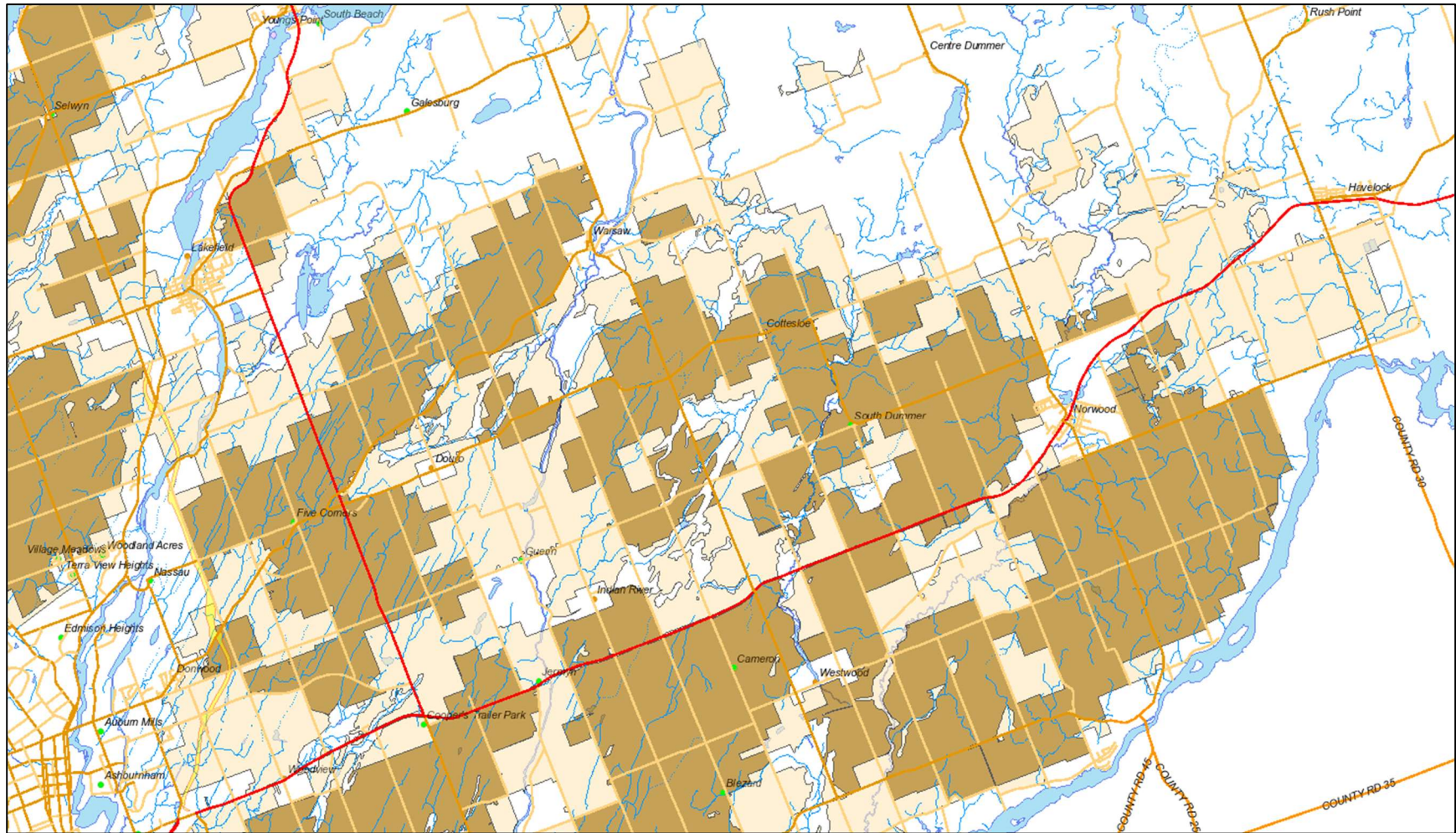


Prime Agricultural Areas



Candidate Agricultural Areas

Provincial Agricultural Systems Mapping



Southeast side of County, Otonabee-South Monaghan, Asphodel-Norwood, Douro-Dummer and Havelock-Belmont-Methuen

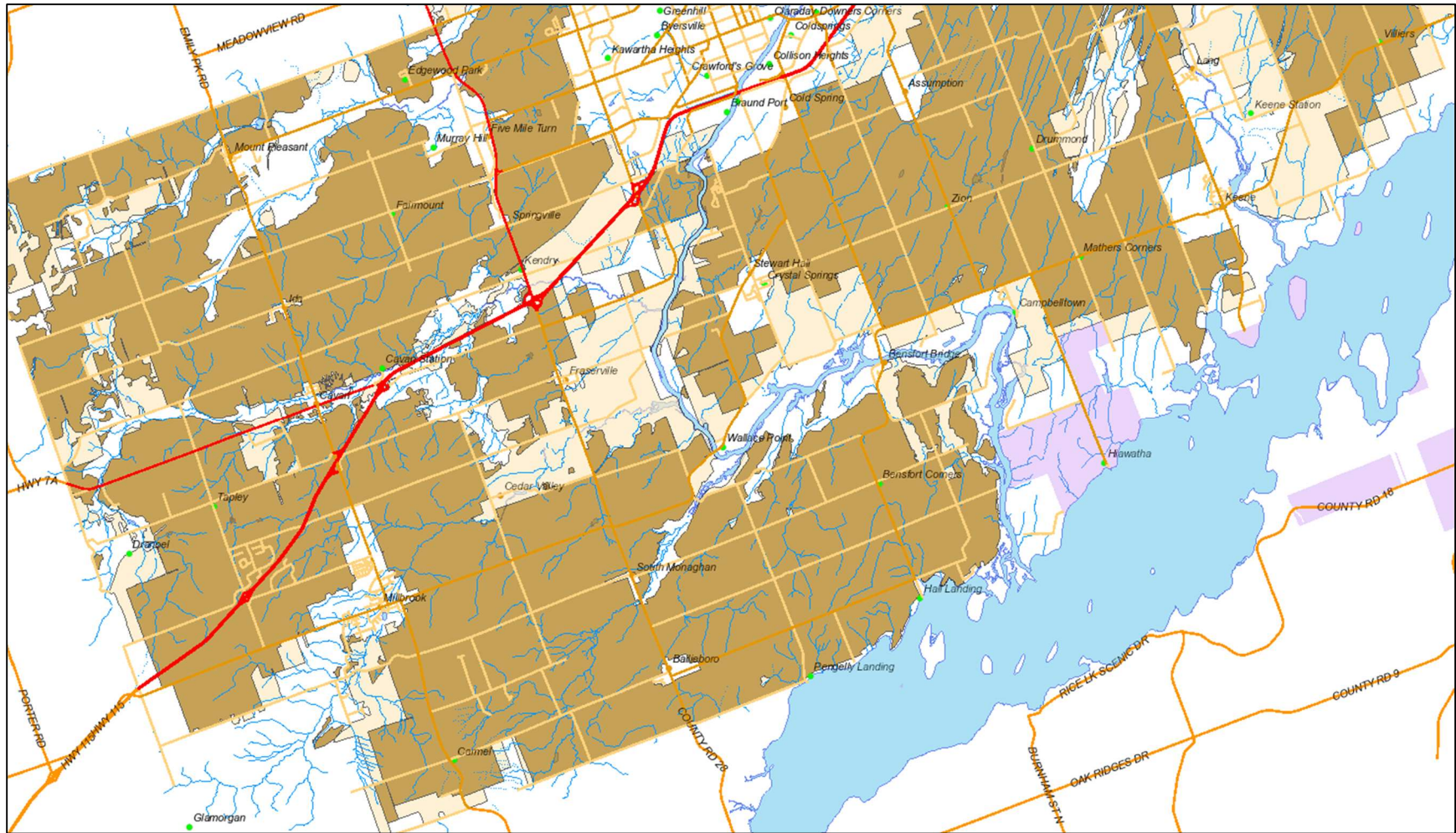


Prime Agricultural Areas



Candidate Agricultural Areas

Provincial Agricultural Systems Mapping



Southwest side of County, Cavan Monaghan and Otonabee-South Monaghan



Staff Report

County Council

To: Warden and Members of Council
From: Bryan Weir, Director of Planning
Date: January 13, 2021

Subject: **PLG 2021-001 County Official Plan Project: Focus on Aggregate Resources**

Recommendation: That County Council receive Report PLG 2020-001 "County Official Plan Project: Focus on Aggregate Resources" from the Director of Planning for information, and,

That this report be forwarded to all local Councils and First Nations in the County.

Overview

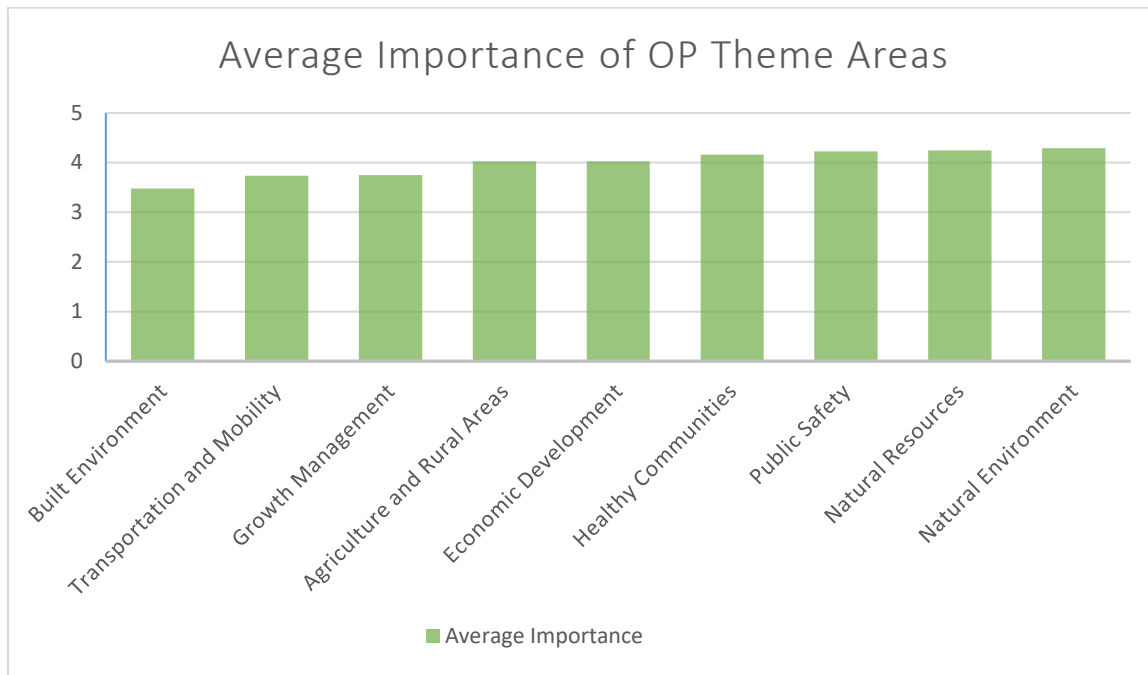
This report is intended to provide Council with information on the inclusion of aggregate resource policies and mapping in the new County Official Plan.

Background

Prior to releasing a draft Official Plan document and commencing full-scale public consultation, County staff, together with the Technical Advisory Committee (TAC), intend to provide a series of reports to County Council which will be organized by the key Official Plan theme areas. These reports will review background information, the considerations that were had by the TAC and the intended means of implementation for policies as they relate to the goals and objectives of the new Official Plan. Provincial policy requirements will also be highlighted.

During the initial launch of the County Official Plan Project in 2017, a survey was conducted to determine which theme areas were of importance to the residents of Peterborough County. In that survey, nine theme areas were identified, and respondents were asked to rank each of these theme areas on a scale of "1" (meaning "Not Important") to "5" (meaning "Extremely Important"). 92 respondents completed the survey and the results showed that all areas were of high importance, as illustrated in the chart below, meaning that the development of a new Official Plan would need to carefully balance these considerations.

Staff Report



The Technical Advisory Committee (TAC), made up of staff from all eight local Municipalities and representatives from both Curve Lake and Hiawatha First Nations, have been meeting regularly to develop the new Official Plan and balance these community priorities, while also maintaining conformity with the Provincial Policy Statement and Provincial Growth Plan. The role of the TAC is to review and provide direction and advice on both broad, County-wide policies and mapping, as well as the more detailed local policies and land use mapping. TAC members are responsible for the regular flow of information to and from local Councils and are the voice of local area interests and/or concerns.

On August 26, 2020, Council received report PLG 2020-012 which outlined the goals and objectives of the Official Plan, and further broke those goals down into sections which broadly reflect the theme areas recognized in the initial 2017 survey.

Analysis

This is the second report in a series and relates to the OP theme area 'Natural Resources'.

Key Policy Objectives from Existing Official Plan(s)

- Recognize existing pits, quarries and mines and protect them from activities that would preclude or hinder their continued use or expansion

Staff Report

- To permit the establishment of new operations with minimal impacts on surrounding natural and cultural resources
- Ensure that extractive activities are carried out in a manner that minimizes environmental and social impacts
- Ensure that aggregate extraction operations are designed to minimize visual impacts on the open space character of the rural landscape
- Ensure the progressive rehabilitation of pits and quarries

Although not explicitly stated as key objectives in all Official Plans, similar objectives are implemented through policy across all Official Plans. These objectives will be carried forward in the new Official Plan, with some changes to better reflect current provincial definitions and policy and to allow certain exceptions in accordance with provincial planning documents.

Current Provincial Policy Context

In developing the new Official Plan, all policies must conform to the Growth Plan and be consistent with the Provincial Policy Statement.

The Provincial Policy Statement (PPS, 2020) requires mineral aggregate resources, and mineral and petroleum resources to be protected for long-term use. Furthermore, the PPS requires the protection of existing mineral aggregate operations and mining operations from development and activities that would preclude or hinder their continued use or expansion. Prior to any recognized aggregate or mineral deposit being used for other purposes, applicants must demonstrate that the proposed use serves a greater long-term interest or that the use of the resource is not feasible. These policies recognize aggregate, mineral and petroleum resources and their extraction as a priority across the province and have been in place since 2005. The PPS also makes it very clear that demonstration of need, including supply/demand analysis shall not be required for new aggregate operations. This is often a frustration for those Townships with many existing licenced pits and quarries. However, the PPS is clear that there is no “limit” on the number that may exist.

Prior to the 2017 Growth Plan being released (and subsequently revised in 2019), the Growth Plan provided very little direction on the topic of mineral aggregate resources, indicating only that significant mineral aggregate resources should be identified, and a strategy developed for their protection.

Under the current Growth Plan, Municipalities must develop Official Plan policies and other strategies to conserve mineral aggregate resources, including the recovery and

Staff Report

recycling of aggregate resources from manufactured materials for reuse in construction or manufacturing projects.

In addition, direction is provided for the establishment of new mineral aggregate operations within a Natural Heritage System and requires operators to address a number of criteria, including how connectivity between key natural heritage and key hydrologic features will be maintained and how vegetation protection zones will be addressed. The implementation of a Natural Heritage System (NHS) within the County is a new concept required by the Growth Plan and will be discussed in a future report. However, provincial direction requires certain criteria to be met when an aggregate operation is within the NHS and gives priority to specific natural heritage features when they are present within the system. A similar approach is required when a mineral aggregate operation surrenders its licence and the grounds are to be rehabilitated; a higher level of rehabilitation is required, particularly for key natural heritage and key hydrologic features within the Natural Heritage System.

Also new to the 2019 Growth Plan is the requirement for an agricultural impact assessment where new operations are being proposed in a prime agricultural area.

Key Considerations

In implementing the Provincial policies described above, the TAC has to carefully consider the following:

- Carrying forward and standardizing mapping of existing licenced operations and deposits of mineral aggregate resources, recognizing that development potential in proximity to these features will be limited
- The effect of development, or potential development, on lands adjacent to existing aggregate operations
- Recognizing the importance of compatibility and having sufficient land use separation and/or policy to minimize impacts
- Whether haul routes should be identified
- Recognizing the importance of mineral aggregate resources in everyday life and as a contributor to the economy
- Natural resources ranked highly important by County residents in initial survey

Aggregate resources are used in the everyday lives of all Ontario residents, and make up an integral part of our roads, sidewalks, sewers, subway tunnels and airports, as well as our homes, offices, hospitals, schools and shopping centres. On average, Ontarians use about 14 tonnes of aggregate per person per year. Peterborough County accounted for

Staff Report

3.83 million tonnes or 2.0% of the 161 million tonnes of aggregate extracted from Ontario pits and quarries in 2019.

What to Expect Going Forward

County staff, together with the TAC, will be developing policy based on best practices and experiences encountered within the County, all while implementing the requirements of the Provincial legislation. Policies will need to provide clear direction and include reference to the new Natural Heritage System, key hydrologic features and key natural heritage features. Policy outcomes from the County's Transportation Master Plan update, which is currently underway, will need to be considered and may affect haul routes, specifically if select road sections are designated as No-Truck Routes. Coordination with the County's Infrastructure Services department will be required in this regard.

Financial Impact

None at this time.

Anticipated Impacts on Local and/or First Nations Communities

None at this time. All 8 municipalities as well as Curve Lake and Hiawatha First Nations communities are represented on the Technical Advisory Committee and have collaboratively worked on consultation policies and strategies for inclusion in the new Official Plan.

Link to County of Peterborough Strategic Plan Priorities

To provide high quality services to residents, businesses and Townships.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Communications | <input type="checkbox"/> Financial Responsibility |
| <input type="checkbox"/> Housing | <input checked="" type="checkbox"/> Industry & Business |
| <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Organizational Development |

In consultation with:

1. Acting CAO, Sheridan Graham
2. Iain Mudd, Manager of Planning
3. Keziah Holden, Senior Planner

Communication Completed/required: Report to be forwarded to all local Municipal Councils and First Nations in Peterborough County.

Attachments: None.

Staff Report



Respectfully Submitted,
Original Signed by:

Bryan Weir
Director of Planning

For more information, please contact
Bryan Weir, Director of Planning
bweir@ptbocounty.ca
(705) 743-0380 ext. 2400

Staff Report

County Council

To: Warden and Members of Council
From: Kasper Franciszkiewicz, Manager, Waste Management
Date: December 11, 2020

Subject: INF 2020-025 Blue Box Transition Update – Draft Regulation

Recommendation:

Be it resolved that the report of the Manager, Waste Management, entitled “INF 2020-025 Blue Box Transition Update – Draft Regulation” be received.

Overview

On June 24, 2020, County staff presented an update regarding the transition to an extended producer responsibility blue box program currently scheduled from January 1, 2023 to December 31, 2025. This report is an update on the blue box transition specifically related to the blue box draft regulation published on October 19, 2020 and staff’s submitted feedback on the regulation.

Background

On June 24, 2020, County Staff recommended a resolution be passed for a preferred transition date of November 1, 2023.

On August 18, 2020, County staff and Council were granted a delegation from the Ministry of Environment, Conservation and Parks (MECP) to express concerns regarding the preliminary proposal of blue box transition and its exclusion of municipalities with populations less than five-thousand from the future program.

On October 19, 2020, the MECP published the draft regulation under the *Resource Productivity and Circular Economy Act, 2016 (RRCEA)* titled “A proposed regulation, and proposed regulatory amendments, to make producers responsible for operating blue box programs”. The draft regulation was open for feedback on the ERO for a period of 45 days from this time until December 3, 2020.

Staff Report

Analysis

The development of the draft regulation was informed by ongoing and frequent input from municipalities, the resource and waste management sector, the businesses that produce packaging and paper products (often through their associations), and businesses that use packaging and paper products as part of retail activities.

The initial report released by Mr. David Lindsay, who was appointed as a Special Advisor on Recycling and Plastic Waste, provided advice on the transition of the Blue Box program to full producer responsibility. His recommendations included:

- Transitioning all Blue Box programs between 2023 and 2025;
- Ensuring there is a seamless transition for residents;
- Standardizing Blue Box materials;
- Setting material specific targets; and
- Providing collection wherever it was provided by municipalities prior to transition.

County staff reviewed the draft blue box regulation and participated in all draft regulation consultations facilitated by Association of Municipalities of Ontario and Ministry of Environment, Conservation and Parks. The results of the review and consultations informed the feedback submitted by County staff.

Summary comments on the draft regulation are addressed in three main areas:

- A. General comments
- B. Items of agreement
- C. Items of concern

General Comments

1. The proposed Blue Box regulation shifts costs to producers of packaging and products. How the new costs are handled by industry is yet to be determined. It must be recognized that some or all costs may be passed onto consumers of these packages and products. However, it will be up to industry to find efficiencies to contain costs and ultimately determined the best approach to reduce, reuse or recycle.
2. The transition schedule indicates that the County of Peterborough will transition some time in 2024 which is the second year of the three-year transition period and is approximately in-line with the County's chosen transition date of late 2023. The City of Peterborough and neighbouring municipalities Kawartha Lakes,

Staff Report

Northumberland, Durham, Hastings, and Dysart are also scheduled to transition in 2024.

Items of Agreement

Staff consider the draft regulation as an important step towards a number of positive expected outcomes for the County and are in agreement with most of the details and clauses presented in the draft regulation.

3. The draft blue box regulation has addressed the issue of smaller municipalities with blue box recycling services being excluded from the new program. All municipalities with blue box recycling services, will continue to receive this service.
4. Expanded Blue Box services to areas that may not be currently serviced by the County (e.g. parks, playgrounds, and outdoor areas), by 2026.
5. An expanded and standardized list of Blue Box materials collected and managed across the Province, likely increasing the number of items that County residents can recycle.

Items of Concern

6. Changes to collection schedules - producers will have a minimum requirement to collect blue box materials bi-weekly.
7. Servicing requirements – Once all municipal blue box programs are transitioned by 2026, the draft regulation removes the requirement for producers to provide depot collection in communities that provide curbside collection to all residents. There are many communities, including the County of Peterborough, where depots are a significant source of blue box material collection. The County and AMO on behalf of Ontario municipalities recommend that producers must continue to provide at least as many depots for the collection of blue box material as there are depots for household garbage in the municipality, regardless of whether curbside collection is provided.
8. Compostable materials - compostable products and packaging are exempt from collection and targets until it can be determined how they can be best managed and diverted from landfill. There is a concern that exempting compostables will be an incentive for companies to move products and packaging to compostable material to avoid costs. There is also a concern that compostable materials need to

Staff Report

be more clearly defined in the regulation to exclude paper-based products and packaging (e.g., pizza boxes, coffee cups) that can be recycled.

9. Targets - the regulation allows producers to reduce their recycling targets through incorporating recycled content from Ontario Blue Box materials into their products. As many products already include recycled content (e.g., glass, cardboard, aluminum), this provision could increase risks with little benefit.
10. Performance audits – The current proposal requires performance audits every 3 years, which increases risks and does little to reduce administrative burden. This would make the monitoring of producer performance too infrequent to identify potential problems and make appropriate program adjustments. Performance audits and reporting must be required on an annual basis.
11. Resource recovery fees – Producers who charge consumers a “*resource recovery*” or similar fee at the point of sale should be required to report on fees collected, perform audits, and ensure consumers are properly informed about the purpose of the fees charged and how they are spent. There is a broadly held concern that the mechanisms and resources available through the *Consumer Protection Act* are not sufficient to protect against possible abuse.
12. Transition schedule – A draft transition schedule was provided to municipal governments based on resolutions approved by municipal councils. As these decisions were made with limited information and certainty, it is recommended that more specific dates be provided and a process be established that would allow producers and municipal governments to adjust their transition timing in the schedule by mutual consent.
13. Enforcement mechanisms – Municipal governments remain concerned about the timely development and implementation of the Administrative Monetary Penalties regulation, which is the key enforcement mechanism to ensure a level playing field for the producers and to ensure their targets are met.

Conclusion

Staff submitted the above feedback to the ERO on December 2, 2020 and will continue to participate in any consultation opportunities related to the blue box regulations. Council can expect a further update regarding transition upon the publication of a final regulation.

Staff Report

Financial Impact

None. Financial impacts of transition cannot be determined until a final regulation is made available.

Anticipated Impacts on Local and/or First Nations Communities

Not applicable.

Link to County of Peterborough Strategic Plan Priorities

To provide high quality services to residents, businesses and Townships.

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| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Financial Responsibility |
| <input type="checkbox"/> Housing | <input checked="" type="checkbox"/> Industry & Business |
| <input checked="" type="checkbox"/> Infrastructure | <input type="checkbox"/> Organizational Development |

In consultation with:

1. CAO, Sheridan Graham
2. Director, Infrastructure Services, Grant Murphy

Communication Completed/required: None.

Attachments

None.

Respectfully Submitted,
Original Signed by:
Kasper Franciszkiewicz
Manager, Waste Management

For more information, please contact
Kasper Franciszkiewicz
kfranciszkiewicz@ptbocounty.ca
705 775 2737 ext. 3300

2021 County Council Meeting Calendar

January						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
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31						
New Years / ROMA (Toronto January 23-26)						

February						
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Family Day / OGRA (Toronto February 21-24)						

March						
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April						
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Good Friday / Easter Monday						

May						
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Victoria Day						

June						
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July						
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Canada Day						

August						
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Civic Holiday / AMO (London August 15-18)						

September						
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Labour Day						

October						
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31						
Thanksgiving / OEMC (TBD)						

November						
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Remembrance Day						

December						
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Christmas / Boxing Day						

Meeting
Conferences
Holiday
Budget Meetings

January 21 Special Council Meeting for Budget Deliberations and Approval

February 3 Regular Council Meeting 9:30 a.m.

February 3 Public Meeting regarding 2021 Draft Budget 6:00 p.m.

Visit ptbocounty.ca for the time and location of Council meetings

Adopted: date by Resolution #319-2020

Minutes County Council Special Meeting - Warden's Election & Election of the Nominating Committee



2:00 PM - Wednesday, December 9, 2020

Electronic Meeting

The Council chambers were closed due to COVID-19 precautionary measures.

[The meeting was held electronically and was streamed live on the County of Peterborough's YouTube channel.](#)

1. Call To Order by Clerk

The Clerk called the meeting to order at 2:04 p.m.

2. National Anthem

3. Land Acknowledgement

The Clerk recited the Land Acknowledgement.

4. Roll Call

The Deputy Clerk conducted the Roll Call.

Present:

Asphodel-Norwood

Mayor Rodger Bonneau

Deputy Mayor Lori Burt

Cavan Monaghan

Mayor Scott McFadden

Deputy Mayor Matthew Graham

Douro-Dummer

Mayor J. Murray Jones

Deputy Mayor Karl Moher

Havelock-Belmont-Methuen

Mayor Jim Martin

Deputy Mayor David Gerow

North Kawartha

Mayor Carolyn Amyotte
Deputy Mayor Jim Whelan

Otonabee-South Monaghan

Mayor Joe Taylor
Deputy Mayor Bonnie Clark

Selwyn

Mayor Andy Mitchell
Deputy Mayor Sherry Senis

Municipality of Trent Lakes

Mayor Janet Clarkson
Deputy Mayor Ron Windover

Staff Present: Trena DeBruijn, Director of Finance/Treasurer; Lynn Fawn, Manager, Legislative Services/Clerk; Sheridan Graham Acting CAO/Director, Corporate Projects & Services; Randy Mellow, Chief of Paramedics; Grant Murphy, Director, Infrastructure Services; Mary Spence, Director of Human Resources; Kari Stevenson, Deputy Clerk; and Bryan Weir, Director of Planning

5. Introduction of CAO, Deputy Clerk and County Auditor

The Clerk introduced the County of Peterborough Acting CAO, Sheridan Graham, Deputy Clerk, Kari Stevenson and County Auditors, Mr. Richard Steiging and Ms. Joanna Park of Baker, Tilly, KDN LLP.

6. Procedure for Nomination of County Warden

The Acting CAO reviewed the Procedure for the Nomination of County Warden.

At the November 18, 2020 Regular County Council meeting, it was reported two valid nominations had been received.

1. Councillor J. Murray Jones confirmed his name would stand for the Warden's Election. The mover of the nomination was Andy Mitchell, who confirmed he moved the nomination. The seconder of the nomination was Karl Moher, who confirmed he seconded the nomination.
2. Councillor Scott McFadden confirmed his name would stand for the Warden's Election. The mover of the nomination was Rodger Bonneau, who confirmed he moved the nomination. The seconder of the nomination was Janet Clarkson, who confirmed she seconded the nomination.

7. Procedure for the Election of County Warden / Acclamation

The Acting CAO advised that Council previously suspended its Rules of Procedure to allow for an alternative method for the Election of Warden and the Election of the Nominating Committee. She reviewed those procedures.

Voting - Conducted by Auditors

424-2020

Moved by Councillor Taylor
Seconded by Councillor Graham

Be it resolved that County Council recess at 2:24 p.m. to allow Council to respond to the Auditor's email with one candidate's name only for County Warden.

Carried

Council reconvened at 2:41 p.m.

8. Warden Election Results

The Clerk announced that Councillor J. Murray Jones had been elected to the position of County Warden.

425-2020

Moved by Councillor Mitchell
Seconded by Councillor Moher

Be it resolved that County Council confirms the election of Councillor J. Murray Jones as Warden of the Council of the Corporation of the County of Peterborough effective December 9, 2020 until November 14, 2022.

Carried

426-2020

Moved by Councillor Whelan
Seconded by Councillor Senis

Be it resolved that County Council directs the County Auditor to delete all emails received for the Election of Warden.

Carried

9. Oath of Office of newly elected / acclaimed Warden

Warden-Elect Jones recited the Declaration of Office in accordance with Section 232 of the Municipal Act, S.O. 2001. The Clerk advised she would make arrangements to have the Oath of Office signed by the Warden in her presence.

The Clerk declared the Council meeting legally constituted at 2:44 p.m. and turned the meeting over to Warden Jones.

10. Warden's Address

Warden Jones assumed the Chair. The Warden addressed Council and expressed appreciation for their confidence and support. He thanked various other parties for their support.

11. Election of Nominating Committee

The Acting CAO, Sheridan Graham, read the Procedure for Election of Nominating Committee. The Warden advised that the Nominating Committee is composed of the Immediate Past Warden, the Warden and three Councillors.

The Warden opened the floor for nominations to the Nominating Committee. The time of the Nominating Committee meeting scheduled for December 10, 2020 was rescheduled from 9:30 a.m. to 1:00 p.m.

427-2020

Moved by Councillor Moher
Seconded by Councillor Amyotte

Be it resolved that Councillor Senis be nominated to the Nominating Committee.

Carried

Councillor Senis accepted the nomination.

428-2020

Moved by Councillor Whelan
Seconded by Councillor Gerow

Be it resolved that Councillor Clark be nominated to the Nominating Committee.

Carried

Councillor Clark accepted the nomination.

429-2020

Moved by Councillor Senis
Seconded by Councillor Whelan

Be it resolved that Councillor Mitchell be nominated to the Nominating Committee.

Carried

Councillor Mitchell accepted the nomination.

430-2020

Moved by Councillor Gerow
Seconded by Councillor Graham

Be it resolved that Councillor Whelan be nominated to the Nominating Committee.

Carried

Councillor Whelan declined the nomination.

After calling for further nominations a first, second and third time, Warden Jones asked for a motion to close nominations.

431-2020

Moved by Councillor Windover
Seconded by Councillor Graham

Be it resolved that nominations close for the composition of the Nominating Committee.

Carried

432-2020

Moved by Councillor Martin
Seconded by Councillor Gerow

Be it resolved that Warden Jones, Immediate Past Warden Taylor, Councillors Senis, Mitchell and Clark be appointed to the Nominating Committee for the Years 2020-2022, with the Immediate Past Warden serving as Chair, effective December 9, 2020 to November 14, 2022.

Carried

12. Warden's Invitation for Deputy Warden candidates

The Warden invited County Councillors who are interested in serving as Deputy Warden for the County of Peterborough for 2020-2022 to contact him by email. Warden Jones advised that he will announce his choice for Deputy Warden at the December 11, 2020 Regular Council Meeting and that the Deputy Warden official swearing in ceremony will be held at the first Regular County Council Meeting in January.

13. Confirming By-law

433-2020

Moved by Councillor Moher
Seconded by Councillor Burt

Be it resolved that County Council passes the confirming by-law to adopt, ratify and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council and that this confirming by-law shall be signed by the Warden and the Clerk, sealed with the seal of the Corporation and numbered. **Carried**

14. Adjournment

The Warden advised that County Council will meet in regular session on Friday, December 11, 2020 at 9:30 a.m.

434-2020

Moved by Councillor Bonneau
Seconded by Councillor Clark

Be it resolved that County Council adjourn at 3:05 p.m. **Carried**

J. Murray Jones Warden

Lynn Fawn Clerk

Minutes County Council - Regular Meeting



9:30 AM - Friday, December 11, 2020

Electronic Participation

The Council chambers were closed due to COVID-19 precautionary measures.

The meeting was held electronically and was streamed live on the County of Peterborough's YouTube channel ([Part 1](#), [Part 2](#) and [Part 3](#)).

Present: Warden J. Murray Jones, Deputy Warden Andy Mitchell, Councillors Carolyn Amyotte, Rodger Bonneau, Lori Burt, Bonnie Clark, Janet Clarkson, David Gerow, Matthew Graham, Jim Martin, Scott McFadden, Karl Moher, Sherry Senis, Joe Taylor, Jim Whelan, and Ron Windover

Regrets:

Staff Present: Chris Allen, Purchasing Supervisor; Chris Barry, Deputy Chief, Operations; Trena DeBrujin, Director of Finance/Treasurer; Lynn Fawn, Manager, Legislative Services/Clerk; Kasper Franciszkiewicz, Manager, Waste Management; Sheridan Graham, Acting CAO/Director, Corporate Projects & Services; Randy Mellow, Chief of Paramedics; Grant Murphy, Director, Infrastructure Services; Peter Nielsen, Manager Infrastructure Programs; Doug Saccoccia, Manager Engineering & Design; Mary Spence, Director of Human Resources; Kari Stevenson, Deputy Clerk; and Bryan Weir, Director of Planning

Guests: Inspector Lisa Darling, Detachment Commander, Ontario Provincial Police

1. Call To Order

A quorum of Council being present, Warden Jones called the meeting to order at 9:32 a.m.

2. Land Acknowledgement

The Warden recited the Land Acknowledgement.

3. Moment of Silent Reflection/Silence

Council observed a moment of silence to reflect on the duties and responsibilities required as Peterborough County Councillors.

4. Adoption of Agenda

435-2020

Moved by Councillor Windover
Seconded by Councillor Taylor

Be it resolved that County Council adopts the agenda as circulated. **Carried**

5. Disclosure of Interest

There were no Disclosures of Interest.

6. Adoption of Minutes

436-2020

Moved by Councillor Moher
Seconded by Councillor Clark

Be it resolved that County Council adopts the minutes of the Regular County Council meeting of November 18, 2020 as circulated. **Carried**

7. Delegations and Presentations

a. County Warden

Re: Deputy Warden Selection Announcement

437-2020

Moved by Councillor Graham
Seconded by Councillor Amyotte

Be it resolved that Councillor Mitchell be appointed as Deputy Warden for the County of Peterborough effective December 11, 2020 to and including November 14, 2022; and further

That the official swearing-in ceremony of the Deputy Warden be held at the next Regular Council Meeting scheduled for Wednesday, January 13, 2021 and that the necessary By-law appointing the Deputy Warden be prepared.

Carried

- b. **Julie Davis, Vice President, External Relations and Advancement and Armand La Barge, Chair of the Board of Governors, Trent University**
Re: Trent Lands and Nature Areas Plan Update

438-2020

Moved by Councillor Bonneau
Seconded by Councillor Windover

Be it resolved that County Council receives the delegation from Julie Davis, Vice President, External Relations and Advancement and Armand La Barge, Chair of the Board of Governors, Trent University regarding the Trent Lands and Nature Areas Plan Update. **Carried**

- c. **Danielle Donnelly and Michael Barrett, Residents of the Township of Selwyn**
Re: County Road 20 (Selwyn Road) Issues

439-2020

Moved by Councillor Senis
Seconded by Deputy Warden Mitchell

Be it resolved that County Council receives the delegation from Danielle Donnelly and Michael Barrett, Residents of the Township of Selwyn regarding County Road 20 (Selwyn Road) Issues and refers this matter to the Director, Infrastructure Services for a report back to Council within the next 60 days with a view of looking at reducing the speed limit along the entire route to 60 km/h with no passing. **Carried**

8. Business Arising from a Previous Meeting

9. Staff Reports

- a. **Planning**
Report prepared by: Bryan Weir, Director of Planning
Re: PLG 2020-019 Tree Preservation Delegation of Authority and By-law

440-2020

Moved by Councillor Taylor
Seconded by Councillor Amyotte

Be it resolved that report PLG 2020-019 Tree Preservation Delegation of Authority and By-law be received; and further

That County Council pass a By-law under The Municipal Act to delegate the authority for Tree Preservation By-laws for woodlands to the Township of Cavan Monaghan and the Municipality of Trent Lakes. **Carried**

- b. Administration - Corporate Projects & Services**
Report prepared by: Kari Stevenson, Deputy Clerk
Re: CPS 2020-60 Update to Policy CO-11 Code of Conduct for Members of Council and Local Boards

441-2020

Moved by Councillor Windover
Seconded by Councillor Gerow

Be it resolved the County Council receive report CPS 2020-060 Update to Policy CO-11 Code of Conduct for Members of Council and Local Boards for information; and further

That Council bring forward any suggestions to staff within the noted timeframe prior to the report coming back to Council. **Carried**

- c. Planning**
Report prepared by: Ann Hamilton, Land Division Secretary-Treasurer
Re: PLG 2020-020 Changes to Land Division Committee Procedures and Guidelines

442-2020

Moved by Councillor Moher
Seconded by Councillor Burt

Be it resolved that County Council receives report PLG 2020-020 Changes to Land Division Committee Procedures and Guidelines; and

That the Land Division Committee Procedural By-law section 7.1 Election of Committee Chair be amended by By-law to read:
"The members of the Committee shall elect a Committee Chair and Vice-Chair from among the members at the first meeting every two years. The Committee Chair and Vice-Chair shall serve until such time as their successor is elected."
Carried

Council recessed from 10:58 a.m. to 11:06 a.m.

- d. **Infrastructure Services - Engineering & Design**
Report prepared by: Peter Nielsen, Manager, Infrastructure Programs
Re: INF 2020-023 Revisions to County of Peterborough Parking By-law -
Restriction of Parking on County Road 46

443-2020

Moved by Councillor McFadden
Seconded by Councillor Bonneau

Be it resolved that County Council defer report INF 2020-023 Revisions to County of Peterborough Parking By-law - Restriction of Parking on County Road 46 to the January 13, 2021 regular meeting. **Carried**

- e. **Infrastructure Services - Engineering & Design**
Report prepared by: Peter Nielsen, Manager, Infrastructure Programs
Re: INF 2020-024 Pre-budget Approval for Tender Release - Baxter Creek
Bridge and Westwood Bridge

444-2020

Moved by Councillor Bonneau
Seconded by Councillor Graham

Be it resolved that County Council receives report INF 2020-024 Pre-budget Approval for Tender Release - Baxter Creek Bridge and Westwood Bridge; and further

That Council authorizes staff to proceed with the tendering of Baxter Creek Bridge Rehabilitation, prior to 2021 budget approval process, at an estimated cost of \$941,461.50 plus HST; and further

That Council authorizes staff to proceed with the tendering of Westwood Bridge Replacement, prior to 2021 budget approval process, at an estimated cost of \$1,177,869.00 plus HST; and further

That staff seek award from Council of the Baxter Creek Bridge and Westwood Bridge tenders, in accordance with the County Purchasing Policy. **Carried**

- f. Finance**
Report prepared by: Trena DeBruijn, Director of Finance/Treasurer
Re: FIN 2020-058 Tariff of Fees Update

445-2020

Moved by Councillor Taylor
Seconded by Councillor Burt

Be it resolved that County Council receives report FIN 2020-058 on the Tariff of Fees for 2021 and directs the Clerk to prepare the necessary By-law to include the proposed fees as set out in the attached "Schedule A", which shall form part of the By-law. **Carried**

- g. Finance**
Report prepared by: Trena DeBruijn, Director of Finance/Treasurer
Re: FIN 2020-062 Surplus/Deficit Policy

446-2020

Moved by Councillor McFadden
Seconded by Councillor Taylor

Be it resolved that County Council defers report FIN 2020-062 Surplus/Deficit Policy to be brought back to Council by February 3, 2020. **Defeated**

447-2020

Moved by Deputy Warden Mitchell
Seconded by Councillor Gerow

Be it resolved that County Council receives report FIN 2020-062 Surplus/Deficit Policy; and

That County Council adopt the Surplus/Deficit Policy FI-19. **Carried**

- h. Finance**
Report prepared by: Trena DeBruijn, Director of Finance/Treasurer
Re: FIN 2020-056 2019 Surplus Allocation

448-2020

Moved by Councillor Moher
Seconded by Councillor Clark

Be it resolved that County Council receive report FIN 2020-056 on the 2019 Surplus Allocation; and

That County Council approve the use of \$760,310 from the 2019 Surplus to eliminate borrowing requirements for Landfill needs in 2021; and

That County Council approve the use of \$339,417 from the 2019 Surplus to reduce borrowing requirements related to the James A Gifford Causeway Project; and further

That County Council approve the withdrawal of \$1,800,000 from the ISD LTP reserve to be allocated towards the James A Gifford Causeway Project.

Carried

i. Finance

Report prepared by: Trena DeBruijn, Director of Finance/Treasurer

Re: FIN 2020-057 2021 Long Term Reserve Contributions

449-2020

Moved by Councillor Whelan
Seconded by Councillor Martin

Be it resolved that County Council receive report FIN 2020-057 on the 2021 Long Term Reserve Contributions and recommend that the 2021 Reserve Contributions be referred to 2021 Budget Deliberations.

Carried

j. Finance

Report prepared by: Chris Barry, Deputy Chief, Operations and Chris Allen, Purchasing Supervisor

Re: FIN 2020-061 Limited Tendering Acquisition Request for Two New Ambulances

450-2020

Moved by Councillor Senis
Seconded by Councillor Bonneau

Be it resolved that the report FIN 2020-061 Limited Tendering Acquisition Request for Two New Ambulances be received; and

That Council approve the Sole Source acquisition of two new Ambulances through Crestline Coach Ltd. in the amount of \$428,618.04 including HST; and further

That a By-law be passed to authorize the County to enter into an agreement with Crestline Coach Ltd. for Sole Source acquisition of two new Ambulances.

Carried

k. Finance

Report prepared by: Chris Barry, Deputy Chief, Operations and Chris Allen, Purchasing Supervisor

Re: FIN 2020-063 Change Order Request for Software upgrades to new Paramedic Defibrillators

451-2020

Moved by Councillor Moher

Seconded by Councillor Graham

Be is resolved that County Council receives report FIN 2020-063 Change Order Request for Software upgrades to new Paramedic Defibrillators; and further

That Council approve the Change Order Request for Software upgrades to new Paramedic Defibrillators through Zoll Medical Canada Inc.; and further

That a By-law be passed to authorize an amendment to the Agreement and Purchase Order with Zoll Medical Canada Inc. for acquisition of new Defibrillators (reference P-08-2020).

Carried

Councillor Clark left the meeting at 12:00 p.m.

Councillor Amyotte left the meeting at 12:15 p.m.

l. Infrastructure Services - Waste Management

Report prepared by: Kasper Franciskiewicz, Manager, Waste Management

Re: INF 2020-022 Annual Recycling Customer Response Review

452-2020

Moved by Councillor Whelan

Seconded by Councillor Burt

Whereas, at the August 4, 2020 Council meeting, County staff were directed to prepare a quarterly report to Council on how many homes were not serviced or refused curbside blue box recycling service in each township; therefore

Be it resolved that County Council receives report INF 2020-022 Annual Recycling Customer Response Review.

Carried

10. Staff Reports - Information Only

- a. **Infrastructure Services - Waste Management**
Report prepared by: Kasper Franciskiewicz, Manager, Waste Management
Re: INF 2020-025 Blue Box Transition Update - Draft Regulation
- b. **Finance**
Report prepared by: Trena DeBruijn, Director of Finance/Treasurer
Re: FIN 2020-054 Quarterly Financial Report - September 2020
- c. **Finance**
Report prepared by: Trena DeBruijn, Director of Finance/Treasurer
Re: FIN 2020-059 Indexing of the County's Development Charges By-law for 2021
- d. **Finance**
Report prepared by: Trena DeBruijn, Director of Finance/Treasurer
Re: FIN 2020-060 Community Care Peterborough - Caremobile Program for 3rd Quarter 2020
- e. **Administration - Clerk's Division**
Report prepared by: Sarah Boyd, Administrative Services Assistant
Re: CPS 2020-061 Correspondence Report
- f. **Planning**
Report prepared by: Bryan Weir, Director of Planning
Re: PLG 2020-021 County Official Plan Project: Focus on Agriculture and Rural Areas
- g. **Administration - Corporate Projects & Services**
Report prepared by: Sheridan Graham, Acting CAO, Director, Corporate Projects & Services
Re: CPS 2020-062 Organizational and Service Delivery Review Update

453-2020

Moved by Councillor Windover

Seconded by Councillor Martin

Be it resolved that County Council receives the Staff Reports - Information Only items 10.a. through g. **Carried**

11. Action Correspondence

- a. **City of Hamilton resolution dated August 21, 2020**
Re: Amending the AGCO Licensing and Application Process for Cannabis Retail Stores to Consider Radial Separation from Other Cannabis Locations

454-2020

Moved by Councillor Moher
Seconded by Councillor Graham

Be it resolved that County Council receives the City of Hamilton's resolution dated August 21, 2020 regarding amending the AGCO licensing and application process for cannabis retail stores to consider radial separation from other cannabis locations. **Carried**

- b. **Howick Township resolution dated November 17, 2020**
Re: Amending the Tile Drain Loan Program

455-2020

Moved by Councillor Taylor
Seconded by Deputy Warden Mitchell

Be it resolved that County Council supports Howick Township's resolution dated November 17, 2020 regarding Amending the Tile Drain Loan Program. **Carried**

- c. **Municipality of Trent Lakes resolution dated November 17, 2020**
Re: Community Safety Zone on County Road 507 Resolution No. R2020-627

456-2020

Moved by Councillor Clarkson
Seconded by Councillor Windover

Be it resolved that County Council:

1. Receives the Municipality of Trent Lakes resolution dated November 17, 2020 regarding Community Safety Zone on County Road 507.
2. Refers this matter to the Director, Infrastructure Services for a report back to Council. **Carried**

- d. Municipality of Trent Lakes resolution dated November 17, 2020**
Re: Photo Radar Resolution No. R2020-653

457-2020

Moved by Councillor Clarkson
Seconded by Councillor McFadden

Be it resolved that County Council:

1. Receives the Municipality of Trent Lakes resolution dated November 17, 2020 regarding Photo Radar Resolution No. R2020-653.
2. Refers this matter to the Director, Infrastructure Services for a report back to Council.

Carried

- e. Greater Peterborough Chamber of Commerce letter dated November 19, 2020**
Re: Regional Plan for Recovery

458-2020

Moved by Councillor Graham
Seconded by Councillor Whelan

Be it resolved that County Council:

1. Receives the Greater Peterborough Chamber of Commerce letter dated November 19, 2020 regarding Regional Plan for Recovery.
2. Refers this matter to the Acting CAO to have addressed at the Development Working Group.

Carried

- f. Ontario Business Improvement Area Association (OBIAA) resolution dated November 25, 2020**
Re: OBIAA Resolution for National Addiction Awareness Week

459-2020

Moved by Councillor Moher
Seconded by Councillor Senis

Be it resolved that County Council supports the Ontario Business Improvement Area Association's resolution dated November 25, 2020 regarding OBIAA Resolution for National Addiction Awareness Week.

Carried

- g. Township of Cavan Monaghan resolution dated November 30, 2020
Re: Bill 229 - Proposed Changes to the Conservation Authorities Act & Planning Act (Schedule 6)**

460-2020

Moved by Councillor McFadden
Seconded by Councillor Martin

Be it resolved that County Council supports the Township of Cavan Monaghan's resolution dated November 30, 2020 regarding Bill 229 - Proposed Changes to the Conservation Authorities Act & Planning Act (Schedule 6).

Warden Jones requested a recorded vote.

Ayes: Bonneau, Burt, Clarkson, Graham, McFadden and Windover
Nays: Gerow, Martin, Mitchell, Moher, Senis, Taylor and Jones
Absent: Amyotte and Clark

Defeated 7-10 on a recorded vote

The calling of Councillor Whelan's vote was inadvertently missed.

461-2020

Moved by Councillor Senis
Seconded by Councillor Moher

Be it resolved that County Council receives the Township of Cavan Monaghan's resolution dated November 30, 2020 regarding Bill 229 - Proposed Changes to the Conservation Authorities Act & Planning Act (Schedule 6) with a commitment on behalf of ORCA to respond to the concerns of Cavan Monaghan.

Carried

- h. Township of Huron-Kinloss resolution dated November 23, 2020
Re: Reform to Municipal Insurance Policy**

462-2020

Moved by Councillor Whelan
Seconded by Councillor Burt

Be it resolved that County Council supports the Township of Huron-Kinloss's resolution dated November 23, 2020 supporting the Lake of Bays resolution dated October 9, 2020 regarding Reform to Municipal Insurance Policy.

Carried

- i. **Regional Municipality of Peel letter dated November 26, 2020**
Re: Motion Regarding Property Tax Exemptions for Veteran Clubs

463-2020

Moved by Councillor Clarkson
Seconded by Councillor Windover

Be it resolved that County Council supports the Regional Municipality of Peel's letter dated November 26, 2020 regarding Motion Regarding Property Tax Exemptions for Veteran Clubs. **Carried**

- j. **Ministry of Transportation letter dated November 20, 2020**
Re: Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP): Public Transit Stream

464-2020

Moved by Councillor Taylor
Seconded by Councillor Graham

Be it resolved that County Council receives the Ministry of Transportation letter dated November 20, 2020 and authorizes staff to have the agreement executed and returned to the Ministry of Transportation for eligibility to receive funding under the Investing in Canada Infrastructure Program (ICIP) Public Transit Stream and that the necessary By-law be prepared authorizing the signing of the Transfer Payment Agreement. **Carried**

County Council recessed from 12:50 p.m. to 1:02 p.m., then moved into Closed Session.

Councillor Burt left the meeting at 1:00 p.m.

At this point, Council dealt with Item 16 – Closed Session, however, the Minutes reflect the order of the agenda.

12. Committee Minutes

- a. Councillor Windover**
Lang Pioneer Village Museum Advisory Committee
Re: Minutes of November 24, 2020

465-2020

Moved by Councillor Senis
Seconded by Councillor Whelan

Be it resolved that County Council receives and adopts the Lang Pioneer Village Museum Advisory Committee meeting minutes of November 24, 2020; and

That the Lang Pioneer Village Museum Advisory Committee recommends to County Council the extension of the trial period for the increased costs of weddings and further recommends the increase in fees as set out in Schedule "A" attached to these minutes; and

That the Committee recommends to Council to approve a one-time alteration in the committee's terms of reference and approves the committee to meet a minimum of four times in 2020 due to COVID-19. **Carried**

- b. Councillor Graham**
Finance Committee
Re: Minutes of November 25, 2020

466-2020

Moved by Councillor Whelan
Seconded by Deputy Warden Mitchell

Be it resolved that County Council receives and adopts the Finance Committee meeting minutes of November 25, 2020. **Carried**

- c. Councillor Amyotte**
Accessibility Advisory Committee
Re: Minutes of November 25, 2020

467-2020

Moved by Councillor Clarkson
Seconded by Councillor Moher

Be it resolved that County Council receives and adopts the Accessibility Advisory Committee meeting minutes of November 25, 2020. **Carried**

- d. **Deputy Warden Mitchell**
Transportation Master Plan Steering Committee
Re: Minutes of November 25, 2020

468-2020

Moved by Councillor Martin
Seconded by Councillor Graham

Be it resolved that County Council receives and adopts the Transportation Master Plan Steering Committee meeting minutes of November 25, 2020.

Carried

13. Liaison Reports from External Committees, Boards and Agencies

- a. **Age-Friendly Peterborough Advisory Committee** - Councillor Moher
b. **Fairhaven Committee of Management** - Councillor Moher
c. **Housing and Homelessness Plan Steering Committee** - Councillor Clarkson
d. **Peterborough Public Health** - Deputy Warden Mitchell

469-2020

Moved by Deputy Warden Mitchell
Seconded by Councillor Graham

Be it resolved that the Liaison Representative Reports and supporting documentation be received for information.

Carried

- e. **Referrals to Peterborough Regional Liaison Committee** (if applicable)

There were no referrals brought forward.

14. Notices of Motion

There were no Notices of Motion.

15. Announcements

- a. Councillor Martin advised that the Havelock Lions Club is putting on a stationary Santa Clause Parade Saturday, December 12th from 6:00 to 8:00 p.m. at the Havelock-Belmont-Methuen Community Centre.

16. Closed Session - 1:00 p.m.

470-2020

Moved by Councillor Graham
Seconded by Councillor Bonneau

Be it resolved that under the authority of the Municipal Act, 2001, S.O. 2001, c. 25, s. 239(2) County Council move into closed session at 1:02 p.m. to consider:

(b) personal matters about an identifiable individual, including municipal or local board employees (Committee/Board Appointments)

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Status of ongoing infrastructure rehabilitation project).

Carried

17. Rise from Closed Session

471-2020

Moved by Councillor Graham
Seconded by Councillor Moher

Be it resolved that County Council rise from closed session at 1:37 p.m.

Carried

18. Matters Arising from Closed Session

472-2020

Moved by Councillor Gerow
Seconded by Councillor Taylor

Be it resolved that County Council adopts the Closed Session minutes dated November 18, 2020.

Carried

473-2020

Moved by Councillor Martin
Seconded by Councillor Windover

Be it resolved that County Council receives the minutes from the Nominating Committee closed session meeting dated December 10, 2020 and directs the Clerk to prepare the necessary by-law confirming the Committee appointments.

Carried

Councillor Burt returned to the meeting at 1:40 p.m.

19. By-laws

- a. A By-law to amend Parking Regulations By-law No. 2016-66 (Amendment No. 8) to establish parking restrictions on County Road 46. (Refer to Staff Report Item 9.e.) (By-law No. 2020-77)
- b. A By-law to confirm the Committee, Board and Liaison Representative Appointments for 2020 to 2022. (By-law No. 2020-78)
- c. A By-law to delegate power to pass a By-law respecting the destruction or injuring of trees in woodlands to certain lower-tier municipalities. (By-law No. 2020-79)
- d. A By-law to adopt the Tariff of Fees levied by the Corporation of the County of Peterborough and to repeal By-law 2019-84. (By-law No. 2020-80)
- e. A By-law to amend By-law 2018-24 being a By-law to adopt the Land Division Committee procedures and guidelines and to repeal By-law No. 2013-20. (Election of Committee Chair) (By-law No. 2020-81)
- f. A By-law to authorize the Corporation of the County of Peterborough to enter into a Transfer Payment Agreement with Her Majesty the Queen in right of the Province of Ontario as represented by the Minister of Transportation for the Province of Ontario for the Investing in Canada Infrastructure Program (ICIP): Public Transit Stream. (By-law No. 2020-82)

474-2020

Moved by Councillor Windover
Seconded by Councillor Burt

Be it resolved that County Council passes By-law Nos. b. through f. and that these by-laws shall be signed by the Warden and the Clerk and sealed with the Seal of the Corporation.

Carried

20. Confirming By-law

475-2020

Moved by Councillor Taylor
Seconded by Councillor Moher

Be it resolved that County Council passes the confirming by-law to adopt, ratify and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council and that this confirming by-law shall be signed by the Warden and the Clerk, sealed with the Seal of the Corporation and Numbered.

Carried

21. Adjournment

The Warden wished everyone a safe and happy holiday season.

476-2020

Moved by Councillor Bonneau

Seconded by Councillor Martin

Be it resolved that the County Council meeting adjourn at 1:51 p.m. **Carried**

J. Murray Jones, Warden

Lynn Fawn, Clerk

County Council Presentation

January 13, 2021

Community Safety & Wellbeing Plan Diversity, Equity, & Inclusion Plan

Chris Kawalec,
Community Development Program Manager



City Council

Report CCCS20-016 - Coalition of Inclusive Municipalities Update was approved at City Council on December 14, 2020 to:

- Hire a Diversity, Equity, and Inclusion Coordinator for two years;
- Develop a City\County* Diversity, Equity, & Inclusion Plan;
- Develop a City\County Community Safety and Wellbeing Plan; and
- Finance through the Community Development Program Reserve.

* Pending County Council Approval



Bill 175 Safe Ontario Act 2018

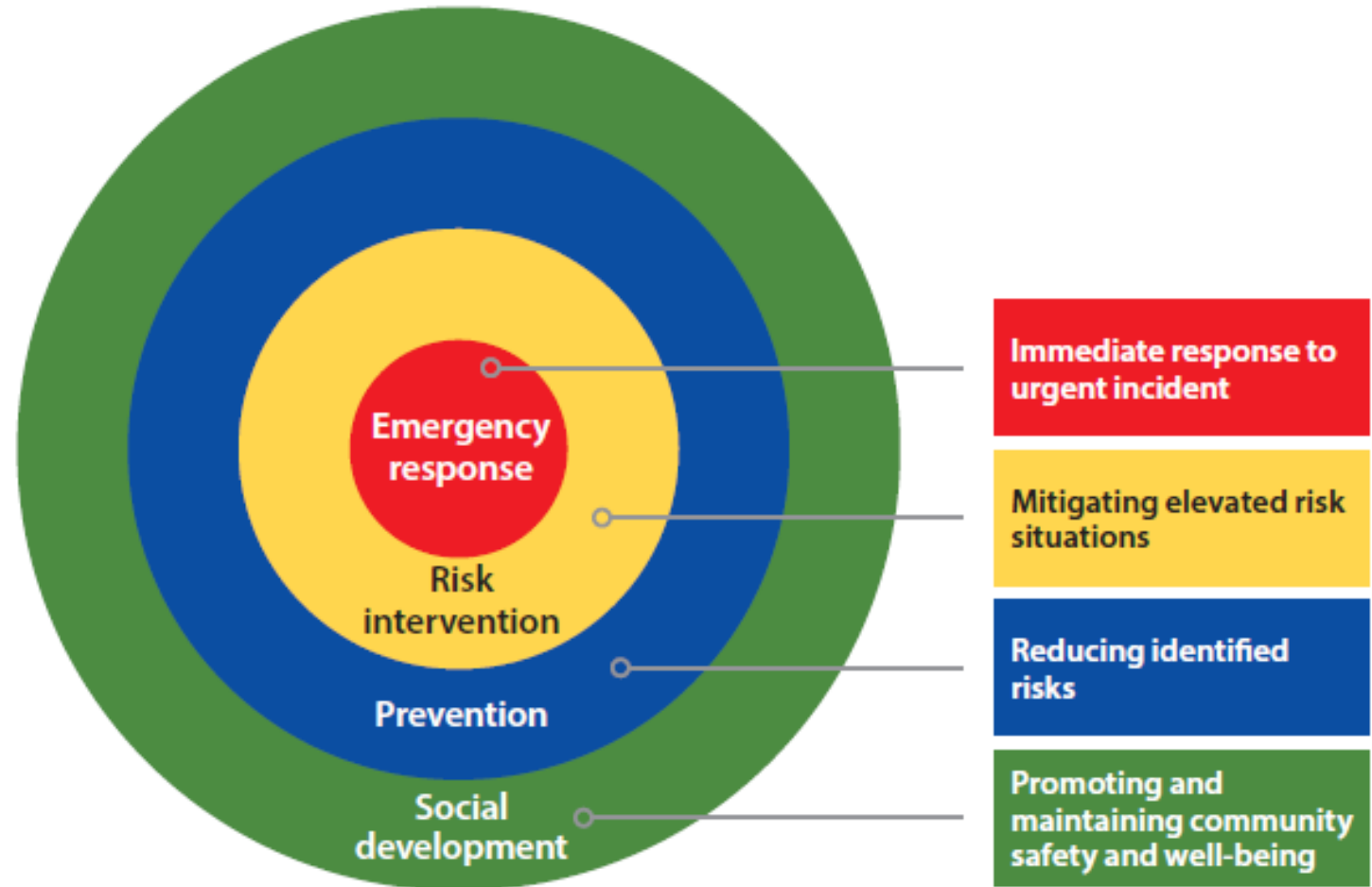
- Every municipal Council shall prepare and adopt a **Community Safety and Well-Being (CSWB) Plan** before January 1, 2021*.
- Establish a representative **Advisory Committee**.
- Engage in broad community **consultations**.

* Province has extended the deadline but has not given a date.



The Community Safety & Well-being Approach

It is a long-term strategy to make safety and well-being a reality for vulnerable individuals, families, groups, and locations. The Plan will include strategies at four levels of intervention: social development, prevention, risk intervention, and emergency response.



CSWB Plan

A CSWB plan must include:

- Local priority risk factors that have been identified based on community consultations and multiple sources of data;
- Evidence-based programs and strategies to address those priority risk factors; and
- Measurable outcomes with associated performance measures.





CSWB Plan

Meeting in Norwood, February 7, 2020

- Representative from:
 - City of Peterborough
 - County of Peterborough
 - Townships
 - Peterborough Public Health
 - City Police
 - OPP
 - EMS
- Discuss collaborative approach to developing Plan.

Diversity, Equity, and Inclusion Plan

- Identify and address forms of discrimination that create barriers to service access and community engagement, and inhibit flexibility, participation and equity in the workplace;
- Work with marginalized groups to counter historical, attitudinal, structural, and institutional practices that inhibit inclusivity; and
- Implement programs and initiatives and provide services that recognize the full range of human difference and realize the goals of fairness, justice and nondiscrimination.



Potential Benefits to a DEI Plan

- Improved organizational performance
- Strengthened social cohesion and social capital
- Increased vibrancy
- Upgraded social and institutional learning
- Expanded access to global and domestic talent pools
- Enhanced innovative competency
- Enhanced economic growth



Possible Areas for Municipal Strengthening

- Leadership & Governance
- Service Delivery
- Employment Practices, Resources, and Operations
- Contracting and Purchasing
- Communications
- Professional Development
- Engagement and Consultation
- Monitoring and Performance





CSWB & DEI

- Legislative requirement for CSWB Plan
- Growing local prioritization for DEI actions
- Similar stakeholder groups between both areas
- City joined Coalition of Inclusive Municipalities (2019)
- Declined Anti-Racism Grant Application (Nov. 2020)
- Applying to new grant through Heritage Canada to support DEI work (January 12, 2021 deadline)
- Established local and provincial DEI Networks
- City Council decision to hire a DEI Coordinator
- Masters in Social Work student starting in January 2021 to start DEI research.

Community Safety & Wellbeing Plan Diversity, Equity, & Inclusion Plan

Chris Kawalec,
Community Development Program Manager



Questions?



Peterborough Police Services Board**November 10th 2020 – Public Minutes**

Minutes of the public meeting of the Peterborough Police Services Board held in the Hugh Waddell Boardroom.

Members Present: Councillor Gary Baldwin, Chair
Mayor Diane Therrien
Mr. Bob Hall
Mr. Les Kariunas

Also Present: Scott Gilbert, Chief of Police
Tim Farquharson, Deputy Chief of Police
Niquel Pritchard Pataki, Executive Assistant

Regrets: Councillor Anita Locke, Advisor for Lakefield
Mayor Scott McFadden, Advisor for Cavan Monaghan

1. The Chair called the meeting to order. (4:03 PM)

2. Approval To Go In-Camera

Moved by Bob Hall
Seconded by Les Kariunas

That the Peterborough Police Services Board move in-camera to discuss items contained in the agenda package. –
CARRIED

Police Services Act:

35 (4): The board may exclude the public from all or part of a meeting or hearing if it is of the opinion that,

- (a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or
- (b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s. 35.

The Chair reconvened the meeting at 6:18 PM.

3. Approval of the Agenda

Moved by Les Kariunas
Seconded by Bob Hall

That the agenda of the Peterborough Police Services Board meeting of November 10th 2020 be approved as amended. –
CARRIED

The Chair informed the Board that Rob Davidson from Y-Drive asked to be added as a delegation.

4. A declaration of conflict of interest was not noted.

5. Approval of the Minutes

Moved by Diane Therrien
Seconded by Bob Hall

That the Minutes of the October 29th meeting be approved as circulated. –
CARRIED

6. Chief's Remarks

Moved by Diane Therrien
Seconded by Bob Hall

That the Board receive the Chief's verbal remarks. –
CARRIED

Chief Gilbert informed the Board that Sandra Dueck has been hired as the new Communications Coordinator. She is starting on November 23rd. She was the Vice President of the Chamber of Commerce.

7. Chair's Remarks

Moved by Diane Therrien
Seconded by Bob Hall

That the Board receive the Chair's verbal remarks. –
CARRIED

The Chair asked Chief Gilbert about the road closures.

The Chief said the Service has handed out 600 notices to educate people. We are providing enforcement along with the OPP. We have discretion and have been following people to see what they are doing. We have spoken with city staff and for us to provide an officer to direct traffic would take away from the front line. If we look at a paid duty, there needs to be changes to the road. This is a work in progress.

8. Delegations and Presentations

a) Peterborough Technology Services (PTS) Presentation

Jamie Hagg, Carrie Rucska and Richard Freymond gave a presentation on PTS and their proposal for an IT Manager's position.

- Police are currently funding two FTEs and it is not enough. 12 different staff have provided assistance to the police over the past year.
- The dedicated resource identified by Met Scan is missing.
- The Service needs an IT Strategic Plan along with a person who can implement it as well as capital projects. This person would also hold the vendors accountable.
- PTS is recommending the current agreement which is slightly different than what Met Scan suggested. They would hire the person, but he/she would be solely dedicated to the police.
- The benefit would be a collaboration with other PTS business partners and access to their pool of resources.

Moved by Les Kariunas
Seconded by Diane Therrien

That the Board receive the presentation from PTS. –
CARRIED

b) Rob Davidson from Y-Drive

The Executive Assistant informed the Board that Rob Davidson was unable to attend the meeting.

9. Correspondence

Moved by Diane Therrien
Seconded by Bob Hall

That the following correspondence be received as one omnibus motion:

a) Ministry of the Solicitor General

- i) The information about the enhancements to the civil remedies grant program to better support victims and encourage other community partners to apply.
- ii) The memo approving the TASER 7 conducted energy weapon (CEW) for use by police in Ontario.

b) CAPG

- i) The motion from the Halton Police Services Board endorsing the adoption of the International Holocaust Remembrance Alliance's definition of anti-Semitism by the Parliament of Canada and the request that other PSBs adopt a similar resolution.
- ii) The announcement of the 2020-2021 Board of Directors and Executive Committee and the 2020 winners of the Emil Kolb Award.

c) MP Maryam Monsef

The response letter from MP Maryam Monsef regarding the Board's concerns with COVID-19 and Bill C-75 and the impact these are having on violent crime in Peterborough. –

CARRIED

10. Progress Report on Facility Dog Pixie

Moved by Diane Therrien
Seconded by Les Kariunas

That the Board receive the progress report on Facility Dog Pixie from Inspector Collins and Alice Czitrom, Victim Services Coordinator and Primary Handler. –
CARRIED

Chief Gilbert said Pixie has been very well received by the Service.

Diane Therrien said this is a good news story. Pixie bring intangible value to the Service.

11. Policy/Planning Committee

a) Limo Licensing Renewals: Concerns from the Brokers

Moved by Les Kariunas
Seconded by Bob Hall

That the Board receive the information from the Executive Assistant outlining the concerns from the owners of the limousine companies regarding the licensing renewals, the impact COVID-19 has had on the industry and their ability to operate. Further, that the Board postpone the deadline for the limousine licensing renewals to February 26th 2021. –
CARRIED

b) Transportation Network Companies (TNCs)

The Chair informed everyone that there will be a public meeting on November 19th to obtain input into licensing the Transportation Network Companies.

12. 2019 Crime Severity Indexes and Clearance Rates

Moved by Les Kariunas
Seconded by Diane Therrien

That the Board receive the 2019 Crimes Severity Indexes and Clearance Rates from the Executive Assistant. –
CARRIED

13. Ratification and Adjournment

Moved by Bob Hall
Seconded by Diane Therrien

That the Board ratify all actions of today's date and that the public meeting be adjourned. (7:33 PM) –
CARRIED

Read and approved this 8th day of December 2020.

Niquel Pritchard Pataki, Executive Assistant

Gary Baldwin, Chair

Peterborough Police Services Board
Public Meeting Agenda
December 8th 2020, 6:00 PM
The Hugh Waddell Boardroom

1. Welcome

The Chair will call the meeting to order.

2. Approval To Go In-Camera

Moved by
Seconded by

That the Peterborough Police Services Board move in-camera to discuss items contained in the agenda package. –

Police Services Act:

35 (4): The board may exclude the public from all or part of a meeting or hearing if it is of the opinion that,

- (a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or
- (b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s. 35.

3. Approval of the Agenda

Moved by
Seconded by

That the agenda of the Peterborough Police Services Board meeting of December 8th 2020 be approved as **circulated/amended**. -

4. Declaration of Conflict of Interest

A declaration of conflict of interest **was/was not** noted.

5. Approval of the Minutes

Moved by
Seconded by

That the Minutes of the:

- a) November 10th public meeting be approved as **circulated/amended**.
- b) November 20th special public meeting be approved as **circulated/amended** -

6. Chief's Remarks

Moved by
Seconded by

That the Board receive the Chief's verbal remarks.-

7. Chair's Remarks

Moved by
Seconded by

That the Board receive the Chair's verbal remarks. -

8. Delegations and Presentations:

Presentation of the Emil Kolb Award to Ken East.

9. Correspondence

Moved by
Seconded by

That the following correspondence be received as one omnibus motion:

a) Ministry of the Solicitor General

- i) The information regarding the expanded policing powers of release under Bill C-75.
- ii) The notification that Ontario driver's licenses and photo cards will display French language characters.
- iii) The changes under the **Reopening of Ontario Act, 2020** and amendments to the stages.
- iv) The amendments to the COVID-19 Orders under the **Reopening of Ontario Act, 2020** and the Regulations under the **Provincial Offences Act** to support enforcement of COVID related orders issued by local Medical Officers of Health.
- v) The guidance note from the Ontario Police Health and Safety Committee regarding confined space.
- vi) The update on the **Special Investigations Unit Act** and the notification that it will be in force on December 1st 2020.

- vii) The Order in Council appointing Mary ten Doeschate to the Board for a three year term effective November 20th.
- viii) The notification that the Ontario Court of Justice is ending the automatic adjournment of criminal case management appearances to presumptive court dates for out of custody accused.

b) Blueline

The November edition of Blueline magazine.

Reports to be Received for Information

10. 3rd Quarter Non-Offence Calls for Service Report

Moved by
Seconded by

That the Board receive the 3rd quarter non-offence calls for service report from Inspector Lyons. –

11. 3rd Quarter Contract Policing Reports: Cavan Monaghan and Lakefield

a) Cavan Monaghan

Moved by
Seconded by

That the Board receive the 3rd quarter policing report for Cavan Monaghan from Inspector Lyons. –

b) Comments from Mayor McFadden

Moved by
Seconded by

That the Board receive the comments from Mayor McFadden. -

c) Lakefield

Moved by
Seconded by

That the Board receive the 3rd quarter policing report for Lakefield from Inspector Lyons. –

d) Comments from Councillor Locke

Moved by

Seconded by

That the Board receive the comments from Councillor Locke. -

12. 3rd Quarter Crime Statistics Report

Moved by

Seconded by

That the Board receive the 3rd quarter crime statistics report from Inspector Collins. –

Reports Requiring Discussion and/or Decision

Nil

Committee Reports

13. Budget/Finance Committee

3rd Quarter Financial Report for the Service

Moved by

Seconded by

That the Board receive the 3rd quarter financial report for the Service from Tia Nguyen, Finance Manager, and Chief Gilbert. -

14. Policy/Planning Committee

a) Correspondence Regarding Licensing the Transportation Network Companies (TNCs)

Moved by

Seconded by

That the Board receive the correspondence from citizens regarding the licensing of the TNCs. -

b) A Bylaw to Amend Bylaw #112-2017, the Taxi Bylaw

Moved by

Seconded by

That the Board approve bylaw #117-2020 in first, second and third readings this 8th day of December 2020. Further, that the bylaw shall take effect on this day. -

c) TNC Memorandum of Understanding

Unfinished Business

15. Announcement of the Auction Fund Grant

New Business

16. 2021 Proposed Meeting Schedule

Moved by
Seconded by

That the Board receive and approve the 2021 schedule of regular meetings. -

17. Ontario Association of Police Services Boards (OAPSB)

Moved by
Seconded by

That the Board receive the information from the OAPSB regarding the Court Security and Prisoner Transportation Transfer Payment program and the request for Chairs of PSBs to provide input. -

18. Ratification and Adjournment

Moved by
Seconded by

That the Board ratify all actions of today's date. -

Moved by
Seconded by

That the public meeting be adjourned. –

Peterborough Police Services Board
Public Meeting Agenda
December 22nd 2020, 6:00 PM
The Hugh Waddell Boardroom

1. Welcome

The Chair will call the meeting to order.

2. Approval To Go In-Camera

Moved by
Seconded by

That the Peterborough Police Services Board move in-camera to discuss items contained in the agenda package. –

Police Services Act:

35 (4): The board may exclude the public from all or part of a meeting or hearing if it is of the opinion that,

- (a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or
- (b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s. 35.

3. Approval of the Agenda

Moved by
Seconded by

That the agenda of the Peterborough Police Services Board meeting of December 22nd 2020 be approved as **circulated/amended**. -

4. Declaration of Conflict of Interest

A declaration of conflict of interest **was/was not** noted.

5. Approval of the Minutes

Moved by
Seconded by

That the Minutes of the December 8th public meeting be approved as **circulated/amended**. -

6. Correspondence from Uride and Letter of Support from the Chamber of Commerce

Moved by
Seconded by

That the Board receive the correspondence from Skye Volpi, COO of Uride, and the letter of support from the Peterborough Chamber of Commerce. –

After discussion, the Board may make another motion.

7. Ratification and Adjournment

Moved by
Seconded by

That the Board ratify all actions of today's date. -

Moved by
Seconded by

That the public meeting be adjourned. –



Township of Selwyn Ward of Lakefield

To: Mayor Andy Mitchell and Members of Council
From: John Lyons, Inspector of Operations
Report Date: Monday, November 16, 2020
Meeting Date: Tuesday, December 1, 2020
Subject: Q3 Policing Activity Report – Ward of Lakefield

Purpose

This report is prepared to inform Mayor Andy Mitchell and members of Council of the policing activities in the Ward of Lakefield for the third quarter of 2020.

Recommendation(s)

That the Board approve the recommendation(s) outlined in this Report, as follows:

Report is to be received, reviewed and filed for future reference.

Matters of Interest

There were ten (10) Criminal Occurrences reported in the third quarter of 2020 in Lakefield, this is down slightly, 41.2%; from the seventeen (17) Criminal Occurrences in 2019's third quarter.

Of the ten (10) criminal matters, there was one (1) assault, three (3) thefts, three (3) frauds, and three (3) "other" criminal occurrence.

There were also 115 Non-Offence Calls for Service, down from 2019's Q3 total of 119. The majority of these calls consisted of:

- Alarms (8)
- Animal related (4)
- Community Service (7)
- Domestic/Family Disputes (13)
- Lost or Found Property (9)
- Neighbour Disputes (3)
- Noise Complaints (12)
- Police Assistance (13)

- Suspicious Person/Vehicle (8), and
- Traffic Complaints (35)

Specialty Unit Requirements

There were no incidents in 2020's third quarter that required a Specialty Unit response from the Ontario Provincial Police or Durham Regional Police.

Foot Patrol

There was approximately 40 hours of foot patrol conducted by the Lakefield officers in the third quarter of 2020. This is lower than usual, due to COVID.

Foot patrol will continue to be a priority for Officers working in Lakefield.

Community Services

The Police Service's Community Services Unit has officers assigned to the Lakefield schools, with the focus of assisting staff in creating a learning environment that is safe and accepting for all students and staff.

School officers conducted four (4) school visits and one (1) lock down drill.

Traffic Enforcement

There were six (6) Traffic Enforcement details conducted by officers in Lakefield during the third quarter of 2020, contributing to the total of 257 Provincial Offence Notices issued year to date, with 113 Provincial Offence Notices in the 3rd quarter. These details will continue throughout the year in addition to RIDE details and other targeted enforcement initiatives.

Clerical

The Police Service continues to staff the Lakefield office during business hours Monday to Friday with clerical staff. In addition to front counter service to address walk in inquires/services, the clerical staff process criminal record applications and other administrative functions like data entry.

Summary

Year to date there have been twenty-two (22) Criminal Code offences reported in Lakefield, with a 50% clearance rate.

There was a 27.7% increase in the Non-Offence Calls for Service when comparing the third quarter of 2019 (119) to 2020 (152).

A complete summary of both Criminal and Non-Offence statistics is attached.

Prepared by: John Lyons, Inspector of Operations
Reviewed by: Tim Farquharson, Deputy Chief of Police
Submitted by: Scott Gilbert, Chief of Police

Peterborough Police Services Board - Board Report



Public Session

To: Chair and Members of the Peterborough Police Services Board
From: John Lyons, Inspector of Operations
Report Date: Monday, November 16, 2020
Meeting Date: Tuesday, December 8, 2020
Subject: Q3 Non-Offence Calls for Service

Purpose

A report to inform the Board of 2020's third quarter Non-Offence Calls for Service statistics.

Recommendation(s)

That the Board approve the recommendation(s) outlined in this Report, as follows:

Receive and file for reference.

Strength Impact

None

Budget and Financial Implications

None

Background

There were a total of 8,097 Non-Offence Calls for Service in 2020's third quarter. The year to date total non-offence calls is up 17.4% from last year (22,019 in 2020 compared to 18,755 in 2019)

Year to date, the five year trend for third quarter statistics is as follows:

2020 – 22,019
2019 – 18,755
2018 – 18,267

2017 – 18,835

2016 – 18,878

The following are statistics for categories showing an increase:

Category	2019	2020	Total	% +
Mental Health Call	436	460	24	5.5
Municipal By-Law	54	128	74	137
Sudden Deaths	95	123	28	29.5
Neighbour Dispute	388	543	155	39.9
Traffic Complaints	1690	3217	1527	90.4
Susp Person/Veh	2034	2661	627	30.8
Noise Complaints	647	947	300	46.4

The following are statistics for categories showing a decrease:

Category	2019	2020	Total	% -
Dangerous Cond.	29	26	3	10.3
Fire/Fire Alarms	14	12	2	14.3
Escorts	653	394	259	39.7
Comm. Services	1111	776	335	30.2
Missing Pers - Located	257	247	10	3.9
Prevent Breach	249	229	20	8.0
Sudden Deaths	112	95	17	15.2
Property Damage	16	13	3	18.8
Warrants	403	384	19	22.2
Calls with Youth	213	190	23	15.5

Calls for Service cancelled due to staffing (unable to respond) dropped from 732 in 2019's third quarter to 681 in 2020's third quarter, a 7.0% decrease.

Year to date there has been a decrease (29.7%) in our reported motor vehicle collisions with 1346 in 2020 and 1916 in 2019.

Summary

In comparing 2019 third quarter statistics to 2020's numbers, there has been a 17.4% increase in Non-Offence Calls for Service, rising from 18,755 in 2019 to 22,019 in 2020.

Please see the attached appendix for a complete listing of 2020's third quarter Non-Offence break down.

Prepared by: John Lyons, Inspector of Operations

Reviewed by: Tim Farquharson, Deputy Chief of Police

Submitted by: Scott Gilbert, Chief of Police

Peterborough Police Service

Month: Third Quarter, 2020

Non Offence Statistics

For Zones: Overall

Non Offence	Non-offences Quarterly					Non-offences Year to Date				
	Q4 2019	Q1 2020	Q2 2020	Q3 2020	%+/-	2017	2018	2019	2020	%+/-
Abandoned Vehicles	1	0	1	5	400.0	5	9	9	6	-33.3
Alarms	169	134	151	151	0.0	516	563	570	436	-23.5
False Alarm Cancelled	85	70	54	70	29.6	240	240	211	194	-8.1
Animal	21	21	37	72	94.6	101	107	138	130	-5.8
Community Services	390	273	263	240	-8.7	887	976	1111	776	-30.2
Dangerous Condition	10	13	4	9	125.0	43	43	29	26	-10.3
DNA	102	77	4	31	675.0	227	206	226	112	-50.4
Domestic/Family Disturbance	434	415	463	478	3.2	1376	1321	1283	1356	5.7
Escorts	209	225	86	83	-3.5	740	556	653	394	-39.7
Fire/Fire Alarms	7	5	2	3	50.0	10	14	12	10	-16.7
Insecure Property	10	20	13	11	-15.4	53	47	50	44	-12.0
Landlord/Tenant	34	28	54	52	-3.7	155	119	119	134	12.6
Liquor Acts	43	72	82	100	22.0	295	229	218	254	16.5
Lost and Found Property	198	196	201	339	68.7	737	692	792	736	-7.1
Missing Persons	0	1	0	0	***	1	1	2	1	-50.0
Missing Persons Located	72	83	56	100	78.6	306	257	247	239	-3.2
Municipal By-law	11	22	39	67	71.8	51	60	54	128	137.0
Neighbour Dispute	110	134	214	195	-8.9	397	379	388	543	39.9
Noise Complaints	222	211	371	365	-1.6	843	730	647	947	46.4
Non-Traffic Accident	3	1	0	1	***	10	5	9	2	-77.8
Police Assistance	543	779	848	915	7.9	2098	2010	1734	2542	46.6
Police Information	257	315	517	293	-43.3	681	704	768	1125	46.5
Prevent Breach of Peace	65	72	89	94	5.6	292	249	229	255	11.4
Property Damage	2	4	1	8	700.0	20	21	16	13	-18.8
Provincial Statutes (M.H.A.)	148	113	134	213	59.0	471	391	436	460	5.5
Sex Offender Registry	50	69	49	47	-4.1	176	175	174	165	-5.2
Strikes	1	5	0	0	***	1	2	0	5	***
Sudden Deaths	37	32	37	54	45.9	93	112	95	123	29.5
Suspicious Persons/Vehicle	697	744	868	1049	20.9	1780	1917	2034	2661	30.8
Telephone Calls	65	71	53	89	67.9	235	213	192	213	10.9
Towed Vehicles	22	32	13	29	123.1	169	70	93	74	-20.4

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Non Offence	Non-offences Quarterly					Non-offences Year to Date				
	Q4 2019	Q1 2020	Q2 2020	Q3 2020	%+/-	2017	2018	2019	2020	%+/-
Traffic Complaints	505	1091	912	1214	33.1	1850	1737	1690	3217	90.4
Traffic Control	20	22	12	6	-50.0	65	37	49	40	-18.4
Calls Involving Youths	71	54	61	75	23.0	335	252	213	190	-10.8
Unwanted Persons	357	301	273	379	38.8	844	732	845	953	12.8
Vehicles Recovered	4	1	7	4	-42.9	10	7	6	12	100.0
VICLAS	46	59	59	55	-6.8	108	126	145	173	19.3
Warrants	143	192	108	84	-22.2	317	363	403	384	-4.7
Other Provincial Statutes	102	88	108	140	29.6	105	114	127	336	164.6
Other	607	575	582	772	32.6	1691	1874	2006	1929	-3.8
CALLS CAN'D / LACK OF MA	242	234	242	205	-15.3	501	607	732	681	-7.0
TOTAL NON-OFFENCES	6115	6854	7068	8097	14.6	18835	18267	18755	22019	17.4

Peterborough Police Services Board - Board Report



Public Session

To: Chair and Members of the Peterborough Police Services Board
From: Neil Collins, Inspector of Investigative Services
Report Date: Monday, November 23, 2020
Meeting Date: Tuesday, December 8, 2020
Subject: Third Quarter Report - 2020 Crime Statistics

Purpose

A summary of crimes reported to the Peterborough Police from January 1st, 2020 to September 30th, 2020.

Recommendation(s)

That the Board approve the recommendation outlined in this Report, as follows:

Receive information on crime statistics for the third quarter of 2020.

Strength Impact

N/A

Budget and Financial Implications

N/A

Background

The second quarter crime statistics report noted an increase of 8.8%, or 210 criminal occurrences. During the third quarter, comparing 2020 to the same period in 2019, the crime rate increased by 6.5%, or 244 crimes, from 3,779 to 4,023. The clearance rate of the 4,023 reported crimes up to the end of 2020's third quarter was 54.8%, compared to 56.9% in 2019.

Homicides:

Homicides – There has been one investigation classified as a homicide (1st or 2nd degree murders) in 2020; the Tali Nolan murder. This matter is still under investigation with no charges laid to date. There has now been three Attempt Murder investigation, two occurring in Q3.

Assaults:

Assaults – There have been 411 assaults up to the end of 2020's third quarter, compared to 338 during the same period in 2019, a 21.6% increase.

The clearance rate in 2020 is presently at 86.9%, compared to 81.7% in 2019.

Sexual Assaults:

"Total Sexual Offences", includes Sexual Assaults, Aggravated Sexual Assaults, and Sexual Assaults with a Weapon and "Other" Sexual Offences. Through 2020's third quarter there have been 142 reported incidents, compared to 144 in 2019; a 1.4% decrease. There were 100 reported in 2018's Q3.

Note: the clearance rates will vary on Sexual Assault investigations depending on sufficient evidence to proceed with charges, the victim's willingness to proceed to trial, and in a number of these complaints the matter is still under investigation and may (or may not) lead to charges.

Assault Police:

There continues to be a disturbing trend upwards of Assault Police charges with 41 offences up to end of 2020's third quarter, a 127.8% increase over 2019's 18 offences.

Robberies:

There has been a significant increase in the number of Robberies reported at 39, an increase of 143.8% over 2019's Q2 total of 16. Of the 39 Robberies; 3 involved a firearm (up from 1 in 2019), 15 involved an "other offence weapon" (up from 4 in 2019), and 21 were classed as "other Robberies" (up from 11 in 2019).

Drug Offences:

There have been 79 drug investigations up to the end of 2020's third quarter, compared to 50 in 2019, a 58.0% increase.

The clearance rate in 2020 is 89.9%.

Break and Enters:

Break and Enters are down in 2020 at 188 compared to 2019's reported total of 209, a 10.0% decrease.

The clearance rate from 2019 to 2020 has increased from 28.7% to 30.9%.

Lakefield (Area 5) saw a 38.9% decrease in reported crimes dropping to 22 occurrences in 2020, from 36 in 2019.

Cavan- Monaghan (Area 6) saw a 14.5% increase in reported crimes, or 87 occurrences in 2020, compared to 76 in 2019.

Other Criminal Statistics of Note:

- Fraud offences increased 25.4%: 356 (2020), 284 (2019).
- Theft offences increased 16.8%: 1146 (2020), 981 (2019). With on-line self-reporting and a low number of theft calls having an officer dispatched the clearance rate at 18.0% is one main factor affecting the Police Service's overall clearance rate.
- Mischief offences increased 6.3%: 321 (2020), 302 (2019).
- Criminal harassment offences increased 50.9%: 83 (2020), 55 (2019).

Summary

January 1 st to March 31 st	2019	2020	Change %
Reported Crimes	3779	4023	6.5%
Clearance Rate	56.9%	54.8%	-2.1%

**** Attached: Summary of 3rd Quarter Criminal Statistics.***

Prepared by: Neil Collins, Inspector of Investigative Services

Reviewed by: Scott Gilbert, Chief of Police

Submitted by: Scott Gilbert, Chief of Police

Peterborough Police Service

Criminal Statistics

Month: Third Quarter, 2020
For All Zones

Description	Actual Offences Quarterly					Actual Offences Year To Date					% Cleared Quarterly			Percent Cleared Year To Date		
	Q4 2019	Q1 2020	Q2 2020	Q3 2020	%+/-	2017	2018	2019	2020	%+/-	Q1 2020	Q2 2020	Q3 2020	2018	2019	2020
MASTER	1467	1434	1151	1438	24.9	3686	4023	3779	4023	6.5	59.7	57.9	47.4	62.0	56.9	54.8
TOTAL HOMICIDE	1	1	1	2	100.0	5	1	3	4	33.3	100.0	***	100.0	100.0	100.0	75.0
Murder - 1st & 2nd	0	0	1	0	***	1	1	0	1	***						
Attempt Murder	0	1	0	2	***	4	0	3	3	0.0						
Manslaughter	1	0	0	0	***	0	0	0	0	***						
Other	0	0	0	0	***	0	0	0	0	***						
TOTAL ROBBERY	15	12	7	20	185.7	46	16	16	39	143.8	100.0	71.4	45.0	43.8	62.5	66.7
Firearms	0	1	2	0	***	7	0	1	3	200.0						
Other Offensive Weapons	4	5	1	9	800.0	11	4	4	15	275.0						
Other Robbery	11	6	4	11	175.0	28	12	11	21	90.9						
TOTAL BREAK AND ENTER	93	68	56	64	14.3	244	195	209	188	-10.0	38.2	35.7	18.8	27.7	28.7	30.9
Business	52	33	25	18	-28.0	68	77	89	76	-14.6						
Residence	39	34	30	38	26.7	162	116	116	102	-12.1						
Other Break and Enter	2	1	1	8	700.0	14	2	4	10	150.0						
TOTAL THEFT OF MOTOR VEHICLES	16	10	21	20	-4.8	60	52	48	51	6.3	30.0	23.8	25.0	21.2	37.5	25.5
Automobiles	11	3	9	6	-33.3	29	32	21	18	-14.3						
Trucks	4	4	3	3	0.0	17	6	11	10	-9.1						
Motorcycles	0	2	8	10	25.0	3	7	13	20	53.8						
Other Motor Vehicles	1	1	1	1	0.0	11	7	3	3	0.0						
TOTAL THEFT	419	455	271	420	55.0	1065	1026	981	1146	16.8	25.7	14.8	11.7	28.8	20.2	18.0
Bicycles	15	10	25	68	172.0	101	93	85	103	21.2						
From Motor Vehicles	170	143	118	150	27.1	342	321	286	411	43.7						
Shop Lifting	114	157	33	56	69.7	344	385	327	246	-24.8						
Other Theft	120	145	95	146	53.7	278	227	283	386	36.4						
HAVE STOLEN GOODS	13	18	8	12	50.0	43	30	25	38	52.0	100.0	100.0	100.0	100.0	100.0	100.0

Description	Actual Offences Quarterly					Actual Offences Year To Date					% Cleared Quarterly			Percent Cleared Year To Date		
	Q4 2019	Q1 2020	Q2 2020	Q3 2020	%+/-	2017	2018	2019	2020	%+/-	Q1 2020	Q2 2020	Q3 2020	2018	2019	2020
TOTAL FRAUDS	129	124	90	142	57.8	202	318	284	356	25.4	26.6	35.6	28.9	36.2	30.6	29.8
Credit Cards	39	16	23	37	60.9	43	61	45	76	68.9						
Counterfeiting	0	1	0	5	***	10	12	5	6	20.0						
ATM/Debit	17	17	11	27	145.5	23	33	27	55	103.7						
Other Frauds	73	90	56	73	30.4	126	212	207	219	5.8						
PROSTITUTION	0	0	0	0	***	0	0	0	0	***	***	***	***	***	***	***
GAMING AND BETTING	0	0	0	0	***	0	0	0	0	***	***	***	***	***	***	***
TOTAL OFFENSIVE WEAPON	15	12	6	17	183.3	22	15	28	35	25.0	100.0	100.0	82.4	66.7	82.1	91.4
Use Firearm	1	1	0	3	***	0	1	0	4	***						
Other Weapons Offences	14	11	6	14	133.3	22	14	28	31	10.7						
TOTAL OTHER CRIMINAL CODE	541	511	486	537	10.5	1412	1769	1653	1534	-7.2	87.1	75.7	69.8	83.3	80.2	77.4
Arson	3	4	3	5	66.7	5	3	5	12	140.0						
Bail Violations	110	98	111	101	-9.0	184	315	347	310	-10.7						
Disturbing the Peace	39	33	40	47	17.5	117	152	164	120	-26.8						
Escape Custody	0	0	1	1	0.0	0	1	0	2	***						
Indecent Acts	10	9	11	10	-9.1	17	14	29	30	3.4						
Confinement/kidnapping	1	3	5	1	-80.0	4	2	11	9	-18.2						
Obstruct Public/Peace Officer	3	4	5	2	-60.0	17	19	17	11	-35.3						
Prisoner Unlawfully At Large	0	0	0	0	***	1	0	0	0	***						
Mischief	89	79	116	126	8.6	313	327	302	321	6.3						
Criminal Harassment	24	21	35	27	-22.9	64	78	55	83	50.9						
Abduction	1	0	0	0	***	0	0	0	0	***						
Other Criminal Code Driving Offences	4	8	10	8	-20.0	27	33	26	26	0.0						
Impaired Driving Offences	16	26	24	19	-20.8	58	67	63	69	9.5						
Other Criminal Code	241	226	125	190	52.0	605	758	634	541	-14.7						

Description	Actual Offences Quarterly					Actual Offences Year To Date					% Cleared Quarterly			Percent Cleared Year To Date		
	Q4 2019	Q1 2020	Q2 2020	Q3 2020	% +/-	2017	2018	2019	2020	% +/-	Q1 2020	Q2 2020	Q3 2020	2018	2019	2020
TOTAL DRUGS	31	20	38	21	-44.7	74	85	50	79	58.0	90.0	86.8	95.2	94.1	92.0	89.9
Heroin	3	1	1	0	***	6	13	9	2	-77.8						
Cocaine	17	8	18	13	-27.8	24	29	26	39	50.0						
Cannabis	1	2	0	0	***	29	23	4	2	-50.0						
Restricted	0	1	3	1	-66.7	0	1	2	5	150.0						
Controlled	3	2	4	1	-75.0	6	4	4	7	75.0						
Other Drugs	7	6	12	6	-50.0	9	15	5	24	380.0						
FEDERAL STATUTES	0	0	0	0	***	0	0	0	0	***	***	***	***	***	***	***
TOTAL SEX OFFENCES	45	55	44	43	-2.3	112	100	144	142	-1.4	65.5	88.6	65.1	66.0	53.5	72.5
Aggravated Sexual Assault	0	0	0	0	***	0	0	1	0	***						
Sexual Assault With Weapon	0	2	2	0	***	0	1	0	4	***						
Sexual Assault	31	31	15	23	53.3	82	82	91	69	-24.2						
Other Sexual Offences	14	22	27	20	-25.9	30	17	52	69	32.7						
TOTAL ASSAULTS	149	148	123	140	13.8	401	416	338	411	21.6	89.9	89.4	81.4	82.7	81.7	86.9
Aggravated Assault-Level 3	1	3	5	5	0.0	13	9	7	13	85.7						
Assault-Level 2/Weapon/Bodily	35	21	38	32	-15.8	67	102	63	91	44.4						
Assault-Level 1/Other Assaults	61	68	37	54	45.9	177	170	147	159	8.2						
Assault Police/Public Officers	11	16	8	17	112.5	30	21	18	41	127.8						
Domestic Assaults	41	40	35	32	-8.6	114	114	103	107	3.9						
TOTAL CALLS FOR SERVICE:	8140	8692	8429	9831	16.6	23962	23857	23988	26952	12.4						

2021

Board Meeting **Stat Holiday** **Council Budget Presentations**

January							February							March						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28							28	29	30	31			
31																				
April							May							June						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3							1			1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30			
							30	31												
July							August							September						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7				1	2	3	4
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30		
October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6				1	2	3	4
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21*	22	23	24	25
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
31																				

May 18th: Tentatively scheduled to be held in Lakefield.

*At the call of the Chair

June 8th: Tentatively scheduled to be held in Millbrook.

PETITION

A Cannabis outdoor cultivation operation is planned near residential properties in Ennismore, Selwyn Township.

This petition is to change the current Selwyn township bylaws in order to reduce the adverse effects on residential properties in close proximity to the crop. Specifically the unpleasant odour produced by the plants.

I agree that the bylaws should be changed as follows:

- Increase the crop setback from property lines from the current 50 meters to a required 150 meters
- Increase the exterior buffer (distance from the property lot line to the adjacent dwellings) around cannabis cultivation from the current 0 (zero) to a required 500 meters.

St. Johns & George Hill

Sophia Gibbs
Cary Hall

Donnell Smith

Hand

Dear Henry

J.B. Bennett billw-d@hotmail.com

705-292-018
Laurel Fulton Davis

Q. B. A.

765-282-4196

795-292-4
Ogerty, J. L.

Samuel R. Taylor 705-292
7120

2. Schulbuch

Michael P. Maier

Jimmy Killoren

Stephanie Gomez Killoran

Sancho Gomez

Ganey Hall

Danielle Horvat

КАЛОС, ГОРНАТ

Michael J. Muir

5/11/11

Abz. Pabym

Paul Hackett

Desiree Phillips

Tr. E. H. H.

Helena Duncan

1890

W. Finnie

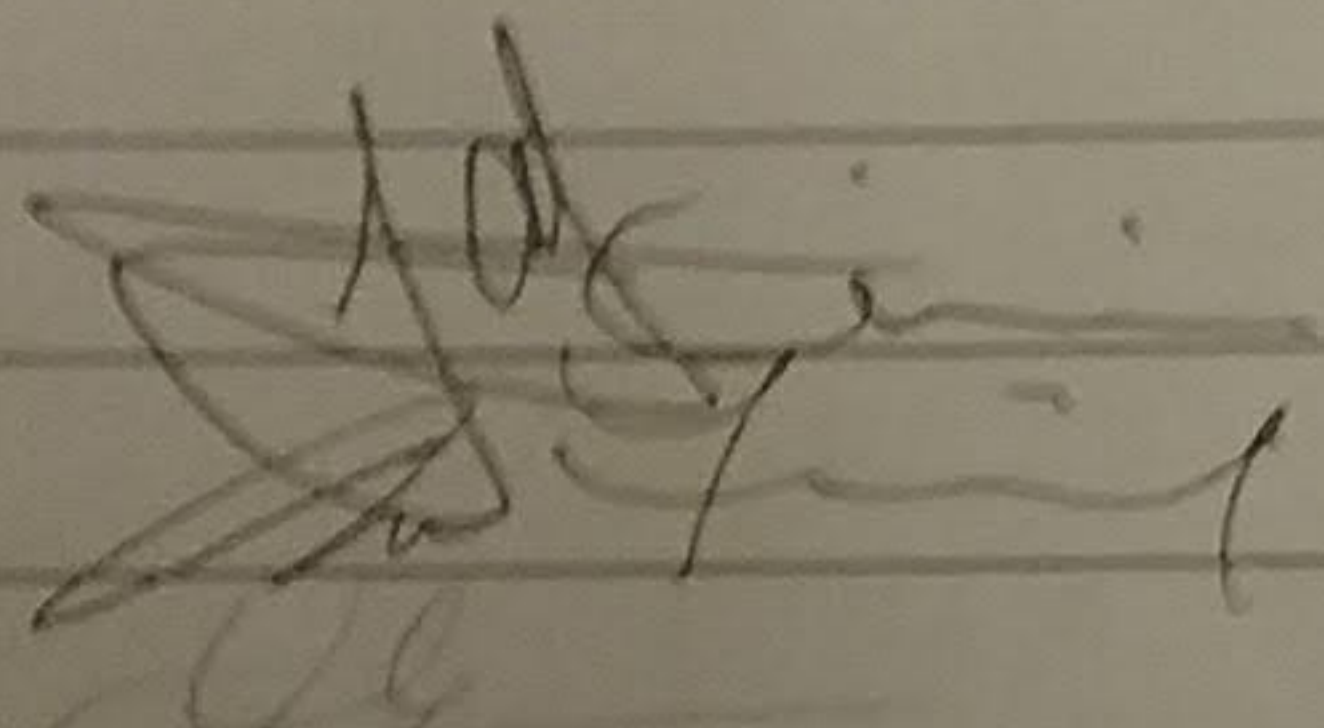
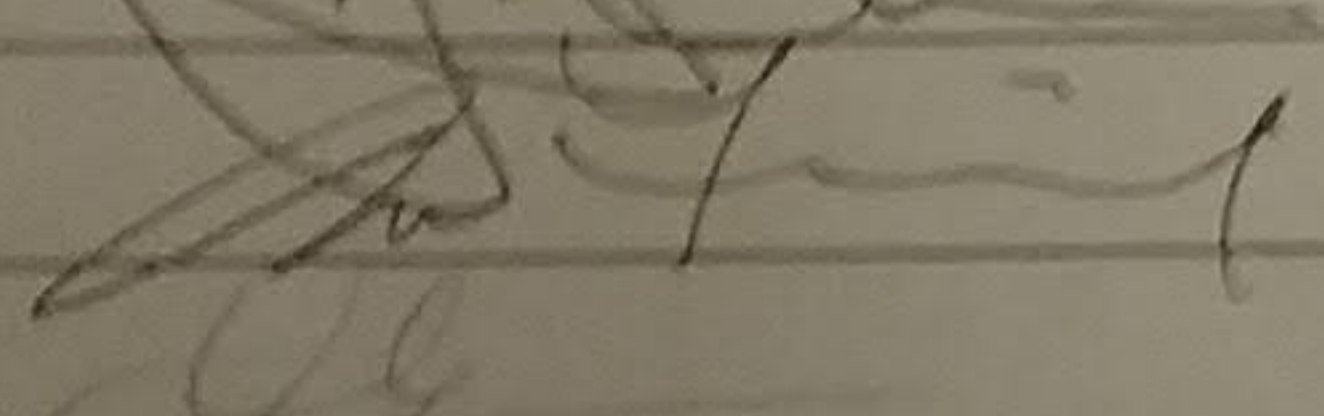
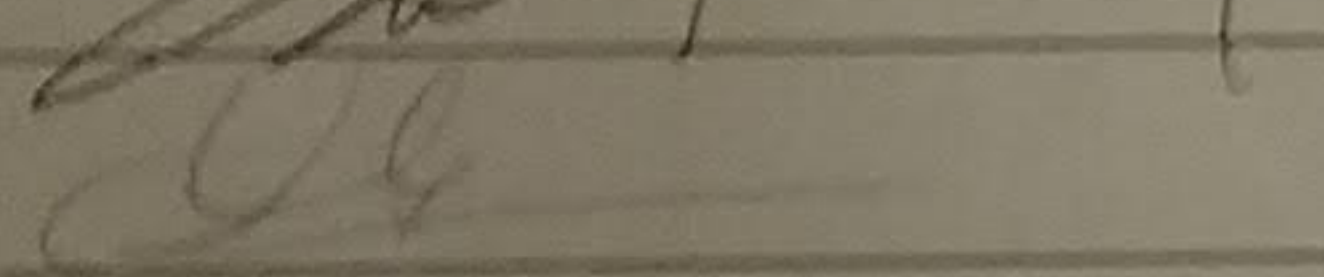
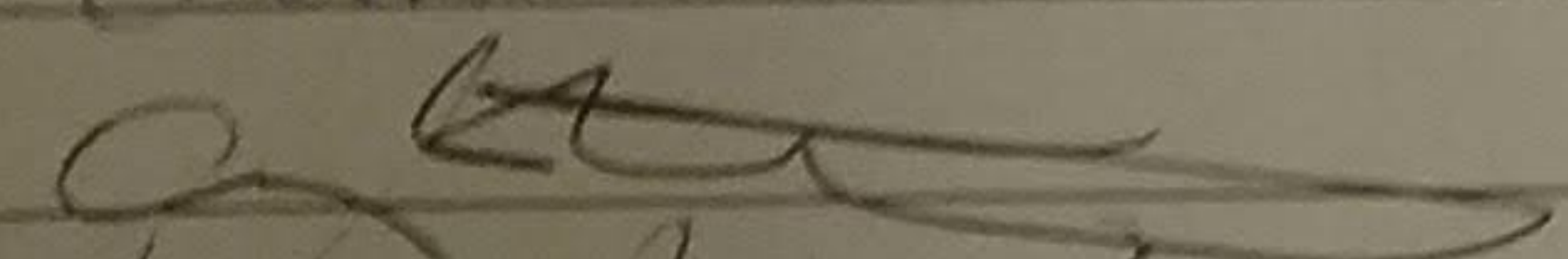
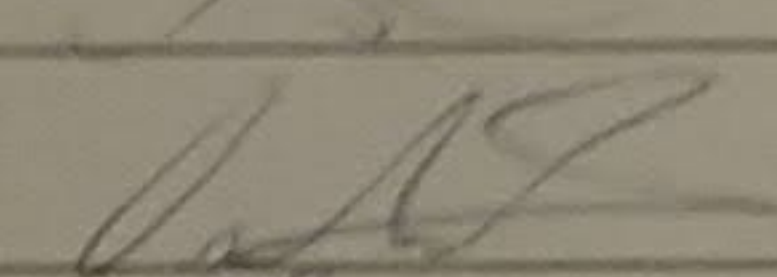
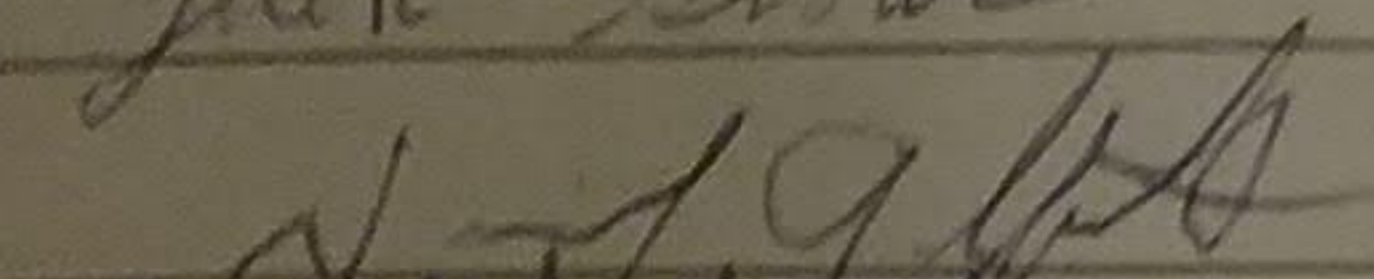
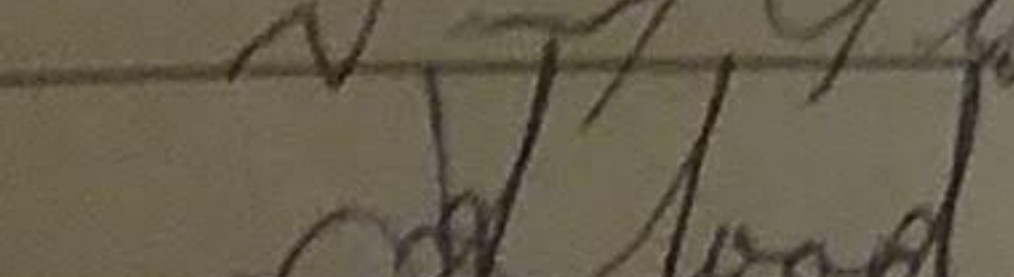
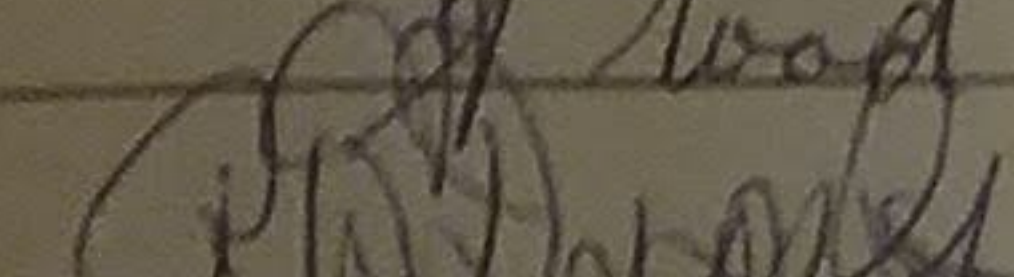
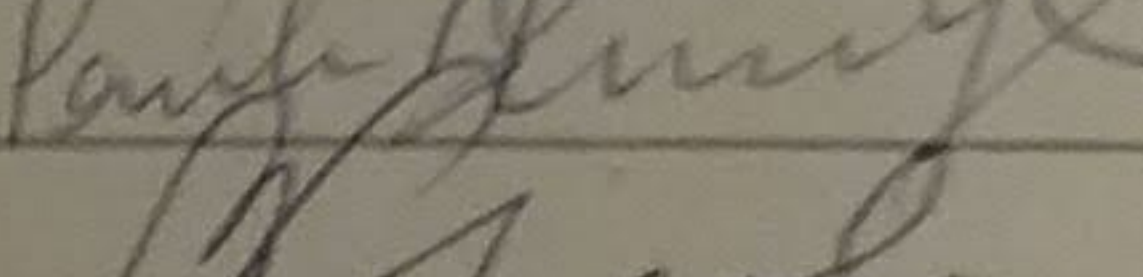
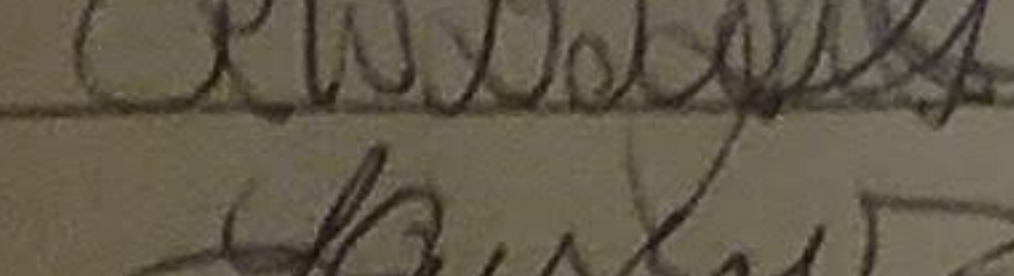
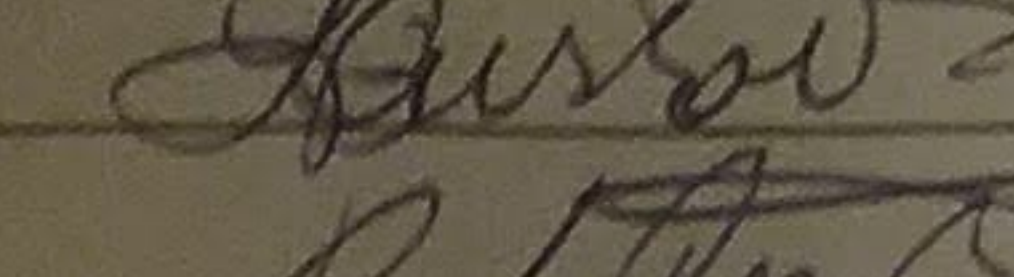
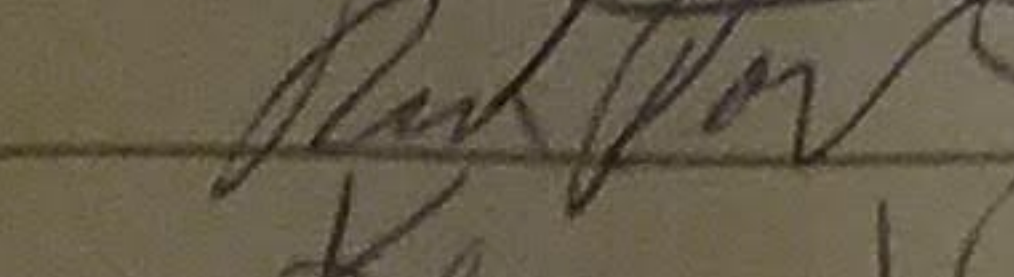
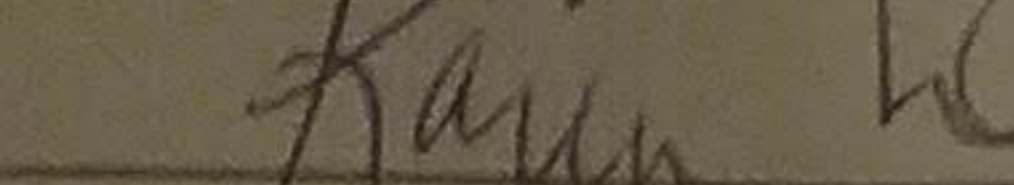
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I agree that the bylaws should be changed as follows:

- Increase the crop setback from property lines from the current 50 meters to a required 150 meters
- Increase the exterior buffer (distance from the property lot line to the adjacent dwellings) around cannabis cultivation from the current 0 (zero) to a required 500 meters.

	John Finnie
	Mira Finnie
	Dawn Kullent
G Cummins	98
	
Conni Schubert	Conni Schubert
A Schubert	Jeff Kelly
Jack Groat	Johnny Groat
	S. Groat
	Paul Groat
	
	Bill Book
	Julie Linton
	
	

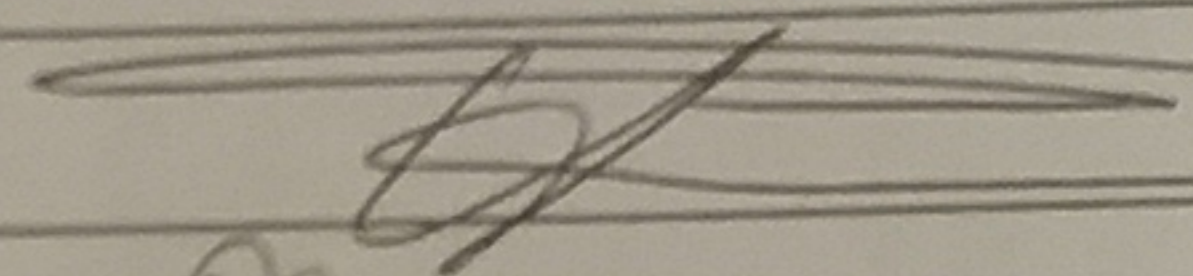
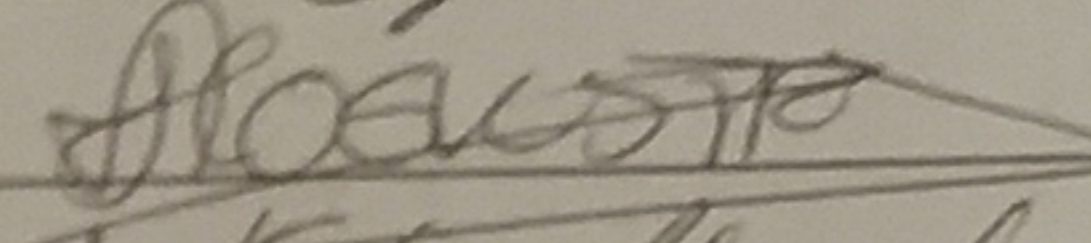
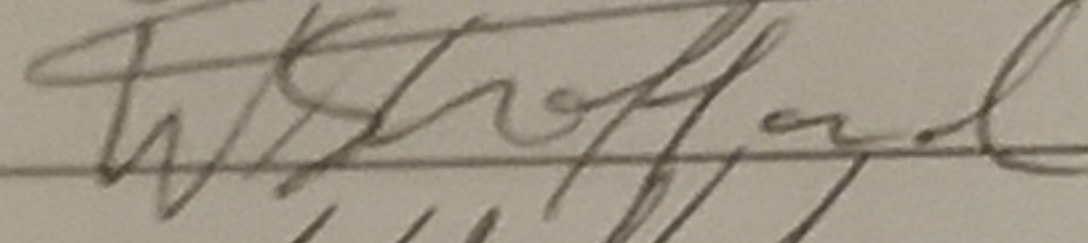
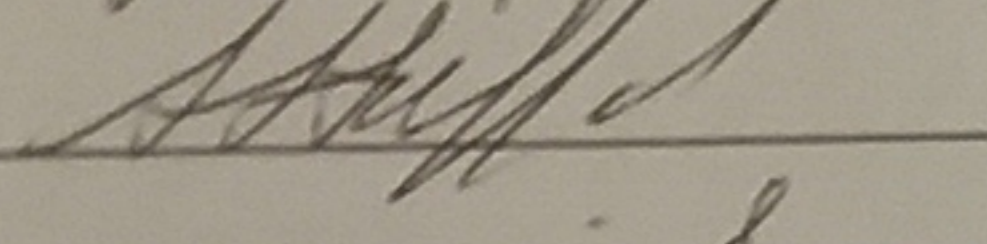
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Ype CROSSEN	
Alice HOEKSTRA	
Wayne Stoffad	
Sharon Stoffad	
Richard Plant	} email
Susan Plant	
Bill Ingram	"
Veronica Ingram	
Sharon Armstrong	"
Carl Luddy	
Casey Luddy	
Neil James	
Theresa James	

Maureen Barry	KOLITO
Maureen Barry	KOLITO

BOLIAN VINCENT BARRY	341 CORK LINE ENNISMORE
Elaine Marie Barry	341 Cork Line Ennismore