

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, December 8, 2020
Council Chambers, 1310 Centre Line**

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, December 8, 2020 at the Council Chambers, 1310 Centre Line.

Council Present: Mayor Andy Mitchell
Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Gerry Herron
Councillor Anita Locke

Staff Present: Janice Lavalley, Chief Administrative Officer
Jeannette Thompson, Planner
Tania Goncalves, Deputy Clerk

Staff Present (Virtual):
Angela Chittick, Manager of Community & Corporate Services/Clerk
R. Lane Vance, Manager of Finance/Treasurer
Robert Lamarre, Manager of Building and Planning
Gord Jopling, Fire Chief (left at 7:45 PM)
Mike Richardson, Manager of Recreation Services (left at 7:50 PM)
Rick Dunford, Manager of Public Works
Michelle Thornton, Deputy Treasurer/I. T. Coordinator

The Council meeting commenced at 6:32 PM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2020 – 242 – Minutes

Councillor Anita Locke – Councillor Gerry Herron –

That the minutes of the regular Council meeting of November 24, 2020 and the special Council meetings of November 19, 2020 and November 30, 2020 be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

The following service awards and recognition certificates were presented:

Staff Long Service Awards

- 15 years – Carla Hope and Kevin Bailey
- 25 years – Randy Lean

Staff Recognition

- Suzanne Schroeter - Retirement

Volunteer Fire Fighter Long Service Awards - 25 years plus

- 30 year recipients: John Young and Dave Robinson
- 40 year recipients: Ted Jackman, Todd Wilson and Jim McIntosh
- 50 year recipients: George Jackman and Randy Jopling

Resolution No. 2020 – 243 – Request for Speed Awareness Board to Be Added to the 2021 Operations Budget

Councillor Donna Ballantyne – Councillor Gerry Herron –

That the presentation from Steven Connolly, Chair of the Smith-Ennismore Police Services Board (SE PSB), related to the speed awareness board traffic management tool be received for information; and

Whereas, since June 24th, 2020, the SE PSB has received eleven (11) Black Cat location reports; of which, six (6) were identified as low enforcement requirements and five (5) as medium enforcement requirements;

Now therefore let it be resolved that the SE PSB, in conjunction with the OPP, start analyzing the data in the summer of 2021 in order to determine speeding trends, and further that a report be prepared in conjunction with the OPP and Public Works to determine the viability of purchasing a speed awareness board as part of the 2022 SE PSB operations budget.

Carried.

Township Planner, Jeannette Thompson announced that the Township of Selwyn is holding a public meeting to consider applications to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The prescribed notice of the public meeting was provided by prepaid first class mail to all residents within a 120 metre radius of the subject properties as well as by way of a sign being posted on the properties. The notice was provided to the prescribed ministries and agencies via email and was also available on the Township website. If a person or public body does not make an oral submission at the public meeting or make a written submission to the Township of Selwyn before the Zoning By-law is passed the person or public body is not entitled to appeal the decision of the Council of the Township of Selwyn to the Local Planning Appeal Tribunal, nor can a person or public body be added as a party to the hearing of an appeal before the Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so. In order to be notified of the decision of the Township of Selwyn on the proposed Zoning By-law Amendments, a written request must be made to the Township.

A public meeting commenced at 7:05 PM to amend the Township's Comprehensive Zoning By-law in accordance with Section 34 of The Planning Act. The amendment related to property described as Part of Lot 37, Concession 15 in the Smith Ward, municipally known as 2808 Fifteenth Line. The subject lands are designated Rural and Environmental Constraint Area; and are zoned Rural (RU). The proposed Zoning By-Law Amendment related to the subject lands will change the zoning to Rural Residential (RR) Zone and Environmental Protection (EP). The Zoning By-law Amendment is a condition of consent to sever application B-57-19, which was imposed by the Township. The amendment is intended to recognize the proposed residential use of the severed lands; and to provide protection to the nearby wetland and wetland buffer. The Planner advised that an Environmental Impact Study was completed and resulted in the need for a portion of the property surrounding the wetland to be zoned Environmental Protection (EP). It was noted that the Township has received correspondence from the Ministry of Transportation (MTO) and the Otonabee Region Conservation Authority (ORCA) stating no objections to the application. No one spoke in favour of or in opposition to the application. There were 2 members of the public present. The public meeting concluded at 7:07 PM.

Resolution No. 2020 – 244 – Zoning By-law Amendment – 2808 Fifteenth Line

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report of the Planner regarding the Zoning By-law Amendment related to lands described as Part of Lot 37, Concession 15 in the Smith Ward, municipally known as 2808 Fifteenth Line, be received for information; and

That By-law 2020-075, being a By-law to rezone certain lands situated in Part of Lot 37, Concession 15 in the Smith Ward from Rural (RU) Zone to Rural

Residential (RR) Zone and Environmental Protection (EP), be brought forward to the By-law section of the agenda for consideration.

Carried.

A public meeting commenced at 7:07 PM to amend the Township's Comprehensive Zoning By-law in accordance with Section 34 of The Planning Act. The amendment related to property described as Part of Lot 7, Concession ECR in the Smith Ward, municipally known as 1896 Chemong Road. The subject lands are designated Prime Agriculture and Rural; and are zoned Agricultural (A) Zone, Rural (RU) Zone, Rural Exception 187 (RU-187) Zone and Environmental Protection (EP) Zone. The proposed Zoning By-Law Amendment related to the subject lands will change a portion of the subject lands to Environmental Protection (EP) Zone. The Zoning By-law Amendment is a condition of consent to sever application B-52-19, which was recommended by the Otonabee Region Conservation Authority; and imposed by the County of Peterborough. The amendment is intended to provide protection to the key natural features identified on the lands, including the vegetated protection zone (VPZ). It was noted that the Township has received correspondence from the Ministry of Transportation (MTO) and the Otonabee Region Conservation Authority (ORCA) stating no objections to the application. The applicant Don McPherson was in attendance in support of the application. No one spoke in favour of or in opposition to the application. There were 2 members of the public present. The public meeting concluded at 7:10 PM.

Resolution No. 2020 – 245 – Zoning By-law Amendment – 1896 Chemong Road

Councillor Anita Locke – Deputy Mayor Sherry Senis –

That the report of the Planner regarding the Zoning By-law Amendment related to lands described as Part of Lot 7, Concession ECR in the Smith Ward, municipally known as 1896 Chemong Road, be received for information; and

That By-law 2020-076, being a By-law to rezone certain lands situated in Part of Lot 7, Concession ECR in the Smith Ward from Agricultural (A) Zone and Rural (RU) Zone to Environmental Protection (EP) Zone, be brought forward to the By-law section of the agenda for consideration.

Carried.

Question Period

None.

Municipal Officers & Staff Reports – Direction

Resolution No. 2020 – 246– Department Service Delivery Reviews Summary of Recommendations

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of the Chief Administrative Officer and Department Managers providing a summary of the recommendations from the service delivery reviews related to Fire Services, Smith Landfill Site, Parks & Recreation Services and Water and Sewer Services be received for information.

Carried.

Resolution No. 2020 – 247 – County Sign By-law – Election and Private Property Signs

Councillor Gerry Herron – Councillor Anita Locke –

That the report of the Manager of Building and Planning and the Manager of Community & Corporate Services/Clerk regarding the new County Sign By-law and implications regarding election and private property signs being regulated by the lower tier municipalities be received for information; and

That the County be advised that the Township of Selwyn rejects the delegation of authority being transferred to the Township to regulate election signs in County road allowances and recommends that the County continue to regulate election

signs within the County Road allowance and that the County adopt the Township of Selwyn election sign regulations where applicable; and

Given the impact of no current regulations to govern signs on private property within 400 metres of a County road allowance, that the County be requested to immediately amend their new By-law to include the regulation of signs within 400 metres (1312 feet) of a County Road allowance and include provision to account for the need to obtain building permits for signs exceeding 7.5 metres in height as originally proposed by the County in Section 3.1. 'Scope' of the June 2020 version of the Sign By-law.

Carried.

Resolution No. 2020 – 248 – Water Systems - Six Year Financial Plans

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report from the Manager of Financial Services entitled Township Water Systems – Financial Plans be received for information; and

That the Financial Plan for the Lakefield Water System 2021-2026 and the Financial Plan for the Woodland Acres Water System 2021-2026 be approved; and

That staff forward a copy of both financial plans to the Township's Operating Authority to include with the respective renewal applications for Municipal Drinking Water Licences.

Carried.

Mayor Mitchell removed himself from the Chair in order to second a motion. Deputy Mayor Senis assumed the Chair.

Resolution No. 2020 – 249 – Lakefield Millennial Trail - Water Street Rehabilitation

Councillor Anita Locke – Mayor Andy Mitchell –

That the items of correspondence regarding the Lakefield Millennial Trail and parking area on Water Street as it relates to the proposed Water Street reconstruction be received for information; and

That no further action be taken on Resolution 2020 – 230 passed on November 24th, 2020 regarding the Water Street Design Option 2 until such time that staff can request that DM Wills consider a third option that would accommodate 21 parking spaces as well as the addition to the Lakefield Trail between the dam and bridge.

Carried.

Mayor Mitchell resumed the Chair.

Resolution No. 2020 – 250 – Manoomin - Call to Action for Parks Canada to Protect Wild Rice

Councillor Donna Ballantyne – Councillor Gerry Herron –

That the correspondence received from Manoomin - Call to Action for Parks Canada to Protect Wild Rice be forwarded to the Wild Rice Communications Group for information.

Carried.

Resolution No. 2020 – 251 – Speed Awareness Policy & Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial

Councillor Donna Ballantyne – Deputy Mayor Sherry Senis –

That the Speed Awareness Policy be returned to the Smith-Ennismore Police Services Board to consider the following amendments to the Policy:

- Amend section 2 regarding the reporting process for Council so that it follows the same process as section 1 for Complainants whereby Council members report speeding complaints directly to the OPP.
- Provide specific examples of "traffic calming strategies" that could potentially be employed as well as noting that tools such as speed bumps

cannot be used as a traffic calming strategy as they impede the operations of the Public Works Department.

Mayor Andy Mitchell - yes
Deputy Mayor Sherry Senis - yes
Councillor Donna Ballantyne - yes
Councillor Gerry Herron - yes
Councillor Anita Locke – yes; and

That the report of the Manager of Financial Services and the Project Coordinator – Water & Sewer with respect to the Lakefield Sanitary Sewer Extension Project be received for information; and that the Township of Selwyn award the Lakefield Sanitary Sewer Extension contract to Balterre Contracting Limited for the amount of \$ 1,264,147.00 plus HST; and that By-law 2020-078 being a By-law to authorize the Township to enter into an agreement to complete the works be forwarded to the By-law section of the agenda for consideration; and

That the report of the Manager of Financial Services related to the Water Rate Schedule Confirmation be received for information; and that the By-law 2020-079 to confirm the Water Rates for 2020 and 2021 be brought forward to the By-law section of the agenda for consideration; and

That the report of the Facilities Maintenance & Special Projects Coordinator regarding the bid submissions for renovations to the former Scout Building to create barrier free public washrooms, a new Lakefield Community Hall and Police Office Space be received for information; and that staff report back to Council in January with a recommendation on how to proceed with this project given the bid prices received; and

That the report of the Manager of Community & Corporate Services/Clerk regarding various By-laws be received for information; and that By-law 2020-077, a By-law to execute an agreement to merge in title 3397 and 3397 Kawartha Park Road legally described as Plan 46 Pt Blk C; RP 45R-4126, Part 1 (3399 Kawartha Park Road) and Concession 14, Part Lot 45; Plan 46 Pt Blk C; RP 45R-4126, Parts 2 & 3 (3399 Kawartha Park Road), be brought forward to the By-law section of the agenda for approval; and

That the report of the Manager of Community & Corporate Services/Clerk regarding the Year 18 Work Plan and the summary of the Year 17 Accomplishments of the Joint Township of Selwyn and County of Peterborough Accessibility Advisory Committee be received for information; and that the Council of the Township of Selwyn endorse the Year 18 Work Plan to meet the requirements of the Accessibility for Ontarians with Disabilities Act for submission to the Ministry of Economic Development, Job Creation and Trade; and

Correspondence for Direction

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

1. Amending the *Conservation Authorities Act* and *Planning Act* – Upcoming Budget Bill 229
 - Schedule 6
 - Correspondence - Martha Hunt, President of the Kawartha Park Cottagers Association
 - Correspondence – AMO Update
 - Correspondence – Otonabee Region Conservation Authority (ORCA)
 - Correspondence – Township of Essa, Township of Mono, Town of Shelburne, Grey Highlands, Greater Sudbury, Township of Puslinch and the Township of Cavan Monaghan; and

That the various items of correspondence regarding Budget Bill 229 – Schedule 6 affecting the Conservation Authorities Act be received for information; and

That the Township of Selwyn supports the appeal to the Province of Ontario not to proclaim Schedule 6 in Bill 229 and encourages the Ontario government to engage with Conservation Authorities and Municipalities on how to best achieve the Provincial government's goals without negatively impacting on the role of Conservation Authority's, specifically:

- Support for municipal plans review to enhance and maintain a healthy natural environment ;
- Support the ability to protect people and property from flooding and other natural hazards;
- Support accountability and good governance; and

That a copy of this correspondence be sent to MPP Dave Smith, the Kawartha Park Cottagers Association and AMO; and

2. Compass ELC - Ministry of Education's Proposed Changes to Early Years Sector

That the correspondence from Hanah Howlett McFarlane, Communications Coordinator for Compass Early Learning and Care regarding the Ministry of Education's proposed changes to early years sector be received for information; and

That the Township of Selwyn supports the Compass Early Learning and Care noting concerns related to the proposed changes to age ranges, ratios and group sizes, qualifications, and a registry for Home Child Care and that a copy of this Resolution be sent to MPP Dave Smith; and

3. 2021 Partnership Agreement - Lakefield Chiefs

That the correspondence from George Ripoll, Assistant General Manager for the Lakefield Chiefs Junior Hockey Club regarding a 2021 Partnership to have the Lakefield Chiefs assist in developing corporate sponsorship opportunities for the Lakefield-Smith Community Centre be received for information; and

That the suggestion of the Lakefield Chiefs Junior Hockey Club related to establishing cooperative/joint sponsorship opportunities be referred to staff for further investigation as part of the implementation of the Service Delivery Review recommendations for the Recreation Services Department; and

Correspondence for Information

That the following items of correspondence be received for information:

5. AMO Update – Immunization Strategy, Closure Regulations, CMOH Reappointment, Cemetery Care and Maintenance Funds
6. AMO Update – Updated COVID-19 Measures, New LTC Projects, Emergency Orders Extended and AODA Items
7. AMO Update – AG Special Report on Ontario's Initial COVID-19 Response and Winter Holiday Guidance
8. AMO Update – New COVID-19 Levels and Phase 2 Long-Term Care Community Paramedicine Program
9. AMO Update – Federal Fall Economic Statement
10. Hydro One - Funding to Support Kawartha Food Share and Brock Mission
11. Kawartha Chamber of Commerce - NewsFlash! November 28, 2020 and December 1, 2020
12. Province of BC - Endorsement of Bill C-213 - Canada Pharmacare Act
13. Manoomin - Call to Action for Parks Canada to Protect Wild Rice
14. Region of Peel - Veteran Clubs Property Tax Exemptions
15. Township of Larder Lake – Accessibility for Ontarians with Disabilities Act Support and Training
16. Township of Amaranth - Aggregate Resource Property Valuation, Governing Body for Cannabis and the Municipal Elections Act

17. Township of Huron-Kinloss – Regulation of Cannabis Retail Stores, Cannabis Production and Land Use Regulation, Unauthorized Car Rally and Municipal Insurance Policies
18. Marmora and Lake - Accessibility for Ontarians with Disabilities Act – Website Support
19. Moms Stop the Harm - Letter of Thanks
20. Wesley United Church - Letter of Thanks
21. Lakefield Community Food Bank – Letter of Thanks; and

County Correspondence for Direction

None.

County Correspondence for Information

That the following items of correspondence from the County of Peterborough be received for information:

1. Notice of Commencement of Construction - James A. Gifford Causeway Widening; and

Committee Reports

That the minutes of the Peterborough Police Services Board of October 29, 2020; and

That the minutes of the Smith-Ennismore Police Services Board Meeting of October 26, 2020 and November 12, 2020; and

That the minutes of the Heritage Committee Meeting of November 26, 2020; and

That the minutes of the Accessibility Advisory Committee of November 25, 2020; and

That the minutes of the Economic Development and Business Committee Meeting of October 26, 2020 be received for information.

Carried.

Petitions

None.

Council Portfolio Updates

Verbal updates were provided by Council members regarding the following Council Portfolios:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke
- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

Other, New & Unfinished Business

None.

By-laws

Resolution No. 2020 – 252 – By-laws First, Second & Third Reading

Councillor Anita Locke – Councillor Donna Ballantyne –

That By-law 2020-075, being a By-law to rezone certain lands described as Part of Lot 37, Concession 15 in the Smith Ward, municipally known as 2808 Fifteenth Line from Rural (RU) Zone to Rural Residential (RR) Zone and Environmental Protection (EP) Zone; and

That By-law 2020-076, being a By-law to rezone certain lands described as Part of Lot 7, Concession ECR in the Smith Ward municipally known as 1896 Chemong Road from Agricultural (A) Zone and Rural (RU) Zone to Environmental Protection (EP) Zone; and

That By-law 2020-077, being a By-law to authorize the execution of a merger agreement between the Corporation of the Township of Selwyn and 3397 and 3399 Kawartha Park Road, legally described as Plan 46 Pt Blk C; RP 45R-4126, Part 1 (3397 Kawartha Park Road) and Concession 14, Part Lot 45; Plan 46 Pt Blk C; RP 45R-4126, Parts 2 & 3 (3399 Kawartha Park Road); and

That By-law 2020-078, being a By-law to authorize the execution of an Agreement between Balterre Contracting Limited and the Township of Selwyn for the completion of the Lakefield Sanitary Sewer Extension Project; and

That By-law 2020-079, being a By-law to Amend By-law No. 81-7 of the Former Village of Lakefield, a By-law to Regulate, Supply and Prohibit the Wrongful Use of the Lakefield Water Supply System be read a first, second and third time and finally passed.

Carried.

Resolution No. 2020 – 253 – Confirming By-law

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That By-law 2020-080, a By-law to confirm the proceedings of the meeting of Council held on December 8, 2020 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2020 – 254 – Adjournment

Councillor Gerry Herron – Councillor Anita Locke –

That the meeting be adjourned. (8:44 PM)

Carried.