

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, October 27, 2020
Council Chambers, 1310 Centre Line**

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, October 27, 2020 at the Council Chambers, 1310 Centre Line.

Present: Mayor Andy Mitchell
Deputy Mayor Sherry Senis
Councillor Anita Locke
Councillor Donna Ballantyne
Councillor Gerry Herron

Staff Present: Robert Lamarre, Manager of Building and Planning
Jeannette Thompson, Planner
Tania Goncalves, Deputy Clerk

Staff Present
(Virtual): Janice Lavalley, Chief Administrative Officer
Angela Chittick, Manager of Community & Corporate Services/Clerk
R. Lane Vance, Manager of Finance/Treasurer
Rick Dunford, Manager of Public Works
Mike Richardson, Manager of Recreation Services
Michelle Thornton, Deputy Treasurer/ I.T. Coordinator
Kari Partridge, Economic Development Coordinator

The Council meeting commenced at 6:00 PM with Mayor Mitchell in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2020 – 185 – Minutes

Councillor Donna Ballantyne – Councillor Anita Locke –

That the minutes of the regular Council meeting of October 13, 2020 be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

Les Kariunas and Mayor Diane Therrien (joined virtually) of the Peterborough Police Services Board made a presentation to Council regarding their 2020-2023 Strategic Plan. Police Chief Scott Gilbert was also in attendance to answer any questions.

**Resolution No. 2020 – 186 – Peterborough Police Services Board -
2020-2023 Strategic Plan**

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the presentation made by Les Kariunas and Mayor Diane Therrien of the Peterborough Police Services Board regarding their 2020-2023 Strategic Plan be received for information.

Carried.

Township resident Susan Hopkins made a presentation to Council regarding various concerns about the Summer Lane subdivision including parking, speeding and general nuisances.

Resolution No. 2020 – 187 – Summer Lane Area Resident Concerns -

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of the Planner and the Manager of Community & Corporate Services/Clerk with respect to concerns raised by residents in the Summer Lane subdivision be received for information; and

That, the following recommendations be endorsed:

- 1) That residents report complaint(s) related to property standards through the Township's complaint process which involves a By-law Enforcement Officer investigating the issue and implementing the Township's enforcement measures to incent owners to properly maintain and care for their properties which include:

- Notice to owners to rectify By-law infraction within required timeframe
- Township to arrange for works to be completed at the owners expense in the event that owner's do not rectify infractions with required timeframe
- Imposition of inspection fees on property owners for the By-law enforcement costs; and

- 2) That the Black Cat speed detection device be utilized in the Summer Lane subdivision to gather speeding data and that the data collected be reported to the Smith-Ennismore Police Services Board to determine the need for targeting speeding enforcement in the Summer Lane subdivision; and

That residents be encouraged to report speeding and aggressive driving using the ROAD WATCH reporting tool; and

That following the assumption of Summer Lane into the Township's Road system, a By-law be brought forward to adopt a speed limit of 40 km/hour on Summer Lane; and

- 3) That signage in the Summer Lane subdivision currently in place be updated to advise that there is no overnight parking between 2 AM and 7 AM daily during the winter months (Nov. 1st to Apr. 15th); and

That Kawartha Guard Services be engaged to provide directed enforcement in the Summer Lane subdivision, scheduled on a random basis, to ensure that vehicle owners are complying with this requirement and that enforcement be managed by way of a notice following which further instances of non-compliance be enforced through towing; and

Further that the effectiveness of the targeted enforcement on overnight parking in Summer Lane be monitored and tracked to determine if additional measures need to be considered to manage overnight parking; and

- 4) That residents be advised the Township registers secondary units in accordance with the Township's Zoning By-law and Secondary Unit policies to ensure compliance with the Ontario Building Code, fire separation, parking requirements etc...;and

- 5) That residents report complaint(s) related to swimming pools through the Township's complaint process, to determine applicability to the Township's pool regulations; and if there is non-compliance, that the issue be resolved in accordance with the relevant By-laws; and

- 6) That residents report complaint(s) related to parking on grass through the Township's complaint process, to determine applicability to the Township's current minimum open space requirements and that if there is non-compliance, the issue be resolved in accordance with the Township's Zoning and Property Standards By-laws; and

Further that Township staff review the adequacy of our current minimum landscaped open space requirement to address issues related to driveways / parking areas being expanded onto existing grassed areas, which would be part of the report provided to Council noted in #7 below; and

- 7) That Council direct staff to explore opportunities to regulate rooming/boarder houses through the Township's Zoning By-law; and to provide Council with a report in Quarter 1 of 2021 which would provide options for regulating the use.

Carried.

The Council meeting recessed at 7:20 P.M.

Mayor Mitchell called the meeting back to order at 7:26 P.M.

Question Period

None.

Municipal Officers & Staff Reports – Direction

Resolution No. 2020 – 188 – Recommendation for Purchase and Implementation of Building Permit Tracking Software

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That the report of the Manager of Building and Planning regarding the implementation of the permit tracking software related recommendations made within the Building and Planning Services Review Report be received for information; and

That staff be authorized to execute a service and implementation agreement with Cloudpermit related to their building e-permitting software module; and

That the 2020 budget be amended for the one time set up fees as noted herein.

Carried.

Resolution No. 2020 – 189 – Economic Recovery Strategy – Business Re-Opening Program Phase 2

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of the Economic Development Coordinator regarding follow-up related to the Business Re-opening Program Phase 2 be received for information; and

That staff be directed to proceed with Phase 2 of the Business Re-opening Program as set-out in the report.

Carried.

Consent Items

Resolution No. 2020 – 190– Municipal Officer’s and Staff Reports – Information/Housekeeping/Non-Controversial

Councillor Anita Locke – Councillor Gerry Herron –

That the report of the Planner related to the Provincial Policy Statement 2020 (PPS 2020) / Land Needs Assessment Methodology / OP Review Update be received for information; and

That the report from the Planner regarding a Site Plan Agreement for lands municipally known as 1046 County Road 19 (Premiere Studio of Dance) be received for information; and that By-law 2020-063 to authorize the execution of a Site Plan Agreement between the Corporation of the Township of Selwyn and 1587303 Ontario Ltd. (Premiere Studio of Dance) be brought forward for consideration under the By-law section of the agenda; and

That the report of the Manager of Community & Corporate Services /Clerk regarding the final draft Community Improvement Plan (CIP) that includes the scoped updates that provide supports for COVID-19 related expenses, be received for information; and that Council endorse the 2020 Community Improvement Plan for the Township of Selwyn; and that By-law 2020-061, being a By-law to designate a Community Improvement Program area; and that By-law 2020-062, being a By-law to adopt the Community Improvement Plan dated October 2020 for the Township of Selwyn, be forwarded to the By-law section of the agenda for consideration; and that,

subject to the twenty (20) day appeal period, By-laws 2020-061 and 2020-062 become effective on November 17, 2020 and the following financial incentives programs be implemented under the 2020 Community Improvement Plan; the Facade Improvement Grant, Urban Design Study Grant, the Landscaping Improvement Grant Ground Signage Improvement Grant and Building Improvement Grant – Covid 19 Pilot Grant Program; and that By-laws 2018-034 and 2018-035 adopting the Community Improvement Project Areas and Community Improvement Plan – 2018 be repealed in their entirety immediately following the November 17, 2020 effective date of the CIP; and that staff continue to be delegated with the authority to approve grant applications and distribute funds related to the Facade Improvement Grant, Urban Design Study Grant, the Landscaping Improvement Grant, Ground Signage Improvement and Building Improvement Grant – COVID-19 Pilot Grant Programs; and

Correspondence for Direction

None.

Correspondence for Information

That the following items of correspondence be received for information:

1. AMO Policy Update – October 19, 2020
2. AMO Policy Update – October 21, 2020
3. Peterborough Board of Health - Summary Oct. 12.20
4. Community Voices for Manoomin (Wild Rice) – Letter to Parks Canada
 - Attch 1 – Friendship Accord – Lieutenant Governor of Ontario
 - Attch 2 – Declaration
5. Loyalist Township – Support for Community Groups and Service Clubs
6. Township of Lake of Bays – Annual Insurance Costs – Joint and Several Liability
7. Northumberland County – Support Asphodel Norwood – Governing Body for Cannabis
8. Town of Plympton-Wyoming – Support Municipality of Tweed – Cannabis Production Facilities
9. Township of Blandford-Blenheim – Cannabis Grow Operations
10. Township of Madawaska Valley – Supports Municipality of Tweed – Medical Cannabis Licencing
11. Northumberland County – Support Wollaston Township – Municipal Election Act
12. Town of Plympton-Wyoming – Support Wollaston Township – Municipal Election Act
13. Township of South-West Oxford – Assessing Aggregate Resource Properties
14. Northumberland County – Support Wellington County – Aggregate Resource Property Valuation
15. Northumberland County – Wasaga Beach Unauthorized Car Rally
16. Kawartha Chamber News Flash – Oct. 20.20
17. City of Clarence-Rockland – Cannabis Retail Stores Letter and Resolution; and

County Correspondence for Direction

County Sign By-law

That the correspondence from the County of Peterborough regarding the Draft Sign By-law and the proposed resolutions pertaining to election signs and signs on private property be received for information; and that staff bring back a report to Council, prior to the December 18, 2020 deadline, regarding the proposed Sign By-law and specifically review the draft resolutions requesting that lower tier municipalities assume the regulation for election signs and signs on private property.

County Correspondence for Information

That the following items of correspondence from the County of Peterborough be received for information:

1. Sewage System Management Agreement with Peterborough Public Health
 - Attach – Service Agreement
2. 2020 Warden's Election Process
3. Minutes – October 7, 2020

Committee Reports

That the minutes of the Joint Accessibility Advisory Committee of October 8, 2020; and

That the minutes of the Economic Development Committee of September 28, 2020 be received for information.

Carried.

Petitions

None.

Council Portfolio Updates

Verbal updates were provided by Council members regarding the following Council Portfolios:

- Community Services, Transportation and Housing – Councillor Donna Ballantyne
- Economic Development, Business Retention and Attraction, Planning and Building Client Services – Deputy Mayor Sherry Senis
- Public Works and Recreation – Councillor Gerry Herron
- Sustainability, Culture and Senior Services – Councillor Anita Locke
- Governance and Inter-Governmental Relations – Mayor Andy Mitchell

Other, New & Unfinished Business

Resolution No. 2020 – 191 – Clean Water Act – Provincial Changes

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the agenda for the Special meeting of Council scheduled for November 3rd, 2020 be amended to include an opportunity for discussion on the proposed changes to the Clean Water Act.

Carried.

Resolution No. 2020 – 192 – Council Requested Correspondence Report

Deputy Mayor Sherry Senis – Councillor Gerry Herron –

Whereas, from time-to-time, Council makes a specific request to have correspondence sent on their behalf signed by the Mayor;

Be it resolved that moving forward, a copy of correspondence sent under the Mayor's signature, as requested by Council, be included for information within the Correspondence Report.

Carried.

Resolution No. 2020 – 193 – Special Meeting – Service Delivery Review

Councillor Anita Locke – Councillor Donna Ballantyne –

That a Special meeting of Council be scheduled for November 16, 2020 at 3 PM to discuss the Service Delivery Reviews.

Carried.

By-laws

Resolution No. 2020 – 194 – By-laws First, Second & Third Reading

Councillor Donna Ballantyne – Councillor Anita Locke –

That By-law 2020-061 being a By-law to authorize an Update to the Community Improvement Program Area – COVID19 related; and

That By-law 2020-062 being a By-law to adopt the Community Improvement Plan; and

That By-law 2020-063 being a By-law to authorize a Site Plan Agreement for 1587303 Ontario Ltd. (Premiere Studio of Dance) be read a first, second and third time and finally passed.

Resolution No. 2020 – 195 – Confirming By-law

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That By-law 2020-064 being a By-law to confirm the proceedings of the meeting of Council held on October 27, 2020 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2020 – 196 – Adjournment

Councillor Gerry Herron – Deputy Mayor Sherry Senis –

That the meeting be adjourned. (8:06 PM)

Carried.